



AGENDA

Regular City Council Meeting,

Successor Agency to the
Former Redevelopment Agency and the
Wasco Public Finance Authority

Tuesday, October 4, 2022 – 6:00 pm.

Council Chambers

746 8th Street, Wasco, CA 93280

www.cityofwasco.org

Pursuant to the Governor's Executive Order N-08-21, the City Council Members and staff may choose to participate in person or by video conference. The City Council meetings are presented in a hybrid format, both in-person at City Hall and virtually via Zoom Webinar. The Public may participate via the following options:

1. Attending in person: All attendees are encouraged to wear a face-covering at all times while in the Council Chambers or City Hall. Please maximize spacing by utilizing all seating in the Chambers.
2. Members of the public can view the City Council meetings live on the city's website: <https://www.cityofwasco.org/306/city-council-meeting-videos>,
3. Public comments regarding matters on the agenda may be made in person or via email. If you wish to comment on a specific agenda item, submit your comment via email to cityclerk@cityofwasco.org no later than 4:00 p.m. October 4, 2022. Please clearly indicate which agenda item number your comment pertains to. If you wish to make a general public comment not related to a specific agenda item, submit your comment via email to cityclerk@cityofwasco.org no later than 4:00 p.m. October 4, 2022.

Every effort will be made to read your comment into the record; however, they are limited to two (2) minutes. If a comment is received after the specific time mentioned above but before the meeting is adjourned, the comment will still be included as a part of the record of the meeting but will not be read into the record.

REGULAR MEETING – 6:00 pm

- 1) **CALL TO ORDER:** Mayor Reyna
- 2) **ROLL CALL:** Mayor Reyna, Mayor Pro Tem Pallares, Council Members: Garcia, Lynch, Martinez
- 3) **FLAG SALUTE:** by Hunter Skinner, Wasco Bengals Youth Football Team
- 4) **INVOCATION:** by Manuel Cantu, Pastor Lifehouse Church

5) PRESENTATIONS:

- a. Recognition for Wasco Bengals Football Organization

6) PUBLIC COMMENTS:

This portion of the meeting is reserved for persons desiring to address the Council and including the Council acting as the Governing Board for the Successor Agency on any matter not on this agenda and over which the Council and Successor Agency have jurisdiction. Speakers are limited to two (2) minutes. A maximum of Thirty (30) minutes will be allowed for any one subject. Please state your name for the record before making your presentation.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or Discussion on items, not on the agenda (subject to narrow exceptions). This will limit a Councilmember's response to questions and requests made during this comment period.

7) SUCCESSOR AGENCY BUSINESS: NONE

8) WASCO PUBLIC FINANCE AUTHORITY BUSINESS:

- a. Receive and file department payments totaling \$6,124.29 (Perez-Hernandez)

CITY COUNCIL BUSINESS:

9) CONSENT CALENDAR:

The Consent Calendar consists of items that, in the staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests the removal of a particular item.

- a. Receive and file department payments totaling \$327,813.62
- b. Approval of Minutes for:
 - 1. Regular Meeting, August 16, 2022
 - 2. Special Meeting, August 30, 2022
- c. Approval of Travel Expenses Exceeding \$500.00 for the City Clerk to attend the New Law & Election Seminar Annual Conference on December 6 – 9, 2022, in Monterey, CA.
- d. Approval of Travel Expenses Exceeding \$500.00 for the Chief Building Official to attend the California Building Officials (CALBO) Training Institute Education Week October 10 – October 13, 2022, in Ontario, CA.
- e. Approval of Travel Expenses Exceeding \$500.00 for the Billing and Collections Supervisor and the Payroll Specialist to attend the California Public Employers Labor Relations Association (CALPELRA) 2022 Annual Training Conference on November 15th - November 18th, 2022, in Monterey, CA.
- f. Adopt a Resolution Authorizing the City Manager or Designee to approve a purchase order in the amount of \$196,757.49 for the purchase of (4) electric vehicle chargers to be utilized by the Transit Department with Chargepoint Inc.

- g. Adopt a Resolution Authorizing the City Manager or Designee to approve a purchase order in the amount of \$12,524.23 with Farm Pump and Irrigation to rebuild one Trickling Filter Pump.

10) PUBLIC HEARINGS:

- a. Adopt a Resolution to Amend the 2020 Community Development Block Grant Program-Coronavirus Response Subsistence Program Agreement (20-CDBG-CV2-3-000010)(Lara)

11) DEFERRED BUSINESS: NONE

12) NEW BUSINESS: NONE

13) REPORTS FROM COMMISSIONS AND COMMITTEES:

- a. Kern Economic Development Corporation (Garcia)
- b. Kern Council of Government (Reyna)
- c. Wasco Task Force (Martinez & Reyna)

14) REPORTS FROM KC FIRE AND SHERIFF:

- a. Kern County Fire Department (Appleton)
- b. Kern County Sheriff Department (Shinn)

15) REPORTS FROM THE CITY MANAGER:

16) REPORTS FROM THE CITY COUNCIL:

17) CLOSED SESSION: NONE

18) CLOSED SESSION ACTION:

19) ADJOURNMENT:

This is to certify that this agenda was posted at Wasco City Hall on September 30, 2022, on/or before 6:00 p.m. The agenda is also available on the City website at www.cityofwasco.org



Maria O. Martinez, City Clerk

All agenda item supporting documentation is available for public review on the city website www.cityofwasco.org and the office of the City Clerk of the City of Wasco, 746 8th Street, Wasco, CA 93280 during regular business hours, 7:30 am – 5:00 pm Monday through Thursday and 8–5 pm Friday (closed alternate Friday's), following the posting of the agenda. Any supporting documentation related to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location and available at the meeting. **Please remember to turn off all cell phones, pagers, or electronic devices during Council meetings.**

The City of Wasco does not discriminate on the basis of disability in the access to, provision of, or employment in its programs and activities pursuant to 29 United States Code Section 12132 and California Civil Code Section 54.

Information regarding the rights provided under the Americans with Disabilities Act (ADA) may be obtained from the City Clerk's Office.

If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (661) 758-7215 to make reasonable arrangements to ensure accessibility to this meeting. Telephone (661) 758-7215 Requests for assistance should be made at least two (2) days in advance whenever possible.



Bill Pay

Council meeting : October 04, 2022 WPFA

WARRANTS	AMOUNTS
W080322	571.43
W081722	571.43
W052522	4,410.00
W091522	571.43
Grand Total	6,124.29

Verified By:
Finance Director

Isarel
Perez-
Hernandez

Digitally signed by: Isarel
Perez-Hernandez
DN: CN = Isarel Perez-
Hernandez email =
isperez@cityofwasco.org
C = US O = City of Wasco
Date: 2022.09.26 10:16:
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	A	B	C	D	E	F	G
	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
1	W080322	NBS GOVERNMENT FINANCE GROUP	2458	202207-1568	2390	JUL 2022: DISTRICT 91-2B,93-1,PROFESSIONAL SRVCS	571.43
2	W080322 Total						571.43
3	W081722	NBS GOVERNMENT FINANCE GROUP	2458	202208-1686	2391	AUG 2022: DISTRICT 91-2B,93-1,PROFESSIONAL SRVCS	571.43
4	W081722 Total						571.43
5	W052522	U.S. BANK	2646	6539359	2392	ADMINISTRATION FEES REVENUE BONDS 05/01/22-04/30/23	4,410.00
6	W052522 Total						4,410.00
7	W091522	NBS GOVERNMENT FINANCE GROUP	2458	202209-1792	2393	SEPT 22: DISTRICT 91-2B,93-1,PROFESSIONAL SRVCS	571.43
8	W091522 Total						571.43
9						GRAND TOTAL	6,124.29



Bill Pay

Council meeting : October 04, 2022

WARRANTS	AMOUNTS
G091222	107,043.55
G091422	38,518.79
G091122	3,933.33
A091422	4,867.95
SP063022	42,378.84
G092122	61,208.01
G091922	65,063.57
G052622	4,799.58
Grand Total	327,813.62

Verified By:
Finance Director

Isarel
Perez-
Hernandez

Digitally signed by: Isarel
Perez-Hernandez
DN: CN = Isarel Perez-
Hernandez email =
isperez@cityofwasco.org
C = US O = City of Wasco
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A	B	C	D	E	F	G	
WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS	
1	G091222	PG & E COMPANY	85	46754368564 AUG 22	24041	CHECK 24016 PAID AS 201.58 S/B 201.81	0.23
2	G091222	PG & E COMPANY	85	07511140290 AUG 22	24041	UB COW VEHICLE PARKING 1400 J ST 08/30/22	308.51
3	G091222	PG & E COMPANY	85	28673832979 08/30/22	24041	UB 747 G ST WELL #14 08/30/22	38,279.56
4	G091222	AMAZON CAPITAL SERVICES, INC	4968	1JNJ-MFLN-Y36C	24031	MICROPHONES CABLES FOR COUNCIL CHAMBERS	35.70
5	G091222	AMAZON CAPITAL SERVICES, INC	4968	IK7L-T4L3-6RNJ	24031	CLIPBOARD FOR TRANSIT	22.72
6	G091222	AMAZON CAPITAL SERVICES, INC	4968	1NL7-PVFD-XL6C	24031	IPAD ACCESSORIES-ANY NEEDED DEPT	39.90
7	G091222	AMAZON CAPITAL SERVICES, INC	4968	1393-LMHK-77PM	24031	UNIFORM FOR DRIVER E.TRONCOSO	71.42
8	G091222	AMAZON CAPITAL SERVICES, INC	4968	1Q6G-R4YD-1DLG	24031	SUPPLIES FOR WASHING VEHICLES	87.30
9	G091222	AMAZON CAPITAL SERVICES, INC	4968	1NWW-4VCQ-FLYF	24031	4 DRUM LINE CONTAINMENT PLATFORM & STRAPS	652.19
10	G091222	AMAZON CAPITAL SERVICES, INC	4968	1793-W91G-J7CH	24031	CUSTOMIZED AC EMBROIDERY PATCHES	35.68
11	G091222	PACE ANALYTICAL SERVICES, INC	5694	B456824	24040	WW SAMPLE TEST: 8/11/22 INFLUENT MONITORING	76.02
12	G091222	PACE ANALYTICAL SERVICES, INC	5694	B456954	24040	WTR SAMPLE TEST: 8/23/22 WELL #7 & #8 CLIP DRINKING	21.72
13	G091222	PACE ANALYTICAL SERVICES, INC	5694	B457060	24040	WTR SAMPLE TEST: 8/17/22 WELL #10 CLIP DRINK	10.43
14	G091222	PACE ANALYTICAL SERVICES, INC	5694	B457072	24040	WTR SAMPLE TEST: 8/16/22 BACTERIOLOGICAL	106.43
15	G091222	PACE ANALYTICAL SERVICES, INC	5694	B457197	24040	WW SAMPLE TEST: 8/18/22 INFLUENT MONITORING	76.02
16	G091222	PACE ANALYTICAL SERVICES, INC	5694	B457429	24040	WTR SAMPLE TEST: 8/23/22 WELL #8, #7 BACTERIOLOGIC	30.41
17	G091222	PACE ANALYTICAL SERVICES, INC	5694	B457430	24040	WTR SAMPLE TEST: 8/23/22 BACTERIOLOGICAL	91.22
18	G091222	PACE ANALYTICAL SERVICES, INC	5694	B457443	24040	WW SAMPLE TEST: 8/16/22 INFLUENT MONITORING	166.16
19	G091222	T-MOBILE	4899	964042089 AUG 22	24047	CELL PHONES & 10 NEW DEVICES 07/21/22-08/20/22	1,772.21
20	G091222	BANK UP CORPORATION	4259	5243	24032	AUG 2022: LOCK BOX PROCESSING	783.08
21	G091222	CLARK PEST CONTROL	117	31275222	24033	AUGUST 2022: 1400 J STREET PEST CONTROL SERVICE	220.00
22	G091222	CLARK PEST CONTROL	117	31475569	24033	AUGUST 2022: 5409 7TH ST PEST CONTROL SERVICE	54.00
23	G091222	CLARK PEST CONTROL	117	31475802	24033	AUGUST 2022: 746 8TH & 1445 12TH ST PEST CONTROL SERVICE	217.00
24	G091222	CLARK PEST CONTROL	117	31475880	24033	AUGUST 2022: 5410 7TH PEST CONTROL SERVICE	54.00
25	G091222	KERN COUNTY WASTE MANAGEMENT DEPT.	19	LANDFILL JUL 22	24038	JUL 2022 ADJUST: NEW RATE CHANGED FOR LANDFILL FEES	3,786.19
26	G091222	HOLLOWAY ENVIRONMENTAL SOLUTIONS, LLC.	2651	1971	24036	AUGUST 2022: BIOSOLID LOADS	1,354.98
27	G091222	GAME TIME	4890	PJI-0191935	24034	22013-2 PLAYGROUND-CENTRAL PARK URBAN GREENING GRANT	42,769.08
28	G091222	HINDERLITER DELLAMAS & ASSOCIATES	1184	SIN021212	24035	JUL-SEPT 2022:AUDIT/CONTRACT SRVCS TRANSACTION TAX	1,363.71
29	G091222	JORGENSEN & CO.	137	6023242	24037	REPAIRS ON O2 SENSOR	630.87
30	G091222	JORGENSEN & CO.	137	6023240	24037	INSTRUMENT CALIBRATION SHOP	100.00
31	G091222	JORGENSEN & CO.	137	6023241	24037	INSTRUMENT CALIBRATION: 5410 7TH ST	200.00
32	G091222	KRAZAN & ASSOCIATES, INC.	74	0241670-22774	24039	22003 ASBESTOS SUREVEY FOR BOOTH PROPERTY	1,600.00
33	G091222	QUAD KNOPF, INC.	502	220205	24042	23015,21037-2,21024-2,21029-2,21023-2,21027-2 INSTALL 1.5MG STORAGE TANK @ WELL #13	3,624.00
34	G091222	READYREFRESH BY NESTLE	4027	02H0033487406	24043	7/27/22-8/26/22: 5409 7TH ST WATER SERVICE	60.53
35	G091222	RUZNICK FENCE CO. INC	5334	2256	24044	50 FT CHAIN LINK FENCE REPAIRS AT LABOR CAMP	275.00

	A	B	C	D	E	F	G
	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
36	G091222	RUPERTO & LETICIA LARA	5784	1251-0410013080.	24045	RFND CREDIT CLOSED ACCT	155.70
37	G091222	RUPERTO & LETICIA LARA	5784	1251-0410013080	24045	RFND CREDIT CLOSED ACCT	133.66
38	G091222	SOLENIS LLC	4012	132122970	24046	POLYLMER TOTE USED FOR DAILY CENTRIFUGE DEWATER	6,263.27
39	G091222	TLC ANIMAL REMOVAL SERVICES	5195	0001587	24048	8/22/22: 2 CHEST FREEZERS ANIMAL REMOVAL /DISPOSAL	800.00
40	G091222	WESTCOAST HYDRAULICS INC	3641	45308	24049	DISPOSAL #23: EQUIPMENT LABOR	625.00
41	G091222	ZEE MEDICAL SERVICE CO. #34	238	34-210946	24050	RESTOCK FIRS AT KIT@ WWTP	89.65
42	G091222 Total						107,043.55
43	G091422	CINTAS CORPORATION NO. 3	4480	4130269517	24056	UNIFORM SRVCS 09/02/22	245.14
44	G091422	CINTAS CORPORATION NO. 3	4480	4130934719	24056	UNIFORM SRVCS 09/09/22	249.66
45	G091422	FED EX	123	7-871-47004	24057	FREIGHT 09/01/22	21.53
46	G091422	FED EX	123	7-878-76117	24057	FREIGHT 09/08/22	31.13
47	G091422	PG & E COMPANY	85	02579048568	24065	UB 2692 GRAPEVINE LN 09/12/22	13.08
48	G091422	PG & E COMPANY	85	35931967851	24065	UB NW NE SE 9 27 24 GEN-ANNEX BUILDING 09/06/22	241.63
49	G091422	PG & E COMPANY	85	44600014086	24065	UB CENTRAL AVE & HWY 46 NW 09/08/22	103.45
50	G091422	PG & E COMPANY	85	54155040196 09/07/22	24065	UB CENTRAL AVE HWY 46 NW FLASHING BEACON 09/07/22	13.44
51	G091422	PG & E COMPANY	85	87027247011 09/09/22	24065	UB AGRICULTURE 09/09/22	415.42
52	G091422	PG & E COMPANY	85	58161952393 09/12/22	24065	UB MCCOMBS & GRIFFITH SE COR WATER WELL#12 09/12/22	6,003.12
53	G091422	AMAZON CAPITAL SERVICES, INC	4968	1VNT-144N-J7KY	24051	KEY CABINET ORGANIZER FOR PW OFFICE	149.26
54	G091422	AMAZON CAPITAL SERVICES, INC	4968	173T-XPVN-J7TG	24051	CARDSTOCK PAPER FOR OFFICE	17.31
55	G091422	AMAZON CAPITAL SERVICES, INC	4968	1667-FD1F-FVWN	24051	RETURN CREDIT FROM INV:1L7H-64MQ-39CP	(35.71)
56	G091422	AMAZON CAPITAL SERVICES, INC	4968	IRRH-KFTX-D73L	24051	RETURN CREDIT FROM INV:1L7H-64MQ-39CP	(35.71)
57	G091422	AMAZON CAPITAL SERVICES, INC	4968	IRRH-KFTX-F77M	24051	RETURN CREDIT FROM INV:1L7H-64MQ-39CP	(35.71)
58	G091422	THE GAS COMPANY	246	08121820008 AUG 22	24069	08/10/22-09/09/22 SHERIFF'S-748 F ST	2.15
59	G091422	THE GAS COMPANY	246	08331820137 AUG 22	24069	08/10/22-09/09/22 COURTHOUSE 757 F ST	23.40
60	G091422	THE GAS COMPANY	246	08961820373 AUG 22	24069	08/10/22-09/09/22 CITY YARD 845 F ST	14.79
61	G091422	CHARTER COMMUNICATIONS	68	167751301090722	24054	SEPT 2022: INTERNET SRVCS FOR COW	118.36
62	G091422	CHARTER COMMUNICATIONS	68	168679001090722	24054	SEPT 2022: INTERNET SRVCS FOR SHERIFF'S	162.96
63	G091422	JOHN KULAR CONSULTING	3734	1233	24061	SUNNY GEM TASK 4: PERMIT REVIEW	500.00
64	G091422	JOHN KULAR CONSULTING	3734	1234	24061	CERTIS APPLICATION: EC FORMULA	100.00
65	G091422	JOHN KULAR CONSULTING	3734	1235	24061	DRYING BED REHAB TASK 5: DESIGN & REVIEW	2,988.00
66	G091422	KERN COUNTY WASTE MANAGEMENT DEPT.	19	LANDFILL SEPT 2022	24062	SEPT 2022: NEW RATE LANDFILL FEES	17,015.26
67	G091422	SOUTHERN CALIFORNIA GAS COMPANY	1438	08/01/22-09/01/22	24067	CNG FUEL BILL 08/01/22-09/01/22	6,829.85
68	G091422	INTERSTATE MANAGEMENT GROUP	5797	RECEIPT 2457	24060	RFND CUST DEPOSIT 1481 CARNATION	57.20
69	G091422	INTERSTATE MANAGEMENT GROUP	5797	RECEIPT 2458	24060	RFND CUST DEPOSIT 1501 CARNATION	57.20
70	G091422	B&N TRUCKING	5815	2509-0377010001	24052	RFND CUST CLOSED ACCT 15200 SCOFIELD AVE	9.92
71	G091422	BEATRIZ BALLESTEROS	4201	12818-0001009090	24053	RFND CUST CLOSED ACCT 30335 MCCOMBS RD	12.83
72	G091422	CHICAGO TITLE COMPANY	433	FWKN-TO22001628-1	24055	RESEARCH TRACT 6589 TAX ROLL	750.00
73	G091422	TRADICIONES MARKETS, INC	5259	466 AUG 22	24058	AUG 022: 466 UB PAYMENTS TRANSACTIONS	83.88
74	G091422	IGNACIO PENA CURIEL	5816	1809-0220017170	24059	RFND CUST CLOSED ACCT	21.62
75	G091422	KERN ECONOMIC DEVELOPMENT CORPORATION	143	9039	24063	A.GARCIA,R.REYNA,M.LYNCH 3 ANNUAL DINNER TICKETS	300.00
76	G091422	MARIA DE JESUS CANCHOLA	5820	16630-0100011170	24064	RFND DEPOSIT STOPPED SRVCS 1117 ADAMS ST	161.00
77	G091422	SCHROETER, THOMAS F.	2732	CONFERENCE 2022	24066	LEAGUE OF CA CITIES ANNUAL CONFERENCE REGISTRATION & HOTEL	539.00
78	G091422	SUSANA REYNA	5817	16033-0010008250	24068	RFND CUST CLOSED ACCT 825 10TH ST	80.50
79	G091422	SUSANA REYNA	5817	16033-0010008250.	24068	RFND CUST CLOSED ACCT 825 10TH ST	33.48
80	G091422	VERIZON CONNECT FLEET USA LLC	5662	358000032872	24070	SEPT 2022: 44 GPS VEHICLES SRVCS	767.80
81	G091422	VIZOCOM ICT LLC	5284	VZ-CV-#7064	24071	LATEX GLOVES: VARIOUS SIZES	492.55
82	G091422 Total						38,518.79
83	G091122	KERN COUNTY WASTE MANAGEMENT DEPT.	19	LANDFILL JUN 22	24030	JUN 2022 ADJUST:NEW RATE CHANGES FOR LANDFILL FEES	3,933.33
84	G091122 Total						3,933.33
85	A091422	ADMINISTRATIVE SOLUTIONS-FRESNO	2208	09/06/22	5223	MEDICAL CHECK RUN 09/06/22	897.45
86	A091422	ADMINISTRATIVE SOLUTIONS-FRESNO	2208	09/12/22	5223	MEDICAL CHECK RUN 09/12/22	3,970.50
87	A091422 Total						4,867.95
89	SP063022 Total						42,378.84
90	G092122	CINTAS CORPORATION NO. 3	4480	4131618704	24089	UNIFORM SERVICES 09/16/22	438.52
91	G092122	PG & E COMPANY	85	21147131763 09/15/22	24103	UB STREET LIGHT TRACT 7311-4 FILLBURN 08/16/22	22.48
92	G092122	PG & E COMPANY	85	27677027560 09/20/22	24103	UB 603 PALM AVE 08/17/22	9.86
93	G092122	PG & E COMPANY	85	34334121893 09/14/22	24103	UB 25' FILBURN ON BECKES 09/14/22	10.95
94	G092122	PG & E COMPANY	85	83658717562 09/15/22	24103	UB ANNEX PARKING LIGHT 09/15/22	12.16
95	G092122	KERN COUNTY WASTE MANAGEMENT DEPT.	19	WAS AUG 22	24099	AUGUST 2022: STSWP FEES	1,996.76

