



AGENDA

Regular City Council Meeting

and Successor Agency to the
Former Redevelopment Agency

Tuesday, May 18, 2021 – 6:00 pm.

Via Zoom Webinar

www.cityofwasco.org

IMPORTANT NOTICE REGARDING MAY 18, 2021 COUNCIL MEETING

This meeting is being conducted utilizing teleconferencing and electronic means consistent with Executive Order N-29-20, Issued by Governor Gavin Newsom on March 17, 2020, and, to the extent applicable, Government Code Section 54953(b) in-person participation by the public will not be permitted. No physical location from which the public may observe the meeting will be available. Remote public Participation is allowed in the following ways via Zoom Webinar; please see the instruction below:

Listen to the meeting live via zoom

Member of the public may participate in the meeting by joining the Zoom Webinar via PC, Mac, iPad, iPhone, or Android device using the URL:

<https://us02web.zoom.us/j/82169682854>

Listen to the meeting live via telephone

The public may participate via phone only (without a computer/ smart device) by dialing the below numbers:

Dial Number: 1-669-900-9128

Meeting ID: **821 6968 2854**

ALL PARTICIPANTS WILL BE MUTED AUTOMATICALLY UPON ENTERING THE MEETING. THE CITY CLERK WILL UNMUTE THOSE WHO WISH TO SPEAK AT APPROPRIATE TIMES. PLEASE KEEP YOURSELF ON MUTE WHEN NOT SPEAKING. SPEAKERS ARE LIMITED TO TWO (2) MINUTES.

Verbal Participation using Zoom

Please use the "Raise Hand" button to request to speak. Raised hands will only be acknowledged during the Public Hearing and Public Comment sections of the agenda and when the Meeting's presiding officer requests public comments.

Verbal Participation over the phone

Please dial *9 to "raise your hand" to request to speak. Raised hands will only be acknowledged during the Public Hearing and Public Comment sections of the agenda and when the Meeting's presiding officer requests public comments. Please be advised you will be called on by the phone number you are calling from.

Submitting written comments:

You can also submit your comments via email to cityclerk@cityofwasco.org such email comments must be identified by adding the Agenda Item Number in the email's subject line. Every effort will be made to read your comment into the record; however, they are limited to two (2) minutes. If a comment is received after the agenda item is heard but before the meeting is adjourned, the comment will still be included as a part of the record of the meeting but will not be read into the record.

American Disability Act Accommodations:

Meetings are accessible to people with disabilities. Requests in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and its materials. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting or who have a disability and wish to request an alternative format for the meeting materials should contact the City Clerk at cityclerk@cityofwasco.org or call 661-758-7203. Every attempt will be made to swiftly address each request. (28 CFR 35.102–35.104 ADA Title II)

You can also submit your comments via email to cityclerk@cityofwasco.org; such email comments must be identified by adding the Agenda Item Number in the email's subject line. Every effort will be made to read your comment into the record; however, they are limited to two (2) minutes. If a comment is received after the agenda item is heard but before the meeting is adjourned, the comment will still be included as a part of the record of the meeting but will not be read into the record.

REGULAR MEETING – 6:00 pm

- 1) CALL TO ORDER:** Mayor
- 2) FLAG SALUTE:** Mayor
- 3) INVOCATION:**
- 4) ROLL CALL:** Mayor Garcia, Mayor Pro Tem Reyna, Council Members: Cortez, Martinez, Pallares
- 5) PRESENTATIONS:** None
- 6) PUBLIC COMMENTS: (PLEASE REFER TO THE INSTRUCTION PAGE FOR MORE INFORMATION)**
This portion of the meeting is reserved for persons desiring to address the Council and including the Council acting as the Governing Board for the Successor Agency on any matter not on this agenda and over which the Council and Successor Agency has jurisdiction. Speakers are limited to two (2) minutes. Please state your name for the record before making your presentation.

The City Council is very interested in your comments; however, no action may be taken at this meeting due to Brown Act requirements. Should your comments require further

consideration by the City Council or the Successor Agency, the item will be agendaized for a report and discussed at a future City Council meeting.

7) SUCCESSOR AGENCY BUSINESS: None

8) WASCO PUBLIC FINANCE AUTHORITY BUSINESS: None

CITY COUNCIL BUSINESS:

9) CONSENT CALENDAR:

The Consent Calendar consists of items that, in staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests the removal of a particular item.

- a. Approval of May 4, 2021, Regular City Council Meeting Minutes.
- b. Receive and file department payments totaling \$1,386,934.62
- c. Adopt a Resolution Authorizing the City Manager to Sign and Execute the Second Amendment to Lease Agreement No. 2021-004 with I&M Sheep Company to Permit Grazing on the City's Municipal Ag Land.
- d. Rejection Of Bid Received for the Design of the Palm Avenue Rehabilitation Regional Surface Transportation Project Program Funded Project.
- e. Rejection Of Bid Received for the Design of Palm Avenue Widening Congestion Mitigation Air Quality Program Funded Project.

10) PUBLIC HEARINGS: NONE

11) DEFERRED BUSINESS: NONE

12) NEW BUSINESS:

- a. Report and Discussion regarding 4th of July Fireworks. (Kern County Fire)
- b. Report on 2020-21 Third Quarter Financial. (Perez-Hernandez)
- c. Presentation on Key Budget Concepts in Preparation for the 2021-22 Preliminary Budget. (Perez-Hernandez)
- d. Update regarding the Snip Bus Event. (Mayor)

13) REPORTS FROM COMMISSION AND COMMITTEES:

- a. Kern Economic Development Corporation (Cortez)
- b. Kern Council of Government (Garcia)
- c. Wasco Task Force (Martinez & Reyna)

14) REPORTS FROM KC FIRE AND SHERIFF:

15) REPORTS FROM CITY MANAGER:

16) REPORTS FROM CITY COUNCIL:

17) CLOSED SESSION: None

18) CLOSED SESSION ACTION: None

19) ADJOURNMENT:

This is to certify that this agenda was posted at Wasco City Hall on May 14, 2021. The agenda is also available on the City website at www.cityofwasco.org


Monica Flores, Deputy City Clerk

All agenda item supporting documentation is available for public review in the city website www.cityofwasco.org and the office of the City Clerk of the City of Wasco, 746 8th Street, Wasco, CA 93280 during regular business hours, 7:30 am – 5:00 pm Monday through Thursday and 8–5 pm Friday (closed alternate Friday's), following the posting of the agenda. Any supporting documentation related to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location and available at the meeting. **Please remember to turn off all cell phones, pagers, or electronic devices during Council meetings.**

The City of Wasco does not discriminate on the basis of disability in the access to, provision of, or employment in its programs and activities pursuant to 29 United States Code Section 12132 and California Civil Code Section 54. Information regarding the rights provided under the Americans with Disabilities Act (ADA) may be obtained from the City Clerk's Office.

If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (661) 758-7215 to make reasonable arrangements to ensure accessibility to this meeting. Telephone (661) 758-7215 Requests for assistance should be made at least two (2) days in advance whenever possible.

MINUTES
WASCO CITY COUNCIL

and Successor Agency to the
Former Redevelopment Agency

Meeting of May 4, 2021

Regular Meeting – 6:00 p.m.

Via Zoom Webinar

REGULAR MEETING – 6:00 pm

1) CALL TO ORDER:

This meeting was called to order by Mayor Garcia at 6:05 pm and announced the meeting was being held Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020. All members are joining this meeting remotely via Zoom Webinar.

2) FLAG SALUTE: Led by Mayor Garcia

3) INVOCATION: Pastor Paul Hernandez from Free Will Baptist Church in Dedication to Lon Mam.

4) ROLL CALL:

Present: Mayor Garcia, Mayor Pro Tem Reyna, Council Members: Cortez, Martinez, Pallares

5) PRESENTATIONS:

- a. Proclamation for Mental Health Awareness Month.

Mayor Garcia presented the proclamation to College Community Services of Wasco.

- b. Proclamation for 52nd Annual Professional Municipal Clerks Week May 2-8, 2021.

Mayor Garcia presented the proclamation to Maria O. Martinez, Monica Flores and Yolanda Tinajero.

- c. Proclamation for National Police Week May 9 – 15, 2021

Mayor Garcia presented the proclamation to Seargent Martinez.

- d. Proclamation for National Public Works Week May 16- 22, 2021.

Mayor Garcia presented the proclamation to Public Works Director Bishop.

6) PUBLIC COMMENTS:

Public comments by Andrew Freeborn on a non-agendized item.

City Clerk Maria O. Martinez read an email comment from Sharon Nicol.

7) SUCCESSOR AGENCY BUSINESS: None

8) WASCO PUBLIC FINANCE AUTHORITY BUSINESS: None

CITY COUNCIL BUSINESS:

9) CONSENT CALENDAR:

The Consent Calendar consists of items that, in staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests removal of a particular item.

a. Approval of Minutes for:

- 1. April 6, 2021, Regular Meeting Minutes**
- 2. April 20, 2021, Regular Meeting Minutes**

b. Receive and file department payments totaling \$202,852.51

c. Receive and File the investment Report for the quarter ended March 31, 2021.

d. Accept all Bids and Adopt a Resolution Authorizing the City Manager to Sign and Execute Award of Agreement to Cen- Cal Construction Inc. in the amount of \$51,151.00 and allowing the City Manager to execute Contract Change Orders in an amount not to exceed an aggregate of \$10,000 for the 7th Street Tree Well Repair Project.

Reso#2021-3607

Agmt#2021-020

e. Adopt a Resolution Committing the City as the Financial Sponsor for Three Public Works Staff Members to Participate in the American Public Works Association Emerging Leaders Academy if Selected from November 2021 to October 2022 in an Amount not to Exceed an Aggregate of \$9,000 and Authorize the City Manager to sign the agreement.

Reso#2021-3608

f. Adopt a Resolution approving the Capital Financing and Debt Management Policy

Reso#2021-3609

- g. Adopt a Resolution Authorizing the Director of Emergency Services/City Manager to execute and sign all pending and future amendment(s) of the Coronavirus Relief Fund (CRF) grant agreement with the County of Kern for reimbursement of the City of Wasco's out-of-pocket costs related to Covid-19 public health response (CARES ACT).

Reso#2021-3610

Motion was made by Council Member Cortez, **seconded** by Council Member Martinez to approve the Consent Calendar by the following roll call vote:

AYES:	GARCIA, REYNA, CORTEZ, MARTINEZ, PALLARES
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

10)PUBLIC HEARINGS: NONE

11)DEFERRED BUSINESS: NONE

12)NEW BUSINESS:

- a. Adopt a Resolution Appointing Roger Mobley as an Extra Help Retired Annuitant under Government Code Sections 7522.56 and 21224, and authorizing the City Manager to execute the employment agreement with a compensation of \$41.2808 per hour and a length of term not to exceed 960 hours per CalPERS Rules.

Reso#2021-3611

Agmt#2021-021

Motion was made by Mayor Pro Tem Reyna, **seconded** by Mayor Garcia to approve item 12a, by the following roll call vote:

AYES:	GARCIA, CORTEZ, REYNA, MARTINEZ, PALLARES
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

13)REPORTS FROM COMMISSION AND COMMITTEES:

- a. Kern Economic Development Corporation (Cortez)
No reports
- b. Kern Council of Government (Garcia)
No reports
- c. Wasco Task Force (Martinez & Reyna)
No reports

14) REPORTS FROM CITY STAFF:

Seargent Martinez gave recent crime reports.

