



AGENDA

Regular City Council Meeting,

Successor Agency to the
Former Redevelopment Agency, and the
Wasco Public Finance Authority

Tuesday, May 17, 2021 – 6:00 pm.

Council Chambers

746 8th Street, Wasco, CA 93280

www.cityofwasco.org

The City Council Chamber will be open to the public for City Council meetings.

The City Council Meeting is now live-streamed on the city's website:

<https://www.cityofwasco.org/306/city-council-meeting-videos>, subject to technical limitations.

Public comments regarding matters on the agenda may be made in person or via email. If you wish to comment on a specific agenda item, submit your comment via email to cityclerk@cityofwasco.org no later than 4:00 p.m. May 17, 2022. Please clearly indicate which agenda item number your comment pertains to. If you wish to make a general public comment not related to a specific agenda item, submit your comment via email to cityclerk@cityofwasco.org no later than 4:00 p.m. May 17, 2022.

Every effort will be made to read your comment into the record; however, they are limited to two (2) minutes. If a comment is received after the specific time mentioned above but before the meeting is adjourned, the comment will still be included as a part of the record of the meeting but will not be read into the record.

REGULAR MEETING – 6:00 pm

- 1) CALL TO ORDER:** Mayor Reyna
- 2) ROLL CALL:** Mayor Reyna, Mayor Pro Tem Pallares, Council Members: Garcia, Lynch, Martinez
- 3) FLAG SALUTE:** by Mia Anais Martinez, Daughter of Miguel and Maria O. Martinez
- 4) INVOCATION:** By Pastor Paul Hernandez, Freewill Baptist Church
- 5) PRESENTATIONS:**
 - a. Recognition for the Wasco Tigersharks Swim Club
 - b. Proclamation for Community Action Partnership of Kern
 - c. Proclamation for Public Work's Week
- 6) PUBLIC COMMENTS:**

This portion of the meeting is reserved for persons desiring to address the Council and including the Council acting as the Governing Board for the Successor Agency on any matter not on this agenda and over which the Council and Successor Agency have jurisdiction. Speakers are limited to two (2) minutes. A maximum of Thirty (30) minutes will be allowed for anyone subject. Please state your name for the record before making your presentation.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or Discussion on items, not on the agenda (subject to narrow exceptions). This will limit a Councilmember's response to questions and requests made during this comment period.

7) SUCCESSOR AGENCY BUSINESS: NONE

8) WASCO PUBLIC FINANCE AUTHORITY BUSINESS: NONE

CITY COUNCIL BUSINESS:

9) CONSENT CALENDAR:

The Consent Calendar consists of items that, in the staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public request's removal of a particular item.

- a. Receive and file department payments totaling \$138,837.32.
- b. Approval of City Council Meeting Minutes for:
 1. April 19, 2022, Regular Meeting.
 2. May 3, 2022, Regular Meeting.
- c. Adopt a Resolution of the City Council of the City of Wasco Authorizing the Mayor to sign the Certificate of Acceptance for the Sewer and Public Utility Easements from Certis USA, LLC.
- d. Receive and File the Second Quarter Financial Report ended March 31, 2022.
- e. Adopt a Resolution Approving a List of Projects for the Fiscal Year 2022-23 Funded by SB 1: The Road Repair and Accountability Act of 2017.
- f. Receive and File the Investment Report for the month ended March 31, 2022.
- g. Receive and File the Investment Report for the month ended April 30, 2022.
- h. Approval of Travel and Training Expenses Exceeding \$500.00 for the Deputy City Clerk Flores to attend the Technical Training for Clerks (TTC) Series 300 on September 13 – 16, 2022, at the University of California Riverside Extension Center in Riverside, California.

10) PUBLIC HEARINGS: None

11) DEFERRED BUSINESS: None

12) NEW BUSINESS:

- a. Adopt a Resolution Appointing Roger Mobley as an Extra Help Retired Annuitant under Government Code Sections 7522.56 and 21224, and authorize the City

Manager or his Designee to execute the employment agreement with a compensation of \$41.2808 per hour and a length of term not to exceed 960 hours per CalPERS Rules. (Hurlbert)

- b. Adopt a Resolution approving a License Agreement with the Kern County Sheriff's Department for use of the Former Farm Labor Campsite to conduct law enforcement training activities, and authorize the City Manager or his Designee to execute the License Agreement, and to finalize and execute, subject to City Attorney approval, substantially the same License Agreement with the Kern County Fire Department and with the Bakersfield Fire Department. (Hurlbert)

13) REPORTS FROM COMMISSIONS AND COMMITTEES:

- a. Kern Economic Development Corporation (Cortez)
- b. Kern Council of Government (Garcia)
- c. Wasco Task Force (Martinez & Reyna)

14) REPORTS FROM KC FIRE AND SHERIFF:

15) REPORTS FROM CITY MANAGER:

16) REPORTS FROM CITY COUNCIL:

17) CLOSED SESSION:

- a. Approved Closed Session meeting minutes for May 3, 2022.
- b. Public Employee Performance Evaluation – City Manager per Government Code Section 54957.

18) CLOSED SESSION ACTION:

19) ADJOURNMENT:

This is to certify that this agenda was posted at Wasco City Hall on May 13, 2022, on/or before 6:00 p.m. The agenda is also available on the City website at www.cityofwasco.org



Maria O. Martinez, City Clerk

All agenda item supporting documentation is available for public review in the city website www.cityofwasco.org and the office of the City Clerk of the City of Wasco, 746 8th Street, Wasco, CA 93280 during regular business hours, 7:30 am – 5:00 pm Monday through Thursday and 8–5 pm Friday (closed alternate Friday's), following the posting of the agenda. Any supporting documentation related to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location and available at the meeting. **Please remember to turn off all cell phones, pagers, or electronic devices during Council meetings.**

The City of Wasco does not discriminate on the basis of disability in the access to, provision of, or employment in its programs and activities pursuant to 29 United States Code Section 12132 and California Civil Code Section 54. Information regarding the rights provided under the Americans with Disabilities Act (ADA) may be obtained from the City Clerk's Office.

If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (661) 758-7215 to make reasonable arrangements to ensure accessibility to this meeting. Telephone (661) 758-7215 Requests for assistance should be made at least two (2) days in advance whenever possible.

Bill Pay

Council Meeting: May 17, 2022

WARRANTS	AMOUNTS
G042722	28,868.48
G042522	23,455.57
G050422	67,277.05
G050222	19,236.22
Grand Total	138,837.32

Verified By:
Finance Director

Isarel
Perez-
Hernandez

Digitally signed by: Isarel
Perez-Hernandez
DN: CN = Isarel Perez-
Hernandez email =
isperez@cityofwasco.org
C = US O = City of Wasco
Date: 2022.05.11 23:21:
21 -08'00'

	A	B	C	D	E	F	G
	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
1	G042722	ATT - PAYMENT CENTER	1488	000018089863	23326	PHONE SRVCS 03/24/22-04/23/22	26.72
2	G042722	ATT - PAYMENT CENTER	1488	000018089864	23326	PHONE SRVCS 03/24/22-04/23/22	40.18
3	G042722	ATT - PAYMENT CENTER	1488	000018089865	23326	PHONE SRVCS 03/24/22-04/23/22	22.39
4	G042722	ATT - PAYMENT CENTER	1488	000018089866	23326	PHONE SRVCS 03/24/22-04/23/22	319.24
5	G042722	ATT - PAYMENT CENTER	1488	000018089867	23326	PHONE SRVCS 03/24/22-04/23/22	1.55
6	G042722	ATT - PAYMENT CENTER	1488	000018089868	23326	PHONE SRVCS 03/24/22-04/23/22	63.81
7	G042722	ATT - PAYMENT CENTER	1488	000018089869	23326	PHONE SRVCS 03/24/22-04/23/22	22.44
8	G042722	ATT - PAYMENT CENTER	1488	000018089870	23326	PHONE SRVCS 03/24/22-04/23/22	43.10
9	G042722	ATT - PAYMENT CENTER	1488	0000018089871	23326	PHONE SRVCS 03/24/22-04/23/22	22.39
10	G042722	ATT - PAYMENT CENTER	1488	000018089872	23326	PHONE SRVCS 03/24/22-04/23/22	22.39
11	G042722	ATT - PAYMENT CENTER	1488	000018089873	23326	PHONE SRVCS 03/24/22-04/23/22	1,075.65
12	G042722	ATT - PAYMENT CENTER	1488	000018089874	23326	PHONE SRVCS 03/24/22-04/23/22	22.39
13	G042722	ATT - PAYMENT CENTER	1488	000018089875	23326	PHONE SRVCS 03/24/22-04/23/22	26.72
14	G042722	ATT - PAYMENT CENTER	1488	000018089876	23326	PHONE SRVCS 03/24/22-04/23/22	41.42
15	G042722	ATT - PAYMENT CENTER	1488	000018089877	23326	PHONE SRVCS 03/24/22-04/23/22	22.39
16	G042722	ATT - PAYMENT CENTER	1488	000018089878	23326	PHONE SRVCS 03/24/22-04/23/22	22.39
17	G042722	ATT - PAYMENT CENTER	1488	000018089879	23326	PHONE SRVCS 03/24/22-04/23/22	22.39
18	G042722	ATT - PAYMENT CENTER	1488	000018089880	23326	PHONE SRVCS 03/24/22-04/23/22	22.39
19	G042722	ATT - PAYMENT CENTER	1488	000018089881	23326	PHONE SRVCS 03/24/22-04/23/22	63.81
20	G042722	ATT - PAYMENT CENTER	1488	000018091405	23326	PHONE SRVCS 03/24/22-04/23/22	81.15
21	G042722	CINTAS CORPORATION NO. 3	4480	4117303774	23328	UNIFORM SERVICES 04/22/22	318.85
22	G042722	FED EX	123	7-724-87700	23330	FREIGHT 04/14/22	96.26
23	G042722	FED EX	123	7-732-27321	23330	FREIGHT 04/21/22	95.90
24	G042722	GENERAL OFFICE MACHINE COMPANY	1195	18646	23332	06/04/22-06/03/23 MAINTENANCE CONTRACT-PW	324.75
25	G042722	PG & E COMPANY	85	000809470-0	23339	UB NW NE SE 92724 SOLAR PLANT-ANIMAL CONROL MAR 22	98.85
26	G042722	PG & E COMPANY	85	07051823859 04/19/22	23339	UB 501 F STREET 04/19/22	913.06
27	G042722	PG & E COMPANY	85	27677027560 04/18/22	23339	UB 603 PALM AVE 04/18/22	22.72
28	G042722	PG & E COMPANY	85	87027247011	23339	UB AGRICULTURE 04/20/22	324.67
29	G042722	PG & E COMPANY	85	67155644395 04/25/22	23339	UB 5410 7TH ST 04/25/22	4,859.48
30	G042722	A & D INTERPRETING	3027	43	23323	04/19/22 COW COUNCIL MEETING ZOOM	400.00
31	G042722	ACC BUSINESS	4766	221058018	23324	APR 2022: FIBER NETWORK SERVICES	802.92
32	G042722	AMAZON CAPITAL SERVICES, INC	4968	1JK4-MX1Y-KMXV	23325	OFFICE SUPPLIES FOR PLANNING	123.79
33	G042722	AMAZON CAPITAL SERVICES, INC	4968	1KKQ-KHKT-XJQP	23325	OFFICE SUPPLIES FOR CITY HALL	54.67
34	G042722	CAMPBELL PET COMPANY	1471	0396200-IN	23327	1,000 QT STAINLESS STEEL ID TAGS	243.20
35	G042722	CLENDENEN, TRACI	5742	REIMB 03/18/22	23329	PLANNING COMMISSION ACADEMY-TRAVEL EXPENSE	68.51
36	G042722	TRADICIONES MARKETS, INC	5259	585 MAR 2022	23331	MAR 2022: 585 UB PAYMENTS TRANSACTIONS	105.30
37	G042722	KERN COUNTY RECORDER	262	LAGUNES 485 CHRISTOP	23333	RECORDING FEE G.LAGUNES 485 CHRISTOPHER CT	20.00
38	G042722	KERN COUNTY WASTE MANAGEMENT DEPT.	19	WAS MAR 22	23334	MARCH 2022 STW GATE FEES & WW HAUL	1,780.95
39	G042722	LECHOWICZ & TSENG MUNICIPAL CONSULTANTS	5698	4	23335	03/01/22-03/31/22:WTR & SEWER RATE STUDY	10,030.00
40	G042722	NAVIA BENEFIT SOLUTIONS	5664	10458317	23336	APR 2022:MONTHLY MINIMUM FEE	50.00
41	G042722	P & J ELECTRIC, INC.	66	7581	23337	REPLACE, INSTALL & PROGRAM PLC SCREEN	2,843.88
42	G042722	PACE ANALYTICAL SERVICES, INC	5694	B446230	23338	WTR SAMPLE TEST: 4/5/22 BACTERIOLOGICAL	84.00