	A	B	C	D	E	F	G
	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
96	G092122	KERN COUNTY WASTE MANAGEMENT DEPT.	19	WSP AUG 22	24099	AUGUST 2022: WSP LANDFILL FEES	787.06
97	G092122	READYREFRESH BY NESTLE	4027	2210018613430	24104	8/15/22-9/14/22: 5410 7TH ST & GW WATER SERVICE	298.69
98	G092122	ACTION GLASS INC.	5502	L-22-2983	24084	REST OS-12 AUTO DOOR REPAIRS	202.50
99	G092122	ADVANTAGE ANSWERING PLUS	2564	000026-361-581	24085	SEPT 2022: ANSWERING SERVICES	423.77
100	G092122	AMERICAN REFUSE INC	183	246796	24086	SEPTEMBER 2022: 801 8TH ST 3YD BIN RECYCLE	104.10
101	G092122	AMERICAN REFUSE INC	183	246797	24086	SEPT 2022:RECYCLE @764 E ST	104.10
102	G092122	AMERICAN REFUSE INC	183	246800	24086	PRISON SCALE TICKETS FEES	300.00
103	G092122	ASPHALT COATINGS ENGINEERING, INC	411	33736	24087	3 QT SHARPSHOT MEDIUM BLAST MEDIA	1,764.47
104	G092122	CENTRAL CALIFORNIA POWER INC	2552	123712	24088	DISPOSAL #14: SERVICE TRANSMISSION REPAIRS	8,321.40
105	G092122	CIVICPLUS, LLC	5167	237077	24090	ANNUALLY RENEWS 09/04/22-09/03/23	4,024.12
106	G092122	CLEAN STRIDE LLC	5289	4932	24091	AUGUST 2022 JANITORIAL SERVICES	6,197.00
107	G092122	ELECTRIC MOTOR WORKS INC.	2678	109375	24092	REPAIRS ON LIFT STATION #2 SUBMERSIBLE PUMP	2,715.48
108	G092122	GARDAWORLD	4266	10707341	24093	SEPT 2022: ARMORED CAR SRVCS	436.59
109	G092122	GENERAL OFFICE MACHINE COMPANY	1195	19493	24094	COPIER METER READING 08/01/22-09/06/22	550.18
110	G092122	HURLBERT, SCOTT	5685	REIMB SEPT 2022	24095	LEAGUE OF CA CITIES ANNUAL CONFERENCE & EXPO	335.71
111	G092122	IFG SERVICES INC	5481	26515	24096	REPAIR CENTRIFUGE #1, INSTALL NEW BEARINGS & SEAL	6,049.50
112	G092122	INFOMART, INC.	4345	950400	24097	08/16/22 BACKGROUND CHECK	44.45
113	G092122	KAISER FOUNDATION HEALTH PLAN INC	4757	199634336565	24098	OCT 2022: INS PREMIUM	278.03
114	G092122	KERN RIVER POWER EQUIPMENT	3386	141004	24100	21011 LAWN EQUIPMENT: TRIMMER PURCHASES	3,122.14
115	G092122	MUNGUIA HEATING AND AIR CONDITIONING	5826	005327	24101	UNIT SERVICE REPAIRS @ WWTP	425.00
116	G092122	MUNGUIA HEATING AND AIR CONDITIONING	5826	006823	24101	UNIT SERVICE REPAIRS @ 5409 7TH ST AC SHELTER	366.99
117	G092122	NOVA PRODUCTS	5787	8500056090	24102	23006 6,048 QT: 2 GAL KITCHEN FOOD WASTE BINS	21,436.80
118	G092122	SILVER & WRIGHT LLP	4804	30206	24105	20191 SEPT 2022: NUISANCE ABATEMENT	379.20
119	G092122	WASCO GLASS, INC	16	65223	24106	STREET #87: WINDSHIELD REPAIRS	50.00
120	G092122 Total						61,208.01
121	G091922	CINTAS CORPORATION NO. 3	4480	4129562804	24074	UNIFORM SVCICVES 08/26/22	385.79
122	G091922	PG & E COMPANY	85	51997041895 8/22/22	24079	MULTIPLE LOCATIONS 08/22/22	40,635.86
123	G091922	PG & E COMPANY	85	20533184923 8/15/22	24079	UB SW SE SW 11 27 24 N/S POSO. 25W PALM 08/15/22	10,715.72
124	G091922	BHT ENGINEERING, INC	5134	22-383	24073	GROCERY OUTLET PLAN CHECK JOB #22800.01	830.00
125	G091922	COLEMAN FROST LLP	4860	14195	24075	JUL 2022: LEGAL SERVICES	600.00
126	G091922	DEE JASPAR AND ASSOCIATES, INC	378	22-08060	24076	TASK ORDER #5: SRF GRANT APPLICATION	1,129.80
127	G091922	DEE JASPAR AND ASSOCIATES, INC	378	22-08061	24076	TASK ORDER #6: PUMP & WATER SYSTEM EVALUATION	556.50
128	G091922	DEE JASPAR AND ASSOCIATES, INC	378	22-08062	24076	21027 WELL #15 PROJECT	2,544.45
129	G091922	FASTENAL COMPANY	3221	CABAE20855	24077	JANITORIAL SUPPLIES FOR DAILY OPERATIONS	434.67
130	G091922	KAISER FOUNDATION HEALTH PLAN INC	4757	199630654367	24078	SEPT 2022: INS PREMIUM	278.03
131	G091922	RICHARDS, WATSON, GERSHON A PROFFESIONAL CORP	3343	238743	24080	JUL 2022: LEGAL SERVICES	325.00
132	G091922	THE BAKERSFIELD CALIFORNIAN	206	082289223	24081	20236-(ADS) LINE SLUDGE BEDS 1 & 2 WWT TREATMENT FACILITY AND HOUSING	2,527.75
133	G091922	VILLANUEVA JUVENAL	5824	REFUND 1112 GRIFFITH	24082	RFND WTR DEPOSIT 1112 GRUFFIT AV	161.00
134	G091922	WASCO VETERINARY CLINIC	4770	AUG 2022	24083	AUGUST 2022 VET SERVICES	3,939.00
135	G091922 Total						65,063.57
136	G052622	DIAMOND TECHNOLOGIES, INC.	2724	31290	24111	SecureCentric Upgrade- Fixed Fee Project	1,412.25
137	G052622	DIAMOND TECHNOLOGIES, INC.	2724	31182MS	24111	Agreement SecureCentric for May 2022	334.00
138	G052622	DIAMOND TECHNOLOGIES, INC.	2724	31165SC	24111	Agreement SecureCentric for May 2022	3,053.33
139	G052622 Total						4,799.58
140						GRAND TOTAL	327,813.62

MINUTES
WASCO CITY COUNCIL
and Successor Agency to the
Former Redevelopment Agency
Tuesday, August 16, 2022
Regular Meeting – 6:00 pm.
City Council Chambers
746 8th Street, Wasco, CA 93280

Pursuant to AB 361, the City Council meetings are presented in a hybrid format and in-person and virtually via Zoom webinar.

REGULAR MEETING – 6:00 PM

1) CALL TO ORDER:

Mayor Reyna called the meeting to order at 6:00 pm.

2) ROLL CALL:

Present: Mayor Reyna, Mayor Pro Tem Pallares, Council Members: Lynch, Martinez
(Joined remotely Council Member Martinez)

Staff Members: City Manager Hurlbert, City Attorney Tom Schroeter, Assistant City Manager Lara, Deputy City Clerk Flores, Deputy City Clerk Garcia, Public Works Director Villa.

3) FLAG SALUTE: by Miss Wasco 2021 Rose Queen and 2022 Rose Queen Candidates; Nevaeh Snow, Makenna Gebhardt, Sabrina Miramontes, Daniela Ruiz, Ensley Mehlberg, Grace Derington, Noelia Valera

4) INVOCATION: By Mayor Reyna, A Moment of Silence

5) PRESENTATIONS:

- a. A Recognition for the Miss Wasco Rose Queen Community Organization.
Mayor Reyna presented the recognition to The Miss Rose Queen Community Organization.
- b. Presentation by the Health Ambassadors.
Presentation Cancelled

6) PUBLIC COMMENTS: None

7) SUCCESSOR AGENCY BUSINESS: NONE

8) WASCO PUBLIC FINANCE AUTHORITY BUSINESS: NONE

CITY COUNCIL BUSINESS:

9) CONSENT CALENDAR:

The Consent Calendar consists of items that, in the staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests the removal of a particular item.

- a. Receive and file department payments totaling \$452,217.35
- b. Approval for Training Expenses Exceeding \$500.00 per trip for the Finance Director to attend the 2022 Kern Leaders Academy from September 1st through November 9th, 2022, in Bakersfield, CA.
- c. Adopt a Resolution Authorizing the City Manager or his designee to execute the Certifications and Assurances forms required to participate in the State of Good Repair program (SGR). The City proposes using its FY 2022-2023 SGR apportionment of \$161,073 to supplement funding for transit EV Charging Infrastructure.

Reso#2022-3784

- d. Adopt a Resolution Authorizing the City Manager or designee to approve a Purchase Order and to Execute an Agreement to Purchase One Ram Promaster Utility Van in the amount of \$55,079.46 for the Facilities Maintenance Department from Haddad Dodge.

Reso#2022-3785

- e. Adopt A Resolution Authorizing the City Manager or his designee to Submit a Grant Application and to Execute a Grant Agreement and any Amendments thereto for The Highway Safety Improvement Program (HSIP) Cycle 11 to the California Transportation Department.

Reso#2022-3786

- f. Adopt a Resolution Authorizing the City Manager or his designee to Make a Budget Amendment to the Adopted FY 2022-2023 Capital Improvement Plan in the amount of \$7,020.95 for the Palm Avenue & Margalo Street Intersection Project and for Nagle Earthworks to be paid by the Measure X Funds.

Reso#2022-3787

- g. Adopt a Resolution Authorizing the City Manager or his Designee to Vote in Favor of the Proposed Rate Structure from the Shafter-Wasco Irrigation District (SWID) Increase Official Ballots

Reso#2022-3788

- h. Authorize the City Manager or his designee to reinstate the membership with Innovating Commerce Serving Communities (ICSC) in the amount of \$125.00 per staff member annually and Approval of Travel for the City Manager and Assistant City Manager to attend the ICSC Conference scheduled for September 28 -30, 2022 in San Diego CA.

Mayor Reyna requested to remove item 9h for further discussion.
No public comments.

Motion was made by Council Member Lynch, **seconded** by Mayor Pro Tem Pallares, to approve the Consent Calendar with separate consideration on item 9h for further discussion by the following roll call vote:

AYES:	REYNA, PALLARES, LYNCH, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	GARCIA

Mayor Reyna pulled item 9h for further discussion:

- Stated he would like Council Members to obtain a membership and attend the ICSC Conference.

City Manager Hurlbert:

- Informed the policy of the ICSC was previously an organizational membership, and now it is individually; he stated he would work on securing the membership.

Motion was made by Mayor Reyna, **seconded** by Council Member Lynch, to approve item 9h with Membership to be paid for Council Members to attend the ICSC Conference by the following roll call vote:

AYES:	REYNA, PALLARES, LYNCH, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	GARCIA

10) PUBLIC HEARINGS: NONE

11) DEFERRED BUSINESS: NONE

12) NEW BUSINESS:

- a. Discussion and Possible Minute Action determining the City's position regarding the proposed League of California Cities Bylaws Amendment.

Oral presentation by City Manager Hurlbert.

No public comments.

Motion was made by Council Member Lynch, **seconded** by Mayor Pro Tem Pallares, to vote the affirmative for all proposed amendments by the following roll call vote:

AYES:	REYNA, PALLARES, LYNCH, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	GARCIA

- b. Approve a Community Grant Application submitted by the Orange Heart Foundation requesting funds for the Wasco Rose Festival Event in the amount of \$2,000.00 and Authorize the City Manager or his designee to approve a budget amendment in the amount of \$10,000.00 allocating General Revenue Funds for the Community Grant Program.

Reso#2022-3789

Oral presentation by City Manager Hurlbert.

No public comments

Motion was made by Mayor Reyna, **seconded** by Council Member Lynch, to Adopt the Resolution by the following roll call vote:

AYES:	REYNA, LYNCH, MARTINEZ
NOES:	PALLARES
ABSTAIN:	NONE
ABSENT:	GARCIA

- c. Discussion and Possible Minute Acton for the Tuesday, September 6, 2022, City Council meeting Cancellation.

Oral presentation by City Manager Hurlbert informed the council due attending the California Cities Conference on September 7, 2022, and advised canceling the September 6, 2022, Council Meeting.

No public comments.

Motion was made by Pro Tem Pallares, **seconded** by Council Member Lynch, to cancel the September 6, 2022, City Council meeting by the following roll call vote:

AYES:	REYNA, PALLARES, LYNCH, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	GARCIA

13) REPORTS FROM COMMISSIONS AND COMMITTEES:

- a. Kern Economic Development Corporation

No reports

- b. Kern Council of Government (Reyna)

Mayor Reyna:

The meeting was cancelled this week, no reports.

- c. Wasco Task Force (Martinez & Reyna)

Mayor Reyna:

The Task Force has not met, although the Steering Advisory Committee will meet on Tuesday, August 23, 2022, with City Manager Scott Hurlbert and Chief Zimmerman from Shafter Police Department.

14) REPORTS FROM KC FIRE AND SHERIFF:

- a. Kern County Fire Department (Appleton)

No reports

- b. Kern County Sheriff Department (Shinn)

No reports

15) REPORTS FROM THE CITY MANAGER:

City Manager Hurlbert:

- Thanked staff and Assistant City Manager Maria Lara for filling in during his time out of the office.

16) REPORTS FROM THE CITY COUNCIL:

Mayor Pro Tem Pallares:

- Thanked the Public Works Department for handling the excessive leak on Poso Avenue and D Street on August 15, 2022.

Mayor Reyna:

- Reported on an ongoing meeting with Kern Cog, Caltrans, and Staff regarding two dangerous crossings in Wasco.

Mayor Reyna read Closed Session items 17a and b and opened for public comments.

There were no public Comments.

Mayor Reyna adjourned into a closed session at 6:35 pm.

Mayor Reyna adjourned out of Closed Session at 6:58 pm.

17) CLOSED SESSION:

- a. Approve Closed Session Minutes for June 27, 2022
- b. **THREAT TO PUBLIC SERVICES OR FACILITIES** per GC SECTION 54957(a)
Consultation with City Manager

18) CLOSED SESSION ACTION:

City attorney Schroeter reported out.

- a. Approve Closed Session Minutes for June 27, 2022

Motion was made by Council Member Lynch, **seconded** by Mayor Pro Tem Pallares, to approve the June 27, 2022, Closed Session Meeting Minutes by the following roll call vote:

AYES:	REYNA, PALLARES, LYNCH, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	GARCIA

- b. **THREAT TO PUBLIC SERVICES OR FACILITIES** per GC SECTION 54957(a)
Consultation with City Manager
No reportable action.

19) ADJOURNMENT:

Mayor Reyna adjourned the meeting at 7:01 p.m.

Claudia Garcia, Deputy City Clerk

Gilberto Reyna, Mayor

MINUTES
WASCO CITY COUNCIL
and Successor Agency to the
Former Redevelopment Agency
Tuesday, August 30, 2022
Special Meeting – 6:00 pm.
City Council Chambers
746 8th Street, Wasco, CA 93280

SPECIAL MEETING – 6:00 pm

1) CALL TO ORDER:

Mayor Reyna called the meeting to order at 6:01 pm.

2) ROLL CALL:

Present: Mayor Reyna, Mayor Pro Tem Pallares, Council Members: Garcia, Lynch

Late: Council Member Martinez arrived at 6:33 pm.

Staff Present: City Manager Hurlbert, City Attorney Schroeter, Deputy Clerk Flores, Deputy Clerk Garcia, Public Works Director Villa, Finance Director Perez-Hernandez, Assistant City Manager Lara.

