



AGENDA

Regular City Council Meeting,

Successor Agency to the
Former Redevelopment Agency and the
Wasco Public Finance Authority

Tuesday, June 20, 2023 – 6:00 pm.

Council Chambers

746 8th Street, Wasco, CA 93280

www.cityofwasco.org

Public advisory: Face masks are recommended. The City Council chamber is open and accessible to the public.

View the meeting Live on the city's website

<https://www.cityofwasco.org/306/city-council-meeting-videos> subject to technical limitations.

ACCESSIBILITY: In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in the City Council meeting, please contact the City Clerk Department at 661-758-7215 or via email at cityclerk@cityofwasco.org within 48 hours of the meeting or sooner.

The following is provided to assist with public participation:

AGENDA AVAILABILITY: The City Council Agenda is posted on the bulletin board at the entry of City Hall 746 8th Street, Wasco, at the entrance of 764 E Street, Wasco, and at the entry of the Sheriff's Office 748 F Street, Wasco. The agenda packet, meeting minutes, and archived City Council meetings are available on the City's website at www.cityofwasco.org.

Agenda Materials: City Council agenda materials are released no later than 72 hours prior to a meeting and are available to the public at the City Clerk's Office, 746 8th Street, Wasco, CA, in a public binder at each City Council meeting, and on the City's website at <https://www.cityofwasco.org/AgendaCenter>

PUBLIC COMMENTS: **All public comments are subject to a 2-minute limit, and a maximum of Thirty (30) minutes will be allowed for any subject.** To provide your comments to the City Councilmembers regarding matters, not on the agenda or a specific item on the agenda, you may address your comments IN PERSON. Before making your presentation, you will be asked to state your name for the record. If you would like to submit a written public comment, please email the City Clerk at cityclerk@cityofwasco.org no later than **4:00 p.m. June 20, 2023**. Please clearly indicate which agenda item number your comments pertain to. Every effort will be made to read your comment into the record; If a comment is received after the specific time

mentioned above but before the meeting is adjourned, the comment will still be included as a part of the record of the meeting. Still, it will not be read into the record.

Please be advised that communications directed to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions and will be printed/posted as submitted.

SPANISH INTERPRETATION: If you need an interpretation of your communications to the City Council from Spanish into English, please contact the City Clerk Department at 661-758-7215 or via email at cityclerk@cityofwasco.org. **Subject to availability**, notifying at least 48 hours before will usually enable the City to make arrangements.

INTERPRETACIÓN EN ESPAÑOL: Si necesita una interpretación de sus comunicaciones al Concejo Municipal del español al inglés, comuníquese con el Departamento del Secretario de la Ciudad al 661-758-7215 o por correo electrónico a cityclerk@cityofwasco.org. La notificación de al menos 48 horas generalmente permitirá a la Ciudad hacer arreglos. **Sujeto a disponibilidad.**

GETTING TO KNOW YOUR AGENDA

Agenda Sections:

CONSENT CALENDAR Items are routine items that are not expected to prompt discussion. All items are considered for approval at the same time with one vote. Councilmembers, staff, and the public may request items be removed, and members of the public may comment on an item. Items removed from the Consent Calendar are discussed after the vote on the remaining Consent Calendar items.

PUBLIC COMMENT allows the public to address the Council on any matter not listed on the agenda that is within the jurisdiction of the Council. In compliance with the Brown Act, the Council cannot take action on matters not listed on the agenda.

PUBLIC HEARINGS are held on matters specifically required by law. The Mayor will ask for presentations from the staff, the proponent, or the applicant involved (if applicable) in the matter under discussion. Following the Mayor will open the public hearing and ask for public comments. Following the questions from the Councilmembers. The Mayor closes the hearing, and the City Council may discuss and take action.

DEFERRED ITEMS: these are items that were postponed or delayed for specific reasons and are brought back to the Council for consideration. These items are expected to cause discussion and/or action by the Council. Staff may make a presentation, and Councilmembers may ask questions of staff and involved parties before the Mayor invites the public to provide input.

NEW BUSINESS: these are items that are expected to cause discussion and/or action by the council but do not legally require a Public Hearing. Staff may make a presentation,

and Council members may ask questions of staff and the involved parties before the Mayor invites the public to provide input.

CLOSED SESSION: may only be attended by members of the Council, support staff, and/or legal counsel. The most common purpose of a Closed Session is to avoid revealing confidential information that may prejudice the City's legal or negotiation position or compromise the employees' privacy interests. Closed sessions may be held only as explicitly authorized by law.

Council Actions:

RESOLUTIONS are formal expressions of opinion or intention of the Council and are usually effective immediately.

ORDINANCES are laws adopted by the Council. Ordinances usually amend, repeal or supplement the Municipal Code; provide zoning specifications; or appropriate money for specific purposes. Most ordinances require two hearings; an introductory hearing, generally followed by a second hearing at the next regular meeting. Most ordinances go into effect 30 days after the final approval.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) FINDINGS: CEQA is intended to inform government decision-makers and the public about proposed activities' potential environmental effects and prevent significant, avoidable environmental damage.

PROCLAMATIONS and **RECOGNITIONS** are issued by the City to honor significant achievements by community members, highlight an event, promote awareness of community issues, and recognize City employees.

REGULAR MEETING – 6:00 pm

1) **CALL TO ORDER:** Mayor Martinez

2) **ROLL CALL:** Mayor Martinez, Mayor Pro Tem Garcia, Council Members: Medina, Reyna, Saldaña

3) **FLAG SALUTE:** led by Mayor

4) **INVOCATION:** by Paul Hernandez

5) **PRESENTATIONS:**

a. Proclamation for Juneteenth

b. Proclamation for Pride Month

6) **PUBLIC COMMENTS:**

This portion of the meeting is reserved for persons desiring to address the Council and including the Council acting as the Governing Board for the Successor Agency on any matter not on this agenda and over which the Council and Successor Agency have

jurisdiction. Speakers are limited to two (2) minutes. A maximum of Thirty (30) minutes will be allowed for any one subject. Please state your name for the record before making your presentation.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or Discussion on items not on the agenda (subject to narrow exceptions). This will limit a Councilmember's response to questions and requests made during this comment period.

7) SUCCESSOR AGENCY BUSINESS: None

8) WASCO PUBLIC FINANCE AUTHORITY BUSINESS: None

CITY COUNCIL BUSINESS:

9) CONSENT CALENDAR:

The Consent Calendar consists of items that, in the staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests the removal of a particular item.

- a. Receive and File department payments totaling \$529,527.06
- b. Approval of City Council Meeting Minutes for:
 - 1. March 4, 2023, Special Meeting
 - 2. June 6, 2023, Regular Meeting
- c. Adopt a Resolution Declaring its Intention to Review the Improvements and Assessments for Wasco Maintenance District No. 1, Wasco Landscape and Lighting Maintenance Districts No. 01-01, No. 06-1, and 2017-1 for Tax Year 2023-24 and Authorizing the City Clerk to Publish the Resolution setting the Public Hearing, and Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332, no environmental review is required.
- d. Adopt a Resolution Authorizing the City Manager or Designee to Approve the SB1 State of Good Repair Project List for FY 2023-24 and Execute the Certifications and Assurances forms required to participate in the FY 2023-2024 California State of Good Repair Program (SGR), and Find that the proposed project is exempt from the provisions of CEQA pursuant to Guidelines Section 15301 (d) (Existing Facilities), no environmental review is required.
- e. Adopt a Resolution Authorizing the City Manager or Designee to Execute and File an Application for Funding and Execute a Grant Agreement and any Amendments thereto for FY 2024-2025 for the Regional Surface Transportation Program (RSTP) Funding, Committing the Necessary Local Match, and Stating the Assurance to Complete the Project, and Find the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is therefore not subject to review under CEQA, no environmental review is required.

- f. Adopt a Resolution Authorizing the City Manager or Designee to Execute and File an Application for Funding and to Execute a Grant Agreement and any Amendments thereto for FY 2024-2025 Congestion Mitigation and Air Quality Program and/or Carbon Reduction Program (CMAQ) funding, and committing the necessary local match, and stating the assurance to complete the project, and Find the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is therefore not subject to review under CEQA, no environmental review is required.
- g. Adopt a Resolution Authorizing the City Manager or Designee to Approve a Purchase Order with Wiley D. Hughes Surveying, Inc. Approving the Preparation of Documentation for a LAFCO Annexation & Right of Way Legal Descriptions for the amount of \$18,500.00, and Find the Project is categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section, no environmental review is required.
- h. Accept all bids, and Adopt a Resolution Authorizing The City Manager or designee to Enter into an Agreement with Reliable Monitoring Services, Inc. for the CEC Charging Station Project in the amount of \$55,130.00 and allowing the City Manager or designee to execute Contract Change Orders in an amount not to exceed an aggregate of \$5,000, and Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section, no environmental review is required.
- i. Approval of Travel and Training Expenses Exceeding \$500.00 per trip for the Human Resources Manager to attend the California Public Employers Labor Relations Association (CALPELRA) 2023 Annual Training Conference on November 14th - November 17th, 2023 in Monterey, CA, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- j. Adopt a Resolution Authorizing the City Manager or Designee to Enter into a Special Services Agreement with Liebert Cassidy Whitmore for Participation in their Central Valley Employment Relations Consortium for Fiscal Year 2023 – 2024 and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

- k. Adopt a Resolution Authorizing the City Manager or Designee to Sign a Letter Authorizing the County of Kern as the Lead Agency to Submit to the California Department of Resources Recycling and Recovery (CalRecycle) a Regional Application for the Used Oil Payment Program (OPP) Fiscal Year 2023-24 on its behalf, and Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332, no environmental review is required.
- l. Adopt A Resolution Authorizing the City Manager or Designee to Sign and Execute the Second Amendment of the Professional Services Agreement No. 2017-020 with Attorney Thomas F. Schroeter, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- m. Adopt a Resolution authorizing the City Manager or Designee to enter into a three-year professional services agreement with AlertMedia, Inc to purchase its mass/emergency communication software and services in an amount of \$9,999 + tax/First-Year, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- n. Adopt a Resolution Authorizing the City Manager or Designee to Sign and Execute the Second Amendment to Lease Agreement No. 2021-029 with I&M Sheep Company to Permit Continued Grazing on the City's Municipal Ag Land, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- o. Adopt a Resolution Authorizing the City Manager or Designee to Sign and Execute an Amendment to the Lease Agreement No. 2022-029 with Marlow Ag Logistics, Inc. to Permit an Agricultural Green Waste Mulching Operation on 160 Acres of the City's Municipal Ag Land, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

10) PUBLIC HEARINGS:

- a. Conduct a Public Hearing to Adopt a Resolution Amending the Traffic Impact Fee Rate Schedule Pursuant To Chapter 13.24 of The Wasco Municipal Code (Ord. 02-469), and find that this Project is classified as categorically exempt under the California Environmental Quality Act (CEQA), therefore, pursuant to State Guidelines Section 15332, no environmental review is required.

11) DEFERRED BUSINESS: None

12) NEW BUSINESS:

- a.** Adopt a Resolution Approving the Cost Report for Outstanding Fines, Assessing the Cost Thereof, and Imposing Liens Pursuant to City of Wasco Municipal Code 1.20, 8.24, and 17.80, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- b.** Adopt a Resolution Approving the Salary Schedule for the Fiscal Year 2023-2024 in Compliance with the California Public Employees' Retirement System (CalPERS) Requirement for Publicly Available Pay Schedules, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- c.** Adopt A Resolution Authorizing the City Manager or Designee to Finalize and Execute a Professional Services Agreement with Continental Labor and Staff Resources, Inc., a California Corporation, doing business as "Continental Labor and Staffing Resources", for temporary staffing services, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- d.** Discuss and provide guidance to Staff regarding a request for a letter supporting Governor Newsom's proposed permitting reform and streamlining initiative, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- e.** Adopt a Resolution approving the City's Appropriations Limit for the Fiscal Year 2023-2024, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- f.** Approve a Resolution Adopting the Annual Statement of Investment Policy, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- g.** Adopt a Resolution approving the City's Fiscal Year 2023-2024 Annual Operating Budget and 2023-2028 Capital Improvement Program, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

13) REPORTS FROM COMMISSIONS AND COMMITTEES:

- a. Kern Economic Development Corporation (Garcia)
- b. Kern Council of Government (Reyna)
- c. Wasco Task Force (Reyna & Medina)

14) REPORTS FROM KC FIRE AND SHERIFF:

- a. Kern County Fire Department (Appleton)
- b. Kern County Sheriff's Department (Stacy)

15) REPORTS FROM THE CITY MANAGER:

16) REPORTS FROM THE CITY COUNCIL:

17) CLOSED SESSION: None

18) CLOSED SESSION ACTION:

19) ADJOURNMENT:

This is to certify that this agenda was posted at Wasco City Hall on June 16, 2023, on/or before 9:00 p.m. The agenda is also available on the City website at www.cityofwasco.org.

Monica Flores

Monica Flores, Deputy City Clerk

All agenda item supporting documentation is available for public review on the city website www.cityofwasco.org and the office of the City Clerk of the City of Wasco, 746 8th Street, Wasco, CA 93280, during regular business hours, 8:00 am – 4:30 pm Monday through Thursday and 8:30 am – 4:30 pm Friday (closed alternate Friday's), following the posting of the agenda. Any supporting documentation related to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location and available at the meeting. **Please remember to turn off all cell phones, pagers, or electronic devices during Council meetings.**

The City of Wasco does not discriminate on the basis of disability in the access to, provision of, or employment in its programs and activities pursuant to 29 United States Code Section 12132 and California Civil Code Section 54. Information regarding the rights provided under the Americans with Disabilities Act (ADA) may be obtained from the City Clerk's Office.

If you need special assistance to participate in this meeting, please get in touch with the City Clerk's Office at (661) 758-7215 to make reasonable arrangements to ensure accessibility to this meeting. Telephone (661) 758-7215. Requests for assistance should be made at least two (2) days in advance whenever possible.



Bill Pay

As of: June 14, 2023

| WARRANTS | AMOUNTS |
|--------------------|-------------------|
| G060723 | 82,676.31 |
| G060523 | 6,192.42 |
| G061223 | 123,760.95 |
| G061423 | 118,573.70 |
| R061423 | 11,491.33 |
| G2061423 | 295.81 |
| H061423 | 82,887.50 |
| A0060723 | 65,630.36 |
| A1060723 | 100.00 |
| A1060823 | 8,335.36 |
| A2060823 | 3,171.45 |
| A3060823 | 51.81 |
| A4060823 | 307.00 |
| A5060823 | 7,028.75 |
| WF053123 | 19,024.31 |
| Grand Total | 529,527.06 |

Verified By:
Finance Director

Isarel
Perez-
Hernandez

Digitally signed by: Isarel
Perez-Hernandez
DN: CN = Isarel Perez-
Hernandez email =
isperez@cityofwasco.org C =
US
Date: 2023.06.14 16:56:01 -
08'00'

| | A | B | C | D | E | F | G |
|----|---------|------------------------------|------------|----------------|----------|--|-----------|
| | WARRANT | VENDOR NAME | VENDOR No. | INVOICE No. | CHECK No | DESCRIPTION | AMOUNTS |
| 1 | G060723 | LEXIPOL, LLC | 5902 | #INVPRA117096 | 25562 | LEXIPOL ANNUAL MEMBERSHIP | 2,481.00 |
| 2 | G060723 | ADVANTAGE ANSWERING PLUS | 2564 | 000029-11-421 | 25544 | ANSWERING SERVICES JUNE | 848.15 |
| 3 | G060723 | AMAZON CAPITAL SERVICES, INC | 4968 | 141N-HQDD-CGKY | 25545 | ACCESORIES FOR VIRTUAL MEETINGS | 164.35 |
| 4 | G060723 | AMAZON CAPITAL SERVICES, INC | 4968 | 1JK1-6FPJ-47HX | 25545 | 23016: ETHERNET CABLE SUPPLIES | 18.82 |
| 5 | G060723 | AMAZON CAPITAL SERVICES, INC | 4968 | 1YKC-RRHJ-3PDV | 25545 | OFFICE SUPPLIES | 92.46 |
| 6 | G060723 | AMAZON CAPITAL SERVICES, INC | 4968 | 1NJT-3K7L-MVCP | 25545 | NETWORK TESTER FOR COW | 1,472.01 |
| 7 | G060723 | AMAZON CAPITAL SERVICES, INC | 4968 | 1MNM-1JTY-7YK7 | 25545 | OFFICE SUPPLIES FOR TRANSIT | 137.93 |
| 8 | G060723 | AMAZON CAPITAL SERVICES, INC | 4968 | 1Y9Q-6QJG-1JYC | 25545 | CREDIT MEMO RETURNED MESSENGER BAG | (42.21) |
| 9 | G060723 | AMAZON CAPITAL SERVICES, INC | 4968 | 197W-T7VG-9GX3 | 25545 | CREDIT MEMO RETURN CONNECTORS | (9.41) |
| 10 | G060723 | AMAZON CAPITAL SERVICES, INC | 4968 | 1DX1-FVLP-449W | 25545 | CREDIT MEMO RETURNED WEBCAM | (164.53) |
| 11 | G060723 | AMAZON CAPITAL SERVICES, INC | 4968 | 1TKK-4G7G-74LW | 25545 | CREDIT MEMO SERVER RACK | (100.62) |
| 12 | G060723 | AMAZON CAPITAL SERVICES, INC | 4968 | 16NJ-PM6Q-973L | 25545 | CREDIT MEMO CONNECTORS | (9.41) |
| 13 | G060723 | BADAWI & ASSOCIATES | 5675 | 1425 | 25546 | FY 2023 AUDIT PROGRESS BILLING #1 | 19,046.25 |
| 14 | G060723 | BANK UP CORPORATION | 4259 | 5656 | 25547 | MAY 2023: LOCKBOX PROCESSING | 741.19 |
| 15 | G060723 | CALLTOWER, INC | 5098 | 201479536 | 25548 | JUNE 2023: PHONE SERVICES | 42.18 |
| 16 | G060723 | CENTRAL CALIFORNIA POWER INC | 2552 | 128101 | 25549 | WELL #14: ANNUAL GENERATOR MAINTENANCE | 2,949.46 |
| 17 | G060723 | CINTAS CORPORATION NO. 3 | 4480 | 4155329602 | 25550 | UNIFORM SRVCS w.e. 05/12 | 423.75 |
| 18 | G060723 | CINTAS CORPORATION NO. 3 | 4480 | 4156053912 | 25550 | UNIFORMS SERVICES week ending 05/19 | 546.82 |

| | A | B | C | D | E | F | G |
|----|----------------------|----------------------------------|------------|----------------------|----------|--|------------------|
| | WARRANT | VENDOR NAME | VENDOR No. | INVOICE No. | CHECK No | DESCRIPTION | AMOUNTS |
| 19 | G060723 | COUNTRY AUTO & TRUCK, INC. | 3008 | 741187 | 25551 | RFS VEH#GENERAL: HYDRAULIC FITTINGS | 584.79 |
| 20 | G060723 | COUNTRY AUTO & TRUCK, INC. | 3008 | 741416 | 25551 | RFS VEH#14: FITTING | 1.34 |
| 21 | G060723 | COUNTRY AUTO & TRUCK, INC. | 3008 | 741458 | 25551 | RFS VEH #14: FITTING | 10.57 |
| 22 | G060723 | COUNTRY AUTO & TRUCK, INC. | 3008 | 741563 | 25551 | RFS VEH #16: FITTING & NYLON TUBE | 25.32 |
| 23 | G060723 | COUNTRY AUTO & TRUCK, INC. | 3008 | 741565 | 25551 | RFS VEH #16: FITTING | 35.79 |
| 24 | G060723 | DIESEL LAPTOPS, LLC | 5113 | INV43309 | 25552 | ANNUAL RENEWAL: CUMMINS & MACK TRUCKS SCANNER | 1,895.00 |
| 25 | G060723 | FED EX | 123 | 8-150-93426 | 25553 | FREIGHT SERVICES 06/01/23 | 22.61 |
| 26 | G060723 | FRANK RUSSELL, INC. | 1091 | 772093 | 25554 | REPLACEMENT OIL DRIPPERS LOCATED AT WELL SITES | 581.46 |
| 27 | G060723 | GARDAWORLD | 4266 | 10741159 | 25555 | JUNE 2023: ARMORED CAR SRVCS | 426.52 |
| 28 | G060723 | GEMINI GROUP LLC | 3880 | 123-15116 | 25556 | 2022: CONSUMER CONFIDENCE REPORT & MAILING | 6,391.24 |
| 29 | G060723 | GRANICUS LLC | 5919 | 166209 | 25557 | COUNCIL MEETING VIDEO STREAMING SERVICES | 1,435.00 |
| 30 | G060723 | INFOMART, INC. | 4345 | 969790 | 25558 | BACKGROUND CHECK | 202.50 |
| 31 | G060723 | J.J. KELLER & ASSOCIATES INC. | 448 | 9108053066 | 25559 | RFS #GENERAL: DOT DAILY LOG BOOKS | 586.03 |
| 32 | G060723 | JIM BURKE FORD LINCOLN | 134 | 1529111 | 25560 | DAR VEH #60 & #63: REPLACE CATALYTIC CONV'T & O2 | 3,517.41 |
| 33 | G060723 | JIM BURKE FORD LINCOLN | 134 | 1529092 | 25560 | SHOP VEH #36: SIDE REAR WINDOW | 103.43 |
| 34 | G060723 | LACAL EQUIPMENT INC. | 4673 | 0386835-IN | 25561 | RFS VEH#17: CURTAIN SET & HOSE | 1,628.58 |
| 35 | G060723 | O'REILLY AUTO ENTERPRISES, LLC | 4230 | 4939-129388 | 25563 | DAR VEH #60: WHL SEAL | 9.09 |
| 36 | G060723 | O'REILLY AUTO ENTERPRISES, LLC | 4230 | 4936-130154 | 25563 | RFS VEH #14: HOSE CLAMP | 4.42 |
| 37 | G060723 | O'REILLY AUTO ENTERPRISES, LLC | 4230 | 4936-130180 | 25563 | MGMT VEH#65: WINDOW REGLATOR | 55.38 |
| 38 | G060723 | O'REILLY AUTO ENTERPRISES, LLC | 4230 | 4936-130408 | 25563 | DAR VEH#63: HANGER & MUFFLER CLAMP | 11.78 |
| 39 | G060723 | ONE SOURCE PARTS, LLC DEPT 900 | 5748 | 852199 | 25564 | RFS VEH #23: ARM VALVE, AIR LINE, BODY CONTROL BOX | 7,316.04 |
| 40 | G060723 | PETERSON AUTO SUPPLY | 152 | 7417-257537 | 25565 | MATERIAL #GEN: THREAD LOCK GEL BLUE & BLK HI TEMP | 30.28 |
| 41 | G060723 | PETERSON AUTO SUPPLY | 152 | 7417-257823 | 25565 | RFS VEH #16: GEAR OIL | 66.51 |
| 42 | G060723 | PG & E COMPANY | 85 | 051114029-0 053123 | 25566 | UB 1400 J ST 050123-053023 | 289.16 |
| 43 | G060723 | PG & E COMPANY | 85 | 4675436856-4 053123 | 25566 | NE COR CENTRAL AVE & MARGALO | 219.54 |
| 44 | G060723 | PG & E COMPANY | 85 | 0008196020-5 | 25566 | UB SOLAR PLANT ANIMAL CONTROL | 156.85 |
| 45 | G060723 | PG & E COMPANY | 85 | 2867383297-9 053123 | 25566 | WELL #14 UB 747 G ST MAY | 17,794.23 |
| 46 | G060723 | ROBERT HALF | 4814 | 62011882 | 25567 | TEMP X.NIETO WE 05/12/23 | 570.51 |
| 47 | G060723 | ROBERT HALF | 4814 | 62051503 | 25567 | TEMP X.NIETO WE 05/19/23 | 1,475.15 |
| 48 | G060723 | SCHROETER, THOMAS F. | 2732 | MAY 30 2023 | 25568 | MAY 2023: LEGAL SERVICES | 5,197.50 |
| 49 | G060723 | SENTINEL ENGINEERING | 5921 | 1627 | 25569 | PUBLIC SAFETY INFRASTRUCTURE SUPPORT | 2,700.00 |
| 50 | G060723 | SOUTHERN CALIFORNIA GAS COMPANY | 1438 | 164-935-9681 7 06072 | 25570 | CNG FUEL MAY | 47.00 |
| 51 | G060723 | VIZOCOM ICT LLC | 5284 | 8757 | 25571 | 6 QT CASE : OF 10 BOXES EACH GLOVES IN L & XL | 591.05 |
| 52 | G060723 | WASCO HARDWARE & AG LLC | 4864 | 2305-014435 | 25572 | DAR VEH #60: WHEEL HUB BOLTS | 56.04 |
| 53 | G060723 Total | | | | | | 82,676.31 |
| 54 | G060523 | AMAZON CAPITAL SERVICES, INC | 4968 | 1GFQ-FK9V-3QY4 | 25538 | TRANSIT IPAD PROTECTOR | 8.65 |
| 55 | G060523 | AMAZON CAPITAL SERVICES, INC | 4968 | 1LRQ-L74D-FP16 | 25538 | NAMEPLATE FOR DEPUTY CITY CLEARK | 9.18 |
| 56 | G060523 | AMAZON CAPITAL SERVICES, INC | 4968 | 1HNC-FWX3-C1K3 | 25538 | WRENCH. SOLENOID VALVE, GATOR SEAT SET | 404.41 |
| 57 | G060523 | AMAZON CAPITAL SERVICES, INC | 4968 | 1P3Q-7KQ4-7DTX | 25538 | 1 QT: GENUINE ECHO GEAR CASE OIL ASSEMBLY | 129.89 |
| 58 | G060523 | AMAZON CAPITAL SERVICES, INC | 4968 | 1T37-3VCF-66DC | 25538 | OFFICE SUPPLIES FIR FINANACE | 121.21 |
| 59 | G060523 | BHT ENGINEERING, INC | 5134 | 23-158 | 25539 | CLEAN CA GRANT APP CYCLE 2 - 4/1/23-4/30/23 | 2,410.00 |
| 60 | G060523 | DC FROST ASSOCIATES | 5898 | 43616 | 25540 | REPLACEMENT PARTS FOR FLAME ARRESTOR & PRESSU REGU | 1,470.58 |
| 61 | G060523 | GENERAL OFFICE MACHINE COMPANY | 1195 | 20803 | 25541 | MAINTENANCE CONTRACT 06/04/23-06/03/24 | 357.23 |
| 62 | G060523 | THE SHAFTER PRESS/ WASCO TRIBUNE | 4787 | 2873 | 25542 | 20225: AD FOR SECURITY CAMERAS | 207.00 |