15) REPORTS FROM CITY MANAGER:

City Manager Ortiz Hernandez updated the Council of the following:

- City staff participated in the Wasco Parks and Recreation Primavera event at Barker Park on May 1, 2021.
- Downtown Survey has closed, and results are anticipated soon in the coming meetings.
- The remodel to the Council Chambers' may be completed in June.
- There may be an in-person hybrid model with Zoom with the restrictions for Covid-19 anticipating being lifted and remaining under the guidelines of the restrictions.
- Staff working on California High-Speed Rails request for closing Kimberlina Avenue.
- City staff finalizing the Agreement with the Kern State Valley Prison and their tactical team for training at the old Wasco Farm Labor Camp.
- A secondary Dial-A-Ride driver was added to the service.

Public comments from Kern County Fire Public Information Officer Andrew Freeborn.

16) REPORTS FROM CITY COUNCIL:

Mayor Pro Tem Reyna:

- Congratulated the Sheriff on the success of the prescription drug take-back.
- Congratulated the City Clerk and the deputies for the recognition.

Council Member Cortez:

- Thanked the City Clerks for their hard work.
- Thanked law enforcement officers for keeping the community safe.
- Thanked the Public Works staff for their importance to the community.

Council Member Martinez:

- Thanked the Public Works staff for their outstanding job.
- Thanked the law enforcement officers for their for responding rapidly and their professionalism.
- Thanked the City Clerks for their doing an amazing job.

Council Member Pallares:

- Thanked the Kern County Fire Public Information Officer Andrew Freeborn for attending tonight's meeting.
- Thanked everyone that received the recognition at tonight's meeting.

17) CLOSED SESSION: None

18) CLOSED SESSION ACTION: None

19) ADJOURNMENT:

Mayor Garcia adjourned the meeting at 7:06 pm.

Monica Flores, Deputy City Clerk

Alexandro Garcia, Mayor



Bill Pay List

Council Meeting: May 18, 2021

WarrantNo	Amount
G040621	1,222,253.93
A040421	64,367.33
G050121	401.39
G040521	99,911.97
Grand Total	1,386,934.62

Isarel Perez-Hernandez

Verified by:
Finance Director

Digitally signed by: Isarel Perez-Hernandez
DN: CN = Isarel Perez-Hernandez
email = Isarel.Perez@cityofwasco.org
C = US, O = City of Wasco
Date: 2021.05.12 17:17:59 -08'00'

	A	B	C	D	E	F	G	H	I
	WarrantNo	Vendor	VendNo	ProjNo	InvNo	DIR #	CkNo	Description	Amounts
1	G040621	ACCOUNTTEMPS	268		57568244		21047	TEMP M. SOLORIO WE 04/16/21	861.21
2	G040621	ACCOUNTTEMPS	268		57568245		21047	TEMP M. SOLORIO WE 04/23/21	753.01
3	G040621	AFFINITY TRUCK CENTER	405		F013218525:01		21048	DISPOSAL #18: A/C PARTS CONTROLS & EXPANSION VALVE	675.84
4	G040621	ALEXANDER'S CONTRACT SERVICES, INC.	3828		2.02104E+11		21049	METER READING SERVICE 4/13/21 TO 4/16/21	5,407.12
5	G040621	AMAZON CAPITAL SERVICES, INC	4968		1FT9-KGLM-QMD4		21050	STREETS #93 EMERGENCY LIGHTS INSTALLATION PARTS	271.10
6	G040621	AMAZON CAPITAL SERVICES, INC	4968		1QQK-6TQG-VY1T		21050	PAINT MARKER FOR MARKING TRASH CONTAINERS	41.12
7	G040621	ATT - PAYMENT CENTER	1488		16364748		21051	PHONE SRVCS 03/24/21-04/23/21	28.02
8	G040621	ATT - PAYMENT CENTER	1488		16364749		21051	PHONE SRVCS 03/24/21-04/23/21	45.75
9	G040621	ATT - PAYMENT CENTER	1488		16364750		21051	PHONE SRVCS 03/24/21-04/23/21	23.72
10	G040621	ATT - PAYMENT CENTER	1488		16364751		21051	PHONE SRVCS 03/24/21-04/23/21	316.47
11	G040621	ATT - PAYMENT CENTER	1488		16364752		21051	PHONE SRVCS 03/24/21-04/23/21	23.72
12	G040621	ATT - PAYMENT CENTER	1488		16364753		21051	PHONE SRVCS 03/24/21-04/23/21	67.80
13	G040621	ATT - PAYMENT CENTER	1488		16364754		21051	PHONE SRVCS 03/24/21-04/23/21	23.72
14	G040621	ATT - PAYMENT CENTER	1488		16364755		21051	PHONE SRVCS 03/24/21-04/23/21	45.77
15	G040621	ATT - PAYMENT CENTER	1488		16364756		21051	PHONE SRVCS 03/24/21-04/23/21	23.72
16	G040621	ATT - PAYMENT CENTER	1488		16364757		21051	PHONE SRVCS 03/24/21-04/23/21	23.72
17	G040621	ATT - PAYMENT CENTER	1488		16364758		21051	PHONE SRVCS 03/24/21-04/23/21	592.50
18	G040621	ATT - PAYMENT CENTER	1488		16364759		21051	PHONE SRVCS 03/24/21-04/23/21	23.72
19	G040621	ATT - PAYMENT CENTER	1488		16364760		21051	PHONE SRVCS 03/24/21-04/23/21	28.02
20	G040621	ATT - PAYMENT CENTER	1488		16364761		21051	PHONE SRVCS 03/24/21-04/23/21	44.08
21	G040621	ATT - PAYMENT CENTER	1488		16364762		21051	PHONE SRVCS 03/24/21-04/23/21	23.72
22	G040621	ATT - PAYMENT CENTER	1488		16364763		21051	PHONE SRVCS 03/24/21-04/23/21	23.72
23	G040621	ATT - PAYMENT CENTER	1488		16364764		21051	PHONE SRVCS 03/24/21-04/23/21	23.72
24	G040621	ATT - PAYMENT CENTER	1488		16364765		21051	PHONE SRVCS 03/24/21-04/23/21	23.72
25	G040621	ATT - PAYMENT CENTER	1488		16364766		21051	PHONE SRVCS 03/24/21-04/23/21	67.80
26	G040621	ATT - PAYMENT CENTER	1488		16366290		21051	PHONE SRVCS 03/24/21-04/23/21	86.08
27	G040621	BANK UP CORPORATION	4259		4542		21052	APR 21 LOCKBOX PROCESSING	652.88
28	G040621	BC LABORATORIES, INC.	63		B413492		21053	WW SAMPLE TEST 4/8/21 INFLUENT MONITORING	70.00
29	G040621	BC LABORATORIES, INC.	63		B413600		21053	WTR SAMPLE TEST 4/13/21 BACTERIOLOGICAL	70.00
30	G040621	BC LABORATORIES, INC.	63		B413812		21053	WTR SAMPLE 4/14/21 WELL#8,10,14 BACTERIOLOGICAL	42.00
31	G040621	BC LABORATORIES, INC.	63		B413868		21053	WTR SAMPLE TEST 4/15/21 WELL#12 BACTERIOLOGICAL	14.00
32	G040621	BC LABORATORIES, INC.	63		B413958		21053	WTR SAMPLE TEST 4/14/21 WELL#8,10,14 DRINKING WTR	480.00
33	G040621	BC LABORATORIES, INC.	63		B413979		21053	WW SAMPLE TEST 4/6/21 INFLUENT MONITORING	153.00
34	G040621	BC LABORATORIES, INC.	63		B414029		21053	WTR SAMPLE TEST 4/16/21 WELL#7,11 BACTERIOLOGICAL	28.00
35	G040621	BC LABORATORIES, INC.	63		B413363		21053	WTR SAMPLE TEST 3/23/21 WELL#14 DRINKING WATER	143.00
36	G040621	BC LABORATORIES, INC.	63		B414129		21053	WW SAMPLE TEST 4/14/21 INFLUENT MONITORING	70.00
37	G040621	BC LABORATORIES, INC.	63		B414136		21053	WW SAMPLE TEST 4/16/21 INFLUENT MONITORING	70.00
38	G040621	BC LABORATORIES, INC.	63		B414229		21053	WTR SAMPLE TEST 4/20/21 BACTERIOLOGICAL	70.00
39	G040621	BC LABORATORIES, INC.	63		B414366		21053	WWT SAMPLE TEST 4/18/21 CERTIS GRAB SAMPLE	129.00
40	G040621	BC LABORATORIES, INC.	63		B414526		21053	WTR SAMPLE TEST 4/16/21 WELL#7,11 DRINKING WATER	307.20
41	G040621	BC LABORATORIES, INC.	63		B414534		21053	WTR SAMPLE TEST 4/15/21 WELL#12 DRINKING WATER	128.00
42	G040621	BROUGH CONSTRUCTION, INC.	4406		1368963		21054	RFND CONST. WTR METER DEP	1,000.00