3) FLAG SALUTE: by Mayor Reyna

4) INVOCATION: Observed a moment of silence

5) NEW BUSINESS:

- a. Adopt a Resolution Authorizing the Deferral of Development Impact Fees for Popular Place Family Apartment Project for the construction of a new multi-family development consisting of 36 units as Approved in Site Plan Review (SPR) 21-000424, Assessor's Parcel Number 487-040-59 as Provided for Under Title 13 of the Wasco Municipal Code and Government Code Section 66007. (Lara)

Reso#2022-3790

Oral Presentation by Assistant City Manager Maria Lara

No public comments.

Motion was made by Council Member Garcia, **seconded** by Mayor Pro Tem Pallares, to adopt the resolution by the following roll call vote:

AYES:	REYNA, PALLARES, GARCIA, LYNCH
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	MARTINEZ

- b. Adopt a Resolution Authorizing the City Manager to Sign a Letter Authorizing the County of Kern as the Lead Agency to Submit to the California Department of Resources Recycling and Recovery (CalRecycle) a Regional Application for the Household Hazardous Waste (HHW) Grant Program on its behalf.

Reso#2022-3791

Oral Presentation by Public Works Director Luis Villa

No public comments

Motion was made by Council Member Lynch, **seconded** by Mayor Pro Tem Pallares, to adopt the resolution by the following roll call vote:

AYES:	REYNA, PALLARES, GARCIA, LYNCH
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	MARTINEZ

- c. Adopt a Resolution Authorizing the City Manager or his designee to fully Execute a Communications Site Lease Agreement with UnWired Broadband, LLC.

Reso#2022-3792

Agmt#2022-050

Oral Presentation by City Manager Scott Hurlbert

No public comments

Motion was made by Council Member Garcia, **seconded** by Council Member Lynch, to adopt the resolution by the following roll call vote:

AYES:	REYNA, PALLARES, GARCIA, LYNCH
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	MARTINEZ

- d. Approve the Extension of the Complimentary Dial-a-Ride Services from September 1, 2022, to December 31, 2022, and Adopt a Resolution Authorizing the City Manager or his designee to Appropriate Corona Virus State and Local Fiscal Recovery Funds under the American Rescue Plan Act (ARPA) of 2021.

Reso#2022-3793

Oral Presentation by City Manager Scott Hurlbert

No public comments

Motion was made by Mayor Reyna, **seconded** by Mayor Pro Tem Pallares, to approve the amended amount and the extension of the complimentary rides by the following roll call vote:

AYES:	REYNA, PALLARES, GARCIA, LYNCH
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	MARTINEZ

- e. Review and direction regarding the Water and Sewer Utility Rate Study Update.

PowerPoint Presentation by Alison Leshowicz, Lechowicz & Tseng Consultant

- Water and Sewer Rate Study Progress Update

Councilmember Martinez joined the meeting at 6:33 PM

Mayor Reyna adjourned for a 5-minute recess at 7:22 PM

Mayor Reyna adjourned back from recess at 7:28 pm

The consensus of the City Council is to stay with the single rate option.

- f. Adopt a Resolution Approving the final map for Phase 2 of Tract 7373. Accepting for Public Use all Dedications for the Purpose for which they are offered, Authorizing the City Manager or designee and the City Clerk to sign the Subdivision Agreement, and Authorizing the City Clerk to Endorse the Map. (Villa)

Item pulled by City Manager Scott Hurlbert to be addressed at a later date.

6) ADJOURNMENT:

Mayor Reyna adjourned the meeting in Memory of Salvador Covarrubias at 8:33 pm.

Claudia Garcia, Deputy City Clerk

Gilberto Reyna, Mayor



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Maria O. Martinez, City Clerk

DATE: October 4, 2022

SUBJECT: Approval of Travel Expenses Exceeding \$500.00 for the City Clerk to attend the New Law & Election Seminar Annual Conference on December 6 – 9, 2022, in Monterey, CA.

Recommendation:

Staff recommends the City Council approve the travel expenses.

Discussion:

This request is for approval of staff to attend the New Law & Election Seminar Annual Conference on December 6 – 9, 2022, in Monterey, CA.

This training will update the City Clerk on elections, new laws, and Fair Political Practices. The training will expand Staff knowledge on a wide range of topics relevant to their roles within the city.

The cost of the conference, hotel fees, and food per diems will exceed the Expense and Use of Public Resources Policy limits established by City of Wasco Resolution No. 2006-2327, limiting expenses to \$500.00 per trip. As a result, the City Council must approve the travel request as the expenses for the cost of the trip will exceed \$500.00.

Fiscal Impact:

It is estimated that the cost of this training will not exceed \$2,000.00, including the conference and travel expenses. The training cost is contained in the adopted FY 2021-2022 Budget; no budget action is required.

Attachments:

1. Training Information





Register now!

Dec. 7-9 2022 ♦ Monterey, CA

City Clerks New Law and Elections SEMINAR



City Clerks New Law and Elections Seminar

December 7-9, 2022

Hyatt Regency Monterey

1 Old Golf Course Rd., Monterey, CA

Register (https://www.eventsquid.com/contestant-reg.cfm?event_id=18168)

Designed for city clerks and staff members of all tenures from throughout the state, the City Clerks New Law and Elections Seminar expands an individual's knowledge on a wide range of topics relevant to the city clerk's role within their city and fosters relationships and communication with peers. The opportunity for city clerks to learn from and network with each other provides invaluable support. We hope you can join us December 7-9 in Monterey for our 2022 City Clerks New Law and Elections Seminar!



Check out our Speaker Center

Become a sponsor (<https://www.cacities.org/Special-Pages/E-shop/Conference-Sponsorsh>)

2022 Seminar Information

Registration ↓

Full Registration Includes:

- admission to all educational sessions
- admission to the Wednesday evening reception, Thursday breakfast and lunch, and Friday breakfast
- access to all program materials

Register online by Tuesday, Nov. 15 (requires credit card) -

<https://www.eventsquid.com/register/18168>) **Register now**

<https://www.eventsquid.com/register/18168>) .

Mail-in Registration (pay by check) - contact [Megan Dunn](mailto:mdunn@calcities.org) (<mailto:mdunn@calcities.org>) to request a registration form.

Special Needs? Contact [Megan Dunn](mailto:mdunn@calcities.org) (<mailto:mdunn@calcities.org>) by Tuesday, Nov. 18.

Full Conference Registration Fees



One-Day Registration Fees

Member-City Officials and Staff	\$300
Non-Member City Officials and Staff	\$1,300
All Others	\$550
Guest Reception Pass	\$50

**The guest/spouse fee is restricted to persons who are not city or public officials, are not related to any League Partner or sponsor, and would have no professional reason to attend the conference. It includes admission to Wednesday's networking reception only. There is no refund for the cancellation of a guest/spouse registration. It is not advisable to use city funds to register a guest/spouse.*

Please view [\(/education-and-events/event-and-meeting-policies-26201\)](/education-and-events/event-and-meeting-policies-26201) **Event and Meeting Policies** [\(/education-and-events/event-and-meeting-policies-26201\)](/education-and-events/event-and-meeting-policies-26201) for more information.

Refund Policy

Advance registrants unable to attend will receive a refund of rate paid, minus a \$75 processing charge, only when a written request is submitted to **Megan Dunn** (<mailto:mdunn@calcities.org>), and received on or before Nov. 15.

Refunds will not be available after this date. If you are unable to attend, you may substitute a colleague for your entire registration.

Hotel and Travel →



STEP ONE: Register for the Seminar

(<https://www.eventsquid.com/register/18168>)

After your registration for the conference is received and processed, a confirmation email will be sent containing a link to the discounted hotel reservations page.

STEP TWO: Book a hotel room

Hotels are subject to sell out prior to the deadline – reserve early!

Seminar Location:

Hyatt Regency Monterey
1 Old Golf Course Road
Monterey, CA 93940
(831) 372-1234

Group Hotel Rate (per night): \$169 – Single/Double Occupancy (plus tax and fees)

Hotel Changes or Cancellations

Hotel reservation changes, date modifications, early check-out, or cancellations must be made directly through the hotel. Please note that after **Monday, Nov. 7, 2022** has passed, you may incur a financial penalty and minimum one-night room charge or attrition fees.

PLEASE NOTE: *The information you provide to Cal Cities when registering for a Cal Cities conference or meeting may be shared with the conference or*



hotel(s) will be limited to your first name, last name, email, and dates/length of stay in the hotel.

CAUTION! *You must be registered for the conference prior to booking a hotel room. Do not make a hotel reservation unless you are sure it is needed. Your city/company will be financially responsible for all cancellation/attrition fees. If you are making hotel reservations for others, please confirm with each individual, in advance, that they actually need hotel accommodations and intend to use them on the dates you are reserving.*

Parking and Transportation

Hyatt Regency Monterey is centrally located on the Monterey Peninsula, five minutes away from the Monterey Regional Airport. Valet parking is offered (fee applies) as well as abundant complimentary self-parking.

For those arriving from the Monterey Peninsula Airport, complimentary shuttle service is provided daily. For arrivals, call (831) 372-1234 to request airport shuttle service. For departures, the shuttle departs from the hotel lobby hourly, quarter past the hour, and advanced reservations required.

Nearby Airports

- Monterey Regional Airport (MRY): 2 miles
- Mineta San Jose International Airport (SJC): 72.1 miles
- San Francisco International Airport (SFO): 101 miles

Schedule at a Glance →

****Schedule subject to change***



8:00 a.m.-6:00 p.m.

Premium Sponsor Tables Open

8:00 a.m.-6:00 p.m.

Opening General Session

10 a.m.-noon

Networking Lunch

noon-1:30 p.m.

Educational Session

1:30-3:00 p.m.

Exclusive Premium Sponsor Break

3:00-3:45 p.m.

Educational Session

3:30-5:00 p.m.

Joint Reception with Fire Chiefs and Municipal Finance Officers

5:00-6:00 p.m.

Thursday, Dec. 8



Networking Breakfast

8:00-9:00 a.m.

Educational Session

9:00 a.m.-Noon

Networking Lunch

12:00-1:30 p.m.

Educational Session

1:30-3:00 p.m.

Break

3:00-3:30 p.m.

Educational Session

3:30-5:00 p.m.

Friday, Dec. 9

Registration Open

8:00-10:30 a.m.

Breakfast



9:00-10:30 a.m.

Closing Educational Session

10:30 a.m.-noon

Adjourn

noon

[\(/docs/default-source/uploadedfiles/education-events/city-clerks-new-law-and-elections-seminar-2021/city-clerks-new-law-and-elections-seminar-schedule.pdf?sfvrsn=5343f186_21\)](/docs/default-source/uploadedfiles/education-events/city-clerks-new-law-and-elections-seminar-2021/city-clerks-new-law-and-elections-seminar-schedule.pdf?sfvrsn=5343f186_21)

[\(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/calling-all-residents-please-apply!.pdf?sfvrsn=a5268de6_3\)](/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/calling-all-residents-please-apply!.pdf?sfvrsn=a5268de6_3) [\(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/calling-all-residents-please-apply!.pdf?sfvrsn=a5268de6_3\)](/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/calling-all-residents-please-apply!.pdf?sfvrsn=a5268de6_3)

Explore Previous Seminars →

2021 Seminar Session Descriptions

[\(/docs/default-source/uploadedfiles/education-events/city-clerks-new-law-and-elections-seminar-2021/city-clerks-new-law-and-elections-seminar-schedule.pdf?sfvrsn=5343f186_21\)](/docs/default-source/uploadedfiles/education-events/city-clerks-new-law-and-elections-seminar-2021/city-clerks-new-law-and-elections-seminar-schedule.pdf?sfvrsn=5343f186_21) **2021 City Clerks New Law and Elections Seminar (PDF)** [\(/docs/default-source/uploadedfiles/education-events/city-clerks-new-law-and-elections-seminar-2021/city-clerks-new-law-and-elections-seminar-schedule.pdf?sfvrsn=5343f186_21\)](/docs/default-source/uploadedfiles/education-events/city-clerks-new-law-and-elections-seminar-2021/city-clerks-new-law-and-elections-seminar-schedule.pdf?sfvrsn=5343f186_21)



8:00 a.m.–6:00 p.m.

Sponsor Tables Open

8:00 a.m.–6:00 p.m.

Opening General Session

10:00 a.m.–12:00 p.m.

Welcoming Remarks

Melissa Thurman, City Clerk, San Bruno, President, City Clerks Department, League of California Cities

Do You Speak My Language? Language Inclusivity and Belonging in my Community

Nearly 45% of Californians speak a language other than English at home. In order to effectively and authentically engage with your diverse communities on pressing issues like housing, water, air quality, and public health, local governments need to understand who is in their community, how to reach them and in what language, and the legal requirements to do so. One key piece of this puzzle is understanding how to utilize tools and resources to provide language access for inclusive and equitable community engagement. In this session, hear from experts who will share legal parameters and public participation best practices on language access so you can better include all segments of your community.

Speakers:



General Luncheon: Celebrations and Sponsor Recognition

12:00–1:30 p.m.

The Engineering of Public Records Processing

1:30–3:00 p.m.

When an agency receives a public records request, a statutory set of wheels are put in motion. During this session, participants will learn best practices for each step of this process, starting with how to encourage requesters to narrow the subject of their request. Additionally, attendees will get familiar with Electronically Stored Information (ESI) and will learn how to search for, review, and produce ESI – including e-mails, text messages, video and audio files – in response to PRA requests

Speaker:

Christine Wood, Director of PRA Services and e-Discovery Counsel,
Best Best & Krieger LLP

Exclusive Premium Sponsor Break

3:00–3:30 p.m.

Take this opportunity to visit with and thank the Premium Sponsors of the City Clerks New Law and Elections Seminar. Ask questions, discuss products, and possibly even win a prize! Learn about these



Calling all Residents, Please Apply!

3:30–5:00 p.m.

From recruitment to onboarding, the boards and commissions technical process can be a tedious one. Changing an existing appointment process, outreaching for diverse candidates, establishing or disbanding a group, or even assigning resources to boards and commissions, can be a challenging situation fraught with personality and political conflicts. Come learn from three very different cities about their boards and commissions processes and how they are managing organizational change to the function while encouraging their elected officials and residents to engage.

Moderator:

Joelle Fockler, City Clerk, Concord, Second Vice President, City Clerks Department, League of California Cities

Speakers:

David Carnahan, City Clerk, Sunnyvale

Michael MacDonald, Assistant City Clerk, Berkeley Nikima

Newsome, Assistant City Clerk, Santa Monica

Joint Networking Reception with the Fire Chiefs Leadership Attendees and All Premium Sponsors

5:00–6:00 p.m.



8:00 a.m.—5:00 p.m.

Networking Breakfast

8:00—9:00 a.m.

New Law and Election Update and More!

9:00 a.m.—12:00 p.m.

It's that time of year again. In this session, we will recap the general happenings of the previous legislative session, review new bills related to elections, records, Brown Act, etc., and review new FPPC rules, regulations, filing requirements, etc. In addition, we will take time together to identify which department programs and practices currently work, which do not, and what legislative solutions may be the answer to future expected challenges to the profession, especially as it relates to meetings, records, elections and voting.

Moderator and Speaker:

Randi Johl, Legislative Director / City Clerk, Temecula, Department Director, City Clerks Department, League of California Cities

Introductory Speaker:

Melanie Perron, Deputy Executive Director, Advocacy and Public Affairs, League of California Cities

Speakers:

Dane Hutchings, Managing Director, Renne Public Law Group



Chloe Hackert, Education Program Manager - Legal Division, Fair Political Practices Commission

Networking Luncheon

12:00–1:30 p.m.

Sudden Council Member Vacancy! What Do I Do Now?

1:30–3:00 p.m.

Hear stories from city clerks on how to deal with the sudden vacancy of a council member. What happens if a council member dies, gets arrested, suddenly resigns, is involved in a scandal, violated the Brown Act, etc.? What do you do next? Vacancies often happen at a moment's notice without any warning. Examples from three different cities on how to navigate the appointment process or call for a special election, and the politics behind all the decision making, will be shared in this session.

Moderator:

Melissa Thurman, City Clerk, San Bruno, President, City Clerks Department, League of California Cities

Speakers:

Marc Donohue, City Clerk/Communications Director, Eastvale, First Vice President, City Clerks Department, League of California Cities

Randi Johl, Legislative Director/City Clerk, Temecula, Department Director, City Clerks Department, League of California Cities



Cookies and Conversations Break on Behalf of Melissa Thurman, President of the City Clerks Department

3:00–3:30 p.m.

Join the President and officers of the City Clerks Department of the League of California Cities for a cookie and conversation break.

Media Engagement In Tumultuous Times: Building Trust Through Transparency and Powerful Storytelling

3:30 –5:00 p.m.

Cities have been faced with extraordinary challenges over the past couple of years including the pandemic, civil unrest, and wildfires. These challenges have resulted in a surge in media requests for information and increased pressures on city departments. In this session, hear from a city communications director and city clerk about lessons learned from communicating during an emergency, a journalist about what reporters need and what cities can do better to provide information under deadline pressures, and from a crisis communications expert on essential tools and best practices to build trust with the media and ensure your city story is told in a way that resonates authentically with both reporters and the public.

Moderator:

Jill Oviatt, Director of Communications and Marketing, League of California Cities



Alicia Robinson, Reporter, The Orange County Register

Friday, December 10 →

Registration Open

7:30 a.m.–12:00 p.m.

Networking Breakfast

8:00–9:00 a.m.

Enjoy a breakfast buffet with your colleagues. Tables will be designated for those interested in learning more about CMC/MMC, IIMC Accreditation.

Finding Your Purpose When the World Is On Fire

9:00 a.m.–12:00 p.m.

Keynote Speaker and Workshop

Some days it feels like we are doomed. Maybe we are. Either way, we should make the most of our lives while we're here. The key is to NOT make it about winning or losing, but deftly playing an infinite game. That's only possible when you are able to lead with the reason why you do what you do. In this talk, Aniyia will share ways to search within to discover your WHY, distinguish what is necessary



Welcome and Introductions:

Marc Donohue, City Clerk/Communications Director, Eastvale, First Vice President, City Clerks Department, League of California Cities

Speaker:

Aniyia Williams, Creator, Inventor, Tech Changemaker, Founder of Black & Brown Founders, Zebras Unite

Conference Adjourns

12:00 p.m.

