



AGENDA

Regular City Council Meeting,

Successor Agency to the
Former Redevelopment Agency and the
Wasco Public Finance Authority

Tuesday, August 16, 2022 – 6:00 pm.

Council Chambers

746 8th Street, Wasco, CA 93280

www.cityofwasco.org

Pursuant to the Governor's Executive Order N-08-21, the City Council Members and staff may choose to participate in person or by video conference. The City Council meetings are presented in a hybrid format, both in-person at City Hall and virtually via Zoom Webinar. The Public may participate via the following options:

1. Attending in person: All attendees are encouraged to wear a face-covering at all times while in the Council Chambers or City Hall. Please maximize spacing by utilizing all seating in the Chambers.
2. Members of the public can view the City Council meetings live on the city's website: <https://www.cityofwasco.org/306/city-council-meeting-videos>,
3. Public comments regarding matters on the agenda may be made in person or via email. If you wish to comment on a specific agenda item, submit your comment via email to cityclerk@cityofwasco.org no later than 4:00 p.m. August 16, 2022. Please clearly indicate which agenda item number your comment pertains to. If you wish to make a general public comment not related to a specific agenda item, submit your comment via email to cityclerk@cityofwasco.org no later than 4:00 p.m. August 16, 2022.

Every effort will be made to read your comment into the record; however, they are limited to two (2) minutes. If a comment is received after the specific time mentioned above but before the meeting is adjourned, the comment will still be included as a part of the record of the meeting but will not be read into the record.

REGULAR MEETING – 6:00 pm

- 1) **CALL TO ORDER:** Mayor Reyna
- 2) **ROLL CALL:** Mayor Reyna, Mayor Pro Tem Pallares, Council Members: Garcia, Lynch, Martinez
- 3) **FLAG SALUTE:** by Miss Wasco 2021 Rose Queen and 2022 Rose Queen Candidates; 2021 Queen - Miss Wasco Rose Queen Ixchel Sanchez, Nevaeh Snow, Makenna Gebhardt, Sabrina Miramontes, Daniela Ruiz, Ensley Mehlberg, Grace Derington, Noelia Valera

4) **INVOCATION:** by Paul Hernandez, Free Will Baptist Church

5) **PRESENTATIONS:**

- a. A Recognition for the Miss Wasco Rose Queen Community Organization.
- b. Presentation by the Health Ambassadors.

6) **PUBLIC COMMENTS:**

This portion of the meeting is reserved for persons desiring to address the Council and including the Council acting as the Governing Board for the Successor Agency on any matter not on this agenda and over which the Council and Successor Agency have jurisdiction. Speakers are limited to two (2) minutes. A maximum of Thirty (30) minutes will be allowed for any one subject. Please state your name for the record before making your presentation.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or Discussion on items, not on the agenda (subject to narrow exceptions). This will limit a Councilmember's response to questions and requests made during this comment period.

7) **SUCCESSOR AGENCY BUSINESS: NONE**

8) **WASCO PUBLIC FINANCE AUTHORITY BUSINESS: NONE**

CITY COUNCIL BUSINESS:

9) **CONSENT CALENDAR:**

The Consent Calendar consists of items that, in the staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests the removal of a particular item.

- a. Receive and file department payments totaling \$452,217.35
- b. Approval for Training Expenses Exceeding \$500.00 per trip for the Finance Director to attend the 2022 Kern Leaders Academy from September 1st through November 9th, 2022, in Bakersfield, CA.
- c. Adopt a Resolution Authorizing the City Manager or his designee to execute the Certifications and Assurances forms required to participate in the State of Good Repair program (SGR). The City proposes using its FY 2022-2023 SGR apportionment of \$161,073 to supplement funding for transit EV Charging Infrastructure.
- d. Adopt a Resolution Authorizing the City Manager or designee to approve a Purchase Order and to Execute an Agreement to Purchase One Ram Promaster Utility Van in the amount of \$55,079.46 for the Facilities Maintenance Department from Haddad Dodge.
- e. Adopt A Resolution Authorizing the City Manager or his designee to Submit a Grant Application and to Execute a Grant Agreement and any Amendments thereto for The Highway Safety Improvement Program (HSIP) Cycle 11 to the California Transportation Department.

- f. Adopt a Resolution Authorizing the City Manager or his designee to Make a Budget Amendment to the Adopted FY 2022-2023 Capital Improvement Plan in the amount of \$7,020.95 for the Palm Avenue & Margalo Street Intersection Project and for Nagle Earthworks to be paid by the Measure X Funds.
- g. Adopt a Resolution Authorizing the City Manager or his Designee to Vote in Favor of the Proposed Rate Structure from the Shafter-Wasco Irrigation District (SWID) Increase Official Ballots
- h. Authorize the City Manager or his designee to reinstate the membership with Innovating Commerce Serving Communities (ICSC) in the amount of \$125.00 per staff member annually and Approval of Travel for the City Manager and Assistant City Manager to attend the ICSC Conference scheduled for September 28 -30, 2022 in San Diego CA.

10) PUBLIC HEARINGS: NONE

11) DEFERRED BUSINESS: NONE

12) NEW BUSINESS:

- a. Discussion and Possible Minute Action determining the City's position regarding the proposed League of California Cities Bylaws Amendment. (Hurlbert)
- b. Approve a Community Grant Application submitted by the Orange Heart Foundation requesting funds for the Wasco Rose Festival Event in the amount of \$2,000.00 and Authorize the City Manager or his designee to approve a budget amendment in the amount of \$10,000.00 allocating General Revenue Funds for the Community Grant Program. (Hurlbert)
- c. Discussion and Possible Minute Acton for the Tuesday, September 6, 2022, City Council meeting Cancellation. (Hurlbert)

13) REPORTS FROM COMMISSIONS AND COMMITTEES:

- a. Kern Economic Development Corporation (Garcia)
- b. Kern Council of Government (Reyna)
- c. Wasco Task Force (Martinez & Reyna)

14) REPORTS FROM KC FIRE AND SHERIFF:

- a. Kern County Fire Department (Appleton)
- b. Kern County Sheriff Department (Shinn)

15) REPORTS FROM THE CITY MANAGER:

16) REPORTS FROM THE CITY COUNCIL:

17) CLOSED SESSION:

- a. Approve Closed Session Minutes for June 27, 2022
- b. **THREAT TO PUBLIC SERVICES OR FACILITIES** per GC SECTION 54957(a)
Consultation with City Manager

18) CLOSED SESSION ACTION:

19) ADJOURNMENT:

This is to certify that this agenda was posted at Wasco City Hall on August 12, 2022, on/or before 6:00 p.m. The agenda is also available on the City website at www.cityofwasco.org

Monica Flores

Monica Flores, Deputy City Clerk

All agenda item supporting documentation is available for public review on the city website www.cityofwasco.org and the office of the City Clerk of the City of Wasco, 746 8th Street, Wasco, CA 93280 during regular business hours, 7:30 am – 5:00 pm Monday through Thursday and 8–5 pm Friday (closed alternate Friday's), following the posting of the agenda. Any supporting documentation related to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location and available at the meeting. **Please remember to turn off all cell phones, pagers, or electronic devices during Council meetings.**

The City of Wasco does not discriminate on the basis of disability in the access to, provision of, or employment in its programs and activities pursuant to 29 United States Code Section 12132 and California Civil Code Section 54. Information regarding the rights provided under the Americans with Disabilities Act (ADA) may be obtained from the City Clerk's Office.

If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (661) 758-7215 to make reasonable arrangements to ensure accessibility to this meeting. Telephone (661) 758-7215 Requests for assistance should be made at least two (2) days in advance whenever possible.



Bill Pay

City Council : August 16, 2022

WARRANTS	AMOUNTS
G080322	310,136.44
A080322	59,965.96
G080122	82,114.95
Grand Total	452,217.35

Verified By:
Finance Director

Isarel
Perez-
Hernandez

Digitally signed by: Isarel
Perez-Hernandez
DN: CN = Isarel Perez-
Hernandez, email =
isperez@cityofwasco.org C =
US O = City of Wasco
Date: 2022.08.10 07:55:43 -
08'00'

A	B	C	D	E	F	G
WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
1 G080322	CINTAS CORPORATION NO. 3	4480	4126166389	23823	UNIFORM SERVICES 07/22/22	244.03
2 G080322	CINTAS CORPORATION NO. 3	4480	4126842173	23823	UNIFORM SERVICES 07/29/22	274.04
3 G080322	FED EX	123	7-827-94294	23833	FREIGHT 07/21/22	120.97
4 G080322	FED EX	123	7-834-56137	23833	FREIGHT 07/28/22	124.29
5 G080322	PG & E COMPANY	85	46754368564 07/27/22	23856	UB NE COR CENTRAL AVE & MARGALO ST 07/27/22	204.80
6 G080322	PG & E COMPANY	85	07511140290 07/29/22	23856	UB COW VEHICLES PARKING 1400 J ST 07/29/22	247.98
7 G080322	PG & E COMPANY	85	28673832979 07/29/22	23856	UB 747 G ST WELL #14 07/29/22	36,054.08
8 G080322	AFFINITY TRUCK CENTER	405	F013248206:01	23816	DISPOSAL #14: FRONT AND REAR BRAKE AND ROTORS	1,387.47
9 G080322	ROBERT HALF	4814	60428530	23857	TEMP E. RAMIREZ WE 07/22/22	1,443.48
10 G080322	ROBERT HALF	4814	60478377	23857	TEMP E. RAMIREZ WE 07/29/22	1,158.40
11 G080322	UNIVERSAL URGENT CARE & OCCUPATIONAL MEDICINE INC	5268	EM012083	23867	PHYSICAL POS-OFFER 07/18/22	45.00
12 G080322	JEFFRIES BROS., INC	140	110694	23836	55 GAL OF DIESEL ENGINE OIL FOR SPLIT DEPARTMENTS	654.68
13 G080322	JEFFRIES BROS., INC	140	110695	23836	DISPOSAL #GENERAL: 160 GAL OF HYDRAULIC OIL	1,550.14
14 G080322	PACE ANALYTICAL SERVICES, INC	5694	B453845	23854	WW SAMPLE TEST: 7/7/22 INFLUENT MONITORING	76.02
15 G080322	PACE ANALYTICAL SERVICES, INC	5694	B454222	23854	WW SAMPLE TEST: 7/5/22 INFLUENT BIOSOLIDS	774.32
16 G080322	PACE ANALYTICAL SERVICES, INC	5694	B454122	23854	WTR SAMPLE TEST: 7/14/22 WELL #7,#8,#11 & #14 BACT	60.82
17 G080322	PACE ANALYTICAL SERVICES, INC	5694	B454130	23854	WW SAMPLE TEST: 7/14/22 COMPOSITE INFLUENT	76.02
18 G080322	PACE ANALYTICAL SERVICES, INC	5694	B454313	23854	WTR SAMPLE TEST: 7/19/22 BACTERIOLOGICAL DWPDIST12	106.43
19 G080322	PACE ANALYTICAL SERVICES, INC	5694	B454654	23854	WW SAMPLE TEST: 7/12/22 3RD QTR GW MONITORING	1,303.20
20 G080322	PACE ANALYTICAL SERVICES, INC	5694	B454866	23854	WW SAMPLE TEST: 7/21/22 INFLUENT MONITORING	76.02
21 G080322	T-MOBILE	4899	964042089 JUL 22	23861	CELL PHONES 06/21/22-07/20/22	687.31
22 G080322	VERIZON WIRELESS SERVICE LLC	4237	9912033988	23870	CELL PHONES & IPADS 06/26/22-07/25/22	1,335.52
23 G080322	CHARTER COMMUNICATIONS	68	064477502071422	23822	INTERNET SRVCS 07/13/22-08/12/22 FOR COW	118.35
24 G080322	CHARTER COMMUNICATIONS	68	064162402073022	23822	INTERNET SRVCS 07/28/22-08/27/22 FOR COW	226.68
25 G080322	DIAMOND TECHNOLOGIES, INC.	2724	31526CM	23830	CREDIT FROM INV:31526	(648.67)
26 G080322	DIAMOND TECHNOLOGIES, INC.	2724	31530	23830	Warranty - WatchGuard Firebox M270 (8014053E6-2319) - 1 Year TotalSecurity WarrantyRenewal	2,095.00
27 G080322	DIAMOND TECHNOLOGIES, INC.	2724	31531	23830	Citrix ShareFile Service OGB Storage (Exp Date 8/2/2023)	600.00
28 G080322	ACME ROTARY BROOM SERVICE	1291	1999	23814	15 SETS GUTTER BROOMS FOR BOTH SWEEPERS	2,679.19
29 G080322	JOHN KULAR CONSULTING	3734	1221	23838	TASK #5: DRYING BED REHABILITATION	1,000.00
30 G080322	JOHN KULAR CONSULTING	3734	1222	23838	TASK #3: PS REHABILITATION	1,304.00
31 G080322	JOHN KULAR CONSULTING	3734	1223	23838	TASK #2: SEWER MODEL	950.00
32 G080322	JOHN KULAR CONSULTING	3734	1224	23838	TASK #4: SUNNY GEM	980.00
33 G080322	TYLER TECHNOLOGIES, INC	1064	045-386628	23864	MUNI SUPPORT & UPDATE LICENSING 09/23/22-09/22/23	35,873.80
34 G080322	ACC BUSINESS	4766	221969069	23813	JULY 2022: FIBER NETWORK SERVICES	802.92
35 G080322	ADVANTAGE ANSWERING PLUS	2564	000026-036-511	23815	AUG 2022: ANSWERING SERVICES	788.39
36 G080322	AFLAC	108	147561	23817	JUL 2022: AFLAC SERVICES	972.63
37 G080322	AMERICAN REFUSE INC	183	244979	23818	AUG 2022:RECYCLE @764 E ST	104.10
38 G080322	AMERICAN REFUSE INC	183	244978	23818	AUGUST 2022: 801 8TH ST RECYCLE 3YD BIN	104.10
39 G080322	ATT - PAYMENT CENTER	1488	000018528184	23819	PHONE SERVICES 06/24/2022-07/23/2022	28.57
40 G080322	ATT - PAYMENT CENTER	1488	000018528185	23819	PHONE SERVICES 06/24/2022-07/23/2022	46.87
41 G080322	ATT - PAYMENT CENTER	1488	000018528186	23819	PHONE SERVICES 06/24/2022-07/23/2022	24.24
42 G080322	ATT - PAYMENT CENTER	1488	000018528187	23819	PHONE SERVICES 06/24/2022-07/23/2022	318.25
43 G080322	ATT - PAYMENT CENTER	1488	00018528188	23819	PHONE SERVICES 06/24/2022-07/23/2022	24.24
44 G080322	ATT - PAYMENT CENTER	1488	000018528189	23819	PHONE SERVICES 06/24/2022-07/23/2022	69.36
45 G080322	ATT - PAYMENT CENTER	1488	000018528190	23819	PHONE SERVICES 06/24/2022-07/23/2022	24.28
46 G080322	ATT - PAYMENT CENTER	1488	000018528191	23819	PHONE SERVICES 06/24/2022-07/23/2022	46.80
47 G080322	ATT - PAYMENT CENTER	1488	000018528192	23819	PHONE SERVICES 06/24/2022-07/23/2022	24.24