	A	B	C	D	E	F	G
	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
43	G042722	PACE ANALYTICAL SERVICES, INC	5694	B446413	23338	WTR SAMPLE TEST: 4/7/22 WELL #10,#7,#11 BACTERIOL	42.00
44	G042722	PACE ANALYTICAL SERVICES, INC	5694	B446542	23338	WTR SAMPLE TEST:4/7/22 WELL #10,#7,#11 DRINK WTR	366.00
45	G042722	PACE ANALYTICAL SERVICES, INC	5694	B446572	23338	WTR SAMPLE TEST: 4/12/22 BACTERIOLOGICAL	98.00
46	G042722	PACE ANALYTICAL SERVICES, INC	5694	B446635	23338	WW SAMPLE TEST: 3/31/22 INFLUENT MONITORING	70.00
47	G042722	PACE ANALYTICAL SERVICES, INC	5694	B446661	23338	WW SAMPLE TEST:4/7/22 INFLUENT MONITORING	70.00
48	G042722	PACE ANALYTICAL SERVICES, INC	5694	B446882	23338	WW SAMPLE TEST: 4/12/22 INFLUENT MONITORING	70.00
49	G042722	PACE ANALYTICAL SERVICES, INC	5694	B446910	23338	WTR SAMPLE TEST: 3/17/22 WELL #14 DRINKING WTR	478.00
50	G042722	PHOENIX GROUP INFORMATION SYSTEMS	4913	03222239	23340	MAR 2022: CITATIONS FEES & SRVCS	560.18
51	G042722	THE SHAFTER PRESS/ WASCO TRIBUNE	4787	2433	23341	AMENDING CHAPTER 2.09 ELECTIONS	51.00
52	G042722	TAG/AMS, INC	298	2809175	23342	ACCT:5677 ANNUAL FEE	175.00
53	G042722	TAG/AMS, INC	298	2809282	23342	ACCT:5678 ANNUAL FEE	150.00
54	G042722	THE GAS COMPANY	246	08207136329 APR 2022	23343	03/16/22-04/14/22 MULTIPLE ADDRESSES	233.83
55	G042722	UNIVERSAL URGENT CARE & OCCUPATIONAL MEDICINE INC	5268	EM010871	23344	PHYSICAL POST-OFFER 02/16/22 & 02/17/22	90.00
56	G042722	VERIZON CONNECT FLEET USA LLC	5662	614000024911	23345	APR 2022: 44 PGS VEHICLES SRVCS	767.80
57	G042722 Total						28,868.48
58	G042522	GENERAL OFFICE MACHINE COMPANY	1195	6175	23319	STAPLE REFILL FOR CITY HALL PRINTER	56.29
59	G042522	BAKERSFIELD WELL & PUMP CO.	2504	JOB#20559-RETENTION	23318	RETENTION BILLING #1 & #2: JOB #20559	2,010.00
60	G042522	INFO SEND, INC.	4244	210360	23320	MAR 22:STMT DATA PROCESSING/PRINT/MAIL PREP SRVC	2,970.14
61	G042522	JEFFRIES BROS., INC	140	104971CT	23321	MAR 2022: FUEL SERVICES	17,084.26
62	G042522	VERIZON WIRELESS SERVICE LLC	4237	9902728667	23322	CELL PHONES & iPads 02/26/22-03/25/22	1,334.88
63	G042522 Total						23,455.57
64	G050422	CINTAS CORPORATION NO. 3	4480	4117985438	23363	UNIFORM SERVICES 04/29/22	246.92
65	G050422	AMAZON CAPITAL SERVICES, INC	4968	1P1Y-W4C1-1M74	23359	1 QT: 2022 ERASABLE CALENDAR 48 X 32	28.78
66	G050422	AMAZON CAPITAL SERVICES, INC	4968	1KVR-MNJY-TDCX	23359	1 QT MAKITA GAUGE SHEAR	558.72
67	G050422	KERN COUNTY WASTE MANAGEMENT DEPT.	19	WSP MAR 22	23368	MARCH 2020 WSP FEES	5,295.60
68	G050422	PACE ANALYTICAL SERVICES, INC	5694	B447029	23374	WW SAMPLE TEST: 4/14/22 INFLUENT MONITORING	70.00
69	G050422	PACE ANALYTICAL SERVICES, INC	5694	B447161	23374	WW SAMPLE TEST: 4/5/22 INFLUENT MONITORING	776.00
70	G050422	PACE ANALYTICAL SERVICES, INC	5694	B447289	23374	WTR SAMPLE TEST: 4/19/22 WELL #8 DRINKING CLIP	120.00
71	G050422	PACE ANALYTICAL SERVICES, INC	5694	B447471	23374	WW SAMPLE TEST: 4/19/22 GW MONITOR 2ND QTR 2022	180.00
72	G050422	ADVANCED ENVIRONMENTAL CONCEPTS, INC.	4522	13820	23357	21029-1 19.47 ACRE UNDEVELOPED PROPERTY 29 LOCATIONS	4,865.00
73	G050422	ALEXANDER'S CONTRACT SERVICES, INC.	3828	202204190590	23358	4/14/22-4/19/22 METER READING SERVICE	6,497.48
74	G050422	AMERICAN REFUSE INC	183	236211	23360	MAY 2022:RECYCLE @764 E ST	81.81
75	G050422	BERCHTOLD EQUIPMENT COMPANY	4880	E00257	23361	REPLACEMENT KUBOTA TRACTOR FOR WWTP	31,847.53
76	G050422	CENTRAL CALIFORNIA POWER INC	2552	121058	23362	DISPOSAL #19: REPAIR TRANSMISSION AND COOLANT SYSTEM	8,505.84
77	G050422	CENTRAL CALIFORNIA POWER INC	2552	120764	23362	OXIDE SENSOR SEE CREDIT INV:120782	1,034.88
78	G050422	CENTRAL CALIFORNIA POWER INC	2552	120782	23362	OXIDE SENSOR RETURN CREDIT FROM INV:120764	(1,034.88)
79	G050422	CLARK PEST CONTROL	117	30434800	23364	APRIL 2022: 5409 7TH ST PEST CONTROL SERVICE	51.00
80	G050422	CLARK PEST CONTROL	117	30434883	23364	APRIL 2022: 746 8TH ST & 1445 12TH PEST CONTROL	206.00
81	G050422	CLARK PEST CONTROL	117	30434909	23364	APRIL 2022: 5410 7TH ST PEST CONTROL SERVICE	51.00
82	G050422	DIANA M. ESPINOZA	5723	13391-0130019020	23365	RFND CREDIT CUST CLOSED ACCT 1902 BROADWAY	46.91
83	G050422	FRANCISCO & TAMMY HINOJOSA	5729	5524-0182016510.	23366	RFND CREDIT CUST CLOSED ACCT 1651 DOGWOOD CT	0.34
84	G050422	FRANCISCO & TAMMY HINOJOSA	5729	5524-0182016510	23366	RFND CREDIT CUST CLOSED ACCT 1651 DOGWOOD CT	102.42
85	G050422	JANE HAHN	5724	2772-0360023250	23367	RFND CREDIT CUST CLOSED ACCT 2325 POSO DR	79.60
86	G050422	LAS ROSAS	4758	14784-0133003130	23369	RFND CREDIT CUST CLOSED ACCT 313 BUCKEYE	28.60
87	G050422	LAS ROSAS	4758	14784-0133004010	23369	RFND CREDIT CUST CLOSED ACCT 401 BUCKEYE	28.60
88	G050422	LAS ROSAS	4758	14784-0358023210	23369	RFND CREDIT CUST CLOSED ACCT 2321 PERSIMMON	28.60
89	G050422	LAS ROSAS	4758	14784-0358023250	23369	RFND CREDIT CUST CLOSED ACCT 2325 PERSIMMON	28.60
90	G050422	LAS ROSAS	4758	14784-03858023330	23369	RFND CREDIT CUST CLOSED ACCT 2333 PERSIMMON	28.60
91	G050422	LAS ROSAS	4758	14784-0358023370	23369	RFND CREDIT CUST CLOSED ACCT 2337 PERSIMMON	28.60
92	G050422	LAS ROSAS	4758	14784-0358024010	23369	RFND CREDIT CUST CLOSED ACCT 2401 PERSIMMON	28.60
93	G050422	LAS ROSAS	4758	14784-0358024050	23369	RFND CREDIT CUST CLOSED ACCT 2405 PERSIMMON	28.60
94	G050422	LAV CONSULTING & ENGINEERING, INC	5693	990-05	23370	22013-2 CENTRAL AVE PARK URBAN GREEN GRNT	4,790.00
95	G050422	MARIA GUTIERREZ	5730	14388-0356004090	23371	RFND CREDIT CUST CLOSED ACCT 409 POMEGRANTE CT	68.80
96	G050422	MONICA ISABEL BALLESTEROS	5739	15836-0375007410	23372	RFND CREDIT CUST CLOSED ACCT 741 ROSEWOOD AVE	80.50
97	G050422	OSHA4LESS	5743	1871531	23373	8 QT BILINGUAL SDS RACK & BINDER FOR FACILITIES	359.73

	A	B	C	D	E	F	G
	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
98	G050422	QUADIENT FINANCE USA,INC	1844	0715 APR 22	23375	04/26/22 MONTHLY SERVICE FEE	19.99
99	G050422	RAMON ROMERO	5746	8849-0001015180	23376	RFND CREDIT CUST CLOSED ACCT 1518 ST	26.78
100	G050422	RAMON ROMERO	5746	8849-0001015180.	23376	RFND CREDIT CUST CLOSED ACCT 1518 ST	51.90
101	G050422	RAYMOND'S TROPHY & AWARDS, INC.	2095	83266	23377	PW EMPLOYEE OF THE YEAR 2019, 2020, 2021 ENGRAVING	24.00
102	G050422	ROSIE GONZALEZ	5745	1654-0200009410	23378	RFND CREDIT CUST CLOSED ACCT 941 F ST	28.46
103	G050422	ROSIE GONZALEZ	5745	1654-0200009410..	23378	RFND CREDIT CUST CLOSED ACCT 941 F ST	51.90
104	G050422	ROSIE GONZALEZ	5745	1654-0200009410.	23378	RFND CREDIT CUST CLOSED ACCT 941 F ST	80.50
105	G050422	SETTLEMIRE, BETTY	5752	882-0088011380	23379	REFUND-GREEN CONTAINER	40.00
106	G050422	VALDES, AMILCAR	5751	REFUND	23380	REFUND-ANIMAL SHELTER	95.00
107	G050422	WITCHER ELECTRIC, INC.	3856	38221AA	23381	WELL #10: VFD REPAIRS	327.46
108	G050422	WITCHER ELECTRIC, INC.	3856	38222AA	23381	WELL #7: TROUBLE SHOOT AIR COMPRESOR AND REWIRE	1,186.04
109	G050422	WITCHER ELECTRIC, INC.	3856	38241AA	23381	WELL #12: REPLACE HSRD OFF AUTO SWITCH ON WELL VFD	206.24
110	G050422 Total						67,277.05
111	G050222	INFO SEND, INC.	4244	209269	23353	SANITATION PROP 218 NOTICES	5,017.22
112	G050222	PACE ANALYTICAL SERVICES, INC	5694	B441963	23354	WW SAMPLE TEST: 2/15/22 INFLUENT MONITORING	70.00
113	G050222	PACE ANALYTICAL SERVICES, INC	5694	B442236	23354	WTR SAMPLE TEST: 2/8/22 BACTERIOLOGICAL	56.00
114	G050222	BHT ENGINEERING, INC	5134	22-144	23350	CERTIFICATE OF COMPLIANCE WELLS	8,390.00
115	G050222	CHARGEPOINT INC	5744	IN135600	23351	6/27/22 TO 6/26/22 SERVICE CHARGING STATIONS	2,078.00
116	G050222	H & A PLUMBING INC	707	35901	23352	SNAKE IN THE MAIN SEWER LINE AT ANNEX/FINANCE	125.00
117	G050222	TLC ANIMAL REMOVAL SERVICES	5195	0001360	23355	3-23-22: ANIMAL REMOVAL 2 CHEST FREEZERS	800.00
118	G050222	TYLER TECHNOLOGIES, INC	1064	045-373793	23356	TYLER FORMS-PAYROLL LIBRARY & PROCESSING CONFIG	2,700.00
119	G050222 Total						19,236.22
120						GRAND TOTAL	138,837.32

MINUTES
WASCO CITY COUNCIL

and Successor Agency to the
Former Redevelopment Agency
and the Wasco Public Finance Authority

Tuesday, April 19, 2022

Regular Meeting – 6:00 p.m.
Via Zoom Webinar

REGULAR MEETING – 6:00 pm

1) CALL TO ORDER:

This meeting was called to order by Mayor Reyna at 6:08 p.m. and announced the meeting was being held Pursuant to AB 361 issued by Governor Newsom on September 20, 2021, and Government Code 54953(e). All members are joining this meeting remotely via Zoom Webinar.

2) ROLL CALL:

Present: Mayor Reyna, Mayor Pro Tem Pallares, Council Members: Garcia, Lynch, Martinez

Deputy City Clerk Flores informed the council there was a request for interpretation in Spanish for this meeting and gave instructions on how to select the language for interpretation.

The translator then proceeded to conduct the Spanish translation.

3) FLAG SALUTE: Led by Mayor Reyna

4) INVOCATION: by Paul Hernandez, Freewill Baptist Church.

5) Approval to continue to hold all City Council meetings until further notice by teleconference pursuant to Assembly Bill 361 and Government Code Section 54953(e), and finding that there is a proclaimed state of emergency in the state and city and that state and local officials have recommended measures to promote social distancing, all as required in AB 361 and Section 54953(e). (Hurlbert)

City Manager Hurlbert gave an oral report.

No public comments

Motion was made by Council Member Garcia, **seconded** by Council Member Lynch, to approve holding all City Council meetings by teleconference pursuant to AB 361 until further notice by the following roll call vote:

AYES:	REYNA, PALLARES, GARCIA, LYNCH, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

6) PRESENTATIONS:

- a. Community Service Award Recognition to Sharon Nicol and Nancy Waterhouse

Mayor Reyna presented the recognition certificate to Sharon Nicol and Nancy Waterhouse.

Mayor Reyna mentioned that Fire Chief Appleton has requested that his item be moved after the presentations.

15) REPORTS FROM THE PUBLIC SAFETY DEPARTMENTS:

- a. Kern County Fire Department (Appleton)
Fire Chief Joe Appleton gave an oral report.

7) PUBLIC COMMENTS: None

8) SUCCESSOR AGENCY BUSINESS: None

9) WASCO PUBLIC FINANCE AUTHORITY BUSINESS: None

CITY COUNCIL BUSINESS:

10) CONSENT CALENDAR:

The Consent Calendar consists of items that, in the staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests the removal of a particular item.

- a. Approval of City Council Special Meeting Minutes for April 2, 2022
- b. Receive and file departments bill pay totaling \$1,602,273.97
- c. Adopt a Resolution Approving the Amended City Annual Calendar for the 2022 Calendar Year.
Reso#2022-3718
- d. Adopt A Resolution Approving the Submittal of an Application to PG&E Better Together Giving Program and Authorize the City Manager or his Designee as the Signature Authority for the Execution of the Grant Agreement and any Amendments Thereto.
Reso#2022-3719

No public comments.

Motion was made by Mayor Reyna, **seconded** by Council Member Lynch, to approve the Consent Calendar by the following roll call vote:

AYES:	REYNA, PALLARES, GARCIA, LYNCH, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

11)PUBLIC HEARINGS:

- a. Conduct a public hearing to receive oral comments concerning unmet transit needs, consider comments, if any, and adopt Resolution Establishing Unmet Transit Needs Finding for the Fiscal Year 2022-2023.

Reso#2022-3720

City Clerk Martinez gave an oral presentation.

Mayor Reyna opened the public hearing at 6:33 pm.

No public comments.

Mayor Reyna closed the public hearing at 6:34 pm.

Motion was made by Council Member Garcia, **seconded** by Mayor Reyna, to approve item 11a by the following roll call vote:

AYES:	REYNA, PALLARES, GARCIA, LYNCH, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

- b. Conduct a Public Hearing and Adopt a Resolution Approving the 5-year solid waste rate adjustment schedule for customers of record (property owners or tenants).

Reso#2022-3721

Comments by City Manager Hurlbert.

Mayor Reyna opened the public hearing at 6:40 pm.

No public comments.

Mayor Reyna closed the public hearing at 6:41 pm.

City Clerk Martinez explained the tabulation process and mentioned there would be no attempts to validate the protest letters at the time of tallying the letters, only to determine the number of protest letters received. She stated that there were a total of net parcels of 5,474, and to reach a majority of protests, a total amount of 50%+1, which is 2,738 protest letters, would be required.

City Clerk Martinez proceeded to tally the protest letters. An insufficient majority of protest letters were received, totaling 183, and ended the protest process.

Motion was made by Council Member Garcia, **seconded** by Council Member Martinez, to adopt a Resolution approving the 5-year solid waste rate adjustment schedule for customers of record by the following roll call vote:

AYES:	REYNA, PALLARES, GARCIA, LYNCH, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE

ABSENT: NONE

Mayor Reyna adjourned the meeting for a five-minute recess at 7:22 pm.

Mayor Reyna resumed the meeting at 7:28 pm.

12) DEFERRED BUSINESS:

- a. Adopt a Resolution upholding or a Resolution overturning the City of Wasco Planning Commission's decision to deny an extension request for Conditional Use Permit 18-06, A Conditional Use Permit to allow off-site alcohol sales at a new 24-hour convenience store and service station at 1300 Highway 46. (Cobb)

Reso#2022-3722

Oral report by Community Development Director Cobb.

Public comments by:

- Gary Langley
- Anthony Oliveri

Commissioner Ward and Commissioner Clendenen explained the reasons the Planning Commission denied an extension request for Conditional Use Permit 18-06.

Motion was made by Mayor Reyna, **seconded** by Council Member Garcia, to overturn the Planning Commission's decision to deny an extension request for Conditional Use Permit 18-06, A Conditional Use Permit to allow off-site alcohol sales at a new 24-hour convenience store and service station at 1300 Highway by the following roll call vote:

AYES:	REYNA, GARCIA, LYNCH
NOES:	PALLARES, MARTINEZ
ABSTAIN:	NONE
ABSENT:	NONE

13) NEW BUSINESS:

- a. Nomination and Appointment of a Representative and Alternate Representative to serve on the San Joaquin Valley Air Pollution Control District Special City Selection Committee.

Oral presentation by City Clerk Martinez.

No public comments.

Mayor Reyna nominated Council Member Martinez for the Alternate position and affirmed Council Member Garcia as the Representative.

Motion was made by Mayor Reyna, **seconded** by Council Member Garcia, to appoint Council Member Garcia as a Representative and to appoint Council Member Martinez as an Alternative to serve on the San Joaquin Valley Air Pollution Control District Special City Selection Committee by the following roll call vote:

AYES:	REYNA, PALLARES, GARCIA, LYNCH, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

- b. Nomination and Appointment of second Council Member to serve on an ad hoc Council Committee regarding California High-Speed Rail Authority issues.

City Manager Hurlbert gave an oral presentation.

No public comments.

Council Member Martinez nominated Council Member Lynch to serve on the ad hoc committee.

Motion was made by Council Member Martinez, **seconded** by Council Member Garcia, to appoint Council Member Lynch to serve on the ad hoc Council Committee regarding California High-Speed Rail Authority issues by the following roll call vote:

AYES:	REYNA, PALLARES, GARCIA, LYNCH, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

- c. Receive updates regarding California High-Speed Rail Authority issues, and authorize the City Manager to continue agreement negotiations. (Hurlbert)

PowerPoint presentation by City Manager Hurlbert

- Wasco High-Speed Rail April 2022 Update

No public comments.

Informational item only; no action

14) REPORTS FROM COMMISSION AND COMMITTEES:

- Kern Economic Development Corporation (Garcia)
No reports
- Kern Council of Government (Reyna)
No reports
- Wasco Task Force (Martinez & Reyna)
No reports

15) REPORTS FROM THE PUBLIC SAFETY DEPARTMENTS:

- Kern County Fire Department (Appleton)
per Chief Appleton's request item 15a was presented after item 6a.
- Kern County Sheriff Department (Shinn)
Sargent Shinn gave a PowerPoint presentation on recent crimes.
 - Announced on Thursday, April 28, 2022, Wasco deputies will be serving coffee at Starbucks in Wasco from 10:00 a.m. to 12:00 p.m.