2021 Seminar Session Materials

- [Calling All Residents, Please Apply! \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/calling-all-residents-please-apply!.pdf?sfvrsn=a5268de6_3\)](/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/calling-all-residents-please-apply!.pdf?sfvrsn=a5268de6_3)
- [\(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/do-you-speak-my-language-language-inclusivity-and-belonging-in-my-community.pdf?sfvrsn=e488fe9d_3\)](/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/do-you-speak-my-language-language-inclusivity-and-belonging-in-my-community.pdf?sfvrsn=e488fe9d_3) **Do You Speak My Language?**
Language Inclusivity and Belonging in My Community (/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/do-you-speak-my-language-language-inclusivity-and-belonging-in-my-community.pdf?sfvrsn=e488fe9d_3)
- [Media Engagement In Tumultuous Times - Gomez \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/media-](/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/media-)



[sfvrsn=6daec7c3_6](#)) Media Engagement in Tumultuous Times - Oviatt

[\(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/media-engagement-in-tumultuous-times---oviatt.pdf?sfvrsn=6daec7c3_6\)](#)

- [\(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/new-law-and-election-update-and-more!---castillo-and-hackert.pdf?sfvrsn=d4fdbdc1_3\)](#) [\(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/new-law-and-election-update-and-more!---castillo-and-hackert.pdf?sfvrsn=d4fdbdc1_3\)](#) **New Law and Election Update and More! - Castillo and Hackert** [\(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/new-law-and-election-update-and-more!---castillo-and-hackert.pdf?sfvrsn=d4fdbdc1_3\)](#)
- [\(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/new-law-and-election-update-and-more!---hutchings-and-cohen.pdf?sfvrsn=3b7a3c64_3\)](#) **New Law and Election Update and More! - Hutchings and Cohen** [\(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/new-law-and-election-update-and-more!---hutchings-and-cohen.pdf?sfvrsn=3b7a3c64_3\)](#)
- [\(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/new-law-and-election-update-and-more!---perron.pdf?sfvrsn=5cbb29fc_3\)](#) **New Law and Election Update and More! - Perron** [\(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/new-law-and-election-update-and-more!---perron.pdf?sfvrsn=5cbb29fc_3\)](#)
- [\(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/the-engineering-of-public-records-processing.pdf?sfvrsn=44077873_3\)](#) [\(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-](#)



[engineering-of-public-records-processing.pdf?sfvrsn=44077873_3\)](#)

Previous Seminar Session Materials

2020 Session Materials →

- [2020 IIMC Assessment and Attendance \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/2020-iimc-assessment-and-attendance.pdf?sfvrsn=c2c5eb52_3\)](#)
- [Bouncing Back in Times of Stress and Change - Connal \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/bouncing-back-in-times-of-stress-and-change---connal.pdf?sfvrsn=1d3f0f4b_3\)](#)
- [Creating Personal Balance in an Unbalanced World \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/creating-personal-balance-in-an-unbalanced-world.pdf?sfvrsn=a2bdab42_3\)](#)
- [Elections, New Law and Fair Political Practices Update - Johl \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/elections-new-law-and-fair-political-practices-update---johl.pdf?sfvrsn=90030db8_3\)](#)
- [Elections, New Law and Fair Political Practices Update - Kelley \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/elections-new-law-and-fair-political-practices-update---kelley084ad894-11e0-4f74-a950-5230f244882e.pdf?sfvrsn=e000816e_3\)](#)
- [Elections, New Law and Fair Political Practices Update part b - Kelley \(/docs/default-source/city-clerks-new-law-and-elections-seminar---](#)



[\(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/elections-new-law-and-fair-political-practices-update---jeydel.pdf?sfvrsn=c51b72eb_3\)](/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/elections-new-law-and-fair-political-practices-update---jeydel.pdf?sfvrsn=c51b72eb_3)

- [Police Records and the Public Records Act - Wood \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/police-records-and-the-public-records-act---wood.pdf?sfvrsn=32da53d6_3\)](/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/police-records-and-the-public-records-act---wood.pdf?sfvrsn=32da53d6_3)
- [Remote Records Management in Pandemic Times - Meier \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/remote-records-management-in-pandemic-times---meier.pdf?sfvrsn=2e19cca5_3\)](/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/remote-records-management-in-pandemic-times---meier.pdf?sfvrsn=2e19cca5_3)
- [The Diverse and Inclusive City -Bennett \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/the-diverse-and-inclusive-city--benett.pdf?sfvrsn=35897f2a_3\)](/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/the-diverse-and-inclusive-city--benett.pdf?sfvrsn=35897f2a_3)
- [The Rules for 2021 Redistricting Changed Again! - Tilton \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/the-rules-for-2021-redistricting-changed-again!---tilton.pdf?sfvrsn=2488c6b0_3\)](/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/the-rules-for-2021-redistricting-changed-again!---tilton.pdf?sfvrsn=2488c6b0_3)
- [Tools & Technologies for the Modern Clerk \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/tools-technologies-for-the-modern-clerk.pdf?sfvrsn=f361e5bd_3\)](/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/tools-technologies-for-the-modern-clerk.pdf?sfvrsn=f361e5bd_3)

2019 Session Materials →

- [2019 CCNLES Announcement \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/2019-ccnles-announcement.pdf?sfvrsn=e4f6bd45_3\)](/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/2019-ccnles-announcement.pdf?sfvrsn=e4f6bd45_3)



[sfvrsn=269c13b8_3\)](#)

- [Elections, New Law, and Fair Political Practices Update - Brar and Ung \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/2019-city-clerks-new-law-elections-seminar-program.pdf?sfvrsn=269c13b8_3\)](#)
- [Elections, New Law, and Fair Political Practices Update - Kelley \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/elections-new-law-and-fair-political-practices-update---kelley89cd4eca-0be0-4283-b3eb-b223f5c910e0.pdf?sfvrsn=b9a56d78_3\)](#)
- [Electronically Stored Information Primer for Public Records Act Requests - Wood \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/electronically-stored-information-primer-for-public-records-act-requests---wood.pdf?sfvrsn=4085c70e_3\)](#)
- [Managing the Marginal Employee - Yee \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/managing-the-marginal-employee---yee.pdf?sfvrsn=bdfcfb70_3\)](#)
- [Redistricting: What You Need To Know Before, During, and Following Census - Colunga \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/redistricting-what-you-need-to-know-before-during-and-following-census---colunga.pdf?sfvrsn=8c39cf11_3\)](#)
- [Redistricting: What You Need To Know Before, During, and Following Census - Johnson and Tilton \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/redistricting-what-you-need-to-know-before-during-and-following-census---johnson-and-tilton.pdf?sfvrsn=36cec760_3\)](#)
- [Redistricting: What You Need To Know Before, During, and Following Census - Levitt \(/docs/default-source/city-clerks-new-law-and-](#)



- **Redistricting: What You Need To Know Before, During, and Following Census - Levitt 2** (/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/redistricting-what-you-need-to-know-before-during-and-following-census---levitt-2.pdf?sfvrsn=777f6e26_3)
- **Redistricting: What You Need To Know Before, During, and Following Census - Maravilla** (/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/redistricting-what-you-need-to-know-before-during-and-following-census---maravilla.pdf?sfvrsn=bba101bb_3)
- **Redistricting: What You Need To Know Before, During, and Following Census - Skinnell** (/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/redistricting-what-you-need-to-know-before-during-and-following-census---skinnell.pdf?sfvrsn=746998de_3)
- **Wholly Shift: Moving from Dangerous Discourse to Extraordinary Dialogue** (/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/wholly-shift-moving-from-dangerous-discourse-to-extraordinary-dialogue.pdf?sfvrsn=ed981eee_3)

2018 Session Materials →

- **2018 LCC-City-Clerks-v2** (/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/2018-lcc-city-clerks-v2.pdf?sfvrsn=75a0b72d_3)
- **City Clerks or Project Managers The Curse of the Capable - Egan, Concolino and Walsh** (/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/city-clerks-or-project-managers-the-curse-of-the-capable---egan-concolino-and-walsh.pdf?sfvrsn=efa322d6_3)



[sfvrsn=78cc2084_3\)](#)

- [Elections, New Law, and Fair Political Practices Update - Mayer \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/elections-new-law-and-fair-political-practices-update---mayer.pdf?sfvrsn=f5b0dc1c_3\)](#)
- [Emergency Preparedness Part 1 If Only I'd Known – Tips from the Disaster Trenches \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/emergency-preparedness-part-1-if-only-i-d-known-tips-from-the-disaster-trenches.pdf?sfvrsn=fa14c945_3\)](#)
- [Gray Area Thinking® with Ellie Krug \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/gray-area-thinking-with-ellie-krug.pdf?sfvrsn=b409b81f_3\)](#)
- [Meeting the Challenge of Working Effectively With Elected Officials - Duggan \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/meeting-the-challenge-of-working-effectively-with-elected-officials---duggan.pdf?sfvrsn=cd66fa23_3\)](#)
- [Surviving the Podium - Hessel \(/docs/default-source/city-clerks-new-law-and-elections-seminar---session-materials/surving-the-podium---hessel.pdf?sfvrsn=662da5da_3\)](#)

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Speaker Center

Speaker Agreement →

Below are key presenter deadlines and a link to the Speakers Agreement. Please read and complete the required fields to acknowledge your acceptance of the League of California Cities' presenter guidelines. Providing your digital signature allows Cal Cities to move forward in planning and promoting your session, as well as publish your name and affiliation on our website and in marketing materials. Your contact information will remain strictly confidential.

Should you have any questions, please contact the [education department \(mailto:education@calcities.org\)](mailto:education@calcities.org) .

Important deadlines

Monday, Sept. 12: Complete the <https://www.cacities.org/Education-Events/City-Clerks-New-Law-and-Elections-Seminar/Speaker-Center/Speakers-Agreement> **Speakers Agreement** <https://www.cacities.org/Education-Events/City-Clerks-New-Law-and-Elections-Seminar/Speaker-Center/Speakers-Agreement>



If you would like to register for additional conference days or activities, please contact **Megan Dunn** (<mailto:mdunn@calcities.org>) .

Monday, Nov. 7. Discount hotel rate cut-off. Once you (<https://www.eventsquid.com/register/18168>) **register for the conference** (<https://www.eventsquid.com/register/18168>) , you will be prompted to book a hotel room.

Tuesday, Nov. 15: Deadline for advance conference registration.

Sept.-Dec.: To ensure each speaker is comfortable with their responsibilities during the presentation, please hold at least one conference call with all panelists in your session. The session planning chair, typically the person who submitted the proposal for the conference, is responsible for connecting with the other speakers to hold a session planning call.

Monday, Nov. 28: Submit your final presentation to Cal Cities via the **presentation submission** (<https://www.cacities.org/Education-Events/City-Clerks-New-Law-and-Elections-Seminar/Speaker-Center/Presentation-Submission>) page.

Presentation Guidelines and Submission →

Our goal is to provide exceptional educational experiences, networking opportunities, and innovative tools that will make attendees and their cities more successful. Studies show that adults learn best when they are actively involved in the process rather than passively listening or watching. Most attendees are knowledgeable about the subject, and therefore are interested in hearing what others know and what their experiences have been. Accordingly, we urge you to plan your presentation with these suggestions in mind.



- "One speaker took so much time that the others were not able to give their full presentations."
- "I'd like more practical knowledge."

Please consider the following as you prepare for your presentation:

- Relevant content for experienced audiences that stretches thinking and provides new approaches.
- Content that is delivered in an engaging way and draws on the experience of the attendees.
- Examples and case studies of real success (and successful failures).
- Try to add stories, anecdotes, testimonials, or demonstrations that emphasize your point. We all remember a good story, and thus more easily the lesson with it.
- Provide tools and information that the audience can implement.
- If there are other speakers in your session, coordinate with them in advance to decide your speaking order and ensure that all presentations fit into the assigned time allotment. If you do not have the contact information for your co-presenters, please contact us at education@calcities.org (<mailto:education@calcities.org>) .
- Selling from the podium creates conflict of interest problems. Cal Cities educational sessions should never be an advertisement. Therefore, presentations may not include any commercialism for specific products or consulting services.

Submitting Your Session Materials

Presentation materials are an important element of Cal Cities educational programs. Please <https://www.cacities.org/Education-Events/City-Clerks-New->



Microsoft-friendly format or as a .pdf file no later than **Monday, Nov. 28.**

Submitting your materials by this date guarantees your they will be posted in time for the seminar. Session materials are offered electronically only.

- When naming your session materials, please use your session title. For example: "YourSessionTitle"
- If your session group has created multiple presentations, please combine all presentations into one document before submitting to us, in the order the presenters are speaking.

Please contact the [education department \(mailto:education@calcities.org\)](mailto:education@calcities.org) with any questions, concerns, or assistance needs you may have.

(<https://www.cacities.org/Education-Events/City-Clerks-New-Law-and-Elections-Seminar/Speaker-Center/Presentation-Submission>) **Submit your presentation here.** (<https://www.cacities.org/Education-Events/City-Clerks-New-Law-and-Elections-Seminar/Speaker-Center/Presentation-Submission>)

Session Layout and Structure →

The League of California Cities encourages our presenters to use the most engaging educational platform possible when speaking at the City Clerks New Law and Elections Seminar. We recognize that each session has a unique format and presentation style based on the preferences of the speaker(s) and content being presented, but the following three examples are provided as a general guideline in planning your session.

Panel Discussions: 75 minutes, with up to 3 speakers

Presider (5 minutes)

- Welcome
- Frame session



- Summary of relevant experience
- Learning objectives
- Core session content
- Summary of key points

Presider (10 minutes)

- Facilitate Q&A
- Final comments

Concurrent Session: 75 minutes, 1 speaker

Presider (5 minutes)

- Welcome
- Frame session
- Introduce speaker

Speaker #1 (60 minutes)

- Summary of relevant experience
- Learning objectives
- Core session content
- Summary of key points

Presider (10 minutes)

- Facilitate Q&A
- Final comments

Speed Sessions: 20 minutes

Speaker #1 (15 minutes)

- Self-Introduction
- Frame session



- Facilitate Q&A
- Final comments

As a reminder, sessions may not include any product/service demonstrations or commercial presentations for specific products or consulting services. Please contact the **education department** (<mailto:education@calcities.org>) with any questions, concerns or assistance needs you may have.

1400 K Street, Suite 400
Sacramento, CA 95814

P: (916) 658-8200
F: (916) 658-8240



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Keri Cobb, Community Development Director

DATE: October 4, 2022

SUBJECT: Approval of Travel Expenses Exceeding \$500.00 for the Chief Building Official to attend the California Building Officials (CALBO) Training Institute Education Week October 10 – October 13, 2022, in Ontario CA.

Recommendation:

Staff recommends the City Council approve travel expenses.

Discussion:

This request is for the approval of the Chief Building Official, Martin Ledezma, to attend the California Building Officials Training Institute Education Week, October 10 – October 13, 2022, in Ontario, CA.

This training is designed for California Building Officials to stay current with the latest building code updates and best practices for plan checks and field inspections. The conference program is attached.

The cost of the training, hotel fees, and food per diems will exceed the Expense and Use of Public Resources Policy Limits established by City of Wasco Resolution No. 2006-2327, limiting expenses to \$500.00 per trip. As a result, the City Council will approve the travel request for the Chief Building Official as the expenses for the cost of the trip will exceed \$500.00.

Fiscal Impact:

It is estimated that the cost of the CALBO Training Conference will not exceed \$2,100.

Attachments:

1. California Building Officials (CALBO) Training Institute Education Week Highlights

BUILDING A STRONGER CALIFORNIA



CALBO TRAINING INSTITUTE 2022-2023 ANNUAL TRAINING CATALOG

WHAT'S INSIDE ►

Education Week Highlights

General Information

In Person & Virtual Attendance Guides

Course Schedule & Descriptions

Online Registration Guide and Tips

PLUS

Message from CALBO Training Institute

Instructor & Subject Matter Expert
Recognition

A Special Thank You to CALBO Partners!

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**GET READY
FOR THE
2022 CODES**

2022-2023
CALBO Training Institute
Commission

Chair – Bob Latz
CSG Consultants, Inc.

Vice Chair – Raj Patel
City of Beverly Hills (Retired)

Commissioner – Ciara Barnett
County of Los Angeles

Commissioner – Frank Bush
City of Los Angeles (Retired)

Commissioner – Shane Diller
City of Elk Grove

Commissioner – Sara Retmier
City of Beaumont

Commissioner – Brent Smith
City of Oakley

Commissioner – Brad Wungluck
City of Manteca

Colleagues, Partners, and Friends of CALBO,

We have another great year of training available as we prepare for the new code cycle. The triennial cycle is upon us, with 2022 codes released this summer. The CALBO Training Institute (CTI) is working on various informative, topical and interesting technical offerings for your training needs. We are here to provide a year of valued educational experiences, whether through virtual or in-person attendance at the upcoming Education Weeks or online live webinars. All courses are created to provide practical applications and interpretations, bringing California building departments the finest building-safety training available.

CTI strives to provide all of your staff members with the most robust training programs available, especially this Fall during the Education Weeks, which are outlined in the pages ahead. In collaboration with the CALBO Board, CTI is hosting two hybrid Education Weeks with in-person and virtual attendance options in San Ramon from September 19-22 and Ontario from October 10-13. Over a dozen new courses will be offered by our expert instructors. Special attention has been given to re-vamping permit technician training and developing new 2022 code update courses, including Building Code, Residential Code, Plumbing Code, Mechanical Code, Energy Code, Electrical Code, Accessibility Chapters 11A and 11B, and much more. Such new course development efforts benefit seasoned building-safety department personnel and newly recruited industry members. Please take the time to review the courses listed in this catalog to become familiar with the subjects available to meet your training needs.

Please keep a lookout for additional trainings listed as webinars this Spring and Summer, which will be offered virtually. CTI hopes that virtual offerings provide flexibility for departments and industry to allow staff several options to receive the greatest success throughout the entire year. Thank you for your support through attendance and feedback as we continue to expand and enhance valuable online training opportunities. CTI continues to be the leader in quality education as an International Code Council Preferred Provider. All CTI offerings, whether in-person or online, have been approved and can be used toward the CEU requirements for renewing your certifications.

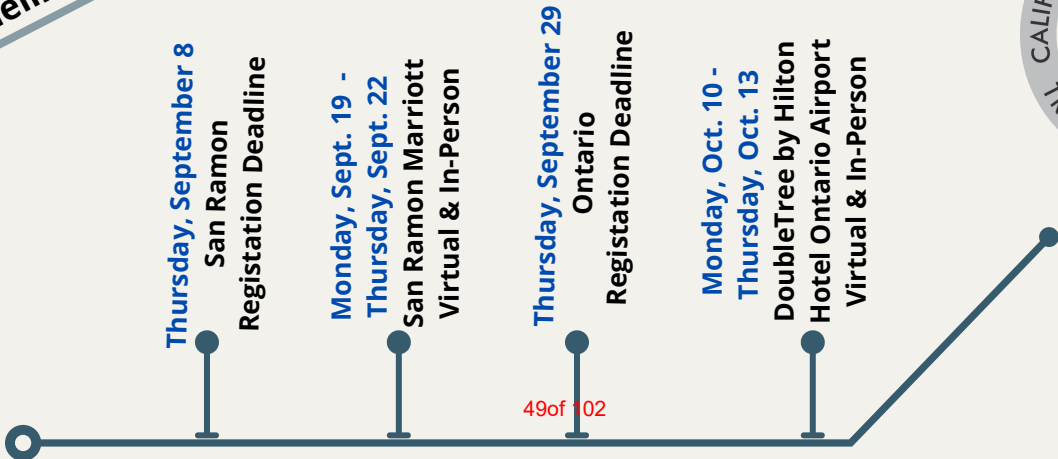
I would like to thank you, the CALBO members, associated professionals and industry representatives, for your support of all CTI endeavors, especially the hybrid Education Weeks. Thank you to the CTI Commissioners, course developers and instructors, who volunteer their time and expertise to create essential and meaningful programs. Without each of you, CTI would not be able to provide the premier quality education you deserve. If you have any questions regarding the CTI training curriculum, please do not hesitate to reach out to CALBO staff, myself or the CTI Commission.

We look forward to coming together for training and professional development this year!

Sincerely,

Bob Latz, CBO
Chair, CALBO Training Institute

2022 Education Weeks
Timeline



2022 CTI Education Weeks

Course Schedule and Selections



Course Schedule and Selections

IMPORTANT REMINDERS



Daily Attendance

Each student is limited to one course each day.



Daily Course Schedule

8:00am - 3:30pm



Registration

Only online registrations accepted at www.calbo.org.