Bill Pay List

	A	B	C	D	E	F	G	H	I
	WarrantNo	Vendor	VendNo	ProjNo	InvNo	DIR #	CkNo	Description	Amounts
43	G040621	CINTAS CORPORATION NO. 3	4480		4082356983		21055	UNIFORM SERVICES 04/23/21	398.13
44	G040621	CINTAS CORPORATION NO. 3	4480		4079715591		21055	UNIFORM SERVICES 03/26/21	319.04
45	G040621	CINTAS CORPORATION NO. 3	4480		4083035622		21055	UNIFORM SERVICES 04/30/21	256.30
46	G040621	CINTAS CORPORATION NO. 3	4480		4078397706CR		21055	CREDIT FROM INV:4078397706	(41.68)
47	G040621	CLARK PEST CONTROL	117		28316247		21056	PEST CONTROL APRIL 21: 746 8TH & 1445 12TH	206.00
48	G040621	COLEMAN FROST LLP	4860		12446		21057	LEGAL SERVICES FOR FEB 21	831.00
49	G040621	CRE LLC	4299		13945-0364020020		21058	RFND CREDIT CID#13945	28.25
50	G040621	CRE LLC	4299		13945-0146007010		21058	RFND CREDIT CID#13945	16.75
51	G040621	CRE LLC	4299		13945-0146007090		21058	RFND CREDIT CID#13945	16.75
52	G040621	CRE LLC	4299		13945-0304007000		21058	RFND CREDIT CID#13945	13.92
53	G040621	CRE LLC	4299		123945-0126019110		21058	RFND CREDIT CID#13945	28.25
54	G040621	CRE LLC	4299		13945-0172019130		21058	RFND CREDIT CID#13945	28.25
55	G040621	CRE LLC	4299		13945-0126019000		21058	RFND CREDIT CID#13945	28.25
56	G040621	CRE LLC	4299		13945-0172019100		21058	RFND CREDIT CID#13945	28.25
57	G040621	CRE LLC	4299		13945-0172019090		21058	RFND CREDIT CID#13945	28.25
58	G040621	CRE LLC	4299		13945-0172019050		21058	RFND CREDIT CID#13945	28.25
59	G040621	CRE LLC	4299		13945-0126019040		21058	RFND CREDIT CID#13945	28.25
60	G040621	CRE LLC	4299		13945-0304008000		21058	RFND CREDIT CID#13945	16.75
61	G040621	CRE LLC	4299		13945-0172019010		21058	RFND CREDIT CID#13945	28.25
62	G040621	FED EX	123		7-357-34577		21059	FEDEX FOR APR 2021	154.52
63	G040621	GENERAL OFFICE MACHINE COMPANY	1195		16633		21060	BLACK TONER FOR WATER TREATMENT PLANT	108.15
64	G040621	GOLDEN EMPIRE CONCRETE SALES	2574		256987		21061	3.5 YRDS OF CONCRETE FOR REPAIRS AT BIRCH	597.55
65	G040621	IRENE SANCHEZ M.D.	3683		EM003849		21062	DRUG TEST & PHYSICAL TEST	65.00
66	G040621	JEFFRIES BROS., INC	140		85574CT		21063	FUEL FOR MAR 21	12,490.56
67	G040621	JORGENSEN & CO.	137		5939767		21064	GAS MONITOR REPAIR AND LATEX GLOVES	267.36
68	G040621	KERN COUNTY GENERAL SERV	5335		565-0008000012		21065	RFND CREDIT CID#565	15.80
69	G040621	KERN COUNTY GENERAL SERV	5335		565- 0008000010		21065	RFND CREDIT CID#565	61.17
70	G040621	KERN COUNTY GENERAL SERV	5335		565-0008000011		21065	RFND CREDIT CID #565	54.53
71	G040621	KERN COUNTY SHERIFF'S OFFICE	220		8519		21066	Q3 SHERIFF SRVCS & TRNG,LABOR CAMP,RINGOLD FUNERAL	986,550.74
72	G040621	LeBeau THELEN LLP	3218		1985.004 MAR 21		21067	LEGAL SRVCS MAR 21	25.00
73	G040621	NEW YORK LIFE INSURANCE COMPANY	4733		S10763000 MAR 21		21068	INS. PREMIUM MAR 21	330.00
74	G040621	NEW YORK LIFE INSURANCE COMPANY	4733		S10763000 APR 21		21068	INS. PREMIUM APR 21	330.00
75	G040621	PG & E COMPANY	85		07051823859 04/23/21		21069	UB 501 F STREET 04/23/21	664.14
76	G040621	PG & E COMPANY	85		46754368564 04/28/21		21069	UB NE COR CENTRAL AVE & MARGALO ST 04/28/21	185.87
77	G040621	PG & E COMPANY	85		20533184923 04/16/21		21069	UB SW SE SE11 27 24 N/S POSO .25M W/O PALM 3/14/21	11,987.43
78	G040621	PG & E COMPANY	85		51997041895 04/22/21		21069	UB 04/22/21 MULTIPLE LOCATIONS	30,638.46
79	G040621	PG & E COMPANY	85		20533184923 03/15/21		21069	UB SW SE SE11 27 24 N/S POSO .25 M W/O PAM 3/15/21	9,872.23
80	G040621	QUADIENT FINANCE USA,INC	1844		POSTAGE APR 21		21070	POSTAGE FOR APR 2021	219.99
81	G040621	RED WING BUSINESS ADVANTAGE ACCOUNT	4739		2.02104E+13		21071	FY 20/21: BRENT HARRISON BOOT	200.00
82	G040621	RICHARDS, WATSON, GERSHON A PROFFESIONAL CORP	3343		231465		21072	LEGAL SRVCS MAR 2021	3,025.00
83	G040621	RUDNICK FENCE CO. INC	5334	21038	2077		21073	OLD FARM LABOR CAMP: FENCE INSTALLATION	109,543.60
84	G040621	SILVER & WRIGHT LLP	4804	20191	27677		21075	NUISANCE ABATEMENT MAR 21	131.20
85	G040621	TARINA HOMES	4558		14166-0389011090		21076	RFND CREDIT CID#14166	45.00
86	G040621	TARINA HOMES	4558		14166-0414026140		21076	RFND CREDIT CID#14166	45.00
87	G040621	TARINA HOMES	4558		14166-0414026050		21076	RFND CREDIT CID#14166	29.75
88	G040621	TARINA HOMES	4558		14166-0389011050		21076	RFND CREDIT CID#14166	25.61
89	G040621	TARINA HOMES	4558		14166-0414026130		21076	RFND CREDIT CID#14166	28.25
90	G040621	TARINA HOMES	4558		14166-0414026220		21076	RFND CREDIT CID#14166	28.25
90	G040621	TARINA HOMES	4558		14166-0321025060		21076	RFND CREDIT CID#14166	16.75
91	G040621	TARINA HOMES	4558		14166-0412013180.		21076	RFND CREDIT CID#14166	28.25
93	G040621	TARINA HOMES	4558		14166-0412013260		21076	RFND CREDIT CID#14166	28.25
92	G040621	TARINA HOMES	4558		14166-0412013100		21076	REFUND CRED CID#14166	32.35



Bill Pay List

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A	B	C	D	E	F	G	H	I	
	WarrantNo	Vendor	VendNo	ProjNo	InvNo	DIR #	CkNo	Description	Amounts
95	G040621	TARINA HOMES	4558		14166-0412013180		21076	RFND CREDIT CID#14166	16.75
96	G040621	TARINA HOMES	4558		14166-0412013100.		21076	RFND CREDIT CID#14166	45.30
97	G040621	TARINA HOMES	4558		14166-0412013140		21076	RFND CREDIT CID#14166	53.52
98	G040621	TARINA HOMES	4558		14166-0290025220		21076	RFND CREDIT CID#14166	4.97
99	G040621	TARINA HOMES	4558		14166-0422013060		21076	RFND CREDIT CID#14166	28.25
100	G040621	THE LAW OFFICES OF YOUNG WOOLDRIGE	4965		44256		21080	LEGAL SRVCS MAR 21	286.00
101	G040621	THE SHAFTER PRESS/ WASCO TRIBUNE	4787	21013	2063		21074	ADVERTISING:PALM AVE RESTP	189.00
102	G040621	THE SHAFTER PRESS/ WASCO TRIBUNE	4787	21014	2064		21074	ADVERTISING:CMAQ PALM RFP	186.00
103	G040621	TOTER INC.	372		65739199		21077	636 QT NEW 96 GAL GREEN & BLACK CONTAINERS	36,652.13
104	G040621	WASCO 2ND HAND STORE	5336		4889-0200006420		21078	RFND DEPOSIT 642 F ST CID #4889	155.82
105	G040621	WILLBANKS ENVIRONMENTAL CONSULTING, INC.	4147		21796		21079	MW INSTALLATION	1,527.25
106	G040621 Total								1,222,253.93
107	A040421	ADMINISTRATIVE SOLUTIONS-FRESNO	2208		44307		5053	MEDICAL CHECK RUN 04/21/21	5,579.76
108	A040421	ADMINISTRATIVE SOLUTIONS-FRESNO	2208		04/27/21CR		5053	MEDICAL CHECK RUN 04/27/21	(168.28)
109	A040421	ADMINISTRATIVE SOLUTIONS-FRESNO	2208		44313		5053	MEDICAL CHECK RUN 04/27/21	821.36
110	A040421	BLUE SHIELD OF CALIFORNIA	3591		2.1103E+11		5054	INS. PREMIUM MAY 21	50,414.09
111	A040421	METROPOLITAN LIFE INSURANCE COMPANY	4932		TS059540570001 MAY21		5055	INS. PREMIUM MAY 21	7,720.40
112	A040421 Total								64,367.33
113	G050121	CITY OF WASCO/PUBLIC TRANSIT	1683		9730		21081	CNG FUEL APR 21-DIAL-A-RIDE	308.15
114	G050121	TRADICIONES MARKETS, INC	5259		518 APR 21		21082	APR 2021 518 UB TRANSACTIONS	93.24
115	G050121 Total								401.39
116	G040521	ACC BUSINESS	4766		211054445		21017	FIBER NETWORK SRVCS APR 21	812.44
117	G040521	ACCONTEMPS	268		57532314		21018	TEMP M.SOLORIO WE 04/09/21	445.54
118	G040521	AFFINITY TRUCK CENTER	405		F013218525:02		21019	DIPOSAL #18: A/C COMPRESSOR	344.05
119	G040521	AFFINITY TRUCK CENTER	405		F013218525:03		21019	DISPOSAL #18: A/C EVAPORATOR	352.54
120	G040521	AMAZON CAPITAL SERVICES, INC	4968	20217	139X-76KD-RKF6		21020	RETURN CREDIT FROM INV:1VRP-7TX3-RGGH	(48.54)
121	G040521	AMAZON CAPITAL SERVICES, INC	4968		1Y4W-TQJ7-1KGF		21020	RETURN CREDIT FROM INV:1N3N-PQNF-JGR6	(29.22)
122	G040521	AMAZON CAPITAL SERVICES, INC	4968		1N3N-PQNF-JGR6		21020	RED ROSE GIFT BOX-SEE CREDIT :1Y4W-TQJ7-1KGF	29.22
123	G040521	AMAZON CAPITAL SERVICES, INC	4968		1Y91-TNQK-4RTW		21020	2ND PAVEMENT MANAGEMENT TRAINING BOOK FOR ST DEP	108.24
124	G040521	AMAZON CAPITAL SERVICES, INC	4968		1GPN-FYNP-VVLG		21020	MEMORY KIT FOR PLANNING DEPT	108.24
125	G040521	AMAZON CAPITAL SERVICES, INC	4968		1MFL-QYW6-9N9H		21020	11 BLACK TABLECLOTHS - BROWN ACT TRAINING	261.80
126	G040521	AMAZON CAPITAL SERVICES, INC	4968		1LX4-37HG-JLKL		21020	KEY BOARD W/MOUSE FOR FRONT COUNTER CITY HALL	77.62
127	G040521	AMAZON CAPITAL SERVICES, INC	4968		143L-WCMG-QQHP		21020	IPHONE CASES FOR MARIA & NEOMI CITY HALL	188.93
128	G040521	AMAZON CAPITAL SERVICES, INC	4968		1CGF-364C-XGCD		21020	2 50PCS PLASTIC WHITE KEY TAGS CITY HALL	79.49
129	G040521	AMAZON CAPITAL SERVICES, INC	4968		1GDL-HXHQ-X164		21020	2 QT OF ROOF TOP EMERGENCY STROBE LIGHTS	171.02
130	G040521	AMAZON CAPITAL SERVICES, INC	4968	20210	1Y91-TNQK-L716		21020	ELECTRICAL SQUARE ROCKER SWITCH COUNCIL CHAMBER	132.80
131	G040521	ANDERSEN INTEGRATED SERVICES, INC	5315	21003	212-168-01		21021	ASBESTOS SURVEY AGREEMENT #2020-067 SRVC	44,444.00
132	G040521	ATLANTIC & PACIFIC REAL ESTATE	5331		11952-0295008250		21022	RFND CREDIT 825 LEWIS	24.72
133	G040521	AUTOZONE,INC	851		534675180		21023	WATER#50:SUSPENSION PARTS, BALL JOINTS,STRUT CNTRL	420.17
134	G040521	BC LABORATORIES, INC.	63		B412349		21024	WW SAMPLE TEST 3/30/21 INFLUENT MONITORING	70.00
135	G040521	BC LABORATORIES, INC.	63		B412396		21024	WW SAMPLE TEST 4/1/21 INFLUENT MONITORING	70.00
136	G040521	BC LABORATORIES, INC.	63		B413014		21024	WTR SAMPLE TEST 4/6/21 BACTERIOLOGICAL	70.00
137	G040521	BLACKRIDGE SOLUTIONS INC	4784		21-041503		21025	RENEW 24/7 FIRST RESPONDER MONITOR SERVICE	1,260.00
138	G040521	CENTRAL CALIFORNIA POWER INC	2552		115608		21026	DISPOSAL #18: A/C CONDENSOR/COMPRESSOR REPAIRS	8,064.56
139	G040521	COUNTRY AUTO & TRUCK, INC.	3008		726739		21027	WATER #52: SERVICE FILTERS	126.80
140	G040521	CUMMINS INC	376		Y8-6241		21028	DISPOAL #25: IGNITION COIL & SPARK PLUGS	1,488.92
141	G040521	CUMMINS INC	376		Y8-90299		21028	POPLAR AND BAY MEADOW TRANSFER SWITCH REPAIR	5,349.94
142	G040521	CUMMINS INC	376		Y8-90404		21028	DISPOSAL #25: SRVC FOR REPCLMNT SPARK PLUG & COILS	2,010.11
143	G040521	CUMMINS INC	376		AS-83173		21028	START UP AND TEST FOR SHERIFF'S STATION	1,876.00
144	G040521	CUMMINS INC	376		Y8-95667		21028	ANNUAL SRVC 06/17/2020 4TH & POPLAR #11	864.52
145	G040521	CUMMINS INC	376		Y8-95669		21028	ANNUAL SRVC 06/25/2020 BAYMEADOW/POPLAR#8	500.63
146	G040521	CUMMINS INC	376		Y8-95672		21028	ANNUAL SRVC 06/25/2020 CENTRAL/MARGALO #7	505.41