| | A | B | C | D | E | F | G |
|-----|---------------|-------------------------------------|------------|----------------|----------|--|-----------|
| | WARRANT | VENDOR NAME | VENDOR No. | INVOICE No. | CHECK No | DESCRIPTION | AMOUNTS |
| 63 | G060523 | THE BAKERSFIELD CALIFORNIAN | 206 | 89223AD181944 | 25543 | 20225: AD FOR RFP SECURITY SYSTEM | 1,074.27 |
| 64 | G060523 Total | | | | | | 6,192.42 |
| 65 | G061223 | AMAZON CAPITAL SERVICES, INC | 4968 | 1C3C-9GNX-LYDR | 25577 | 100 QT PACK OF PHOTO FOLDERS FOR PW WEEK | 46.32 |
| 66 | G061223 | AMAZON CAPITAL SERVICES, INC | 4968 | 1JYG-1TGC-6H1V | 25577 | CARTRIDGE & PRINT HEAD CLEANER KIT FOR GIS PRINTER | 97.90 |
| 67 | G061223 | AMAZON CAPITAL SERVICES, INC | 4968 | 1K4W-J1WL-CLWG | 25577 | OFFICE SUPPLIES FOR HR | 17.31 |
| 68 | G061223 | AMAZON CAPITAL SERVICES, INC | 4968 | 16M3-K9TD-JFFL | 25577 | OFFICE SUPPLIES FOR HR, FOLDERS | 55.14 |
| 69 | G061223 | AMAZON CAPITAL SERVICES, INC | 4968 | 1WNF-YWYG-FPPN | 25577 | OFFICE SUPPLIES FOR SHOP: WHITE BOARD & SCANNER | 564.27 |
| 70 | G061223 | BHT ENGINEERING, INC | 5134 | 23-211 | 25579 | 23-01 PARCEL MERGER JOB#23800.02 | 790.70 |
| 71 | G061223 | CINTAS CORPORATION NO. 3 | 4480 | 4156751958 | 25581 | UNIFORM CLEANING SRVCS 052623 | 701.05 |
| 72 | G061223 | COUNTRY AUTO & TRUCK, INC. | 3008 | 741526 | 25583 | DAR VEH #61: OIL & AIR FILTER & SYNTHETIC OIL | 103.77 |
| 73 | G061223 | COUNTRY AUTO & TRUCK, INC. | 3008 | 741525 | 25583 | RFS VEH #19: 3 NEW BATTERIES | 512.12 |
| 74 | G061223 | O'REILLY AUTO ENTERPRISES, LLC | 4230 | 4936-130785 | 25593 | TOOL #GENERAL: DISCONNECT TOOL | 36.77 |
| 75 | G061223 | O'REILLY AUTO ENTERPRISES, LLC | 4230 | 4936-131511 | 25593 | AC VEH #33: EVAP CORE, COOLANT HOSE, ACCUMULATOR | 214.39 |
| 76 | G061223 | ONE SOURCE PARTS, LLC DEPT 900 | 5748 | 851836 | 25594 | RFS VEH #13: PIVOT BUSHING, SEAL & CYLNDER KIT | 549.56 |
| 77 | G061223 | PETERSON AUTO SUPPLY | 152 | 7417-258058 | 25597 | AC VEH #33: EPOXY | 9.41 |
| 78 | G061223 | WASCO HARDWARE & AG LLC | 4864 | 2305-016622 | 25609 | AC VEH #33: SPONGE TAPE , FOAM TAPE, SPRAYER | 29.92 |
| 79 | G061223 | WASCO HARDWARE & AG LLC | 4864 | 2305-017642 | 25609 | DAR VEH #60: LONG POWER BIT SET , NUTS & BOLTS | 22.05 |
| 80 | G061223 | WASCO HARDWARE & AG LLC | 4864 | 2304-008636 | 25609 | SHOP #GENERAL: NUTS & BOLTS | 2.99 |
| 81 | G061223 | WASCO HARDWARE & AG LLC | 4864 | 2304-008798 | 25609 | SHOP #GENERAL: NUTS & BOLTS | 30.29 |
| 82 | G061223 | A & D INTERPRETING | 3027 | 118 | 25573 | 01/17/2023 COUNCIL MEETING TRANSLATION | 300.00 |
| 83 | G061223 | AC POETTEGEN & SON | 5874 | 0000290249 | 25574 | DAR VEH #60: WELD SLEEVES | 37.88 |
| 84 | G061223 | AFFINITY TRUCK CENTER | 405 | R013024706:01 | 25575 | RFS VEH #26: ENGINE MECHANICAL DIAGNOSE & REPAIR | 188.40 |
| 85 | G061223 | ALEXANDER'S CONTRACT SERVICES, INC. | 3828 | 20230216059 | 25576 | 2/13/23-2/16/23 METER READING SERVICE | 6,556.24 |
| 86 | G061223 | ASPECT ENGINEERING | 5829 | 23241 | 25578 | WIN 911 ALARM SOFTWARE FOR SCADA WTR SYSTEM | 5,809.50 |
| 87 | G061223 | ASPECT ENGINEERING | 5829 | 23249 | 25578 | SCADA VPN FOR REMOTE ACCESS TO WTR SCADA | 2,123.58 |
| 88 | G061223 | CHARGEPOINT INC | 5744 | #IN195270 | 25580 | 6/26/23 TO 6/26/24: ST #1 AND ST #2 SERVICE | 690.00 |
| 89 | G061223 | CLEAN STRIDE LLC | 5289 | 8152 | 25582 | MAY 2023: JANITORIAL SERVICES | 4,897.00 |
| 90 | G061223 | COUNTRY TIRE & WHEEL | 4953 | 2233408 | 25584 | RFS #GENERAL: RADIAL REPAIR & WHEEL WEIGHT | 306.67 |
| 91 | G061223 | JEFFRIES BROS., INC | 140 | 125536 | 25585 | 55 GALS WHITE OIL - PUMP OIL FOR WELL SITES | 2,343.00 |
| 92 | G061223 | JORGENSEN & CO. | 137 | 6069554 | 25586 | SAFETY SUPPLIES FOR DAILY OPERATIONS AT WWTP | 119.26 |
| 93 | G061223 | JORGENSEN & CO. | 137 | 6070232 | 25586 | INSTRUMENT CALIBRATIONS 6/25/23: 5410 7TH ST | 241.62 |
| 94 | G061223 | KAISER FOUNDATION HEALTH PLAN INC | 4757 | 199635795298 | 25587 | JULY 2023 INS PREMIUM | 1,201.70 |
| 95 | G061223 | KNIGHT'S SITE SERVICES, INC | 1075 | 0000166881 | 25588 | 5/30/23-6/26/23: PORTABLE TOILET SERV @ GW SITE | 64.36 |
| 96 | G061223 | LEAGUE OF CALIFORNIA CITIES | 237 | 8023 | 25589 | MEETING DUES FOR COUNCIL MEMEBER A.GARCIA | 25.00 |
| 97 | G061223 | MILLER MENDEL, INC | 5929 | 3953 | 25590 | TRAINING FOR BACKGROUND SOFTWARE | 4,862.50 |
| 98 | G061223 | MOTOR CITY SALES AND SERVICE | 2489 | 406815 DEAL | 25591 | 22006: 2022 GMC VIN# 26342 | 36,697.28 |
| 99 | G061223 | NEW YORK LIFE INSURANCE COMPANY | 4733 | S10763 MAY 23 | 25592 | MAY 2023: INS. PREMIUM | 270.00 |
| 100 | G061223 | P & J ELECTRIC, INC. | 66 | 8313 | 25595 | WELL #7: PREVENTATIVE MAINTENANCE | 3,366.48 |
| 101 | G061223 | P & J ELECTRIC, INC. | 66 | 8314 | 25595 | WELL #8: PREVENTATIVE MAINTENANCE | 3,366.48 |
| 102 | G061223 | P & J ELECTRIC, INC. | 66 | 8315 | 25595 | WELL #12: PREVENTATIVE MAINTENANCE | 3,366.48 |
| 103 | G061223 | PACE ANALYTICAL SERVICES, INC | 5694 | B476676 | 25596 | WW SAMPLE TEST: 5/16/23 INFLUENT MONITORING | 70.00 |
| 104 | G061223 | PACE ANALYTICAL SERVICES, INC | 5694 | B476041 | 25596 | WTR SAMPLE TEST: 5/12/23 WELL #14 BACTERIOLOGICAL | 14.00 |
| 105 | G061223 | PACE ANALYTICAL SERVICES, INC | 5694 | B476199 | 25596 | WW SAMPLE TEST: 5/4/23 INFLUENT MONITORING | 153.00 |
| 106 | G061223 | PACE ANALYTICAL SERVICES, INC | 5694 | B476271 | 25596 | WW SAMPLE TEST: 5/9/23 INFLUENT MONITORING | 70.00 |

| | A | B | C | D | E | F | G |
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| | WARRANT | VENDOR NAME | VENDOR No. | INVOICE No. | CHECK No | DESCRIPTION | AMOUNTS |
| 107 | G061223 | PACE ANALYTICAL SERVICES, INC | 5694 | B476354 | 25596 | WTR SAMPLE TEST: 5/26/23 BACTERIOLOGICAL | 84.00 |
| 108 | G061223 | PACE ANALYTICAL SERVICES, INC | 5694 | B476399 | 25596 | WTR SAMPLE TEST: STRATA WTR LINE BACTERIOLOGICAL | 42.00 |
| 109 | G061223 | PACE ANALYTICAL SERVICES, INC | 5694 | B476427 | 25596 | WW SAMPLE TEST: 5/11/23 INFLUENT MONITORING | 153.00 |
| 110 | G061223 | PACE ANALYTICAL SERVICES, INC | 5694 | B476475 | 25596 | WTR SAMPLE TEST: 5/18/23 WELL #11 BACTERIOLOGICAL | 14.00 |
| 111 | G061223 | PACE ANALYTICAL SERVICES, INC | 5694 | B476539 | 25596 | WTR SAMPLE TEST: 5/18/23 WELL #11. #12, #14 CLIP | 30.00 |
| 112 | G061223 | PROFORCE LAW ENFORCEMENT | 5918 | 519926 | 25598 | 1 REMMINGTON POLICE SHOTGUNS | 599.36 |
| 113 | G061223 | PROFORCE LAW ENFORCEMENT | 5918 | 519854 | 25598 | 13 REMMINGTON POLICE SHOTGUNS | 7,791.63 |
| 114 | G061223 | QUADIENT FINANCE USA,INC | 1844 | 5408 APRIL 23 | 25599 | APRIL 2023: POSTAGE | 260.57 |
| 115 | G061223 | ROYAL INDUSTRIAL SOLUTIONS | 711 | 0332-1065721 | 25600 | 22015: POST TOP CONVERSIONS | 15,868.58 |
| 116 | G061223 | SANDOVAL INDUSTRIES LLC | 1180 | 6012 | 25601 | DAR VEH #60: NO SMOKING SIGN & ADHESIVE SEALANT | 26.54 |
| 117 | G061223 | SHELTER PRO SOFTWARE | 5888 | 5934 | 25602 | SHELTER PRO SOFTWARE FOR ANIMAL CONTROL | 3,630.00 |
| 118 | G061223 | SIEMENS INDUSTRY, INC. | 4624 | 5330647428 | 25603 | YEAR 5: PMT SCHEDULE PERFORMANCE ASSURANCE | 9,114.00 |
| 119 | G061223 | T-MOBILE | 4899 | 964042089 MAY 23 | 25604 | CELL PHONE SERVICES MAY 23 | 870.14 |
| 120 | G061223 | THE GAS COMPANY | 246 | 08961820373 051123 | 25605 | CITY YARD STREET 845 F st | 46.73 |
| 121 | G061223 | UNIVAR USA INC | 111 | 51162788 | 25606 | WELL #8 POSO DRIVE: LIQUID CHLORINE | 601.17 |
| 122 | G061223 | UNIVAR USA INC | 111 | 51162789 | 25606 | WELL #12 MCCOMBS: ANNIN & PALM LIQUID CHLORINE | 2,261.13 |
| 123 | G061223 | UNIVERSAL URGENT CARE & OCCUPATIONAL MEDIC | 5268 | EM014767 | 25607 | PHYSICAL POST-OFFER | 45.00 |
| 124 | G061223 | VERIZON WIRELESS SERVICE LLC | 4237 | 9935801254 | 25608 | CELLPHONES AND IPADS 5/26-06/26 | 1,378.71 |
| 125 | G061223 | WASCO UNION HIGH SCHOOL DISTRICT | 2499 | 1088 | 25610 | MAJESTIC MODULAR BUILDING | 20.00 |
| 126 | G061223 Total | | | | | | 123,760.95 |
| 127 | G061423 | AMAZON CAPITAL SERVICES, INC | 4968 | 1YH1-RL3V-16GF | 25611 | OFFICE SUPPLIES FOR CITY HALL | 190.48 |
| 128 | G061423 | AMAZON CAPITAL SERVICES, INC | 4968 | 16RW-7CDY-FRX3 | 25611 | OFFICE SUPPLIES FOR CITY HALL | 14.22 |
| 129 | G061423 | COUNTRY AUTO & TRUCK, INC. | 3008 | 741668 | 25614 | RFS VEH #13 FITTING & PAG OIL | 37.69 |
| 130 | G061423 | COUNTRY AUTO & TRUCK, INC. | 3008 | 741676 | 25614 | STREET VEH #108: FUEL , OIL, & AIR FILTERS | 102.05 |
| 131 | G061423 | FED EX | 123 | 8-157-19933 | 25615 | FREIGHT SERVICES W/E 0608 | 22.61 |
| 132 | G061423 | GENERAL OFFICE MACHINE COMPANY | 1195 | 21115 | 25616 | COPIER METER READING 05/1-06/01 | 678.92 |
| 133 | G061423 | O'REILLY AUTO ENTERPRISES, LLC | 4230 | 4936-132068 | 25619 | MGMT VEH #M1: OIL & AIR FILTER, MOTOR OIL | 67.76 |
| 134 | G061423 | PG & E COMPANY | 85 | 3593196785-1 060823 | 25620 | UB NW NE SE 9 27 24 GEN-ANNEX BUILDING 060823 | 338.65 |
| 135 | G061423 | PG & E COMPANY | 85 | 4460001408-6 060823 | 25620 | CENTRAL AVE & HWY 46 NW | 107.00 |
| 136 | G061423 | PG & E COMPANY | 85 | 8702724701-01 060923 | 25620 | UB AGRICULTURE 060923 | 393.74 |
| 137 | G061423 | ROBERT HALF | 4814 | 62117585 | 25622 | TEMP X.NIETO W/E 060223 | 1,158.40 |
| 138 | G061423 | ROBERT HALF | 4814 | 62088907 | 25622 | TEMP X.NIETO WE 05/26/23 | 1,475.15 |
| 139 | G061423 | THE SHAFTER PRESS/ WASCO TRIBUNE | 4787 | 2944 | 25623 | AD: PLANNING COMMISION MEETING | 112.00 |
| 140 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 734091 | 25612 | UB 810 8TH ST (LF) | 104.41 |
| 141 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 734093 | 25612 | UB 801 8TH ST | 92.30 |
| 142 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 734135 | 25613 | UB 1445 12TH STREET (SAL) | 80.06 |
| 143 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 734505 | 25612 | UB 800 BLK CENTRAL | 92.30 |
| 144 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 734508 | 25612 | UB 1100 CENTRAL AVE LLMD | 92.30 |
| 145 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 734510 | 25612 | UB 1500 BLK OF CENTRAL | 133.70 |
| 146 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 734682 | 25612 | UB 764 E STREET (ANNEX) | 219.25 |
| 147 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 734754 | 25612 | UB 847 F STREET (PW SHOP) | 219.25 |
| 148 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 734795 | 25612 | UB 1300 BLK FILBURN | 147.50 |
| 149 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 735214 | 25612 | UB NW MAPLE/MARGALO LLMD 2006- | 92.30 |
| 150 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 735215 | 25612 | UB MAPLE/GROMER LLMD 2006-1 | 92.30 |

| | A | B | C | D | E | F | G |
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| | WARRANT | VENDOR NAME | VENDOR No. | INVOICE No. | CHECK No | DESCRIPTION | AMOUNTS |
| 151 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 735265 | 25612 | UB 2700 BLK MONDAVI CT | 92.30 |
| 152 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 735337 | 25612 | UB 1500 BLOCK OF PALM | 92.30 |
| 153 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 135348 | 25612 | UB 2100 BLK PALM | 92.30 |
| 154 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 735350 | 25612 | UB 400 N BLOCK OF PALM LLMD 2006-1 | 92.30 |
| 155 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 735352 | 25612 | UB 1700 BLK OF PALM #A | 92.30 |
| 156 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 735378 | 25613 | UB 1200 BLK PECAN ST | 92.30 |
| 157 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 735381 | 25613 | UB PENELOPE LLMD 2006-1 | 92.30 |
| 158 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 735454 | 25613 | UB 1700 BLK POPLAR | 92.30 |
| 159 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 735455 | 25613 | UB 1700 BLK POPLAR #A | 92.30 |
| 160 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 735515 | 25613 | UB 2500 BLK OF POSO DR. LLMD6- | 92.30 |
| 161 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 735519 | 25612 | UB 2700 BLK OF POSO AVE LLMD06 | 124.10 |
| 162 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 735550 | 25612 | UB PALM N. PROSPERITY 2006-1 | 92.30 |
| 163 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 735696 | 25612 | UB 1700 BLK OF MARGALO | 92.30 |
| 164 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 735924 | 25612 | UB 1300 BLK OF WILLOW | 92.30 |
| 165 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 739304 | 25613 | UB 810 8TH ST (LF) | 15.80 |
| 166 | G061423 | CITY OF WASCO-UB PAYMENTS | 1875 | 739342 | 25612 | UB 764 E STREET (ANNEX) (LF) | 182.21 |
| 167 | G061423 | INTERWEST CONSULTING GROUP, INC. | 1571 | 88200 | 25617 | MAR-MAY: PLAN CHECK SRVCS | 8,121.09 |
| 168 | G061423 | KERN COUNTY SUP. OF SCHOOLS | 25 | MAY 2023 | 25618 | MAY 2023: SCHOOL FEES | 93,901.03 |
| 169 | G061423 | QUADIENT FINANCE USA, INC | 1844 | 5408 MAY 23 | 25621 | MAY 2023: POSTAGE | 205.46 |
| 170 | G061423 | SPAY NEUTER IMPERATIVE PROJECT CALIFORNIA | 5032 | 8104 | 25624 | 23029: 6/26/23 GRANT 3YR FREE SPAY/NEUTER CLINIC | 7,500.00 |
| 171 | G061423 | STINSON STATIONERS INC | 160 | 227608-0 | 25625 | #10 ENVELOPES FOR CITY OF WASCO | 423.49 |
| 172 | G061423 | THE GAS COMPANY | 246 | 08331820137 061223 | 25626 | COURTHOUSE 757 F St/801 F St | 21.16 |
| 173 | G061423 | THE GAS COMPANY | 246 | 08961820373 061223 | 25626 | CITY YARD 845 F ST | 15.12 |
| 174 | G061423 | TLC ANIMAL REMOVAL SERVICES | 5195 | 0002036 | 25627 | 5/30/23: ANIMAL DISPOSAL SERVICE | 800.00 |
| 175 | G061423 Total | | | | | | 118,573.70 |
| 176 | R061423 | CC DOUBLE EAGLE, LLC | 5535 | 5290-0007023010-W | 25629 | DEPST RFND WATER 2301 7TH ST | 517.90 |
| 177 | R061423 | CC DOUBLE EAGLE, LLC | 5535 | 5290-0007023010 | 25630 | DEPST RFND 2301 7TH ST 5290-0007023010 | 540.42 |
| 178 | R061423 | CENTRAL AVE SENIORS, L.P. | 5931 | 9316-0150003002 RFND | 25631 | OVER PMT REFUND 300 CENTRAL SENIOR APTS | 10,317.60 |
| 179 | R061423 | INTERSTATE MANAGEMENT GROUP | 5891 | 17773-0397006560 | 25632 | DEPST RFND 656 SUNFLOWER CT 17773-0397006560 | 27.82 |
| 180 | R061423 | MAYRA RICO | 5924 | 17204-0235006450 | 25633 | DEPST RFND 645 GRIFFITH AVE 17204-0235006450 | 87.59 |
| 181 | R061423 Total | | | | | | 11,491.33 |
| 182 | G2061423 | GARDAWORLD | 4266 | 20569307 | 25635 | MAY 2023: EXCESS SERVICES | 54.81 |
| 183 | G2061423 | DEPARTMENT OF JUSTICE | 1668 | 641777 | 25634 | FEB 2023: FINGERPRINTS | 177.00 |
| 184 | G2061423 | DEPARTMENT OF JUSTICE | 1668 | 660990 | 25634 | MAY 2023: FINGERPRINTS | 64.00 |
| 185 | G2061423 Total | | | | | | 295.81 |
| 186 | H061423 | HARTZELL GENERAL ENGINEERING CONTRACTOR | 5930 | 23027 | 25628 | 23003: WELL13 APPLICATION #1 - DEVELOP | 82,887.50 |
| 187 | H061423 Total | | | | | | 82,887.50 |
| 188 | A0060723 | BLUE SHIELD OF CALIFORNIA | 3591 | 231350041042 | 5310 | INS. PREMIUM JUNE 2023 | 65,630.36 |
| 189 | A0060723 Total | | | | | | 65,630.36 |
| 190 | A1060723 | NAVIA BENEFIT SOLUTIONS | 5664 | 1070698 | 5311 | MAY MONTHLY MINIMUM FEE | 100.00 |
| 191 | A1060723 Total | | | | | | 100.00 |
| 192 | A1060823 | NAVIA BENEFIT SOLUTIONS | 5664 | 052223 | 5312 | MEDICAL CHECK RUN 052223 | 8,335.36 |
| 193 | A1060823 Total | | | | | | 8,335.36 |
| 194 | A2060823 | NAVIA BENEFIT SOLUTIONS | 5664 | 060523 | 5313 | MEDICAL WEEKLY CHECK RUN 060523 | 3,171.45 |

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|-----|-------------|-------------------------|------------|--------------|----------|---|------------|
| | WARRANT | VENDOR NAME | VENDOR No. | INVOICE No. | CHECK No | DESCRIPTION | AMOUNTS |
| 195 | A2060823 | Total | | | | | 3,171.45 |
| 196 | A3060823 | NAVIA BENEFIT SOLUTIONS | 5664 | FSA 042123 | 5314 | HEALTH CARE FSA 04/21/23 | 51.81 |
| 197 | A3060823 | Total | | | | | 51.81 |
| 198 | A4060823 | NAVIA BENEFIT SOLUTIONS | 5664 | FSA 052623 | 5315 | HEALTH CARE FSA 05/26/23 | 307.00 |
| 199 | A4060823 | Total | | | | | 307.00 |
| 200 | A5060823 | NAVIA BENEFIT SOLUTIONS | 5664 | 053023 | 5316 | MEDICAL CHECK RUN 053023 | 7,028.75 |
| 201 | A5060823 | Total | | | | | 7,028.75 |
| 202 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123WC | 5317 | ANNUAL AND MONTHLY SUBSCRIPTIONS, OFFICE SUPPLIES | 784.08 |
| 203 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123CK | 5317 | HELMETS FOR BIKE RODEO | 1,527.50 |
| 204 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123FIN | 5317 | RENEWAL FEES, PURCHASE OF LAPTOP CHARGER, | 343.31 |
| 205 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123FC | 5317 | WHITEBOARDS FOR POLICE DEPARTMENT | 541.14 |
| 206 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123FL | 5317 | MEMBERSHIP SUBSCRIPTION, SUPPLIES AND MATERIALS | 2,363.40 |
| 207 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123GA | 5317 | TRAINING AND TRAVEL FOR ICSC CONFERENCE | 441.15 |
| 208 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123GS | 5317 | ITEMS FOR LANDSCAPE, ITEMS FOR TRUCKS | 1,098.73 |
| 209 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123HK | 5317 | POLICE DOORS FOR POLICE, JANITORIAL SUPPLIES | 2,206.32 |
| 210 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123HC | 5317 | PARTIAL PAYMENT FOR TRANSMISSION, PLYWOOD | 147.12 |
| 211 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123HS | 5317 | TRAINING AND TRAVEL FOR CITY MANAGER | 428.85 |
| 212 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123LF | 5317 | SUPLIES FOR ANIMALS AND LANDSCAPE, ANIMAL VACCINE | 1,424.76 |
| 213 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123MA | 5317 | PARTS FOR METER, COMPUTER SUPPLIES, TOOLS | 1,741.03 |
| 214 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123MM | 5317 | RENEWAL FEES,OFFICE SUPPLIES, TRAININGS, | 379.36 |
| 215 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123MS | 5317 | SWANA CHAPTER MEETING, 2 GALLON WATER CANS | 76.74 |
| 216 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123MC | 5317 | VIALS FOR CHLORINE TESTING, SAMPLE CELLS | 614.92 |
| 217 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123PLAN | 5317 | CONFERENCE REGISTRATION FEES, TRAINING, POSTAGE | 3,874.04 |
| 218 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123PW | 5318 | WTR DISTRIBUTION CERTIFICATE | 51.20 |
| 219 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123RG | 5317 | TRAINING AND TRAVEL FOR COUNCIL MEMBER REYNA | 391.39 |
| 220 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123SC | 5317 | PARTS FOR LAWNMOWER, SUPPLIES FOR DEPARTMENT | 242.46 |
| 221 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123VN | 5317 | SYMPATHY PLANT FOR EMPLOYEE FAMILY MEMBER | 108.83 |
| 222 | WF053123 | WELLS FARGO CREDIT CARD | 4426 | WF053123HR | 5317 | HEPATITIS B VACCINATION FOR EMPLOYEES | 237.98 |
| 223 | WF053123 | Total | | | | | 19,024.31 |
| 224 | Grand Total | | | | | | 529,527.06 |

MINUTES
WASCO CITY COUNCIL
and Successor Agency to the
Former Redevelopment Agency
Saturday, March 4, 2023
Special Meeting
Strategic Planning Session– 10:00 a.m.
Old Courthouse
810 8th Street, Wasco, CA 93280

SPECIAL MEETING – 10:00 am

1) CALL TO ORDER:

Mayor Martinez called the meeting to order at 10:07 am.