Attendance Options

San Ramon: In Person, Virtual
Ontario: In Person, Virtual

Monday San Ramon - September 19 Ontario - October 10	Tuesday San Ramon - September 20 Ontario - October 11	Wednesday San Ramon - September 21 Ontario - October 12	Thursday San Ramon - September 22 Ontario - October 13
2022 California Building Code: Significant Changes (0.6 CEUs)	2022 California Residential Code: Significant Changes (0.6 CEUs)	2022 California Building Code: Significant Changes (0.6 CEUs)	2022 California Residential Code: Significant Changes (0.6 CEUs)
2022 CBC Chapter 11A: Privately-Funded Multi-Family Dwelling Accessibility (0.6 CEUs)	2022 CBC Chapter 11B Accessibility in Public Buildings, Public Accommodations and Commercial Buildings (0.6 CEUs)	Means of Egress in the 2022 California Building Code (0.6 CEUs)	Solar Photovoltaic and Energy Storage Systems: Inspection Fundamentals (0.6 CEUs)
Understanding Wildfire Risk Reduction for California Communities (0.6 CEUs)	Swimming Pools and Spas (0.6 CEUs)	Code Enforcement Building Blocks for California Building Departments (0.6 CEUs)	2022 California Energy Code: Residential and Nonresidential Fundamentals (0.6 CEUs)
2022 California Electrical Code: Significant Changes (0.6 CEUs)	2022 California Mechanical Code: Residential and Commercial Inspection Fundamentals (0.6 CEUs)	2022 California Plumbing Code: Residential and Commercial Inspection Fundamentals (0.6 CEUs)	Safety Assessment Program: Evaluator and Coordinator Training (0.6 CEUs)
Permit Technician Career Advancement: The Core Essentials (0.6 CEUs)	Permit Technician Career Advancement: How to Properly Screen Plans for Successful Permit Services (0.6 CEUs)	California Accessory Dwelling Units of Today and Tomorrow: What We've Seen and What's to Come (0.6 CEUs)	Streamlining Residential Plan Review (0.6 CEUs)



San Ramon Registration Deadline: Thursday, September 8, 2022 at 5:00pm
Ontario Registration Deadline: Thursday, September 29, 2022 at 5:00pm

Education Week Outline

If you have questions, please contact the CALBO office at 916-457-1103 or info@calbo.org.

➤ San Ramon Venue Summary

September 19-22, 2022 - San Ramon Education Week

- In Person and Virtual Attendance
- San Ramon Marriott - 2600 Bishop Drive San Ramon, CA 94583
- Day Parking: Complimentary, Overnight Parking: \$6.00 per vehicle, per day

➤ Ontario Venue Summary

October 10-13, 2022 - Ontario Education Week

- In Person and Virtual Attendance
- DoubleTree by Hilton Hotel Ontario Airport - 222 North Vineyard Avenue Ontario, CA 91764
- Day Parking: Complimentary, Overnight Parking: \$10.00 per vehicle, per day

➤ Online Registration

Please register online at www.calbo.org. Only online registrations will be accepted. Registration is available first-come, first-served until at capacity.

➤ Registration Deadlines

San Ramon Registration Deadline: **Thursday, September 8 at 5:00pm sharp, no exceptions**
 Ontario Registration Deadline: **Thursday, September 29 at 5:00pm sharp, no exceptions**

➤ In Person Fees

Full Week (4 full-day courses, same person, same venue)
 Full-Day

Member

\$645
 \$195

Non-Member

\$830
 \$250

➤ Virtual Fees

Full Week (4 full-day courses, same person, same venue)
 Full-Day

Member

\$445
 \$130

Non-Member

\$600
 \$175

➤ Cancellation Policy/Transfers

Written notification of cancellation or registration transfer to another staff member must be received 7 days prior to the first-day of the event for a refund, minus a 25% processing fee. Any cancellations or transfers after this date are not granted, and the registrant is responsible for full payment. No-shows will not be refunded.

➤ Course Schedule

Full-Day Courses: 8:00am - 3:30pm (Each course is 6 hours of instruction - 0.6 CEUs)

➤ Special Needs

CALBO must be notified of any special accommodation or dietary needs at least 15 days prior to the start of the event. Special dietary meal requests are not guaranteed without prior notification. All in-person registrants who submit a special dietary request will receive a special lunch ticket on-site at the event.

Education Week Outline (continue)

➤ Technical Requirements for Virtual Attendance

Virtually attendees receive their emailed GoToWebinar personalized link 48 hours before each course to access their online classroom using a desktop, laptop or another electronic device that has a visual and audio component. Please download the GoToWebinar application and use Chrome as your internet browser prior to your course(s).

➤ Virtual Classroom Experience

CALBO has invested in production resources to ensure your virtual experience is second to none. Registrants may use their unique link to enter their virtual classroom any time after 7:30am for full-day courses.

Each course is taught live by a skilled and knowledgeable subject matter expert in front of a live audience. However, we added an additional subject matter expert in the classroom to work with our virtual attendees in real-time. Attendees may pose questions through the chat function on GoToWebinar and expect to receive a response in real-time. This is not a canned experience.

➤ Course Materials

Each registrant, whether attending in-person or virtually, will receive a link 48-hours before each course to download the instructional materials. Printed materials are not be provided to in-person or virtual attendees.

➤ Meals

Each in-person full-day registration receives morning and afternoon refreshments along with lunch.

➤ Classroom Breaks

Two ten-minute breaks are offered in the morning at 9:00am and 10:15am along with two ten-minute breaks in the afternoon at 1:15pm and 2:30pm. A full hour break is given for lunch from 11:15am - 12:15pm. These timelines are strictly followed in each classroom. IMPORTANT: If attending virtually, please do not log out during the breaks.

➤ Certificate of Attendance

Each attendee receives their attendance certificate(s) electronically, which can also be printed, within 48 hours of each course. Each course is approved by the ICC Preferred Provider Program, and most courses are approved by American Institute for Architects. Please check the course descriptions for further information. For six-hour courses, 0.6 CEUs are granted.

IMPORTANT: Virtual attendees must log in to their online classroom using their personalized link (not course phone number) to watch the entire course to receive credit. If you log out or only call into the webinar, your attendance is not recorded; you will not receive an attendance certificate or CEUs.

2022 CTI Education Weeks

Monday Course Descriptions



2022 California Building Code: Significant Changes - *New Course*

ICC PP Course No. 31883 (0.6 CEUs) - In Person

ICC PP Course No. 31884 (0.6 CEUs) - Virtual

AIA Course No. 14: 2022 (6 LU | HSWs)

This course examines the significant non-structural revisions to the latest California Building Code (CBC). The course is conducted in a workshop format with the instructor and attendees participating in active discussions of the revisions. The course highlights those areas that have been revised from the 2019 CBC with other code topics welcomed for discussion; chapter 11A and 11B topics are not covered in-depth. Building officials, architects, designers, engineers, plans examiners, field inspectors, and counter technicians are encouraged to attend. The course is appropriate for experienced and not-so-experienced users of the CBC. All attendees receive a digital version of the joint CALBO/ICC publication.

2022 CBC Chapter 11A: Privately-Funded Multi-Family Dwelling Accessibility - *New Course*

ICC PP Course No. 31688 (0.6 CEUs) - In Person

ICC PP Course No. 31689 (0.6 CEUs) - Virtual

AIA Course No. 12: 2022 (6 LU | HSWs)

Chapter 11A is considered by many to be the most challenging chapter in the California Building Code (CBC). This course provides a newly updated comprehensive study of the 2022 CBC Chapter 11A scoping and technical provisions along with the history and intent of accessible housing regulations. Attendees gain a practical understanding of accessibility for covered multifamily dwellings through diagrams, examples and real-world scenarios. Building officials, accessibility plan reviewers, accessibility inspectors, designers, architects, and contractors are encouraged to attend.

2022 California Electrical Code: Significant Changes - *New Course*

CC PP Course No. 32002 (0.6 CEUs) - In Person

ICC PP Course No. 32003 (0.6 CEUs) - Virtual

AIA Course No. 19: 2022 (6 LU | HSWs)

Be ready for the changes and new requirements in the 2022 California Electrical Code, which goes into effect on January 1, 2023. This course reviews the most significant updates, including ground-fault circuit interrupters, lighting load calculations, reconditioned equipment, swimming pool requirements and revised definitions for fault current. Updates to specialty topics, including electric vehicle charging systems, solar photovoltaic systems and energy storage systems, are also presented. This course is designed for plan check engineers, combination building inspectors, electrical inspectors and design professionals.

2022 CTI Education Weeks

Monday Course Descriptions

continue



Permit Technician Career Advancement: The Core Essentials - New Course

ICC PP Course No. 31998 (0.6 CEUs) - In Person

ICC PP Course No. 31999 (0.6 CEUs) - Virtual

This course provides the core essentials that all permit technicians should know for their daily work duties. Attendees learn what to understand for permit requirements, how to maintain records, how to collect permit fees, how to support the inspection process, and how to receive and screen plans and related documents to assist the review process and the public. Attendees are provided with a high-level overview of code administration, history and customer service. The instructor highlights common information covered in the ICC Permit Technician certification exam throughout the course. Attendees also receive a checklist to use daily when receiving plans from the public at the permit center.

Understanding Wildfire Risk Reduction for California Communities - New Course

ICC PP Course No. 31686 (0.6 CEUs) - In Person

ICC PP Course No. 31687 (0.6 CEUs) - Virtual

AIA Course No. 13: 2022 (6 LU | HSWs)

Today's wildfire environment has changed, allowing for longer fire seasons with more intense and destructive wildfires. Climate change, land use, fire suppression, population growth, and other factors have contributed to putting millions of homes and hundreds of communities at extreme risk of wildfire. During this course, CAL FIRE personnel will present the latest in wildfire science and research, statutes, and codes, and best management practices for living and building in wildfire-prone areas. The 2022 California Building Code: Chapter 7A requirements for exterior protection of structures and the 2022 California Fire Code: Chapter 49 defensible space requirements intended to mitigate wildfire hazards are also discussed. Building and enforcement professionals interested in gaining knowledge on identifying your community's wildfire hazards, risks, and mitigation strategies are encouraged to attend.



Don't Forget the Registration Deadlines!*

San Ramon: Thursday, September 8, 2022 at 5:00pm

Ontario: Thursday, September 29, 2022 at 5:00pm

***Registrations and changes will not be accepted on-site.**

2022 CTI Education Weeks

Tuesday Course Descriptions



2022 California Residential Code: Significant Changes - *New Course*

ICC PP Course No. 31881 (0.6 CEUs) - In Person
ICC PP Course No. 31882 (0.6 CEUs) - Virtual
AIA Course No. 15: 2022 (6 LU | HSWs)

This course examines the significant revisions to the latest California Residential Code (CRC). The course is conducted in a workshop format with the instructor and attendees participating in active discussions of the revisions. The course highlights those areas that have been revised from the 2019 CRC with other code topics always welcomed. Building officials, architects, designers, engineers, plans examiners, field inspectors and counter technicians are encouraged to attend. All attendees receive a digital version of the joint CALBO/ICC publication.

2022 California Mechanical Code: Residential and Commercial Inspection Fundamentals - *New Course*

ICC PP Course No. 31677 (0.6 CEUs) - In Person
ICC PP Course No. 31678 (0.6 CEUs) - Virtual
AIA Course No. 10: 2022 (6 LU | HSWs)

This course provides a comprehensive overview and a step-by-step process of performing all mechanical inspections on residential and commercial projects from first to final inspection while identifying what should be found for each stage. Basics of the 2022 California Mechanical Code are covered along with code requirements ranging from the underground to the final inspection. This course helps the inspector identify and prioritize mechanical corrections. The material covers the most common corrections found in the field, relevant code sections and a breakdown of navigating the codebook by its chapters. This simplified yet systematic approach to mechanical inspection also touches on concurring code considerations, such as Zoning and Energy Code requirements.



**Have you decided whether to attend
virtually or in person?**

**Read about what to expect from your virtual or in
person attendance on pages 15 & 16.**



2022 CTI Education Weeks

Tuesday Course Descriptions continue

2022 CBC Chapter 11B Accessibility in Public Buildings, Public Accommodations and Commercial Buildings: History, Use and Updates - *New Course*

ICC PP Course No. 31991 (0.6 CEUs) - In Person

ICC PP Course No. 31992 (0.6 CEUs) - Virtual

AIA Course No. 18: 2022 (6 LU | HSWs)

This course provides attendees with a working understanding of the disabled-access provisions of the 2022 California Building Code: Chapter 11B, presenting on selected administrative, scoping and updated technical requirements. Supporting documents, tools of the trade, and inspection techniques are explored throughout the course. Attendees gain a practical understanding of topics through detailed illustrations, photos, and examples. Building officials, accessibility plan reviewers, accessibility inspectors, designers, architects, and contractors are encouraged to attend.

Swimming Pools and Spas - *Newly Updated*

ICC PP Course No. 32006 (0.6 CEUs) - In Person

ICC PP Course No. 32007 (0.6 CEUs) - Virtual

AIA Course No. 21: 2022 (6 LU | HSWs)

This course covers the electrical requirements in the 2022 California Electrical Code, Article 680, for permanently installed swimming pools, storable swimming pools, spas, hot tubs and fountains. Topics covered include wiring methods, grounding and bonding, lighting and receptacle locations, motors and GFCI requirements. Also, students learn an overview of the plumbing, mechanical and pool barrier requirements. Discussion also includes suction fittings and pumps, heaters, luminaires, pool access (fencing, gates, pool covers, and pool alarms) and location of various equipment. This information is essential for both installers and inspectors to ensure life safety in and around these wet locations where the combination of water, electricity and personnel demand a hazard-free experience.

Permit Technician Career Advancement: How to Properly Screen Plans for Successful Permit Services - *New Course*

ICC PP Course No. 32000 (0.6 CEUs) - In Person

ICC PP Course No. 32001 (0.6 CEUs) - Virtual

This course provides an overview of best practices for permit technicians to ensure an efficient plan review process. Plans are reviewed to provide attendees with an understanding of various and common types, including civil plans, architectural plans, structural plans, electrical plans, fire protection, landscaping plans, mechanical plans, plumbing plans and sewer plans. Attendees also learn how to identify plan revisions, construction documents prerequisites, and explain symbols and abbreviations. A handy checklist is provided to attendees to use during daily plan screening for permit issuance. New and experienced permit technicians are encouraged to attend to strengthen their plan screening experience and technical knowledge.

2022 CTI Education Weeks

Wednesday Course Descriptions



2022 California Building Code: Significant Changes - *New Course*

ICC PP Course No. 31883 (0.6 CEUs) - In Person

ICC PP Course No. 31884 (0.6 CEUs) - Virtual

AIA Course No. 14: 2022 (6 LU | HSWs)

This course examines the significant non-structural revisions to the latest California Building Code (CBC). The course is conducted in a workshop format with the instructor and attendees participating in active discussions of the revisions. The course highlights those areas that have been revised from the 2019 CBC with other code topics welcomed for discussion; chapter 11A and 11B topics are not covered in-depth. Building officials, architects, designers, engineers, plans examiners, field inspectors, and counter technicians are encouraged to attend. The course is appropriate for experienced and not-so-experienced users of the CBC. All attendees receive a digital version of the joint CALBO/ICC publication.

California Accessory Dwelling Units of Today and Tomorrow: What We've Seen and What's to Come - *Newly Updated*

ICC PP Course No. 27652 (0.6 CEUs) - In Person

ICC PP Course No. 27653 (0.6 CEUs) - Virtual

AIA Course No. 13: 2021 (6 LU | HSWs)

This course reviews the recent history of and emerging trends in attached and detached accessory structures, such as accessory dwelling units (second unit dwellings) (ADUs), junior accessory dwelling units (JADUs), garage conversions, granny flats, and much more. Conventional construction requirements and prescriptive structural and non-structural requirements for ADUs are discussed, including references to the 2022 California Residential Code. Building officials, building inspectors, permit technicians, and plans examiners are encouraged to attend to become familiar with the current requirements of California law related to ADUs to understand local jurisdiction authority to regulate these structures and how ADUs are distinguishable from other types of new alternative housing styles. This course provides an overview of ADU framework of today and tomorrow that continues to evolve, including resources and checklist examples created by building departments throughout California.



Don't Forget the Registration Deadlines!*

San Ramon: Thursday, September 8, 2022 at 5:00pm

Ontario: Thursday, September 29, 2022 at 5:00pm

***Registrations and changes will not be accepted on-site.**

2022 CTI Education Weeks

Wednesday Course Descriptions

continue



2022 California Plumbing Code: Residential and Commercial Inspection Fundamentals - *New Course*

ICC PP Course No. 31679 (0.6 CEUs) - In Person

ICC PP Course No. 31680 (0.6 CEUs) - Virtual

AIA Course No. 9: 2022 (6 LU | HSWs)

This course provides the process and techniques of performing both residential and commercial plumbing inspections from underground, rough and through final. Basics of the 2022 California Plumbing Code requirements are covered along with how to navigate the code book, inspection procedures and meeting minimum compliance while conducting an inspection. The material is intended to be practical and covers the most common corrections found in the field, their relevant code sections and a break down navigating the code book by its chapters. This course is to help guide and assist the Authority Having Jurisdiction while inspecting different types of plumbing systems.

Means of Egress in the 2022 California Building Code - *New Course*

ICC PP Course No. 31968 (0.6 CEUs) - In Person

ICC PP Course No. 31969 (0.6 CEUs) - Virtual

AIA Course No. 16: 2022 (6 LU | HSWs)

This course explains the basic exiting requirements of the 2022 California Building Code: Chapter 10 as well as the general requirements and explanation of the three-part means of egress system. Attendees learn practical methods of reviewing and inspecting egress systems. Permit technicians, building and fire plan reviewers, inspectors, and anyone interested in learning more about egress are encouraged to attend. This course clarifies the code changes from the California Fire Marshal's adoption of CBC/CFC Chapter 10 and CCR Title 19.

Code Enforcement Building Blocks for California Building Departments - *New Course*

ICC PP Course No. 31690 (0.6 CEUs) - In Person

ICC PP Course No. 31691 (0.6 CEUs) - Virtual

This updated course covers practical applications for the enforcement of California state and local codes. Topics covered include the proper type of forms necessary and how/when to use them, effective enforcement strategies using both administrative and criminal processes, working with outside entities, such as your agency attorney, police/fire officials and California State Licensing Board (CSLB) and how to structure appeal processes related to code enforcement actions. Updates include information on state laws affecting building permitting and the ever-evolving area of marijuana regulation. This course is ideal for anyone who administers a building code or nuisance code program, enforcement officers or officials, administrative staff working to support building department operations and building inspectors.



2022 CTI Education Weeks

Thursday Course Descriptions

2022 California Residential Code: Significant Changes - New Course

ICC PP Course No. 31881 (0.6 CEUs) - In Person
ICC PP Course No. 31882 (0.6 CEUs) - Virtual
AIA Course No. 15: 2022 (6 LU | HSWs)

This course examines the significant revisions to the latest California Residential Code (CRC). The course is conducted in a workshop format with the instructor and attendees participating in active discussions of the revisions. The course highlights those areas that have been revised from the 2019 CRC with other code topics always welcomed. Building officials, architects, designers, engineers, plans examiners, field inspectors and counter technicians are encouraged to attend. All attendees receive a digital version of the joint CALBO/ICC publication.

Solar Photovoltaic and Energy Storage Systems: Inspection Fundamentals - New Course

ICC PP Course No. 31683 (0.6 CEUs) - In Person
ICC PP Course No. 31682 (0.6 CEUs) - Virtual
AIA Course No. 11: 2022 (6 LU | HSWs)

This course is an overview of inspection fundamentals for residential and commercial solar photovoltaic (PV) systems. Plan reviewers and inspectors are provided with technics for reviewing solar PV and energy storage systems (ESS) plans for compliance with California codes, including ADUs. Special attention is given to inspection issues and inspection technics of these systems. Attendees learn how to confirm that the submitted plans were properly followed and recognize common field mistakes. A brief overview of the upcoming 2022 code changes for PV systems and ESS is also discussed. As solar PV and ESS are constantly evolving, this course updates on the latest codes and inspection procedures.