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	A	B	C	D	E	F	G	H	I
	WarrantNo	Vendor	VendNo	ProjNo	InvNo	DIR #	CkNo	Description	Amounts
147	G040521	CUMMINS INC	376		Y8-95675		21028	ANNUAL SRVC 06/17/2020 CITY ANNEX #1	868.48
148	G040521	CUMMINS INC	376		Y8-95680		21028	ANNUAL SRVC 06/24/2020 MCCOMB GENSET #12	960.01
149	G040521	CUMMINS INC	376		Y8-95897		21028	ANNUAL SRVC 06/29/2020 CITY YARD #6	864.52
150	G040521	CUMMINS INC	376		Y8-95900		21028	ANNUAL SRVC 06/29/2020 VALLEY ROSE #9	749.49
151	G040521	CUMMINS INC	376		Y8-96396		21028	ANNUAL SRVC 07/13/2020 WWTP #1	960.74
152	G040521	CUMMINS INC	376		Y8-97524		21028	ANNUAL SRVC 08/12/2020 POSO WELL #8	865.84
153	G040521	CUMMINS INC	376		Y8-97570		21028	ANNUAL SRVC 08/12/2020 CITY HALL UNIT	874.07
154	G040521	CUMMINS INC	376		Y8-70291		21028	REFUND CREDIT DEPOSIT FROM CK 12065 12/20/16	(11,582.62)
155	G040521	CUMMINS INC	376		Y8-99421		21028	KIT,TURBOCHARGER-SEE CREDIT Y82210,Y82209,Y813219	5,632.06
156	G040521	CUMMINS INC	376		Y8-2209		21028	CREDIT APPLIED FROM INV:Y8-99421	(852.47)
157	G040521	CUMMINS INC	376		Y8-2210		21028	CREDIT APPLIED FROM INV:Y8-99421	(4,288.69)
158	G040521	CUMMINS INC	376		Y8-3219		21028	CREDIT APPLIED FROM INV:Y8-99421	(490.90)
159	G040521	CUMMINS INC	376		Y8-3677		21028	RETURN CREDIT FROM INV:Y8-3677	(169.15)
160	G040521	DEE JASPAR AND ASSOCIATES, INC	378	20196	21-03045		21029	WASCO WELL #14 SRVCS 03/01/21-03/31/21	6,253.49
161	G040521	DEE JASPAR AND ASSOCIATES, INC	378		21-03044		21029	PERFORM PUMP TEST & PROVIDE RECOMMENDATION FOR 2	1,980.01
162	G040521	DEE JASPAR AND ASSOCIATES, INC	378	21027	21-03047		21029	WELL #15 PROJECT SRVCS 03/01/21-03/31/21	6,723.42
163	G040521	DEE JASPAR AND ASSOCIATES, INC	378	20220	21-03046		21029	REPLACEMENT IRR WELL TASK ORDER #9	6,400.12
164	G040521	DENISE WIGLEY	5330		11613-0013010160		21030	RFND CREDIT 1016 13TH ST	75.46
165	G040521	EVERGREEN COMMUNITIES, INC.	4396		13198-0236017300		21031	RFND CREDIT CID# 13198	45.00
166	G040521	EVERGREEN COMMUNITIES, INC.	4396		13198-0412019900		21031	RFND CREDIT CID# 13198	43.02
167	G040521	EVERGREEN COMMUNITIES, INC.	4396		13198-036107000		21031	RFND CREDIT 1700 PRAIRE ROSEWAY CID# 13198	50.25
168	G040521	EVERGREEN COMMUNITIES, INC.	4396		13198-01740198910		21031	RFND CREDIT CID# 13198	4.12
169	G040521	EVERGREEN COMMUNITIES, INC.	4396		13198-0413019500		21031	RFND CREDIT CID# 13198	45.00
170	G040521	EVERGREEN COMMUNITIES, INC.	4396		13198-0236017900		21031	RFND CREDIT CID# 13198	51.37
171	G040521	EVERGREEN COMMUNITIES, INC.	4396		13198-0174019510		21031	RFND CREDIT CID# 13198	45.00
172	G040521	EVERGREEN COMMUNITIES, INC.	4396		13198-0174019610		21031	RFND CREDIT CID# 13198	7.30
173	G040521	EVERGREEN COMMUNITIES, INC.	4396		13198-0361017000		21031	RFND CREDIT CID# 13198	25.42
174	G040521	FED EX	123		7-349-53189		21032	FEDEX SRVCS APR 21	278.77
175	G040521	GLOBAL ENVIRONMENTAL PRODUCTS, INC	4681		662370		21033	DISPOSAL #25: SET OF CONBER BELTS	1,977.85
176	G040521	INTERWEST CONSULTING GROUP, INC.	1571		68266		21034	PLAN CHECK SRVCS MAR 21	1,569.21
177	G040521	KERN COUNTY WASTE MANAGEMENT DEPT.	19		WSP MAR 21		21035	WSP PRISON MARCH 2021 LANDFILL	3,824.55
178	G040521	PATRICIA V. MORALES	5333		9354-0220019110		21036	RFND CREDIT CID# 9354	70.77
179	G040521	PETERSON AUTO SUPPLY	152		341051		21037	DISPOSAL #23: MAIN HYDRAULIC HOSE AND FITTINGS	478.45
180	G040521	PG & E COMPANY	85		21147131763 04/16/21		21038	UB STREET LIGHT TRACT 7311-4 ON FILLBURN 04/16/21	18.19
181	G040521	PG & E COMPANY	85		27677027560 04/19/21		21038	UB 603 PALM AVE 04/19/21	21.05
182	G040521	PG & E COMPANY	85		83658717562 04/16/21		21038	UB ANNEX PARKING LIGHT 04/16/21	10.87
183	G040521	PHOENIX GROUP INFORMATION SYSTEMS	4913		32021239		21039	CITATIONS FEES & SRVCS MAR 21	531.41
184	G040521	READYREFRESH BY NESTLE	4027		11D0018613430		21040	3/15/21 TO 4/14/21 DRINKING WTR @5410 7TH ST	142.41
185	G040521	SANDRA HINOJOSA	5332		12278-080006090		21041	RFND CREDIT 0180006090 609 D ST	9.42
186	G040521	THE GAS COMPANY	246		08207136329 MAR 21		21043	MULTIPLE ADDRESSES 03/15/21-04/13/21	269.03
187	G040521	THE GAS COMPANY	246		08207136329 FEB 21		21043	MULTIPLE ADDRESSES 02/11/21-03/15/21	470.17
188	G040521	THE SHAFTER PRESS/ WASCO TRIBUNE	4787		2084		21042	ADVERTISING:ST SUPERINTENDENT/FACILITIES MAINT I	153.00
189	G040521	THE SHAFTER PRESS/ WASCO TRIBUNE	4787		2066		21042	ADVERTISING:WELL #5 DESTRUCTION PROJECT RFP	192.00
190	G040521	UNIVAR USA INC	111		49078770		21044	LIQUID CHLORINE WELL #8 POSO	637.02
191	G040521	UNIVAR USA INC	111		49078771		21044	LIQUID CHLORINE WELL#11 OAK &	571.70
192	G040521	UNIVAR USA INC	111		49078772		21044	LIQUID CHLOR WELL#12 MCCOMBS BETWEEN PALM & ANNIN	1,106.51
193	G040521	WASCO T-SHIRTS PRINTING	497		7466		21045	DAR#GENL:1000QT OF DAILY DRIVER INSPECTIONS SHEETS	347.69
194	G040521	WATCHGUARD, INC.	3542		ACCINV0023879		21046	4 VISTA SLIDE LATCH & VISTA HD,SHIRT CLIP-SHERIFF	162.59
195	G040521	WATCHGUARD, INC.	3542		ACCINV0024132		21046	6 VISTA SLIDE LATCH & VISTA HD,SHIRT CLIP-SHERIFF	234.20
196	G040521	WATCHGUARD, INC.	3542		ADVREP211228		21046	VISTA HD,EXTENDED VERSION,WEARABLE,CAMERA POLICE	514.80
197	G040521 Total								99,911.97
198					13 of 48			GRAND TOTAL	1,386,934.62



Bill Pay List

316	A	B	C	D	E	F	G	H	I
317	WarrantNo	Vendor	VendNo	ProjNo	InvNo	DIR #	CkNo	Description	Amounts
318									
319								Grand Total	1,386,934.62



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: Daniel Ortiz-Hernandez, City Manager
Biridiana Bishop, Public Works Director

DATE: May 18, 2021

SUBJECT: Adopt a Resolution Authorizing the City Manager to Sign and Execute the Second Amendment to Lease Agreement No. 2021-004 with I&M Sheep Company to Permit Grazing on the City's Municipal Ag Land

Recommendation:

Staff recommends the City Council adopt a resolution authorizing the City Manager to sign and execute the second amendment to lease agreement 2021-004 with I&M Sheep Company to graze sheep on the City's municipal ag land.

Discussion:

On February 2, 2021, the City Council approved Agreement No. 2021-004 for I&M Sheep Company to graze approximately 158 acres. This acreage had remaining alfalfa/hay from the previous tenant. Since the sheep's last grazed, the alfalfa/hay has grown back. Since the fields have not been irrigated, the regrowth is not the most ideal for Grazing; therefore, the tenant is willing to pay \$35/acre to permit the sheep to graze.

I & M Sheep Company has been a long-time family-owned business, and the representative spoken with indicated they have been grazing sheep on our land since the late 1950s. They have historically negotiated terms with the tenants who leased the land. Since the City currently has no tenant, they called us directly to ensure they had permission to have their sheep graze on the City-owned land.

Clearing the overgrowth of alfalfa and hay will benefit the City. Staff recommends the City Council authorize the City Manager to sign and execute the second amendment to the original agreement. The City attorney drafted the amendment, and the amendment was reviewed by I&M Sheep Company.