16) REPORTS FROM THE CITY MANAGER:

City Manager Hurlbert updated the council on the following:

- Dial A Ride is on track for a soft start next month, and staff continues to recruit for an additional driver and implement a new dispatch system.
- Staff received an evaluation camera system and installed it to begin testing the equipment during the soft opening. If all goes well, the equipment can be ordered and moved to the new electric vans once we receive them in the future.
- Attended the League of California Cities General Membership Meeting in Coalinga, California, on Thursday, April 14, 2022, with Mayor Pro Tem Pallares and Council Members Garcia and Lynch.
- Notified he had been accepted to the League of California Cities City Managers Working Group on the Sales Tax Reform Committee.

17) REPORTS FROM THE CITY COUNCIL:

Mayor Pro Tem Pallares:

- Thanked the Public Works Department staff for repairing a water line break at a residence in his district and provided a temporary repair for the resident's driveway.

Council Member Garcia:

- Thanked Sergeant Shinn for his report presentation. He suggests discussion at a future meeting regarding tools to be proactive for catalytic converters' thefts.

Council Member Lynch:

- Attended the League of California Cities General Membership Meeting in Coalinga, California, on Thursday, April 14, 2022, with City Manager Hurlbert, Mayor Pro Tem Pallares, and Council Member Garcia

Council Member Martinez:

- The deadline to submit the Veteran's Banner Program application will be the last day of April 2022. Encouraged the public to sponsor a Veteran's banner at 80 dollars each for Deputy Sheriff Phillip Campas and local Wasco residents.

Mayor Reyna:

- Announced six additional Veterans banner applications received before the last deadline.
- Attended the Rose Garden Project on Saturday, April 9, 2022, and thanked Sharon Nicol, Nancy Waterhouse, and all the volunteers for their hard work.
- Thanked staff for their hard work with reports and preparing for the meeting.

Mayor Reyna adjourned into Closed Session at 8:55 PM.

Mayor Reyna adjourned out of Closed Session at 9:21 PM.

Council Member Garcia logged off at 9:21 PM after the Closed Session and did not join the Regular session.

18) CLOSED SESSION:

- a. Approved Closed Session meeting minutes for March 1, 2022.
- b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) and paragraph (1) of subdivision (e) of Section 54956.9

19) CLOSED SESSION ACTION:

City Attorney Schroeter reported out.

- a. Approved Closed Session meeting minutes for March 1, 2022.

Motion was made by Mayor Reyna, **seconded** by Council Member Garcia, to approve the March 1, 2022, Closed Session Meeting Minutes by the following roll call vote:

AYES:	REYNA, PALLARES, GARCIA, LYNCH, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

- b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) and paragraph (1) of subdivision (e) of Section 54956.9
No reportable action

20) ADJOURNMENT:

Mayor Reyna adjourned the meeting at 9:24 p.m.

Monica Flores, Deputy City Clerk

Gilberto Reyna, Mayor

MINUTES
WASCO CITY COUNCIL
and Successor Agency to the
Former Redevelopment Agency
and the Wasco Public Finance Authority
Tuesday, May 3, 2022
Regular Meeting – 6:00 p.m.
Via Zoom Webinar

REGULAR MEETING – 6:00 pm

1) CALL TO ORDER: Mayor

This meeting was called to order by Mayor Reyna at 6:03 p.m. and announced the meeting was being held Pursuant to AB 361 issued by Governor Newsom on September 20, 2021, and Government Code 54953(e). All members are joining this meeting remotely via Zoom Webinar.

2) ROLL CALL:

Present: Mayor Reyna, Mayor Pro Tem Pallares, Council Members: Garcia, Lynch, Martinez

3) FLAG SALUTE: Led by Mayor Reyna

4) INVOCATION: Manuel Cantu, Lifehouse Church

5) PRESENTATIONS:

- a. Proclamation for 53rd Annual Professional Municipal Clerks Week May 1-7, 2022.

Mayor Reyna presented the proclamation to City Clerk Martinez.

6) PUBLIC COMMENTS: NONE

7) SUCCESSOR AGENCY BUSINESS: NONE

8) WASCO PUBLIC FINANCE AUTHORITY BUSINESS: NONE

CITY COUNCIL BUSINESS:

9) CONSENT CALENDAR:

The Consent Calendar consists of items that, in staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests the removal of a particular item.

- a. Approval of City Council Meeting minutes for April 19, 2022, Regular Meeting.
- b. Receive and file departments bill pay totaling \$169,422.61.

- c. Adopt a Resolution to Authorize the City Manager or his Designee to Enter into an Agreement between the City of Wasco and Willdan Financial Services to Conduct an Impact Fee Study for the City of Wasco.

Reso#2022-3723

Agmt#2022-013

- d. Rejection of Bid received for the City of Wasco Janitorial Services Published on March 06, 2022.

- e. Adopt a Resolution Authorizing the City Manager or his Designee to Sign and Execute an Agreement with Toter, LLC, a subdivision of Wastequip, in the amount of \$ 24,961.50 to purchase 312 96-gallon refuse carts via Sourcewell and Toter's Contract #171717.

Reso#2022-3724

Agmt#2022-014

City Clerk Martinez request to remove item 9a due to missing information to the minutes.

No public comments.

Motion was made by Council Member Lynch, **seconded** by Mayor Reyna, to approve the Consent Calendar and deferring item 9a for the next Council meeting, by the following roll call vote:

AYES:	REYNA, PALLARES, GARCIA, LYNCH, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

10)PUBLIC HEARINGS: NONE

11)DEFERRED BUSINESS: NONE

12)NEW BUSINESS:

- a. Adopt a Resolution to Authorize the City Manager or his designee to enter into an agreement between the City of Wasco and Gladwell Governmental Services Inc. for Consulting Services for Elections.

Reso#2022-3725

Agmt#2022-015

Oral Report by City Manager Hurlbert.

No public comments.

Motion was made by Mayor Reyna, **seconded** by Council Member Garcia, to approve item 12a, by the following roll call vote:

AYES:	REYNA, PALLARES, GARCIA, LYNCH, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

13) REPORTS FROM COMMISSION AND COMMITTEES:

a. Kern Economic Development Corporation (Garcia)

Council Member Garcia:

- Attended the first in-person meeting since January 2022, and is excited for the opportunity to be a representative and to network.
- Engaged with Richard Chapman, President and CEO of Kern EDC to present at a future City Council meeting, and encouraged to meet with Melinda Brown, Vice-President of Business Development of Kern EDC to discuss economic goals and priorities for the near future. The next meeting will be in June 2022.

b. Kern Council of Government (Reyna)

Mayor Reyna:

- CalTrans has created a calendar for District 6 .
- The construction of the roundabout located at Highway 46 and J Street is scheduled to be postponed until the overpass is built by California High Speed Rail.
- A pavement overlay will be located at Highway 46 from E Street to Highway 99 during the years of 2025 and 2026.

c. Wasco Task Force (Martinez & Reyna)

No reports

14) REPORTS FROM THE PUBLIC SAFETY DEPARTMENTS:

a. Kern County Fire Department (Appleton)

Kern Fire Chief Appleton updated the Council on the following:

- Thursday, May 5, 2022, at 5:00 pm, fifty new deputies from the Kern County Fire Department Academy will graduate.
- In June 2022, a New Academy will begin.

b. Kern County Sheriff Department (Shinn)

Sergeant Shinn gave recent crime reports.

15) REPORTS FROM CITY MANAGER:

City Manager Hurlbert updated the council on the following:

- In-person City Council meetings will begin on the next regular meeting on Tuesday, May 17, 2022.
- Dial A Ride service started today, using new software and new schedulers, and are going well; looking forward to expanding the driving staff moving forward.
- Attended the Coffee By a Cop event on Thursday, April 28, 2022, at the Wasco Starbucks.
- Will be attending the League of California Cities Summit Wednesday, May 10, 2022, in Sacramento, California, and three council members will be in attendance.
- Events; Primavera in the Park on Saturday May 7, 2022 from 10:00 am – 3:00 pm, at Barker Park.
- Cleanup Day at Barker Park, Saturday May 14, 2022, 9:00 am to 12:00 pm, for electronic waste and large items can be dropped off; an event flyer will be posted on the City of Wasco website with provisions for large items, and can be done by appointment.
- A Bike Rodeo will be happening later this summer; date and location TBD.

- Code enforcement staff conducting vendor sweeps that do not have a business license or health department permits, that are selling food out on the streets.

16) REPORTS FROM CITY COUNCIL:

Council Member Garcia:

- Attending the League of California Cities Summit Wednesday, May 10, 2022 in Sacramento, California.
- Looking forward to attend the Cleanup at Barket Park on Saturday May 14, 2022, and actively trying to recruit volunteers.

Council Member Lynch:

- Attended the Local Agency Formation Commission (LAFCO) meeting on April 27, 2022, with City Attorney Schroeter.
- Requested the Council Members to remember him as he is undergoing surgery on May 4, 2022.

Council Member Martinez:

- Thank the City Clerk's staff for all their hard work.
- Attended the Coffee By a Cop event on Thursday, April 28, 2022, at the Wasco Starbucks.
- Thanked City Manager Hurlbert and the Animal Control Officers; United States Postal Service stopped mail service to a neighborhood block due to a vicious dog. Animal Control Officers caught the dog, and the mail service resumed.

Mayor Reyna:

- Thanked Sergeant Shinn and the Wasco Kern County Deputies for all their hard work and expressed his support.
- Thanked the City Clerk and staff for all their work.
- The Firework Committee met with Fire Chief Appleton, Sergeant Shinn, and City Manager Hurlbert and discussed some possible solutions moving forward and thanked them for being at the meeting.

Mayor Reyna adjourned into Closed Session at 6:48 pm

Mayor Reyna adjourned out of Closed Session at 7:17 pm.

Council Member Lynch logged off at 7:17 pm after the Closed Session and did not join Regular session.

17) CLOSED SESSION:

a. Approved Closed Session meeting minutes for April 19, 2022.

b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) and paragraph (1) of subdivision (e) of Section 54956.9

18) CLOSED SESSION ACTION:

City Manager Hurlbert reported out.

- a. Approved Closed Session meeting minutes for April 19, 2022.

Motion was made by Mayor Reyna, **seconded** by Council Member Pallares, to approve the April 19, 2022, Closed Session Meeting Minutes by the following roll call vote:

AYES:	REYNA, PALLARES, GARCIA, LYNCH, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

b. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) and paragraph (1) of subdivision (e) of Section 54956.9

Motion was made by Mayor Reyna, **seconded** by Council Member Garcia, to authorize City Manager Hurlbert to proceed with corrections to the City's vacation accrual process and pay the corrected amounts not to exceed \$20,000, by the following roll call vote:

AYES:	REYNA, PALLARES, GARCIA, LYNCH, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

19) ADJOURNMENT:

Mayor Reyna Adjourned the meeting at 7:18 pm.

Monica Flores, Deputy City Clerk

Gilberto Reyna, Mayor



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Keri Cobb, Community Development Director
Tom Schroeter, City Attorney

DATE: May 17, 2022

SUBJECT: Adopt a Resolution of the City Council of the City of Wasco Authorizing the Mayor to sign the Certificate of Acceptance for the Sewer and Public Utility Easements from Certis USA, LLC

Recommendation:

Staff recommends the City Council adopt a Resolution of the City Council of the City of Wasco authorizing the Mayor to sign the Certificates of Acceptance for the sewer and public utility easements from Certis USA, LLC.

Discussion:

In order to complete and record the right of way vacation approved by the City Council for Certis USA, LLC on October 6, 2020, the City Council needs to accept the sewer and public utility easements which will provide the City access to the existing alleys and certain portions of the vacated 5th street for the purpose of maintaining the City's utilities and accessing refuse containers for refuse pick up. Final easements will be subject to the City of Wasco City Engineer's approval prior to recordation.

Fiscal Impact:

None

Attachments:

- Resolution
- Exhibit A – Draft Easements

RESOLUTION NO. 2022-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING
THE MAYOR TO SIGN THE CERTIFICATE OF ACCEPTANCE FOR THE SEWER LINE
EASEMENT FROM CERTIS U.S.A. L.L.C.**

WHEREAS, in order to complete and record the Right of Way Vacation requested by Certis U.S.A and approved by the City Council on October 6, 2020 the City must accept certain sewer and utility easements in order to continue to maintain City infrastructure and collect refuse; and

WHEREAS, these easements are shown in Exhibit A; and

WHEREAS, the City of Wasco desires to accept these easements; and

WHEREAS, the final easements are subject to the City of Wasco City Engineer final approval prior to recordation.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Wasco does hereby authorize the Mayor to sign the Certificates of Acceptance for the Sewer and Public Utility Easements from Certis U.S.A. L.L.C.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2022 - ____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on May 17, 2022, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest: _____

GILBERTO REYNA,
MAYOR of the City of Wasco

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

Free Recording Requested Pursuant to
Gov't Code Section 6103

RECORDING REQUEST OF AND
RETURN TO:

City of Wasco
746 8th Street
Wasco, California 93280
c/o Maria Martinez, City Clerk

Exempt from fee per GC 27388.1(a) (1):
payment of recording fees expressly exempted by law.

IRREVOCABLE OFFER OF AN EASEMENT FOR SEWAGE AND ACCESS PURPOSES

FOR VALUABLE CONSIDERATION, receipt of which is acknowledged

Certis, USA, LLC. a Delaware Limited Liability Company ("**Grantor**")

grants to the City of Wasco ("**City**") an irrevocable offer of dedication ("**Offer**") of an easement ("**Easement**"), for vehicular access related purposes including but not limited to access, inspection, maintenance and replacement of City's sewage facilities along with the right to use the easement for sewage and related pipeline purposes, over and across real property ("**Property**") in the County of Kern, State of California.

More specifically described on attached Exhibit "**A**" and Exhibit "**B**"

The Offer shall convey to City, upon its acceptance, a right of easement over any facilities located on or under the Property.

The Easement shall be kept open, clear, and free from buildings and structures and improvements of any kind.

The Offer shall be irrevocable and shall be binding on the Grantor, its heirs, executors, administrators, successors and assigns.

The term "Grantor" shall include the plural and the singular number, and the word "it" shall include the feminine and the masculine gender.

Grantor represents and warrants that it is the fee simple title owner of the Property.

Grantor has executed, acknowledged and delivered this Irrevocable Offer of an Easement for Sewage and Access purposes as of April 1, 2022.

Certis, USA, LLC. a Delaware Limited Company

Jeffrey Unsinger, Plant Manager

The undersigned, claiming some right, title or interest in Property, consents to the making of the Irrevocable Offer of an Easement for Sewage and Access purposes, and agrees to be bound by its terms and agrees that its right, title or interest is subject to the Irrevocable Offer of Dedication of an Easement for Sewage and Access purposes.

City of Wasco, California

Gilberto Reyna, Mayor City of Wasco, California

[Attach Acknowledgements]

"EXHIBIT A"
SEWER EASEMENT

BEING A PORTION OF FIFTH STREET, BLOCK 5, AND BLOCK 6 AS SHOWN ON MAP OF THE TOWN OF WASCO FILED JANUARY 29, 1900, IN BOOK 1, PAGE 53 OF MAPS, IN THE OFFICE OF THE KERN COUNTY RECORDER, ALSO BEING A PORTION OF THE NORTHEAST QUARTER OF SECTION 12, TOWNSHIP 27 SOUTH, RANGE 24 EAST, MOUNT DIABLO BASE AND MERIDIAN IN THE CITY OF WASCO, COUNTY OF KERN, STATE OF CALIFORNIA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF LOT 32, OF BLOCK 5 OF SAID MAP OF THE TOWN OF WASCO; THENCE ALONG THE EAST RIGHT-OF-WAY OF F STREET (STATE ROUTE 43) SOUTH 00°00'00" WEST A DISTANCE OF 35.00 FEET TO A POINT, SAID POINT LYING 5.00 FEET NORTH OF THE CENTERLINE OF 5TH STREET, SAID POINT ALSO BEING **THE POINT OF BEGINNING**; THENCE

1. DEPARTING SAID RIGHT-OF-WAY NORTH 90°00'00" EAST A DISTANCE OF 170.00 FEET TO AN ANGLE POINT, SAID ANGLE POINT LYING 5.00 FEET NORTH OF THE CENTERLINE OF 5TH STREET AND ON THE NORTHERLY PROLONGATION OF THE WEST LINE OF LOT 16 OF SAID BLOCK 6; THENCE
2. DEPARTING SAID POINT SOUTH 00°00'00" WEST ALONG SAID PROLONGATION A DISTANCE OF 33.00 FEET TO A POINT, SAID POINT LYING 12.00 FEET NORTH OF THE NORTH LINE OF SAID LOT 16; THENCE
3. DEPARTING SAID POINT SOUTH 90°00'00" WEST A DISTANCE OF 170.00 FEET TO A POINT, SAID POINT BEING ON THE EAST RIGHT-OF-WAY OF F STREET (STATE ROUTE 43); THENCE
4. DEPARTING SAID POINT ALONG SAID EAST RIGHT-OF-WAY NORTH 00°00'00" EAST A DISTANCE OF 33.00 FEET TO A POINT, SAID POINT BEING **THE POINT OF BEGINNING**.