2) ROLL CALL: Mayor Martinez, Mayor Pro Tem Garcia, Council Members: Medina, Reyna, Saldaña

PRESENT: Mayor Martinez, Mayor Pro Tem Garcia, Council Members: Medina, Reyna, Saldaña

STAFF PRESENT: City Manager Hurlbert, Chief of Police Fivecoat, Assistant City Manager Lara, Public Works Director Villa, Deputy Public Works Director Martinez, Human Resource Manager Vera, Finance Director Perez-Hernandez, Communications and Marketing Specialist Perez

3) FLAG SALUTE: led by Mayor Martinez

4) NEW BUSINESS:

- a. City Council 2023 Strategic Planning Session; Goal and Priority Setting Discussion and Direction related thereto and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

PowerPoint presented by City Manager Hurlbert

- Strategic Planning Workshop Fiscal Year 23-24

Directions and goals were identified during the strategic planning sessions;

1. Review the Budget Calendar for Fiscal Year 2023-2024
2. Review 2023-2024 Areas of Focus and Impact Categories
3. Review Departmental Accomplishments and Initiatives
4. Confirmation of Priorities
5. Identification of Specific Goals

5) ADJOURNMENT:

Mayor Martinez adjourned the meeting at 2:06 PM.

Neomi Perez, Deputy City Clerk

Vincent Martinez, Mayor

MINUTES
WASCO CITY COUNCIL
and Successor Agency to the
Former Redevelopment Agency
Tuesday, June 6, 2023
Regular Meeting – 6:00 pm.
City Council Chambers
746 8th Street, Wasco, CA 93280

REGULAR MEETING – 6:00 pm

1) CALL TO ORDER:

Mayor Martinez called the meeting to order at 6:00 pm.

2) ROLL CALL:

Present: Mayor Martinez, Mayor Pro Tem Garcia, Council Members: Medina, Reyna

Late: Council Member Garcia arrived at 6:03 pm.

STAFF PRESENT: City Manager Hurlbert, City Attorney Schroeter, Assistant City Manager Lara, Deputy City Clerk Flores, Deputy City Clerk Tinajero, Public Works Director, Community Development Director Cobb, Chief of Police Fivecoat, Kern County Sherriff Sergeant Stacy, Kern County Fire Chief Appleton

3) FLAG SALUTE: led by Mayor Martinez

4) INVOCATION: by Manuel Cantu, Lifehouse Church

5) PRESENTATIONS:

a. Proclamation for National Public Works Week

Mayor Martinez presented the proclamation to the Public Works Director Luis Villa.

b. Proclamation for National Police Week

Mayor Martinez presented the proclamation to Chief of Police Charles Fivecoat and Sergeant Stacy.

c. Proclamation for Professional Municipal Clerks Week

Mayor Martinez presented the proclamation to Deputy City Clerks Monica Flores and Yolanda Tinaero.

6) PUBLIC COMMENTS:

Public comments by John Pallares.

7) SUCCESSOR AGENCY BUSINESS: None

8) WASCO PUBLIC FINANCE AUTHORITY BUSINESS: None

CITY COUNCIL BUSINESS:

9) CONSENT CALENDAR:

The Consent Calendar consists of items that, in the staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests the removal of a particular item.

- a. Receive and File department payments totaling \$703,734.00
- b. Approval of City Council Meeting Minutes for:
 - 1. May 16, 2023, Regular Meeting
 - 2. May 25, 2023, Special Meeting
- c. Approval of Travel and Expenses Exceeding \$500.00 for the Police Records Administrator to attend the POST Certified Public Records Act course scheduled for July 20-21, 2023 in Madera, CA., and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- d. Adopt and Waive the Second Reading of an Ordinance of the City Council of the City of Wasco Amending an Ordinance and Accepting the Requirements of the Penal Code Relating to the Recruitment and Training of Law Enforcement Officers, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
Ord#2023-724
- e. Approval for Travel Expenses Exceeding \$500.00 per participant for Mayor Pro Tem Garcia, Council Member Reyna, Council Member Saldaña, and City Manager Hurlbert to attend the League of California Cities 2023 Annual Conference on September 20 - 22, 2023, in Sacramento, California and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- f. Adopt a Resolution Approving a List of Projects for Fiscal Year 2023-24 Funded by SB 1: The Road Repair and Accountability Act of 2017, and Find the proposed Project for compliance with the California Environmental Quality Act (CEQA) and has determined that the Project is categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section, no environmental review is required.

Pulled for separate consideration

- g. Adopt a Resolution Authorizing The City Manager or designee to Enter into an Agreement with James E. Thompson, Inc. for the Central Avenue Park Project in the amount of \$2,042,500.00 and allowing the City Manager to execute Contract Change Orders in an amount not to exceed an aggregate of \$25,000, and Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section, no environmental review is required.

Reso#2023-3887

Agmt#2023-030

- h. Adopt a Resolution Authorizing The City Manager or designee to Enter into an Agreement with Reliable Monitoring Services, Inc. for the LCTOP Charging Station Project in the amount of \$111,240.00 and allowing the City Manager to execute Contract Change Orders in an amount not to exceed an aggregate of \$25,000, and Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section, no environmental review is required.

Reso#2023-3888

Agmt#2023-031

- i. Adopt a Resolution Authorizing the City Manager to Approve a Purchase Order with SiteOne Landscaping Supply in the amount of \$24,367.05 to Purchase a Booster Pump Station for the Central Avenue Neighborhood Park Project, and Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section, no environmental review is required.

Reso#2023-3889

- j. Adopt a Resolution Authorizing the City Manager to Approve a Purchase Order with Great Western Recreation in the amount of \$98,051.78 to purchase Outdoor Games, Play Equipment, Basketball Hoop and Equipment, etc. for the Central Avenue Neighborhood Park Project, and Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section, no environmental review is required.

Pulled for separate consideration

- k. Adopt a Resolution Authorizing the City Manager or Designee to Authorize an Easement to the Pacific Gas & Electric Company to Access the Equipment for the Installation of the Electric Charging Stations, and Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section, no environmental review is required.

Reso#2023-3891

- I. Adopt a Resolution Authorizing The City Manager or Designee to Approve a Purchase Order with Pasquini Engineering approving the Preliminary Engineering Design of the Sheriff's Activity League Building for the amount not to exceed \$13,120.00, and Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section, no environmental review is required.

Reso#2023-3892

No public comments.

No Conflict of Interest on the consent calendar for any of the Council members.

John Pallares requested to pull items 9f, and 9j for further discussion.

Motion was made by Mayor Martinez, **seconded** by Mayor Pro Tem Garcia, to approve the Consent Calendar with separate consideration on items 9f and 9j by the following roll call vote:

| | |
|----------|--|
| AYES: | MARTINEZ, GARCIA, MEDINA, REYNA, SALDAÑA |
| NOES: | NONE |
| ABSTAIN: | NONE |
| ABSENT: | NONE |

- f. Adopt a Resolution Approving a List of Projects for Fiscal Year 2023-24 Funded by SB 1: The Road Repair and Accountability Act of 2017, and Find the proposed Project for compliance with the California Environmental Quality Act (CEQA) and has determined that the Project is categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section, no environmental review is required.

Reso#2023-3886

John Pallares requested staff for more information regarding the item.
Assistant Manager Lara gave clarification.

Motion was made by Mayor Martinez, **seconded** by Council Member Reyna, to approve item 9f by the following roll call vote:

| | |
|----------|--|
| AYES: | MARTINEZ, GARCIA, MEDINA, REYNA, SALDAÑA |
| NOES: | NONE |
| ABSTAIN: | NONE |
| ABSENT: | NONE |

- j. Adopt a Resolution Authorizing the City Manager to Approve a Purchase Order with Great Western Recreation in the amount of \$98,051.78 to purchase Outdoor Games, Play Equipment, Basketball Hoop and Equipment, etc. for the Central Avenue Neighborhood Park Project, and Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section, no environmental review is required.

Reso#2023-3890

John Pallares mentioned concerns regarding the safety measures around the edges of Central Avenue Neighborhood Park. The consensus of the council was to add considerations for safety opportunities to the park and move forward with the project.

Motion was made by Council Member Reyna, **seconded** by Mayor Pro Tem Garcia, to approve item 9j by the following roll call vote:

| | |
|----------|--|
| AYES: | MARTINEZ, GARCIA, MEDINA, REYNA, SALDAÑA |
| NOES: | NONE |
| ABSTAIN: | NONE |
| ABSENT: | NONE |

10)PUBLIC HEARINGS: None

11)DEFERRED BUSINESS: None

12)NEW BUSINESS:

- a. Adopt a Resolution Approving an Amended Salary Schedule for the Police Department Positions, and CalPERS Safety Plan, And Authorize the City Manager or Designee to begin recruitment and hiring activities, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Reso#2023-3893

Oral presentation by City Manager Hurlbert.

Public comments by Manuel Cantu.

Motion was made by Mayor Martinez, **seconded** by Council Member Reyna, to adopt the Resolution by the following roll call vote:

| | |
|----------|--|
| AYES: | MARTINEZ, GARCIA, MEDINA, REYNA, SALDANA |
| NOES: | NONE |
| ABSTAIN: | NONE |
| ABSENT: | NONE |

- b. Adopt a Resolution Authorizing the City Manager or Designee to Finalize and Execute a Professional Services Agreement with Mary Valenti, Ph.D., for law enforcement clinical psychological services, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Reso#2023-3894

Agmt#2023-032

Oral presentation by City Manager Hurlbert.

No public comments.

Motion was made by Mayor Pro Tem Garcia, **seconded** by Council Member Medina, to adopt the Resolution by the following roll call vote:

| | |
|----------|--|
| AYES: | MARTINEZ, GARCIA, MEDINA, REYNA, SALDANA |
| NOES: | NONE |
| ABSTAIN: | NONE |
| ABSENT: | NONE |

- c. Adopt a Resolution Authorizing the City Manager or Designee to Appropriate ARPA Funds in the amount of \$275,000 for the Wasco Police Department Start-Up expenses related to Network Infrastructure, Internet Services, and Office Reconfiguration for the Fiscal Year 2022– 2023., and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Reso#2023-3895

Oral presentation by City Manager Hurlbert.

No public comments.

Motion was made by Council Member Reyna, **seconded** by Council Member Medina, to adopt the Resolution by the following roll call vote:

| | |
|----------|--|
| AYES: | MARTINEZ, GARCIA, MEDINA, REYNA, SALDANA |
| NOES: | NONE |
| ABSTAIN: | NONE |
| ABSENT: | NONE |

- d. Adopt a Resolution Authorizing the City Manager or Designee to execute a Master Service Agreement and Service Order Addendum for Wasco Police Department Internet Services from New Horizon Communications Corp. ("NHC"), and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Reso#2023-3896

Agmt#2023-033

Oral presentation by City Manager Hurlbert.

No public comments.

Motion was made by Mayor Martinez, **seconded** by Council Member Saldaña, to adopt the Resolution by the following roll call vote:

| | |
|----------|--|
| AYES: | MARTINEZ, GARCIA, MEDINA, REYNA, SALDANA |
| NOES: | NONE |
| ABSTAIN: | NONE |
| ABSENT: | NONE |

- e. Adopt a Resolution Authorizing the City Manager or Designee to Execute purchase agreements with Sentinel Engineering for the acquisition of Police Department network Infrastructure including Equipment, Configuration, and Installation, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Reso#2023-3897

Oral presentation by City Manager Hurlbert.
No public comments.

Motion was made by Mayor Pro Tem Garcia, **seconded** by Council Member Reyna, to adopt the Resolution by the following roll call vote:

| | |
|----------|--|
| AYES: | MARTINEZ, GARCIA, MEDINA, REYNA, SALDANA |
| NOES: | NONE |
| ABSTAIN: | NONE |
| ABSENT: | NONE |

13) REPORTS FROM COMMISSIONS AND COMMITTEES:

- a. Kern Economic Development Corporation (Garcia)
Next meeting will be on June 27, 2023. No reports
- b. Kern Council of Government (Reyna)
No reports
- c. Wasco Task Force (Reyna & Medina)
No reports

14) REPORTS FROM KC FIRE AND SHERIFF:

- a. Kern County Fire Department (Appleton)
PowerPoint presentation by Fire Chief Appleton reporting on recent incidents.
- b. Kern County Sheriff's Department (Stacy)
Oral presentation by Sergeant Stacy to report on recent crimes.

15) REPORTS FROM THE CITY MANAGER:

City Manager Hurlbert updated the council on the following:

- Community Breakfast June 7, 2023, at 7:30 am at the Courthouse hosted by the Orange Heart Foundation.
- The Housing Element is still ongoing – the public review draft will be available on the City's website beginning June 12, 2023, to July 2, 2023. The second Housing Element and public workshop will be on July 10, 2023, at 6:00 pm in the council chambers.

- Staff and council have been invited to a walk-through at the Grocery Outlet pre-opening tour on June 14, 2023 at 10:00 am, and on June 15, 2023, the official ribbon-cutting at 10:00 am.
- The next SNIP event will be held on June 26, 2023, from 8:00 am to 4:00 pm at the courthouse, and on July 21, 2023, same time and location.
- Wasco Parks and Recreation is having the Independence Day event on July 1, 2023, at Barker Park.
- Staff is working on a possible location for recycling bins for those that live outside the city limits.
- Gave an update on the Lily Street residence
- Code Compliance officers have begun working some flex hours over the weekends.
- Staff was contracted by CALTRANS about a concept of a bike lane on Highway 46.
- All five high-speed rail agreements have been signed by the City Manager. Two have come back with fully executed copies and expecting the other three this week.
- A special meeting may need to be scheduled between now and June 20, 2023, for the renewal of the Wasco Prison trash contract.

16) REPORTS FROM THE CITY COUNCIL:

Mayor Pro Tem Garcia:

- Attended the ICSC Conference with Council Member Reyna and City Manager Hurlbert.

Council Member Reyna:

- Attended the ICSC Conference and mentioned it was successful.
- Saturday, June 3, 2023, he had lunch with Mayor Martinez, Assembly Member Jasmeet Bains, and Assembly Speaker Robert Rivas.
- Sunday, June 4, 2023, the Covid-19 vaccination clinic was held, 40 people attended, and not everyone was vaccinated; 21 people were vaccinated, 16 visa gift cards of \$50 each were given out, 5 were non-residents, 3 people received the influenza vaccine. It is now called Health Fair and Resources and will be held on June 25, 2023.

Mayor Martinez:

- Thanked Chief Fivecoat and Police Records Administrator Sheila McCaleb for joining him in entertaining 200 kindergartners from Bakersfield who rode buses to Wasco to ride the Amtrak back.

City Manager Hurlbert proceeded to discuss the Wasco Police cars logo and showed the council a visual of two different logos of the rose and asked the council which one they prefer car number one or car number two. The consensus of the council was car number one.

17) CLOSED SESSION: None

18) CLOSED SESSION ACTION: None

19) ADJOURNMENT:

Mayor Martinez adjourned the meeting at 7:31 pm.

Monica Flores, Deputy City Clerk

Vincent Martinez, Mayor



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: June 20, 2023

SUBJECT: Adopt a Resolution Declaring its Intention to Review the Improvements and Assessments for Wasco Maintenance District No. 1, Wasco Landscape and Lighting Maintenance Districts No. 01-01, No. 06-1, and 2017-1 for Tax Year 2023-24 and Authorizing the City Clerk to Publish the Resolution setting the Public Hearing

Recommendation:

Staff recommends the City Council:

- 1) Staff recommends that the Council receive the 2023 Engineer's Report for Wasco Maintenance District No. 1, Wasco Landscape and Lighting Maintenance District No. 01-01, No. 01-02, No. 06-1, and 2017-1, approve the resolution to set the Public Hearing for Tuesday, July 18, 2023, and authorize the City Clerk to publish the resolution setting the public hearing.
- 2) Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332.

Environmental Review:

Staff has reviewed the proposed Project for compliance with the California Environmental Quality Act (CEQA) and has determined that the Project is categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section. Thus, no environmental review is required.

Background:

After a maintenance district has been established, it is necessary to complete an annual Engineer's Report to review and update the assessments on the lots and to include new tracts into the districts. This resolution accepts the filing of the Engineer's Reports and sets the public hearing for confirmation of the levy of assessments.

Discussion:

Wasco Maintenance District No. 1 includes Tract 5071-A, B and C, Tract 5890 Phases 1 – 3, Tract 5653-A, Precise Development No. 95-2, Tract 6308, and Tract 6451. No new tracts were added. No CPI increase is allowed for this District because it was not included when the district was established.

Wasco Landscape and Lighting Maintenance District No. 01-01 includes Tract 5972 Phases 1 – 4. No new tracts were added. As of March 2023, the Consumer Price Index for the Los Angeles area for All Items was 3.7%. The maximum increase established when the district was created shall not exceed 4%. Consequently, the assessment per parcel was increased 3.7% this tax year.

Wasco Landscape and Lighting Maintenance District No. 01-02 includes Tract 5305 Phases 1-3, Tract 6449 Phases 1-3 and Tract 6282. No new tracts were added. As of March 2023, the Consumer Price Index for the Los Angeles area for All Items was 3.7%. Consequently, the assessment per parcel was increased 3.7% this tax year. This annual increase by the CPI was included when the district was established.

Wasco Landscape and Lighting Maintenance District No. 06-1 includes Tract 6334 Phase 1, Tract 6432, Tract 6460 Phase 1, Tract 6473 Phases 1 and 2, Tract 6486, Tract 6589 Phase 1, Tract 6590, Tract 6600 Phase 1. No new tracts were added. As of March 2023, the Consumer Price Index for the Los Angeles area for All Items was 3.7%. Consequently, the assessment per parcel was increased 3.7% this tax year. This annual increase by the CPI was included when the district was established.

Wasco Landscape and Lighting Maintenance District No. 2017-1 includes Tract 7127, and parcel 1 of Lot Line Adjustment No. 2009-02. No new tracts were added. As of March 2023, the Consumer Price Index for the Los Angeles area for All Items was 3.7%. Consequently, the assessment per parcel was increased 3.7% this tax year. This annual increase by the CPI was included when the district was established.

The Engineer's Report for each District was completed by the Engineer of Work and submitted to the City Clerk.

A public hearing is required before the assessments can be levied. The city must publish the resolution at least 10 days prior to the date of the public hearing.

Fiscal Impact:

The funds from the districts will be collected by the Kern County Assessor's Office and disbursed to the City as a special assessment. These assessments, when collected, will go to their respective funds to pay for the maintenance and operation of the landscaping, walls, and drainage of each District.

Attachments:

1. Resolution

RESOLUTION NO. 2023 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO
DECLARING ITS INTENTION TO REVIEW THE IMPROVEMENTS AND
ASSESSMENTS FOR WASCO MAINTENANCE DISTRICT NO. 1, WASCO
LANDSCAPE AND LIGHTING MAINTENANCE DISTRICTS
NO. 01-01, NO. 01-02, NO. 06-1, AND 2017-1 FOR TAX YEAR 2023-24
AND SETTING THE PUBLIC HEARING.**

WHEREAS, the Engineer of Work has prepared his report following Division 15, Part 2, Chapter 1, Article 4 (starting with §22565) of the Streets and Highways Code; and

WHEREAS, per Streets and Highways Code §5820 et seq., §22500 et seq, and Government Code §56000 et seq, the City established charges for Wasco Maintenance District No. 1, Wasco Landscape and Lighting Maintenance District No. 01-01, No. 01-02, and No. 06-1, and 2017-1; and

WHEREAS, the City Council intends to levy and collect assessments within Wasco Maintenance District No. 1, Wasco Landscape and Lighting Maintenance Districts No. 01-01, No. 01-02, No. 06-1, and 2017-1; and

WHEREAS, the Engineer of Work has filed with the City Clerk the reports for each District required by the Landscaping and Lighting Act of 1972, all interested persons are referred to those reports for a full and detailed description of the improvements, the boundaries of the assessment district and the proposed assessments upon assessable lots and parcels of land within the assessment districts.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: The Engineer's Report for each District is received.

SECTION 2: A public hearing is to be held at 6:00 p.m., Tuesday, July 18, 2022.

SECTION 3: The City Clerk shall give notice by causing this resolution of intention to be published per Sections 22552 and 22553 of the California Streets and Highways Code

-oOo-

I HEREBY CERTIFY that the foregoing Resolution No. 2023- was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 20, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT R MARTINEZ,
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
The Council of the City of Wasco



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Maria Lara, Assistant City Manager

DATE: June 20, 2023

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to Approve the SB1 State of Good Repair Project List for FY 2023-24 and Execute the Certifications and Assurances forms required to participate in the FY 2023-2024 California State of Good Repair Program (SGR).

Recommendation:

Staff recommends the City Council:

- 1) Receive and file the Adopt a resolution authorizing the City Manager or designee to approve the SB1 State of Good Repair Project List for FY 2023-24 and Execute the Certifications and Assurances forms required to participate in the FY 2023-2024 California State of Good Repair Program (SGR).
- 2) Find that the proposed project is exempt from the provisions of CEQA pursuant to Guidelines Section 15301 (d) (Existing Facilities), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15301 (d) (Existing Facilities) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

The State of Good Repair/State Transit Assistance (SGR/STA) Program, a component of Senate Bill 1, provides funds annually to transit operators in California for eligible transit maintenance, rehabilitation, and capital projects. The SGR Program benefits the public

transportation agencies with a consistent and dependable revenue source to invest in the upgrade, repair, and improvement of their agency's transportation infrastructure and in turn, improve transportation services.