Fiscal Impact:

The tenant will pay the City an additional \$5,530 payment to graze 158 acres. This will be deposited into the Wastewater Fund.

Attachments:

1. Agreement No. 2021-004
2. First Amendment
3. Resolution
4. Exhibit A (Second Amendment Agreement)

LEASE AGREEMENT NO. 2021-004

THIS LEASE made this 2nd day of February, 2021, by and between the CITY OF WASCO (the "Lessor") and FRANCISCO ITURRIRIA dba I&M SHEEP COMPANY (the "Lessee"),

WITNESSETH:

WHEREAS, Lessor is the owner of the real property described as Assessor's Parcel No. 487-200-04 and more particularly described as the Northwest Quarter of Section 16, Township 27 South, Range 24 East MDB&M except the west 30 feet thereof (the "Leased Premises"); and

WHEREAS, Lessor operates and maintains a wastewater treatment plant (the "WWTP") adjacent or near the Leased Premises; and

WHEREAS, the Leased Premises is presently used to dispose of the effluent (the "Effluent") from the WWTP and is the only property available to the Lessor for disposal of the Effluent; and

WHEREAS, Lessee wishes to lease the Leased Premises from Lessor for grazing of Lessee's sheep (the "Grazing") under the terms and conditions described hereinafter; and

WHEREAS, disposal of the Effluent and use of same on Grazing is strictly regulated by rules and regulations (the "Regulations") of the California Regional Water Quality Control Board (the "RWQCB") and the California Department of Public Health (the "CDPH"); and

WHEREAS, any lease of the Leased Premises for Grazing must comply in all respects with the Regulations; and

WHEREAS, Lessor hereby agrees to lease to Lessee and Lessee agrees to lease from Lessor "AS IS, WHERE IS, AND WITH ALL FAULTS" the Leased Premises under the terms and conditions set forth hereinafter.

NOW, THEREFORE, in consideration of the mutual covenants and conditions hereinafter set forth, the parties agree as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim.

2. Except as otherwise described herein, the term of this Lease shall be for 60 days commencing on the 1st day of February, 2021 and continuing through the 31st day of March, 2021 (the "Lease Term").

3. Lessee shall pay rent ("Rent") to Lessor in the amount of \$ 40.00 for the Lease Term payable upon execution of this Lease. Lessor acknowledges receipt of the Rent.

4. Lessee shall not use, nor permit to be used, any part of the Leased Premises for any purpose other than the purposes for which they are leased. All operations incident to use of the Leased Premises shall be carried on in a good farmer-like manner. Lessee agrees to make diligent efforts to prevent the spread of all noxious weeds, and rodents, and other pests on the Leased Premises during the Lease Term.

5. All rights in all minerals, oil, gas, and other hydrocarbon substances located on or under the Leased Premises are particularly reserved to Lessor and are particularly excepted from the Leased Premises.

6. Lessee shall permit Lessor and Lessor's agents and assigns, at all reasonable times, to enter the Leased Premises for the purpose of discovering any waste, or any conditions brought on by Lessee in contravention of this Lease.

7. Lessor makes no representations or warranties regarding the availability or the quantity or quality of the water to the Leased Premises. Lessee shall be solely responsible for providing sufficient water supplies for Lessee's use at Lessee's sole cost and expense. Lessee accepts the risk of the foregoing and Lessee hereby releases the Lessor from any liability for same.

8. All costs associated with this Lease, Lessee's use of the Leased Premises, Lessee's activities on same, repairs, replacements, and maintenance, Lessee's Grazing operation, and all other costs and expenses associated with the Lease, the Leased Premises, and Lessee's activities thereon shall be at Lessee's sole cost and expense.

9. (a) This Lease is made upon the express condition that Lessor is to be free from all liability and claims for damages by reason of any injury to any person or persons, including Lessee, or damage to property of any kind whatsoever and to whomsoever belonging, including Lessee, from any cause or causes whatsoever while in, upon, or in any way connected with the Leased Premises during the Lease Term, or any occupancy hereunder, Lessee hereby covenanting and agreeing to indemnify and save harmless Lessor,

its officers, Councilmembers, and employees from all liability, loss, cost and obligations on or on account of or arising out of any such injuries or losses however occurring.

(b) The Lessee, at its sole expense, shall maintain throughout the term of this Lease, a comprehensive general liability insurance policy in the amount of \$1 million protecting the Leased Premises and the Lessor and its officers, Councilmembers, and employees against any liability whatsoever. The policy shall be primary to any policy or joint powers authority coverage maintained by Lessor and Lessor's insurance or joint powers authority shall not incur any loss. Lessee shall forthwith procure same and cause to be furnished to Lessor a certificate from the insurance carrier stating that the insurance is in full force and effect, that the premiums have been paid thereon, and that the insurance carrier will give Lessor at least ten (10) days prior written notice of any termination, cancellation or modification of the terms of such insurance. Lessor and Lessor's officers, Councilmembers, and employees shall be named as additional insureds thereon.

10. Lessor shall have the right to terminate this Lease at any time upon 10 days prior written notice to Lessee. If Lessee breaches this Lease, in addition to all other remedies available to Lessor at law, in equity, or under this Lease, Lessor shall have the right of re-entry.

11. Lessee shall comply with all requirements of all governmental authorities, in force either now or in the future, affecting the Leased Premises, and shall faithfully observe in its use all laws, rules and regulations of those authorities, in force either now or in the future.

12. The covenants and agreements contained in this Lease shall be binding upon the parties hereto and upon their respective heirs, executors, administrators, successors and assigns. Time is of the essence of this lease and of each and every one of the provisions herein contained.

13. Lessor makes no representations or warranties under this Lease and Lessee hereby accepts the Leased Premises, all improvements thereon, and all conditions affecting the Lessee's ability to Graze the Leased Premises "AS IS, WHERE IS, AND WITH ALL FAULTS." This Lease is subject to (a) all existing easements, servitudes, licenses and rights-of-way for canals, ditches, levees, roads, highways, telephone, telegraph, and electric power lines, railroads, pipelines and other purposes, whether recorded or not; and (b) the rights of other lessees under any existing or future oil, gas and mineral lease or leases from Lessor affecting the entire or any portion of the Leased Premises, whether recorded or not.

14. This agreement represents the sole and only agreement between the parties regarding the matters addressed herein and the parties acknowledge and agree that no oral or other written agreements or representations exist between the parties affecting this Lease.

This Lease supersedes and cancels any and all previous negotiations, arrangements, representations, agreements, and understandings, if any.

15. If either party institutes any action or proceeding arising out of or relating to the provisions of this Lease or any default hereunder, the prevailing party in such action or proceeding shall be entitled to the recovery of reasonable attorney's fees and all costs and disbursements incurred in said action or proceeding.

16. Any notice required under this Agreement shall be effective immediately upon personal delivery of same in writing to the party to be noticed or (a) upon deposit in the United States mail, first class, postage prepaid or when sent by electronic mail ("email"). The following shall be used in providing the foregoing notices: If to Lessor — City Manager, 746 8th Street, Wasco, California 93280, Email; -daortiz@cityofwasco.org and if to Lessee — Lessee - Francisco Iturriria, 16837 Magnolia Avenue, Wasco, California 93280 or P.O. Box 5306, Bakersfield, California 93388, Email – fjiturria@gmail.com. Either party may change its address or other information herein by notice to the other party in the manner described herein.

17. If any provision of this Lease shall be determined to be void by any court of competent jurisdiction, such determination shall not affect any other provision of this Lease and all such other provisions shall remain in full force and effect.

18. The laws of the State of California shall govern the validity, performance and enforcement of this Lease.

19. This agreement may not be amended except by a writing executed by all parties.

20. Lessee may not assign, sublet, or otherwise transfer this Lease or any interest therein without Lessor's prior written consent, which Lessor may deny in its sole and absolute discretion.

21. Waiver by a party of any provision of this Lease shall not be considered a continuing waiver or a waiver of any other provision, including the time for performance of any such provision.

22. Time is of the essence with regard to each covenant, condition, and provision of this Lease.

23. This Lease may be executed in counterparts. The parties agree that a facsimile or electronic copy of this Lease shall be as effective as the original for all purposes.

24. The parties acknowledge that each party and their respective legal counsel have reviewed this Lease and agree that this Lease is a product of negotiations between the parties. This Lease shall be interpreted without reference to the rule of interpretation of documents that uncertainties or ambiguities therein shall be determined against the party so drafting the Agreement.

25. This Lease shall be binding on the successors-in-interest of the parties hereto and shall inure to their benefit.

26. The remedies given to Lessor herein shall not be exclusive but shall be cumulative and in addition to all other remedies now or hereafter available by law or at equity.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the date first hereinabove written.

DocuSigned by:

Daniel Ortiz Hernandez

551688E8CFA4E5

DANIEL ORTIZ-HERNANDEZ,
City Manager, City of Wasco, California,

"Lessor"

DocuSigned by:

I & M Sheep Company By Francisco Iturriria

04480E2553FA4EF

FRANCISCO ITURRIRIA dba I&M Sheep
Company, **"Lessee"**

FIRST AMENDMENT TO LEASE AGREEMENT NO. 2021-004 (1)

THIS AMENDMENT TO LEASE (the "First Amendment") made this 16th day of March 2021, by and between the CITY OF WASCO (the "Lessor") and FRANCISCO ITURRIRIA dba I&M SHEEP COMPANY (the "Lessee"),

WITNESSETH:

WHEREAS, Lessor and Lessee entered into that certain lease agreement entitled "Lease Agreement No. 2021-004" dated February 2, 2021 (the "Lease") in which Lessee leased from Lessor the real property described as Parcel 3 in Exhibit "A" attached hereto and by this reference made a part hereof but incorrectly described as Parcel 2 on Exhibit "A"; and

WHEREAS, the parties wish to amend the Lease to correct the legal description, to provide for Lessee to lease additional property described as Parcels 1 and 2 in Exhibit "A," and to extend the Lease Term under the terms and conditions described hereinafter.

NOW, THEREFORE, the parties hereby amend the Lease as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim. The capitalized terms used herein shall have the same meaning as in the Lease unless otherwise specifically described herein.

2. The parties hereby correct the legal description in the first recital in the Lease to replace "the Northwest Quarter of Section 16, Township 27 South, Range 24 East MDB&M except the west 30 feet thereof" with "the North Half of Section 17, Township 27 South, Range 24 East MDB&M excepting all lands reasonably necessary for the sewage disposal treatment plant and future additions and development as may be required by Lessor, hereinafter Parcel 3."

3. The parties hereby amend paragraph 2 of the Lease to extend the Lease Term to and through May 31, 2021, provided, however, that the Lease shall terminate on March 31, 2021, as to Parcel 3.

4. The parties add the following to paragraph 3 of the Lease: "The Leased Premises shall hereinafter include all of the properties described in Exhibit "A." Lessee has paid rent ("Rent") to Lessor through March 31, 2021, in full for Parcel 3. No further Rent is due on Parcel 3 through March 31, 2021. Lessee shall pay Rent to Lessor for Parcels 1 and 2 in Exhibit "A" in the amount of \$8.00 per acre commencing from the date hereof through

May 31, 2021, for a total Rent of \$3,024 for the Lease Term payable in full upon execution of this First Amendment."