ENCOMPASSING 5,610 SQ. FT. MORE OR LESS.



POINT OF
COMMENCEMENT

POINT OF
BEGINNING

4TH STREET N90°00'00"E

5TH STREET S90°00'00"W

6TH STREET S90°00'00"W

F STREET
N00°00'00"W

G STREET
S00°00'00"E

BLOCK 5

BLOCK 6

MAP PROVIDED
FOR ILLUSTRATIVE
PURPOSES ONLY



SCALE: 1 IN = 120 FT

LINE TABLE		
LINE	BEARING	DISTANCE
L1	S00°00'00"W	35.00'
L2	S00°00'00"W	33.00'
L3	N00°00'00"E	33.00'



4300 Ashe Road, Suite 103
Bakersfield, CA 93313
(861) 664-4806 Land
(888) 260-7357 Fax

FOR:
CERTIS USA

SEWER EASEMENT
FIFTH STREET
MAP OF THE TOWN OF WASCO
BOOK 1, PAGE 53 OF MAPS

EXHIBIT:
B

PROJECT NUMBER:
20-014

DRAWN BY:

CHECKED BY:

GOB

APPROVED BY:

GOB

DATE:
12/18/2020

CERTIFICATE OF ACCEPTANCE

This is to certify that on the____day of_____,2022, at a regularly scheduled City Council Meeting, the City of Wasco consented to the making of this Grant of Easement and the recordation thereof.

Gilberto Reyna
Mayor, City of Wasco

ATTEST:

Maria O. Martinez
City Clerk

"EXHIBIT A"
PUBLIC UTILITY EASEMENT

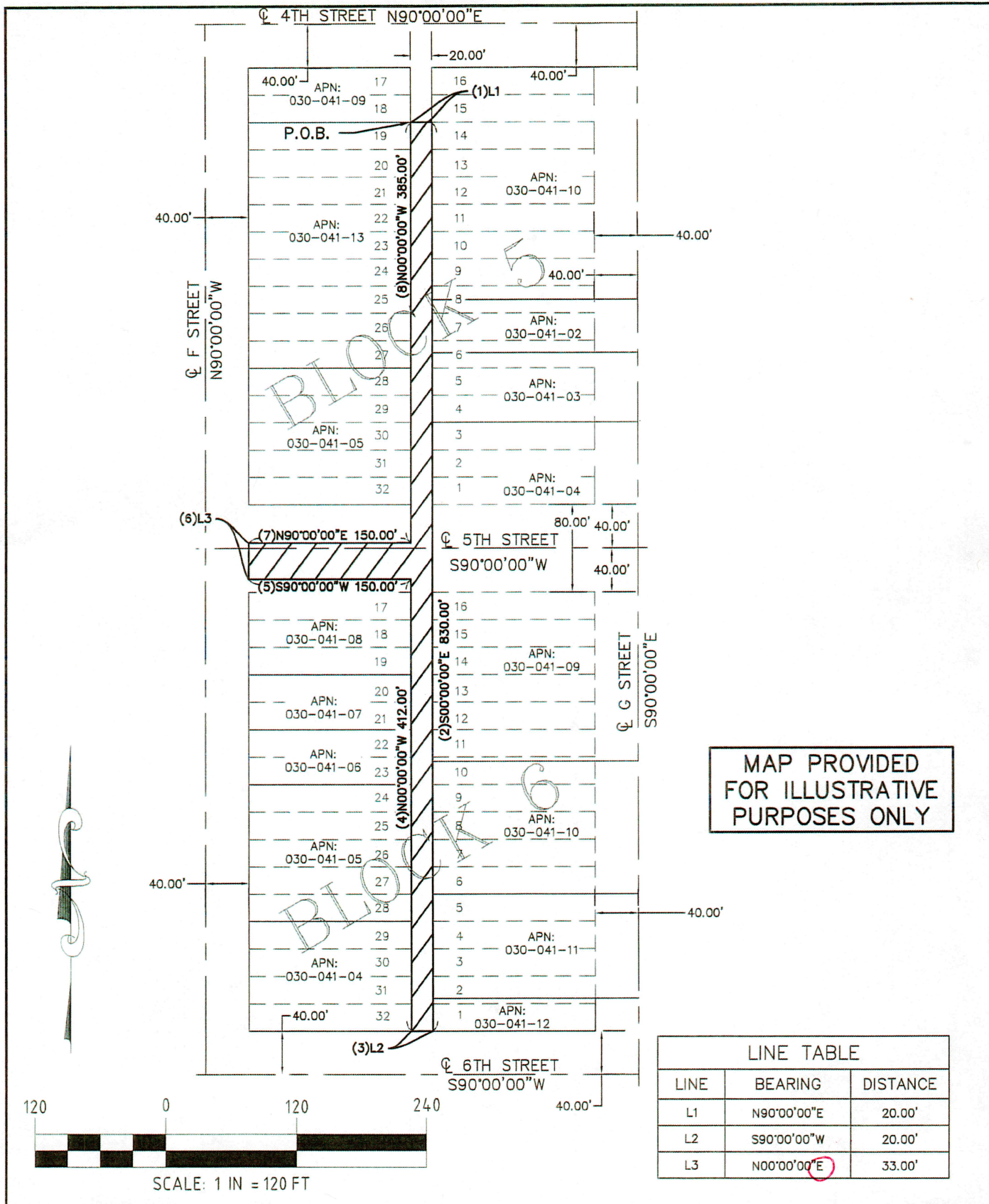
BEING A PORTION OF FIFTH STREET, BLOCK 5, AND BLOCK 6 AS SHOWN ON MAP OF THE TOWN OF WASCO FILED JANUARY 29TH, 1900, IN BOOK 1, PAGE 53 OF MAPS, IN THE OFFICE OF THE KERN COUNTY RECORDER, ALSO BEING A PORTION OF THE NORTHEAST QUARTER OF SECTION 12, TOWNSHIP 27 SOUTH, RANGE 24 EAST, MOUNT DIABLO BASE AND MERIDIAN IN THE CITY OF WASCO, COUNTY OF KERN, STATE OF CALIFORNIA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF LOT 19, OF BLOCK 5 OF SAID MAP OF THE TOWN OF WASCO; THENCE

1. DEPARTING SAID NORTHEAST CORNER NORTH 90° 00' 00" EAST A DISTANCE OF 20.00 FEET TO A POINT, SAID POINT BEING THE NORTHWEST CORNER OF LOT 14 OF SAID BLOCK 5; THENCE
2. SOUTH 00° 00' 00" EAST ALONG THE WEST LINE OF LOTS 14, 13, 12, 11, 10, 9, 8, 7, 6, 5, 4, 3, 2 AND 1 OF SAID BLOCK 5, THE SOUTHERLY PROLONGATION OF THE WEST LINE OF SAID LOT 1, THE WEST LINE OF LOTS 16, 15, 14, 13, 12, 11, 10, 9, 8, 7, 6, 5, 4, 3, 2 AND 1 OF SAID BLOCK 6, A DISTANCE OF 830.00 FEET TO A POINT, SAID POINT BEING THE SOUTHWEST CORNER OF LOT 1 OF SAID BLOCK 6, SAID POINT ALSO BEING ON THE NORTH RIGHT-OF-WAY OF 6TH STREET; THENCE
3. DEPARTING SAID SOUTHWEST CORNER, SOUTH 90° 00' 00" WEST ALONG THE NORTH RIGHT-OF-WAY SAID 6TH STREET A DISTANCE OF 20.00 FEET TO A POINT, SAID POINT BEING THE SOUTHEAST CORNER OF LOT 32 OF SAID BLOCK 6; THENCE
4. DEPARTING SAID NORTH RIGHT-OF-WAY AND SOUTHEAST CORNER, NORTH 00° 00' 00" WEST ALONG THE EAST LINE OF LOTS 32, 31, 30, 29, 28, 27, 26, 25, 24, 23, 22, 21, 20, 19, 18 AND 17 OF SAID BLOCK 6 AND THE NORTHERLY PROLONGATION OF THE EAST LINE OF SAID LOT 17, A DISTANCE OF 412.00 FEET TO AN ANGLE POINT; THENCE
5. DEPARTING SAID PROLONGATION NORTH 90° 00' 00" WEST A DISTANCE OF 150.00 FEET TO A POINT, SAID POINT BEING ON THE EAST RIGHT-OF-WAY OF F STREET (STATE ROUTE 43); THENCE
6. DEPARTING SAID POINT, NORTH 00° 00' 00" WEST ALONG THE EAST RIGHT OF WAY OF F STREET (STATE ROUTE 43) A DISTANCE OF 33.00 FEET TO A POINT, SAID POINT LYING 5.00 FEET NORTH OF THE CENTERLINE OF SAID 5TH STREET; THENCE

7. DEPARTING SAID EAST RIGHT-OF-WAY, NORTH 90° 00' 00" EAST A DISTANCE OF 150.00 FEET TO A POINT, SAID POINT BEING ON THE SOUTHERLY PROLONGATION OF THE EAST LINE OF LOT 32 OF SAID BLOCK 5; THENCE
8. DEPARTING SAID POINT, NORTH 00° 00' 00" WEST ALONG SAID SOUTHERLY PROLONGATION AND THE EAST LINE OF LOTS 32, 31, 30, 29, 28, 27, 26, 25, 24, 23, 22, 21, 20 AND 19 OF SAID BLOCK 5 A DISTANCE OF 385.00 FEET TO A POINT, SAID POINT BEING ON THE NORTHEAST CORNER OF SAID LOT 19, SAID POINT ALSO BEING **THE POINT OF BEGINNING.**

ENCOMPASSING 21,550 SQ. FT MORE OR LESS.



4300 Ashe Road, Suite 103
Bakersfield, CA 93313
(661) 664-4806 Land
(888) 260-7357 Fax

FOR:

CERTIS USA

PUBLIC UTILITY EASEMENT
BLOCK 5 & 6 ALLEY, FIFTH STREET,
MAP OF THE TOWN OF WASCO
BOOK 1, PAGE 53 OF MAPS

EXHIBIT:

B

PROJECT NUMBER:
20-014

DRAWN BY:
AJL

CHECKED BY:
GOB

APPROVED BY:
GOB

DATE:
4/15/2020



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Isarel Perez-Hernandez, Finance Director

DATE: May 17, 2022

SUBJECT: Receive and File the Second Quarter Financial Report ended March 31, 2022.

Recommendation:

Receive and file an update on the status of the current financial position for the Third Quarter of the Fiscal Year 2021-22.

Background:

The Government Finance Officers Association (GFOA) is an organization that was established to assist in the professional management of governments by developing and identifying financial policies and best practices through education, training, facilitation of member leadership, and networking.

GFOA released a publication on financial reporting best practices. It states that financial reporting should be issued at a minimum "quarterly...to ensure the ongoing completeness and accuracy of the data. This process should include appropriate reconciliations to identify adjustments and financial analysis of interim management reports to identify anomalous or incomplete data to be corrected." As such, for the information to be considered timely and useful by readers to make informed decisions.

To improve our financial transparency and accountability to all stakeholders, the Finance Department streamlined internal controls and processes that empower the Finance Department in delivering monthly and quarterly reports—as such, transitioning into an efficient and effective government.

Discussion:

The accompanying quarter financial report for 2021-22 (Attachment 1) provides a high-level overview of the City's Financial Condition from July 01, 2021, thru March 31, 2022. The report summarizes revenue and expenditure actuals. The report also includes a Capital Improvement Project update (Attachment 1) and highlights milestones from the third quarter. The report's focus is on the General Fund; however, updated information is also provided for each of the City's enterprise funds.

The reports in (Attachment A) are broken down into the following sections:

- **Section A:** Fund Balance
- **Section B:** General Fund Expense by Division
- **Section C:** General Fund Expenses by Category
- **Section D:** General Fund Revenues
- **Section E:** All Fund Expenses
- **Section F:** All Fund Revenues
- **Section G:** Capital Improvement Program (CIP) Summary
- **Section H:** Cash and Investment Balance Summary

FINANCIAL OVERVIEW BY FUND THROUGH MARCH 2022

This report summarizes the City's financial position for the fiscal year through March 31, 2022, representing 75% of the fiscal year. As noted below, revenues and operating expenditures are generally on target based on past trends for the third quarter.

Reflects Mid-Year Review Adjustments

The City's General Fund and major Enterprise Funds' financial position were discussed in detail during the Mid-Year Budget Review on March 1, 2022. The revenue projections and budgets have been updated to reflect adjustments approved by the Council at that time, as well as any additional capital improvement program carryovers and supplemental appropriations made by the Council through March 31, 2022.

GENERAL FUND

Based on interim results, General Fund Revenues are at 54% of the projections, operating expenditures are at 61%, and 7% of budgeted capital expenditures have been incurred to date. The significant variance in revenues and capital expenditures is primarily due to several grant-funded capital projects budgeted in the current fiscal year but have yet to commence. The remaining significant variance in operating expenditures is primarily due to staffing vacancies in the General Fund. The significant variances in revenues will be described in detail in the "Top Ten General Fund Revenues" section.

General Fund Balance	Budget	YTD Actual	% of Budget
REVENUES	15,066,623	8,183,274	54%
OPERATING EXPENDITURES	12,295,546	7,502,193	61%
CAPITAL EXPENDITURES	8,685,420	624,150	7%
TRANSFERS IN/(OUT)	3,337,000	494,286	15%
BALANCE, START OF YEAR	17,786,412	17,786,412	-
BALANCE, YEAR-TO-DATE	15,209,070	18,337,630	-
ASSIGNED FOR LABOR CAMP DEMO	9,300,000	9,300,000	
UNASSIGNED MEASURE X FUND BALANCE	2,491,730	5,379,859	
UNASSIGNED GENERAL FUND BALANCE	3,417,340	3,657,771	

Top Ten General Fund Revenues

Our top ten revenues account for approximately 97% of total General Fund revenues. By focusing on these, we can get an excellent understanding of our revenue position.

General Fund Revenues	Budget	Current Year to Date	% of Budget
TAXES	8,706,100	5,592,172	64%
MOTOR VEH. LICENSE FEE	3,295,000	1,683,445	51%
MEASURE X SALES TAX	2,430,000	1,885,053	78%
SALES TAX	1,545,100	1,214,652	79%
PROPERTY TAXES	970,000	608,053	63%
FRANCHISE TAX	312,000	66,819	21%
OCCUPANCY TAX	125,000	99,518	80%
PROPERTY TRANSFER TAX	29,000	34,632	119%
LICENSE AND PERMITS	95,750	83,432	87%
FINES INTEREST RENTALS	176,000	137,860	78%
GRANTS/INTERGOVERNMENTAL	2,692,753	222,483	8%
CHARGES FOR SERVICES	465,500	350,067	75%
OTHER REVENUES	39,789	136,683	344%
INTERNAL SERVICE CHARGES	2,890,731	1,660,578	57%
Grand Total	15,066,623	8,183,274	54%

General and Motor Vehicle License Fee. The first two major apportionments of 2021-22 taxes occurred in December 2021. The second major apportionment will be received in June. As such, collections are on target with our projections.

Sales Tax (General and Measure X). Based on year-to-date results, General and Measure X sales tax revenues appear to be performing on target compared to projections. However, the City has yet to receive the February and March monthly payments from the State of California. We anticipate that our revenues will be performing above estimates once these payments are received.

Franchise Tax. Currently, the City collects from four companies: Pacific Gas and Electric (PG&E), Charter Communications, Southern California Gas (SoCal Gas), and American Refuse. We will not receive the largest components of our franchise fee revenues (Payments from PG&E and SoCal Gas) until April 2022. We anticipate that our revenues will be on target once these payments are received.

Transient Occupancy Tax (TOT). Visitors to Wasco who stay in the City's hotels, motels, and inns for a period of less than thirty consecutive calendar days pay TOT. Quarterly TOT payments are due within 30 days after the end of the quarter. Based on year-to-date results, TOT appears to be performing slightly ahead of revised estimates.

Grants. As noted above, the significant negative variance between budgeted and actual grant revenues is primarily due to grant-funded capital projects that were budgeted in the current fiscal year but have yet to commence.

Charges for Services. This revenue is mainly comprised of fees for planning and engineering services and building permits. We will continue to monitor these revenues as they appear to be performing slightly below projections.

Internal Service Charges. These are charges derived from allocating the General Fund's administrative and support service costs to specific non-General Fund Departments.

The negative variance compared to budgeted figures is primarily due to staffing vacancies in the General Fund.