The purpose of this resolution is to authorize the City Manager to execute the Certifications and Assurances form required to participate in the SGR Program. The City proposes using its **FY 2023-2024 SGR apportionment of \$43,180.00 to upgrade and modernize the City's CNG fueling station.**

Fiscal Impact:

No impact at this time. No match funds are required.

Attachments:

1. Resolution

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO APPROVE THE SB1 STATE OF GOOD REPAIR PROJECT LIST FOR FY 2023-24, AND TO EXECUTE THE CERTIFICATIONS AND ASSURANCES FORMS TO PARTICIPATE IN THE FY 2023-2024 CALIFORNIA STATE OF GOOD REPAIR PROGRAM (SGR)

-o0o-

WHEREAS, Senate Bill 1 (SB1), the Road Repair and Accountability Act 2017, establishes the State of Good Repair (SGR) program to fund eligible transit maintenance, rehabilitation, and capital project activities that maintain the public transit system in a state of good repair; and

WHEREAS, the City of Wasco is an eligible project sponsor and may receive State Transit Assistance funding from the State of Good Repair Account (SGR) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 1 (2017) named the Department of Transportation ("Department") as the administrative agency for the SGR; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing SGR funds to eligible project sponsors (local agencies); and

WHEREAS, the City of Wasco concurs with and approves the project list to upgrade and modernize the City's CNG fueling station for the FY 2023-2024 State of Good Repair Program Apportionment of \$43,180.00; and

WHEREAS, the City of Wasco wishes to delegate authorization to execute these documents and any amendments thereto to the City Manager.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Wasco:

SECTION 1: Hereby approves the SB1 State of Good Repair Project List for FY 2023-2024.

SECTION 2: The fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations, and guidelines for all SGR-funded transit capital projects.

SECTION 3: The City Manager or designee is hereby authorized to submit a request for Scheduled Allocation of the SB1 State of Good Repair funds and to execute the related grant applications, forms, and agreements.

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I HEREBY CERTIFY that the foregoing Resolution No. 2023 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 20, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ,
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Maria Lara, Assistant City Manager

DATE: June 20, 2023

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to Execute and File an Application for Funding and Execute a Grant Agreement and any Amendments thereto for FY 2024-2025 for the Regional Surface Transportation Program (RSTP) Funding, Committing the Necessary Local Match, and Stating the Assurance to Complete the Project.

Recommendation:

Staff recommends that City Council:

- 1) Adopt a Resolution authorizing the City Manager or designee to execute and file an application for funding and execute a grant agreement and any amendments thereto for the Regional Surface Transportation Program (RSTP) funding, committing the necessary local match, and stating the assurance to complete the project.
- 2) Find the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is therefore not subject to review under CEQA.

Environmental Review:

This action is not a project within the meaning of CEQA Guidelines Section 15378 and is therefore not subject to CEQA, since it does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. The approval of this agenda item does not commit the City to a definite course of action in regard to a project since the action authorized herein may lead to the negotiation of a

grant agreement. This proposed activity is therefore not subject to CEQA. Any future action connected to this approval that constitutes a project will be reviewed for compliance with CEQA.

Discussion:

On March 16, 2023, the Kern Council of Governments (Kern COG) Board of Directors approved a Regional Surface Transportation Program (RSTP) call for projects. The Regional Surface Transportation Program (RSTP) was established by the Intermodal Surface Transportation Act of 1991 (1991 ISTEA, Public Law 102-240). The RSTP program can be used to maintain and improve the existing transportation system, expand the system to reduce congestion and establish programs and projects that will assist the region in reducing mobile emissions and help meet federal air quality standards.

RSTP funds are reimbursable federal aid funds, subject to all the requirements of Title 23, United States Code. Eligible costs for funds under these programs include preliminary engineering, right-of-way acquisition, capital costs, and construction costs associated with an eligible activity.

The City of Wasco is requesting **(\$950,075.00)** in RSTP funds for the following:

- Pavement Rehabilitation Filburn Avenue between Central Avenue and G Street:
 - Project will consist of the rehabilitation of existing asphalt on Filburn Avenue between Central Avenue and G Street in the City of Wasco. Various locations along this roadway are in desperate need of rehabilitation due to aging infrastructure. The road serves as an Arterial near the Southern City limits along a route connecting HWY 43 and HWY 46 and passes various neighborhoods, a future park site, and an elementary school. This project will consist of asphalt rehabilitation, striping, signage improvements, and some ADA ramp improvements.

RSTP Program project applications are due by 5:00 PM on Monday, July 17, 2023.

Fiscal Impact:

A minimum match of \$109,046.00 (11.47%) is required and will be funded by Transportation Development Act (TDA) Local Transportation Funds (LTF).

Attachments:

1. Resolution
2. Estimate
3. Site Map

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO FILE AN APPLICATION AND EXECUTE A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FOR FY 2024-2025 FOR THE REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) FUNDING AND COMMITTING THE NECESSARY LOCAL MATCH AND STATING THE ASSURANCE TO COMPLETE THE PROJECT

WHEREAS, the City of Wasco (herein referred to as APPLICANT) is submitting an application to the Kern Council of Governments (Kern COG) for (\$950,705.00) in funding from the Regional Surface Transportation Program (RSTP) (herein referred to as "federal funding") for the Pavement Rehabilitation of Filburn Avenue between Central Avenue and G. Street (herein referred to as PROJECT); and

WHEREAS, APPLICANT has the financial capacity to complete, operate and maintain the project; and

WHEREAS, APPLICANT will ensure that funds required from other sources will be reasonably expected to be available in the time frame needed to carry out the project; and

WHEREAS, APPLICANT is authorized to execute and file an application for funding the PROJECT under the Regional Surface Transportation Program; and

WHEREAS, APPLICANT authorizes its city manager, or designee to execute and file an application with Kern COG for federal funding for the PROJECT as referenced in this resolution.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Wasco, by adopting this resolution, does hereby state that:

Section 1. APPLICANT will provide \$109,046.00 (11.47%) in Transportation Development Act (TDA) Local Transportation Funds (LTF) for (local) matching funds; and

Section 2. APPLICANT understands that the Regional Surface Transportation Program funding for the project is fixed at the approved programmed amount and that any cost increases must be funded by the APPLICANT from other funds, and that APPLICANT does not expect any cost increases to be funded with additional federal funding; and

Section 3. APPLICANT understands the funding deadlines associated with these funds and will comply with the program implementation procedures described in Chapter 2 of the Kern COG Project Delivery Policies and Procedures manual; and

Section 4. PROJECT will be implemented as described in the complete application and in this resolution and, if approved, for the amount programmed in the FTIP; and

Section 5. APPLICANT and the PROJECT will comply with the requirements as set forth in the program; and

Section 6. APPLICANT authorizes its City Manager, or designee to execute and file an application with Kern COG for Regional Surface Transportation Program, federal funding for the PROJECT as referenced in this resolution.

BE IT FURTHER RESOLVED that the City Manager or designee is hereby authorized and empowered to execute in the name of the City of Wasco all grant documents, including but not limited to, applications, agreements, amendments, reports, and requests for payment, necessary to secure grant funds and implement the approved grant project.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 20, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ,
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

**City of Wasco
Engineer's Estimate
RSTP Potential Project - Filburn**

Scope: Pavement Rehabilitation Filburn Avenue between Central Avenue and G Street

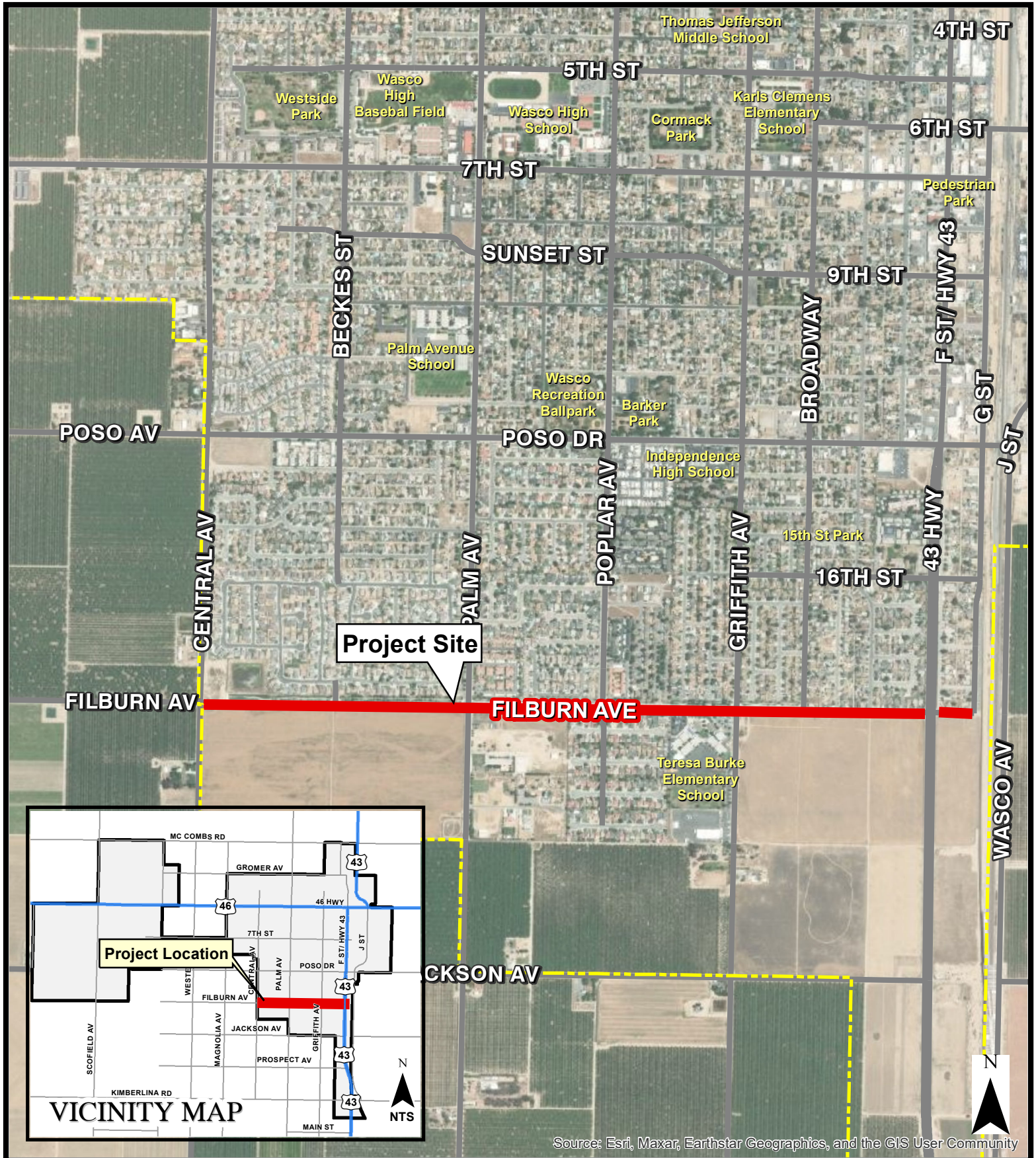
| ITEM NO. | ITEM CODE | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT | TOTAL PRICE |
|----------|----------------------|-----------------|--------------------|----------------|---------------|
| 1 | Grading & Compaction | LS | 1 | \$ 15,000.00 | \$ 15,000.00 |
| 2 | Grind 3" Existing AC | SF | 150000 | \$ 0.40 | \$ 60,000.00 |
| 3 | Asphalt | TON | 2000 | \$ 130.00 | \$ 260,000.00 |
| 4 | Adjust Monuments | EA | 9 | \$ 1,200.00 | \$ 10,800.00 |
| 5 | Adjust Valves | EA | 27 | \$ 1,200.00 | \$ 32,400.00 |
| 6 | ADA Ramp | EA | 4 | \$ 7,500.00 | \$ 30,000.00 |
| 7 | Striping | LS | 1 | \$ 10,000.00 | \$ 10,000.00 |
| 8 | Adjust Manholes | EA | 7 | \$ 1,500.00 | \$ 10,500.00 |
| 10 | SWPPP | LS | 1 | \$ 5,000.00 | \$ 5,000.00 |
| 11 | Traffic Control | LS | 1 | \$ 35,000.00 | \$ 35,000.00 |
| 12 | Chip Seal | SY | 18000 | \$ 16.00 | \$ 288,000.00 |

| | |
|--------------|----------------------|
| Subtotal: | \$ 756,700.00 |
| PE | \$ 50,000.00 |
| CE | \$ 20,000.00 |
| Contingency | \$ 124,005.00 |
| TOTAL | \$ 950,705.00 |



RSTP PROJECT FY 2024-2025 FILBURN AVE ROAD IMPROVEMENTS FROM CENTRAL AVENUE TO G. STREET

Department of Public Works
Engineering Services
764 E Street, Wasco, CA 93280
Phone (661) 758-7271 Fax (661) 758-1728



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

PROJECT LOCATION MAP

0 0.075 0.15 0.3 Miles



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Maria Lara, Assistant City Manager

DATE: June 20, 2023

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to Execute and File an Application for Funding and to Execute a Grant Agreement and any Amendments thereto for FY 2024-2025 Congestion Mitigation and Air Quality Program and/or Carbon Reduction Program (CMAQ) funding, and committing the necessary local match, and stating the assurance to complete the project.

Recommendation:

Staff recommends that City Council:

- 1) Adopt a Resolution Authorizing the City Manager or Designee to Execute and File an Application for Funding and to Execute a Grant Agreement and any Amendments thereto for FY 2024-2025 Congestion Mitigation and Air Quality Program and/or Carbon Reduction Program (CMAQ) funding, and committing the necessary local match, and stating the assurance to complete the project.
- 2) Find the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is therefore not subject to review under CEQA, no environmental review is required.

Environmental Review:

This action is not a project within the meaning of CEQA Guidelines Section 15378 and is therefore not subject to CEQA, since it does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. The approval of this agenda item does not commit the City to a definite course of action in regard to a project since the action authorized herein may lead to the negotiation of a grant agreement. This proposed activity is, therefore, not subject to CEQA. Any future action connected to this approval that

constitutes a project will be reviewed for compliance with CEQA; no environmental review is required.

Discussion:

On March 16, 2023, the Kern Council of Governments (Kern COG) Board of Directors approved a Congestion Mitigation and Air Quality (CMAQ) Program call for projects. CMAQ funding can be used to maintain and improve the existing transportation system, expand the system to reduce congestion and establish programs and projects that will assist the region in reducing mobile emissions and help meet federal air quality standards. The purpose of the CMAQ program is to fund transportation projects or programs that will contribute to the attainment of national ambient air quality standards with a focus on ozone, PM10, and their precursors, and precursors of carbon dioxide (CO2); PM2.5; volatile organic compounds (VOC); nitrogen oxides (NOx); and carbon monoxide.

The City of Wasco is requesting **(\$1,934,588.00)** in CMAQ funds for the following:

- Extension of the eastbound lane on Filburn Avenue between Central Avenue and Palm Avenue (\$988,713.00):
 - This Project will pave the dirt shoulder on the Eastbound lane of Filburn Avenue between Central Avenue and Palm Avenue in the City of Wasco. Paving where currently only dirt exists reduces PM-10 emissions. This Project will also install a curb, gutter, ADA ramps, sidewalks, bike lane striping, and signage. Currently there are no pedestrian or bicycle facilities along the Eastbound lane in this segment.
- Extension of the eastbound lane on Filburn Avenue between Griffith Avenue and G Street (\$945,875.00):
 - This Project will pave the dirt shoulder on the Eastbound lane of Filburn Avenue between Griffith Avenue and G Street in the City of Wasco. Paving where currently only dirt exists reduces PM-10 emissions. This Project will also install a curb, gutter, ADA ramps, sidewalks, bike lane striping, and signage. Currently, there are no pedestrian or bicycle facilities along the Eastbound lane in this segment.

CMAQ Program project applications are due by 5:00 PM on Monday, July 17, 2023.

Fiscal Impact:

A minimum match of \$221,898.00 (11.47%) is required and will be funded by Transportation Development Act (TDA) Local Transportation Funds (LTF).

Attachments:

1. Resolution
2. Estimates
3. Site Map(s)

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE AND FILE AN APPLICATION FOR FUNDING AND TO EXECUTE ANY AMENDMENTS THERETO FOR FY 2024-2025 CONGESTION MITIGATION AIR QUALITY PROGRAM AND/OR CARBON REDUCTION PROGRAM (CMAQ) FUNDING AND COMMITTING THE NECESSARY LOCAL MATCH AND STATING THE ASSURANCE TO COMPLETE THE PROJECT

WHEREAS, the City of Wasco (herein referred to as APPLICANT) is submitting an application to the Kern Council of Governments (Kern COG) for (\$1,934,588.00) in funding from the Congestion Mitigation Air Quality Program and/or Carbon Reduction Program (herein referred to as "federal funding") for the for the extension of the eastbound lane on Filburn Avenue between Central Avenue and Palm Avenue AND eastbound lane on Filburn Avenue between Griffith Avenue and G Street (herein referred to as PROJECT); and

WHEREAS, APPLICANT has the financial capacity to complete, operate and maintain the project; and

WHEREAS, APPLICANT will ensure that funds required from other sources will be reasonably expected to be available in the time frame needed to carry out the project; and

WHEREAS, APPLICANT is authorized to execute and file an application for funding the PROJECT under the Congestion Mitigation Air Quality Program and/or Carbon Reduction Program; and

WHEREAS, APPLICANT authorizes its City Manager, or designee to execute and file an application with Kern COG for federal funding for the PROJECT as referenced in this resolution.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Wasco, by adopting this resolution, does hereby state that:

Section 1. APPLICANT will provide \$221,898.00 (11.47%) in Transportation Development Act (TDA) Local Transportation Funds (LTF) for (local) matching funds; and

Section 2. APPLICANT understands that the Congestion Mitigation Air Quality Program and/or Carbon Reduction Program funding for the project is fixed at the approved programmed amount and that any cost increases must be funded by the APPLICANT from other funds, and that APPLICANT does not expect any cost increases to be funded with additional federal funding; and

Section 3. APPLICANT understands the funding deadlines associated with these funds and will comply with the program implementation procedures described in Chapter 2 of the Kern COG Project Delivery Policies and Procedures manual; and

Section 4. PROJECT will be implemented as described in the complete application and in this resolution and, if approved, for the amount programmed in the FTIP; and

Section 5. APPLICANT and the PROJECT will comply with the requirements as set forth in the program; and

Section 6. APPLICANT authorizes its City Manager, or designee to execute and file an application with Kern COG for federal funding for the PROJECT as referenced in this resolution.

BE IT FURTHER RESOLVED that the City Manager or designee is hereby authorized and empowered to execute in the name of the City of Wasco all grant documents, including but not limited to, applications, agreements, amendments, reports, and requests for payment, necessary to secure grant funds and implement the approved grant project.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 20, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ,
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

**City of Wasco
Engineer's Estimate
CMAQ Potential Project - Filburn**

Scope: Widen Filburn between Central Avenue and Palm Avenue

| ITEM NO. | ITEM CODE | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT | TOTAL PRICE |
|----------|-----------------------|-----------------|--------------------|----------------|---------------|
| 1 | Site Demo & Earthwork | LS | 1 | \$ 100,000.00 | \$ 100,000.00 |
| 2 | Base | CY | 2000 | \$ 50.00 | \$ 100,000.00 |
| 3 | Asphalt | TON | 1700 | \$ 130.00 | \$ 221,000.00 |
| 4 | Curb & Gutter | LF | 2650 | \$ 40.00 | \$ 106,000.00 |
| 5 | Sidewalk | SF | 13250 | \$ 7.00 | \$ 92,750.00 |
| 6 | ADA Ramp | EA | 4 | \$ 7,500.00 | \$ 30,000.00 |
| 7 | Striping | LS | 1 | \$ 10,000.00 | \$ 10,000.00 |
| 8 | Signage | LS | 1 | \$ 5,000.00 | \$ 5,000.00 |
| 9 | Surveying | LS | 1 | \$ 15,000.00 | \$ 15,000.00 |
| 10 | SWPPP | LS | 1 | \$ 5,000.00 | \$ 5,000.00 |
| 11 | Traffic Control | LS | 1 | \$ 35,000.00 | \$ 35,000.00 |
| 12 | | | | | \$ - |

| | |
|--------------|----------------------|
| Subtotal: | \$ 719,750.00 |
| PE | \$ 120,000.00 |
| CE | \$ 20,000.00 |
| Contingency | \$ 128,962.50 |
| TOTAL | \$ 988,712.50 |

**City of Wasco
Engineer's Estimate
CMAQ Potential Project - Filburn**

Scope: Widen Filburn between Griffith and G Street

| ITEM NO. | ITEM CODE | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT | TOTAL PRICE |
|----------|-----------------------|-----------------|--------------------|----------------|---------------|
| 1 | Site Demo & Earthwork | LS | 1 | \$ 100,000.00 | \$ 100,000.00 |
| 2 | Base | CY | 1700 | \$ 50.00 | \$ 85,000.00 |
| 3 | Asphalt | TON | 1600 | \$ 130.00 | \$ 208,000.00 |
| 4 | Curb & Gutter | LF | 2550 | \$ 40.00 | \$ 102,000.00 |
| 5 | Sidewalk | SF | 12500 | \$ 7.00 | \$ 87,500.00 |
| 6 | ADA Ramp | EA | 4 | \$ 7,500.00 | \$ 30,000.00 |
| 7 | Striping | LS | 1 | \$ 10,000.00 | \$ 10,000.00 |
| 8 | Signage | LS | 1 | \$ 5,000.00 | \$ 5,000.00 |
| 9 | Surveying | LS | 1 | \$ 15,000.00 | \$ 15,000.00 |
| 10 | SWPPP | LS | 1 | \$ 5,000.00 | \$ 5,000.00 |
| 11 | Traffic Control | LS | 1 | \$ 35,000.00 | \$ 35,000.00 |
| 12 | | | | | \$ - |

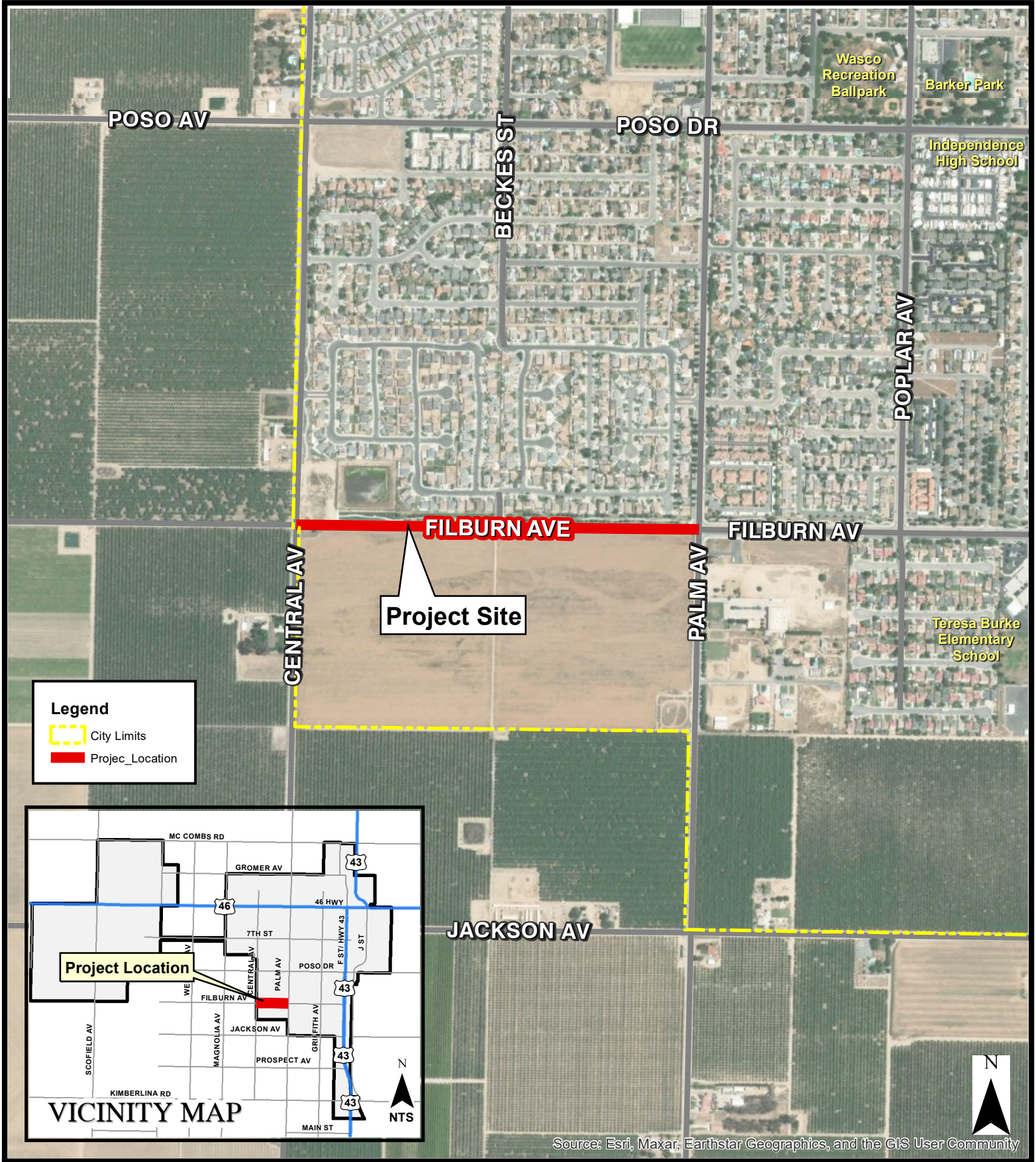
| | |
|--------------|----------------------|
| Subtotal: | \$ 682,500.00 |
| PE | \$ 120,000.00 |
| CE | \$ 20,000.00 |
| Contingency | \$ 123,375.00 |
| TOTAL | \$ 945,875.00 |