2022 California Energy Code: Nonresidential, Single-Family and Multifamily Significant Changes - New Course

ICC PP Course No. 32035 (0.6 CEUs) - In Person
ICC PP Course No. 32036 (0.6 CEUs) - Virtual
AIA Course No. 22: 2022 (6 LUs)

This course provides an overview of the significant changes to the 2022 Energy Code requirements for nonresidential, single-family and multifamily buildings scheduled to go into effect on January 1, 2023. Topics discussed include heat pumps, electric ready for mixed-fuel buildings, ventilation and indoor air quality, duct sealing, solar PV and battery storage, controlled environmental horticulture spaces, indoor and outdoor lighting systems, grid integration equipment and the new multifamily sections. Information is also provided about 2022 Energy Code resources and tools.

2022 CTI Education Weeks

Thursday Course Descriptions

continue



Safety Assessment Program: Evaluator and Coordinator Training - Newly Updated

ICC PP Course No. 32004 (0.6 CEUs) - In Person

ICC PP Course No. 32005 (0.6 CEUs) - Virtual

AIA Course No. 20: 2022 (6 LU | HSWs)

The primary focus of this course is to train building inspectors, architects, and civil engineers to perform field evaluations of buildings and other infrastructure for damage along with how to rate the safety significance of that damage. SAP inspectors will be prepared for disaster assessment and the required documentation. This training is also approved by the Federal Department of Homeland Security for homeland security grant funding and provides local governmental representatives with information on how to estimate the local needs for evaluators and other resources that may be needed in response to a local event, how to request the needed resources, how to effectively manage those resources, and how to manage the information gathered by those resources. Up-to-date materials published by the Governor's Office of Emergency Services (Cal OES) are provided.

Streamlining Residential Plan Review - New Course

ICC PP Course No. 31982 (0.6 CEUs) - In Person

ICC PP Course No. 31983 (0.6 CEUs) - Virtual

AIA Course No. 17: 2022 (6 LUs)

This course highlights the primary concepts required for performing a comprehensive residential plan review, including the coordination of the various trades. Attendees begin by identifying the minimum information required on the building plan set and progress to reviewing the major components of the site plan, floor plan, roof plan, elevations, sections, title-24 forms, foundation detailing, and framing plan to verify code compliance. Whether it is a new home, an accessory dwelling unit, a room addition, a patio enclosure, or a garage conversion, this course highlights typical code challenges that may be encountered during plan review to help build an understanding of the intention of the code. To enhance customer service, attendees are also shown how to anticipate existing conditions that may have code impacts on the proposed construction of additions, remodels, and garage conversions.



Ready to Register?

Review the 2022 CTI Education Weeks Online Registration Guide on page 14. You can register for courses online any time!

2022 CTI Education Weeks Online

Registration Guide

We hope you'll take advantage of the CALBO Training Institute new and updated courses for your technical and professional advancement. All of the Education Week courses are updated with the 2022 codes to ensure our courses fit your training needs, so don't wait to register.

Visit the CTI Education Week Online Registration Portal Today!

- Visit www.calbo.org.
- Under the "Professional Development" tab, click "CALBO Education Weeks Registration".

Secure your spot today by registering instantly using the newly updated online registration portal that makes the process smoother and faster.

Education Week Online Registration Portal Advantages

- Available 24 hours – register anytime, anywhere
- Three step registration process – average registration takes less than 3 minutes
- New scroll over feature for courses – scroll over each course title for a description and ICC CEU and AIA LU information
- Register multiple registrants in one online submission
- Up-to-date information about closed courses, if any
- Invoice or credit card payment options available
- Receive registration confirmations instantly – both submitters and registrants will receive confirmation emails
- Ability to pay invoices online using the payment link on each confirmation



If you have registration questions, please contact the CALBO Office at info@calbo.org or 916.457.1103.

2022 CTI Education Week:

Virtual Attendance

What to Expect from your Virtual Attendance?

If you have questions, please contact the CALBO office at 916-457-1103 or info@calbo.org.



➤ One Week Before Each Course

Please download the **GoToWebinar application** on your electronic device. Without the application, you will not be able to watch your courses. Every attendee must log into their GoToWebinar classroom with their personalized link and watch the course(s) for credit.

➤ Two Days Before Each Course

You will receive a personalized GoToWebinar link 48 hours before each course you registered to attend. Audio and visual can be accessed with the link. These links are unique to you and may NOT be shared with others. You will also receive unique links to download your course materials as well. Please save the materials to your files as the material links will expire after each course concludes.

➤ The Day of Each Course

You may use your unique link to enter your GoToWebinar online classroom each day at any time after 7:30am. Audio and visual can be accessed with the link. Please consult the conference program for the daily schedule and break times. **IMPORTANT: Virtual attendees must log in to their online classroom using their personalized link to WATCH the entire course to receive credit. If you log out or only call into the webinar with audio-only, your attendance is NOT recorded and you will not receive CEUs.**

➤ Virtual Experience

CALBO has invested in production resources to live stream courses from San Ramon and Ontario. Courses are taught live with an additional subject matter expert in the classroom to work with virtual attendees in real-time. Attendees may pose questions through the chat feature on GoToWebinar and expect to receive a response.

➤ Breaks

There will be plenty of morning and afternoon breaks to ensure your ability to stretch and regain focus. Please consult page 5 for the daily break times.

➤ Attendance Certificate

Each attendee will receive their attendance certificate electronically, which is also printable, within 48 hours of each course. Each course is approved by the ICC Preferred Provider Program and most courses are approved by American Institute for Architects. For six-hour courses, 0.6 CEUs will be granted. Attendees must be logged into their virtual classroom and watch the course for the entire duration to receive credit.

➤ Evaluations

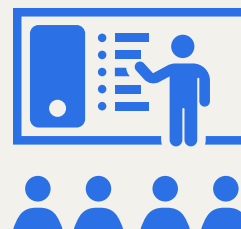
Every attendee will receive a link for each course to complete an online course and instructor evaluation to ensure that the course(s) met your expectations.

2022 CTI Education Week:

In Person Attendance

What to Expect from your In Person Attendance?

If you have questions, please contact the CALBO office at 916-457-1103 or info@calbo.org.



➤ Venue Summary - San Ramon

San Ramon Marriott

2600 Bishop Drive San Ramon, CA 94583

Day Parking: Complimentary, Overnight Parking: \$6.00 per vehicle, per day

➤ Venue Summary - Ontario

DoubleTree by Hilton Hotel Ontario Airport

222 North Vineyard Avenue Ontario, CA 91764

Day Parking: Complimentary, Overnight Parking: \$10.00 per vehicle, per day

➤ Two Days Before Each Course

CALBO will email the course materials to download 48 hours before each course. Please save the materials to your files as the material links will expire after each course concludes. Tablets, laptops and personal electronic devices are highly encouraged. Wi-fi will be available in each classroom at each venue.

➤ Day of Each Course

You may enter your classroom any time after 7:00am. All courses run from 8:00am – 3:30pm.

➤ Course Materials

All course materials will be emailed to students 48 hours before each course. **IMPORTANT: No printed materials will be provided by CALBO.** Attendees are encouraged to either print their materials themselves or bring a tablet, laptop and personal electronic device to follow the material during the lecture. Wi-fi will be available in each classroom.

➤ Breaks and Lunch

There will be plenty of morning and afternoon breaks along with lunch to ensure your ability to stretch and regain focus. Please consult page 5 for the daily break times.

➤ Attendance Certificate

Each attendee will receive their attendance certificate electronically, which is also printable, within 48 hours of each course. Each course is approved by the ICC Preferred Provider Program and most courses are approved by American Institute for Architects. Please check our website for specific course information. For six-hour courses, 0.6 CEUs will be granted.

➤ Evaluations

Every attendee will receive an online link for each course to complete an online course and instructor evaluation to ensure that the course(s) met your expectations.

Thank you

2022-2023 CTI Instructors, Subject Matter Experts and Course Developers!

A Special
Thank You
from CTI!

Greg Anderson, CALFIRE/Office of the State Fire Marshal

Paul Armstrong, TRB + Associates, Inc.

Ciara Barnett, County of Los Angeles

Bob Bland, City of Los Angeles

Amie Brousseau, California Energy Commission

Frank Bush, City of Los Angeles (Retired)

John Caprarelli, City of Santa Clarita

Jesse De Anda, City of Thousand Oaks

Shane Diller, City of Elk Grove

Rick English, English Pool Consulting

Gil Estrada, City of Cathedral City

Brian Frenger, CSG Consultants, Inc.

Ed Garcia, City of Los Angeles

Pete Goodrich, Willdan

Steve Hawks, CALFIRE/Office of the State Fire Marshal

Ara Hagnazarian, City of Los Angeles

Mostafa Kashe, County of Los Angeles

Bob Latz, CSG Consultants, Inc.

David MacLean, City of Los Angeles (Retired)



**Get involved
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Sue Moe, Access Compliance Consulting

Greg Nickless, California Department of

Housing and Community Development

Chris Olvera, California Energy Commission

Armando Pulido, City of Los Angeles

Raj Patel, JAS Pacific

Javier Perez, California Energy Commission

Sara Retmier, City of Beaumont

Michael Ricci, County of Los Angeles

Dominique Samario, City of Menifee

Mehdi Shadyab, City of San Diego

Brent Smith, City of Oakley

Andrew Stuffer, City of Santa Barbara (Retired)

Ron Takiguchi, City of Pasadena

Rosa Tapia, City of Elk Grove

George Thomas, County of Santa Cruz

Brad Wungluck, City of Manteca

Thank you

2022-2023 CALBO Partners for Your Continual Unwavering Support!

Thank You
CALBO
Partners!

As we progress toward a new normal, CALBO continues to prevail and it's due greatly to the unwavering support of CALBO's Partners. Each of these sponsors makes an annual commitment – to show up, to pitch in and to partner with CALBO in promoting the very best of our profession. Our sponsors' commitment to our profession through CALBO was unprecedented.

Please join CALBO in giving thanks to each of these sponsors for their demonstrated commitment to our profession. Please support those, who support CALBO, even in times of change and uncertainty. Looking forward to a wonderful membership year ahead!



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**4LEAF, Inc. • CSG Consultants
Interwest • Optimum Seismic
Willdan**



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Energy Code Ace**



Bronze Sponsors:

**International Code Council
Shums Coda Associates
Simpson Strong-Tie • TRB + Associates
Wall and Ceiling Bureau (WCB)**



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Isarel Perez-Hernandez, Finance Director

DATE: October 4, 2022

SUBJECT: Approval of Travel Expenses Exceeding \$500.00 for the Billing and Collections Supervisor and the Payroll Specialist to attend the California Public Employers Labor Relations Association (CALPELRA) 2022 Annual Training Conference on November 15th - November 18th, 2022, in Monterey, CA.

Recommendation:

Staff recommends the City Council approve travel expenses.

Discussion:

An investment in the professional development of a business workforce invigorates the workplace by providing employees with the necessary skills they need to grow as professionals. Training is an opportunity to learn and create a network of like-minded professionals. Investing in our employees helps each department and the organization as a whole.

This request is for the approval of the Billing and Collections Supervisor and the Payroll Specialist to attend the California Public Employers Labor Relations Association (CALPELRA) 2021 Annual Training Conference on November 15th - November 18th, 2022, in Monterey, CA.

This training is designed for California Public Employers and includes topics of labor relations and regulations relating to harassment prevention, wage and hour issues in California, state and federal employment legislation, organizational effectiveness changing workplace demographics, CalPERS, performance evaluation training, and leave policy. The preliminary conference program for the CALPELRA 2022 Annual Training Conference is attached.

The cost of the training, hotel fees, and food per diems will exceed the Expense and Use of Public Resources Policy Limits established by City of Wasco Resolution No. 2006-2327, limiting expenses to \$500.00 per trip. As a result, the City Council will approve the travel

request for the Billing and Collections Supervisor and the Payroll Specialist as the expenses for the cost of the trip will exceed \$500.00.

Fiscal Impact:

It is estimated the cost of the Society of the California Public Employers Labor Relations Association (CALPELRA) 2019 Annual Training Conference will not exceed \$5,000.

Attachments:

1. CALPELRA Annual Conference 2022 Details

Annual Training Conference

Start planning now for the **2022 Annual Training Conference, scheduled for the week of November 15 - 18** in Monterey. Watch this space for more details as we move through the spring and summer months!

#ClubCALPELRA2022: Learning A New Playlist

Labor relations and human resources can be chaotic and stressful, and today's public sector professionals need a break from the dissonance. CALPELRA's Annual Conference provides just the right place for you to listen, reflect, and retune. The Conference's unique synergy of high-quality content and valuable networking will energize and inspire you.

Make plans now to join colleagues and experts at **ClubCALPELRA** in Monterey this November and experience powerful new playlists that will help you find harmony beyond the noise.

#CALPELRA2022 Information

CALPELRA's 2022 Annual Training Conference, the 47th annual CALPELRA conference, will be held in beautiful Monterey, California, the week of November 15 - 18. #CALPELRA2022 will include a wide variety of great sessions, with live/real-time learning and exciting opportunities for networking and direct interaction with other Conference attendees, sponsors, and speakers.

CALPELRA's Annual Conference offers a wide variety of labor, human resources, and employment topics of interest to public sector professionals, including educational and skill-building presentations that discuss new and critical issues and that encourage audience interaction and participation, as well as personal/professional development issues. The Annual Conference Program Committee selects sessions that will best prepare CALPELRA's members and Conference participants for the challenges and opportunities public agencies currently face.

You can view the content from the 2021 Conference [here](#), for an idea of the types of topics the 2022 Conference will cover. CALPELRA's Program Committee will be working on the #CALPELRA2022 program over the next few months; specific information about the 2022 program will be shared here in mid-July.

If you want take advantage of the early registration pricing but aren't able to commit without seeing the program details, go ahead and submit your registration but don't submit payment; you'll have up to July 31 to submit payment.

Included In Your #CALPELRA2022 Registration

Registration fees include all Conference general and concurrent sessions as well as all networking events. A Conference registration includes breakfasts (W, Th, F), lunches (W, Th), breaks (W, Th, F), and dinner (Th), along with appetizers at the receptions (T, W).

2022 Registration Rates / Registration Open

Register now as a CALPELRA **member** or **non-member** for CALPELRA's 2022 Annual Conference at these rates (member rates apply to 2022-2023 CALPELRA members/Friends)*:

- **Already a 2022-2023 member?** Register before or on **June 30: \$745**
(payment received no later than July 31)
- **Not yet a 2022-2023 member, but want to be?** Register before or on **June 30: \$1,125**
(payment received no later than July 31) **(includes 2022-2023 CALPELRA membership *)**
- Standard **member** registration on or after **July 1: \$842**
(does **not** include 2022-2023 CALPELRA membership)
- Standard **non-member** registration before or on **September 30: \$1,130**
(does **not** include 2022-2023 CALPELRA membership)
- Late **member** registration on or after **October 1: \$1,090**
(does **not** include 2022-2023 CALPELRA membership)
- Late **non-member** registration on or after **October 1: \$1,193**
(does **not** include 2022-2023 CALPELRA membership)



Tweets by @CALPELRA



Menlo Park Fire Protection District posted an opening - Finance Manager - on CALPELRA's Job Board.
[#CAJobs](#) [#PublicAgencyJobs](#)
[#FinanceJobs](#) [#FinanceManagerJobs](#)
[#FinanceManager](#)
bit.ly/JobBdMPFPDFin



53m



Join us and our [#CALPELRA2022](#) sponsors this fall in Monterey. And don't forget, Conference registration rates increase July 1!
[#ThanksCALPELRASponsors](#)
[#CALPELRAConference](#)
[#ClubCALPELRA](#)
mailchi.mp/calpelra/2022esmailchi.mp
[/calpelra/2022es](http://calpelra/2022es)

[Embed](#)[View on Twitter](#)

- Very late **member** registration on or after **October 25: \$1,140**
*(does **not** include 2022-2023 CALPELRA membership)*
- Very late **non-member** registration on or after **October 25: \$1,243**
*(does **not** include 2022-2023 CALPELRA membership)*

*Friends are not eligible for combined membership/Conference registration. Please see member definitions [here](#).

Conference Session Handouts And Recordings

CALPELRA provides speakers' handout materials via the guide before, during, and after the Annual Conference. In addition, Conference sessions are audio recorded, including audience questions. We will provide information after the Conference ends about how Conference registrants can access the session audio recordings.

Safety Rules And Waiver

In order to register for CALPELRA's 2022 Annual Conference, you must acknowledge as part of the registration process that you are aware of the risks of attending a large gathering, and that you agree not to sue and hold CALPELRA and its affiliates harmless if you become ill or are injured as a result of attending the 2022 Annual Conference or related activities. The Conference registration form includes three check boxes that indicate your acknowledgment of the risks, agreement to follow health and safety rules, and agreement not to sue and to hold harmless; without checking those three boxes you will be unable to continue the registration process.

Registration Fees / Cancellations And Transfers / Refund Policy / Restrictions

CALPELRA will not refund Annual Conference registration fees for cancellations. Registration fees paid may be applied to another CALPELRA event or activity held within one year of the Conference for which the individual was registered; all requests for transfer of 2022 registration fees must be made, in writing, no later than October 24, 2022, or the registration fees will be forfeited. If you wish to have another individual participate in your place per CALPELRA's transfer policy, the new registrant must also agree to the safety rules and waiver in order to attend the Annual Conference and related activities. **Note: You will be charged a \$25 administrative fee for registration transfers; registrations may only be transferred within agencies.**

Individuals employed by a union, a union-side law firm, or a union-side consulting firm that, in labor relations matters, exclusively represents unions and employees, may not register for CALPELRA's Annual Conference.

Prize Drawings

Conference participants are encouraged to enter CALPELRA's Exhibitor Booth and Evaluations prize drawings. First time Conference attendees are automatically entered in a drawing for a prize. Participants can also enter prize drawings at the evening receptions. The Conference guide will provide prize drawing details, including prizes and drawing times.

Training Certification And Credits

- MCLE credit for California attorneys.
- SHRM certification for selected concurrent sessions.
CALPELRA is recognized by SHRM to offer Professional Development Credits (PDCs) for the SHRM-CP or SHRM-SCP.
- HRCI certification for selected concurrent sessions.
CALPELRA is an approved HRCI provider. CALPELRA's programs have met HRCI's criteria to be pre-approved for recertification credit; CALPELRA's use of HRCI's name/seal does not constitute HRCI's endorsement of the quality of the program.
- Conference sessions may be used toward IPMA-HR recertification.

Accommodation/Accessibility

This Conference is accessible to people with disabilities. If you wish to discuss reasonable accommodations, please contact CALPELRA before the Conference at calpelra@calpelra.org.

*Friends are not eligible for combined membership/Conference registration. Please see member definitions [here](#).

California Public Employers Labor Relations Association
calpelra@calpelra.org 925-400-6320





STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: October 4, 2022

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to approve a purchase order in the amount of \$196,757.49 for the purchase of four (4) electric vehicle chargers to be utilized by the Transit Department with Chargepoint Inc.

Recommendation:

Staff recommends adopting a Resolution authorizing the City Manager or designee to approve a purchase order in the amount of \$196,757.49 for the purchase of four (4) electric vehicle chargers to be utilized by the Transit Department with Chargepoint Inc.