General Fund Expenditures

Expenditures are below estimates primary due to staffing vacancies and the timing of capital project expenditures as summarized below:

General Fund Expenditures	Budget	Current Year to Date	% of Budget
GENERAL GOVERNMENT	2,121,698	1,087,569	51%
OPERATING EXPENDITURES	2,121,698	1,087,569	51%
CAPITAL EXPENDITURES		0	0%
PUBLIC SAFETY	5,588,376	3,742,533	67%
OPERATING EXPENDITURES	5,588,376	3,742,533	67%
CAPITAL EXPENDITURES		-	0%
PUBLIC WORKS	2,142,331	1,072,425	50%
OPERATING EXPENDITURES	2,142,331	1,072,425	50%
CAPITAL EXPENDITURES		-	0%
COMMUNITY DEVELOPMENT	1,380,950	934,115	68%
OPERATING EXPENDITURES	1,380,950	934,115	68%
CAPITAL EXPENDITURES		-	0%
INTERNAL SERVICE	1,062,191	665,550	63%
OPERATING EXPENDITURES	1,062,191	665,550	63%
CAPITAL IMPROVEMENT PROJECTS	8,685,420	624,150	7%
CAPITAL EXPENDITURES	8,685,420	624,150	7%
Grand Total	20,980,966	8,126,342	39%

General Fund Transfers

General Fund Transfers In/Out are comprised of general operating transfers as summarized below:

General Fund Transfers	Budget	Current Year to Date	% of Budget
GENERAL GOVERNMENT	(5,950,983)	(1,815,360)	
TRANSFERS IN	-	10,114	0%
TRANSFERS OUT	(5,950,983)	(1,825,474)	31%
PUBLIC SAFETY	2,317,518	1,584,000	68%
TRANSFERS IN	2,317,518	1,584,000	
PUBLIC WORKS	874,969	664,150	76%
TRANSFERS IN	874,969	665,358	76%
TRANSFERS OUT	-	(1,209)	0%
COMMUNITY DEVELOPMENT	-	140	0%
TRANSFERS IN	-	140	0%
INTERNAL SERVICE	-	10,628	0%
TRANSFERS IN	-	10,628	
CAPITAL IMPROVEMENT PROJECTS	6,095,497	50,727	1%
TRANSFERS IN	6,095,497	58,148	1%
TRANSFERS OUT	-	(7,420)	0%
Grand Total	3,337,000	494,286	15%

Operating Transfers. These transfers are comprised of revenues from other funds that are used to offset staffing, equipment, and CIP project costs. The negative variance

compared to budgeted figures is primarily due to the timing of capital project expenditures.

ENTERPRISE FUNDS

In general, the major enterprise fund revenues are consistent with past trends. Expenditures, however, are far below estimates primarily due to the timing of capital project expenditures and staffing vacancies.

Wastewater Working Capita	Budget	YTD Actual	% of Budget
REVENUES	2,690,000	2,226,261	83%
OPERATING EXPENDITURES	2,258,861	1,385,596	61%
CAPITAL EXPENDITURES	834,076	204,063	24%
TRANSFERS IN/(OUT)	119,000	-	0%
BALANCE, START OF YEAR	5,081,514	5,081,514	-
BALANCE, YEAR-TO-DATE	4,797,577	5,718,117	-

Water Working Capital	Budget	YTD Actual	% of Budget
REVENUES	4,257,850	2,906,116	68%
OPERATING EXPENDITURES	3,376,891	1,858,442	55%
CAPITAL EXPENDITURES	4,451,828	144,536	3%
TRANSFERS IN/(OUT)	(99,500)	-	0%
BALANCE, START OF YEAR	10,356,007	10,356,007	-
BALANCE, YEAR-TO-DATE	6,685,638	11,259,145	-

Sanitation Working Capital	Budget	YTD Actual	% of Budget
REVENUES	3,197,171	2,506,886	78%
OPERATING EXPENDITURES	3,281,603	2,117,553	65%
CAPITAL EXPENDITURES	1,248,700	9,050	1%
TRANSFERS IN/(OUT)	(254,500)	-	0%
BALANCE, START OF YEAR	3,060,253	3,060,253	-
BALANCE, YEAR-TO-DATE	1,472,621	3,440,537	-

Fiscal Impact:

None

Attachments:

1. Third Quarter Financial Report ended March 31, 2022.



City of Wasco Interim Financial Statements Fiscal Year 2021-2022 - Through March 2022

Fund Balance Summary

Fund Group	Beginning Fund Balance	Revenues	Expenditures	Transfers In/(Out)	Ending Fund Balance
GENERAL	17,786,412	8,183,274	8,126,342	494,286	18,337,630
ENTERPRISE	18,262,327	8,163,885	6,027,812	15,000	20,413,400
WASTEWATER	5,081,514	2,226,261	1,589,659	-	5,718,116
WATER	10,356,007	2,906,116	2,002,978	-	11,259,145
SANITATION	3,060,253	2,506,886	2,126,602	-	3,440,537
TRANSIT	(480,004)	442,177	229,819	15,000	(252,646)
CNG STATION	244,556	82,445	78,754	-	248,247
SPECIAL REVENUE	9,284,338	2,014,287	643,465	(509,286)	10,145,874
PARK IMPACT	4,042	2,994	127,908	-	(120,872)
AMERICAN RESCUE PLAN ACT	-	331,775	319,702	-	12,073
TRANSPORTATION DEVELOPMENT ACT	(184,767)	-	-	(1,591)	(186,358)
LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT	23,333	94,720	126,560	-	(8,507)
SEWER LIFT STATION	206,120	6,874	4,989	-	208,005
COMMUNITY FACILITIES DISTRICT	90,167	42,350	196	(60,000)	72,321
GAS TAX	409,638	826,196	-	(447,694)	788,140
TRAFFIC SAFETY	(3,361)	6,347	5,693	-	(2,707)
TRAFFIC IMPACT	2,085,644	70,191	-	-	2,155,835
EMERGENCY RESPONSE	1,567	-	-	-	1,567
COPS	212,674	161,285	-	-	373,959
CDBG	1,656,447	135,531	28,946	-	1,763,032
CALHOME	2,590,305	75,092	3,548	-	2,661,849
HOME	1,144,701	260,891	25,923	-	1,379,669
BEGIN	97,828	42	-	-	97,870
POSO SENIOR CENTER	950,000	-	-	-	950,000
OTHER	1,199,255	-	8,182	-	1,191,073
SUCCESSOR AGENCY TO RDA	1,199,255	-	-	-	1,199,255
WASCO PUBLIC FINANCING AUTHORITY	1,075,046	-	8,182	-	1,066,864
Grand Total	46,532,332	18,361,447	14,805,801	-	50,087,978



City of Wasco Interim Financial Statements Fiscal Year 2021-2022 - Through March 2022

General Fund Expenditures by Department

Departments	Budget	Current Year to Date	% of Budget
GENERAL GOVERNMENT	2,121,698	1,087,569	51%
CITY COUNCIL	148,850	110,868	74%
CITY MANAGER	524,401	369,178	70%
CITY CLERK	169,777	101,567	60%
FINANCE/ACCOUNTING	424,797	244,540	58%
HUMAN RESOURCES/RISK MGMT	91,172	39,082	43%
CITY ATTORNEY	250,000	105,548	42%
SALES TAX-MEASURE X	324,300	4,400	1%
NON-DEPARTMENTAL	188,400	112,386	60%
PUBLIC SAFETY	5,588,376	3,742,533	67%
SHERIFF	4,551,076	3,336,810	73%
FIRE SERVICES	1,037,300	405,724	39%
PUBLIC WORKS	2,142,331	1,072,425	50%
STREETS	1,164,886	672,226	58%
ANIMAL SERVICES	351,839	221,737	63%
ENGINEERING	625,607	178,462	29%
COMMUNITY DEVELOPMENT	1,380,950	934,115	68%
PLANNING & COMMUNITY DEVELOP	476,923	317,334	67%
BUILDING INSPECTION	515,202	320,020	62%
CODE COMPLIANCE	379,025	291,761	77%
ECONOMIC DEVELOPMENT DEPT.	9,800	5,000	51%
INTERNAL SERVICE	1,062,191	665,550	63%
SHOP MAINTENANCE	471,915	323,694	69%
FACILITIES MAINTENANCE	344,120	217,069	63%
INFORMATION TECHNOLOGY	246,156	124,787	51%
GENERAL FUND CAPITAL PROJECTS	8,685,420	624,150	7%
CAPITAL IMPROVEMENT PROJECTS	8,685,420	624,150	7%
Grand Total	20,980,966	8,126,342	39%



City of Wasco Interim Financial Statements Fiscal Year 2021-2022 - Through March 2022

General Fund Expenditures by Category

Expenditure Category	Budget	Current Year to Date	% of Budget
PERSONNEL SALARIES	1,921,358	1,271,546	66%
SALARY	1,856,109	1,260,586	68%
OVERTIME	25,620	10,960	43%
EXTRA HELP	39,629		0%
PERSONNEL BENEFITS	1,209,665	841,796	70%
RETIREMENT BENEFIT	198,527	138,445	70%
UNFUNDED RETIREMENT BENEFIT	411,238	310,531	76%
GROUP INSURANCE	446,300	292,548	66%
FICA PAID	144,600	93,886	65%
DEFERRED COMP PAID	9,000	6,386	71%
OPERATING MATERIALS/SUPPLIES	149,873	93,265	62%
REPAIRS & MAINTENANCE	313,755	190,648	61%
UTILITIES	64,350	42,398	66%
INTERNAL SERVICE CHARGES	847,000	456,808	54%
CONTRACTUAL SERVICES	6,703,588	4,134,919	62%
OTHER EXPENSES	1,085,957	470,812	43%
CAPITAL	8,685,420	624,150	7%
Grand Total	20,980,966	8,126,342	39%



City of Wasco Interim Financial Statements Fiscal Year 2021-2022 - Through March 2022

General Fund Revenues

Revenue Category	Budget	Current Year to Date	% of Budget
TAXES	8,706,100	5,592,172	64%
MOTOR VEH. LICENSE FEE	3,295,000	1,683,445	51%
MEASURE X SALES TAX	2,430,000	1,885,053	78%
SALES TAX	1,545,100	1,214,652	79%
PROPERTY TAXES	970,000	608,053	63%
FRANCHISE TAX	312,000	66,819	21%
OCCUPANCY TAX	125,000	99,518	80%
PROPERTY TRANSFER TAX	29,000	34,632	119%
LICENSE AND PERMITS	95,750	83,432	87%
BUSINESS LICENSE	95,000	82,542	87%
ANIMAL LICENSE	750	890	119%
FINES INTEREST RENTALS	176,000.00	137,859.94	78%
GRANTS/INTERGOVERNMENTAL	2,692,753.37	222,482.86	8%
CHARGES FOR SERVICES	465,500.00	350,066.53	75%
OTHER REVENUES	39,789.00	136,682.71	344%
INTERNAL SERVICE CHARGES	2,890,731.00	1,660,577.86	57%
Grand Total	15,066,623.37	8,183,274.37	54%



City of Wasco Interim Financial Statements Fiscal Year 2021-2022 - Through March 2022

Expenditures by Fund

Fund	Budget	Current Year to Date	% of Budget
GENERAL	20,980,966	8,126,342	39%
GENERAL GOVERNMENT	2,121,698	1,087,569	51%
PUBLIC SAFETY	5,588,376	3,742,533	67%
PUBLIC WORKS	2,142,331	1,072,425	50%
COMMUNITY DEVELOPMENT	1,380,950	934,115	68%
INTERNAL SERVICE	1,062,191	665,550	63%
CAPITAL IMPROVEMENT PROJECTS	8,685,420	624,150	7%
ENTERPRISE	16,740,656	6,027,812	36%
WASTEWATER	3,092,937	1,589,659	51%
WATER	7,828,719	2,002,978	26%
SANITATION	4,530,303	2,126,602	47%
CNG STATION	597,909	78,754	13%
TRANSIT	690,788	229,819	33%
SPECIAL REVENUE	808,770	643,465	80%
LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT	200,383	126,560	63%
SEWER LIFT STATION	7,250	4,989	69%
COMMUNITY FACILITIES DISTRICT	375	196	52%
TRAFFIC SAFETY	15,000	5,693	38%
CDBG		28,946	0%
CALHOME		3,548	0%
HOME		25,923	0%
PARK IMPACT	175,000	127,908	73%
AMERICAN RESCUE PLAN ACT	410,762	319,702	78%
OTHER		8,182	-
WASCO PUBLIC FINANCING AUTHORITY		8,182	0%
Grand Total	38,530,392	14,805,801	38%



City of Wasco Interim Financial Statements Fiscal Year 2021-2022 - Through March 2022

Revenues by Fund

Fund	Budget	Current Year to Date	% of Budget
GENERAL	15,066,623	8,183,274	54%
GENERAL GOVERNMENT	10,799,939	6,689,750	62%
PUBLIC SAFETY	139,980	86,260	62%
PUBLIC WORKS	245,590	402,051	164%
COMMUNITY DEVELOPMENT	238,291	262,172	110%
INTERNAL SERVICE	1,052,900	654,922	62%
CAPITAL IMPROVEMENT PROJECTS	2,589,923	88,120	3%
ENTERPRISE	10,946,361	8,163,885	75%
WASTEWATER	2,690,000	2,226,261	83%
WATER	4,257,850	2,906,116	68%
SANITATION	3,197,171	2,506,886	78%
TRANSIT	481,340	442,177	92%
CNG STATION	320,000	82,445	26%
SPECIAL REVENUE	2,627,880	2,014,287	77%
PARK IMPACT	3,000	2,994	100%
AMERICAN RESCUE PLAN ACT	-	331,775	0%
TRANSPORTATION DEVELOPMENT ACT	1,006,831	-	0%
LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT	169,269	94,720	56%
SEWER LIFT STATION	11,750	6,874	59%
COMMUNITY FACILITIES DISTRICT	80,000	42,350	53%
GAS TAX	1,092,030	826,196	76%
TRAFFIC SAFETY	20,000	6,347	32%
TRAFFIC IMPACT	95,000	70,191	74%
COPS	150,000	161,285	108%
CDBG	-	135,531	0%
CALHOME	-	75,092	0%
HOME	-	260,891	0%
BEGIN	-	42	0%
Grand Total	28,640,864	18,361,447	64%



City of Wasco Interim Financial Statements Fiscal Year 2021-2022 - Through March 2022

Capital Improvement Program (CIP) Summary

CIP Project	Budget	Current Year to Date	% of Budget
GENERAL	8,685,420	624,150	7%
ANNEX BUILDING ROOF UPGRADES	8,700	8,700	100%
BIRCH AVENUE & 3RD STREET REHAB	24,709	24,709	100%
COVID-19 EMERGENCY RESPONSE	37,500	53,404	142%
FORMER FARM LABOR HOUSING DEMO	60,432		0%
FORMER LABOR HOUSING FENCING	224	224	100%
MUNIS UPGRADE	84,000		0%
NEW ANIMAL SHELTER	956,566	2,064	0%
PALM AVENUE REHAB	922,277	11,030	1%
PALM AVENUE SHOULDER PAVING	546,361	13,696	3%
PEDESTRIAN SAFETY IMPROVEMENTS	459,473	150,548	33%
RSTP 7TH STREET- MAGNOLIA TO WWTP	35,331	35,331	100%
STREET LIGHTING PROGRAM	1,010,000	2,500	0%
UPGRADE CITY COUNCIL CHAMBERS		26	0%
CENTRAL AVE NEIGHBORHOOD PARK	1,175,000	51,942	4%
POLICE STATION ROOF & HVAC UPGRADES	130,000	82,851	64%
SERVER SOFTWARE UPGRADES	125,000		0%
REPAIR PUBLIC WORKS DRIVEWAY	45,000	303	1%
AGGREGATE STORAGE BAYS	55,000		0%
NEW PUBLIC WORKS YARD & FACILITY	40,000	25,000	63%
STREETS DEPT VEHICLE REPLACEMENT	45,000		0%
DOWNTOWN LANDSCAPE AND REHAB	205,000	19,738	10%
16TH STREET ROAD REHAB	335,000		0%
STREET LIGHTING POST TOP CONVERSION	150,000	61,424	41%
SOUTH GATE NEIGHBORHOOD LIGHTING	740,000		0%
INSTALL NEW ADA RAMPS IN SOUTHGATE	156,831		0%
POPLAR AVE ROAD REHAB	500,000		0%
PARK IMPROVEMENTS	400,000		0%
SIDEWALK REHAB & ADA RAMPS PROGRAM	96,920		0%
CITYWIDE PAVEMENT PRESERVATION	250,000	5,664	2%
HSIP SIGN AND TRAFFIC MARKINGS	51,096	51,096	100%
CENTRAL AND FILBURN CONNECTION		23,900	0%
REPLACE FORKLIFT	40,000		0%