CMAQ PROJECT FY 2024-2025

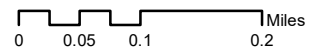
FILBURN AVE SHOULDER IMPROVEMENT FROM CENTRAL AVE TO PALM AVENUE

Department of Public Works
Engineering Services
764 E Street, Wasco, CA 93280
Phone (661) 758-7271 Fax (661) 758-1728



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

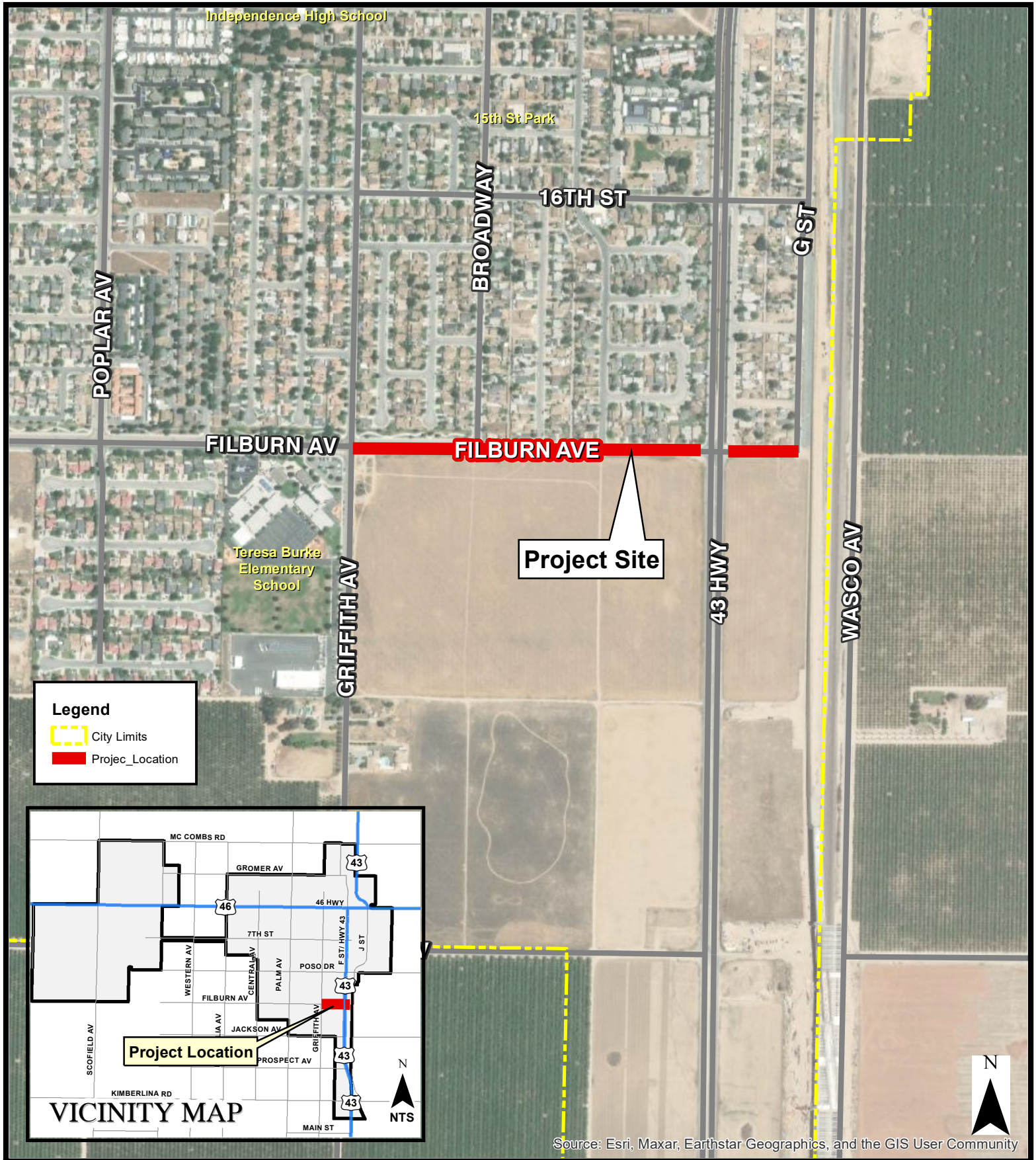
PROJECT LOCATION MAP





CMAQ PROJECT FY 2024-2025 FILBURN AVE SHOULDER IMPROVEMENT FROM GRIFFITH AVE TO G. STREET

Department of Public Works
Engineering Services
764 E Street, Wasco, CA 93280
Phone (661) 758-7271 Fax (661) 758-1728



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

PROJECT LOCATION MAP

0 0.04 0.08 0.16 Miles



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: June 20, 2023

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to Approve a Purchase Order with Wiley D. Hughes Surveying, Inc. Approving the Preparation of Documentation for a LAFCO Annexation & Right of Way Legal Descriptions for the amount of \$18,500.00.

Recommendation:

Staff recommends the City Council:

- 1) Adopt a Resolution Authorizing the City Manager or designee to approve a purchase order with Wiley D. Hughes Surveying, Inc. approving the preparation of documentation for a LAFCO Annexation & Right of Way Legal Descriptions for the amount of \$18,500.00.
- 2) Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332.

Environmental Review:

Staff has reviewed the proposed Project for compliance with the California Environmental Quality Act (CEQA) and has determined that the Project is categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section. Thus, no environmental review is required.

Discussion:

The City requires the services of a professional land surveyor for two different purposes as follows:

1. The preparation of legal descriptions for additional right-of-way dedication along Filburn Avenue in various locations between Central Avenue and G Street. These descriptions and illustrations would serve to allow Staff to speak with landowners to receive their legal approval of the dedication of additional Right of way on the South side of Filburn Avenue. With Filburn Avenues' current classification as an Arterial Roadway, we will require this additional Right of Way in order to widen the roadway to full width and match the existing Right of Way between Palm Avenue

and Griffith Avenue. The hope is to obtain these approvals so that the City can utilize this Right of Way for future shoulder and bike/pedestrian improvements.

2. Processing the annexation through LAFCO for the portion of the road that is still County owned along Central Avenue from Filburn Avenue going South ~1,300 Feet. This segment of Right of Way runs along the City-owned property on the South-East corner of Filburn and Central.

After reviewing the provided quote, Staff has concluded that Wiley D Hughes, Inc. has provided a cost-effective quote to process the required documents to allow both of these tasks to be completed in a timely manner.

Fiscal Impact:

The funding for this work will be split equally between the Public Works Engineering "Professional Services" FY 2022-2023 Operating Budget and the Planning Department "Professional Services" FY 2022-2023 Operating Budget.

Attachments:

1. Resolution
2. Scope of Work Exhibit A

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO APPROVE A PURCHASE ORDER WITH WILEY D. HUGHES SURVEYING, INC. APPROVING THE PREPARATION OF DOCUMENTATION FOR A LAFCO ANNEXATION & RIGHT OF WAY LEGAL DESCRIPTIONS FOR THE AMOUNT OF \$18,500.00.

WHEREAS, the City of Wasco wishes to procure Wiley D. Hughes, Inc. for Professional Surveying Services; and

WHEREAS, the City's cost for the services are in the amount not to exceed \$18,500.00 from the FY 2022-2023 Operating Budget, to be split equally between the Public Works Engineering Professional Services and the Planning Department Professional Services; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Wasco:

SECTION 1: Authorizes the City Manager or designee to approve a purchase order with Wiley D. Hughes, Inc. approving the preparation of documentation for the amount of \$18,500.00.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 20, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest: _____

VINCENT MARTINEZ,
MAYOR of the City of Wasco

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

Date: June 6, 2023

Project No: _____

EXHIBIT "A"

Project Location: Along the south side of Filburn from Central Avenue to Palm Avenue then from Griffith Ave to the property lying West of the railroad tracks.

AP# 490-020-22, 490-020-23, 490-020-24, 489-020-35, 489-020-36, 489-020-37, 489-020-51

Description of Services:

Wiley D. Hughes Surveying, Inc.



June 6, 2023

City of Wasco
764 E Street
Wasco, CA 93280

P Write a Legal Description and draft Illustration for the Additional Right of Way Dedication along the city owned portion of Lot 219 along Central Avenue, and the following 7 APN's: 490-020-22, 490-020-23, 490-020-24, 489-020-35, 489-020-36, 489-020-37, 489-020-51 along Filburn Avenue. Process a LAFCO Annexation for the Street Right of way from Filburn going south approximately 1300 +/- feet along Central Avenue, Write a legal description for this portion of land and draft illustration per LAFCO Requirements.

Scope of Work:

- 1.) Research
- 2.) Process the Annexation through LAFCO for the portion of road that is still County from Filburn Avenue going south along Central 1300 +/- feet
- 3.) Write 8 legal descriptions for the additional right of way dedication
- 4.) Draft 8 illustrations for each legal description
- 5.) Preliminary Title Report (Provided by Orange Coast Title Co.)

Our fee for the above scope of work will be approximately **\$18,500.00**. Said fee does not include the cost for Title Company fees, County fees, Improvement Plans or additional Studies/Reports if required by private consultants, the County of Kern, or any other agency.



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: June 20, 2023

SUBJECT: Accept all bids, and Adopt a Resolution Authorizing The City Manager or designee to Enter into an Agreement with Reliable Monitoring Services, Inc. for the CEC Charging Station Project in the amount of \$55,130.00 and allowing the City Manager or designee to execute Contract Change Orders in an amount not to exceed an aggregate of \$5,000.

Recommendation:

Staff recommends the City Council:

- 1) Adopt a Resolution Authorizing The City Manager or designee to Enter into an Agreement with Reliable Monitoring Services, Inc. for the CEC Charging Station Project in the amount of \$55,130 and allowing the City Manager or designee to execute Contract Change Orders in an amount not to exceed an aggregate of \$5,000.
- 2) Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332.

Environmental Review:

Staff has reviewed the proposed Project for compliance with the California Environmental Quality Act (CEQA) and has determined that the Project is categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section. Thus, no environmental review is required.

Discussion:

As part of the 2022-23 FY Capital Improvement Plan, the City Council approved Project #23022 "CEC Charging Station Project" to be funded for Construction. The associated charging stations will be located at the parking lot North of the old Courthouse and across the Street from the Sheriff's Office and will consist of the installation of two Level III Fast Chargers available for public use. Staff believes that these charging stations may be heavily utilized as they will be the only Level III fast chargers for public use in the area and

with the proximity to Downtown and the associated restaurants, City Hall, etc. there is a high likelihood to see some good use here.

This agreement with Reliable Monitoring Services, Inc. would allow for the installation of the infrastructure required for the charging stations to be installed including, but not limited to the conduit, wire, transformer, concrete foundations, etc. on our side of the PG&E meter. The installation of the conduit, wire, etc. before the meter is going to be handled by PG&E crews after our installation is done. The installation of the charging stations will be taken care of by the charging station company "Chargepoint" once all work is complete. The Charging Stations are already in the City's possession and are being stored until we are ready for installation.

The City advertised for bids on April 16th and opened bids on May 24th at 2:00 PM.

Staff received 2 bids from Contractors as follows:

| Contractor | Cost |
|------------------------------------|--------------|
| Reliable Monitoring Services, Inc. | \$55,130.00 |
| Smart City Electric Group | \$112,000.00 |

After reviewing the provided quotes and supplied bid documents, Staff has determined that Reliable Monitoring Services, Inc. is the most cost-effective qualified contractor. As such, Staff recommends awarding the Project to Reliable Monitoring Services, Inc.

Fiscal Impact:

This Project was approved as part of the 2022-2023 CIP (Project 23022). This Project came within budget as the account currently has a balance of \$80,672.33 which, after approval of this contract leaves \$25,542.33 remaining.

Attachments:

1. Resolution
2. Agreement

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO ENTER INTO AN AGREEMENT WITH RELIABLE MONITORING SERVICES, INC. FOR THE CEC CHARGING STATION PROJECT IN THE AMOUNT OF \$55,130.00 AND ALLOWING THE CITY MANAGER OR DESIGNEE TO EXECUTE CONTRACT CHANGE ORDERS IN AN AMOUNT NOT TO EXCEED AN AGGREGATE OF \$5,000.

WHEREAS, the City of Wasco wishes to contract with Reliable Monitoring Services, Inc. for the installation of the infrastructure associated with the LCTOP EV Charging Station Project; and

WHEREAS, said Agreement has been made in the form and manner prescribed by the City of Wasco Municipal Code and the California Public Contract Code; and

WHEREAS, Reliable Monitoring Services, Inc. and the City each acknowledge that each party and their respective legal counsel have reviewed the Agreement; and,

WHEREAS, the Agreement shall be governed by and construed in accordance with the laws of the State of California; and

WHEREAS, Reliable Monitoring Services, Inc. agrees to comply with the State prevailing wage determinations in effect ten days prior to the bid opening of May 24, 2023.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Wasco:

SECTION 1: Authorizes the City Manager or designee to enter and execute a Standard Agreement with Reliable Monitoring Services, Inc. as attached hereto as Exhibit "A".

SECTION 2: the City Manager or designee is hereby authorized and empowered to execute change orders and make quantity adjustments to the contract in an aggregate amount not exceeding \$5,000.00.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023. - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 20, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ,
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



City of Wasco Bid Results

Date: 5/24/2023

Bid Package-Project Description:

CEC EV Charging Infrastructure

| Company | Date Received | Time Received | Time Opened | Bid Proposals \$ | Addendum | Bid Bond |
|---------------------------|---------------|---------------|-------------|------------------|----------|----------|
| Smart City Electric Group | 5/23/2023 | 10:00 AM | 2:03 PM | \$112,000.00 | NA | Yes |
| RMS Life Safety | 5/24/2023 | 10:00 AM | 2:03 PM | \$ 55,130.00 | NA | Yes |
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Xochitl Nieto

City of Wasco
Admin Assitant I

AGREEMENT NO. 2023 –

THIS AGREEMENT made this 20th day of June, 2023, by and between the CITY OF WASCO, hereinafter "City", and Reliable Monitoring Services, Inc., a California Corporation, hereinafter "Contractor,"

W I T N E S S E T H:

WHEREAS, City wishes to hire Contractor to provide construction services in Wasco, California as more particularly described in the City of Wasco *CEC Charging Station Infrastructure Project* ("Plans and Specifications") which are incorporated herein by this reference (collectively, the "Services") pursuant to the terms and conditions hereinafter described and Contractor is agreeable thereto.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth hereinafter, the parties agree as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim.
2. Contractor hereby agrees to perform the Services pursuant to the terms and conditions described hereinafter and pursuant to the Plans and Specifications to the extent not inconsistent with these terms and conditions.
3. Contractor shall perform the Services for a total price of not to exceed \$55,130.00 (the "Total Price"). The Total Price shall be payable upon completion and acceptance of the Services by the City and after receipt of an invoice from Contractor which shall be subject to approval by the City Manager or his designee and the City Council.
4. Contractor shall complete the Services within 35 working days from issuance of a Notice to Proceed pursuant to the Caltrans 5-day workday calendar.
5. Contractor shall provide a performance bond to insure completion of the Services and a payment bond to insure payment to subcontractors and suppliers, each in the full amount of the Total Price and as approved by City. In the performance of Contractor's duties hereunder, Contractor shall also provide all vehicles, tools, personnel, equipment, supplies and all such other items as are necessary or convenient to completing the Services at Contractor's sole cost and expense.
6. Contractor, at Contractor's sole cost and expense, shall maintain throughout the term of this Agreement all worker's compensation insurance where and in the amounts required by law and a comprehensive general public liability insurance policy from a company approved by City for protection against liability to the public arising as an

incident of Contractor's performance hereunder in amounts not less than \$1 million per occurrence and said policy shall be primary insurance naming City, its officers, councilpersons, employees, contractors, and representatives as additional insureds and affording City at least ten (10) days notice prior to cancellation or reduction of coverage. In the event any such policy shall lapse or be canceled, City may, at City's sole discretion, terminate this Agreement without further notice to Contractor. Contractor shall provide City with a Certificate of Insurance verifying Contractor's compliance with the foregoing. This Agreement shall not be effective until City has received and approved same.

7. Contractor shall pay, and shall require subcontractors to pay, employees working for a salary or wage at least equal to the prevailing salary or wage established for such work as set forth in the wage determination and wage standards for the State of California. In accordance with Section 1775 of California Labor Code, Contractor shall pay such penalties and incur such costs as described therein and as are more particularly determined by the Labor Commissioner, in the event of any violation of the foregoing requirement. In addition to the foregoing, Contractor and its subcontractors shall pay to persons employed in the performance of the Services no less than the general prevailing rate of per diem wages for holiday and overtime work fixed as provided in the Labor Code. Copies of the prevailing rate of per diem wages are on file at City's principal office and are available for examination by any interested party on request, during normal business hours. Contractor shall keep an accurate payroll record showing the name, address, Social Security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each worker or other employee employed by Contractor.

8. Contractor hereby indemnifies, agrees to defend, and holds harmless City, its officers, councilpersons, employees, contractors, and representatives from any and all claims, demands, suits, judgments, liability, damages, costs, and expenses arising in any manner out of this Agreement or occasioned by the performance or attempted performance of the provisions hereof and any act or omission to act on the part of Contractor or Contractor's employees, subcontractors, agents, or representatives.

9. In addition to any other method of termination described in this Agreement, City, in its sole and absolute discretion, may terminate this Agreement at any time upon ten (10) days written notice to Contractor. In the event of any such termination and except as otherwise described herein, Contractor shall be entitled to payment for Contractor's performance of its obligations hereunder to the date of termination subject to City's approval and acceptance of Contractor's performance. City may terminate this Agreement upon twenty-four (24) hours notice to Contractor in the event of Contractor's default hereunder in which case, Contractor shall not be entitled to payment for any Services which were performed in breach of this Agreement. In addition to City's right to terminate this Agreement due to Contractor's default, City shall have all other remedies available under this Agreement in the event of Contractor's default as well as all remedies available at law

or in equity.

10. Contractor's Services are utilized by City only for the purpose and to the extent set forth in this Agreement and Contractor's relationship to City shall, during the term of this Agreement, be that of an independent contractor.

11. In the performance of its obligations hereunder, Contractor acknowledges that Contractor and Contractor's employees, subcontractors, agents, and representatives may encounter dangerous conditions on the premises where the Services are performed. Contractor for itself and on behalf of its employees, subcontractors, agents, and representatives assumes the risk of same and hereby waives, releases, and forever discharges City, its officers, councilpersons, employees, contractors, agents, and representatives from any and all liability, claims, actions, losses, costs, and expenses arising out of all injuries, and damages which may be suffered by Contractor or Contractor's employees, subcontractors, agents, or representatives including any of same attributable in any way to any act or omission to act or any negligence whatsoever, whether passive or active, by Contractor, or Contractors' officers, employees, , subcontractors, agents, or representatives. Contractor represents and warrants that it has read and fully understands the provisions of Section 1542 of the Civil Code of California which states as follows:

"A general release does not extend to claims which the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release and that, if known by him or her must have materially affected his or her settlement with the debtor or released party. "

Contractor on behalf of itself and its employees, subcontractors, agents, and representatives hereby expressly waives and releases any right or benefit which each has or may have under Civil Code Section 1542.

12. Contractor shall not assign any portion of this Agreement to any other person or entity without City's written consent which may be given, conditioned or denied in City's sole discretion.

13. If any portion of this Agreement shall be considered invalid by any court of competent jurisdiction, the invalid portion shall not affect the validity of the remainder of the agreement and the agreement shall continue in full force and effect as if the invalid portion had not been included therein.

14. Any notice required under this Agreement shall be effective immediately upon personal delivery of same in writing to the party to be noticed or upon deposit in the United States mail, first class, postage prepaid, addressed as hereinafter described or when sent by facsimile transmission or when sent by electronic mail ("Email"). The following shall be used in providing the foregoing notices: City — City Manager, 746 8th

Street, Wasco, California 93280, Fax — (661) 758-7239, Email—
CityClerk@cityofwasco.org; and Contractor — Ricky Mendoza, Email —
rmendoza@rmslifesafety.com Any party may change its address or fax number by giving
notice to the other party in the manner herein described.

15. If any action is commenced between the parties concerning any provision of this Agreement or the rights and duties of any party in relation thereto or the interpretation of this Agreement, the prevailing party shall be entitled, in addition to such other relief as may be granted, to a reasonable sum for the party's attorney fees in such action.

16. This Agreement may only be amended by a writing executed by all parties.

17. Each party and their respective legal counsel have reviewed this Agreement and agree that this Agreement is the product of negotiations between the parties. This Agreement shall be interpreted without reference to the rule of interpretation of documents that uncertainties or ambiguities therein shall be determined against the party so drafting the Agreement.

18. This Agreement contains the entire agreement between the parties with regard to the subject matter herein and supersedes all prior oral and written agreements and understandings between the parties with respect thereto.

19. This Agreement may be executed in counterparts. A facsimile or electronic version of this Agreement shall be as effective as the original for all purposes.

20. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

21. Subject to the restrictions on assignment in Paragraph 12, this Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, successors, and assigns.

22. Waiver by a party of any provision of this Agreement shall not be considered a continuing waiver or a waiver of any other provision, including the time for performance of any such provision.

23. Time is of the essence with regard to each covenant, condition, and provision of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first hereinabove written.

City of Wasco, California, "**City**"

By: _____
M. Scott Hurlbert, City Manager

Reliable Monitoring Services, Inc.
"**Contractor**"

By: _____
Ricky Mendoza, President

EXHIBIT "A"
[Allocation of Services]

BID SCHEDULE

CEC EV INFRASTRUCTURE PROJECT

| ITEM NO. | ITEM CODE | UNIT OF MEASURE | ESTIMATED QUANTITY | PRICE PER UNIT | TOTAL PRICE |
|----------|--------------------------------------|-----------------|--------------------|----------------|-------------|
| 1 | Switchgear Foundation & Installation | EA | 1 | \$14,000 | \$14,000 |
| 2 | Charging Station Foundation | EA | 2 | \$7,130 | \$7,130 |
| 3 | Conduit Installation | LS | 1 | \$31,000 | \$31,000 |
| 4 | Wire, Breakers & Misc. | LS | 1 | \$3,000 | \$3,000 |

TOTAL BID AMOUNT: \$55,130.00

Acknowledgment of Addenda
Addendum No. Initial

NONE

Ricky Mendoza, CEO-Sydney Mendoza, CFO
Printed Name / Title

Signature

Reliable Monitoring Services
Company

900304-7/31/2023

Contractor's License Number / Expiration Date

Selection of bidder shall be based on the lowest responsive and responsible bid for the combined total of construction items. The City has the option to reject all bids with or without cause. The City also may at its discretion remove any item(s) from this project. It is understood that the foregoing quantities are approximate only and are solely for the purpose of facilitating the comparison of bids, and that the contractor's compensation will be computed upon the basis of the actual quantities in the complete work, whether they be more or less than those shown.



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Nancy Vera, Human Resources Manager

DATE: June 20, 2023

SUBJECT: Approval of Travel and Training Expenses Exceeding \$500.00 per trip for the Human Resources Manager to attend the California Public Employers Labor Relations Association (CALPELRA) 2023 Annual Training Conference on November 14th - November 17th, 2023 in Monterey, CA.