	A	B	C	D	E	F	G
	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
48	G080322	ATT - PAYMENT CENTER	1488	000018528193	23819	PHONE SERVICES 06/24/2022-07/23/2022	24.24
49	G080322	ATT - PAYMENT CENTER	1488	000018528194	23819	PHONE SERVICES 06/24/2022-07/23/2022	1,077.50
50	G080322	ATT - PAYMENT CENTER	1488	000018528195	23819	PHONE SERVICES 06/24/2022-07/23/2022	24.24
51	G080322	ATT - PAYMENT CENTER	1488	000018528196	23819	PHONE SERVICES 06/24/2022-07/23/2022	28.57
52	G080322	ATT - PAYMENT CENTER	1488	000018528197	23819	PHONE SERVICES 06/24/2022-07/23/2022	45.12
53	G080322	ATT - PAYMENT CENTER	1488	000018528198	23819	PHONE SERVICES 06/24/2022-07/23/2022	24.24
54	G080322	ATT - PAYMENT CENTER	1488	000018528199	23819	PHONE SERVICES 06/24/2022-07/23/2022	24.24
55	G080322	ATT - PAYMENT CENTER	1488	000018528200	23819	PHONE SERVICES 06/24/2022-07/23/2022	24.24
56	G080322	ATT - PAYMENT CENTER	1488	000018528201	23819	PHONE SERVICES 06/24/2022-07/23/2022	24.24
57	G080322	ATT - PAYMENT CENTER	1488	000018528202	23819	PHONE SERVICES 06/24/2022-07/23/2022	69.36
58	G080322	ATT - PAYMENT CENTER	1488	000018529726	23819	PHONE SERVICES 06/24/2022-07/23/2022	86.38
59	G080322	BANK UP CORPORATION	4259	5204	23820	JUL 2022: LOCKBOX PROCESSING	755.81
60	G080322	BILL W. JOYCE ANDREWS	5789	6812-0044010450	23821	RFND CREDIT CLOSED ACCT	11.58
61	G080322	CITY OF WASCO/PUBLIC TRANSIT	1683	10199	23824	JUL 2022: CNG FUEL FOR PUBLIC TRANSIT	395.40
62	G080322	CITY OF WASCO/PUBLIC TRANSIT	1683	10202	23824	JUL 2022: CNG FUEL FOR SANITATION	3,548.03
63	G080322	CIVICPLUS, LLC	5167	229505	23825	ANNUAL FEES 07/08/22-07/07/23	9,731.34
64	G080322	CLARK PEST CONTROL	117	31475568	23826	JULY 2022: 5409 7TH ST PEST CONTROL SERVICE	54.00
65	G080322	CLARK PEST CONTROL	117	31475801	23826	JULY 2022: 746 8TH ST & 1445 12TH ST PEST CONTROL	217.00
66	G080322	CLARK PEST CONTROL	117	31475879	23826	JULY 2022: 5410 7TH ST PEST CONTORL SERVICE	54.00
67	G080322	CLARK PEST CONTROL	117	31275221	23826	JULY 2022: 1400 J ST PEST CONTROL SERVICE	220.00
68	G080322	CLEAN STRIDE LLC	5289	4464	23827	JULY 2022: JANITORIAL SERVICE	6,197.00
69	G080322	COASTLINE EQUIPMENT COMPANY	1947	925529	23828	STREET #77: NEW SEAT	435.46
70	G080322	COUNTRY TIRE & WHEEL	4953	2223601	23829	DISPOSAL #GENERAL: 6 NEW TIRES	3,468.54
71	G080322	COUNTRY TIRE & WHEEL	4953	2223602	23829	DISPOSAL #GEN: 10 RECAP TIRES	2,756.20
72	G080322	COUNTRY TIRE & WHEEL	4953	2224129	23829	STREET #89: 4 NEW TIRES	578.30
73	G080322	DON'S MOBILE LOCKSMITH	3150	11843	23831	DUPLICATE KEYS FOR MULTIPLE VEHICLES	1,418.15
74	G080322	FASTENAL COMPANY	3221	CABAE20513	23832	JANITORIAL SUPPLIES FOR OFFICE	371.19
75	G080322	FRED C. GILBERT CO. INC	1729	308479	23834	CHLORINE PUMP REPAIR HEAD AND PARTS	1,250.61
76	G080322	GENERAL OFFICE MACHINE COMPANY	1195	19300	23835	COPIER METER READING 07/01/22-08/01/22	480.64
77	G080322	JIM BURKE FORD LINCOLN	134	1489080	23837	STREETS #84: DOOR LOCK CABLE	111.87
78	G080322	JUSTO MARINES JR.	5786	10867-0395015000	23839	RFND CREDIT CLOSED ACCT	5.76
79	G080322	KERN COUNTY CLERK	681	08/04/22	23840	PRJCT#21013-1 CEQA RECORDING FEE	50.00
80	G080322	KERN COUNTY CLERK	681	08/04/22.	23841	PRJCT#21014-1 CEQA RECORDING FEE	50.00
81	G080322	KERN COUNTY CLERK	681	08/04/22..	23842	RFND FOR CUP 22-02 DEPOSIT CHARGE	50.00
82	G080322	KERN COUNTY FIRE DEPT. & OFFICE OF	1264	23-000020	23843	FY 22/23 1st QTR,AGRMNT#602-2021	141,097.50
83	G080322	KERN COUNTY WASTE MANAGEMENT DEPT.	19	LANDFILL JUL 2022	23844	JUL 2022: LANDFILL FEES	13,216.08
84	G080322	KERNDATA.COM	239	20220594	23845	AUG 22-JULY 23: 9 USERS KERN DATA.COM ANNUAL SUBSC	3,366.00
85	G080322	KERN TURF SUPPLY INC.	188	134259	23846	VALVE FOR LANDSCAPE	2,992.92
86	G080322	KNIGHT'S PUMPING & PORTABLE SERVICE, INC	1075	0000137908	23847	7/26/22-8/22/22 GREEN WASTE PORTABLE TOILET SERVICE	74.68
87	G080322	LEDEZMA, MARTIN	5674	REIMB 07/25/22	23848	REPLACEMENT CAP-APPLE PENCIL LEDEZMA'S IPAD-BLDG DEPT	14.06
88	G080322	NEW YORK LIFE INSURANCE COMPANY	4733	510763000 JUL 22	23849	JUL 2022: INS. PREMIUM	405.00
89	G080322	NEWMAN VICKI	5794	CAMERA REBATE	23850	RFND FOR CAMERA REBATE PROGRAM	100.00
90	G080322	ODP BUSINESS SOLUTIONS, LLC	5759	256695025001	23851	OFFICE SUPPLIES FOR PW	138.26
91	G080322	ONE SOURCE PARTS, LLC DEPT 900	5748	834837	23852	DISPOSAL #15: PAKCER LIMIT SWITCH & ROD	875.54
92	G080322	ONE SOURCE PARTS, LLC DEPT 900	5748	835236	23852	DISPOSAL #22: PACKER HYDRAULIC RAM	2,742.51
93	G080322	P & J ELECTRIC, INC.	66	7704	23853	WELL #10: IRIS WELL SERVICE CALL	350.00
94	G080322	PETERSON AUTO SUPPLY	152	7417-244715	23855	DIESEL OIL PUMP FOR SERVERAL DEPARTMENTS	521.75
95	G080322	SAFETY-KLEEN SYSTEMS, INC	4768	89563585	23858	MATERIAL #GEN: PARTS CLEANER MACHINE SERVICE	194.91
96	G080322	SEPARATOR SPARES AND EQUIPMENT,LLC	5593	46162	23859	REPLACEMENT BEARINGS AND HIGH PRESSURE GREASE	3,549.35
97	G080322	SOUTHERN CALIFORNIA GAS COMPANY	1438	07/01/22-08/01/22	23860	CNG FUEL BILL 07/01/22-08/01/22	4,123.75
98	G080322	THE BAKERSFIELD CALIFORNIAN	206	072289224	23862	MULTIPLE OPEN POSITIONS	1,057.50
99	G080322	TYLER BUSINESS FORM	4909	73278	23863	500 PAYROLL CHECKS-LBLC FROM TYLER BUSINESS FORMS	184.61
100	G080322	UNDERGROUND SERVICE ALERT	167	2022132390	23865	2022 MEMBERSHIP FEE, 632 QT BILLABLE TICKETS	979.48
101	G080322	UNDERGROUND SERVICE ALERT	167	132390USB2	23865	7/1/22-6/30/23: 632 QT TICKETS	382.98
102	G080322	UNIVAR USA INC	111	50394308	23866	WELL #7: 4TH & POPLAR LIQUID CHLORINE	806.46
103	G080322	UNIVAR USA INC	111	50394310	23866	WELL #8: POSO DRIVE LIQUID CHLORINE	645.17
104	G080322	UNIVAR USA INC	111	50394311	23866	WELL #14: LIQUID CHLORINE	677.43
105	G080322	UNIVAR USA INC	111	50394312	23866	WELL #11: 11TH & OAK LIQUID CHLORINE	725.82
106	G080322	USA BLUEBOOK	498	045032	23868	NITRATE ANALYZER EQUIPMENT FOR LAB WORK	649.07
107	G080322	VASQUEZ CATHY	5793	14179-0175010340	23869	RFND FOR BLACK TRASH CONTAINER	40.00
108	G080322 Total						310,136.44
109	A080322	ADMINISTRATIVE SOLUTIONS-FRESNO	2208	07/26/22	5211	MEDICAL CHECK RUN 07/26/22	2,256.40
110	A080322	ADMINISTRATIVE SOLUTIONS-FRESNO	2208	07/19/22	5211	MEDICAL CHECK RUN 07/19/22	6,704.88
111	A080322	BLUE SHIELD OF CALIFORNIA	3591	221950021501	5212	AUG 2022: INS. PREMIUM	51,004.68

	A	B	C	D	E	F	G
	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
112	A080322 Total						59,965.96
113	G080122	PG & E COMPANY	85	0008117812-1	23807	UB NW SE 92724 PLANT -AC JUN 2022	40.42
114	G080122	PG & E COMPANY	85	51997041895 06/30/22	23807	UB 06/15/22-07/20/22 MULTIPLE LOCATIONS	53,961.11
115	G080122	AMAZON CAPITAL SERVICES, INC	4968	1Q9Q-VCCC-1QWY	23801	iPad case for Building Dept	10.81
116	G080122	THE GAS COMPANY	246	08207136329JUN 22.	23811	MULTIPLE ADDRESS FOR 06/14/22-07/14/22	234.34
117	G080122	PACE ANALYTICAL SERVICES, INC	5694	8451711	23806	WTR SAMPLE TEST: 6/20/22 SUNNY GEM BACTERIOLOGICAL	54.30
118	G080122	DIAMOND TECHNOLOGIES, INC.	2724	31374	23803	Monthly Jun 22 Agreement backup offsite overage cow-fp-01-327.68 overage	1,216.39
119	G080122	RICHARDS, WATSON, GERSHON A PROFFESIONAL CORP	3343	238162	23808	JUN 2022: LEGAL SERVICES	100.00
120	G080122	ALBERT & ASSOCIATES, LLP	446	22235	23800	PREPARE STATE CONTROLLER REPORT	556.50
121	G080122	DERO	5796	INV-00055473	23802	5 CUSTOM LOGO HOOP RACKS	2,586.73
122	G080122	INTERWEST CONSULTING GROUP, INC.	1571	80264	23804	PLANNING REVIEW SITE PLANS	5,345.98
123	G080122	KERN COUNTY WASTE MANAGEMENT DEPT.	19	WSP MAY & JUN 22	23805	MAY & JUNE 2022: WSP FEES	3,180.90
124	G080122	KERN COUNTY WASTE MANAGEMENT DEPT.	19	WAS MAY & JUN 22	23805	MAY & JUNE 2022: STSW FEES	3,626.55
125	G080122	SANCHEZ MARIANA	5792	06/30/22	23809	JUN 2022: INTERPRETING SERVICES	400.00
126	G080122	SELF-HELP ENTERPRISES	3636	13	23810	JUN 2022: CV1 SUBSISTENCE CB ASSIST	5,418.36
127	G080122	TECHNOLOGY INTEGRATION GROUP	5030	5467523	23812	LAPTOP FOR TRANSIT DIAL-A-RIDE	5,382.56
128	G080122 Total						82,114.95
129						GRAND TOTAL	452,217.35



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Isarel Perez-Hernandez, Finance Director

DATE: August 16, 2022

SUBJECT: Approval for Training Expenses Exceeding \$500.00 per trip for the Finance Director to attend the 2022 Kern Leaders Academy from September 1st through November 9th, 2022, in Bakersfield, CA.

Recommendation:

Staff recommends the City Council's approval of the training expenses for the Finance Director to attend the Kern Leaders Academy.

Discussion:

The Kern Leaders Academy selects 8 community leaders each year to participate in this extensive education and training program conducted by the Kern County Taxpayers Education Fund. Educational Training is held over nine weeks, with 72 hours of instruction.

- The Academy teaches community leaders how to listen to constituents, clearly understand how to seek endorsements, support, and reserve the right to make independent decisions.
- Successful graduates will feel secure knowing they have the knowledge and vision to put their services forward as a community leader who is capable of offering creative solutions to the challenges facing Kern County and its communities.

2022 Academy Topics Include:

- Ethics, Leadership, and Critical Thinking
- Kern County's evolving Energy Portfolio
- B3K Prosperity
- Changing Demographics
- Homelessness
- Behavior Health Challenges
- Financing Local Government
- Public Education
- Equality is not Equity
- Addressing Societal Needs
- Being a Community Advocate
- Kern County 2032
- Poverty, Policy, & Educational Justice

- Social Capital Theory
- Introduction to State Issues
- Ag and Water Issues
- Community Leadership: View from the Dias
- A Chat with Barry Hibbard
- Introduction to Local Government
- Fall Lecture Series, Kegley Institute of Ethics, CSUB
- Final Thoughts: Tying It All Together

The Project Vision

"The Kern Leaders Academy is a cutting-edge community leadership program conducted by the Kern County Taxpayers Education Fund, whose purpose is to assist in the development of visionary community leaders who recognize that a healthy business climate is necessary for a strong economy and a strong economy is necessary for a vibrant community. The Academy provides education and training to civic, professional, and business leaders with outstanding leadership potential so that they may enter public service with the appropriate skills and vision to creatively address the challenges facing Kern County."

The cost of the training will exceed the Expense and Use of Public Resources Policy limits established by City of Wasco Resolution No. 2006-2327, limiting expenses to \$500.00 per trip. As a result, the City Council will need to approve the training requested by the Finance Director.

Fiscal Impact:

The estimated cost of the training will not exceed \$1,000.

Attachments:

1. 2022 KLA Class Schedule

[ACADEMY](#)[SCHEDULE](#)[GRADUATES](#)[2021 CLASS](#)[FAQ](#)[APPLICATION](#)

Schedule

2022 KLA Class Schedule

PAS Associates Classroom

1401 19th Street, Suite 110
Bakersfield, CA 93301

September 1, 2022 – Thursday

Class 1 – Orientation, Leadership

Faculty in Charge: Michael Turnipseed, Executive Director, Kern County Taxpayers Association

Objectives: Orientation: Opening Remarks; Self-Introductions; Introduction to the Academy; What is effective leadership? Class bonding.

September 8, 2022 – Thursday

Class 2 – Ethics, Leadership, Critical Thinking

Faculty in Charge: Steven Gamboa, Associate Professor and Chair of Philosophy, CSUB; Michael Burroughs, Director of the Kegley Institute of Ethics and Associate Professor of Philosophy, CSUB (Sabbatical); Nate Olson, Ph. D., Associate Professor of Philosophy, Chair of the Department of Philosophy and Religious Studies, and Associate Director of the Kegley Institute of Ethics at California State University, Bakersfield (CSUB).

Objective: Relating Leadership with Ethics; Learning to Think Critically and with an Open Mind; Developing Moral Imagination

Topics: What is leadership? What is ethics, and how does it differ from other decision-making? What's different about critical thinking (and reading and listening)? What are the processes to define good ethical choices? What role does character play in ethical leadership? Combining ethics fundamentals with critical thinking to develop moral imagination.

September 12, 2022 – Monday

Class 3 – Kern County's evolving Energy Portfolio



Recent Posts

- Kern Leaders Academy 2022 Applications are now available
- 2021 Kern Leaders Academy Commencement
- Kern Leaders Academy 2021 Applications are now available
- 2020 Kern Leaders Academy Commencement
- Kern Leaders Academy 2020 Applications are now available

Archives

- June 2022
- November 2021
- June 2021
- December 2020
- June 2020
- November 2019
- June 2019
- December 2018
- October 2018
- June 2016
- December 2015
- May 2015
- April 2015

Faculty in Charge: Lorelei Oviatt, Director, KC Planning and Natural Resources Department

Categories

Objectives: To provide an overview of the issues facing Kern County's largest and most diverse economic sector.

-
- [Blog](#)
-

September 15, 2022 – Thursday

Class 4 (1) – B3K Prosperity

Faculty in Charge: Kristen Beall Watson, Chief of Staff to the President, CSUB

Objectives: TBD

(2) – Changing Demographics

Faculty in Charge: Dr. Richard Gearhart, Assistant Professor of Economics, CSUB

Objectives: To provide an objective overview of Kern County, Status, Challenges, and a look at the future.

September 19, 2022 – Monday

Class 5 – Homelessness

Location: 1401 19th Street

Faculty in Charge: Amanda Ruiz, Kern County CAO's Office, Fiscal, and Policy Analyst.; Anna Laven, Ph.D., Executive Director, Bakersfield-Kern Regional Homeless Collaborative

Objectives: Who are the homeless? Why are they homeless? What is being done to address homelessness? Are there any genuinely effective solutions?

September 22, 2022 – Thursday

Class 6 – Behavior Health Challenges

Faculty in Charge: Stacy Kuwahara, Kern County Director, Behavioral Health Services

Objectives: Understand the Kern Mental Health plan's scope of services provided, and how it reaches both Medi-Cal Beneficiaries, Indigent (non-insurance), and privately insured. Increase awareness of the large scale, often unseen influence and costs of mental health and substance use across personal, family/caregiver, and community impacts. Have a brief overview of the significant changes in behavioral health through the year and the impacts this has had on service delivery for mental health. Understand the current focus of initiatives for mental health, locally and across the state, and what is anticipated for mental health services in the future.