City of Wasco Interim Financial Statements Fiscal Year 2021-2022 - Through March 2022

Capital Improvement Program (CIP) Summary

CIP Project	Budget	Current Year to Date	% of Budget
WASTEWATER	834,076	204,063	24%
MUNIS UPGRADE	18,000		0%
TRICKLING FILTER PUMPS	80,000	35,554	44%
SANITATION & VACUUM TRK PARKG	250,000		0%
REPLACE TRICKLING FILTER MEDIA	160,000		0%
REPLACE DIGESTER VALVES	65,000		0%
INSTALL NEW WWT STORAGE BUILDING	65,000		0%
REPLACE JOHN DEERE TRACTOR	50,000		0%
UPGRADE PLC & RELATED EQUIPMENT	22,170	22,170	100%
AG WELL UPGRADE	123,906	146,339	118%
WATER	4,451,828	144,536	3%
MUNIS UPGRADE	18,000		0%
WATER STORAGE TANK INSTALL	170,000		0%
WELL 10 REPLACEMENT	346,138	154	0%
WELL 11 REPLACEMENT	1,095,000		0%
WELL 12 TCP TREATMENT	846,023		0%
WELL 14 DEVELOPMENT	14,365	14,365	100%
WELL 8 REPLACEMENT	405,302	8,933	2%
PURCAHSE VACUUM EXCAVATOR	45,000	45,000	100%
INSTALL ADVANCED METER TECHNOLOGY	775,000		0%
WATER DEPT VEHICLE REPLACEMENT	27,000		0%
PURCHASE MINI EXCAVATOR & TRAILER	85,000	47,635	56%
WELL 7 REPLACEMENT	575,000		0%
WELL 5 ABANDONMENT	50,000	28,450	57%
SANITATION	1,248,700	9,050	1%
MUNIS UPGRADE	18,000		0%
REPLACE SANITATION TRUCKS	1,100,000		0%
NEW GREENWASTE GUARD SHACK	8,500	9,050	106%
REPLACE STEAM CLEANER	122,200		0%
CNG STATION	504,000		0%
NEW CNG STATION	504,000		0%
PARK IMPACT FUND	175,000	127,908	73%
DOWNTOWN PLAZA PARK 7TH ST.	175,000	127,908	73%



City of Wasco Interim Financial Statements Fiscal Year 2021-2022 - Through March 2022

Capital Improvement Program (CIP) Summary

CIP Project	Budget	Current Year to Date	% of Budget
TRANSPORTATION	182,000		0%
DAR LEVEL III DC FAST CHARGERS	182,000		0%
Grand Total	16,081,024	1,109,706	7%



City of Wasco Interim Financial Statements Fiscal Year 2021-2022 - Through March 2022

Cash Balance Summary

Fund Group	Beginning Cash Balance	Receipts	Disbursements	Transfers In/(Out)	Ending Cash Balance
GENERAL	20,219,521	9,175,231	8,811,944	494,286	21,077,094
ENTERPRISE	20,018,163	7,693,734	6,795,046	15,000	20,931,851
WASTEWATER	6,181,537	2,170,337	2,096,980	-	6,254,893
WATER	9,808,621	2,926,605	2,165,562	-	10,569,664
SANITATION	3,923,632	2,363,317	2,198,144	-	4,088,806
TRANSIT	(147,792)	150,240	255,795	15,000	(238,347)
CNG STATION	252,165	83,235	78,565	-	256,835
SPECIAL REVENUE	5,559,692	5,175,262	607,837	(509,286)	9,617,832
PARK IMPACT	738,501	104,520	123,064	-	719,957
AMERICAN RESCUE PLAN ACT	-	3,446,094	319,702	-	3,126,392
TRANSPORTATION DEVELOPMENT ACT	(184,767)	(0)	-	(1,591)	(186,358)
LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT	45,375	98,292	152,173	-	(8,507)
SEWER LIFT STATION	206,439	6,873	5,308	-	208,004
COMMUNITY FACILITIES DISTRICT	90,167	42,323	169	(60,000)	72,321
GAS TAX	409,638	826,196	-	(447,694)	788,140
TRAFFIC SAFETY	(1,675)	6,346	7,378	-	(2,707)
TRAFFIC IMPACT	2,085,644	70,191	-	-	2,155,835
EMERGENCY RESPONSE	23,446	0	-	-	23,446
COPS	212,674	161,285	-	-	373,959
CDBG	421,202	106,548	2	-	527,748
CALHOME	1,089,083	71,544	-	-	1,160,627
HOME	412,584	235,008	40	-	647,552
BEGIN	11,381	42	-	-	11,423
OTHER	1,258,999	0	13,565	-	1,245,434
SUCCESSOR AGENCY TO RDA	638,058	0	-	-	638,058
WASCO PUBLIC FINANCING AUTHORITY	620,941	-	13,565	-	607,376
Grand Total	47,056,375	22,044,228	16,228,392	-	52,872,211

Note: The City pools all of its cash and investments except those funds required to be held by outside fiscal agents under the provisions of bond indentures.



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: May 17, 2022

SUBJECT: Adopt a Resolution Approving a List of Projects for Fiscal Year 2022-23
Funded by SB 1: The Road Repair and Accountability Act of 2017.

Recommendation:

Staff recommends to adopt a resolution approving a list of projects for fiscal year 2022-23 funded by SB 1: The Road Repair and Accountability Act of 2017, as required by the California Transportation Commission to receive the City's apportionment of funds.

Background:

SB 1 (Beall) was filed with the Secretary of State on April 28, 2017 and is now going to be entering into its Fifth year. This bill established a Road Maintenance and Rehabilitation Account (RMRA) in the State Transportation Fund that is intended to address deferred maintenance on the state highway system and the local street and road systems. The bill also requires the California Transportation Commission (CTC) to adopt criteria to ensure efficient use of these funds.

Discussion:

After reviewing the Cities current Pavment Condition Index (PCI) map along with the current outlook for Street Projects funded by other sources it was determined that Poplar Avenue would be a beneficial selection for our 2022-23 SB1 Project. This is due to the high pedestrian and vehicle traffic present on Poplar as well as quickly deteriorating segments of the roadway between HWY 46 and Filburn Avenue. This Project will address various locations of concern in order to enhance both pedestrian and vehicle facilities along the roadway. In addition, the segments that will be improved will tie into segments of two other Projects that were completed with SB1 funds in past years.



The reason for recommending approval of the attached resolution is to satisfy the requirements of SB 1 relative to holding local governments accountable for the efficient investment of public funds to maintain public streets and roads, and especially the following addition to the Streets & Highways Code: (a) (1) Prior to receiving an apportionment of funds under the program pursuant to paragraph (2) of subdivision (h) of Section 2032 from the Controller in a fiscal year, an eligible city or county shall submit to the commission a list of projects proposed to be funded with these funds. All projects proposed to receive funding shall be adopted by resolution by the applicable city council or county board of supervisors at a regular public meeting. The list of projects proposed to be funded with these funds shall include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement. The project list shall not limit the flexibility of an eligible city or county to fund projects in accordance with local needs and priorities so long as the projects are consistent with subdivision (b) of Section 2030.

Staff recommended this same project for the previous years (FY 21-22) project list recommendation. Rather than starting this project in the 21-22 FY Staff wanted to ensure that we would have adequate funding for the scope of work required to complete this project so we have accumulated the funding over the course of this year to now allow this project to move forward in the 22-23 FY.

Fiscal Impact:

Based on estimates provided by CaliforniaCityFinance.com, Wasco is expected to receive a total of \$611,239.00 in FY 22-23. These are estimates and the actuals are anticipated to come in close to this estimate.

The approval of this Resolution will make the City eligible to receive its apportionment of funds. This will be put forth in the CIP as part of the 22/23 FY budget.

Attachments:

1. Resolution
2. PCI Map

RESOLUTION NO. 2022 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO ADOPTING A LIST OF PROJECTS FOR THE FISCAL YEAR 2022-23 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City will receive an estimated \$611,239.00 in RMRA funding in the fiscal year 2022-23 from SB 1; and

WHEREAS, this is the 5th year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate its streets and add active transportation infrastructure throughout the City this year and a number of similar projects in the future; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City streets and roads are in an “at-risk” condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a “good” condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Wasco, State of California, as follows:

SECTION 1. The foregoing recitals are true and correct.

SECTION 2. The following list of newly proposed projects will be funded in-part or solely with the Fiscal Year 2022-23 Road Maintenance and Rehabilitation Account revenues:

N/A

SECTION 3. The following previously proposed and adopted projects may also utilize the Fiscal Year 2022-23 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year resolution, the City is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:

Each Relisted Project Previously Proposed MUST Include:

Project Title: Poplar Ave. Pavement Rehabilitation (Various Locations)

Project Description: Pavement Rehabilitation on Poplar Avenue in various locations

Project Location: Poplar Ave between Filburn Ave and HWY 46 in various locations

Estimated Project Schedule: Start (05/23)– Completion (07/23) based on the component being funded with RMRA funds

Estimated Project Useful Life: 15-20 years

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2022 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on May 17, 2022, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

GILBERTO REYNA,
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

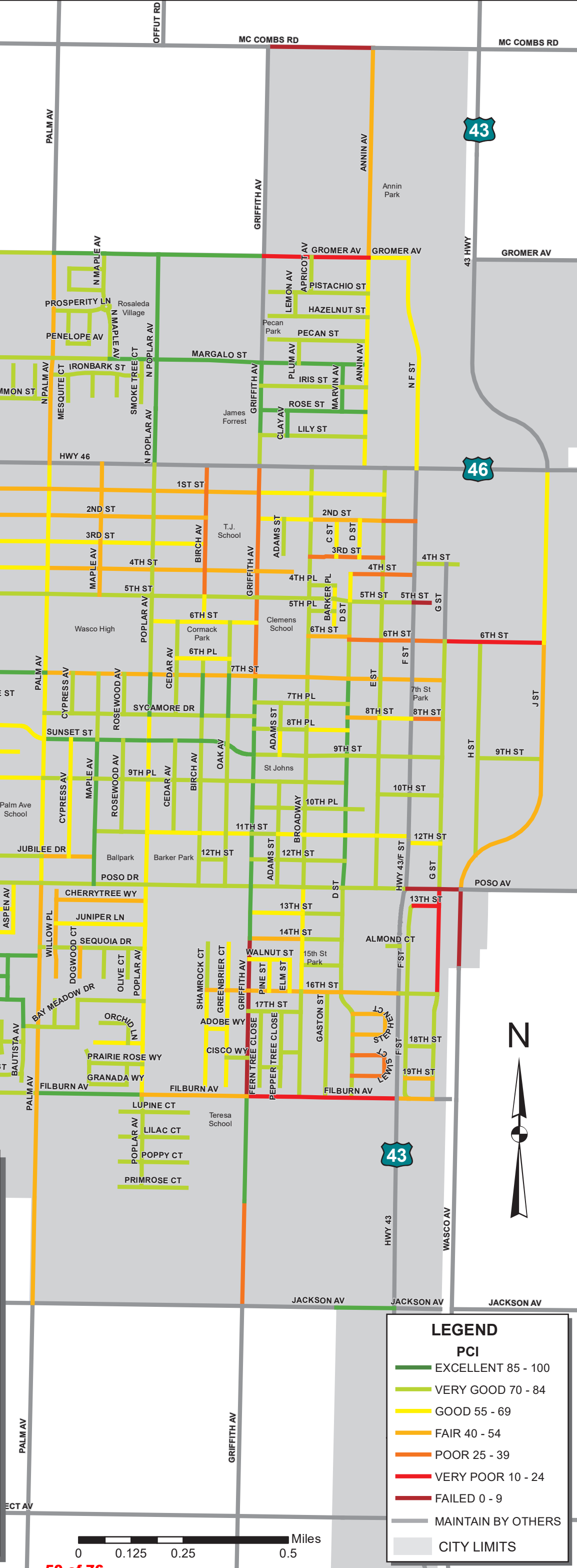
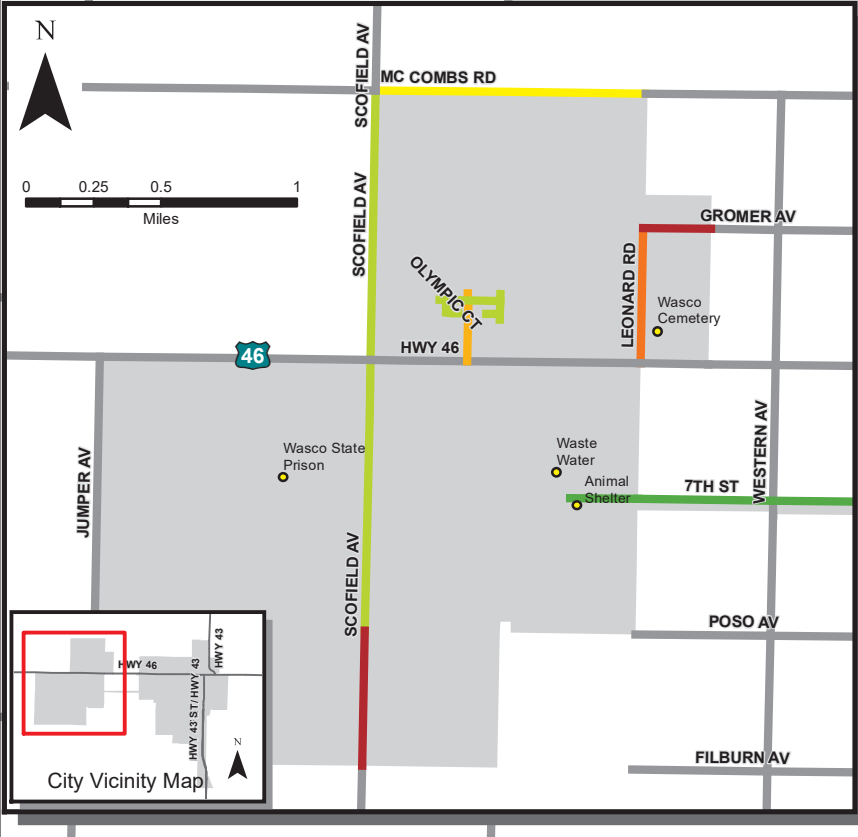
CITY OF WASCO

STREET PCI

FEB 2021



SEE MAP BELOW



LEGEND

PCI

EXCELLENT 85 - 100

VERY GOOD 70 - 84

GOOD 55 - 69

FAIR 40 - 54

POOR 25 - 39

VERY POOR 10 - 24

FAILED 0 - 9

MAINTAIN BY OTHERS

CITY LIMITS



STAFF REPORT CITY OF WASCO

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Isarel Perez-Hernandez, Finance Director

DATE: May 17, 2022

SUBJECT: Receive and File the Investment Report for the month ended March 31, 2022.

Recommendation:

Staff recommends the City Council receive and file the Investment Report for the month ended March 31, 2022.

Background:

This report is prepared and presented to the City Manager and City Council pursuant to the City's Investment Policy requirements and the California Government Code. The City's investment policy requires the Treasurer or Chief Fiscal Officer to render monthly investment reports to the City Manager and the City Council and requires certain information about the City's investments be presented in the report and that the report contains statements that:

- 1) The City is in compliance with its investment policy; and
- 2) The City is able to meet its expenditure requirements for the following six (6) months or provide an explanation of why sufficient funds will or may not be available.

The City's investment strategy continues to prioritize its investment opportunities on the following; in order of importance:

- 1) Safety;
- 2) Liquidity; and
- 3) Yield

This strategy is consistent with the Government Code and stresses keeping the citizens' funds safe and available for operations rather than attempting to maximize returns by making riskier investments.

The Finance Department has prepared the Investment Report for the month ended March 31, 2022. This report meets the latest requirements of the City's Investment Policy as presented to the City Council on June 16, 2020, as well as Government Code Section 53646.

Discussion:

The market value of the City's total cash and Investments at March 31, 2022, was \$52,729,628 compared to \$52,229,312 at February 28, 2022. This is a \$499,069 increase from the previous month (\$585,229 increase on the cost basis).

The two main drivers that shifted the cash on hand from February to March was the deposit of Sales tax and Measure X Tax

As of March 31, 2022, the City has \$40.3 million (76.59%) of its Cash and Investment Portfolio held in the State of California Local Agency Investment Fund ("LAIF"), which earned 0.23 % during the quarter (ended December 31, 2021). This earnings rate exceeded the short-term benchmark. Other cash pools held a combined \$7.1 million (13.25%) of the City's Cash and Investment Portfolio. The City also has \$1.5 million (2.92 % of its Portfolio) held by UnionBanc Investment Services ("UBIS") and invested, pursuant to City instructions, in Certificates of Deposit and Governmental Securities with a Money Market account being used to maximize returns on otherwise idle cash.