Recommendation:

Staff recommends the City Council:

- 1) Staff recommends the City Council approve the travel and training expenses exceeding \$500.00 per trip for the Human Resources Manager to attend the California Public Employers Labor Relations Association (CALPELRA) 2023 Annual Training Conference on November 14th - November 17th, 2023 in Monterey, CA.
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

This request is for the approval of the Human Resources Manager, Nancy Vera to attend the California Public Employers Labor Relations Association (CALPELRA) 2023 Annual Training Conference on November 14th - November 17th, 2023.

This training is designed for California Public Employers and includes topics of labor relations and regulations relating to harassment prevention, wage and hour issues in California, state and federal employment legislation, organizational effectiveness changing workplace demographics, CalPERS, and leave policy. The preliminary

conference program for the CALPELRA 2023 Annual Training Conference is attached. The cost of the conference, hotel fees, and food per diems will exceed the Expense and Use of Public Resources Policy limits established by City of Wasco Resolution No. 2006-2327, limiting expenses to \$500.00 per trip. As a result, the City Council must approve the travel request as the expenses for the cost of this trip will exceed \$500.00.

Fiscal Impact:

It is estimated that the cost of this training will not exceed \$2,650, including the conference and travel expenses. The training cost is contained in the adopted FY 2023 – 2024 Budget; no budget action is required.

Attachments:

1. Conference Details

Annual Training Conference

Start planning now for the **2023 Annual Training Conference, scheduled for November 14 - 17, 2023**, in Monterey. Watch this space over the coming months for additional information!

#CALPELRA2023: A Season For Gratitude And Resilience

November is the time for gratitude ... and CALPELRA's Annual Conference!

While practicing gratitude can't minimize the challenging, complex issues that you face on a daily basis, gratitude can help you maintain perspective and fuel the resilience that's essential to your success during uncertain and tough times.

Join us this fall in Monterey at CALPELRA's Annual Training Conference. You'll be grateful for the valuable training sessions, as well as for the opportunity to join CALPELRA's incredible community of public sector labor and employment professionals and develop connections that will support and sustain you throughout the year.

#CALPELRA2023 Information

CALPELRA's 2023 Annual Training Conference, the 48th annual CALPELRA conference, will be held in beautiful Monterey, California, the week of November 14 - 17. The 2023 Annual Conference will include a wide variety of great sessions, with live/real-time learning and exciting opportunities for networking and direct interaction with other Conference attendees, sponsors, and speakers.

CALPELRA's Annual Conference offers a wide variety of labor, human resources, and employment topics of interest to public sector professionals, including educational and skill-building presentations that discuss new and critical issues and that encourage audience interaction and participation, as well as personal/professional development. The Annual Conference Program Committee selects sessions that will best prepare CALPELRA's members and Conference participants for the challenges and opportunities public agencies currently face.

Included In Your #CALPELRA2023 Registration

Registration fees include all Conference general and concurrent sessions as well as all networking events. A full Conference registration includes breakfasts (W, Th, F), lunches (W, Th), breaks (W, Th, F), and dinner (Th), along with appetizers at the receptions (T, W). *Note: The #CALPELRA2023 grand reception on Thursday evening will return this year to the amazing **Monterey Bay Aquarium**; entrance to this reception is included with a full Conference registration.*

#CALPELRA2023 Registration Fees

Online registration for CALPELRA's 2023 Annual Training Conference is now open; register [here](#).

Register for CALPELRA's 2023 Annual Conference at these rates:

- **Already a 2023-2024 member/Friend?** Register before or on **June 30: \$755**
(payment received no later than July 31)
(member rates apply to 2023-2024 CALPELRA members/Friends)
- **Not yet a 2023-2024 member, but want to be?** Register before or on **June 30: \$1,135**
(payment received no later than July 31) (**includes 2023-2024 membership**)
Please see member definitions [here](#).
- **Not yet a 2023-2024 Friend, but want to be?** Register before or on **June 30: \$1,210**
(payment received no later than July 31) (**includes 2023-2024 Friend membership**)
Please see Friend definitions [here](#).
- Standard member/Friend registration **on or after July 1: \$852**
(does not include 2023-2024 CALPELRA membership)
- Standard non-member/non-Friend registration **before or on September 30: \$1,140**
(does not include 2023-2024 CALPELRA membership)
- Late member/Friend registration **on or after October 1: \$1,100**
(does not include 2023-2024 CALPELRA membership)

68 to 554



Tweets from @CALPELRA

CALPELRA
@CA... · 45m



East Bay Municipal Utility District (EBMUD) posted an opening - Senior Human Resources Analyst (Diversity & Inclusion) - on CALPELRA's Job Board.
#PublicAgencyJobs
#GovernmentJobs
#HumanResourcesJobs
#HRJobs
#HumanResourcesAnalyst
bit.ly/JobBdEBMUDHRDEI

1

CALPELRA
@CALP... · 2h



Fallbrook Public Utility District posted an opening - HR Manager - on

- Late non-member/non-Friend registration **on or after October 1: \$1,203**
(does not include 2023-2024 CALPELRA membership)
- Very late member/Friend registration **on or after October 23: \$1,150**
(does not include 2023-2024 CALPELRA membership)
- Very late non-member/non-Friend registration **on or after October 23: \$1,253**
(does not include 2023-2024 CALPELRA membership)

#CALPELRA2023 Conference Program / Conference Guide

You'll find all the Conference program details in our mobile guide (Guidebook; see instructions below), including complete session descriptions. We'll make the guide available in late summer.

Conference Session Handouts And Recordings

CALPELRA provides speakers' handout materials via the guide before, during, and after the Annual Conference. In addition, Conference sessions are audio recorded, including audience questions. We will provide information after the Conference ends about how Conference registrants can access the session audio recordings.

Safety Rules And Waiver

In order to register for CALPELRA's 2023 Annual Conference, you must acknowledge as part of the registration process that you are aware of the risks of attending a large gathering, and that you agree not to sue and hold CALPELRA and its affiliates harmless if you become ill or are injured as a result of attending the 2023 Annual Conference or related activities. The Conference registration form includes three check boxes that indicate your acknowledgment of the risks, agreement to follow health and safety rules, and agreement not to sue and to hold harmless; without checking those three boxes you will be unable to continue the registration process.

Registration Fees / Cancellations And Transfers / Refund Policy / Restrictions

CALPELRA will not refund Annual Conference registration fees for cancellations. Registration fees paid may be applied to another CALPELRA event or activity held within one year of the Conference for which the individual was registered; all requests for cancellation or transfer of 2023 registration fees must be made, in writing, no later than October 23, 2023, or the registration fees will be forfeited.

If you wish to have another individual participate in your place per CALPELRA's transfer policy, the new registrant must also agree to the safety rules and waiver in order to attend the Annual Conference and related activities. *Note: You may be charged a \$25 administrative fee for registration transfers; you will be required to pay the current registration rate at the time of the transfer. Registrations may only be transferred within the same agency.*

Individuals employed by a union, a union-side law firm, or a union-side consulting firm that, in labor relations matters, exclusively represents unions and employees, may not register for CALPELRA's Annual Conference.

Prize Drawings

Conference participants are encouraged to enter CALPELRA's Exhibitor Booth and Evaluations prize drawings. First time Conference attendees are automatically entered in a drawing for a prize. Participants can also enter prize drawings at the evening receptions. The Conference guide will provide prize drawing details, including prizes and drawing times.

Training Certification And Credits

- MCLE credit for California attorneys.
- SHRM certification for selected concurrent sessions.
CALPELRA is recognized by SHRM to offer Professional Development Credits (PDCs) for the SHRM-CP or SHRM-SCP.
- HRCI certification for selected concurrent sessions.
CALPELRA is an approved HRCI provider. CALPELRA's programs have met HRCI's criteria to be pre-approved for recertification credit; CALPELRA's use of HRCI's name/seal does not constitute HRCI's endorsement of the quality of the program.
- Conference sessions may be used toward IPMA-HR recertification.

Accommodation/Accessibility

This Conference is accessible to people with disabilities. If you wish to discuss reasonable accommodations, please contact CALPELRA before the Conference at calpelra@calpelra.org.

California Public Employers Labor Relations Association
calpelra@calpelra.org 925-400-6320





STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Nancy Vera, Human Resources Manager

DATE: June 20, 2023

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to Enter into a Special Services Agreement with Liebert Cassidy Whitmore for Participation in their Central Valley's Employment Relations Consortium for Fiscal Year 2023 - 2024.

Recommendation:

Staff recommends the City Council:

- 1) Staff recommends the City Council adopt a Resolution Authorizing the City Manager or designee to enter into a Special Services Agreement with Liebert Cassidy Whitmore for Participation in their Central Valley's Employment Relations Consortium for Fiscal Year 2023 - 2024.
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

Liebert Cassidy Whitmore (LCW) represents public sector agencies in the areas of employment law and labor relations. LCW created the Employer Relations Consortium (ERC). An ERC is a number of local agencies within a geographic area joined together for the purpose of securing quality employment relations training, consultation and information services on an economical basis.

The City will benefit from training workshops, monthly newsletters, and complimentary telephone consultation. Training workshops offer a variety of preventative training workshops to California's public employers ranging from topics such as Supervision and Performance Management, Risk Management, Promoting Respectful Workplaces, Employment Law, Labor Relations, Employee Disability and Injuries, and Expectations and Ethics in Public Service.

Workshops are conducted as webinars and attendees receive comprehensive reference material. Workshop leaders are attorneys who are accomplished trainers and experienced in the subjects of their presentations. In addition to the monthly newsletters and training workshops, ERC members are entitled to telephone consultation with attorneys in matters relating to employment and labor law questions. The City will also be provided with access to the ERC membership premium Liebert Library Subscriptions with unlimited access to LCW workbooks, over 200 sample forms, model policies, and downloadable templates.

Fiscal Impact:

Fiscal impact is equivalent to two thousand six hundred dollars (\$2,600.00). The cost is included in the upcoming FY 2023 – 2024 Budget for the Human Resources Division; no budget action is required with approval of this item.

Attachments:

1. Resolution
2. LCW Central Valley Employment Relations Consortium Agreement

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO ENTER INTO A SPECIAL SERVICES AGREEMENT WITH LIEBERT CASSIDY WHITMORE FOR PARTICIPATION IN THEIR CENTRAL VALLEY EMPLOYMENT RELATIONS CONSORTIUM FOR FISCAL YEAR 2023 – 2024

WHEREAS, Liebert Cassidy Whitmore (LCW) represents public sector agencies in the areas of employment law and labor relations and created the Employer Relations Consortium (ERC); and

WHEREAS, LCW provides training workshops, monthly newsletters, access to Liebert's Premium Library, and telephone consultations through the ERC; and

WHEREAS, individual agencies can participate in the ERC and receive its benefits through a special services agreement with LCW; and

WHEREAS, the City of Wasco desires to enter into a special services agreement with Liebert Cassidy Whitmore for participation in their Central Valley Employment Relations Consortium.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: The City Council hereby approves the proposed special services agreement for Central Valley's Employment Relations Consortium Agreements between Liebert Cassidy Whitmore and the City of Wasco.

SECTION 2: Authorizes the City Manager or designee to enter into and execute a special services agreement as attached hereto as Exhibit "A".

-oOo-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 – was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 20th, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ

MAYOR of the City of Wasco

Attest: _____

MONICA FLORES

DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

May 12, 2023

Scott Hurlbert
City Manager
City of Wasco
746 8th Street
Wasco, CA 93280

Re: Central Valley Employment Relations Consortium

Dear Mr. Hurlbert:

We are looking forward to another successful year with the Central Valley Employment Relations Consortium. The consortium committee has selected a wide variety of topics for your managers and supervisors. We are pleased to provide the consortium with five full days of training, our monthly newsletter, and telephone consultation.

As discussed at the recent planning meeting (see enclosed notes) members have voted for all workshops to be presented via webinar and we will continue to provide member agencies with the recording of these presentations so more employees can benefit from them.

Enclosed is an Agreement for Special Services. Please execute and return a copy to our office.

You'll note that the attached invoice gives you the option of subscribing (or renewing) your Liebert Library membership. Library subscription is optional and is included here for your convenience.

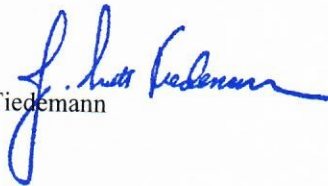
If you have any questions about the consortium, our other training programs or if you would like to pay your invoice via credit card, please contact Cynthia Weldon, Director of Marketing & Training at (310) 981-2055 or cweldon@lcwlegal.com.

We thank you for your membership and we look forward to another successful training year.

Very truly yours,

LIEBERT CASSIDY WHITMORE

J. Scott Tiedemann



Enclosures

AGREEMENT FOR SPECIAL SERVICES

This Agreement is entered into between the City of Wasco, A Municipal Corporation, hereinafter referred to as "Agency," and the law firm of LIEBERT CASSIDY WHITMORE, A Professional Corporation, hereinafter referred to as "Attorney."

WHEREAS Agency has the need to secure expert training and consulting services to assist Agency in its workforce management and employee relations; and

WHEREAS Agency has determined that no less than forty-four (44) public agencies in the Central Valley area have the same need and have agreed to enter into identical agreements with Attorney; and

WHEREAS Attorney is specially experienced and qualified to perform the special services desired by the Agency and is willing to perform such services;

NOW, THEREFORE, Agency and Attorney agree as follows:

Attorney's Services:

During the year beginning July 1, 2023, Attorney will provide the following services to Agency (and the other aforesaid public agencies):

1. Five (5) days of group training workshops covering such employment relations subjects as management rights and obligations, negotiation strategies, employment discrimination and affirmative action, employment relations from the perspective of elected officials, performance evaluation (administering evaluations), grievance and discipline administration for supervisors and managers, planning for and responding to concerted job actions, current court, administrative and legislative developments in personnel administration and employment relations, etc., with the specific subjects covered and lengths of individual workshop presentations to be determined by Agency and the other said local agencies.

It is expressly understood that the material used during these presentations, including written handouts and projected power points are provided solely for the contracted workshops. This agreement warrants there will be no future use of Liebert Cassidy Whitmore material in other trainings or formats without the expressed written permission of Liebert Cassidy Whitmore. Any such use will constitute a violation of this agreement and copyright provisions.

2. Availability of Attorney for Agency to consult by telephone. Consortium calls cover questions that the attorney can answer quickly with little research. They do not include the review of documents, in depth research, written responses (like an opinion letter) or advice on on-going legal matters. The caller will be informed if the question exceeds the scope of consortium calls. Should the caller request, the attorney can assist on items that fall outside the service, but these matters will be billed at the attorney's hourly rate. (See additional services section.)
3. Providing of a monthly newsletter covering employment relations developments.

Fee:

Attorney will provide these special services to Agency for a fee of One Thousand Seven Hundred Dollars (\$1,700.00) payable in one payment prior to August 1, 2023. The fee, if paid after August 1, 2023 will be \$1,800.00.

Said fee will cover Attorney's time in providing said training and consultative services and the development and printing of written materials provided to attendees at the training programs.

Additional Services:

Attorney shall, as and when requested by Agency, make itself available to Agency to provide representational, litigation, and other employment relations services. The Agency will be billed for the actual time such representation services are rendered, including reasonable travel time, plus any necessary costs and expenses authorized by the Agency.

The range of hourly rates for Attorney time is from Two Hundred Fifty to Four Hundred Thirty-Five Dollars (\$250.00 - \$435.00) per hour for attorney staff, Two Hundred Seventy to Two Hundred Eighty Dollars (\$270.00 - \$280.00) per hour for Labor Relations/HR Consultant and from One Hundred Forty-Five to One Hundred Ninety-Five Dollars (\$145.00 - \$195.00) per hour for services provided by paraprofessional and litigation support staff. Attorneys, paraprofessional and litigation support staff bill their time in minimum units of one-tenth of an hour. Attorney reviews its hourly rates on an annual basis and if appropriate, adjusts them effective July 1.

Independent Contractor:

It is understood and agreed that Attorney is and shall remain an independent contractor under this Agreement.

Term:

The term of this Agreement is twelve (12) months commencing July 1, 2023. The term may be extended for additional periods of time by the written consent of the parties.


Condition Precedent:

It is understood and agreed that the parties' aforesaid rights and obligations are contingent on no less than forty-four (44) local agency employers entering into a substantially identical Agreement with Attorney on or about July 1, 2023.

LIEBERT CASSIDY WHITMORE
A Professional Corporation

CITY OF WASCO
A Municipal Corporation

By: _____



J. Scott Tiedemann / Managing Partner

By: _____

Name: _____

Date: _____

05/25/2023

Title: _____

Date: _____

INVOICE

May 5, 2023

Scott Hurlbert
City Manager
City of Wasco
746 8th Street
Wasco, CA 93280(WA090-10000)
INVOICE NUMBER: 240165**CENTRAL VALLEY EMPLOYMENT RELATIONS CONSORTIUM****Membership: 07/01/2023 through 6/30/2024***Please make your check out for one of the following amounts:*

| | | |
|---|-------------------|--------------------------|
| ERC Membership | \$1,700.00 | <input type="checkbox"/> |
| ERC Membership w/ Basic Liebert Library Subscription (optional) <i>Basic Subscription provides access to LCW workbooks in digital format. You can search all workbooks, but cannot print or download the books.</i> | \$2,105.00 | <input type="checkbox"/> |
| ERC Membership w/ Premium Liebert Library Subscription (optional) <i>Premium Subscription provides unlimited access to LCW workbooks in digital format, as well as over 200 sample forms, model policies and checklists that can be downloaded and used as templates.</i> | \$2,600.00 | <input type="checkbox"/> |

*Note: Please send us a copy of this invoice along with your payment.**For more information about the Liebert Library, please visit www.liebertlibrary.com, or email library@lcwlegal.com.**If ERC Membership paid after August 1, 2023 amount due is \$1,800.00
(Includes \$100.00 late fee)*

CENTRAL VALLEY ERC

1) Comments

- Members held their annual planning meeting in-person after completing a survey to select workshops for the 2023-2024 year.
- Members elected to have all workshops presented virtually in 2023-2024.
- Members suggested that webinars (continue to) use interactive elements – question and answer; word clouds; breakout rooms etc.
- Presenters are really good (both Dana and Che were mentioned by name) and all presenters really shine during Q &A.
- The group loves having the recorded webinar available to them following the workshop.
- Members appreciate the detailed attendance report.
- Members like the electronic documents.
- Some agencies like to view the recording in groups so they can pause and field questions.
- The group would like for the registration list to be longer or if they can just use the excel sheet registration list.
- Members think Francesca is a gem and gracious.
- Some mentioned that maybe we should not fit so much onto the PPT slide – if they can read it the presenter doesn't need to read the slide verbatim.
- Consortium calls are being answered in a timely manner and the group appreciates LCW's responsiveness. As a reminder, Consortium members can email questions to asklcw@lcwlegal.com or call any of our five offices across the state to submit a consortium question.
- Members really like the resources available in the Liebert Library, and love being able to assign others to their account.

2) Services Explained

- Complimentary Telephone Consultation: ERC members are able to consult with an attorney on select matters. The service covers items that the attorney knows off the top of their head. It does not cover writing/reviewing documents; advice on on-going legal matters, or advice requiring extensive research. Items that fall outside the realm of this service are noted as such and members have the option to ask for LCW to proceed as a billable matter. For this reason, agencies should choose carefully who is permitted to



Employment Relations Certificate Program

Liebert Cassidy Whitmore's Employment Relations Certificate Program is a value added benefit of consortium membership. There is no fee to participate in the program, and no application form to fill out.

Simply **attend 8 of the following workshops within a three year period** to earn the Public Sector Employment Relations Certificate!

Consortium announcements will denote these classes as belonging to the program. Attend the class, sign in (just like you do now) and pick up an acknowledgement form for that course. It's that simple.

Once you have eight acknowledgment forms for eight different classes, submit them to your HR department, who will notify LCW, OR submit them directly to LCW. (Please note that it is the attendee's responsibility to pick up the acknowledgement forms and submit them – LCW does not track this. Acknowledgement forms are not offered retroactively.)

Upon receipt of the eight acknowledgement forms LCW will issue the formal and official certificate along with a letter to your agency's executive manager.

- Maximizing Supervisory Skills for the First Line Supervisor
- Maximizing Performance Through Evaluation, Documentation and Corrective Action
- A Guide to Implementing Public Employee Discipline
- Supervisor's Guide to Public Sector Employment Law
- Introduction to the FLSA
- Leaves, Leaves and More Leaves
- Privacy Issues in the Workplace
- Management Guide to Public Sector Labor Relations
- Administering Overlapping Laws Covering Discrimination, Leaves and Retirement
- Public Service: Understanding the Roles and Responsibilities of Public Employees
- A Supervisor's Guide to Understanding and Managing Employees' Rights: Labor, Leaves and Accommodations



Liebert Library

Our firm is proud to present the **Liebert Library**: an online collection of trusted legal training and reference materials that cover a variety of public-sector labor and employment topics!

For more than 40 years our attorneys have tirelessly worked to create an entire library of legal resources that covers a variety of labor and employment topics. Now you can get on-demand access to our extensive collection of workbooks, sample forms, model policies and checklists, including:



WORKBOOKS:

- The FLSA Compliance Guide
- Principles for Public Safety Employment
- Annual Audit of Your Personnel Rules
- Labor & Employment Relations Issues
- During Lean Times
- Understanding Public Employee
- Retirement Issues



SAMPLE FORMS & POLICIES:

- Checklist for POBR/FBOR Investigation
- Reasonable Accommodation Policy
- Sample Anti-Bullying Policy
- Sample Discipline Policy
- Social Media Policy

We offer 2 levels of subscription for Liebert Library at economical prices that will allow you to lower future legal costs for your agency:

1. **Basic Membership** - Access to **all of our workbooks in digital format**. You will have on-demand access to these documents, which are fully searchable (but not downloadable.)
2. **Premium Membership** - Access to all of the benefits of our Basic Membership (see above), as well as the ability to download in Word more than 200 sample forms, checklists and model policies. The newly incorporated model policies include detailed commentary on the statute/reason the policy is recommended as well as tips on how to customize the policies to your specific agency and how to best implement them.



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: June 20, 2023

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to Sign a Letter Authorizing the County of Kern as the Lead Agency to Submit to the California Department of Resources Recycling and Recovery (CalRecycle) a Regional Application for the Used Oil Payment Program (OPP) Fiscal Year 2023-24 on its behalf.

Recommendation:

Staff Recommends the City Council:

- 1) Staff recommends the adoption of a resolution authorizing the City Manager or designee to sign a letter authorizing the County of Kern as the lead agency to submit to CalRecycle a regional application for the used oil payment program fiscal year 2023-24 on its behalf.
- 2) Find that this Project is classified as categorically exempt pursuant to CEQA Section 15332.

Environmental Review:

Staff has reviewed the proposed Project for compliance with the California Environmental Quality Act (CEQA) and has determined that the Project is categorically exempt pursuant to CEQA Section 15332 as it is characterized as in-fill development meeting the conditions described in this section. Thus, no environmental review is required.

Background:

The City has historically opted into the regional application for a used oil payment program with the County of Kern.

Discussion:

It is in the best interest of the City to authorize the County of Kern to be the lead agency and submit an application on the City of Wasco's behalf for funding to CalRecycle for the support and marketing of used oil recycling centers within the City limits. The City has authorized the County previously and is required to do so on an annual basis.

Public Resources Code 48600 et seq. describes the California Oil Recycling Enhancement Act (Act) which provides for, among other things, funding to assist local governments in developing and maintaining an ongoing used oil and used oil filter collection/recycling program for their communities. In 2009, Senate Bill 546 (Lowenthal, Chapter 353, Statutes of 2009) was enacted, and made various changes to the Act, including changing the funding from a reimbursable grant program (formerly known as the Used Oil Block Grant Program [UBG]) to a payment program (referred to as the Used Oil Payment Program [OPP]), increasing the funding to \$11 million per year (up from \$10 million), and encouraging local governments to use a minimum of \$1 million (approximately 10 percent of their individual funding) on collection and recycling of used oil filters.

As the lead agency, the County manages and oversees the used oil recycling program. This program consists of the operation and oversight of certified used oil collection centers in Kern Unincorporated areas and within the participating jurisdictions. The County also provides advertisement and promotion of the program, submits required reporting to the State, and covers other administrative responsibilities. The County has larger staffing resources and capacity than the City to monitor and implement the used oil recycling program; therefore, staff recommends the City opt into the regional application as it has historically done.