September 26, 2022 – Monday

Class 7– Financing Local Government

Faculty in Charge: Jim Zervas, Chief Operating Officer, County of Kern, and E Martinez, Deputy County Administrative Officer at Kern County

Objectives: To provide an overview of the fundamentals of financing local government.

September 29, 2022 – Thursday

Class 8 – Public Education

Location: Off Site KHSD Career Training Education Center (CTEC), 7301 Old River Road, Bakersfield, CA 93311

Faculty in Charge: Dr. Bryon Schaefer, Superintendent, Kern High School District

Objectives: To provide an objective overview of issues that affect our local education system, from K-12 to life-long learning.

October 3, 2022 – Monday

Class 9 (1) – Equality is not Equity.

Faculty in Charge: Dr. Lisa Gilbert, Kern County Superintendent of Schools

Objectives: Equality is treating everyone the same and giving everyone access to the same opportunities. Equity refers to proportional representation (by race, class, gender, etc.). Equality is the “quality or state of being equal,” where equal is defined as having the same measurement in quality, nature, or status. Equitable is “dealing fairly and equally with all concerned.”

(2) – Civic Leadership: Addressing Societal Needs

Faculty in Charge: Juan Avila, Garden Pathways

Objectives: An examination of real-world issues not discussed during political campaigns and public meetings.

October 6, 2022 – Thursday

Class 10 (1) – Being an Effective Community Advocate

Faculty in Charge: Romeo Agbalog, Kern County Farm Bureau

Objectives: Some of the many ways people give back to their communities are through being a community advocate.

(2) – Kern County 2032

Faculty in Charge: Dr. Nyakundi Michieka, Assistant Professor of Economics, CSUB; Dr. Mark Evans, Professor Emeritus, School of Business and Public Administration (BPA), CSUB

Objectives: Presentation on what Kern County could look like in 2032.

October 10, 2022 – Monday

Class 11 – “Poverty, Policy, & Educational Justice in Kern County: Examining the Past and Future Possibilities.”

Faculty in Charge: Jessica Grimes, Ph.D., Dean of Economic and Workforce Development, Kern Community College District

Objectives: TBD

October 13, 2022 – Thursday

Class 12 – Social Capital Theory

Faculty in Charge: Rich Ryan, Ph.D., Assistant Professor of Economics at California State University, Bakersfield

Objectives: Introduction Economic, Social/Cultural, and Political Capital Theory.

October 17, 2022 – Monday

Class 13 (1) – Introduction to State Issues

Faculty in Charge: Assemblyman Vince Fong

Objectives: Provide an objective overview of our state government, economy, issues and opportunities, and the effects on Kern County. The core issues that affect Kern County.

(2) – Ag and Water Issues

Faculty in Charge: Ariana Joven, Wonderful Orchards

Objectives: An overview of issues challenging the ag industry.

October 20, 2022 – Thursday

Class 14 – Community Leadership: The View from the Dias

Faculty in Charge: Keith Wolaridge, Trustee, Panama-Buena Vista School District

Objectives: How does one's view of the world change when elected to public office.

Panel: Leticia Perez, Kern County Board of Supervisors; Jeff Flores, Kern High School District; Josh Bryant, Taft City Council

October 24, 2022 – Monday

Class 15 – A Chat with Barry Hibbard

Faculty in Charge: Barry Hibbard, ASU Associates

Objectives: A discussion of issues in a relaxed setting.

October 27, 2022 Thursday

Class 16 – Introduction to Local Government

Faculty in Charge: Scott Hurlbert, City Manager Wasco

Objectives: To provide an objective overview of governance at the local level (City/County): State impacts, budget challenges, public safety, and job creation.

October 31, 2022 – Monday

No Class – Halloween

November 3, 2022 – Thursday

Class 17 – Final Thoughts

Faculty in Charge: Steven Gamboa, Assistant Professor of Philosophy, CSUB; CSUB; Michael Burroughs, Director of the Kegley Institute of Ethics and Assistant Professor of Philosophy, CSUB; Michael Turnipseed, Kern County Taxpayers Association

Objectives: Bringing it all together; seeing how ethics and character underlie the entire process; reviewing the Academy, and making suggestions for 2022.

Date to be determined

Class 18 – Fall Lecture Series, Kegley Institute of Ethics, CSUB

November 7, 2022 – Monday

MAKEUP NIGHT

November 9, 2022 – Wednesday

Commencement Dinner

Bakersfield Country Club 6:30pm – 9:00pm

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STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: August 16, 2022

SUBJECT: Adopt a Resolution Authorizing the City Manager or his designee to execute the Certifications and Assurances forms required to participate in the State of Good Repair program (SGR). The City proposes using its FY 2022-2023 SGR apportionment of \$161,073 to supplement funding for transit EV Charging Infrastructure.

Recommendation:

Staff recommends to adopt a Resolution authorizing the City Manager or designee to execute the Certifications and Assurances forms required to participate in the SGR Program. The City proposes using its FY 2022-2023 SGR apportionment of \$161,073 to supplement funding for transit EV Charging Infrastructure.

Discussion:

The State of Good Repair/State Transit Assistance (SGR/STA) Program, a component of Senate Bill 1, provides approximately \$105 million annually to transit operators in California for eligible transit maintenance, rehabilitation, and capital projects. The SGR Program benefits the public transportation agencies with a consistent and dependable revenue source to invest in upgrading, repairing, and improving their agency's transportation infrastructure and, in turn, improving transportation services. The purpose of this resolution is to designate the City Manager or his designee to execute and take necessary actions for the purpose of obtaining State Transit Assistance State of Good Repair Funds and to authorize the City Manager or his designee to execute the Certifications and Assurances forms required to participate in the SGR Program. The City proposes using its FY 2022-2023 SGR apportionment of \$161,073 to supplement funding for transit EV Charging Infrastructure.

Fiscal Impact:

No impact at this time. No match funds required. These funds will only supplement other funds.

Attachments:

1. Resolution
2. Recipient Certifications and Assurances Form
3. Authorized Agent Form

RESOLUTION NO. 2022 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE THE CERTIFICATIONS AND ASSURANCES FORM FOR THE CALIFORNIA STATE TRANSIT ASSISTANCE PROGRAM AND THE STATE OF GOOD REPAIR PROGRAM.

WHEREAS, the City of Wasco is an eligible project sponsor and may receive State Transit Assistance funding from the State of Good Repair Account (SGR) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 1 (2017) named the Department of Transportation (Department) as the administrative agency for the SGR; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing SGR funds to eligible project sponsors (local agencies); and

WHEREAS, the City of Wasco wishes to delegate authorization to execute these documents and any amendments thereto to the City Manager or his designee.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Wasco

SECTION 1: The fund recipient agrees to comply with all conditions and requirements set forth in the Certifications and Assurances document and applicable statutes, regulations, and guidelines for all SGR funded transit projects.

SECTION 2: The City Manager or his designee is authorized to execute all required documents of the SGR program and any Amendments thereto with the California Department of Transportation.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2022 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on August 16, 2022, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

GILBERTO REYNA,
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

State Transit Assistance State of Good Repair Program**Recipient Certifications and Assurances**

Recipient: City of Wasco.

Effective Date: August 16, 2022.

In order to receive State of Good Repair Program (SGR) funds from the California Department of Transportation (Department), recipients must agree to following terms and conditions:

A. General

- (1) The recipient agrees to abide by the State of Good Repair Guidelines as may be updated from time to time.
- (2) The potential recipient must submit to the Department a State of Good Repair Program Project List annually, listing all projects proposed to be funded by the SGR program. The project list should include the estimated SGR share assigned to each project along with the total estimated cost of each project.
- (3) The recipient must submit a signed Authorized Agent form designating the representative who can submit documents on behalf of the recipient and a copy of the board resolution authorizing the agent.

B. Project Administration

- (1) The recipient certifies that required environmental documentation will be completed prior to expending SGR funds. The recipient assures that each project approved for SGR funding comply with Public Resources Code § 21100 and § 21150.
- (2) The recipient certifies that SGR funds will be used for transit purposes and SGR funded projects will be completed and remain in operation for the estimated useful lives of the assets or improvements.
- (3) The recipient certifies that it has the legal, financial, and technical capacity to deliver the projects, including the safety and security aspects of each project.

- (4) The recipient certifies that there is no pending litigation, dispute, or negative audit findings related to any SGR project at the time an SGR project is submitted in the annual list.
- (5) Recipient agrees to notify the Department immediately if litigation is filed or disputes arise after submission of the annual project list and to notify the Department of any negative audit findings related to any project using SGR funds.
- (6) The recipient must maintain satisfactory continuing control over the use of project equipment and/or facilities and will adequately maintain project equipment and/or facilities for the estimated useful life of each project.
- (7) Any and all interest the recipient earns on SGR funds must be reported to the Department and may only be used on approved SGR projects or returned to the Department.
- (8) The recipient must notify the Department of any proposed changes to an approved project list by submitting an amended project list.
- (9) Funds will be expended in a timely manner.

C. Reporting

- (1) Per Public Utilities Code § 99312.1 (e) and (f), the recipient must submit the following SGR reports:
 - a. Annual Expenditure Reports within six months of the close of the fiscal year (by December 31st) of each year.
 - b. The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of SGR funds. A copy of the audit report must be submitted to the Department within six months of the close of each fiscal year in which SGR funds have been received or expended.

D. Cost Principles

- (1) The recipient agrees to comply with Title 2 of the Code of Federal Regulations Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- (2) The recipient agrees, and will assure that its contractors and subcontractors will be obligated to agree, that (a) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual project cost items and (b) those parties shall

comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

- (3) Any project cost for which the recipient has received payment that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, are subject to repayment by the recipient to the State of California (State). Should the recipient fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the recipient from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

E. Record Retention

- (1) The recipient agrees, and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the recipient, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices. All accounting records and other supporting papers of the recipient, its contractors and subcontractors connected with SGR funding shall be maintained for a minimum of three (3) years from the date of final payment and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the recipient, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the recipient pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the recipient's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
- (2) For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the recipient's contracts with third parties pursuant to Government Code § 8546.7, the recipient, its contractors and subcontractors and the Department shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a

project for audits, examinations, excerpts, and transactions, and the recipient shall furnish copies thereof if requested.

- (3) The recipient, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

F. Special Situations

- (1) Recipient acknowledges that if a project list is not submitted timely, the recipient forfeits its apportionment for that fiscal year.
- (2) Recipients with delinquent expenditure reports may risk future eligibility for future SGR funding.
- (3) Recipient acknowledges that the Department shall have the right to perform an audit and/or request detailed project information of the recipient's SGR funded projects at the Department's discretion from SGR award through 3 years after the completion and final billing of any SGR funded project. Recipient agrees to provide any requested project information.

I certify all of these conditions will be met.

AGENCY NAME: City of Wasco

BY:

M. Scott Hurlbert, City Manager
City of Wasco

ATTACHMENT I

(INSERT Agency Board Resolution approving this document)

Division of Rail and Mass Transportation**State Transit Assistance State of Good Repair Program****Authorized Agent Form**

Authorized Agent

The following individual(s) are hereby authorized to execute for and on behalf of the named Regional Entity/Transit Operator, and to take any actions necessary for the purpose of obtaining State Transit Assistance State of Good Repair funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. This form is valid at the beginning of Fiscal Year 2017-2018 until the end of the State of Good Repair Program. If there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself.

M. Scott Hurlbert, City Manager _____ *OR*
 (Name and Title of Authorized Agent)

Maria Lara, Assistant City Manager _____ *OR*
 (Name and Title of Authorized Agent)

 (Name and Title of Authorized Agent)

AS THE **City Manager**
 (Chief Executive Officer / Director / President / Secretary)

OF THE **City of Wasco**
 (Name of County/City Organization)

M. Scott Hurlbert _____ **City Manager** _____
 (Print Name) (Title)

 (Signature)

Approved this 16th *day of* August, 2022



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: August 16, 2022

SUBJECT: Adopt a Resolution Authorizing the City Manager or designee to approve a Purchase Order and to execute an Agreement to purchase one Ram Promaster utility van in the amount of \$55,079.46 for Facilities Maintenance Department from Haddad Dodge.

Recommendation:

Staff recommends to adopt a resolution authorizing the City Manager or designee to approve a Purchase Order and to execute an Agreement to purchase one Ram Promaster utility van in the amount of \$55,079.46 for Facilities Maintenance Department from Haddad Dodge.

Discussion:

The City Council has approved Project No. 22007 in the 2022-23 budget for three vehicles, one of which is a new service vehicle for the Facilities Maintenance Department. Staff has researched different options on what vehicle may be the most useful for the Facilities Department to utilize. When looking into options, the idea of purchasing a utility van rose to the top of the list with its ability to be fully secured overnight, hold different types of tools, equipment, and materials, and its general affordability. In comparison to purchasing a new service truck, the cost would be almost the same as the van for just the truck, but with the truck, purchase of a utility bed is also required, which costs approximately \$7,000 to \$10,000 plus installation fees.

Staff procured quotes from three different Manufacturers; Dodge (Ram), Ford, and Mercedes, and received the following:

Manufacturer	Cost	Lead Time
Ram Promaster	\$55,079.46	~6 Months
Ford Transit	\$55,459.78	10 – 12 Months

Mercedes Sprinter

\$58,946.97

No Estimate

After reviewing the provided quotes and lead times, Staff has determined that purchasing the Ram Promaster Van will be the most cost and time-effective route to take. As such, Staff recommends authorizing the City Manager or designee to approve a purchase order in the amount of \$55,079.46 to purchase one Ram Promaster Van from Haddad Dodge.

Fiscal Impact:

The City budgeted \$166,000 in the 2022-23 budget (Project No. 22007) for three vehicles, one of which is this service vehicle for the Facilities Maintenance Department. Council has already approved the purchase of an SUV for the Fleet Maintenance Department with a cost of \$39,610.64, which left \$126,389.36 remaining. This purchase of \$55,079.46 will leave \$71,309.90 for the final vehicle left to be purchased as part of this Project (Fleet Service Truck), which will take place at a later date.

Project Costs by Phase

	Project Costs by Phase						
	Prior Years	2022-23	2023-24	2024-25	2025-26	2026-27	Total
Study							-
Environmental Review							-
Land Acquisition							-
Site Preparation							-
Design							-
Construction							-
Construction Management							-
Equipment Acquisition		166,000					166,000
Total	-	166,000	-	-	-	-	166,000

Project Funding Sources

	Project Funding Sources						
	Prior Years	2022-23	2023-24	2024-25	2025-26	2026-27	Total
General Fund		146,000					146,000
APCD Grant Incentives		20,000					20,000
							-
Total	-	166,000	-	-	-	-	166,000

Attachments:

1. Resolution
2. Agreement
3. Exhibit A - Quote

RESOLUTION NO. 2022 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO APPROVE A PURCHASE ORDER AND EXECUTE AN AGREEMENT TO PURCHASE ONE RAM PROMASTER UTILITY VAN FOR THE FACILITIES DEPARTMENT FROM HADDAD DODGE IN THE AMOUNT OF \$55,079.46

WHEREAS, the City wishes to purchase a Promaster Van from Haddad Dodge; and,

WHEREAS, the Agreement shall be governed by and construed in accordance with the laws of the State of California; and,

WHEREAS, the City's cost for the SUV in the amount of \$55,079.46 is to be from the Capital Outlay Fund; and,

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or designee to execute a purchase order and agreement with Haddad Dodge to purchase one Promaster Van for the Facilities Department in the amount of \$55,079.46.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2022 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on August 16, 2022, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

GILBERT REYNA
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

AGREEMENT NO. 2022 -

THIS AGREEMENT made this 16th day of August 2022 by and between the CITY OF WASCO, hereinafter "City," and Haddad Dodge-Ram, a California Corporation, hereinafter "Contractor,"

WITNESSETH:

WHEREAS, City wishes to purchase the Ram Promaster 2500 (the "Equipment") as more particularly described, respectively, in Exhibit "A" attached hereto and by this reference made a part hereof under the terms and conditions described hereinafter and Contractor is agreeable thereto.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth hereinafter, the parties agree as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim.

2. City hereby contracts with Contractor to purchase the Equipment under the terms and conditions described hereinafter.

3. The full cost of the Equipment shall not exceed \$55,079.46, inclusive of shipment and taxes (the "Price"). The Price shall be payable within thirty (30) days after delivery of the Equipment and City's inspection and approval.

4. Contractor shall deliver the Equipment within 240 calendar days from the date hereof and subject to City's inspection and acceptance of delivery.

5. Contractor, at Contractor's sole cost and expense, shall maintain throughout the term of this Agreement all worker's compensation insurance where and in the amounts required by law and a comprehensive general public liability insurance policy for protection against liability arising as an incident of Contractor's performance hereunder in amounts not less than \$1 million per occurrence and said policy shall be primary insurance naming City, its officers, councilpersons, and employees, as additional insureds.