4. Except as amended herein, the parties hereby reaffirm the Lease and each, and every term and condition described therein. Any inconsistency or ambiguity between this First Amendment and the Lease shall be resolved in favor of this First Amendment.

5. This First Amendment may be executed in counterparts. A facsimile or electronic copy of this fully executed First Amendment shall be as effective as the original for all purposes.

IN WITNESS WHEREOF, the parties have executed this First Amendment to be effective on the date first hereinabove written.

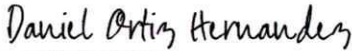
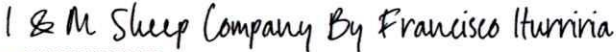
DocuSigned by:

55168B8E88CF4F8...
DANIEL ORTIZ-HERNANDEZ,
City Manager, City of Wasco, California,
"Lessor"
DocuSigned by:

04180E2553FA4FF...
FRANCISCO ITURRIRIA dba I&M Sheep
Company, "Lessee"

EXHIBIT "A"
[Legal Description of Leased Premises]

PARCEL 1: The West Half (W- $\frac{1}{2}$) of the Southeast Quarter (SE- $\frac{1}{4}$); and the Southeast Quarter (SE- $\frac{1}{4}$) of the Southeast Quarter (SE- $\frac{1}{4}$) and the South Half (S- $\frac{1}{2}$) of the Northeast Quarter (NE- $\frac{1}{4}$) of the Southeast Quarter (SE- $\frac{1}{4}$); and the South Half (S- $\frac{1}{2}$) of the Northeast Quarter (NE- $\frac{1}{4}$) in Section 9, Township 27 South, Range 24 East, M.D.B.M., in the County of Kern, State of California; containing 220 acres, more or less.

PARCEL 2: The Northwest Quarter (NW- $\frac{1}{4}$) in Section 16, Township 27 South, Range 24 East, M.D.B.M., in the County of Kern, State of California;

EXCEPTING the West 30 feet thereof.

Containing 158 acres, more or less.

PARCEL 3: The North Half (N- $\frac{1}{2}$) of Section 17, 27 South, Range 24 East, M.D.B.M., in the County of Kern, State of California; containing 318 acres, more or less.

SAVE AND EXCEPT, AND RESERVING to the Lessor all lands reasonably necessary for the sewage disposal treatment plant, and future additions and development as may be required by the Lessor,

RESOLUTION NO. 2021 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER TO SIGN AND EXECUTE THE SECOND AMENDMENT TO AGREEMENT NO. 2021-004 WITH I&M SHEEP COMPANY TO PERMIT GRAZING ON THE CITY'S MUNICIPAL AG LAND

WHEREAS, the City owns and leases municipal land for agricultural purposes; and,

WHEREAS, I&M Sheep Company has historically used the City's agricultural land to graze sheep, specifically land located at APN 487-200-04, 487-140-52, and 487-180-01; and,

WHEREAS, the City wishes to amend Agreement No. 2021-004 with I&M Sheep Company to permit sheep grazing on 158 acres of the municipal agriculture land through the end of June 2021; and,

WHEREAS, the City will benefit from sheep grazing as the alfalfa has grown back and needs to be cleared out; and

WHEREAS, the City and I&M Sheep Company reviewed terms and conditions of the agreement; and

WHEREAS, the area being considered for grazing is reflected in Exhibit "A";

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager to endorse the second amendment to Agreement No. 2021-004 with I&M Sheep Company to permit sheep grazing on approximately 158 acres of the City's municipal agriculture land.

-oOo-

I HEREBY CERTIFY that the foregoing Resolution No. 2021 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on May 18, 2021, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest: _____

ALEXANDRO GARCIA,
MAYOR of the City of Wasco

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

EXHIBIT "A"



EXHIBIT A

SECOND AMENDMENT TO LEASE AGREEMENT NO. 2021 – 004 (2)

THIS AMENDMENT TO LEASE (the "Second Amendment") made this 18th day of May 2021, by and between the CITY OF WASCO (the "Lessor") and FRANCISCO ITURRIRIA dba I&M SHEEP COMPANY (the "Lessee"),

WITNESSETH:

WHEREAS, Lessor and Lessee entered into that certain lease agreement entitled "Lease Agreement No. 2021-004" dated February 2, 2021, and a First Amendment to Lease dated the same date (collectively, the "Lease") in which Lessee leased from Lessor the real property described therein and the parties wish to amend the Lease as more particularly described and pursuant to the terms hereinafter set forth.

NOW, THEREFORE, the parties hereby amend the Lease as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim. The capitalized terms used herein shall have the same meaning as in the Lease unless otherwise specifically described herein.
2. The parties hereby amend paragraph 2 of the Lease to extend the Lease Term for Parcels 1 and 2 in Exhibit "A" to and through June 30, 2021. The parties hereby amend paragraph 3 of the lease to require that Lessee pay Rent to Lessor for Parcels 1 and 2 in Exhibit "A" in the amount of \$35.00 per acre commencing from May 5, 2021, in the total amount of \$5,530 for the Lease Term payable in full upon execution of this Second Amendment.
3. Except as amended herein, the parties hereby reaffirm the Lease and each and every term and condition described therein. Any inconsistency or ambiguity between this Second Amendment and the Lease shall be resolved in favor of this Second Amendment.
4. This Second Amendment may be executed in counterparts. A facsimile or electronic copy of this fully executed Second Amendment shall be as effective as the original for all purposes.

IN WITNESS WHEREOF, the parties have executed this Second Amendment to be effective on the date first hereinabove written.

DANIEL ORTIZ-HERNANDEZ,
City Manager, City of Wasco, California,
"Lessor"

FRANCISCO ITURRIRIA dba I&M Sheep
Company, **"Lessee"**



STAFF REPORT

CITY OF WASCO

TO: Honorable Mayor and Council Members

FROM: Daniel Ortiz-Hernandez, City Manager
Biridiana Bishop, Public Works Director

DATE: May 18, 2021

SUBJECT: Rejection Of Bid Received for the Design of the Palm Avenue Rehabilitation Regional Surface Transportation Project Program Funded Project.

Recommendation:

Staff recommends the City Council reject the received bid.

Discussion:

A Request for Proposal was published on April 5, 2021. The Palm Avenue Pavement Rehabilitation Project will consist of pavement rehabilitation in various locations along Palm Avenue within the City of Wasco City Limits. This Project will be funded with Local, State, and Federal dollars requiring the Consultant to follow all pertinent local, State, and Federal laws and regulations.

On April 28, 2021, the City of Wasco received one proposal from the following firm:

FIRM

BHT Engineering Inc.

After noting that we only received one proposal, Caltrans Local Assistance Office was contacted to obtain advice on how to proceed with the award. They suggested that we re-advertise the Project in the hopes of collecting more proposals. This will show that the City put in sufficient effort to attract Firms to submit Proposals.

Staff will proceed with re-advertising the Project. Staff recommends the City Council reject all received bids.

Fiscal Impact:

None at this time.

Attachments:

None



STAFF REPORT

CITY OF WASCO

TO: Honorable Mayor and Council Members

FROM: Daniel Ortiz-Hernandez, City Manager
Biridiana Bishop, Public Works Director

DATE: May 18, 2021

SUBJECT: Rejection Of Bid Received for the Design of Palm Avenue Widening
Congestion Mitigation Air Quality Program Funded Project.

Recommendation:

Staff recommends the City Council reject the received bid.

Discussion:

A Request for Proposal was published on April 5, 2021. The Palm Avenue Shoulder Rehabilitation Project will consist of pavement widening, curb, gutter, bike lane striping and signage ADA improvements, and utility line relocations on the West side of Palm Avenue between Margalo Street and Gromer Avenue within the City of Wasco City Limits. This Project will be funded with Local, State, and Federal dollars requiring the Consultant to follow all pertinent local, State, and Federal laws and regulations.

On April 28, 2021, the City of Wasco received one proposal from the following firm:

FIRM

BHT Engineering Inc.

After noting that we only received one proposal, Caltrans Local Assistance Office was contacted to seek advice on how to proceed with the award. They suggested that we re-advertise the Project in the hopes of collecting more proposals. This will show that the City put in sufficient effort to attract Firms to submit Proposals.

Staff will proceed with re-advertising the Project. Staff recommends the City Council reject all received bids.

Fiscal Impact:

None at this time.

Attachments:

None



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: Daniel Ortiz-Hernandez, City Manager
Isarel Perez-Hernandez, Finance Director

DATE: May 18, 2021

SUBJECT: 2020-21 Third Quarter Financial Report (informational item only)

Recommendation:

Informational item only

Background:

The Government Finance Officers Association (GFOA), is an organization that was established to assist in the professional management of governments by developing and identifying financial policies and best practices through education, training, facilitation of member leadership, and networking.

GFOA released a publication on financial reporting best practices where it states that financial reporting's should be issued at a minimum "quarterly...to ensure the ongoing completeness and accuracy of the data is correct. This process should include appropriate reconciliations to identify adjustments, as well as financial analysis of interim management reports to identify anomalous or incomplete data to be corrected." As such, in order for the information to be considered timely and useful by readers to make informed decisions.

The last time the City Council received a quarterly financial report was in 2011. The Governmental Accounting Standard Board (GASB) is a board that establishes accounting and financial reporting standards for U.S. state and local governments that follow Generally Accepted Accounting Principles (GAAP). Governmental Accounting Standard Board (GASB) Concepts Statement No. 1 says that "Sometimes a timely estimate is more useful than precise information that takes a long time to produce."

To improve our financial transparency and accountability to all stakeholders, the Finance Department streamlined internal controls and processes that empower the Finance Department in delivering monthly and quarterly reports. As such, transitioning into an efficient and effective government. One of the biggest improvements was opening communication channels between departments to ensure all invoices, receipts and

monthly capital improvement progress billings were submitted by the end of the month. By doing so, the Finance Department would be able to start the month-end-close process that focuses on verifying, adjusting and reconciling account information at the end of the period (month) to produce reports representative of the City's true financial position. These reports are geared towards informing our city council, management, lenders, regulatory agencies, and most importantly our residents.

During the City Council goal-setting on February 27, 2021, the Council expressed three key overarching priorities surfaced after a strengths, weaknesses, opportunities and threats (S.W.O.T) analysis by department was done. The three overarching priorities were:

- Sustainable infrastructure
- Neighborly and safe community
- Efficient and effective government

The S.W.O.T analysis identified that the finance department had a blend of a weakness and opportunity that required a solution. The blend of weakness and opportunity was the lack of interim financial reports that stopped in 2010-2011.

Discussion:

The accompanying quarter financial report for 2020-21 (Attachment 1) provides a high-level overview of the City's Financial Condition from July 01, 2020, thru March 31, 2021. The report summarizes revenue and expenditure actuals. The report also includes a Capital Improvement Project update (Attachment 1) and highlights milestones from the third quarter. The report's focus is on the General Fund; however, updated information is also provided for each of the City's enterprise funds.

The reports in (Attachment A) is broken down into the following sections:

- **Section A:** Fund Balance
- **Section B:** General Fund Expense by Division
- **Section C:** General Fund Expenses by Category
- **Section D:** General Fund Revenues
- **Section E:** All Fund Expenses
- **Section F:** All Fund Revenues
- **Section G:** Capital Improvement Program (CIP) Summary

GENERAL FUND

With 75% of the year complete, General Fund Revenues are at 32% of the projections, operating expenditures are at 54%, and capital expenditures are at 6%. The significant variance in revenues and capital expenditures is primarily due to the budgeted grant proceeds and capital expenditures related to the former farm labor complex demolition and site clean-up. As discussed during the Mid-Year budget review, the City will not proceed with this project until the related funding has been received. The significant variance in operating expenditures is primarily due to staffing vacancies in the General Fund.