Discussion:

On August 2, 2022, the City Council adopted a resolution authorizing the City Manager to approve a purchase order in the amount of \$186,674.50 with Chargepoint Inc for the purchase of (4) electric vehicle chargers to be utilized by the Transit Department for their incoming EV fleet. The cost proposal submitted by Chargepoint at the time was unintentionally missing the cost for sales tax. This was discovered in September when Chargepoint Inc. sent over a revised invoice which included the sales tax totaling \$10,082.99. To date, the City Manager has not approved a purchase order for Chargepoint Inc. for the originally authorized amount of \$186,674.50.

The Charging Stations referenced can be found in the 2022-2023 Capital Improvement Plan as Project No. 21034 and involves two level 3 DC fast chargers and two level 2 chargers to be installed in the well 14 yards located at the NW corner of 8th Street and G Street just East of the Council Chambers and City Hall. These chargers will not be open for public access and instead will only be utilized by the Transit Department to charge their incoming fleet of electric buses. The purpose of two level 3 DC fast chargers and two slower level 2 chargers is to allow for Staff to do faster charging during daytime hours such as lunchtime and also have the ability to leave the bus plugged in overnight to the slower level 2 chargers which is better on the batteries.

The first step in moving toward Project implementation is the purchase of the charging stations. The City has obtained the revised quote from Chargepoint Inc. and, as such, is recommending approval of this purchase via purchase order. In addition to the charging

systems, the quote includes 5 years of monitoring and maintenance services from Chargepoint, Inc.

In accordance with the City's municipal code, the City may utilize joint powers agreements to procure equipment. The City is a member of Sourcewell. Sourcewell is a national joint powers agreement that allows the City to make purchases without further competitive bidding. The City will be procuring the charging stations using Sourcewell Contract No. 042221-CPI.

Fiscal Impact:

The budget for these charging stations is \$313,943.12. This purchase amount of \$196,757.49, coupled with the engineering cost of \$5,580.00, will leave \$111,605.63 for the installation of underground conduit and some misc. improvements of the parking area and gates, which Staff finds to be sufficient.

Attachments:

1. Resolution
2. Chargepoint, Inc. Quote (original)
3. Chargepoint, Inc. Quote (revised)

RESOLUTION NO. 2022 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO APPROVE A PURCHASE ORDER IN THE AMOUNT OF \$196,757.49 FOR THE PURCHASE OF FOUR (4) ELECTRIC VEHICLE CHARGERS TO BE UTILIZED BY THE TRANSIT DEPARTMENT WITH CHARGEPOINT INC.

WHEREAS, the City wishes to purchase two Level 3 DC Fast Chargers and two Level 2 Chargers from Chargepoint, Inc.; and,

WHEREAS, the City has utilized its joint powers agreements procedures utilizing Sourcewell; and,

WHEREAS, said Sourcewell Agreement has been made in the form and manner prescribed by the City of Wasco Municipal Code and the California Public Contract Code; and,

WHEREAS, the Agreements shall be governed by and construed in accordance with the laws of the State of California; and,

WHEREAS, the City's cost for the Chargers in the amount of \$196,757.49 is to be from the Capital Outlay Fund; and,

WHEREAS, CITY delegates the authority to the City Manager or designee to conduct all negotiations, and sign and submit all documents, including, but not limited to, applications, agreements, amendments, budget amendments, and payment requests, which may be necessary for the completion of the project.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or designee to approve a purchase order in the amount of \$196,757.49 with Chargepoint Inc.

SECTION 2: Delegates the authority to the City Manager or designee to conduct all negotiations, and sign and submit all documents, including, but not limited to applications, agreements, amendments, budget amendments, and payment requests, which may be necessary for the completion of the project.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2022 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on October 4, 2022, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

GILBERTO REYNA,
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

Quotation

Driving a Better Way™
chargepoint.com

Sales Representative: Tony Chang
E-Mail: tony.chang@chargepoint.com
Telephone:

Quote Number: Q-226270-1
Date: 7/11/2022
Expires On: 8/10/2022

Primary Contact: Kameron Arnold

Bill To Address

City of Wasco
746 8th Street
Wasco California 93280
United States

Ship To Address

City of Wasco
746 8th Street
Wasco California 93280
United States

Product Name	Product Description	Qty	List Price	Disc%	Unit Price	Total Price
CPE250C-625-CCS1-200A-CHD-CHIP-PD	ChargePoint Express 250 Station (62.5 kW) - includes Express 250 Station, 2x Power Modules, 1x CCS1 200A cable, 1x CHAdeMO cable, North America Modem/SIM, cUL and UL listed, requires UNIVERSAL-CMT-METRIC, not included. Includes EMV Chip Reader terminal and pedestal kit.	2	USD 54,520	5	USD 51,794	USD 103,588
CPE250-TOOLKIT-F	CPE250 Tool Kit	1	USD 0	0	USD 0	USD 0
DC-UNIVERSAL-CMT-METRIC	Required metal bracket to align conduits and mounting bolts for DC power delivery products when cable entrance is from below. This bracket is to be installed into the foundation before the concrete pad is poured. Metric Units. Required for CPE250 and PDD series.	1	USD 0	0	USD 0	USD 0

Product Name	Product Description	Qty	List Price	Disc%	Unit Price	Total Price
CPE250-ASSURE-5	5 prepaid years of ChargePoint Assure for CPE250 station. Includes Parts and Labor Warranty, Remote Technical Support, On-Site Repairs when needed, Unlimited Configuration Changes, and Reporting.	2	USD 16,275	0	USD 16,275	USD 32,550
CPE250-INSTALL-COMMISSIONING	This service includes both the Installation and Commissioning of the Express CPE250 charging station. Customers must work with their contractor to perform all construction (the 'make ready') up to the point where stations can be bolted down and connected. ChargePoint will then perform the on-site validation of electrical capacity, transformers, panels, breakers, wiring, cellular coverage so that they meet all ChargePoint and local code requirements, then install and commission the station. Before installation can begin, ChargePoint requires the customer's 'make ready' contractor to submit evidence of adherence to ChargePoint's standards and specifications. In addition to verifying and testing the installation, Commissioning also ensures the station is connected to the ChargePoint network, completing software updates and pairing configuration if applicable. In parallel, the ChargePoint Activations team will configure the station and apply policies according to the customer's specifications. A final Commissioning Report will be provided to the customer. Note that if Commissioning cannot be performed due to site or installation deficiencies for which ChargePoint is not responsible, the customer will incur a rescheduling fee to cover redeployment costs. Priced per Express CPE250 station.	2	USD 4,400	0	USD 4,400	USD 8,800

Product Name	Product Description	Qty	List Price	Disc%	Unit Price	Total Price
CT4021-GW1	Dual Output Gateway North America, Bollard Unit - 208/240V @30A with Cord Management	2	USD 9,190	0	USD 9,190	USD 18,380
CT4001-CCM	CT4000 Bollard Concrete Mounting Kit. Bolts: 5/8 - 11 x 9" F1554 Grade 55 hot-dipped galvanized threaded bolts - 3 ea. Nuts: 5/8 - Heavy Galvanized Hex Nuts (DH Rated) - 12 ea. Washers: Galvanized Washers (ASTM F436) - 9 ea. Plastic Template - 1 ea	2	USD 125	0	USD 125	USD 250
CPCLD-ENTERPRISE-DC-5	Enterprise Cloud Plan subscription with advanced station management features such as: Custom Video uploads, and Automatic Software Updates, driver and fleet management features including: Access Control and Pricing & Automatic Payment Collection, as well as advanced energy and power management features which include: Time of Use Power Sharing and Energy Management APIs. Real-time dashboards and reports provided for applicable features including 15 min meter data readings and associated advanced energy reports.	2	USD 4,799	0	USD 4,799	USD 9,598
CPCLD-COMMERCIAL-5	Prepaid Commercial Cloud Plan subscription with station management features such as: Custom Video uploads and Automatic Software Updates, driver and fleet management features including: Access Control and Pricing & Automatic Payment Collection, as well as energy and power management features which include Power Sharing. Real-time dashboards and reports provided for applicable features. Station Activation purchase required.	4	USD 1,385	0	USD 1,385	USD 5,540

Product Name	Product Description	Qty	List Price	Disc%	Unit Price	Total Price
CPSUPPORT-ACTIVE	Initial Station Activation & Configuration Service includes activation of cloud services and configuration of radio groups, custom groups, connections, access control, visibility control, pricing, reports and alerts. One time initial service per station.	2	USD 349	100	USD 0	USD 0
CPSUPPORT-ACTIVE	Initial Station Activation & Configuration Service includes activation of cloud services and configuration of radio groups, custom groups, connections, access control, visibility control, pricing, reports and alerts. One time initial service per station.	2	USD 349	100	USD 0	USD 0
CT4000-INSTALLVALID	Customer works with their own contractor to perform all construction up to the point where the stations can be bolted down and connected. ChargePoint will then engage an authorized ChargePoint Partner to install the station on the prepared site and perform a Site Validation. This includes validating that the electrical capacity, transformers, panels, breakers, wiring, cellular coverage and station installation all meet ChargePoint published requirements and local codes. Upon successful Site Validation, the customer will be eligible to obtain warranty coverage under a ChargePoint Maintenance plan, sold separately. Note, a failed Site Validation will incur a second validation fee to repeat the validation after the site deficiencies are corrected. Priced per CT4000 station.	2	USD 1,200	0	USD 1,200	USD 2,400

Product Name	Product Description	Qty	List Price	Disc%	Unit Price	Total Price
CT4000-ASSURE5	5 prepaid years of ChargePoint Assure for CT4000 station. Includes Parts and Labor Warranty, Remote Technical Support, On-Site Repairs when needed, Unlimited Configuration Changes, and Reporting.	2	USD 2,620	0	USD 2,620	USD 5,240

Quote Total: USD 186,346.00

Shipping Fee: USD 328.50

Grand Total: USD 186,674.50

Quote Acceptance

- + Invoices are Net 30 from invoice date.
- + Each Assure and Cloud Services subscription that you purchase for a Charging Station will commence ninety (90) days from the date the Charging Station associated with that subscription is shipped to you and will last for the subscription length selected in the applicable order.
- + All pricing is confidential between Customer and ChargePoint.
- + All prices are FCA ChargePoint warehouse(s).
- + Customer to be invoiced at time of shipment.
- + Sales tax in applicable states and shipping costs will be applied to this quote at time of invoicing.
- + Credit Checks are required for new customers.
- + Pricing does not include installation or mounting services unless specifically quoted above.
- + Additional Purchase Terms and Conditions can be found at <http://www.chargepoint.com/termsandconditions>
- + Additional terms and conditions for ChargePoint Assure can be found at <http://www.chargepoint.com/legal/assure>
- + Purchaser confirms that the shipping and billing information provided in the Quotation is accurate for ChargePoint's shipping and invoicing purposes.

By signing this quote I hereby acknowledge that I have the authority to purchase the product detailed on this document on behalf of my organization. Furthermore, I agree to the above terms and conditions and that this signed quote shall act as a purchase order.

Signature :

Title :

Name (Print) :

Date :

Company Name :

Accounts Payable Contact Name :

Accounts Payable Contact E-Mail :

Requested Ship Date :

RESOLUTION NO. 2022 - 3782

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO SIGN AND EXECUTE A PURCHASE AGREEMENT, MASTER SUBSCRIPTION AGREEMENT AND AUTHORIZE A PURCHASE ORDER OF TWO LEVEL 3 DC FAST CHARGERS AND TWO LEVEL 2 CHARGERS IN THE AMOUNT OF \$186,674.50 WITH CHARGEPOINT INC. TO BE UTILIZED BY THE TRANSIT DEPARTMENT AND MAKE A BUDGET AMENDMENT TO THE ADOPTED FY 2022-2023 CAPITAL IMPROVEMENT PLAN AND ANNUAL OPERATING BUDGET FOR FY 2022-2023.

WHEREAS, the City wishes to purchase two Level 3 DC Fast Chargers and two Level 2 Chargers from Chargepoint, Inc. to be utilized by the Transit Department buses; and,

WHEREAS, the city has utilized its joint power agreements procedures utilizing Sourcewell; and,

WHEREAS, said Sourcewell Agreement has been made in the form and manner prescribed by the City of Wasco Municipal Code and the California Public Contract Code; and,

WHEREAS, the Agreements shall be governed by and construed in accordance with the laws of the State of California; and,

WHEREAS, the City's cost for the Chargers in the amount of \$186,674.50 is to be from the Capital Outlay Fund; and,

WHEREAS, a summary of the budget amendment that will take place is included as Exhibit "A"; and,

WHEREAS, the budget amendment will proceed in accordance with generally accepted accounting principles (GAAP); and,

WHEREAS, CITY delegates the authority to the City Manager or his designee to conduct all negotiations, sign, and submit all documents, including, but not limited to, applications, agreements, amendments, budget amendments, and payment requests, which may be necessary for the completion of the project.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or his designee to Sign and Execute a Purchase Agreement and Master Subscription Agreement as well as approve a purchase order in the amount of \$186,674.50 with Chargepoint Inc.

SECTION 2: Approves Budget Amendment to the Adopted 2022-23 Capital Improvement Plan and Adopted 2022-23 Annual Operating Budget.



SECTION 3: Authorizes the City Manager to make monetary and administrative budget amendments as outlined in Exhibit "A."

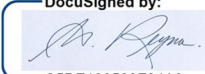
SECTION 4: Delegates the authority to the City Manager or designee to conduct all negotiations, sign, and submit all documents, including, but not limited to, applications, agreements, amendments, budget amendments, and payment requests, which may be necessary for the completion of the project.

-oOo-

I HEREBY CERTIFY that the foregoing Resolution No. 2022 – 3782 was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on August 2, 2022, by the following vote:

COUNCIL MEMBERS:

AYES:	REYNA, PALLARES, GARCIA, LYNCH, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

DocuSigned by:

C5DE139539F34A8...
GILBERTO REYNA,
MAYOR of the City of Wasco

Attest: 8/3/2022

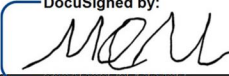
DocuSigned by:

290AD08E8EDD40F...
MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



Exhibit A

PROJECT NAME	Funding Source	CURRENT BUDGET	REVISED BUDGET	DIFFERENCE
FY 22/23 CIP PROJECT No. 21034- LEVEL III FAST CHARGER AND TWO LEVEL II CHARGERS FOR DIAL- A-RIDE ELECTRIC BUSES	1. TDA Funds (STA)	\$32,000.00	No Change	+131,943.12
	2. LCTOP Funds	\$150,000.00	No Change	
	3. State of Good Repair (SGR)	\$0	\$131,943.12	
Total		\$182,000.00	<u>\$313,943.12</u>	



Quotation

Driving a Better Way™
chargepoint.com

Sales Representative: Tony Chang
E-Mail: tony.chang@chargepoint.com
Telephone:

Quote Number: Q-226270-1
Date: 9/13/2022
Expires On: 8/10/2022

Primary Contact: Kameron Arnold

Bill To Address

City of Wasco
746 8th Street
Wasco California 93280
United States

Ship To Address

Kameron Arnold
City of Wasco
746 8th Street
Wasco California 93280
United States
kaarnold@cityofwasco.org

Product Name	Product Description	Qty	List Price	Disc%	Unit Price	Total Price
CPE250C-625-CCS1-200A-CHD-CHIP-PD	ChargePoint Express 250 Station (62.5 kW) - includes Express 250 Station, 2x Power Modules, 1x CCS1 200A cable, 1x CHAdeMO cable, North America Modem/SIM, cUL and UL listed, requires UNIVERSAL-CMT-METRIC, not included. Includes EMV Chip Reader terminal and pedestal kit.	2	USD 54,520	5	USD 51,794	USD 103,588
CPE250-TOOLKIT-F	CPE250 Tool Kit	1	USD 0	0	USD 0	USD 0
DC-UNIVERSAL-CMT-METRIC	Required metal bracket to align conduits and mounting bolts for DC power delivery products when cable entrance is from below. This bracket is to be installed into the foundation before the concrete pad is poured. Metric Units. Required for CPE250 and PDD series.	1	USD 0	0	USD 0	USD 0

Product Name	Product Description	Qty	List Price	Disc%	Unit Price	Total Price
CPE250-ASSURE-5	5 prepaid years of ChargePoint Assure for CPE250 station. Includes Parts and Labor Warranty, Remote Technical Support, On-Site Repairs when needed, Unlimited Configuration Changes, and Reporting.	2	USD 16,275	0	USD 16,275	USD 32,550
CPE250-INSTALL-COMMISSIONING	This service includes both the Installation and Commissioning of the Express CPE250 charging station. Customers must work with their contractor to perform all construction (the 'make ready') up to the point where stations can be bolted down and connected. ChargePoint will then perform the on-site validation of electrical capacity, transformers, panels, breakers, wiring, cellular coverage so that they meet all ChargePoint and local code requirements, then install and commission the station. Before installation can begin, ChargePoint requires the customer's 'make ready' contractor to submit evidence of adherence to ChargePoint's standards and specifications. In addition to verifying and testing the installation, Commissioning also ensures the station is connected to the ChargePoint network, completing software updates and pairing configuration if applicable. In parallel, the ChargePoint Activations team will configure the station and apply policies according to the customer's specifications. A final Commissioning Report will be provided to the customer. Note that if Commissioning cannot be performed due to site or installation deficiencies for which ChargePoint is not responsible, the customer will incur a rescheduling fee to cover redeployment costs. Priced per Express CPE250 station.	2	USD 4,400	0	USD 4,400	USD 8,800

Product Name	Product Description	Qty	List Price	Disc%	Unit Price	Total Price
CT4021-GW1	Dual Output Gateway North America, Bollard Unit - 208/240V @30A with Cord Management	2	USD 9,190	0	USD 9,190	USD 18,380
CT4001-CCM	CT4000 Bollard Concrete Mounting Kit. Bolts: 5/8 - 11 x 9" F1554 Grade 55 hot-dipped galvanized threaded bolts - 3 ea. Nuts: 5/8 - Heavy Galvanized Hex Nuts (DH Rated) - 12 ea. Washers: Galvanized Washers (ASTM F436) - 9 ea. Plastic Template - 1 ea	2	USD 125	0	USD 125	USD 250
CPCLD-ENTERPRISE-DC-5	Enterprise Cloud Plan subscription with advanced station management features such as: Custom Video uploads, and Automatic Software Updates, driver and fleet management features including: Access Control and Pricing & Automatic Payment Collection, as well as advanced energy and power management features which include: Time of Use Power Sharing and Energy Management APIs. Real-time dashboards and reports provided for applicable features including 15 min meter data readings and associated advanced energy reports.	2	USD 4,799	0	USD 4,799	USD 9,598
CPCLD-COMMERCIAL-5	Prepaid Commercial Cloud Plan subscription with station management features such as: Custom Video uploads and Automatic Software Updates, driver and fleet management features including: Access Control and Pricing & Automatic Payment Collection, as well as energy and power management features which include Power Sharing. Real-time dashboards and reports provided for applicable features. Station Activation purchase required.	4	USD 1,385	0	USD 1,385	USD 5,540

Product Name	Product Description	Qty	List Price	Disc%	Unit Price	Total Price
CPSUPPORT-ACTIVE	Initial Station Activation & Configuration Service includes activation of cloud services and configuration of radio groups, custom groups, connections, access control, visibility control, pricing, reports and alerts. One time initial service per station.	2	USD 349	100	USD 0	USD 0
CPSUPPORT-ACTIVE	Initial Station Activation & Configuration Service includes activation of cloud services and configuration of radio groups, custom groups, connections, access control, visibility control, pricing, reports and alerts. One time initial service per station.	2	USD 349	100	USD 0	USD 0
CT4000-INSTALLVALID	Customer works with their own contractor to perform all construction up to the point where the stations can be bolted down and connected. ChargePoint will then engage an authorized ChargePoint Partner to install the station on the prepared site and perform a Site Validation. This includes validating that the electrical capacity, transformers, panels, breakers, wiring, cellular coverage and station installation all meet ChargePoint published requirements and local codes. Upon successful Site Validation, the customer will be eligible to obtain warranty coverage under a ChargePoint Maintenance plan, sold separately. Note, a failed Site Validation will incur a second validation fee to repeat the validation after the site deficiencies are corrected. Priced per CT4000 station.	2	USD 1,200	0	USD 1,200	USD 2,400

Product Name	Product Description	Qty	List Price	Disc%	Unit Price	Total Price
CT4000-ASSURE5	5 prepaid years of ChargePoint Assure for CT4000 station. Includes Parts and Labor Warranty, Remote Technical Support, On-Site Repairs when needed, Unlimited Configuration Changes, and Reporting.	2	USD 2,620	0	USD 2,620	USD 5,240

Quote Total: USD 186,346.00
Estimated Tax: USD 10,082.99
Shipping Fee: USD 328.50
Grand Total: USD 196,757.49

Quote Acceptance

- + Invoices are Net 30 from invoice date.
- + Each Assure and Cloud Services subscription that you purchase for a Charging Station will commence ninety (90) days from the date the Charging Station associated with that subscription is shipped to you and will last for the subscription length selected in the applicable order.
- + All pricing is confidential between Customer and ChargePoint.
- + All prices are FCA ChargePoint warehouse(s).
- + Customer to be invoiced at time of shipment.
- + Sales tax in applicable states and shipping costs will be applied to this quote at time of invoicing.
- + Credit Checks are required for new customers.
- + Pricing does not include installation or mounting services unless specifically quoted above.
- + Additional Purchase Terms and Conditions can be found at <http://www.chargepoint.com/termsandconditions>
- + Additional terms and conditions for ChargePoint Assure can be found at <http://www.chargepoint.com/legal/assure>
- + Purchaser confirms that the shipping and billing information provided in the Quotation is accurate for ChargePoint's shipping and invoicing purposes.