6. Contractor hereby indemnifies, agrees to defend, and holds harmless City, its officers, councilpersons, and employees from any and all claims, demands, suits, judgments, liability, damages, costs, and expenses arising in any manner arising out of Contractor's performance or attempted performance of the provisions hereof including but not limited to any act or omission to act on the part

of Contractor or Contractor's employees, subcontractors, agents, or representatives.

7. In addition to any other method of termination described in this Agreement, City, in its sole and absolute discretion, may terminate this Agreement at any time upon written notice to Contractor prior to delivery of the Equipment.

8. Contractor shall not assign this Agreement or any portion thereof to any other person or entity.

9. If any term, provision, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the Agreement shall continue in full force and effect and not be affected, impaired, or invalidated thereby.

10. Any notice required under this Agreement shall be effective immediately upon personal delivery of same in writing to the party to be noticed or upon deposit in the United States mail, first class, postage prepaid, addressed as hereinafter described, or upon facsimile transmission to the facsimile number hereinafter described or upon service by electronic mail ("email"). The following shall be used in providing the foregoing notices: City — City Manager, 746 8th Street, Wasco, California 93280, Fax — (661) 758-7239; Email — cityclerk@cityofwasco.org and Contractor — Haddad Dodge-Ram., 3000 Harris Road Bakersfield, CA 93313, Fax — (661) 835-3553, Email - Jdobbs@haddaddodge.com Either party may change its address or contact information by notice to the other party as described herein.

11. In the event any action or proceeding is instituted arising out of or relating to this Agreement, the prevailing party shall be entitled to its reasonable attorney's fees and actual costs.

12. This Agreement may only be amended by a writing executed by all parties.

13. Each party and their respective legal counsel have reviewed this Agreement and agree that this Agreement is the product of negotiations between the parties. This Agreement shall be interpreted without reference to the rule of interpretation of documents that uncertainties or ambiguities therein shall be determined against the party so drafting the Agreement.

14. This Agreement contains the entire agreement between the parties with regard to the subject matter herein and supersedes all prior oral and written agreements and understandings between the parties with respect thereto.

15. This Agreement may be executed in counterparts. A facsimile or electronic copy of this fully executed Agreement shall be as effective as the original for all purposes.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

17. Subject to the restrictions on assignment in Paragraph 8, this Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, successors, and assigns.

18. Waiver by a party of any provision of this Agreement shall not be considered a continuing waiver or a waiver of any other provision, including the time for performance of any such provision.

19. Time is of the essence with regard to each covenant, condition, and provision of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first hereinabove written.

City of Wasco, California, "**City**"

By: _____
M. SCOTT HURLBERT
City Manager

Haddad Dodge-Ram, a California
Corporation, "**Contractor**"

By: _____
JOSEPH J. DOBBS
Commercial Truck &
Fleet Sales Specialist

Haddad Dodge-Ram

Commercial Truck & Fleet Dept.

3000 Harris Rd.

Bakersfield, CA 93313

661/398-0264 Ext. 236

Fax: 661/835-3553

BUYER		CO-BUYER		Deal #:		94327			
CITY OF WASCO				Deal Type:		Retail			
764 E ST				Deal Date:		07/25/2022			
WASCO, CA 932800836				Print Time:		12:07pm			
Home #:		(661) 758-7208		Home #:					
Work #:		(661) 758-7208		Work #:					
				Salesperson:		JOSEPH J DOBBS			
VEHICLE									
New	<input checked="" type="checkbox"/>	Stock #:		Description:		VIN:			
Used	<input type="checkbox"/>								
Demo	<input type="checkbox"/>			2022 RAM PROMASTER 2500					
Mileage:									
TRADE									
AFTERMARKETS				Sale Price:				\$	50,760.00
ESTIMATED QUOTE				\$	0.00	Total Financed Aftermarkets:		\$	0.00
						Total Trade Allowance:		\$	0.00
						Trade Difference:		\$	50,760.00
						Documentary Fee:		\$	85.00
						State & Local Taxes:		\$	4,194.71
						Total License and Fees:		\$	39.75
						Total Cash Price:		\$	55,079.46
						Total Trade Payoff:		\$	0.00
						Delivered Price:		\$	55,079.46
Total Aftermarkets:				\$	0.00	Cash Down Payment + Deposit:		\$	0.00
						Unpaid Balance:		\$	55,079.46



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Maria Lara, Assistant City Manager

DATE: August 16, 2022

SUBJECT: Adopt A Resolution Authorizing the City Manager or his designee to Submit a Grant Application and to Execute a Grant Agreement and any Amendments Thereto for The Highway Safety Improvement Program (HSIP) Cycle 11 to the California Department of Transportation.

Recommendation:

Staff recommends the City Council adopt a Resolution Authorizing the City Manager or his designee to Submit a Grant Application and to Execute a Grant Agreement and any Amendments Thereto for The Highway Safety Improvement Program (HSIP) Cycle 11.

Discussion:

The Highway Safety Improvement Program (HSIP) is one of the core federal-aid programs. The purpose of the HSIP program is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads.

In order to apply for HSIP funds, an agency must have completed and adopted a Local Safety Road Plan. Approximately \$100 million in federal funds are available for Cycle 11. HSIP funds are eligible for work on any public road or publicly owned bicycle or pedestrian pathway or trail that improves the safety of its users.

The City proposes applying for approximately \$900,000 to make improvements on the following intersections: SR 46 & Popular and SR 43/F Street & 8th Street. These improvements include Hawk Pedestrian Hybrid Beacon Systems, providing lighting at these intersections, and its approaches will improve safety for pedestrians, make drivers more aware of the surroundings, and improve the visibility of non-motorists. These intersections have been identified as viable safety projects in the June 2022 Local Safety Road Plan.

The application deadline is Monday, September 12, 2022.

Fiscal Impact:

No impact at this time. No match funds are required.

Attachments:

1. Resolution

RESOLUTION NO. 2022 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO APPROVING AN APPLICATION FOR FUNDING AND AUTHORIZE THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FOR THE CYCLE 11 HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) OF THE CALIFORNIA DEPARTMENT OF TRANSPORTATION

WHEREAS, the City Council has reviewed and hereby approves an application to the Cycle 11 Highway Safety Improvement Program (HSIP); and

WHEREAS, HSIP is a core program of the federal Fixing America's Surface Transportation Act, the purpose of which is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads, including non-State-owned public roads; and

WHEREAS, if the application is approved, the City of Wasco wishes to delegate authorization to execute a grant agreement and any amendments thereto to the City Manager or his designee.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Wasco as follows;

SECTION 1: The City Manager or his designee is authorized to execute all required documents of the HSIP program and any amendments thereto with the California Department of Transportation.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2022 - _____ was passed and adopted by the the Council of the City of Wasco at a regular meeting thereof held on August 16, 2022, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

GILBERTO REYNA
MAYOR of City the Wasco

Attest: _____

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: August 16, 2022

SUBJECT: Adopt a Resolution Authorizing the City Manager or his designee to Make a Budget Amendment to the Adopted FY 2022-2023 Capital Improvement Plan in the amount of \$7,020.95 for the Palm Avenue & Margalo Street Intersection Project to Nagle Earthworks to be paid by the Measure X Funds.

Recommendation:

Staff recommends City Council adopt a resolution authorizing the City Manager or his designee to make a budget amendment to the adopted FY 2022-2023 Capital Improvement Plan in the amount of \$7,020.95 for the Palm Avenue & Margalo Street Intersection Project to Nagle Earthworks.

Discussion:

On March 5, 2019, the Council awarded the Palm Avenue & Margalo Street Intersection Project to Nagle Earthworks in the amount of \$159,814.00. After some quantity adjustments, the final cost of construction at closeout was \$157,475.28.

On March 17, 2020, Staff recommended the acceptance of the project, and Council approved. At this time, the City has approved and paid \$150,454.33, leaving \$7,020.95 owed to the Contractor for retention. Retention is held for a minimum of 30 days after acceptance from the City Council.

On April 10, 2020 (24 days after filing the notice of completion), the City was informed that the State was conducting a payroll investigation on Nagle Earthworks and was instructed not to pay out any more funds to the Contractor until the investigation was completed.

After many months, the City has now become aware that the investigation has been closed, and we are authorized to pay out the remaining funds owed to the Contractor. As such, staff is requesting that Council allow for the payment of \$7,020.95 to take place utilizing Measure X funds as originally budgeted in the FY 2019-2020 budget.

Fiscal Impact:

On March 5, 2019, the Council awarded this Project to Nagle Earthworks for \$159,814.00. The final cost of Construction came in at \$157,475.28. To date, the City has paid out \$150,454.33. There is \$7,020.95 remaining to be paid to complete the close out of this Project. The remaining \$7,020.95 should be paid utilizing Measure X Funds as originally intended.

Attachments:

1. Resolution

RESOLUTION NO. 2022 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO MAKE A BUDGET AMENDMENT TO THE ADOPTED 2022-2023 CAPITAL IMPROVEMENT PLAN IN THE AMOUNT OF \$7,020.95 FOR THE PALM AVENUE & MARGALO STREET INTERSECTION PROJECT TO NAGLE EARTHWORKS.

WHEREAS, the City adopts and develops a five-year capital improvement plan each fiscal year; and

WHEREAS, the budget adopted did not account for this \$7,020.95 owed to Nagle Earthworks from a previous fiscal year; and

WHEREAS, this budget amendment will proceed in accordance with generally accepted accounting principles; and

WHEREAS, the City Council believes in Government transparency and that adjusting the adopted Capital Improvement Plan for FY 2022-2023 will provide greater transparency.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Approves the Amendment to the Adopted 2022-2023 Capital Improvement Plan.

Section 2: Authorizes the City Manager or his designee to make the monetary budget amendment as outlined in the attached Staff Report, and approve payment to Nagle Earthworks.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2022 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on August 16, 2022, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

GILBERT REYNA
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager

DATE: August 16, 2022

SUBJECT: Authorizing the City Manager or his Designee to Vote in Favor of the Proposed Increase Rate Structure from the Shafter-Wasco Irrigation District (SWID) Special Benefit Assessment Increase Official Ballots.

Recommendation:

Staff recommends the City Council Authorizing the City Manager or his designee to vote in favor of the Proposed Increase Rate Structure from the Shafter-Wasco Irrigation District (SWID) Special Benefit Assessment Increase Official Ballots.

Discussion:

The City relies on groundwater for our municipal supplies almost entirely within the Shafter-Wasco Irrigation District (SWID). As with many other jurisdictions, Shafter-Wasco Irrigation District is catching up with assessment rates and moving toward a full-cost recovery model to cover rising operational and capital expenses.

Parcels owned by the City and within SWID's jurisdiction are subject to this assessment, and the City has received the appropriate ballots and notices. The proposed annual cost to the City is approximately \$22,814, up from approximately \$14,462 last year in 2021, a significant percentage increase of \$8,352.00.

Attached hereto this staff report is one of the SWID Special Benefit Assessment Increase Official Ballots.

Fiscal Impact:

The proposed increase in annual cost to the City is approximately \$22,814, up from approximately \$14,462 in 2021, an increase of \$8,352.00. The Adopted FY 2022-2023 Operating Budget contains sufficient funding to cover this expense. No Budget action is required.

Attachments:

1. Ballot

RESOLUTION NO. 2022 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZES THE CITY MANAGER OR DESIGNEE TO VOTE IN FAVOR IN THE PROPOSED INCREASED RATE STRUCTURE FROM THE SHAFTER-WASCO IRRIGATION DISTRICT (SWID) SPECIAL BENEFIT ASSESSMENT INCREASE OFFICIAL BALLOTS

WHEREAS, the City relies on groundwater for our municipal supplies almost entirely within the Shafter-Wasco Irrigation District (SWID); and,

WHEREAS, the Shafter-Wasco Irrigation District is assessing its rates for a full-cost recovery model to cover rising operational and capital expenses, and the City has received the Shafter-Wasco Irrigation District Special Benefit Assessment Increase Official Ballots and notices; and,

WHEREAS, the City owns parcels within the Shafter-Wasco Irrigation District (SWID) that are subject to the assessment rates that are moving toward an increase; and,

WHEREAS, the proposed increased annual cost to the City is approximately \$22,814, an increase from approximately \$14,462 in 2021; and,

WHEREAS, the City recommends the City Council to authorize the City Manager or his designee to vote in favor of the proposed rate increases to ensure SWID remains solvent and moving forward to ensure our groundwater supplies remain healthy and sustainable; and,

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or designee to vote in favor of the proposed rate structure from the Shafter-Wasco Irrigation District.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2022 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on August 16, 2022, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

GILBERT REYNA
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

0132205

Official Ballot



Name of Record Owner: WASCO CITY OF
Assessor's Parcel Number(s): 489-252-59
Acreage of this Assessor's Parcel Number(s): 0.57
Current Per Acre Assessment in 2022 \$162.77
Proposed Per Acre Assessment in 2023 \$259.06
Total Assessment for Your Parcel(s) in 2022: \$92.78
Proposed Total Assessment for Your Parcel(s) in 2023: \$147.66
Net Increase in Total Assessments for Your Parcel(s) in 2023: \$54.88
Votes for your ballot: 5,488



Please indicate your support for or opposition to the proposed increase in the Special Benefit Assessment by answering the following question:

Do you approve the proposed increases in the Special Assessment and potential future increases described below and in the accompanying notice as record owner of the parcel(s) identified in this ballot?

- ☐ **Yes** I approve the proposed increase described below.
- ☐ **No** I do not approve the proposed increase described below.

I hereby declare under penalty of perjury under the laws of the State of California that I am a record owner of the parcel(s) identified in this ballot.

Signature of Record Owner

Date

Print Name of Record Owner

PROPOSED INCREASE

The proposed increases are as follows:

1. An increase in the maximum annual assessment from \$73.66 to \$123.66 per acre for all lands classified as Agricultural Parcels.
2. An increase in the maximum annual assessment from \$73.66 to \$123.66 per acre for all lands classified as "M&I Parcels" that receive surface water from the District.
3. An increase in the maximum annual assessment from \$162.77 to \$259.06 per acre for M&I Parcels greater than or equal to 1/2 acre that use groundwater.
4. An increase in the maximum annual assessment from \$69.26 to \$100.97 per parcel for M&I Parcels less than 1/2 acre that use groundwater.

Total Proposed 2023 Amount Chargeable to Entire District Via Assessment = \$5,595,358.28

Such increases to be subject to annual adjustments in direct correspondence with the increase in the Consumer Price Index, and in particular the "CPI, All Urban Consumers, All Items Index, Western Cities with populations between 50,000 and 1,500,000" (the CPI-U), concluding with the 2027-28 assessment.



WASCO CITY OF

44 of 94

764 E ST

WASCO CA 93280

Shafter-Wasco Irrigation District
REGARDING THE SPECIAL BENEFIT ASSESSMENT INCREASE

INSTRUCTIONS FOR COMPLETING AND DELIVERING THIS BALLOT

1. After reviewing the enclosed materials, mark the appropriate box next to your choice on the ballot by completely filling in the box like this: ■. Mark either yes or no.
2. Sign your name in the designated area on the ballot. **Your ballot cannot be counted unless it is signed.** A ballot will not be accepted nor tabulated if: 1) it does not have an original signature; 2) is unsigned; 3) lacks an identifiable "yes" or "no" vote as indicated by filling in the box; or 4) appears to have been tampered with or otherwise deemed invalid based upon its appearance or method of delivery.
3. Place the ballot into the return envelope.
4. Seal the return envelope and mail. No postage is necessary if mailed in the United States.
5. Ballots **must** be received no later than the conclusion of the Public Hearing scheduled for **10:00 a.m. on September 21, 2022**, or they will not be counted.
6. Ballots may be mailed or hand-delivered to the District at any time, but **MUST** be received at the District Office prior to the Public Hearing date at the following addresses:

If hand-delivered, to this address: Shafter-Wasco Irrigation District 16294 Highway 43 Wasco, CA 93280	If returned by mail, to this address: Shafter-Wasco Irrigation District Ballot C/O MK Elections P.O. Box 1230 Wasco, CA 93280-8130
-----------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------
7. Ballots may be hand-delivered to the Board of Directors during the Public Hearing which will be held on September 21, 2022 at 10:00 a.m. at the following address:
Shafter Veteran's Hall
309 California Avenue
Shafter, CA 93263
8. If you do not receive a ballot, or lose or destroy your ballot, you may request a replacement ballot by calling MK Election Services at 412-219-4647 by September 15, 2022 at 3:00 p.m. A replacement ballot may also be obtained at the Public Hearing on September 21, 2022.
9. Ballot return envelopes will not be opened until the conclusion of the Public Hearing and votes will be weighted according to the proportional increase in financial obligation on the affected property. Additionally, if you wish you may change your vote at any time prior to the conclusion of the Public Hearing on this matter.
10. If your parcel(s) has more than one ownership interest, the various owners should submit their own ballots. In the event all of the separate owners fail to submit their own ballots, the District will tabulate the submitted ballots proportionally to reflect a one hundred percent (100%) vote. For example, if a parcel(s) had five ownership interests and only one ballot is submitted, that ballot will be counted as the vote for all five owners. On the other hand, if the District receives two ballots on the property, one YES and one NO, the District will apportion fifty percent (50%) of that parcel(s)'s vote to YES and fifty percent (50%) to NO.
11. Should you have any questions, please call or write to: District General Manager, Kris Lawrence, at the Shafter-Wasco Irrigation District office, P.O. Box 1168, Wasco, CA 93280, Phone: 661-758-5153.