The metrics used in the attached report are based on Securities issued by the United States Government. The short-term benchmark of 0.31 % is the average earned by a 3-month Treasury Bill during the month ended March 31, 2022, and the long and medium-term benchmark of 0.66 % is the average earnings of 2-year and 3-year treasury notes during that time frame. Lastly, the one-year U.S Treasury benchmark for the month ended March 31, 2022 was 1.34%.

All the information presented in this report is consistent with the disclosures included in the City's Audited Financial Statements previously presented to the City Council.

Fiscal Impact:

There is no fiscal impact to this action.

Attachments:

1. Investment Report for the month ended March 31, 2022



Investment Report
Thursday, March 31, 2022

	Average Earnings Rate		Cost	Market Value(1)	Days	% of Portfolio	WAM (2)
	this Month	Metrics (3)					
Investments							
Local Agency Investment Fund (LAIF) - Beginning	Available Quarterly	0.45%	40,188,323	40,385,760			
Local Agency Investment Fund (LAIF) - Deposit Wells Fargo			-	-			
Local Agency Investment Fund (LAIF) - Total			40,188,323	40,385,760	7	76.59 %	0.01
Other Cash Pools:							
CSJVRMA Investment Pool	1.13%	0.45%	2,274,359	2,204,321	7	4.18 %	0.00
Cal Trust Short Term Money Market Fund	0.31%	0.45%	1,592,248	1,592,708	1	3.02 %	0.02
Cal Trust Medium Term Money Market Fund	0.66%	2.00%	3,233,682	3,188,375	3	6.05 %	0.00
Investments held in trust by UnionBanc Investment Services, Inc. (see Details on next page)							
Certificates of Deposit	3.24%	2.00%	1,250,000	1,269,538	918	2.41 %	0.02
Money Market Funds (March 31, 2022)	0.01%	0.45%	270,652	270,652	1	0.51 %	0.00
Investments current month (March 31, 2022)			48,809,264	48,911,354			0.02
Investments previous month (February 28, 2022)			48,799,539	48,987,788			
Net Investment Increase(Decrease) (March 31, 2022)			9,725	(76,434)			
Cash on Hand (March 31, 2022)			3,817,027.80	3,817,028	1	7.80 %	0.00
Cash Transfer to LAIF			-	-			
			3,817,028	3,817,028			
Cash on Hand previous month (February 28, 2022)			3,241,524	3,241,524	1		-
Total Deposits and Cash on Hand - Increase(Decrease)			575,504	575,504			
Total Cash and Investments (March 31, 2022)			52,626,292	52,728,382			
Total Cash and Investments previous month (February 28, 2022)			52,041,063	52,229,312			

(i) *The City's Portfolio of Investments comply with the City's Investment Policy.*

(ii) *According to Government Code Section 53646(b)(3) this report shall include a statement denoting the City's ability to meet its expenditure requirement for the next six months. The City has sufficient available funds on hand to meet its estimated expenditures for the next six months but is also relying on cash inflows to supplement its available funds.*

(1) Sources: State of CA PMIA, National Financial Services, LLC and published Sources

(2) Weighted Average Maturity

(3) Metrics from public sources

- Long and Medium Term Portfolio: Average US Treasury Note 2 and 3 year rate
- Short Term Portfolio: 13 Week Treasury Bill Rate
- One-year U.S Treasury Benchmark 1.34%

(*) August include true-up adjustments from previous periods.

Certificates of Deposit and Government Securities Held in trust by Unionbanc Investment Services
March 31, 2022

Investment	Tranche if applicable	CUSIP	Rate	Maturity	Cost	Market Value ⁽¹⁾	Days	% of Portfolio	WAM ⁽²⁾
INSBANK NASHVILLE TENN		45776NCU8	3.050 %	9/21/2022	250,000	252,627.50	174	0.48 %	0.00
AMERICAN EXPRESS CENTRN		02587D2Q0	2.500 %	10/5/2022	250,000	252,495.00	188	0.48 %	0.00
AMERICAN EXP FED SVGS BK		02587CHK9	2.500 %	12/12/2022	250,000	252,730.00	256	0.48 %	0.00
COMENTITY CAP BK UTAH		20033AF43	3.300 %	9/14/2023	250,000	255,827.50	532	0.48 %	0.01
CITIBANK NATIONAL ASSOCIATION		17312QT33	3.300 %	9/21/2023	250,000	255,857.50	539	0.48 %	0.01
TOTAL CERTIFICATES OF DEPOSIT					1,250,000	1,269,537.50	918	2.41 %	0.02
MONEY MARKET FUNDS									
FIDELITY TREASURY MMKT CAPITAL RESERVES		FSRXX	0.010 %	4/1/2022	270,652	270,652	1	0.51 %	0.00
Total Held by Unionbanc Investment Services					1,520,652	1,540,190	919	2.92 %	0.02

(1) Sources: National Bank Financial Services, LLC

(2) Weighted Average Maturity



STAFF REPORT CITY OF WASCO

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Isarel Perez-Hernandez, Finance Director

DATE: May 17, 2022

SUBJECT: Receive and File the Investment Report for the month ended April 30, 2022.

Recommendation:

Staff recommends the City Council receive and file the Investment Report for the month ended April 30, 2022.

Background:

This report is prepared and presented to the City Manager and City Council pursuant to the City's Investment Policy requirements and the California Government Code. The City's investment policy requires the Treasurer or Chief Fiscal Officer to render monthly investment reports to the City Manager and the City Council and requires certain information about the City's investments be presented in the report and that the report contains statements that:

- 1) The City is in compliance with its investment policy; and
- 2) The City is able to meet its expenditure requirements for the following six (6) months or provide an explanation of why sufficient funds will or may not be available.

The City's investment strategy continues to prioritize its investment opportunities on the following; in order of importance:

- 1) Safety;
- 2) Liquidity; and
- 3) Yield

This strategy is consistent with the Government Code and stresses keeping the citizens' funds safe and available for operations rather than attempting to maximize returns by making riskier investments.

The Finance Department has prepared the Investment Report for the month ended April 30, 2022. This report meets the latest requirements of the City's Investment Policy as presented to the City Council on June 16, 2020, as well as Government Code Section 53646.

Discussion:

The market value of the City's total cash and Investments at April 30, 2022, was \$54,850,131 compared to \$52,728,382 at March 31, 2022. This is a \$2,121,749 increase from the previous month (\$2,169,746 increase on the cost basis).

The two main drivers that shifted the cash on hand from March to April was the deposit of Sales tax and Measure X Tax and the second tranche of Property Taxes.

As of April 30, 2022, the City has \$40.4 million (73.69%) of its Cash and Investment Portfolio held in the State of California Local Agency Investment Fund ("LAIF"), which earned 0.32 % during the quarter (ended March 31, 2022). This earnings rate exceeded the short-term benchmark. Other cash pools held a combined \$7.1 million (12.67%) of the City's Cash and Investment Portfolio. The City also has \$1.5 million (2.80 % of its Portfolio) held by UnionBanc Investment Services ("UBIS") and invested, pursuant to City instructions, in Certificates of Deposit and Governmental Securities with a Money Market account being used to maximize returns on otherwise idle cash.

The metrics used in the attached report are based on Securities issued by the United States Government. The short-term benchmark of 0.43 % is the average earned by a 3-month Treasury Bill during the month ended April 31, 2022, and the long and medium-term benchmark of 0.86 % is the average earnings of 2-year and 3-year treasury notes during that time frame. Lastly, the one-year U.S Treasury benchmark for the month ended April 30, 2022 was 1.89%.

All the information presented in this report is consistent with the disclosures included in the City's Audited Financial Statements previously presented to the City Council.

Fiscal Impact:

There is no fiscal impact to this action.

Attachments:

1. Investment Report for the month ended April 30, 2022



Investment Report
Saturday, April 30, 2022

	Average Earnings Rate		Cost	Market Value(1)	Days	% of Portfolio	WAM (2)
	this Month	Metrics (3)					
Investments							
Local Agency Investment Fund (LAIF) - Beginning	0.32%	0.76%	40,218,942	40,416,529			
Local Agency Investment Fund (LAIF) - Deposit Wells Fargo			-	-			
Local Agency Investment Fund (LAIF) - Total			40,218,942	40,416,529	7	73.69 %	0.01
<u>Other Cash Pools:</u>							
CSJVRMA Investment Pool	1.14%	0.76%	2,276,549	2,184,623	7	3.98 %	0.00
Cal Trust Short Term Money Market Fund	0.43%	0.76%	1,592,815	1,591,686	1	2.90 %	0.02
Cal Trust Medium Term Money Market Fund	0.86%	2.63%	3,235,925	3,171,354	3	5.78 %	0.00
<u>Investments held in trust by UnionBanc Investment Services, Inc. (see Details on next page)</u>							
Certificates of Deposit	2.84%	2.63%	1,250,000	1,264,133	648	2.31 %	0.02
Money Market Funds (April 30, 2022)	0.01%	0.76%	272,003	272,003	1	0.50 %	0.00
Investments current month (April 30, 2022)			48,846,234	48,900,327			0.02
Investments previous month (March 31, 2022)			48,809,264	48,987,788			
Net Investment Increase(Decrease) (April 30, 2022)			36,970	(87,461)			
Cash on Hand (April 30, 2022)			5,949,804.16	5,949,804	1	12.17 %	0.00
Cash Transfer to LAIF			-	-			
			5,949,804	5,949,804			
Cash on Hand previous month (March 31, 2022)			3,241,524	3,241,524	1		-
Total Deposits and Cash on Hand - Increase(Decrease)			2,708,280	2,708,280			
Total Cash and Investments (April 30, 2022)			54,796,038	54,850,131			
Total Cash and Investments previous month (March 31, 2022)			52,626,292	52,728,382			

(i) *The City's Portfolio of Investments comply with the City's Investment Policy.*

(ii) *According to Government Code Section 53646(b)(3) this report shall include a statement denoting the City's ability to meet its expenditure requirement for the next six months. The City has sufficient available funds on hand to meet its estimated expenditures for the next six months but is also relying on cash inflows to supplement its available funds.*

(1) Sources: State of CA PMIA, National Financial Services, LLC and published Sources

(2) Weighted Average Maturity

(3) Metrics from public sources

- Long and Medium Term Portfolio: Average US Treasury Note 2 and 3 year rate
- Short Term Portfolio: 13 Week Treasury Bill Rate
- One-year U.S Treasury Benchmark 1.89%

(*) August include true-up adjustments from previous periods.

Certificates of Deposit and Government Securities Held in trust by Unionbanc Investment Services

April 30, 2022

Investment	Tranche if applicable	CUSIP	Rate	Maturity	Cost	Market Value ⁽¹⁾	Days	% of Portfolio	WAM ⁽²⁾
INSBANK NASHVILLE TENN		45776NCU8	3.050 %	9/21/2022	250,000	252,192.50	144	0.46 %	0.00
AMERICAN EXPRESS CENTRN		02587D2Q0	2.500 %	10/5/2022	250,000	251,925.00	158	0.46 %	0.00
AMERICAN EXP FED SVGS BK		02587CHK9	2.500 %	12/12/2022	250,000	252,097.50	226	0.46 %	0.00
COMENTITY CAP BK UTAH		20033AF43	3.300 %	9/14/2023	250,000	253,960.00	502	0.46 %	0.01
CITIBANK NATIONAL ASSOCIATION		17312QT33	3.300 %	9/21/2023	250,000	253,957.50	509	0.46 %	0.01
TOTAL CERTIFICATES OF DEPOSIT					1,250,000	1,264,132.50	648	2.31 %	0.02
MONEY MARKET FUNDS									
FIDELITY TREASURY MMKT CAPITAL RESERVES		FSRXX	0.010 %	5/1/2022	272,003	272,003	1	0.50 %	0.00
Total Held by Unionbanc Investment Services					1,522,003	1,536,135	649	2.80 %	0.02

(1) Sources: National Bank Financial Services, LLC

(2) Weighted Average Maturity



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Maria O. Martinez, City Clerk

DATE: May 17, 2022

SUBJECT: Approval of Travel and Training Expenses Exceeding \$500.00 for Deputy City Clerk Flores to attend the Technical Training for Clerks (TTC) Series 300 on September 13 – 16, 2022, at the University of California Riverside Extension Center in Riverside, California.

Recommendation:

Staff recommends the City Council approve the travel expenses.

Discussion:

City Clerk Martinez is requesting approval for Deputy City Clerk Flores to attend the Technical Training for Clerks held on September 13 – 16, 2022, in Riverside, CA.

The City Clerks Association of California sponsors a Technical Training for Clerks (TTC) program regularly. The training consists of a 4-part series of four week-long sessions held at the University of California Riverside Extension Center. The program is designed to focus on technical skills to enhance professional interpersonal abilities. Each series has distinct course work and adheres to the International Institute of Municipal Clerks core curriculum, providing the required 120 hours (60 points) for CMC certification. The sessions are held in March, June, and September and can be taken in any order.

It is requested that Deputy City Clerk Monica Flores attend the City Clerks Association of California Technical Training for Clerks Series 300 on September 13 – 16, 2022, in Riverside, CA. as it is necessary for the Deputy City Clerk to be trained to assist in the event of the absence of the City Clerk.

The cost of the training, hotel fees, and food per diems will exceed the Expense and Use of Public Resources Policy limits established by City of Wasco Resolution No. 2006-2327, limiting expenses to \$500.00 per trip.

As a result, the City Council will need to approve the travel requested by Deputy City Clerk Flores as the expenses for the cost of the trip will exceed \$500.00.

Fiscal Impact:

The estimated cost of the Technical Training for Clerks will not exceed \$2,500.

Attachments:

1. Training Information

Technical Training for Clerks

Series 300

September 13 – 16, 2022

Name:

Agency:

Title:

Mailing Address:

City/Zip code:

Work Phone:

Home Phone:

Cell Phone:

Email:

Email completed registration form to Maureen Kane at:

TTCwithKane@aol.com

The TTC registration form is a 2-page document. All information must be completed to receive an invoice. Invoices are sent in the order completed registration forms are received. If you are unable to pay the class fee until after June 30th, please include the assurance you have been approved to attend and your seat will be “held” until July 15th as a courtesy.

Series 300 Fee: \$1600*

***Members of CCAC receive a \$100 discount for fee paid by July 15, 2022**

I am a CCAC member and eligible for \$1500 registration fee: Yes _____ No _____

Fee includes all supplies, materials and meals except Wednesday dinner. Breakfast and lunch are part of the daily schedule. It does not include hotel accommodations or parking fees.

Invoices are sent via PayPal. Payment may be made with credit card at PayPal or via check payable to Maureen Kane & Associates, Inc.

Payment will be made via: PayPal _____ Check* _____

*Checks should not be mailed until you receive an invoice.

Payment of invoice indicates acceptance of TTC policies and intention to attend. Confirmation of class seat is sent when payment is received. Registration closes when capacity is reached.

Technical Training for Clerks

Series 300

September 13 – 16, 2022

TTC Series 300 is an in-person program held at UCR Extension in Riverside.

Classes begin Tuesday at 8:00 a.m. and adjourn Friday at 3:30 p.m.

Information about daily schedules will be forwarded after registration is confirmed. Participation in all classes and completion of all assignments is required to receive credit for the 30-hour session. There is no provision for refund, partial credit, or make-up classes for incomplete attendance.

I have completed TTC Series in the past: Yes____* No____

*If yes indicate the series and year attended:

Series 100____ Series 200____ Series 400____

Series 300 will be my 4th session and I am eligible to graduate upon completion: Yes____

I plan to receive a CPMC certificate upon graduation: Yes____*

No____ Undecided____

*I have paid for past UCR units: Yes____ No____

Note: All units must be paid for one month prior to graduation to receive a California Municipal Clerk (CPMC) certificate at the last session. Registration is on-line directly payable to Regents UC. Information will be sent separately.

I am authorized to attend TTC. Payment will be completed prior to July 15th:

Yes____

TTC Series schedule: 2022 Series 200 completed March / Series 300 September 13 -16
2023 Series 100 and 400

For Information contact: Maureen Kane at Maureen Kane & Associates, Inc.

PO Box 52355 Riverside CA 92507

TTCwithKane@aol.com

(951) 789-8319



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Keri Cobb, Community Development Director
Nancy Vera, Human Resource Manager

DATE: May 17, 2022

SUBJECT: Adopt a Resolution Appointing Roger Mobley as an Extra Help Retired Annuitant under Government Code Sections 7522.56 and 21224, and authorize the City Manager or his Designee to execute the employment agreement with a compensation of \$41.2808 per hour and a length of term not to exceed 960 hours per CalPERS Rules.