General Fund Balance	Budget	YTD Actual	% of Budget
REVENUES	22,243,520	7,220,308	32%
OPERATING EXPENDITURES	11,051,485	5,929,513	54%
CAPITAL EXPENDITURES	17,003,563	992,485	6%
TRANSFERS IN/(OUT)	4,168,422	1,778,697	43%
BALANCE, START OF YEAR	13,510,117	13,510,117	-
BALANCE, YEAR-TO-DATE	11,867,011	15,587,124	-
ASSIGNED FOR LABOR CAMP DEMO		9,300,000	
UNASSIGNED MEASURE X FUND BALANCE	2,581,266	3,796,130	
UNASSIGNED GENERAL FUND BALANCE	9,285,745	2,490,994	

Top Ten General Fund Revenues

Our top ten revenues account for approximately 97% of total General Fund revenues. By focusing on these, we can get an excellent understanding of our revenue position.

General Fund Revenues	Budget	Current Year to Date	% of Budget
TAXES	8,527,810	4,941,452	58%
MOTOR VEH. LICENSE FEE	3,151,359	1,596,864	51%
MEASURE X SALES TAX	2,360,000	1,578,624	67%
SALES TAX	1,588,000	1,012,513	64%
PROPERTY TAXES	975,000	566,352	58%
FRANCHISE TAX	350,000	98,277	28%
OCCUPANCY TAX	74,451	66,210	89%
PROPERTY TRANSFER TAX	29,000	22,612	78%
LICENSE AND PERMITS	78,400	45,094	58%
FINES INTEREST RENTALS	80,610	125,500	156%
GRANTS/INTERGOVERNMENTAL	12,968,600	1,364,266	11%
CHARGES FOR SERVICES	537,600	557,937	104%
OTHER REVENUES	50,500	186,060	368%
Grand Total	22,243,520	7,220,308	32%

General and VLF in Lieu. We have received the first of two payments for this revenue and it appears to be performing slightly better than estimated. About 50% of this revenue will be received in June.

Sales Tax (General and Measure X). Based on year-to-date results, General and Measure X sales tax revenues are performing above initial budget estimates; however, they are still less than actual results in fiscal year 2018-2019.

Franchise Tax. Currently, the City collects from four companies: Pacific Gas and Electric (PG&E), Charter Communications, Southern California Gas (SoCal Gas) and American Refuse. Based on year-to-date results, this revenue appears to be performing below estimates; however, the City has yet to receive two annual payments of its biggest utility service providers (PG&E and SoCal Gas). We anticipate that our revenues will be on target once these payments are received.

Transient Occupancy Tax (TOT). Visitors to Wasco who stay in the City's hotels, motels and inns for a period of less than thirty consecutive calendar days pay TOT. Based on year-to-date results, TOT appears to be performing slightly ahead of revised estimates, but continues to be lower than 2018-19 actuals.

Grants. As noted above, the significant negative variance between budgeted and actual grant revenues is primarily due to the expected payment from the State to assist the City with the former farm labor complex demolition and site clean-up. (This also explains why year-to-date actual CIP expenditures are much lower than the budget.) The City will not proceed with this project until this payment is received.

Charges for Services. This revenue is mainly comprised of fees for planning and engineering services and building permits. The significant positive variance, when compared to budgeted figures, is primarily due to fees associated with the High-Speed Rail project.

General Fund Expenditures

Expenditures are far below estimates primary due to staffing vacancies and the timing of capital project expenditures as summarized below:

General Fund Expenditures	Budget	Current Year to Date	% of Budget
GENERAL GOVERNMENT	12,802,185	1,479,163	12%
OPERATING EXPENDITURES	1,788,185	1,066,816	60%
CAPITAL EXPENDITURES	11,014,000	412,347	4%
PUBLIC SAFETY	4,840,600	2,431,626	50%
OPERATING EXPENDITURES	4,840,600	2,431,626	50%
CAPITAL EXPENDITURES	-	-	0%
PUBLIC WORKS	7,820,078	1,687,862	22%
OPERATING EXPENDITURES	2,067,515	1,118,705	54%
CAPITAL EXPENDITURES	5,752,563	569,157	10%
COMMUNITY DEVELOPMENT	1,400,230	735,754	53%
OPERATING EXPENDITURES	1,395,230	735,754	53%
CAPITAL EXPENDITURES	5,000	-	0%
INTERNAL SERVICE	1,191,955	587,592	49%
OPERATING EXPENDITURES	959,955	576,611	60%
CAPITAL EXPENDITURES	232,000	10,981	5%
Grand Total	28,055,048	6,921,998	25%

General Fund Transfers

General Fund Transfers In/Out are comprised of internal service charges and general operating transfers as summarized below:

General Fund Transfers	Budget Transfers In/(Out)	Current Year to Date Transfers In/(Out)	% of Budget
GENERAL GOVERNMENT	(1,201,478)	(623,284)	52%
INTERNAL SERVICE CHARGES	1,440,565	874,504	61%
TRANSFERS IN	-	108,443	0%
TRANSFERS OUT	(2,642,043)	(1,606,230)	61%
PUBLIC SAFETY	741,441	1,116,165	151%
INTERNAL SERVICE CHARGES	(38,559)	(19,220)	50%
TRANSFERS IN	780,000	1,135,385	146%
PUBLIC WORKS	3,585,020	742,866	21%
INTERNAL SERVICE CHARGES	(390,308)	(239,982)	61%
TRANSFERS IN	4,028,328	999,298	25%
TRANSFERS OUT	(53,000)	(16,449)	31%
COMMUNITY DEVELOPMENT	(169,476)	(64,474)	38%
INTERNAL SERVICE CHARGES	(259,476)	(143,680)	55%
TRANSFERS IN	90,000	79,206	88%
INTERNAL SERVICE	1,212,915	607,424	50%
INTERNAL SERVICE CHARGES	976,915	557,044	57%
TRANSFERS IN	236,000	50,380	21%
Grand Total	4,168,422	1,778,697	43%

Internal Service Charges. These are charges derived from allocating the General Fund's administrative and support service costs to specific non-General Fund Departments. The negative variance, when compared to budgeted figures, is primarily due to staffing vacancies in the General Fund.

Operating Transfers. These transfers are comprised of revenues from other funds that are used to offset staffing, equipment and CIP project costs. The negative variance, when compared to budgeted figures, is primarily due to the timing of capital project expenditures.

ENTERPRISE FUNDS

In general, the major enterprise fund revenues are consistent with past trends. Expenditures, however, are far below estimates primarily due to the timing of capital project expenditures.

Wastewater Working Capital	Budget	YTD Actual	% of Budget
REVENUES	2,525,000	1,867,759	74%
OPERATING EXPENDITURES	2,297,110	1,053,107	46%
CAPITAL EXPENDITURES	1,239,833	240,776	19%
TRANSFERS IN/(OUT)	(469,146)	(221,749)	47%
BALANCE, START OF YEAR	5,131,692	5,131,692	-
BALANCE, YEAR-TO-DATE	3,650,603	5,483,819	-

Water Working Capital	Budget	YTD Actual	% of Budget
REVENUES	3,540,000	2,318,553	65%
OPERATING EXPENDITURES	2,523,035	1,529,127	61%
CAPITAL EXPENDITURES	4,771,100	1,563,408	33%
TRANSFERS IN/(OUT)	(444,659)	(279,577)	63%
BALANCE, START OF YEAR	10,749,136	10,749,136	-
BALANCE, YEAR-TO-DATE	6,550,342	9,695,576	-

Sanitation Working Capital	Budget	YTD Actual	% of Budget
REVENUES	3,235,308	2,232,259	69%
OPERATING EXPENDITURES	2,426,995	1,427,866	59%
CAPITAL EXPENDITURES	750,000	48,963	7%
TRANSFERS IN/(OUT)	(739,081)	(477,180)	65%
BALANCE, START OF YEAR	2,475,614	2,475,614	-
BALANCE, YEAR-TO-DATE	1,794,846	2,753,864	-

Fiscal Impact:

None

Attachments:

1. Quarterly 03 Financial Report



City of Wasco Interim Financial Statements Fiscal Year 2020-2021 - Through March 2021

Fund Balance Summary

Fund Group	Beginning Fund Balance	Revenues	Expenditures	Transfers In/(Out)	Ending Fund Balance
GENERAL	13,510,117	7,220,308	6,921,998	1,778,697	15,587,124
ENTERPRISE	18,372,976	6,469,063	6,060,045	(1,013,909)	17,768,085
WASTEWATER	5,131,692	1,867,759	1,293,883	(221,749)	5,483,819
WATER	10,749,136	2,318,553	3,092,535	(279,577)	9,695,577
SANITATION	2,475,614	2,232,259	1,476,829	(477,180)	2,753,864
TRANSIT	(200,963)	512	167,687	(30,622)	(398,760)
CNG STATION	217,497	49,980	29,112	(4,780)	233,585
SPECIAL REVENUE	4,634,246	1,424,589	136,338	(764,788)	5,157,709
TRANSPORTATION DEVELOPMENT ACT	(132,812)	-	-	(48,867)	(181,679)
LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT	(22,093)	93,891	82,763	-	(10,965)
SEWER LIFT STATION	199,771	6,807	4,141	(606)	201,831
COMMUNITY FACILITIES DISTRICT	53,125	41,818	163	(33,773)	61,007
GAS TAX	677,208	849,550	-	(675,542)	851,216
TRAFFIC SAFETY	7,607	10,305	8,330	(6,000)	3,582
TRAFFIC IMPACT	2,042,396	86,698	24,168	-	2,104,926
EMERGENCY RESPONSE	1,567	-	-	-	1,567
COPS	55,948	156,727	-	-	212,675
CDBG	382,259	38,844	6,279	-	414,824
CALHOME	1,016,678	61,402	2,821	-	1,075,259
HOME	341,280	78,493	7,672	-	412,101
BEGIN	11,313	55	-	-	11,368
OTHER	202,499	-	7,546	-	194,953
SUCCESSOR AGENCY TO RDA	75,046	-	-	-	75,046
WASCO PUBLIC FINANCING AUTHORITY	127,453	-	7,546	-	119,907
Grand Total	36,719,838	15,113,960	13,125,927	-	38,707,871



City of Wasco Interim Financial Statements Fiscal Year 2020-2021 - Through March 2021