0132205

SHAFTER-WASCO IRRIGATION DISTRICT

NOTICE OF PUBLIC HEARING

ON AN ASSESSMENT BALLOT PROCEEDINGS FOR PROPOSED INCREASE IN THE SPECIAL ASSESSMENT

The purpose of this Notice is to provide you with information about the “assessment ballot proceeding” being conducted by the Shafter-Wasco Irrigation District and its effect on real property that you own. This notice is being sent to you in accordance with Shafter-Wasco Irrigation District Resolution No. 22-12 adopted on July 13, 2022, Section 53753 of the California Government Code, and Section 4, Article XIII D of the California Constitution. Please be advised that a Public Hearing on this matter will be held at **10:00 a.m. on September 21, 2022, at the Shafter Veteran’s Hall at 309 California Avenue, Shafter, CA 93263.**

The District has determined that it is necessary to adopt an increase in the District’s special assessment to cover the increased costs to the District of District operations and maintenance, the costs of capital projects, and costs related to implementation and enforcement of the Sustainable Groundwater Management Act. The proposed increase has been calculated so that your property will be charged no more than the actual, proportional cost of the benefits conferred on your lands within the District.

The proposed increases are as follows:

1. An increase in the maximum annual assessment from \$73.66 to \$123.66 per acre for all lands classified and Agricultural Parcels.
2. An increase in the maximum annual assessment from \$73.66 to \$123.66 per acre for lands classified as “M&I Parcels” that receive surface water service from the District.
3. An increase in the maximum annual assessment from \$162.77 to \$259.06 per acre for M&I Parcels greater than or equal to ½ acre that use groundwater.
4. An increase in the maximum annual assessment from \$69.26 to \$100.97 per parcel for M&I Parcels less than ½ acre that use groundwater.
5. Such increases to be subject to annual adjustments in direct correspondence with the increase in the Consumer Price Index, and in particular the “CPI, All Urban Consumers, All Items Index, Western Cities with populations between 50,000 and 1,500,000” (the CPI-U), concluding with the 2027-28 assessment.

The special benefit assessment and its components are more particularly described in the “Engineer’s Report for Water Rates and Special Benefit Assessment for Shafter-Wasco Irrigation District” (the “Engineer’s Report”) prepared for the District in compliance with Proposition 218 by the District’s certified professional engineer, Jeffrey Eklund, of the Provost & Pritchard Consulting Group. Copies of the Engineer’s Report, which is attached as Exhibit “A” to the District’s July 13, 2022, Resolution initiating this assessment ballot proceeding, are available upon request.

Enclosed with this notice, you will find an assessment ballot. Please follow the directions listed below and on the assessment ballot to express your view on the proposed increase in the special assessment.

You may (i) mail your ballot to the District in a self-addressed stamped envelope to Shafter-Wasco Irrigation District Ballot, c/o MK Elections, P.O. Box 1230, Wasco CA 93280-8130, (ii) hand deliver your ballot in the enclosed self-addressed stamped envelope to Mr. Lawrence at the District office, 16294 Central Valley Highway, Wasco, California 93280, or (iii) deliver your ballot personally to the District at the hearing (see below). Regardless of whether you choose to mail or hand deliver your ballot it *MUST* be received no later than the conclusion of the public hearing set for 10:00 a.m. on September 21, 2022, at the Shafter Veteran’s Hall at 309 California Avenue, Shafter, CA 93263.

You may change your vote at any time prior to the conclusion of the public hearing. However, because the ballots must remain sealed until the tabulation begins regardless of your method of delivery, we ask that you please seal your ballot in the enclosed return envelope and include your name and address on the envelope so that we may return your ballot to you if you wish.


A ballot will not be accepted or tabulated if it: 1) is a photocopy without an original signature; 2) is unsigned; 3) lacks an identifiable "yes" or "no" vote; or 4) appears to have been tampered with or otherwise invalid based upon its appearance or method of delivery. The person designated by the District's Board of Directors to oversee the tabulation of the ballots (the "Designated Individual") will begin tabulating ballots, including those received during the public hearing, and will post the results in the District's office and a conspicuous place within the District as soon as practical after the hearing. The Board of Directors will not impose the proposed increase in the special assessment if there is a "majority protest". A majority protest exists, if upon the conclusion of the hearing, votes submitted in opposition to the adoption exceed the votes submitted in favor of the adoption. Under the provisions of Proposition 218, votes are weighted according to the proportional increase in the financial obligation of the affected property.

If your parcel(s) is subject to more than one ownership interest, the various owners may submit their own ballots. In the event that less than all of the separate owners submit ballots, the District will tabulate the submitted ballots proportionally to reflect a one hundred percent (100%) vote. For example, if a parcel has five owners and only one ballot is submitted, that ballot will be counted as the vote for all five owners. On the other hand if the District receives two ballots, one YES and one NO, the District will apportion fifty percent (50%) of that parcel's vote to YES and fifty percent (50%) to NO.

Notice is hereby given that a copy of the preliminary roll prepared pursuant to a resolution of the Board fixing the amount of the proposed assessment for each parcel subject to the assessment is available for public inspection upon request to the District during normal business hours at **16294 Central Valley Highway, Wasco, California 93280**. Objections to the roll or charges established for the respective parcels of land in accordance with said preliminary roll will also be heard at the hearing to be conducted on September 21, 2022.

Should you have any questions, please call or write to: **Kris Lawrence, General Manager, Shafter-Wasco Irrigation District, P.O. Box 1168, Wasco, California 93280**, or klawrence@swid.org, or call (661) 758-5153.

Dated: 7-18-22.



Kris Lawrence, General Manager



Shafter~Wasco Irrigation District

Board of Directors

CRAIG D. FULWYLER, *President*
GEORDY W. WISE, *Vice President*
D. MARK FRANZ
BENJAMIN P. WILSON
RANDY D. BLOEMHOF

P.O. Box 1168

Wasco, California 93280



Business Office: (661) 758-5153

Fax: (661) 758-6167

Water Department: (661) 758-5369

General Manager
KRIS I. LAWRENCE

Office Manager/Treasurer
SARAH K. PITTS

Legal Counsel
SCOTT K. KUNEY
ALAN F. DOUD

July 13th, 2022

Dear Landowners:

Shafter-Wasco Irrigation District ("SWID") is, and has always been, a strong District. It is a Friant District with a healthy Class 1 supply of 50,000 AF and a Class 2 supply of 39,600 AF that gives access to flood supplies when they are available. District Staff and the Board of Directors are hard at work to ensure that SWID *continues* to be a strong District. As you are all probably aware, all water used for urban needs within the District originates from groundwater sources, which would be significantly reduced and more expensive without SWID's project to import supplies from the Friant Division of the Central Valley Project.

There are a number of significant issues facing the District. The Sustainable Groundwater Management Act ("SGMA") is now in the implementation phase, and the District needs to aggressively build projects and secure water supplies in order to reduce the impact that SGMA can have on growers. There is subsidence along the Friant-Kern Canal that impacts deliveries to SWID year-over-year – we are obligated to contribute funding to fix the subsidence to increase surface water deliveries to SWID. In order to provide funding thus far for the Subsidence fix, SWID has had to pull from reserves to meet cost obligations – we must rebuild reserves so that in the case of an emergency, the District can continue to meet its obligation to its landowners. Inflation is also a very real challenge that is impacting everyone – the District included.

As such, property assessments and water rates need to increase in SWID. The enclosed notice describes in more detail the background concerning the proposed increases, and is accompanied by a ballot for the assessment increase, and a protest form for the water rate increase. You are requested to carefully review this information and express your opinion on that matter by appropriately marking and returning the ballot and/or protest form to the District no later than the close of the public hearing. The assessment increase will only be implemented if a majority of the votes of properly returned ballots signify approval, and the water rate increase will be implemented unless a majority of the protest forms are submitted. The public hearing, at which you may express your views to the Board, is set for **September 21st**, 10 a.m. at the Shafter Veteran's Hall. In addition, the District will be holding informal informational meetings at the following times and locations:

Tuesday, August 23rd 10 am at the Shafter Veterans' Hall (309 California Ave, Shafter)

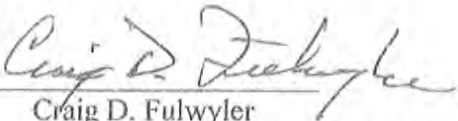


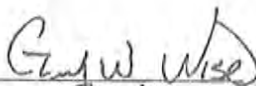
Wednesday, August 24th 6 pm at the 1202 Hall (1202 Poplar Ave, Wasco)

The proposed increases, while unfortunate, are essential to allow the District to continue operating and supporting all landowners' use of surface supplies and groundwater.

Should you have any questions, please do not hesitate to contact our General Manager, Kris Lawrence.

Sincerely,


Craig D. Fulwyler
President


Geordy Wise
Vice President


Ben Wilson


Randy Bloemhof

Designated by:

D. Mark Franz



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager

DATE: August 16, 2022

SUBJECT: Authorize the City Manager or his designee to reinstate the membership with Innovating Commerce Serving Communities (ICSC) in the amount of \$125.00 per Staff Member annually and Approval of Travel for the City Manager and Assistant City Manager to attend the ICSC Conference scheduled for September 28 -30, 2022 in San Diego CA.

Recommendation:

Staff recommends the City Council Authorize the City Manager or his designee to reinstate the membership with Innovating Commerce Serving Communities (ICSC) in the amount of \$125.00 per Staff Member annually and Approval of Travel for the City Manager and Assistant City Manager to attend the ICSC Conference scheduled for September 28 -30, 2022, in San Diego CA.

Discussion:

Formally the City of Wasco was a member of the ICSC. The City Manager is requesting for the City Council to approve the reinstatement of membership for two staff members, the City Manager and Assistant City Manager.

The benefit of reinstating the membership is that ICSC provides network opportunities with invaluable resources, connections, and industry insights and actively works together to shape public policy. Membership also entitles enrolled staff to significant (currently 50%) discounts on the cost of regional ICSC conferences and marketing events.

The requested membership and travel, in conjunction with the City's recent professional services contract with Retail Strategies, aims to introduce the City of Wasco as a viable candidate for additional shops and retailers throughout the city.

Fiscal Impact:

The fiscal impact will be approximately \$250.00 annually for two ICSC memberships and an estimated travel and training cost of \$2300.00 per staff member. The adopted FY 2022-2023 Operating Budget contains sufficient funding to cover this expense, no budget action is required.

Attachments:

1. Membership Cost
2. Conference information

New Member Types & Pricing

ICSC now proudly offers new member types and pricing designed to support all Marketplaces Industry professionals at any stage in their careers.

As the member organization for industry advancement, ICSC is committed to promoting and elevating the marketplaces and spaces where people shop, dine, work, play and gather as foundational and vital ingredients of communities and economies.

Questions? Contact our Membership Team at membership@icsc.com.

Join or Renew Today

** Become a member or renew your membership and receive a credit to attend an upcoming ICSC event, excluding ICSC LAS VEGAS and ICSC NEW YORK.*

Standard Membership: \$250 (U.S.) Per Year

Do you or your company own, develop, manage or support the marketplaces and space in which people shop, work, play, dine and gather? If so, you are eligible for this member rate as it applies to companies and individuals from all business categories, excluding retailers or tenants.

Next Generation Membership: \$125 (U.S.) Per Year

This membership rate is available to industry professionals who are under 40 years old.

Retailer Membership: \$125 (U.S.) Per Year

Is your company a retail brand or a marketplace tenant? If so, this member rate is for you as it applies to the companies or individuals whose business category is retailer or tenant.

Public Sector/Academic Membership: \$125 (U.S.) Per Year

If you work for a government organization or are an elected or appointed official, at any level of government, you are eligible for a Public Sector Membership. Please provide us with a business card or sample of letterhead with the city/government seal of your employer.

Educators associated with accredited colleges and universities are eligible for Academic Membership. Please provide a copy of a current university ID with your application.

Student Membership: \$50 (U.S.)



Create connections and catalyze deals with the innovators, dealmakers and changemakers driving the marketplaces industry forward in your region. Advance your business goals and experience the latest trends shaping the spaces where consumers shop, dine, work, play, and gather.

Registration Fees*

Register at the Standard Rate (ends September 27, 2022)

Member • **\$550**

Non-Member • **\$1,100**

Retailer Member • **\$0**

Student Member • **\$50**

Become a member or renew your membership and receive a credit to attend an upcoming ICSC event, excluding ICSC NEW YORK and ICSC LAS VEGAS.

* All cancellations are subject to a \$100 cancellation fee for members and non-members; \$25 for student members. Refunds will not be given for cancellations received after **September 23, 2022**. All requests for refunds must be received by ICSC in writing.

Schedule At-a-Glance

Wednesday, September 28

12:00 – 7:00 pm • Badge Pickup & Registration
2:00 – 4:00 pm • Optional Event (details to come)
5:00 – 7:00 pm • Networking Reception

Thursday, September 29

7:00 am – 6:00 pm • Badge Pickup & Registration
8:00 – 9:00 am • Continental Breakfast
9:00 am – 12:00 pm • Sessions
9:00 am – 5:00 pm • Dealmaking & Retailer Central
12:00 – 12:30 pm • Lunch
12:30 – 1:30 pm • Keynote Presentation
1:30 – 4:30 pm • Sessions

Friday, September 30

8:00 – 9:00 am • Continental Breakfast
8:00 am – 12:00 pm • Badge Pickup & Registration
9:00 – 10:00 am • Retailer Runway
9:00 am – 12:00 pm • Dealmaking & Retailer Central

Hotel Reservations

- In partnership with onPeak, ICSC's official hotel provider, we are offering discounted rates at select hotels. Hotel reservations will close on September 7, 2022.
- Notice to all ICSC Members: Please be advised that ICSC will only contact you through onPeak, our official hotel provider. Any other email or phone solicitations offering hotel bookings are unauthorized and should be disregarded as spam notices.

[Book Hotel](#)

Exhibitor & Sponsorship Information

- To reserve your booth space for ICSC@WESTERN, please contact Carlos Baudett at cbaudett@icsc.com.
- View sponsorship opportunities and application.

Special Offer for Retailers

ICSC is excited to offer you an exclusive complimentary opportunity to showcase your brand at Retailer Central. Your package includes: one 6' draped table, company ID sign, 2 stools and event registrations. To take advantage of this opportunity, please contact: Allison Serpico at aserpico@ICSC.com.

In light of the recent COVID policy shifts across the country, and after careful consideration, we have determined proof of vaccination or a negative test is not required for attendance at ICSC events. We will continue to adhere to local guidelines and will notify registrants for any events that necessitate an adjustment to this plan.

ICSC is committed to bringing our event attendees together safely and with the proper health precautions in place but cannot guarantee that event attendees, exhibitors, vendors or other participants will not become infected with COVID, and by voluntarily attending an ICSC event, you accept and assume the risk of possible exposure or contraction of the same. Read ICSC's Event Terms and Conditions for more information.

Follow us for the latest event news and updates.



About this event series

The ICSC@ event series is our signature regional two- to three-day gatherings of innovators and dealmakers, who are dedicated to strengthening communities and economies by bringing the spaces where consumers shop, dine, work, play and gather to life.

Details

Questions?

For more information, please call +1 844 728 ICSC or email info@icsc.com.

Event FAQs

[Add to calendar](#)

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Additional Resources

Attendee Search

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Attendee List (pdf)

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Exhibitor Booth Application

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Exhibitor Floor Plan

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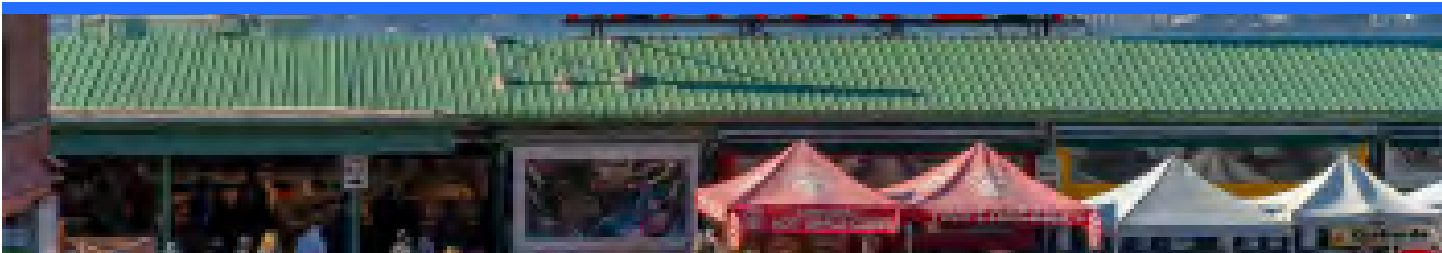
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Featured events



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NORTHWEST**
August 17-18, 2022
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Bellevue, Washington,
United States



**ICSC LOCAL
ILLINOIS**

August 25, 2022
1828 Oakbrook Center
Oak Brook, Illinois,
United States



ICSC@FLORIDA

August 28-30, 2022
Orange County
Convention Center
Orlando, Florida, United
States



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager

DATE: August 16, 2022

SUBJECT: Discussion and Possible Minute Action determining the City's position regarding the proposed League of California Cities Bylaws Amendment and voting guidance to the City's delegate.