By signing this quote I hereby acknowledge that I have the authority to purchase the product detailed on this document on behalf of my organization. Furthermore, I agree to the above terms and conditions and that this signed quote shall act as a purchase order.

Signature :

Title :

Name (Print) :

Date :

Company Name :

Accounts Payable Contact Name :

Accounts Payable Contact E-Mail :

Requested Ship Date :



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: October 4, 2022

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to approve a purchase order in the amount of \$12,524.23 with Farm Pump and Irrigation to rebuild one Trickling Filter Pump.

Recommendation:

Staff recommends City Council adopt a resolution authorizing the City Manager or his designee to approve a purchase order in the amount of \$12,524.23 with Farm Pump and Irrigation to rebuild one trickling filter pump.

Discussion:

Trickling filters are used to remove colloidal solids (small particles that are not captured in primary sedimentation) from the wastewater. This process is a biological treatment system that utilizes microorganisms attached to a media to decompose the organic matter. An increase in development and population throughout the years has accelerated the need to rehabilitate the trickling filter pumps more frequently. The trickling filter pump station is a critical part of the wastewater treatment facility, and maintenance is required in order to maintain compliance with the regional quality control board.

Fiscal Impact:

The City budgeted \$45,000.00 in the 2022-23 budget Capital Improvement Program for trickling filter pump station maintenance out of the Wastewater Capital outlay fund. This Purchase order is well within budget and leaves us with \$32,475.77 for any unforeseen expenses required for this pump station.

Project Costs by Phase

	Project Costs by Phase						
	Prior Years	2022-23	2023-24	2024-25	2025-26	2026-27	Total
Study							-
Environmental Review							-
Land Acquisition							-
Site Preparation							-
Design							-
Construction							-
Construction Management							-
Equipment Acquisition		45,000					45,000
Total	-	45,000	-	-	-	-	45,000

Project Funding Sources

	Project Funding Sources						
	Prior Years	2022-23	2023-24	2024-25	2025-26	2026-27	Total
Wastewater Enterprise Fund		45,000					45,000
							-
							-
Total	-	45,000	-	-	-	-	45,000

Attachments:

1. Resolution
2. Farm Pump and Irrigation Quote

RESOLUTION NO. 2022 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO APPROVE A PURCHASE ORDER IN THE AMOUNT OF \$12,524.23 WITH A FARM PUMP AND IRRIGATION TO REBUILD ONE TRICKLING FILTER PUMP.

WHEREAS, the City wishes to rebuild one trickling filter pump out of the wastewater capital outlay fund; and,

WHEREAS, the City has received a quote for expedited work in the amount of \$12,524.23.44 from attached hereto; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or designee to sign and execute a purchase order with Farm Pump and Irrigation in the amount of \$12,524.23 to rebuild one trickling filter pump.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2022 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on October 4, 2022 by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

GILBERTO REYNA,
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

Farm Pump & Irrigation

535 North Shafter Avenue, Shafter, California 93263

Phone: 1-661-589-6901 * 661-746-3376 Fax: 661-746-1510

P.O. Box 1477, Shafter, California 93263

Customer: City of Wasco

Date: 9/6/2022

Job No:**Exp. Date:**

Attention: Alberto

Re: Treatment Plant Booster

Estimated Materials Needed:

[illegible]

Estimated Material Total \$ 8,936.27

Estimated Labor

Scope of Labor	Extend
ESTIMATE ONLY	
Rebearing 10 HP motor	\$ 530.72
Shop, teardown, repair and assemble booster pump	\$ 1,620.00
Machine shop work	\$ 700.00
Rebulid booster pump labor.	
No installation laabor included	

	Estimated Labor Total	\$	2,850.72
Terms: Net 30 days	Estimated Material Total	\$	8,936.27
	Sales Tax	\$	737.24
	Grand Total	\$	12,524.23

Notes:

Thank You.

I understand and accept the terms and conditions of this estimate.

Signature

Date



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Maria Lara, Assistant City Manager

DATE: October 4, 2022

SUBJECT: Adopt a Resolution to Amend the 2020 Community Development Block Grant Program - Coronavirus Response Subsistence Program Agreement (20-CDBG-CV2-3-000010)

Recommendation:

Staff recommends to adopt a resolution to amend the City of Wasco's CDBG-CV Subsistence Program Agreement (20-CDBG-CV2-3-000010) and authorizing the City Manager to execute all necessary HCD documents.

Discussion:

On March 27, 2020, Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act in response to the impacts of the COVID-19 pandemic. The State Department of Housing and Community Development (HCD) published a Notice of Funding Availability (NOFA) for Community Development Block Grant Coronavirus Aid, Relief, and Economic Security (CDBG-CV2 and CV3) funds. Eligible cities and counties were able to submit applications for CDBG-CV funds under the prescribed NOFA. It was estimated that The City of Wasco was eligible to receive funds based on a formula allocation provided by HCD. The State received \$113,263,490 in CDBG-CV2 funds and \$18,031,478 in CDBG-CV3 funds.

On February 23, 2021, the city submitted an application for the 2020 CDBG CV2-3 Grant in the amount of \$511,964 to assist local residents impacted by COVID-19 with rent, mortgage, and utility payments. On June 16, 2021, the city received authorization to incur costs and commenced assistance. **As of August 31, 2022, the City and Self-Help have been able to provide rent, mortgage, and/or utility assistance to 38 households in Wasco, expending \$98,100.70 of funds awarded.** City staff has been working with Self-Help to promote the program to the community; however, it continues to be undersubscribed and not expected to be fully utilized within the community. This proposal recommends amending the Grant to ensure the entire remaining funds are used to benefit the City of Wasco. Given the approaching deadline, Self-Help is in support of this amendment to ensure funds are fully utilized.

As the community needs continue to shift in response to the pandemic, the city proposes to amend the current CDBG-CV Subsistence Program Agreement to repurpose funds for Public Facilities Improvement activity to rehab Wasco's Sheriff Activities League (SAL) Youth Center. The Community Center will provide activities for at-risk youth living within the City of Wasco. The project is expected to cost \$429,135.

Staff recommends that the Subsistence Program activity be amended to repurpose funds for Public Facilities Improvement activity to ensure full expenditure of the grant prior to the expiration date of October 19, 2023.

Fiscal Impact:

No Fiscal Impact. Existing Grant funds simply redirected to alternate project.

Attachments:

1. Resolution

RESOLUTION NO.2022-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO APPROVING
AN AMENDMENT TO THE STANDARD AGREEMENT FOR THE 2020 COMMUNITY
DEVELOPMENT BLOCK GRANT PROGRAM- CORONAVIRUS RESPONSE
ROUND 2 AND 3 (CDBG-CV2 AND CV3) NOFA DATED DECEMBER 18, 2020**

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Wasco as follows:

SECTION 1: The City Council has reviewed and hereby approves the submission to the State of California ("State") of one or more amendments to its existing CDBG-CV2 and CV3 Standard Agreement with the State numbered 20-CDBG-CV2-3-000010 (the "Standard Agreement") pursuant to the State's December 2020 CDBG-CV2 and CV3 Notice of Funding Availability (NOFA). The reviewed and approved amendment(s) are presented in Section 2 of this Resolution.

SECTION 2: The following amendments to the Standard Agreement have been reviewed and approved by the City Council with the acknowledgment that all provisions of the Standard Agreement other than those shown in the tables below shall remain unmodified.

Existing Section Reference (if applicable):
Existing Provision: Provide Subsistence payments (rent, mortgage, and/or utilities) to low-income households/individuals impacted by COVID-19 living within the City of Wasco.
Amended Provision: Public Improvement & Public Facilities activity to rehab Wasco's Sheriff Activities League (SAL) Youth Center. The Community Center will provide activities for at-risk youth living within the City of Wasco. \$511,964

SECTION 3: The City acknowledges compliance with all state and federal public participation requirements with respect to the proposed amendments to the Standard Agreement described in Section 2 above.

SECTION 4: The City hereby authorizes and directs the City Manager, or designee, to execute and deliver all applications and/or amendments and act on the City's behalf in all matters pertaining to all such applications and/or amendments.

SECTION 5: If an amendment to the Standard Agreement is approved as contemplated above, the City Manager, or designee, is authorized to enter into, execute, and deliver an amendment to the Standard Agreement and any and all other documentation that may be required by the State from time to time for the purposes of this grant.

SECTION 6: If an amendment to the Standard Agreement is approved, the City Manager, or designee, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with this grant.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2022 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on October 4, 2022, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

GILBERTO REYNA,
MAYOR, of the City of Wasco

Attest: _____

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

**CITY OF WASCO
PUBLIC NOTICE**

NOTICE IS HEREBY GIVEN that the City Council of the City of Wasco will conduct a public hearing on October 4, 2022, at 6:00 pm, at the Wasco City Hall, 746 8th Street, Wasco, CA 93280, in order to discuss an amendment to standard Agreement 20-CDBG-CV2-3-00010 under the State-administered Community Development Block Grant (CDBG) Program Coronavirus Response Round 2 and 3 (CDBG CV-2 and CV-3) NOFA dated December 18, 2020.

PUBLIC HEARING

DATE: October 4, 2022
TIME: 6:00 p.m.
PLACE: Wasco City Council Chambers
746 8th Street, Wasco, CA 93280

The City Council will consider public comments related to the reallocation of CDBG-CV funds and provide direction for staff to prepare an amendment to the existing standard agreement for CDBG-CV funds for COVID-19-related activities that benefit low-and moderate-income residents.

On March 27, 2020, Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act in response to the impacts of the COVID-19 pandemic. The State Department of Housing and Community Development (HCD) published a Notice of Funding Availability (NOFA) for Community Development Block Grant Coronavirus Aid, Relief, and Economic Security (CDBG-CV2 and CV3) funds. Eligible cities and counties were able to submit applications for CDBG-CV funds under the prescribed NOFA. It was estimated that The City of Wasco was eligible to receive funds based on a formula allocation provided by HCD. The State received \$113,263,490 in CDBG-CV2 funds and \$ 18,031,478 in CDBG-CV3 funds.

Eligible activities to be paid for with State CDBG funds must meet one of the three National Objectives listed in CDBG Federal Statutes as follows: benefit to low-income households or persons (also called Low/Mod Benefit), slum and blight (addressing physical problems in specific neighborhoods) or meeting urgent community development need (a need resulting from a state or federal declared disaster or posing unforeseen risks to health and safety). In addition, eligible activities must be used directly to prevent, prepare for, or respond to COVID-19 and meet CDBG requirements as provided and directed by HCD in the published NOFA and outlined in their plan as follows:

- Public services to respond to COVID-19 impacts
- Public facility improvements to increase capacity for healthcare facilities and improve public facility safety
- Housing facilities for persons experiencing homelessness, including acquisition and rehabilitation
- Economic development to support needs of local businesses to retain and bring back jobs impacted by COVID-19

City of Wasco was awarded \$511,964 in CDBG CV2 and CV3 Grant Funding on June 16, 2021, for the purpose of assisting city residents with emergency mortgage, rent and/or utility assistance. The City of Wasco proposes amending the current contract to include Public Improvements & Public Facilities to rehab the Wasco's Sheriff Activities League (SAL) Youth Center for use as a Community Center for at-risk youth living within the City of Wasco. The goal is to establish appropriately ventilated space for youth services and activities, and thereby reducing the likelihood of transmission of COVID-19. The project is expected to cost \$429,135. Upon approval of the contract amendment with HCD, the Subsistence Program will be discontinued and all remaining funds will be applied to the Public Improvement & Public Facilities Project.

The purpose of this public hearing is to give the public an opportunity to make their comments known regarding of the proposed amendment and eligible activities the City of Wasco may use the funding under the State-administered CDBG program.

If you require special accommodations to participate in the public hearing, please contact Maria O. Martinez, City of Wasco, 746 8th Street, Wasco, CA 93280, or you may telephone (661) 758-7214. In addition, the proposed plan is available for review at the City of Wasco's website at <https://www.cityofwasco.org>.

If you are unable to attend the public hearing, you may direct written comments to the City of Wasco, 746 8th Street, Wasco, CA 93280, or you may telephone Keri Cobb (661) 758-7200. In addition, information is available for review at the above address between the hours of 8:00 a.m. and 4:30 p.m. Monday – Friday. The State Action Plan Substantial Amendment for the CARES Act funding may be accessed at: <https://www.hcd.ca.gov/policy-research/plans-reports/index.shtml#aap>. State CDBG NOFA's can be accessed at: <https://www.hcd.ca.gov/grants-funding/activefunding/cdbg.shtml>.

The City of Wasco promotes fair housing and makes all its programs available to low- and moderate-income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status, or handicap.

Maria O. Martinez, City Clerk

Published: September 22, 2022, Wasco Tribune

CIUDAD DE WASCO NOTICIA PÚBLICA

POR LA PRESENTE SE DA AVISO de que el Concejo Municipal de la Ciudad de Wasco llevará a cabo una audiencia pública el 4 de Octubre del 2022 a las 6:00 pm, en el Ayuntamiento de Wasco, 746 8th Street, Wasco, CA 93280 con el fin de discutir una solicitud de financiamiento para el próximo año fiscal (1 de julio al 30 de junio) Programa de Subvenciones en Bloque para el Desarrollo Comunitario (CDBG) administrado por el estado.

AUDIENCIA PÚBLICA

FECHA: 4 DE OCTUBRE DE 2022
HORA: 6:00 P.M.
LUGAR: Cámaras del Ayuntamiento de Wasco
746 8th Street, Wasco, CA 93280

El Ayuntamiento considerará posibles programas CDBG-CV y proporcionará instrucciones al personal para preparar una solicitud en respuesta a la publicación del Aviso de disponibilidad de fondos (NOFA) para fondos CDBG-CV para actividades relacionadas con COVID-19 que benefician a bajas y moderadas - residentes de ingresos.

El 27 de marzo de 2020, el Congreso aprobó la Ley de Ayuda, Alivio y Seguridad Económica por el Coronavirus (CARES) en respuesta a los impactos de la pandemia COVID-19. El Departamento de Vivienda y Desarrollo Comunitario del Estado (HCD) publicará un Aviso de Disponibilidad de Financiamiento (NOFA) para los fondos de Ayuda, Alivio y Seguridad Económica del Coronavirus de Subvenciones en Bloque para el Desarrollo Comunitario (CDBG-CV2 y CV3). Las ciudades y condados elegibles pueden enviar solicitudes para fondos CDBG-CV bajo el próximo NOFA. Se estima que la Ciudad de Livingston será elegible para recibir fondos según una fórmula de asignación proporcionada por HCD. El Estado recibirá \$ 113,263,490 en fondos CDBG-CV2 y \$ 18,031,478 en fondos CDBG-CV3.

Las actividades elegibles pagadas con fondos estatales de CDBG deben cumplir con uno de los tres objetivos nacionales enumerados en los estatutos federales de CDBG de la siguiente manera: beneficio para hogares o personas de bajos ingresos (también llamado beneficio bajo / moderado), barrios marginales y deterioro (abordar problemas físicos en vecindarios) o satisfacer una necesidad urgente de desarrollo comunitario (una necesidad resultante de un desastre declarado estatal o federal o que presente riesgos imprevistos para la salud y la seguridad). Además, las actividades elegibles deben usarse directamente para prevenir, prepararse o responder a COVID-19 y cumplir con los requisitos de CDBG según lo dispuesto y dirigido por HCD en el NOFA publicado y descrito en su plan de la siguiente manera:

- Servicios públicos para responder a los impactos del COVID-19
- Mejoras en las instalaciones públicas para aumentar la capacidad de las instalaciones sanitarias y mejorar la seguridad de las instalaciones públicas.
- Instalaciones de vivienda para personas sin hogar, incluida la adquisición y rehabilitación
- Desarrollo económico para apoyar las necesidades de las empresas locales de retener y recuperar los trabajos afectados por COVID-19

La Ciudad de Wasco anticipa presentar una solicitud bajo la NOFA publicada el 18 de diciembre de 2020. La Ciudad de Wasco no espera gastar dólares de ingresos del programa CDBG durante el plazo del contrato.

El propósito de esta audiencia pública es darle al público la oportunidad de dar a conocer sus comentarios con respecto a qué tipos de actividades elegibles debe solicitar la Ciudad de Wasco bajo el programa CDBG CV administrado por el estado.

Si necesita adaptaciones especiales para participar en la audiencia pública, comuníquese con Maria O. Martinez, a la ciudad de Wasco, 746 8th Street, Wasco, CA 93280, o puede llamar al (661) 758-7214. Además, el plan propuesto está disponible para su revisión en el sitio web de la ciudad de Wasco en <https://www.cityofwasco.org>.

Si no puede asistir a la audiencia pública, puede enviar comentarios por escrito a la ciudad de Wasco, 746 8th Street, Wasco, CA 93280, o puede llamar a Keri Cobb (661) 758-7200. Además, la información está disponible para su revisión en la dirección anterior entre las 8:00 a.m. y las 4:30 p.m. Lunes Viernes.

La ciudad de Wasco promueve la vivienda justa y pone todos sus programas a disposición de familias de ingresos bajos y moderados sin importar la edad, raza, color, religión, sexo, nacionalidad, preferencia sexual, estado civil o discapacidad.

Maria O. Martinez, City Clerk

Publicado: Septiembre 22, 2022, Wasco Tribune