General Fund Expenditures by Department

Departments	Budget	Current Year to Date	% of Budget
GENERAL GOVERNMENT	12,802,185	1,479,163	12%
CITY COUNCIL	311,150	120,861	39%
CITY MANAGER	451,225	269,425	60%
CITY CLERK	227,660	100,635	44%
FINANCE/ACCOUNTING	523,100	236,044	45%
HUMAN RESOURCES/RISK MGMT	61,350	30,021	49%
CITY ATTORNEY	235,000	212,628	90%
SALES TAX-MEASURE X	415,000	5,129	1%
FORMER LABOR HOUSING	9,475,000	9,872	0%
CARES ACT	934,000	339,269	36%
NON-DEPARTMENTAL	168,700	155,278	92%
PUBLIC SAFETY	4,840,600	2,431,626	50%
SHERIFF	4,310,600	2,034,776	47%
FIRE SERVICES	530,000	396,851	75%
PUBLIC WORKS	7,820,078	1,687,862	22%
STREETS	6,317,063	1,323,714	21%
ANIMAL SERVICES	1,080,750	154,147	14%
ENGINEERING	422,265	210,002	50%
COMMUNITY DEVELOPMENT	1,400,230	735,754	53%
PLANNING & COMMUNITY DEVELOP	633,040	241,541	38%
BUILDING INSPECTION	401,045	250,299	62%
CODE COMPLIANCE	353,645	243,914	69%
ECONOMIC DEVELOPMENT DEPT.	12,500		0%
INTERNAL SERVICE	1,191,955	587,592	49%
SHOP MAINTENANCE	553,415	286,825	52%
FACILITIES MAINTENANCE	342,540	179,272	52%
INFORMATION TECHNOLOGY	296,000	121,495	41%
Grand Total	28,055,048	6,921,998	25%



City of Wasco Interim Financial Statements Fiscal Year 2020-2021 - Through March 2021

General Fund Expenditures by Category

Expenditure Category	Budget	Current Year to Date	% of Budget
PERSONNEL SALARIES	2,214,750	1,348,297	61%
SALARY	2,172,650	1,342,164	62%
OVERTIME	37,100	6,133	17%
EXTRA HELP	5,000		0%
PERSONNEL BENEFITS	1,471,600	763,463	52%
RETIREMENT BENEFIT	652,100	399,870	61%
GROUP INSURANCE	647,850	261,586	40%
FICA PAID	162,650	95,084	58%
DEFERRED COMP PAID	9,000	6,923	77%
OPERATING MATERIALS/SUPPLIES	186,415	103,520	56%
REPAIRS & MAINTENANCE	320,400	217,821	68%
UTILITIES	65,950	34,533	52%
CONTRACTUAL SERVICES	5,992,055	2,957,119	49%
OTHER EXPENSES	800,315	504,761	63%
CAPITAL	17,003,563	992,485	6%
Grand Total	28,055,048	6,921,998	25%



City of Wasco Interim Financial Statements

Fiscal Year 2020-2021 - Through March 2021

General Fund Revenues

Revenue Category	Budget	Current Year to Date	% of Budget
TAXES	8,527,810	4,941,452	58%
MOTOR VEH. LICENSE FEE	3,151,359	1,596,864	51%
MEASURE X SALES TAX	2,360,000	1,578,624	67%
SALES TAX	1,588,000	1,012,513	64%
PROPERTY TAXES	975,000	566,352	58%
FRANCHISE TAX	350,000	98,277	28%
OCCUPANCY TAX	74,451	66,210	89%
PROPERTY TRANSFER TAX	29,000	22,612	78%
LICENSE AND PERMITS	78,400	45,094	58%
BUSINESS LICENSE	75,000	44,664	60%
ANIMAL LICENSE	3,400	430	13%
FINES INTEREST RENTALS	80,610	125,500	156%
GRANTS/INTERGOVERNMENTAL	12,968,600	1,364,266	11%
CHARGES FOR SERVICES	537,600	557,937	104%
OTHER REVENUES	50,500	186,060	368%
Grand Total	22,243,520	7,220,308	32%



City of Wasco Interim Financial Statements Fiscal Year 2020-2021 - Through March 2021

Expenditures by Fund

Fund	Budget	Current Year to Date	% of Budget
GENERAL	28,055,048	6,921,998	25%
GENERAL GOVERNMENT	12,802,185	1,479,163	12%
PUBLIC SAFETY	4,840,600	2,431,626	50%
PUBLIC WORKS	7,820,078	1,687,862	22%
COMMUNITY DEVELOPMENT	1,400,230	735,754	53%
INTERNAL SERVICE	1,191,955	587,592	49%
ENTERPRISE	15,186,823	6,060,045	40%
WASTEWATER	3,536,943	1,293,883	37%
WATER	7,294,135	3,092,535	42%
SANITATION	3,176,995	1,476,829	46%
CNG STATION	606,400	29,112	5%
TRANSIT	572,350	167,687	29%
SPECIAL REVENUE	149,630	136,338	91%
LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT	116,630	82,763	71%
SEWER LIFT STATION	10,000	4,141	41%
COMMUNITY FACILITIES DISTRICT		163	0%
TRAFFIC SAFETY	23,000	8,330	36%
TRAFFIC IMPACT		24,168	0%
CDBG		6,279	0%
CALHOME		2,821	0%
HOME		7,672	0%
OTHER	20,000	7,546	38%
WASCO PUBLIC FINANCING AUTHORITY	20,000	7,546	38%
Grand Total	43,411,501	13,125,927	30%



City of Wasco Interim Financial Statements Fiscal Year 2020-2021 - Through March 2021

Revenues by Fund

Fund	Budget	Current Year to Date	% of Budget
GENERAL	22,243,520	7,220,308	32%
COMMUNITY DEVELOPMENT	259,700	251,546	97%
GENERAL GOVERNMENT	19,263,520	5,857,111	30%
INTERNAL SERVICE	60,000	305	1%
PUBLIC SAFETY	131,000	83,303	64%
PUBLIC WORKS	2,529,300	1,028,043	41%
ENTERPRISE	10,225,991	6,469,063	63%
CNG STATION	330,000	49,980	15%
SANITATION	3,235,308	2,232,259	69%
TRANSIT	595,683	512	0%
WASTEWATER	2,525,000	1,867,759	74%
WATER	3,540,000	2,318,553	65%
SPECIAL REVENUE	1,505,234	1,424,589	95%
BEGIN	-	55	0%
CALHOME	5,000	61,402	1228%
CDBG	6,000	38,844	647%
COMMUNITY FACILITIES DISTRICT	45,000	41,818	93%
COPS	-	156,727	0%
GAS TAX	923,424	849,550	92%
HOME	-	78,493	0%
LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT	158,810	93,891	59%
SEWER LIFT STATION	10,000	6,807	68%
TRAFFIC IMPACT	87,000	86,698	100%
TRAFFIC SAFETY	20,000	10,305	52%
TRANSPORTATION DEVELOPMENT ACT	250,000	-	0%
Grand Total	33,974,745	15,113,960	44%



City of Wasco Interim Financial Statements Fiscal Year 2020-2021 - Through March 2021

Capital Improvement Program (CIP) Summary

CIP Project	Budget	Current Year to Date	% of Budget
CITY COUNCIL	175,000	46,130	26%
UPGRADE CITY COUNCIL CHAMBERS	175,000	46,130	26%
FINANCE/ACCOUNTING	70,000	3,439	5%
ANNEX BUILDING ROOF UPGRADES	70,000	3,439	5%
NON-DEPARTMENTAL		64,638	0%
COVID-19 EMERGENCY RESPONSE		64,638	0%
ANIMAL SERVICES	800,000	3,630	0%
NEW ANIMAL SHELTER	800,000	3,630	0%
SALES TAX-MEASURE X	350,000		0%
PARK IMPROVEMENTS	350,000		0%
FORMER LABOR HOUSING	9,475,000	8,735	0%
FORMER FARM LABOR HOUSING DEMO	9,300,000	7,163	0%
FORMER LABOR HOUSING FENCING	175,000	1,572	1%
CARES ACT	934,000	288,268	31%
COVID-19 EMERGENCY RESPONSE	934,000	288,268	31%
STREETS	4,861,563	565,527	12%
ATP PALM BIKE & PED IMPROVE		8,667	0%
BIRCH AVE STORM DRAIN IMPROVEMENTS	75,000	71,192	95%
BIRCH AVENUE & 3RD STREET REHAB	550,000	8,966	2%
CENTRAL AND FILBURN CONNECTION	600,000		0%
CITYWIDE PAVEMENT PRESERVATION	250,000		0%
HSIP SIGN AND TRAFFIC MARKINGS	115,000		0%
PALM AVENUE REHAB	924,000		0%
PALM AVENUE SHOULDER PAVING	555,000		0%
PEDESTRIAN SAFETY IMPROVEMENTS	500,563	39,490	8%
RSTP 7TH STREET- MAGNOLIA TO WWTP	870,000	422,027	49%
SIDEWALK REHAB & ADA RAMPS PROGRAM	150,000	1,929	1%
SINGLE PORT CHARGING STATIONS	22,000	13,256	60%
STREET LIGHTING PROGRAM	250,000		0%
SHOP MAINTENANCE	121,000	10,981	9%
APCD VEHICLES	110,000		0%
FLEET LIFT	11,000	10,981	100%
INFORMATION TECHNOLOGY	71,000		0%
MUNIS UPGRADE	71,000		0%

Note: Activity represents 75% of the fiscal year.



City of Wasco Interim Financial Statements Fiscal Year 2020-2021 - Through March 2021

Capital Improvement Program (CIP) Summary

CIP Project	Budget	Current Year to Date	% of Budget
WASTEWATER	1,230,333	231,813	19%
AG WELL UPGRADE	518,000	48,889	9%
NEW GROUNDWATER MONITORING WELLS	100,000	90,645	91%
NEW UTILITY VEHICLES	37,333	37,465	100%
NEW VACUUM TRUCK	450,000		0%
UPGRADE PLC & RELATED EQUIPMENT	95,000	25,056	26%
WASTEWATER FORKLIFT	30,000	29,759	99%
WATER	4,755,000	1,563,401	33%
TCP WELL TREATMENT FACILITY		2,586	0%
WATER STORAGE TANK INSTALL	80,000		0%
WELL 10 REPLACEMENT	100,000	21,377	21%
WELL 11 REPLACEMENT	575,000		0%
WELL 12 TCP TREATMENT	475,000	1,391	0%
WELL 14 DEVELOPMENT	2,300,000	1,016,015	44%
WELL 5 ABANDONMENT	50,000		0%
WELL 7 REPLACEMENT	575,000		0%
WELL 8 REPLACEMENT	600,000	522,032	87%
SANITATION	750,000	48,963	7%
REPLACE SANITATION TRUCKS	700,000		0%
RF-TRUCK18 NEW ENGINE & SUSPENSION	50,000	48,963	98%
CNG STATION	504,000		0%
NEW CNG STATION	504,000		0%
TRANSPORTATION	182,000		0%
DAR LEVEL III DC FAST CHARGERS	182,000		0%
Grand Total	24,278,896	2,835,524	12%



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: Daniel Ortiz Hernandez, City Manager
Isarel Perez-Hernandez, Finance Director

DATE: May 18, 2021

SUBJECT: Presentation on Key Budget Concepts in Preparation for the 2021-22 Preliminary Budget

RECOMMENDATION:

Receive a presentation on key budget concepts in preparation for the 2021-22 Preliminary Budget by William C. Statler, Fiscal Advisor.

DISCUSSION:

The purpose of the presentation is two-fold:

1. **Council Goal.** During goal-setting in February 2021, the Council expressed a strong interest in receiving a briefing on the budget process and document in gaining a better understanding of the City's financial condition and the Council's role in this process ("Budget 101").
2. **Preparation for the 2021-22 Preliminary Budget.** The Preliminary Budget is scheduled for distribution in late May, with study sessions and hearings scheduled for June 3, June 8, and June 15. This presentation will help "set the stage and preview the budget by outlining:
 - Key budget concepts and terminology.
 - Budget purpose.
 - Organization and contents of the Budget in meeting its purpose.

Isarel Perez-Hernandez will make the presentation.

ATTACHMENTS: None