Recommendation:

Staff recommends the City Council review the League of California Cities (Cal Cities) Bylaws Amendment for consideration and determine the City's position and voting guidance to the City's delegate.

Discussion:

In July 2021, the League of California Cities (Cal Cities) Board of Directors (Board) voted to present proposed bylaws amendments to General Assembly at the 2022 Cal Cities Annual Conference and Expo.

In February 2022, the Board approved the Board policy establishing the Governance Committee and charging it with regularly reviewing the governance structures, policies, and practices of Cal Cities, reporting its findings, and making recommendations to the Board.

The Governance Committee recommended, and the Board approved specific changes to the bylaws that would accomplish the following:

1. Formalize oversight of the Resolutions Committee by establishing the Second Vice President as the committee chair while retaining the President's authority to appoint the committee's vice chair.
2. Ensure a more inclusive Nominating Committee by adding a committee member appointed by the Cal Cities President from among the Caucus Board Directors and one additional committee member appointed by the Cal Cities President from among the At-Large Directors for a total of 13 committee members.
3. Clarify that, unless the Board establishes otherwise, the Cal Cities President appoints the chair of Board-established committees.

4. Make various minor technical corrections.

The proposed redlined version amendments are attached hereto as Attachment 1 to this staff report.

Staff recommends the Council instruct its voting delegate (and alternates) to vote in the affirmative for all proposed amendments.

Fiscal Impact:

None

Attachments:

1. Proposed Amendment



2022 Annual Conference and Expo

PROPOSED BYLAWS AMENDMENTS

*General Assembly
September 9, 2022*



**2021-2022
CAL CITIES OFFICERS**

President

Cindy Silva
Mayor Pro Tem,
Walnut Creek

First Vice President

Ali Taj
Council Member,
Artesia

Second Vice President

Daniel Parra
Council Member,
Fowler

Immediate Past President

Cheryl Viegas Walker
Council Member,
El Centro

**Executive Director
and CEO**

Carolyn M. Coleman

August 2022

To: Cal Cities General Assembly
From: Cindy Silva, President
Carolyn Coleman, Executive Director and CEO
Re: Proposed Cal Cities Bylaws Amendments

On July 15, 2022, the League of California Cities (Cal Cities) Board of Directors (Board) voted to present proposed bylaws amendments to the General Assembly at the 2022 Cal Cities Annual Conference and Expo. This memorandum outlines the history of the proposed amendments, summarizes the amendments, and provides an explanation of the process for adopting amendments to the bylaws.

Background

Beginning in 2017, the Board directed Cal Cities to undertake a strategic planning process that resulted in the adoption of the “Powering Up for California Cities Strategic Growth Plan 2018-2021” (Strategic Growth Plan). The Strategic Growth Plan set forth goals to enhance Cal Cities’ governance to: (a) achieve even higher levels of engagement and effectiveness; (b) ensure optimal engagement by members and effectiveness in supporting fulfillment of the Cal Cities’ mission; and (c) ensure the pathway to leadership is transparent and inclusive.

In furtherance of its governance goals, the Board engaged an association governance consultant (Consultant) to evaluate the Cal Cities governance system and make recommendations for enhancing Cal Cities’ governance. The Consultant gathered and considered input from more than 350 Cal Cities members through advisory groups, roundtable discussions, interviews, and surveys. On July 8, 2021, the Consultant produced a report (Governance Report) detailing 49 recommendations to the Board to deepen the engagement of Cal Cities Member Cities and ensure Cal Cities’ governance is operating at peak performance.

The Governance Report included findings indicating that Cal Cities is a strong organization, with a high level of member engagement, but also highlighted opportunities for Cal Cities to enhance its governance. The opportunities for enhancement included: (a) improving the clarity, ease, and consistency in how the governance system works; (b) clarifying the guidelines for position qualifications and performance expectations; (c) identifying ways to deepen member engagement and enhance the quality of the experience of involvement; and (d) ensuring Cal Cities has an intentional, consistent organizational culture at all levels of the governance system.

The findings and recommendations from the Governance Report were presented to the Board during the July 2021 Board meeting. Following a robust exchange of ideas and input, the Board decided to move forward with many of the recommendations, referred other recommendations to a “to be established” board subcommittee for further study, and deferred consideration of the remaining recommendations.

Following Board approval, in September 2021 during the Cal Cities Annual Conference and Expo, the General Assembly voted to approve the following bylaws amendments:

1. Adjust the composition of the Board to achieve a higher impact and be more representative by adding Director seats to the Board for each of the five Diversity Caucuses, and transitioning members of the National League of Cities Board from Cal Cities Directors to one non-voting advisor to the Cal Cities Board.
2. Recognize the Cal Cities Diversity Caucuses in the Cal Cities bylaws to reflect the full contribution the caucuses make to Cal Cities’ mission and vision.

Those amendments became effective on Nov. 24, 2021.

Among the recommendations the Board decided was a priority to move forward was the establishment of a standing Governance Committee to assist the Board in fulfilling its governance function.

At its February 2022 meeting, the Board voted to approve Board policy establishing the Governance Committee with the task of regularly reviewing the governance structures, policies, and practices of Cal Cities and reporting its findings and recommendations to the Board. The Board also approved a one-year work plan for the Governance Committee that established priority governance issues to focus on in its first year.

Following the Board meeting, President Cindy Silva appointed the following Board members to serve on the Governance Committee:

- Cheryl Viegas Walker, Immediate Past President and Council Member, El Centro, Chair
- Walt Allen, Council Member, Covina
- Jan Arbuckle, Vice Mayor, Grass Valley
- LaTanya Bellow, Deputy City Manager, Berkeley
- Pippin Dew, Council Member, Vallejo
- Lynne Kennedy, Mayor Pro Tem, Rancho Cucamonga
- Karen Goh, Mayor, Bakersfield
- Jim Lewis, City Manager, Pismo Beach
- Lisa Middleton, Mayor, Palm Springs
- John Minto, Mayor, Santee
- David Pollock, Council Member, Moorpark

The Governance Committee met in April 2022, and following engaging and productive discussions, brought forward to the Board at its May 2022 meeting several recommendations to further enhance Cal Cities’ governance. Among the recommendations approved by the Board during that meeting are two that require bylaws amendments:

1. Formalize oversight of the **Resolutions Committee** by establishing the Second Vice President as the chair of the committee, while retaining the President’s authority to appoint the vice chair of the committee.
2. To ensure a more inclusive **Nominating Committee**, add one committee member appointed from among the Caucus Directors and one additional committee member appointed from among the At-Large Directors for a total of 13 committee members.¹

In addition to those recommendations identified by the Governance Committee and approved by the Board, Cal Cities staff identified various non-substantive revisions to the Cal Cities bylaws:

1. Clarify that, unless the Board establishes otherwise, the **Cal Cities President appoints the chair of Board-established committees**.
2. To avoid confusion and clarify organizational responsibilities, remove “Treasurer” from the **title of the Second Vice President**.²
3. To promote consistency, replace the term “Board member(s)” with “**Director(s)**.”³

On July 15, 2022, the Board voted to present these proposed bylaws amendments to the General Assembly at the 2022 Cal Cities Annual Conference and Expo.

While the work to enhance Cal Cities’ governance is a process being implemented in phases over several years, the Board believes these proposed amendments constitute important next steps toward ensuring Cal Cities’ governance is operating at peak performance.

¹ Under the current bylaws, the Nominating Committee is comprised of 11 Directors. Two committee members are appointed from among At-Large Directors and one from a Department. Divisions participate on a rotation, with Directors residing within eight of the Divisions appointed in even-numbered years and Directors from the other eight appointed in odd-numbered years.

² Under the current bylaws, the Second Vice President is referred to as “Second Vice President/Treasurer.” However, in practice the Second Vice President does not serve as treasurer of Cal Cities. Rather, that function is performed by the Chief Financial Officer designated in Article VIII, section 5, subdivision b(2), of the Cal Cities bylaws.

³ The current bylaws primarily refer to members of the Cal Cities Board of Directors as “Directors.” However, there are instances in which they are referred to as “Board members.”

Procedure for Amending the Cal Cities Bylaws

Amendments to the Cal Cities bylaws may be proposed by the Cal Cities Board and may be adopted: (a) by vote of the Cal Cities General Assembly, or (b) by mail ballot to Member Cities.⁴ In this case, the amendments will be considered by the General Assembly. Bylaws amendments need to be approved by 2/3 of those voting,⁵ and the number that constitutes 2/3 of those voting (a) cannot be less than a majority of the voting delegates present if there is a quorum at the time the vote is taken;⁶ or (b) cannot be less than a majority of a quorum if the meeting started with a quorum but a quorum is not present when the vote is taken.⁷

If approved by the General Assembly, the amendments to the bylaws will go into effect after the expiration of a 60-day protest period.⁸ If, within 60 days after the adoption of the amendments, one-third or more of Member Cities submit a written protest against such amendments, the amendments are automatically suspended until the next Annual Conference and Expo, when they may be taken up again for reconsideration and vote.⁹ If the amendments are approved by the General Assembly and no protest is lodged, the effective date of the bylaws amendments will be Nov. 9, 2022.

⁴ Article XVII, Section 1.

⁵ Article XVII, Section 2.

⁶ Cal. Corp. Code 7512, subd. (a).

⁷ Cal. Corp. Code 7512, subd. (d).

⁸ Article XVII, section 6.

⁹ Article XVII, section 7.

RESOLUTION RELATING TO AMENDMENTS TO THE CAL CITIES BYLAWS
(2/3 vote at General Assembly required to approve)

Source: League of California Cities Board of Directors

WHEREAS, the League of California Cities (Cal Cities) is a nonprofit mutual benefit corporation under California law and, as such, is governed by corporate bylaws; and

WHEREAS, the Cal Cities Board of Directors (Board) periodically reviews the Cal Cities bylaws for issues of clarity, practicality, compliance with current laws, and responsiveness to membership needs and interests; and

WHEREAS, beginning in 2017, the Board directed Cal Cities to undertake a strategic planning process that resulted in the adoption of the “Powering Up for California Cities Strategic Growth Plan 2018-2021” (Strategic Growth Plan); and

WHEREAS, the Strategic Growth Plan set forth goals to enhance Cal Cities’ governance to: (a) achieve even higher levels of engagement and effectiveness; (b) ensure optimal engagement by members and effectiveness in supporting fulfillment of the Cal Cities’ mission; and (c) ensure the pathway to leadership is transparent and inclusive; and

WHEREAS, in furtherance of its governance goals, the Board engaged an expert in association governance who gathered and considered input from more than 350 Cal Cities members through advisory groups, roundtable discussions, interviews, and surveys to evaluate the Cal Cities governance system and make recommendations for enhancing Cal Cities’ governance; and

WHEREAS, in July 2021 the Board decided to move forward with certain recommendations made as a result of that governance evaluation, including a recommendation to establish a standing Governance Committee of the Board to assist the Board in fulfilling its governance function; and

WHEREAS, in February 2022 the Board approved Board policy establishing the Governance Committee and charging it with regularly reviewing the governance structures, policies, and practices of Cal Cities, and reporting its findings and making recommendations to the Board; and

WHEREAS, in 2022 the Governance Committee recommended, and the Board, approved certain changes to the bylaws that: (1) formalize the oversight of the Resolutions Committee; (2) ensure a more inclusive Nominating Committee by adding one committee member appointed from among Caucus Directors and one additional committee member appointed from among At-Large Directors; (3) clarify that, unless the board establishes otherwise, the Cal Cities President appoints the chair of board-established committees; and (4) make various non-substantive revisions; and

WHEREAS, the Cal Cities Board offers the following proposed amendments and additions to the bylaws, as set forth in the attached redlined version of the bylaws specified below, which is hereby incorporated by reference:

1. Amend Article VI, section 3(c) to designate the Second Vice-President as the Resolutions Committee chair, while retaining the President's authority to appoint the vice chair of the Resolutions Committee;
2. Amend Article VII, section 5(b) to adjust the composition of the Nominating Committee by adding one At-Large Director and one Caucus Director for a total of 13 Nominating Committee members;
3. Amend Article VII, Section 10(d) to provide that, *unless the Board establishes otherwise*, the Cal Cities President appoints the chair of board-established committees;
4. Replace the title "Second Vice-President/Treasurer" with "Second Vice President" in Article VII, sections 2(a), 5(e), and 10(b); and Article VIII, sections 1, 2(c), and 4;
5. Replace the term "board member(s)" with "Director(s)" in Article VII, sections 5(b), 5(e), and 8; Article XII, section 5(c); and Article XV, section 4; and

now therefore, be it

RESOLVED, by the General Assembly of the League of California Cities assembled during the Annual Conference in Long Beach on September 9, 2022, that the proposed bylaws amendments are hereby approved and Cal Cities shall make the specified amendments to the Cal Cities bylaws set forth in the attached redlined version of the bylaws.

See ATTACHMENT 1 for redline of proposed changes to the bylaws.

ATTACHMENT 1
Redline of Proposed Changes to Bylaws

Bylaws for the League of California Cities

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Article VI. Resolutions

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Section 3: Resolutions Committee for Annual Conference Resolutions.

(a) Resolutions Committee Composition. The Cal Cities President establishes a Resolutions Committee sixty days prior to each Annual Conference, which committee shall consist of:

- (i) One elected official from each regional division, appointed by the regional division;
- (ii) One elected official from each policy committee, appointed by the policy committee;
- (iii) One member from each functional department, appointed by the department;
- (iv) One elected official from each caucus, appointed by the caucus; and
- (v) Up to ten additional members (at least five of whom are elected officials) as the Cal Cities President deems necessary to achieve geographic and population balance, as well as recognize the multiplicity of city functions not represented by the other appointments, including, but not limited to, the perspectives of board and commission members as well as professional staff.

(b) Presidential Appointments. In the event a regional division, policy committee, functional department, or caucus does not make its appointment to the Resolutions Committee, the Cal Cities President may make the appointment on the regional division's, policy committee's, functional department's, or caucus's behalf.

(c) Chair. The Cal Cities ~~President shall also appoint to the Resolutions Committee a committee chair and vice chair~~Second Vice-President shall serve as committee chair. The Cal Cities President shall also appoint to the Resolutions Committee a vice chair.

(d) Minimum Committee Size and Composition. In the event the full committee is not in attendance at the Annual Conference, the Cal Cities President shall appoint a sufficient number of city officials in attendance to achieve a total of thirty. No less than two-thirds of the members of the Resolutions Committee shall be elected officials.

- (e) **Committee Consideration of Proposed Resolutions.** Except for resolutions of courtesy, commendation, appreciation or condolence, no resolution expressing the opinion or policy of Cal Cities on any question may be considered or discussed by Cal Cities' General Assembly, unless it has been first submitted to, and reported on, by the Resolutions Committee.

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Article VII: Board of Directors

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Section 2: Composition.

The Cal Cities Board is composed of the following:

- (a) A President, First Vice-President and Second Vice-President~~Treasurer~~, who each serve a term of one year;
- (b) The Immediate Past President who serves for a term of one year, immediately succeeding his or her term as President;
- (c) Twelve Directors-at-Large,
 - (i) Who serve staggered two-year terms, and
 - (ii) At least one of whom is a representative of a small city with a population of 10,000 or less;
- (d) One Director to be elected from each of the regional divisions, functional departments, and caucuses of Cal Cities, each of whom serves for a term of two years; and
- (e) Ten Directors that may be designated by the mayors of each of the ten largest cities in California to serve two-year terms.
- (f) For purposes of this section, the population of each city is the most current population as determined by the California Department of Finance, Demographic Research Unit, or its successor agency or unit. If no successor agency or unit is named, the most current population used to determine these dues shall be used to determine future dues until such time as these bylaws are amended to designate a new source for determining city population.
- (g) Directors hold office until their successors are elected and qualified.

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Section 5: Nomination Process.