Recommendation:

The staff recommends adopting the resolution appointing Roger Mobley as an Extra Help Retired Annuitant under Government Code Sections 7522.56 and 21224 and approving an employment agreement with a compensation of \$41.2808 per hour and a length of term not to exceed 960 hours per CalPERS Rules.

Discussion:

Roger Mobley retired on January 10, 2022, from his position as Planning Director for the City of Wasco after 8 years of service. As the City contracts with the Public Employees Retirement System (CalPERS), Mr. Mobley is a CalPERS annuitant.

Government Code (GC) Section 7522 requires a 180-day waiting period before a CalPERS agency can employ a retired annuitant unless the nature of the employment meets one of the exceptions and is approved via resolution by the governing body. In this case, the nature of Mr. Mobley's recommended appointment will be as an extra help retired annuitant. Mr. Mobley possesses the specialized skills needed to perform this work, and this appointment qualifies for an exception under Government Code Section 21224. CalPERS extra help retired annuitants qualify for this exemption based on their role performing work of limited duration (no more than 960 hours per fiscal year), such as eliminating backlogs, limited-term special project work, or work in excess of what regular permanent staff can do.

The Senior Planner position is critical to maintaining the ongoing efforts of the Community Development Department. The Community Development Department currently supports the Code Compliance, Building, and Planning divisions for the City of Wasco. The Community Development Department budget is comprised of 7 full-time equivalents (FTE) positions with 3.20 Authorized for Planning. One of these positions, the Senior Planner, has remained unfilled. Mr. Mobley can fill in as necessary for special projects and perform work in excess of what regular permanent staff can do. Mr. Mobley's employment will prevent undue hardship on regular staff member's workload during the Community Development Director's extended absence.

Fiscal Impact:

The fiscal impact is equivalent to the hourly rate established in the Salary Schedule for July 1, 2021 – June 2022 for a Senior Planner under the middle management pay schedule. No benefits would be provided with this position. Funding for this extra help assignment is available in the Community Development Department budget, and no additional funding is required.

Attachments:

1. Resolution
2. Temporary Part-Time Employment Contract

RESOLUTION NO. 2021 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO APPOINTING ROGER MOBLEY AS AN EXTRA HELP RETIRED ANNUITANT UNDER GOVERNMENT CODE SECTIONS 7522.56 AND 21224 AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE THE EMPLOYMENT AGREEMENT WITH A COMPENSATION OF \$41.2808 PER HOUR AND A LENGTH OF TERM NOT TO EXCEED 960 HOURS PER CALPERS RULES.

WHEREAS, the City Council Approval of a Resolution to appoint Roger Mobley as an Extra Help Retired Annuitant performing the duties of the Senior Planner under Government Code Section 21224; and

WHEREAS, Approving employment agreement with a compensation of \$41.2808 per hour. The compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate. The length of term not to exceed 960 hours per CalPERS rules; and

WHEREAS, the City Council, the City of Wasco, and Roger Mobley certify that Roger Mobley has not and will not receive has not and will not receive any other benefit incentive, compensation in lieu of benefit, or other form of compensation in addition to this hourly pay rate, retired from the City of Wasco in the position of Planning Director, effective January 10, 2020;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: The City Council hereby approves the appointment of Roger Mobley as an Extra Help Retired Annuitant.

SECTION 2: Authorizes the City Manager or his Designee to endorse the agreement.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2022 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on May 17, 2022, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest:_____

GILBERTO REYNA,
MAYOR of the City of Wasco

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

EMPLOYMENT AGREEMENT NO.

AGREEMENT BETWEEN ROGER MOBLEY AND THE CITY OF WASCO TO AMEND TERMS OF HIS EXTRA HELP RETIRED ANNUITANT APPOINTMENT UNDER GOVERNMENT CODE SECTION 21224

This Mutual Agreement to Amend ("Amendment Agreement") is entered into by and between Retired Annuitant Roger Mobley ("Mobley") and the City of Wasco ("City,") (collectively, "the Parties") with regard to the Employment Agreement ("Employment Agreement") dated May 12, 2021 by and between Mobley and the City.

RECITALS

1. On May 12, 2021, Mobley and the City entered into the Employment Agreement, a true and correct copy of which is attached hereto as Exhibit "A" which was thereafter amended by Agreement dated June 23, 2021 (collectively, the "Employment Agreement").
2. Mobley and the City agree that the Employment Agreement is binding on the parties and remains in effect in all respects, except as specifically amended in this Amendment Agreement.
3. Section 3 of the Employment Agreement provides that the Term of Employment shall terminate automatically on June 30, 2022.
4. The City and Mobley would like to extend the Employment Agreement to June 30, 2023.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

Amendment 2:

Section 3 (entitled "Term of Employment"), which consists of three (3) sentences, is hereby amended as follows:

Language in Employment Agreement: "TERM OF EMPLOYMENT. The Term of this Agreement shall be effective May 4, 2021, and shall terminate automatically on June 30, 2022. Employment is temporary, at-will, and may be terminated with or without cause and with or without notice at any time by the Annuitant or the City. The City and Annuitant agree that this agreement shall be valid and applicable to all assignments within the scope set forth herein, and shall be valid and applicable until it expires by its own terms on June 30, 2022, until Annuitant has reached the 960-hour limitation, or until it is terminated by either of the Parties."

Amended to Read: " TERM OF EMPLOYMENT. The Term of this Agreement shall be effective May 4, 2021, and shall terminate automatically on June 30, 2023. Employment is temporary, at-will, and may be terminated with or without cause and with or without notice at any time by the Annuitant or the City. The City and Annuitant agree that this agreement shall be valid and

applicable to all assignments within the scope set forth herein, and shall be valid and applicable until it expires by its own terms on June 30, 2023, until Annuitant has reached the 960-hour limitation, or until it is terminated by either of the Parties."

Mobley and the City agree that the foregoing Amendment is the Second Amendment to be made to the Employment Agreement by this Amendment Agreement.

Mobley and the City further agree that nothing in this Amendment is intended to provide either Party with rights or obligations not enumerated in the Agreement.

Each party, by affixing its signature below, attests that it has been represented by counsel, or has willingly foregone the opportunity to be represented by counsel, throughout the process of negotiating this Agreement to Amend, and that this Agreement to Amend is mutually drafted by the parties for purposes of California law.

ANNUITANT

CITY OF WASCO

Print Name

City Manager

Signature

Signature

Date: _____, 2022

Date: _____, 2022

Exhibit "A."

EMPLOYMENT AGREEMENT NO. 2021 - 021 EMPLOYMENT AGREEMENT NO.

CITY OF WASCO EXTRA HELP RETIRED ANNUITANT UNDER
GOVERNMENT CODE SECTIONS 21224



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Tom Schroeter, City Attorney

DATE: May 17, 2022

SUBJECT: Adopt a Resolution approving a License Agreement with the Kern County Sheriff's Department for use of the Former Farm Labor Campsite to conduct law enforcement training activities, authorize the City Manager or his Designee to execute the License Agreement, and finalize and execute, subject to City Attorney approval, substantially the same License Agreement with the Kern County Fire Department and with the Bakersfield Fire Department.

Recommendation:

Adopt a Resolution approving a License Agreement with the Kern County Sheriff's Office for use of the Former Farm Labor Campsite to conduct law enforcement training activities, and authorize the City Manager or his Designee to execute the License Agreement, and to finalize and execute, subject to City Attorney approval, substantially the same License Agreement with the Kern County Fire Department and with the Bakersfield Fire Department.

Discussion:

The vacant Former Farm Labor Camp is an attractive location for law enforcement and fire department training exercises. The attached final draft License Agreement provides for a variety of non-live-fire training exercises conducted by Kern County Sheriff's Office ("KCSO") personnel including the KCSO SWAT Team. The KCSO will schedule each training exercise with the City and provide the time and scope of the activity. The terms of the License Agreement allow for perpetual use however the City can revoke or terminate the Agreement with notice.

In addition to the KCSO, both the Kern County Fire Department and Bakersfield Fire Department have expressed interest in similar, fire-related training use of the Former Farm Labor Camp. If approved, the attached resolution will authorize the City Manager, subject to City Attorney approval, to negotiate, finalize and execute the two additional License Agreements, modified to apply to fire training rather than law enforcement training activities.

Fiscal Impact:

The License Agreement will generate no fiscal impact as there is no revenue or expense associated with the activity. No budget action is required.

Attachments:

1. Resolution
2. KCSO Training License Agreement

RESOLUTION NO. 2022 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO APPROVING A LICENSE AGREEMENT WITH THE KERN COUNTY SHERIFF'S OFFICE FOR THE USE OF THE FORMER FARM LABOR CAMPSITE TO CONDUCT LAW ENFORCEMENT TRAINING ACTIVITIES AND AUTHORIZE THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE THE LICENSE AGREEMENT, AND TO FINALIZE AND EXECUTE, SUBJECT TO CITY ATTORNEY APPROVAL, SUBSTANTIALLY THE SAME LICENSE AGREEMENT WITH THE KERN COUNTY FIRE DEPARTMENT AND WITH THE BAKERSFIELD FIRE DEPARTMENT.

WHEREAS, the vacant Former Farm Labor Camp is an attractive location for law enforcement and fire department training exercises; and

WHEREAS, the City of Wasco and the Kern County Sheriff's Office ("KCSO") have developed a License Agreement allowing the Former Farm Labor Camp to be used for law enforcement training activities; and

WHEREAS, the Kern County Fire Department and the Bakersfield Fire Department also desire to use the Former Farm Labor Camp for fire-related training exercises;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Wasco as follows:

SECTION 1: The City Council hereby approves the License Agreement between the City of Wasco and the Kern County Sheriff's Office to use the Former Farm Labor Camp to conduct law enforcement training exercises.

SECTION 2: Authorizes the City Manager or his Designee to endorse the agreement.

SECTION 3: Authorizes the City Manager to finalize and execute, subject to City Attorney approval, substantially the same License Agreement with the Kern County Fire Department and with the Bakersfield Fire Department for the conduct of fire-related training.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2022 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on May 17, 2022, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest: _____

GILBERTO REYNA,
MAYOR of the City of Wasco

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

LICENSE AGREEMENT

THIS LICENSE AGREEMENT (the "Agreement") made this _____ day of _____, 2022, by and between the CITY OF WASCO, a municipal corporation (the "OWNER") and the COUNTY OF KERN by and through the KERN COUNTY SHERIFF'S OFFICE (COUNTY),

RECITALS:

A. The Kern County Sheriff's Department would like to use property owned by OWNER for training activities and OWNER is agreeable thereto pursuant to the terms and conditions hereinafter set forth.

NOW THEREFORE, in consideration of the mutual covenants and conditions set forth hereinafter the parties agree as follows:

1.0 The OWNER hereby grants to COUNTY a revocable license (the "License") to use the premises located at 750 H. Street, Wasco, California (PREMISES) and the abandoned and vacant residential structures thereon (STRUCTURES) subject to the terms and conditions of this Agreement.

2.0 COUNTY accepts the PREMISES and STRUCTURES "AS IS WHERE IS AND WITH ALL FAULTS" and assumes the risk of any adverse conditions which might affect COUNTY'S use of the PREMISES and STRUCTURES, including, without limitation, contamination of the PREMISES and STRUCTURES. COUNTY hereby releases OWNER and OWNER'S officers, councilmembers, and employees from any and all claims, injuries, or damages resulting from the condition of the PREMISES, all STRUCTURES, and accessories thereto and appurtenances thereof and further releases OWNER, its officers, councilmembers, and employees from any and all damages including, without limitation, consequential damages, resulting from, arising out of, or any way connected with the condition of the PREMISES, all STRUCTURES and accessories thereto and appurtenances thereof, lack of maintenance of same, destruction, whether whole or partial of same or for any other reason, whether or not resulting from an act or omission of OWNER. County waives the benefits of California Civil Code Section 1542 which reads as follows:

"A general release does not extend to claims which the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release and that, if known by him or her would have materially affected his or her settlement with the debtor or released party."

3.0 The License is granted to COUNTY so that the COUNTY may occupy the PREMISES and the STRUCTURES for a period of time to conduct law enforcement

training activities. This license does not convey or confer on the COUNTY an interest or estate in the PREMISES or STRUCTURES. It merely authorizes the COUNTY to use the PREMISES and STRUCTURES to conduct law enforcement training activities.

4.0 The COUNTY may only utilize the PREMISES and the STRUCTURES to conduct the following law enforcement training activities: The Kern County Sheriff's Office Bomb Squad would be conducting explosive breaching on the STRUCTURES and general explosive disruption of simulated devices inside the STRUCTURES; and the Kern County Sheriff's Office SWAT Team would be conducting non-live-fire training exercises in, around and upon the STRUCTURES; and other Kern County Sheriff's Office personnel would be conducting general, non-live-fire training in, around and upon the STRUCTURES. The OWNER is aware that the nature of the law enforcement training activities to be conducted on the PREMISES may damage and destroy the STRUCTURES but agrees that same shall not constitute a breach of this Agreement. At the conclusion of the law enforcement training activities or termination of this License, whichever occurs first, the COUNTY shall promptly remove from the PREMISES and STRUCTURES all equipment, improvements, debris, materials, supplies, and any and all other items and property brought on to the PREMISES and related to the training activities at COUNTY'S sole cost and expense and to the reasonable satisfaction of OWNER.

5.0 This License shall be effective on the dates, times and full description of activities agreed to by OWNER and COUNTY in electronic mail ("emails") or facsimile transmission or other written communication ("Notice of Entry Dates") prior to COUNTY'S entry onto the PREMISES, which Notice of Entry Date shall be deemed an addendum to this Agreement. OWNER may terminate this Agreement at any time upon ten (10) days prior written notice to COUNTY.

6.0 Except as otherwise described in this Agreement, COUNTY shall not be charged rent, a fee, or other monetary consideration for its use of the PREMISES and STRUCTURES. .

7.0 COUNTY may not assign or sublet this License without OWNER'S written consent, which OWNER may give or deny in OWNER'S sole discretion. Any assignment or subletting of this license without OWNER'S written consent is void.

8.0 COUNTY hereby indemnifies, agrees to defend, and holds harmless OWNER, its officers, Councilmembers, employees and agents from any and all claims for injury or damage arising out of or relating to COUNTY's activities, whether performed by COUNTY or COUNTY's contractors, provided, however, that OWNER excepts therefrom the damage or destruction of the STRUCTURES.

9.0 County shall maintain at all times during the term of this License a comprehensive general liability insurance policy or equivalent self-insurance or joint

powers coverage in amounts not less than \$2.0 million per occurrence in which the Property is designated as a site covered by the policy and wherein the policy is designated as primary insurance such that Owner's insurance shall not be liable to contribute to any claim for injury or damage arising out of County's (or County's contractor's) activities on the Property. County's insurance shall contain an endorsement naming Owner, its officers, Councilmembers, employees, and agents as additional insureds on the policy. County shall provide Owner with a certificate of insurance reflecting the foregoing prior to County having any rights whatsoever to enter the Property.

10.0 OWNER makes no warranties or representations as to the condition of the PREMISES or STRUCTURES or their suitability for the purposes for which COUNTY will use them.

11.0 Any notice to be given hereunder or at law to either party shall be in writing and shall be deemed served when personally delivered or when sent either by confirmed facsimile, electronic mail ("email"), overnight courier, or by registered or certified mail as follows: to OWNER – City Manager, 746 8th Street, Wasco, California 93280, Fax (661) 758-5411, Email CityClerk@cityofwasco.org; and to County – County of Kern, General Services, Property Management, 1115 Truxtun Ave. 3rd floor, Bakersfield, CA 93301 Fax (661) 868 3100, Email garrisont@kerncounty.com. Either party may change its address or fax number by providing notice of same to the other party in the manner described herein.

12.0 This Agreement shall be governed by and construed in accordance with the laws of the State of California.

13.0 This Agreement constitutes the entire agreement between the parties with regard to the subject matter herein and supersedes any prior oral or written agreements between the parties with respect thereto.

14.0 This Agreement may not be altered, amended or modified except by a writing executed by duly authorized representatives of all parties.

15.0 In the event any action or proceeding is instituted arising out of or relating to the terms of this Agreement, the prevailing party shall be entitled to recover its reasonable attorney fees and actual costs.

16.0 This Agreement may be executed in counterparts. A facsimile or electronic copy of this Agreement shall be as effective as the original for all purposes.

17.0 Waiver by a party of any provision of this Agreement shall not be considered a continuing waiver or a waiver of any other provision, including the time for performance of any such provision.

18.0 If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and not be affected, impaired, or invalidated thereby.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the date first hereinabove written.

City of Wasco

Dated: _____

By: M. Scott Hurlbert, CITY MANAGER

Chief General Services Officer

Dated: 5/6/2022

Geoffrey Hill
By: Geoffrey Hill