- (a) **Timing.** The Cal Cities President, with the concurrence of the Cal Cities Board, shall establish a nominating committee at the first Board meeting of the calendar year in which the election is to occur.
- (b) **Composition.** The nominating committee shall be comprised of ~~eleven~~ thirteen ~~Board members~~ Directors. ~~Three~~ Two nominating committee members shall be At-Large Directors, ~~and one~~ shall represent a functional department, ~~and one shall represent a caucus~~. Regional divisions shall be represented on the nominating committee on the following rotating basis:
- (i) **Even-Numbered Years:** In even-numbered years, the Central Valley, Imperial County, Monterey Bay, North Bay, Orange County, Redwood Empire, Sacramento Valley and San Diego County Regional Divisions shall be represented on the nominating committee.
 - (ii) **Odd-Numbered Years:** In odd-numbered years, the Channel Counties, Inland Empire, Desert-Mountain, East Bay, Los Angeles County, Peninsula, Riverside County, and South San Joaquin Regional Divisions shall be represented on the nominating committee.
- (c) **Nominating Committee Chair.** The Cal Cities President shall appoint the chair of the nominating committee.
- (d) **Candidates for Positions Ineligible.** Candidates for officer and at-large positions on the Cal Cities Board are not eligible to serve on the nominating committee. In the event a regional division representative on the nominating committee wishes to be a candidate for an officer or at-large position, the Cal Cities President will appoint a substitute nominating committee member from the same regional division, if available. If one is not available, the President shall appoint a substitute from a nearby regional division.
- (e) **Duties.** The duties of the nominating committee are to:
- (i) **Member Outreach.** Publicize the qualifications for the offices of Second ~~Vice-Vice~~-President ~~Treasurer~~ and the at-large members of the Cal Cities Board to Cal Cities' Member Cities;
 - (ii) **At-Large and Second Vice-President Recommendations.** Make recommendations to the Cal Cities Board on the following year's Cal Cities officers and at-large ~~board members~~ Directors; and
 - (iii) **President and First Vice President Recommendation.** Recommend whether the previous year's First Vice President

becomes President and the previous year's Second Vice-
President/~~Treasurer~~ becomes First Vice President.

- (f) **Notice to Members.** An explanation of the nomination process and relevant deadlines for submitting nominations to the nominating committee shall be publicized in Cal Cities publications and communications throughout the year, along with the identity of nominating committee members once such members are appointed. In addition, the nominating committee shall inform the membership of the opening of the nominations for the following year when it makes its report to the general membership as provided in Article VI, Section 5(g) below.
- (g) **Decision and Report.** The nominating committee's recommendations shall be communicated to the Cal Cities Board not later than 30 days prior to the date of Cal Cities' Annual Conference and again at the Annual Conference. In addition, the nominating committee shall make its report to the membership at the opening general session of the Annual Conference.
- (h) **Election.** The election of Cal Cities Board officers and Directors-at-Large shall occur at a Cal Cities Board meeting at the Annual Conference as provided in Article VII, Section 4(c) and Article VII, section 3.

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Section 8: Meetings and Meeting Notice.

- (a) **Regularly Scheduled Board Meetings.** The Cal Cities Board shall meet no fewer than four times a year. Notice of regularly scheduled Board meetings shall be mailed to each Director at least 14 days before any such meeting.
- (b) **Emergency Board Meetings.** A good faith effort shall be made to provide notice of any emergency board meetings (for example, by first-class mail, personal or telephone notification, including a voice messaging system or other system or technology designed to record and communicate messages, telegraph, facsimile, electronic mail, or other electronic means).
- (c) **Telephonic or Electronic Participation.** Members of the Cal Cities Board may participate in any meeting through the use of conference telephone or similar communications equipment, so long as all members participating in such meeting can hear one another. Participation in a meeting by this means constitutes presence in person at such meeting.
- (d) **Notice Content.** All meeting notices shall include the meeting date, place, time, and, as applicable, the means by which a Cal Cities ~~Board member~~Director may participate electronically.

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Section 10: Committees.

(a) General. The Cal Cities Board may establish committees to study city problems, advise on Cal Cities educational efforts, make recommendations with respect to Cal Cities advocacy efforts, or to engage in other appropriate Cal Cities service.

(b) Executive Committee.

- (i) Composition.** The Executive Committee of the Cal Cities Board consists of the following: the Cal Cities President, First Vice-President, Second Vice-President, ~~Treasurer~~, Immediate Past President and Executive Director.
- (ii) Authority.** The Executive Committee has authority to act for the Cal Cities Board between Board meetings, provided that no action of the Executive Committee is binding on the Cal Cities Board unless authorized or approved by the Board.

(c) Standing Policy Committees.

- (i) Charge.** Cal Cities shall have a series of standing policy committees, whose charge shall be to make recommendations to the Cal Cities Board on matters within the committees' jurisdiction, as well as fulfill other duties specified in these bylaws (see, for example, Article VI, section 4(b)).
- (ii) Membership.** Each Cal Cities Policy Committee shall be comprised of the following:
- Two members appointed by each regional division president;
 - One member appointed by each functional department president;
 - One member appointed by each caucus president;
 - No more than 16 members appointed by the Cal Cities President, to provide population and geographic balance, as well as expertise; and
 - Such representatives of affiliate organizations in the capacity authorized by the Cal Cities Board.
- (iii) Feedback.** Policy committees shall receive information on actions taken on committee recommendations and the reasons for those actions.

(d) **Committee Chairs and Vice Chairs.** Unless the Cal Cities Board establishes otherwise, ~~the~~ the Cal Cities President appoints the chair of all Cal-Cities-wide committees. The term of such appointments coincides with the Cal Cities President's term. The Cal Cities President may appoint vice chairs for such committees, as the Cal Cities President deems necessary.

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Article VIII: Officers

Section 1: Identity.

The officers of Cal Cities are a President, a First Vice-President, a Second Vice-President~~Treasurer~~, an Immediate Past President, and an Executive Director.

Section 2: Duties of Cal Cities Officers.

- (a) **President.** The President presides at all Cal Cities Board meetings and all General Assemblies. The President has such other powers and duties as may be prescribed by these bylaws or the Cal Cities Board.
- (b) **First Vice-President.** The First Vice-President carries on the duties of the President in the President's temporary absence or incapacity. The First Vice-President has such other powers and duties as may be prescribed by these bylaws or the Cal Cities Board.
- (c) **Second Vice-President~~Treasurer~~.** The Second Vice-President~~Treasurer~~ carries on the duties of the President in the President's and First Vice-President's temporary absence or incapacity. The Second Vice-President~~Treasurer~~ has such other powers and duties as may be prescribed by these bylaws or the Cal Cities Board.

...

Section 4: Vacancies.

A vacancy in the office of President is filled by the Immediate Past President who shall serve for the unexpired term of office and, upon election of a new President at the next Annual Conference, shall subsequently serve a full term as Immediate Past President. In the event the Immediate Past President is not available to fill the vacancy in the office of the President, or declines in writing, it shall be filled by the succession of the First Vice-President to that office. A vacancy in the office of First Vice-President, or Second Vice-President~~Treasurer~~, is filled for the un-expired term by appointment by the Cal Cities Board of a member of the Cal Cities Board. A vacancy in the office of the Immediate Past President is filled for the un-expired term by the last Past President continuing to hold a city office.

...

Article XII: Voting

...

Section 5: Mail Balloting.

In addition to voting at Cal Cities meetings, Cal Cities may solicit member input by mail ballot.

(a) **Mailing.**¹⁰ The question(s) to be voted upon, along with explanatory materials and a ballot, shall be mailed by first class mail to each Member City for consideration and action.

(b) **Time Frame for Action.** Member Cities shall have at least 45 days to cast their vote. Ballots shall be cast by returning the Member City's ballot to Cal Cities' principal office in Sacramento.

(c) **Ballot Tabulation and Results Announcement.** The Cal Cities President will appoint a counting committee of three ~~board members~~Directors to count the votes cast by mail ballot. The counting committee will submit its count to the Cal Cities Board, which shall canvass the vote and announce the results.

(d) **Functional Departments, Regional Divisions, and Caucuses.** Departments, divisions, and caucuses may also use mail balloting under procedures specified in their respective bylaws.

...

Article XV: Prohibited Transactions

...

Section 4: Ethical Considerations.

These restrictions, of course, represent the floor, not the ceiling, for ethical conduct as a Cal Cities ~~board member~~Director or policy committee member. If a ~~board member~~Director or policy committee member believes that there are circumstances under which Cal Cities' members might reasonably question the ~~board member's~~Director's or policy committee member's ability to act solely in the best interests of Cal Cities and its member cities, the prudent course is to abstain. As an example, typically Cal Cities ~~board members~~Directors have abstained from participating in decisions on legislation that would affect organizations for which they work. Another example is legislation that would uniquely benefit a ~~board member's~~Director's city. Policy committee members should also consider abstaining in similar circumstances.

¹⁰ The Administrative Services Committee recommends Cal Cities also include notice of the upcoming ballot in a variety of Cal Cities communications to alert Member Cities to make inquiry in the event a city's ballot is lost in the mail.



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager

DATE: August 16, 2022

SUBJECT: Approve a Community Grant Application submitted by the Orange Heart Foundation requesting funds for the Wasco Rose Festival Event in the amount of \$2000.00 and Authorize the City Manager or his designee to approve a budget amendment in the amount of \$10,000.00 allocating General Revenue Funds for the Community Grant Program.

Recommendation:

Staff recommends the City Council approve the Community Grant Application from the Orange Heart Foundation for the Wasco Rose Festival Event in the amount of \$2000.00

Background:

On May 7, 2019, the City Council adopted a resolution approving a \$10,000 Community Grant program to be given by the City Council for the benefit of qualifying non-profit groups within city limits.

The City Council recognizes the many benefits that various groups, organizations, volunteers, and events within the Municipality provide by promoting and improving the City's cultural, social, and economic well-being.

Council also recognizes that citizens have the right to expect that tax dollars will be expended in a justifiable, fair manner that holds groups accessing public funds accountable for their spending. In that regard, municipal grant funding demonstrates Council's commitment to working with groups that provide these beneficial programs, services, or projects to the community while at the same time recognizing the financial constraints impacting the City's ability to provide funding to these groups.

This policy recognizes that many groups and organizations conduct events and provide programs that benefit the community. This policy sets the stage for Council to consider requests for events and programs that:

- Provide a public service or otherwise promote the health, safety, or welfare of the community; and

- Provide a benefit for a wide cross-section of the community; and
- Must be approved by a majority of Council Members.

The policy also recognizes that the City Council authorizes the City Manager to approve in-kind donations of City equipment and labor, subject to any terms and conditions the City Manager deems reasonable and for City-wide and reoccurring events, including but not limited to the following:

- 4th of July event
- Christmas Parade and Tree Lighting Ceremony
- Dia de Los Muertos Festival
- Wasco Festival

Discussion:

The Orange Heart Foundation submitted the Grant application requesting funds in support of the expenses for the Wasco Rose Festival event.

The City Manager has reviewed the application, determined eligibility, and recommended approval of the requested funds.

Attached hereto this staff report is the Community Grant application from the Orange Heart Foundation for the award consideration of the Council.

The City Manager is also requesting authorization to amend the adopted operating budget and approve a budget amendment in the amount of \$10,000.00 allocation of General Revenue Funds for the Community Grant Program.

Fiscal Impact:

\$10,000.00 allocation of General Revenue Funds for the Community Grant Program and expenditure of \$2,000.00 for the subject request.

Attachments:

1. 2019 adopted Community Grant Program
2. Community Grant Application
3. Resolution

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO ESTABLISHING A
COMMUNITY GRANT PROGRAM TO BE GIVEN BY THE CITY COUNCIL FOR THE BENEFIT OF
ELIGIBLE NON-PROFIT GROUPS WITHIN THE CITY LIMITS OF THE CITY OF WASCO**

WHEREAS, The City Council recognizes the many benefits that various groups, organizations, volunteers, and events within the City of Wasco provide by promoting and improving upon the cultural, social and economic well-being of the City; and

WHEREAS, Council also recognizes that citizens have the right to expect that tax dollars will be expended in a manner that is justifiable, fair and holds groups accessing public funds accountable for their spending; and

WHEREAS, in that regard, municipal grant funding demonstrates Council's commitment to working with groups which provide these beneficial programs, services or projects to the community while at the same time recognizing the financial constraints impacting the City's ability to provide funding to these groups; and

WHEREAS, this policy recognizes that many groups and organizations conduct events and provide programs that benefit the community; and

WHEREAS, this policy will promote the economic advancement of the citizens, the culture, heritage, social, environmental well-being of the community and education, training for people within the community; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Establish a Community Grant Program to be given by the City for the benefit of the community of Wasco.

SECTION 2: In order for a grant to be considered it must be as follows:

1. All grants must be applied for in writing with a City grant application within the dates required and established by the City Staff, and
2. The City Council will select grant opportunities from filled out formal applications, and
3. A grant cannot exceed \$2,000 in total per organization, and
4. Grants will be allowed only to eligible non-profit organizations, and
5. The organization must be located within the city limits of the City of Wasco.
6. A majority of the Council must approve the annual grants during a regular council meeting, and
7. The total amount of the annual grants approved by the City Council shall not exceed the amount appropriated per year.

SECTION 3: In order to assure that the funds distributed are for the benefit of the community, the grants shall:

1. Not be for discriminatory activities or events or those that would incite hatred towards any group; or

2. Not be for activities that are contrary to the policies of the City of Wasco; or
3. Not be for any activity that is deemed to be unlawful; or
4. Not be for any activity that is political or religious in nature; and

SECTION 4: Authorizes the City Manager to approve in-kind donations, subject to any terms and conditions the City Manager deems reasonable and for City-wide and reoccurring events, including but not limited to the following:

- 4th of July events
- Christmas Parade and Tree Lighting Ceremony
- Día de Los Muertos Festival
- Wasco Festival

SECTION 5: The City Manager may request the City Council to grandfather donations of facilities for an extended period of time.

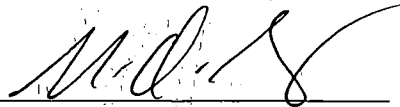
SECTION 6: That the City Council adopts the City of Wasco Community Grants Program Policy (Exhibit A).

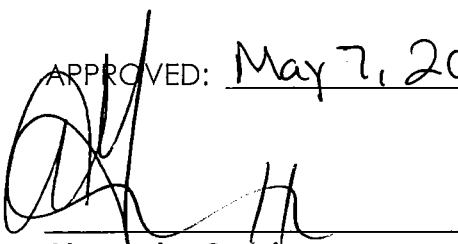
SECTION 6. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

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I HEREBY CERTIFY that the foregoing Resolution was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on May 7, 2019 by the following vote:

COUNCIL MEMBERS:	GARCIA, CORTEZ, ESPITIA, PALLARES, REYNA
AYES:	_____ ✓ _____ ✓ _____ ✓ _____ ✓
NOES:	_____
ABSTAIN:	<u>NONE</u>
ABSENT:	<u>NONE</u>


MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk
 of the Council of the City of
 Wasco

APPROVED: May 7, 2019

Alexandro Garcia
MAYOR of the City of Wasco

COMMUNITY GRANT POLICY

Purpose

The City Council of the City of Wasco desires to establish a standardized process to award grants to qualifying non-profit community organizations, youth athletic groups or organizations, educational groups or organizations, for events, activities, and competitions that provide a public benefit for the City of Wasco and its residents. The City of Wasco recognizes the many benefits and importance that various groups, organizations, volunteers, and events that serve to support, promote, and enhance the quality of life for our residents and Wasco's community vitality. It is for this reason that the City Council is committed to treating all requests for contributions in a consistent, fair and equitable manner subject to the community's needs, priorities and Council's approved budget.

Whereas the program shall be supported predominately by the city's General Fund, the City Council recognizes that citizens have the right to expect that public funds and public resources will be used in a manner that is not only justifiable and fair but that groups requesting public funds are financially responsible and accountable. The community grant program demonstrates the City Council's commitment to working with groups which provide these beneficial programs, services or projects to the community while at the same time recognizing the financial constraints impacting the City's ability to provide funding to these groups.

Policy

The Council will consider requests for grant funding for event and programs that provide a public service, or otherwise promote the health, safety or welfare of the community; and benefit the community.

- Annually, the City Council shall specify an amount to appropriate as part of the approval of the city's budget, subject to availability of funds.
- Eligible applicants may apply for up to \$2,000.00 in grant funding.
- The City Council may also consider any in-kind donations such as fee waivers, labor, materials or other resources the City Council authorizes the City Manager to provide at their discretion. Under certain circumstances, in-kind donations may be restricted or not allowable if doing so increases the City's liability and/or conflicts with the City's insurance carrier's policies and regulations.
- The City Council authorizes the City Manager to approve in-kind donations, subject to any terms and conditions the City Manager deems reasonable and for City-wide and reoccurring events, including but not limited to the following:
 - 4th of July events
 - Christmas Parade and Tree Lighting Ceremony
 - Día de Los Muertos Festival
 - Wasco Festival
- In-kind donations shall not count towards the \$2,000.00 limit per applicant. Request for in-kind donations shall include a calculation of the value of in-kind donation based on current fees, equipment, estimated wage and benefits cost, etc.
- The City Council may establish a committee to review applications for grant funding and make recommendation to the City Council

- Grant application forms may be amended and revised from time to time as the City deems appropriate.
- Grants may be awarded at the sole and exclusive discretion of the City Council and may include certain terms and conditions. The letter of award will state if any; particular restrictions apply to the grant. Acceptance of any grant, donation, contribution (in-kind or otherwise), or any other benefit by the applicant serves both as an acknowledgment of, and obligation to comply with, any such terms and conditions. Failure to comply with those terms and conditions, and with this policy, can require the applicant to refund 100% of the grant, donation, or contribution at the discretion of the City.

Contributions will not be made for the following purposes:

- Discriminatory activities or events or those that would incite hatred towards any groups
- Activities that are contrary to the policies of the Municipality; or
- Activities which are deemed to be unlawful.
- Any activity that is political or religious.

Eligibility Criteria

1. Applicants are limited to educational groups and organizations associated with schools in Wasco and non-profit organizations who are in compliance with applicable state and federal regulations. This includes I.R.S. and California Franchise Tax Board regulations governing non-profit, tax-exempt status. Applicants must be active and in good standing and submit documentation of their compliance and status. School affiliated groups and organizations must submit a letter of support by the respective principal or designee and be sponsored by the school.
2. In addition to a timely and complete application, the applicant must demonstrate that the event or activity being funded by the City's grant will satisfy all of the following criteria:
 - a) Provides a benefit to Wasco residents
 - b) Contributes positively to the recognition and image of the City of Wasco
 - c) If the grant is for an event, then the event will be open to the general public and does not discriminate on the basis of race, gender, religion, sexual orientation, or any other protected characteristic under state or federal law
 - d) Grant funds will not be used for political or religious purposes
3. Grant funds are not intended to replace or supplement operating funding sources but are intended to be utilized for new or enhance projects, activities, or events.
4. It is expected that grant recipients will, to the maximum, extent possible, purchase funded materials and services from businesses located in Wasco
5. Applicants requesting funds for public events, the applicant must maintain appropriate liability insurance in amounts approved by the City of Wasco and name the City of Wasco as an additional insured.

Ineligible uses

Ineligible uses include the purchase of tables at events, campaign contributions, religious events or payment for salaries or operational expenses. Funds cannot be used to cover an elected official's travel, meals, or for his or her personal benefit or gain or for the personal gain of relatives as defined by City

Code, or state statutes, as applicable. Funds cannot be given to an entity/agency/organization for which the elected official is a director or officer.

Procedure

1. City Council approves an annual budget item for City grants.
2. City Council establishes an application period for a grant application to be submitted by
3. Applicants submit timely and complete grant applications to the City Clerk for review
4. City Manager or designee reviews application for compliance with eligibility criteria and availability of funds. City Manager may seek additional information from the applicant as necessary.
5. Review and consideration of grant application shall be placed on a future City Council meeting or referred to a committee first if City Council so chooses.
6. If an application is approved by the City Council, then the applicant shall be notified with additional instructions or terms, if any.
7. If an application is not approved by the City Manager's Office, the City Manager shall notify the applicant in writing.
8. Applicants of all approved grant applications shall submit post-project report articulating the success of the project and that the grant funds have been spent in the manner and for the purposes stated on the application within forty-five (45) days after the event/activity. Report must include proof, including copies of original receipts.
9. If an applicant makes a grant request directly to a member of the City Council, whether individually or as a group, the Council shall refer the applicant to the City Clerk for application and review in accordance with this policy.
10. Staff shall report any distributions in accordance with applicable tax law.

COMMUNITY GRANT POLICY

Purpose

The City Council of the City of Wasco desires to establish a standardized process to award grants to qualifying non-profit community organizations, youth athletic groups or organizations, educational groups or organizations, for events, activities, and competitions that provide a public benefit for the City of Wasco and its residents. The City of Wasco recognizes the many benefits and importance of various groups, organizations, volunteers, and events that serve to support, promote, and enhance the quality of life for our residents and Wasco's community vitality. It is for this reason that the City Council is committed to treating all requests for contributions in a consistent, fair and equitable manner subject to the community's needs, priorities and Council's approved budget.

Whereas the program shall be supported predominately by the city's General Fund, the City Council recognizes that citizens have the right to expect that public funds and public resources will be used in a manner that is not only justifiable and fair but that groups requesting public funds are financially responsible and accountable. The community grant program demonstrates the City Council's commitment to working with groups which provide these beneficial programs, services or projects to the community while at the same time recognizing the financial constraints impacting the City's ability to provide funding to these groups.

Policy

The Council will consider requests for grant funding for events and programs that provide a public service, or otherwise promote the health, safety or welfare of the community; and benefit the community. • Annually, the City Council shall specify an amount appropriate as part of the approval of the city's budget, subject to availability of funds.

- Eligible applicants may apply for up to \$2,000.00 in grant funding.
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- The City Council authorizes the City Manager to approve in-kind donations, subject to any terms and conditions the City Manager deems reasonable and for City-wide and reoccurring events, including but not limited to the following:
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2. In addition to a timely and complete application, the applicant must demonstrate that the event or activity being funded by the City's grant will satisfy all of the following criteria:
 - a) Provides a benefit to Wasco residents
 - b) Contributes positively to the recognition and image of the City of Wasco
 - c) If the grant is for an event, then the event will be open to the general public and does not discriminate on the basis of race, gender, religion, sexual orientation, or any other protected characteristic under state or federal law
 - d) Grant funds will not be used for political or religious purposes
3. Grant funds are not intended to replace or supplement operating funding sources but are intended to be utilized for new or enhance projects, activities, or events.
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Ineligible uses include the purchase of tables at events, campaign contributions, religious events or payment for salaries or operational expenses. Funds cannot be used to cover an elected official's travel, meals, or for his or her personal benefit or gain or for the personal gain of relatives as defined by City

Code, or state statutes, as applicable. Funds cannot be given to an entity/agency/organization for which the elected official is a director or officer.

Procedure

1. City Council approves an annual budget item for City grants.
2. City Council establishes an application period for a grant application to be submitted by 3. Applicants submit timely and complete grant applications to the City Clerk for review 4. City Manager or designee reviews the application for compliance with eligibility criteria and availability of funds. The City Manager may seek additional information from the applicant as necessary.
5. Review and consideration of grant applications shall be placed at a future City Council meeting or referred to a committee first if City Council so chooses.
6. If an application is approved by the City Council, then the applicant shall be notified with additional instructions or terms if any.
7. If an application is not approved by the City Manager's Office, the City Manager shall notify the applicant in writing.
8. Applicants of all approved grant applications shall submit a post-project report articulating the success of the project and that the grant funds have been spent in the manner and for the purposes stated on the application within forty-five (45) days after the event/activity. The report must include proof, including copies of original receipts.
9. If an applicant makes a grant request directly to a member of the City Council, whether individually or as a group, the Council shall refer the applicant to the City Clerk for application and review in accordance with this policy.
10. Staff shall report any distributions in accordance with applicable tax law.



City Council (661) 758-7214 Fax (661) 758-5411
746 8th Street, Wasco, CA 93280

City of Wasco Community Grant Application

INTRODUCTION

Please review and complete this application.

- All applications must be submitted by mail to the City Clerk at 746 8th Street, Wasco CA 93280
- Submission of this application in no way obligates the City of Wasco to award a grant. • The City of Wasco reserves the right to reject any or all applications, wholly or in part, at any time, without penalty.
- If you have any questions, please contact the City of Wasco; (661)758-7214.

TO BE COMPLETED BY APPLICANT

Name of Individual/Entity/Non-Profit Organization: Orange Heart Foundation

Address: P.O. Box 220

Federal Tax ID #: 81-0909762

Contact Person Name and Title: Orquidea Ocampo, Secretary

Contact Person Email: orangeheartfdn@gmail.com

Contact Person Phone: 661-717-5783

Notice of Ineligible uses

Ineligible uses include, but are not limited to, the purchase of tables at events, campaign contributions, religious events or payment for salaries or operational expenses. Funds cannot be used to cover an elected official's travel, meals, or for his or her personal benefit or gain or for the personal gain of relatives as defined by City Code, or state statutes, as applicable. Funds cannot be given to an entity/agency/organization for which the elected official is a director or officer.

Are you a non-profit organization? Yes ☒ No ☐

If yes, please attach proof of the current non-profit status to this application.

Does your Entity/Organization have a governing board? Yes ☐ No ☒

If yes, please provide an attached list governing board members and indicate if they serve specific terms. Please also include a letter of support or acknowledgment of application for the City of Wasco Community Grant.

Board of Directors-

Traci Mills-Clendenen- President

Rubi Ocampo- Vice President

Orquidea Ocampo- Secretary

Wasco Rose Festival Committee

Emma Dobbs

Juan Gallardo

Traci Mills-Clendenen

Orquidea Ocampo

Sharon Sharp

Camilo Vasquez

If the applicant is a school affiliated group and organization, is a letter of support by the respective principal or designee included? Yes ☐ No ☐ N/A

Please indicate what type of event/activity you are requesting grant funding for:

EVENT/ACTIVITY FOR WHICH GRANT FUNDS ARE BEING SOUGHT

Event/Activity Name: Wasco Rose Festival

Event/Activity Date: September 10, 2022

Event/Activity Start Time: 10am

Event/Activity End Time: 5pm

Event/Activity Description: The Rose Festival is our community's yearly event to celebrate Wasco. It is the largest event which occurs in our town.

Event/Activity Venue: Parade from 7th and D Streets to Poplar Avenue. Vendor Fair at Barker Park.

Event/Activity Address: 1202 Poplar Avenue, Wasco, CA 93280

Organization/Event/Activity Website: We do not currently have a website but can be located on Facebook and Instagram @ohfwasco.

Expected # of Attendees: The general answer is thousands. The specific answer is unknown as last year the Festival was put on in three weeks after not having one during 2020 (Covid). This is our first year having moved back to its traditional weekend after Labor Day date after several years of being held in October.

DESCRIPTION OF EVENT/ACTIVITY FOR WHICH GRANT FUNDS ARE BEING SOUGHT

Describe in detail what the grant funds will be used for and how it will benefit Wasco residents, students, or schools.

Grant funds will be used to help support this organization through supplies, and publicity.

The following is a brief list of what we plan to utilize the funds for:

Kern County Community Event Permit

Trophies

Photography

Media Ads

Flyers

Tshirts

Last year we took on the Rose Festival within three weeks and followed that up with the Christmas event two months later. Our goal was to ensure these events did not die after being missed due to Covid in 2020, as there were no plans to occur in 2021. This did not leave time for fundraising - we just hit the ground running and put on the events. This year we are organizing the 2022 Rose Parade to be followed by the Christmas event, and working to secure a Christmas tree to be used for the community tree lighting for years to come.

While we are a committee of six for the Wasco Rose Festival and Christmas events, we have

partnered with local nonprofits and schools to ensure these valued Wasco events continue to occur and grow. These events benefit our community by bringing involvement and local pride to Wasco. Each of our partners is a local nonprofit or organization that gives back to Wasco. For example: Wine and Roses - proceeds support Wasco Elk Ladies Scholarship fund; Wasco Recreation and Parks District Somewhere Over the Rainbow Color Blast Fun Run - proceeds go toward Wasco Fireworks event; and Block and Tackle Deep Pit Dinner - proceeds go toward the Football booster group at Wasco High School which provides the Thursday night team dinners. Additionally, the entry fee for the Rose Parade is a board game for Toys for Tigers.

Describe how your event or activity will contribute positively to the recognition and image of the City of Wasco. No other event is as connected to the history and future of Wasco as is the Rose Festival. It is readily recognizable as a Wasco event throughout Kern County and beyond. Bringing it back to September has added to the excitement and anticipation of the event.

Last year we took on the Rose Festival within three weeks and followed that up with the Christmas event two months later. Our goal was to ensure these events did not die after being missed due to Covid in 2020, as there were no plans to occur in 2021. This did not leave time for fundraising - we just hit the ground running and put on the events. This year we are organizing the 2022 Rose Parade to be followed by the Christmas event, and secure a Christmas tree to be used for the community tree lighting for years to come.

While we are a committee of six for the Wasco Rose Festival and Christmas events, we have partnered with local nonprofits and schools to ensure these valued Wasco events continue to occur and grow. These events benefit our community by bringing involvement and local pride to Wasco. Each of our partners is a local nonprofit or organization that gives back to Wasco. For example: Wine and Roses - proceeds support Wasco Elk Ladies Scholarship fund; Wasco Recreation and Parks District Somewhere Over the Rainbow Color Blast Fun Run - proceeds go toward Wasco Fireworks event; and Block and Tackle Deep Pit Dinner - proceeds go toward the Football booster group at Wasco High School which provides the Thursday night team dinners. Additionally, the entry fee for the Rose Parade is a board game for Toys for Tigers.

Is your event or activity open to the public? Yes ☒ No ☐

Is your event or activity political or religious in nature? Yes ☐ No ☒

Have you received grant funding from the City of Wasco in the past? No

If yes, please describe when, how much was received, and how the funds were used.

List all other sources of funding for the event or activity: We are actively seeking sponsors to help fund the Rose Festival and Christmas event including purchase of a Christmas tree to replace the one removed from Wasco High. Costs are in the 30-50k range.

Amount of Anticipated Expenses: We currently have a debt of approximately \$10,000 from last year's Christmas event.

Amount of Grant Request: \$2,000

Please note that applicants requesting grant funding for any type of event or activity may require a completed Special Event Application be submitted and a copy of the event/activity budget with this application.

By my signature below, I have read and understood the Community Grant Policy. I make the following representations and acknowledge agreement to the following terms and conditions:

- I am the duly authorized representative of the entity named above and can bind the entity to the terms of this Agreement.
- If funds are provided by the City, the funds will be used for the purposes set forth above. • In no event shall the City's financial responsibility exceed the approved amount, set forth below.
- I bear full responsibility for any and all tax consequences of receiving grant funds including, but not limited to, issuance of 1099 by the City.
- This application and award of the grant shall be subject to the requirements of the Community Grant Policy.
- There is no agency, employment, joint venture or other such relationship created by virtue of award of the grant.
- Applicant shall defend and indemnify the City and its employees from and against any claim, injury, liability, loss, cost and/or expense or damage including all costs and reasonable attorney's fees, arising from or alleged to arise from the activity or event.
- If applicable, the applicant shall satisfy the City's insurance requirements.
- The City may reconsider funding requests at any time upon discovery that any of the information set forth above is inaccurate, that these terms have been violated, or any provision of the Community Grant Policy has been violated.

Applicant Signature: Orquidea Ocampo

Print Name: Orquidea Ocampo

Title: Secretary

Date: August 9, 2022

RESOLUTION NO. 2022 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO MAKE A BUDGET AMENDMENT ALLOCATING \$10,000.00 FROM THE GENERAL REVENUE FUNDS FOR THE COMMUNITY GRANT PROGRAM.

WHEREAS, the City adopts and develops an Operating budget each fiscal year; and

WHEREAS, the FY 2022-2023 budget adopted did not account for \$10,000.00 for the Wasco Community Grant Program; and

WHEREAS, this budget amendment will proceed in accordance with generally accepted accounting principles; and

WHEREAS the City Council believes in Government transparency and that adjusting the adopted Operating Budget for FY 2022-2023 will provide greater transparency.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Approves the Amendment to the Adopted 2022-2023 Operating Budget.

Section 2: Authorizes the City Manager or his designee to make the monetary budget amendment allocating \$10,000.00 to the Wasco Community Grant Program as outlined in the attached Staff Report.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2022 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on August 16, 2022, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

GILBERT REYNA
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager

DATE: August 16, 2022

SUBJECT: Discussion and Possible Minute Acton for the Tuesday, September 6, 2022, City Council meeting Cancellation, and Authorize the City Clerk to post the Notice of Cancellation.

Recommendation:

Staff recommends the City Council discuss various scheduling challenges during the week of September 5, 2022 and consider canceling the City Council meeting on Tuesday, September 6, 2022 and Authorize the City Clerk to post the Notice of Cancellation.

Discussion:

Due to schedule constraints for the following events; the Labor Day holiday on Monday, September 5, 2022, and the League of California Cities Annual Conference, three City Council members will be attending, scheduled for September 7-9, 2022, in Long Beach, California and the preparation of the Wasco Rose Festival scheduled activities planned from September 8-10, 2022.

The City Manager recommends the City Council's discussion and consideration of the cancellation of the Tuesday, September 6, 2022, council meeting. If cancellation is chosed, and any time-sensitive matters present themselves prior to or following a cancelled meeting, a Special Council Meeting would be scheduled.

Fiscal Impact:

No impact at this time.