Fiscal Impact:

None

Attachments:

1. Correspondence from Kern County Public Works
2. Resolution
3. Letter of Participation for the Used Oil Payment Program, Fiscal Year 2023-2024 Exhibit "A"

May 8, 2023

Mr. Scott Hurlbert, City Manager
City of Wasco
746 8th Street
Wasco, CA 93280 (schurlbert@cityofwasco.org)

Dear Mr. Hurlbert

Kern County, as the lead agency for the Used Oil Program, will be submitting an annual application for the Used Oil Payment Program to CalRecycle on behalf of the County and participating jurisdictions for the Fiscal Year 2023-2024. As in prior years, your City may choose to be a participating jurisdiction

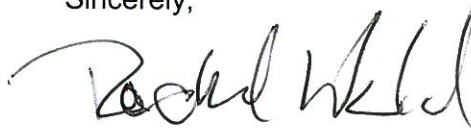
In order to be a participating jurisdiction, your City must submit a Letter of Authorization. Attached is an authorization letter template for your use.

As lead agency, the County manages and oversees the used oil recycling program. This program consists of the operation and oversight of certified used oil collection centers in Kern Unincorporated areas and within the participating jurisdictions. The County also provides advertisement and promotion of the program, submits required reporting to the State, and covers other administrative responsibilities.

The authorization letter should be on the city letterhead and addressed to CalRecycle. Both electronic and original wet ink signatures will be acceptable and must be either mailed to Kern County Public Works Department or directly emailed to me at woodardr@kerncounty.com. Please arrange to submit a letter by June 9, 2023. This will allow the submittal of application in a timely manner.

If you have any questions, feel free to contact me at (661) 862-5211.

Sincerely,

A handwritten signature in black ink, appearing to read "Rachel Woodard".

Rachel Woodard
Kern County Public Works Department
Operations and Maintenance Division
woodardr@kerncounty.com

I:\CLERICAL\LETTERS\2023\23_05_08 RW_mm 10.docx

Attachments:

cc: OIL-CORR

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO SIGN A LETTER AUTHORIZING THE COUNTY OF KERN AS THE LEAD AGENCY TO SUBMIT TO THE CALIFORNIA DEPARTMENT OF RESOURCES AND RECOVERY (CALRECYCLE) A REGIONAL APPLICATION FOR THE USED OIL PAYMENT PROGRAM (OPP) FISCAL YEAR 2023-24 ON ITS BEHALF

WHEREAS, the City Council of the City of Wasco has limited staffing capacity and historically opts into the regional application for used oil payment program with the County of Kern; and

WHEREAS, Public Resources Code 48600 et seq. describes the California Oil Recycling Enhancement Act (Act) which provides for, among other things, funding to assist local governments in developing and maintaining an on-going used oil and used oil filter collection/recycling program for their communities; and

WHEREAS, the County of Kern acts as the lead agency and oversees the used oil recycling program; and

WHEREAS, the County of Kern provides advertisement and promotion of the program, submits required reporting to the State and covers other administrative responsibilities; and

WHEREAS, the City wishes to submit a letter with language attached hereto as Exhibit "A" to authorize the County of Kern as the Lead Agency to submit to CalRecycle a regional application for the used oil payment program.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: The City Manager or designee is authorized to endorse and send a letter authorizing the County of Kern as the lead agency to submit to CalRecycle a Regional Application for the Used Oil Payment Program (OPP) Fiscal Year 2023-24 on the City of Wasco's behalf.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 20, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ,
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



EXHIBIT "A"

City Manager's Office

(661) 758-7214 Fax (661) 758-5411
746 8th Street, Wasco, CA 93280
www.cityofwasco.org

June 20, 2023

Waste Management Specialist
Kern County Public Works
2700 M Street, Suite 450
Bakersfield, CA 93301

RE: Letter of Authorization

I, M. Scott Hurlbert, City Manager of the City of Wasco, am authorized to contractually bind the City of Wasco. Pursuant to this authority, I hereby authorize the County of Kern to submit a regional Used Oil Payment Program (OPP) application and act as Lead Agency on behalf of the City of Wasco. The County of Kern is hereby authorized to execute all documents necessary to implement and secure payment under the OPP.

Sincerely,

M. Scott Hurlbert
City Manager
661-758-7215



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Nancy Vera, Human Resources Manager

DATE: June 20th, 2023

SUBJECT: Adopt A Resolution Authorizing the City Manager or Designee to Sign and Execute the Second Amendment of the Professional Services Agreement No. 2017-020 with Attorney Thomas F. Schroeter.

Recommendation:

Staff recommends the City Council:

- 1) Staff recommends the City Council adopt a Resolution Authorizing the City Manager or Designee to sign and execute the Second Amendment to the Professional Services Agreement No. 2017-020 with Attorney Thomas F. Schroeter.
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

This request is for approval of a Resolution Authorizing the City Manager or Designee to Amend the Professional Services Agreement with Attorney Thomas F. Schroeter.

The City of Wasco hired Thomas F. Schroeter as the City Attorney by written agreement dated September 1, 2009, which was amended on May 7, 2013, April 12, 2017, and January 1, 2021. The attached amendment to the agreement 2017-020 (1) for legal services would increase Mr. Schroeter's current hourly fee from \$175.00 to \$200.00 per hour and shall bill in minimum amounts of 1/10th of an hour.

Fiscal Impact:

Because the City uses legal services on an “as-needed” basis, the precise fiscal impact of this change is not known. However, the overall budget for legal services in the Proposed FY 2023-24 is expected to cover these costs without supplement. No budgetary action is necessary with the approval of this item.

Attachments:

1. Resolution
2. Agreement 2017-020 (1)
3. Exhibit A – Second Amendment to Agreement 2017 – 020

Agreement NO. 2017-020(1)

AMENDMENT TO AGREEMENT FOR LEGAL SERVICES

THIS AMENDMENT made this 18th day of August 2020, by and between Thomas F. Schroeter, hereinafter referred to as "Attorney," and the City of Wasco hereinafter referred to as "City."

WITNESSETH:

WHEREAS, City hired Attorney by written Agreement dated September 1, 2009, and which was amended on May 7, 2013 (the "Agreement"); and

WHEREAS, City and Attorney wishes to amend the Agreement as hereinafter described.

NOW, THEREFORE, Attorney and City hereby amend the Agreement as follows:

SECTION 1. The parties hereby replace Paragraph 2 of the Agreement with the following: "Attorney shall bill City at the rate of \$175.00 per hour and shall bill in minimum amounts of 1/10th of an hour."

SECTION 2. Except as amended herein, the Agreement is hereby reaffirmed, and each and every other term and condition shall remain in full force and effect.

SECTION 3. This amendment may be executed in counterparts. A facsimile or electronic copy of this amendment shall be as effective as the original for all purposes.

WHEREFORE, Attorney and City have executed this Agreement to be effective on January 1, 2021.

DocuSigned by:

DANIEL Espitia

C4132F65EC884B5...

DANIEL ESPITIA., Mayor Pro Tem
City of Wasco, California "City"

DocuSigned by:

Thomas F. Schroeter

5F29175C355442C...

THOMAS F. SCHROETER,
"Attorney"

RESOLUTION NO. 2023 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING
THE CITY MANAGER OR DESIGNEE TO EXECUTE A SECOND AMENDMENT TO THE
PROFESSIONAL SERVICES AGREEMENT 2017-020 WITH ATTORNEY THOMAS F. SCHROETER**

WHEREAS, The City of Wasco hired Thomas F. Schroeter as the City Attorney by written agreement dated September 1, 2009, which was amended on May 7, 2013, April 12, 2017, and January 1, 2021; and

WHEREAS, the City and Thomas F. Schroeter agree to increase Mr. Schroeter's current hourly fee from \$175.00 to \$200.00 per hour and shall bill in minimum amounts of 1/10th of an hour.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: the City Council of the City of Wasco authorizes the City Manager or designee to execute a Second Amendment to the Professional Services Agreement 2017-020 with Attorney Thomas F. Schroeter, as attached hereto as Exhibit "A".

-oOo-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 – was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 20th, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

AMENDMENT TO AGREEMENT FOR LEGAL SERVICES
AGREEMENT NO. 2017-020 (2)

THIS AMENDMENT made this 20th day of June, 2023, by and between Thomas F. Schroeter, hereinafter referred to as "Attorney" and City of Wasco, hereinafter referred to as "City".

W I T N E S S E T H :

WHEREAS, City hired Attorney by written agreement dated September 1, 2009, which was amended on May 7, 2013, April 12, 2017, and January 1, 2021 (the "Agreement"); and

WHEREAS, City and Attorney wish to amend the Agreement as hereinafter described.

NOW THEREFORE, Attorney and City hereby amend the Agreement as follows:

SECTION 1. The parties hereby replace Paragraph 2 of the Agreement with the following: "Attorney shall bill City at the rate of \$200.00 per hour and shall bill in minimum amounts of 1/10th of an hour."

SECTION 2. Except as amended herein, the Agreement is hereby reaffirmed and each and every other term and condition shall remain in full force and effect.

SECTION 3. This amendment may be executed in counterparts. A facsimile or electronic copy of this amendment shall be as effective as the original for all purposes.

WHEREFORE, Attorney, and City have executed this Agreement to be effective on August 1, 2023.

M. Scott Hurlbert, City Manager
City of Wasco, California "City"

Thomas F. Schroeter,
"Attorney"



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager

DATE: June 20, 2023

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to enter into a three-year professional services agreement with AlertMedia, Inc. to purchase its mass/emergency communication software and services in the amount of \$9,999 + tax/First-Year.

Recommendation:

Staff recommends the City Council:

- 1) Staff recommends the City Council adopt a resolution authorizing the City Manager or designee to negotiate and enter into a three-year professional services agreement with AlertMedia, Inc. to purchase its mass/emergency communication software and services in the amount of \$9,999 + tax for the first year, then a 5.9% increase after year-one.
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Discussion:

On July 7, 2020, the City Council approved Task Order #1 for Agreement No. 2019-026 for CivicReady, a mass notification system, available from CivicPlus. CivicReady is an integrated technology platform for local government to notify residents of emergencies and, or, City events. The City had confronted many emergencies during this time and utilized CivicReady for disseminating information and alerts related to COVID-19 and the water shortage emergency.

Although CivicReady initially met the City's mass notification needs, changes to the product, issues with support and rising prices prompted Staff to seek alternatives. Staff gathered quotes from CivicReady and two other mass/emergency communication software vendors:

| Vendor | FY 2023-24 Cost |
|-------------------|-------------------------------|
| 1. CivicReady | \$11,483.00 (14.56% increase) |
| 2. On Solve, LLC. | \$9,210.90 |
| 3. AlertMedia | \$9,999 |

Mass notification system capabilities vary widely. Important to staff review were: support quality, message language support, resident information management features and of course pricing. After comparing similar platforms, participating in trial runs, and receiving actual reviews from current customers. AlertMedia proved to be the best alternative.

AlertMedia serves more than 3,000 organizations in more than 130 countries. Orange County, El Dorado County, and, the San Francisco Municipal Transport Agency are notable AlertMedia customers. AlertMedia has proposed a three-year agreement with year-one pricing of \$9,999 + tax and a 5.9% annual increase after year one. Although not the lowest priced option, AlertMedia's feature set and support set it apart.

Staff proposes a switch from CivicReady to AlertMedia. A draft agreement has been provided which will be reviewed by the City Manager and City Attorney. The attached resolution would authorize the City Manager to finalize a professional services agreement that encompasses the scope of work required and authorizes the City Manager to execute the agreement.

Fiscal Impact:

The total cost for Year 1 at \$9,999 + tax, with a 5.9% annual increase after year one. The proposed FY 2023-2024 Budget contains sufficient funds for mass notification expenses. No immediate budget action is required with the approval of this item.

Attachments:

1. Resolution
2. Proposal
3. Draft Agreement

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER TO NEGOTIATE, FINALIZE AND ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH ALERTMEDIA, INC. TO PROVIDE MASS NOTIFICATION SOFTWARE AND SERVICES

WHEREAS, the City recognizes the need to provide emergency and non-emergency notification to residents and businesses within the City of Wasco; and

WHEREAS, the City requires to acquire new emergency and non-emergency notification software; and

WHEREAS, the City allocates budget funds for subscriptions on an annual basis; and

WHEREAS, the City has determined that AlertMedia, Inc. provides mass notification software and services that meet the City's needs as reflected in the attached proposal as Exhibit "A"; and

WHEREAS, the agreement negotiated and entered into shall be governed by and construed in accordance with the laws of the State of California; and,

WHEREAS, AlertMedia, Inc. and the City acknowledge that each party has reviewed the agreement; and,

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or Designee to negotiate, finalize and execute the three-year professional services agreement with AlertMedia, Inc to purchase its mass / emergency communication software and services in the amount of \$9,999 + tax/First-Year.

SECTION 2: Authorizes the City Manager to negotiate and execute amendments to the Agreement with AlertMedia, Inc. when changes or additions occur, subject to appropriated budget availability.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 20, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



CONFIDENTIAL PROPOSAL FOR

City of Wasco

June 13, 2023

This proposal is valid until June 23, 2023

Our team at AlertMedia is pleased to present you with this proposal. We are excited to have the opportunity to work with your organization.

With AlertMedia, keeping your workforce safe, informed, and connected during an emergency has never been easier. Our unified platform and intuitive software helps safety leaders quickly identify critical incidents and notify stakeholders in record time to keep people and assets protected wherever they are.

PROPRIETARY AND CONFIDENTIAL INFORMATION BELONGING TO ALERTMEDIA, Inc. This document and the information contained herein contains trade secrets, confidential and proprietary information belonging exclusively to AlertMedia, Inc. ("AlertMedia"). The recipient hereof agrees: to maintain the confidentiality of this document and the information contained herein and therefore agrees not to disclose the contents to any third party; within the recipient's organization to only share this information with persons employed by such organization with a need to know; to only use this document and the information contained herein to assess the products and services to be provided by AlertMedia; and to return or destroy all copies of this document upon request by AlertMedia.

Your Partner in Employee Safety

Our team at AlertMedia is pleased to present you with this proposal and we are excited to have the opportunity to work with your organization.

With AlertMedia, keeping your workforce safe, informed, and connected during an emergency has never been easier. Our intuitive software helps safety leaders quickly identify critical incidents and notify stakeholders in record time to keep people and assets protected. Our customers give us some of the highest possible marks in the industry with an NPS score of +87 and a 98% customer satisfaction rate. Here are a few reasons why:



Industry-Leading Two-Way Communication Capabilities

Confirm message delivery and get a response from your team to ensure their safety.



Simple and Intuitive User Interface

Navigate a modern user experience on web and mobile apps that require no training.



Reliable Multichannel Delivery

Reach your audience over any channel, anywhere in the world, in real time.



Fast, Simple Implementation

Launch quickly with simplified data and user flow, with a dedicated onboarding team.



Full-Featured Mobile App

Empower admins to monitor threats and respond timely on the go with our mobile app.



Enterprise-Grade Data Security

GDPR, CCPA, SOC2 compliant system with data encryption in-transit and at-rest.

More than 3,000 organizations in more than 130 countries trust AlertMedia to keep their people safe, informed, and connected during critical events.

| Food and Retail | Technology | Energy & Health | Sports | Airline & Auto | Non-Profit |
|------------------|-------------------|--------------------|---------------|----------------|--------------------|
| SHAKE SHACK | NETFLIX | bp xenergy | BRONCOS | jetBlue | THE SALVATION ARMY |
| Walmart | zoom | nrg | NCAA | SUBARU | the Y |
| Crate&Barrel | G2 | DHL | FLORIDA STATE | VW | ASPCA |
| H-E-B | SAMSUNG | Phoenix Children's | MASTERS | Kawasaki | American Red Cross |
| Coca-Cola UNITED | 1-800 flowers.com | healthgrades | ASTROS | VOLVO | girl scouts |

Quote Summary

AlertMedia is the only solution that integrates analyst-vetted threat intelligence with powerful emergency communication capabilities to help you keep your people safe and your business protected. The two solutions deliver the most value when used together, or you can subscribe to each independently.

AlertMedia Threat Intelligence

AlertMedia's Threat Intelligence instantly expands your security operations with global and hyper-local coverage of critical incidents. Our global intelligence team delivers verified intelligence 24/7 to help you surface what matters, avoid false alarms, and assess impact quickly so you can respond faster, with confidence.

INCLUDED:

- Custom, automated, and real-time threat alerts delivered to admins and impacted individuals
- Automatic calculation of event impact shows every asset at risk for people and locations included
- 24/7 access to analyst-verified intel on global incidents like crime, demonstrations, fire, outages, and more
- Historical threat insights for incident reporting, strategic planning, and travel planning
- Get the full AlertMedia experience on Mobile for admins and all employees on native iOS and Android apps
- Set up any number of admin accounts to empower threat monitoring for your entire team
- Seasonal outlook webinars and short-range weather forecast alerts by in-house meteorologists.
- Weekly in-depth analyst briefs to stay ahead of planned and ongoing events

PREMIUM ADD-ONS:

- Analyst Access** – Respond to developing incidents confidently with instant, 24/7 access to expert analysts
- Single Sign-on** – Leverage your organization's user authentication process
- Auto User Provisioning** – Automatically manage your users through Azure AD or Okta (requires SSO)
- API Access** – Customize your experience with development and integrations

AlertMedia Emergency Communication Platform

Our solution enables your organization to communicate with precision, interact with your audience, and confirm a resolution. Improve employee safety, mitigate loss, and ensure business continuity with an emergency communication solution designed for the modern workforce.

SMS/Text usage: First 120,000 SMS/Text messages per year included | Additional texts \$0.015 per message
Voice usage: First 120,000 Voice minutes per year included | Additional minutes billed at \$0.03 per minute

INCLUDED:

- ✓ Two-way interaction with your audience through text, voice, email, and mobile application
- ✓ Dedicated phone number gives your audience a familiar and direct line to engage
- ✓ Automatically sync your people data via Active Directory, CSV files, or SFTP
- ✓ Ensure only relevant people are alerted on incidents with Dynamic Groups
- ✓ Set up any number of admin accounts to empower two-way communication for your entire team
- ✓ Get the full AlertMedia experience on Mobile for admins and all employees on native iOS and Android apps

PREMIUM ADD-ONS:

- Desktop Alerts** – Send screen-takeover notifications to deliver emergency messages to computer desktops
- Single Sign-on** – Leverage your organization's user authentication process
- Auto User Provisioning** – Automatically manage your users through Azure AD or Okta (requires SSO)
- API Access** – Customize your experience with development and integrations

Important Notes

Usage:

- SMS/text and voice minutes are included based on USA domestic notifications only. Any SMS/text messages and voice minutes sent or received outside of USA will be billed according to the rate card.
- One SMS/text consists of 160 characters (or 70 characters if using non-GSM characters). Your usage will be measured per SMS/text.

Proposal Terms:

- If you need the team at AlertMedia to develop any custom integrations, such work will be subject to a mutually agreeable Statement of Work which outlines the scope and pricing of such development.
- This price quote assumes acceptance of AlertMedia's standard Terms of Service. Changes to our standard Terms of Service may result in an increase in price or other adjustments to this quote.

Included With All Engagements: World-Class Customer Support



Expert-guided
technical implementation



Dedicated customer
success manager



24/7 support
for your admins and employees



On-demand training library
and knowledgebase

Customer Acceptance Form

Please sign this page and return the entire proposal to: alyssa.pasicznyk@alertmedia.com

| | |
|----------------------------|--|
| Subscription Price: | \$17,400 -\$9,999/year (June Incentive) * <i>*Pricing does not include any applicable sales tax</i> |
| Included Assets: | 7,000 People Customer can add more than the included number of people at a rate of \$0.10 per person per month |
| Initial Term: | 3 Years |
| Planned Use: | Customer will use AlertMedia to: <ul style="list-style-type: none">• Send emergency notifications when critical events, such as severe weather or workplace violence, threaten the health and safety of message recipients |

Tax Exemption Status

☐ My organization is Tax Exempt and will provide exemption certificate to salestax@alertmedia.com

Acceptance

Please sign and date this Customer Acceptance Form to indicate your acceptance of this Proposal as an authorized representative of the Customer. Payment will be due net-30 days from the date of acceptance of this proposal. Fees for the Services shall increase by 5.9% each year of the Agreement. This Customer Acceptance Form is governed by the Terms of Service found at <http://www.alertmedia.com/terms-of-service>. This Customer Acceptance Form and Terms of Service constitute the entire agreement of the parties with regard to the subject matter hereof, and supersedes all previous written or oral representations, agreements and understandings between the parties, whether expressed or implied.

ACCEPTED on the _____ DAY of _____, 2023

BY: City of Wasco

(signature)

(print name)

(title)

AGREEMENT

THIS AGREEMENT made this 20th day of July, 2023, by and between the CITY OF WASCO, a municipal corporation (the "City" or "Client") and ALERTMEDIA, INC, a Texas Corporation, ("Consultant" or "AlertMedia"),

WITNESSETH:

WHEREAS, City wishes to contract with Consultant to purchase its software as a service product known as "AlertMedia" (the "Software") and Consultant's services related thereto (the "Services") as more particularly described in Exhibit "A" attached hereto and by this reference made a part hereof pursuant to the terms and conditions of this Agreement and Consultant is agreeable thereto.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth hereinafter, the parties agree as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim.
2. Consultant shall provide the Services to City and the Software under the terms and conditions described hereinafter.
3. In the first twelve (12) months of this Agreement, City shall pay \$9,999 for the Software and Services within 30 days after receipt of a written invoice from Consultant. If City wants the Software and Services for an additional twelve (12) months, Consultant shall provide the Software and Services for the price of \$10,588.94 payable by City within 30 days from receipt of an invoice from Consultant. Each invoice shall describe the Services and include such other information as required by the City Manager or his designee. The City Manager or designee shall have the right of reasonable review of each invoice and, upon completion of review and approval, shall place the matter on the agenda for the next available City Council meeting for consideration by the City Council. Upon approval of each such invoice by the City Council, the invoice shall be paid in the regular cycle of payments made by City for other bills and claims.
4. The term of this Agreement shall be for thirty-six (36) months from the date hereof (the "Initial Term. Either party may terminate this Agreement at any time by giving the other party sixty (60) days prior written notice, provided that in such event Consultant shall be entitled to payment for those Services rendered through the date of termination, provided satisfactory to City. Notwithstanding the foregoing, in the event City terminates the Agreement due to Consultant's breach of any of its

obligations hereunder, no payments shall be due Consultant for Services rendered to the date of termination to the extent of Consultant's default under this Agreement.

5. Upon full and complete payment of submitted invoices for any SOW Project Development Fees, Client will own the website graphic designs, webpage or software content, module content, importable/exportable data, and archived information as created by AlertMedia on behalf of Client pursuant to this Agreement ("Customer Content").

Upon completion of any SOW Project Development, Client will assume full responsibility for website, software or module content maintenance and administration. Client, not AlertMedia, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of all Customer Content.

Intellectual Property rights in any software or other original works created by or licensed to AlertMedia prior to the execution of this Agreement ("AlertMedia Property") will remain the property of AlertMedia. Client shall not (i) license, sublicense, sell, resell, reproduce, transfer, assign, distribute or otherwise commercially exploit or make available to any third party any AlertMedia Property in any way; (ii) modify or make derivative works based upon any AlertMedia Property; (iii) create Internet "links" to the AlertMedia Property software or "frame" or "mirror" any AlertMedia Property administrative access on any other server or wireless or Internet-based device; or (iv) reverse engineer or access any AlertMedia Property in order to (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of any AlertMedia Property, or (c) copy any ideas, features, functions or graphics of any AlertMedia Property. The AlertMedia name, the AlertMedia logo, and the product and module names associated with any AlertMedia Property are trademarks of AlertMedia, and no right or license is granted to use them

Provided Client complies with the terms and conditions herein, the relevant SOW, and license restrictions set forth in this section, AlertMedia hereby grants Client a limited, nontransferable, nonexclusive, license to access and use the AlertMedia Property associated with any valid and effective SOW associated with this Agreement, for the term of the respective SOW.

6. All notices given under this Agreement shall be in writing and shall be deemed served if personally delivered to the party to be noticed or (a) on the next business day following deposit with an overnight delivery service, provided the overnight carrier's records confirm delivery, (b) when sent by confirmed facsimile transmission, (c) when sent by electronic mail ("email"), (d) when delivered by United States mail, postage prepaid, registered or certified mail, return receipt requested with the date of signing the return receipt (or refusal to sign) deemed the date of service, or (e) two business days after deposit in the United States mail,

postage prepaid, first class addressed as follows: if to City - City Manager, 746 8th Street, Wasco, California 93280, Fax - (661) 758-5411, Email – CityClerk@cityofwasco.org ; or if to Consultant - Contracts Manager, *[insert address]*, Fax – *[insert fax]*, *[insert email]*. Any party may change any of the foregoing as it relates to the party by giving written notice to the other party of the change in the manner set forth herein

7. Time is of the essence with regard to each covenant, condition and provision of this Agreement. Notwithstanding the foregoing, AlertMedia will not be liable or responsible for any delay in the time or completion of the Services due to the action or inaction of Client.

8. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

9. This Agreement constitutes the entire agreement between the parties with regard to the subject matter herein and supersede all prior oral and written agreements and understandings between the parties with respect thereto.

10. Consultant shall indemnify, defend, and hold harmless City, its officers, Councilpersons, employees, and agents from any and all third party claims, liabilities, injuries, damages, and expenses of any nature, including, without limitation, attorney's fees arising out of the acts or omissions by or on behalf of Consultant in performance of the Services except to the extent caused by the City.

11. Without limiting Consultant's obligations under paragraph 10 of this Agreement, Consultant shall obtain and maintain during the life of this Agreement, comprehensive general liability insurance coverage in an amount not less than \$1 million per occurrence, and such worker's compensation insurance as required by statute. Consultant shall provide City with a certificate of insurance naming City, its officers, Councilpersons, employees, and agents as additional insureds and designate all such insurance as "primary" and providing further that same shall not be terminated nor coverage reduced without ten (10) days prior written notice to City.

12. This Agreement may not be altered, amended, or modified except by a writing executed by duly authorized representatives of all parties.

13. In the event any action or proceeding is instituted arising out of or relating to this Agreement, the prevailing party shall be entitled to its reasonable attorney's fees and actual costs.

14. This Agreement may be executed in counterparts. A facsimile or electronic copy of this fully executed Agreement shall be as effective as the original for all purposes.

15. Waiver by a party of any provision of this Agreement shall not be

considered a continuing waiver or a waiver of any other provision, including the time for performance of any such provision.

16. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective heirs, successors, and assigns. Notwithstanding the foregoing, Consultant shall not, under any conditions, assign this Agreement or any part thereof to any other entity or individual.

17. If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and not be affected, impaired, or invalidated thereby.

18. City and Consultant each acknowledge that each party and their respective legal counsel have reviewed this Agreement and agree that this Agreement is the product of negotiations between the parties. This Agreement shall be interpreted without reference to the rule of interpretation of documents that uncertainties or ambiguities therein shall be determined against the party so drafting the Agreement.

19. Except as described in paragraph 10 of this Agreement, CivicPlus will not be liable for any act, omission of act, negligence or defect in the quality of service of any underlying carrier, licensor or other third-party service provider whose facilities or services are used in furnishing any portion of the service received by the Client.

20. AlertMedia will not be liable for any failure of performance that is caused by or the result of any act or omission by Client or any entity employed/contracted on the Client's behalf.

21. Client agrees that it is solely responsible for any solicitation, collection, storage, or other use of end-users' personal data on any website or online service provided by AlertMedia. Client further agrees that AlertMedia has no responsibility for the use or storage of end-users' personal data in connection with the website or the consequences of the solicitation, collection, storage, or other use by Client or by any third party of personal data.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first hereinabove written.

M. Scott Hurlbert, City Manager,
City of Wasco, California

AlertMedia, Inc
“Consultant”

By: _____
Name:
Its:

EXHIBIT "A" [Scope of Services]



Customer Acceptance Form

Please sign this page and return the entire proposal to: alyssa.pasicznyk@alertmedia.com

| | |
|----------------------------|--|
| Subscription Price: | \$17,400 \$9,999/year (June Incentive) * <i>*Pricing does not include any applicable sales tax</i> |
| Included Assets: | 7,000 People Customer can add more than the included number of people at a rate of \$0.10 per person per month |
| Initial Term: | 3 Years |
| Planned Use: | Customer will use AlertMedia to: <ul style="list-style-type: none">• Send emergency notifications when critical events, such as severe weather or workplace violence, threaten the health and safety of message recipients |

Tax Exemption Status

☐ My organization is Tax Exempt and will provide exemption certificate to salestax@alertmedia.com

Acceptance

Please sign and date this Customer Acceptance Form to indicate your acceptance of this Proposal as an authorized representative of the Customer. Payment will be due net-30 days from the date of acceptance of this proposal. Fees for the Services shall increase by 5.9% each year of the Agreement. This Customer Acceptance Form is governed by the Terms of Service found at <http://www.alertmedia.com/terms-of-service>. This Customer Acceptance Form and Terms of Service constitute the entire agreement of the parties with regard to the subject matter hereof, and supersedes all previous written or oral representations, agreements and understandings between the parties, whether expressed or implied.

ACCEPTED on the _____ DAY of _____, 2023

BY: City of Wasco

(signature)



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: June 20, 2023

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to Sign and Execute the Second Amendment to Lease Agreement No. 2021-025 with I&M Sheep Company to Permit Continued Grazing on the City's Municipal Ag Land

Recommendation:

Staff recommends the City Council:

- 1) Adopt a resolution authorizing the City Manager or designee to sign and execute the third amendment to lease agreement 2021-025 with I&M Sheep Company to graze sheep on the City's municipal ag land.
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

On June 1, 2021, the City Council approved Agreement No. 2021-025 for I&M Sheep Company to graze City-owned land adjacent the City's wastewater treatment plant. This is a five-year agreement with up to four additional one-year optional extensions. Irrigation with treated water and active use of the land is an ongoing benefit to the City.

In July of 2022, Council approved First Amendment to Agreement No. 2021-025 (1), which, by mutual agreement, reduced the amount of leased land from approximately 696 acres to 536 acres. This 160-acre reduction was to accommodate a third-party wishing to use the least productive (for grazing) portion of the leased land for another purpose. The reduction was to be for one year.

The current arrangement has proven advantageous for both I&M Sheep Company and the third-party and both Lessees wish to extend the arrangement. City Staff is also in favor of extending the agreements with both tenants.

The proposed Second Amendment to Agreement No. 2021-025 (2) (attached) accomplishes the following modifications to the Agreement:

1. Extends the term of the 5-year lease to a 6th year, providing concurrent termination dates (June 30, 2027) for the I&M lease and the proposed third-party lease, to be considered separately by Council.
2. Makes permanent (for the duration of the lease) the reduction in leased land acreage from approximately 696 acres to 536 acres.
3. Establishes the new annual and quarterly rent amounts for the duration of the lease.

All other terms of the Agreement remain unaffected.

Fiscal Impact:

Continued revenues from this lease will be deposited into the Wastewater Enterprise Fund. No budget action is required with approval of this item.

Attachments:

1. Agreement No. 2021-025
2. First Amendment
3. Proposed Second Amendment
4. Resolution

AGREEMENT NO. 2021 - 025

WASTEWATER MUNICIPAL FARM LEASE

This Lease is made and entered into this 1st day of June 2021, between the City of Wasco, a municipal corporation, hereinafter called "Lessor," and I&M Sheep Company hereinafter called "Lessee."

WITNESSETH

WHEREAS, Lessor owns improved farmland for the purpose of locating and maintaining thereon sewage disposal facilities for its City sewer services; and

WHEREAS, the Lessee desires to rent a portion of said property for agricultural use; and

WHEREAS, it is the understanding of the parties that an important consideration for the rental of this land is to provide for the reclaimed wastewater upon the premises (hereinafter described), as it comes from the sewage disposal and treatment plant of the Lessor, as well as the continued development of the land for its improvement for irrigated agricultural purposes.

NOW THEREFORE, and in consideration of the mutual covenants herein contained, it is mutually agreed by and between the parties hereto as follows:

1. DESCRIPTION:

Lessor hereby leases to Lessee and Lessee hires from Lessor, on the terms and conditions hereinafter set forth, that certain real property hereinafter referred to as the "premises" situated in the County of Kern, State of California, and more particularly featured in Exhibit "A."

2. TERMS:

The term of the Lease shall be for a period of five (5) years (the "Lease term"), commencing on July 1, 2021, and terminating on June 30, 2026, unless earlier terminated as hereinafter described. As used hereinafter, the term "lease year" shall mean each calendar year from July 1 to the following June 30. Lessee is hereby granted four successive options (the "Option") of one year each (the "Option Term"), which Lessee may exercise by written notice to Lessor no later than 30 days prior to the end of the Term or Option Term, as the case may be, and provided that Lessee is not then in default under this Lease. The Option is exclusive to Lessee, and Lessee may not assign the Option.

3. RENT:

Lessee shall pay rental to Lessor in cash in the amount of one hundred and twenty-five thousand one hundred and forty-seven dollars and seventy-six Cents (\$125,147.76) per Lease year ("Rent") commencing on July 1, 2021. The Rent shall increase on July 1 of each lease year

thereafter as follows: 3% in the second lease year, 3% in the third lease year, 3% in the fourth lease year, and 3% in the fifth lease year, Rent shall be payable in advance in equal quarterly installments on July 15, October 15, January 15, and April 15 of each lease year. The Rent during each Option Term, if applicable, shall be increased 3% over the prior years. Rent at the commencement of each Option Term. The Rent in each Option Term shall be payable in advance in equal quarterly installments on July 15, October 15, January 15, and April 15 of each Option Term.

Any holding over after the expiration of the Lease term, with the consent of Lessor, will not be considered a renewal but shall be treated as a tenancy from month-to-month at a rental of 125% of the existing rental per month and shall otherwise be on the terms and conditions in this Lease as applicable.

4. ADDITIONAL RENT:

If Lessee fails to make a rental payment in a timely manner as provided in Section 3, then Lessee shall be charged an additional ten percent (10%) of the quarterly rent amount, which is then due and which amount shall be considered as additional rent. In addition, for any rent, which includes additional rent which is more than twenty (20) days past due, the Lessor may at its option place a U.C.C. -1 lien on any crop or crops on the premises and take any other action it deems necessary.

5. PERMITTED CROPS:

Only the permitted crops as set forth in Title 22 of the California Code of Regulations governing secondary treated wastewater and non-edible crop production shall be grown on the premises. Notwithstanding the foregoing, Lessee shall not grow cannabis or industrial hemp (hereinafter described) which are strictly prohibited for cultivation on the premises. The foregoing terms are defined as follows:

"Cannabis" means all parts of the plant *Cannabis sativa* Linnaeus, *Cannabis indica*, or *Cannabis ruderalis*, whether growing or not; the seeds thereof; the resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin. "Cannabis" also means the separated resin, whether crude or purified, obtained from cannabis. "Cannabis" does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil, or cake, or the sterilized seed of the plant which is incapable of germination.

"Industrial hemp" means a fiber or oilseed crop, or both, that is limited to types of the plant *Cannabis sativa* L. having no more than three-tenths of 1 percent tetrahydrocannabinol (T.H.C.) contained in the dried flowering tops, whether growing or not; the seeds of the plant; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds or resin produced therefrom.

6. INSURANCE:

Lessee shall procure and maintain for the duration of the Lease insurance against claims for injuries to persons or damages to property which may arise from or in connection with the Lessee's operation and use of the leased premises.

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability Coverage.
2. Worker's Compensation insurance as required by the State of California and Employer's Liability insurance.
3. Property insurance against all risks of loss to any Tenant improvements or betterments. Lessee shall

maintain limits no less than:

1. General Liability: \$1,000,000 per occurrence for

Bodily injury, personal injury, and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location, or the general aggregate limits shall be twice the required occurrence limit.

2. Employer's Liability: \$1,000,000 per accident for bodily injury or disease.
3. Full replacement cost with no coinsurance penalty provision.

Any deductibles or self-insured retentions must be declared to and approved by the Lessor. At the option of the Lessor, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Lessor, its officers, officials, employees, and volunteers; or the Lessee shall provide a financial guarantee satisfactory to the Lessor guaranteeing payment of losses and related investigations, claim administration and defense expenses.

The general liability policy is to contain, or be endorsed to contain, the following provisions:

1. The Lessor, its officers, councilmembers, officials, employees, and volunteers are to be covered as insured with respect to liability arising out of ownership, maintenance, or use of that part of the premises leased to the Lessee.
2. The Lessee's insurance coverage shall be primary insurance as respects the Lessor, its officers, councilmembers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Lessor, its officers, councilmembers, officials, employees, or volunteers shall be excess of the Lessee's insurance and shall not contribute with it.
3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the Lessor.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII.

Lessee shall furnish Lessor with the original certificates and amendatory endorsement effecting coverage required by this clause. The endorsement should be on forms provided by the Lessor or on other than the Lessor's forms, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received and approved by the Lessor prior to Lessee occupying the premises. The Lessor reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these

specifications at any time. Lessee hereby agrees and acknowledges that the premises have been accepted in an "as is" condition and without representation or warranty by Lessor as to fitness for any purpose or use.

7. CASUALTY INSURANCE:

The parties each specifically acknowledge that Lessor shall not be obligated to keep the premises insured against fire or any other insurable risk Lessee hereby and forever waives all right to claim or recover damages from Lessor in any amount as the result of any damage to the premises by fire, earthquake, flooding, stem or any other casualty.

8. TAXES, ASSESSMENTS AND LIENS:

Lessee agrees to pay, when due, all taxes, and assessments which may be levied against Lessee's possessory interest in the premises and upon any crops or personal property which Lessee causes to be grown, placed, or maintained upon the premises, and agrees to keep the premises free from all liens and encumbrances by reason of the use of occupancy of the premises by Lessee or any person claiming under Lessee except for any UCC-1 lien which is placed against the crop or crops growing on the premises.

9. IMPROVEMENTS:

Lessee shall not make any alterations, additions, or improvements upon the premises without the express prior written consent of Lessor. All alterations, additions, and improvements shall be done in a good and workman-like manner and diligently prosecuted to completion, and shall be performed and maintained in strict accord with all laws and ordinances relating thereto. Unless otherwise expressly agreed to by Lessor, any and all alteration, additions, and improvements shall remain on and be surrendered with the premises upon the expiration or termination of this Lease

Lessee agrees that all structures and improvements, such as fences, gates, towers, derricks, tanks, pipes or other improvements, whether of like or different nature than the foregoing, and excepting there from any personal property of Lessee's, shall be and remain a part of the real property and shall not be removed or damaged by Lessee after construction or installation and shall be surrendered to Lessor upon termination of this Lease.

Lessee agrees that any and all irrigation pipelines, well-pumping equipment, and other structures, buildings, and fixtures, appurtenant hereto, hereinafter collectively referred to as "irrigation equipment" located on the premises, are and shall remain the property of the Lessor and shall be surrendered in good condition and repair, to be determined by the City or repaired at the sole cost of the Lessee. Notwithstanding the foregoing, the Lessor and Lessee agree to split the cost of all irrigation well repair equally up to the first \$50,000. Any well repair thereafter will be the Lessor's responsibility, provided, however, the Lessor will have the option to make repairs or terminate this Lease, and if Lessor chooses to terminate the Lease, Lessor shall give Lessee thirty (30) days prior written notice and Lessor shall have no liability or responsibility for any damage or losses caused to Lessee as a result thereof including, without limitation, Lessee's loss of its cultural costs and crop.

Lessee agrees that any damage to equipment and infrastructure caused by Lessee or any person visiting or doing business with Lessee on the premises shall be repaired in good order at the sole expense of Lessee.

Lessee will maintain the area immediately outside the fence of the treatment plant in a clean, weed-free, and grass-free condition.

10. PESTICIDES AND HERBICIDES:

Lessee agrees that any and all pesticide or herbicide applications on the premises shall be made in strict accordance with all Federal, State, County, and local laws. Lessee further agrees to dispose of any pesticides, herbicides, or any other hazardous materials which are declared to be either a health or environmental hazard in such a manner as prescribed by law. This shall include, but shall not be limited to, contaminated containers, clothing, equipment or any other contaminated material.

11. UNDERGROUND TANKS:

Notwithstanding anything to the contrary set forth in this Lease, Lessee shall not have the right to install underground or aboveground storage tanks without the express prior written consent of the Lessor.

12. HAZARDOUS MATERIALS INDEMNITY:

Lessee hereby agrees to indemnify and hold harmless Lessor and its officers, employees, servants and agents from and against any and all claims, actions, losses, liabilities, damages, costs, attorney's fees and other expenses (A) including, without limitation, all foreseeable and all unforeseeable consequential damages, directly or indirectly arising out of the use, generation, storage or disposal of Hazardous Materials on the premises, or arising out of the premises, and (B) including, without limitation, the cost of any required or necessary plans, to the full extent that such action is attributable, directly or indirectly, to the presence, or disposal of Hazardous Materials on the premises. As used in this Section Hazardous Materials means any flammable explosives, radioactive materials, asbestos, P.C.B.'s, hazardous waste, toxic substances of related materials, including, without limitation, substances defined as "hazardous substance", "hazardous materials" or "toxic substances" in the Comprehensive Environmental response, Compensation and Liability action on 1980 as amended, 42 U.S.C., Section 9601, et seq.; the Hazardous Materials Transportation act, 49 U.S.C., Section 1801, et seq.; the resource Conservation and Recovery Act, 42 U.S.C., Section 6901, et seq.; the Toxic Substance Control Act 15 U.S.C., Section 2601, et seq.; any other Federal, State, County, or local law applicable to the premises, and in the rules and regulations adopted or promulgated under or pursuant to any of said laws. The provisions of this Section shall survive the expiration or termination of this Lease and shall relate back to all periods of Lessee's previous ownership or possession of the premises.

13. WATER:

Lessee shall not remove water from the premises to any other location without written permission of the Lessor, in which event Lessee shall provide Lessor with a monthly written statement of water removed. In addition, Lessee shall be solely responsible for all costs and expenses of transporting, extracting, and metering, and for all reporting required to the Lessor and any other entities.

14. UTILITIES:

All charges and assessments for or in connection with Lessee's use of the premises including, without limitation, all utilities which may be furnished to or used on the premises by Lessee, shall

be paid by Lessee at Lessee's sole cost and expense.

15. WORKER'S COMPENSATION:

Lessee is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and will comply with such provisions before commencing farming under this contract.

16. MAINTENANCE:

Throughout the term of this Lease Lessee shall, at Lessee's sole cost and expense, repair, replace, keep and maintain the premises in good order, condition and repair. Lessee shall at Lessee's own expense, take all actions and precautions necessary for the care of the premises including, but not limited to, irrigation, insect control, disease control, weed control, weed abatement in accordance with the Kern County Fire Department's annual Weed Abatement Program, rodent control, soil erosion control and any other items necessary for the use of the premises in accordance with approved standards of farming and agricultural practices. Lessee shall, at its sole cost and expense, keep any buildings, fences, irrigation systems or other improvements on or placed on the premises in good repair and condition. Except as otherwise described in this Lease, Lessor shall not be obligated to repair, replace or maintain the premises in any manner throughout the term of this Lease. Lessee shall provide a written report to Lessor at Lessee's sole cost and expense at the end of each calendar quarter setting forth the maintenance that has been done and any structures or improvements that have been constructed. Lessor shall have the right to inspect the premises to confirm accuracy of each report.

Neither shall Lessor be obligated to perform any precautionary nor preventive measures with respect to the premises, including, but not limited to, drainage and flood control measures. Should Lessor perform any of the foregoing, such services shall be at the sole discretion of Lessor, and the performance of such services shall not be construed as an obligation or warranty by Lessor of future ongoing performance of such services.

17. ASSIGNMENTS AND SUBLETTING:

Lessee may sublet the premises for sheep grazing under such terms and conditions as approved by Lessor in its sole and absolute discretion. Except for the foregoing, Lessee shall not assign the Lease, nor any interest therein, and shall not sublet the premises or any part thereof, or any right or privilege appurtenant thereto, or suffer any other person (the agents and servants of Lessee excepted) to occupy or use the premises, or any portion thereof, without the prior written consent of Lessor. Said consent is at the sole discretion of Lessor. Consent to one assignment, subletting, occupation or use by another person shall not be deemed to be consent to any subsequent assignment, subletting, occupation, or use by another person. This Lease shall not, nor shall any interest herein, be assignable, as to the interest of Lessee by operation of law, without the written consent of Lessor. Any assignment or subletting without such consent shall be void and shall, at the option of Lessor, terminate this Lease.

18. INSOLVENCY OR BANKRUPTCY:

If Lessee shall be adjudged, bankrupt or insolvent this Lease shall thereupon immediately terminate and the same shall not be treated as an asset of the Lessee under such adjudication, nor shall it pass under the control of any trustee or assignee by virtue of any process in bankruptcy or insolvency, or by execution or assignment for the benefit of creditors. If any such event occurs, this Lease shall

immediately become null and void and of no effect, and the Lessor may immediately retake possession of the premises and all crops growing thereon.

19. STATUTORY COMPLIANCE:

Lessee will forthwith enter into possession of the premises and will assume the duty and responsibility of disposal of all Secondary Wastewater transferred from the treatment plant of the Lessor to Lessee. The Lessee will adhere to the State of California Department of Health Services Guidelines (Title 22) for Use of Secondary Effluent Wastewater. Lessee will notify the City in the event that the Lessee cannot dispose of the Secondary Wastewater in the approved manner, Lessee will not use the Secondary Wastewater for any use not prescribed in Title 22. Lessee will take all Secondary Effluent Wastewater transferred to Lessee by Lessor at all times, and if necessary, provide a sump for short-term storage whenever a fluctuation in agriculture operation does not permit continual usage.

It will be the sole responsibility of Lessee to provide signage to inform the public that Reclaimed Wastewater is being used on the premises. The warning signs should be posted at least every 500 feet with a minimum of one sign at each corner and one at each access route unless additional signage is required by law. Lessor shall initially provide Lessee with the required warning signs which Lessor shall maintain, repair and replace as required.

Lessee shall, at Lessee's own cost and expense, take reasonable efforts to restrict public access to the premises. Lessee further agrees to grade the perimeter of the premises to prevent pounding along any public road or other public area. Setbacks shall also be put into effect to limit and restrict the Reclaimed Wastewater from coming in contact with the public and any other water sources.

Lessee shall permit Lessor and Lessor's agents and/or employees at all reasonable times, to enter the premises and to use the roads established in the premises now, and in the future, for the purpose of inspecting compliance with the terms of the Lease.

20. INDEMNIFICATION AND HOLD HARMLESS:

Lessee hereby agrees to defend, indemnify and hold harmless the Lessor and its City Council Members, officers, employees, servants, and agents from and against all claims, actions, liabilities, losses, damages, costs, attorney's fees and other expenses arising out of any loss or damage to property or injury to or death of persons, resulting in any manner whatsoever, directly or indirectly, by reason of this Lease or use or occupancy of the premises or the use of Secondary Wastewater by Lessee, or any person claiming under or through Lessee. The provision of this section shall survive the expiration or termination of this Lease.

21. PARTIES BOUND AND BENEFITTED:

The covenants and conditions herein contained shall apply to and bind all successors and assigns of the parties hereto.

22. NOTICES AND PAYMENTS:

Any notice to be given hereunder or at law to either party shall be deemed delivered when personally served on the party to be noticed or on the next business day following deposit of the notice with an overnight delivery service provided the overnight carrier's records confirm delivery, or when delivered by the United States mail, postage prepaid, registered or certified mail, return receipt requested with the date of signing (or refusal to sign) the return receipt deemed the date of service, or forty-eight (48) hours following deposit in the United States mail, postage prepaid, or when sent by confirmed facsimile

transmission or when sent by electronic mail ("email"). The following shall be used in providing the foregoing notices:

LESSOR: THE CITY OF WASCO

Attention: City Manager
764 E Street
Wasco, CA 93280
Fax: (661) 758-5411
Email: daortiz@ci.wasco.ca.us

LESSEE: I & M Sheep Company
Attention: Frankie Iturria
PO Box 5306
Bakersfield, CA 93388
Fax: N/A
Email: fjiturria@gmail.com

Either party may change its address by providing written notice to the other in the manner described herein.

23. PARTIAL INVALIDITY:

If any term, covenant, condition, or provision of this Lease is found by a Court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of this Lease shall nonetheless remain in full force and effect to the full extent allowed by law.

24. RIGHT TO TERMINATE LEASE IN WHOLE OR IN PART:

Lessor may terminate this Lease and retake possession of the entire premises or any portion thereof, at anytime by providing Lessee with written notice of such termination at least six months prior to the date of any such termination. In the event Lessor shall retake only a portion of the premises, rentals, shall be abated on a per acre basis, any fractional component rounded upward to the next acre. Lessee shall refrain from planting or preparation of any land so removed unless any crop thereon can be harvested prior to the time set forth in the notice. Lessee hereby agrees to quit and surrender possession of the premises at the termination of this Lease

25. MISCELLANEOUS :

(a). Each individual executing this Lease represents and warrants that he or she is duly authorized to execute and deliver the Lease on behalf of the Lessee, and this Lease shall be binding upon Lessee in accordance with its terms.

(b). Lessor makes no warranties or representations as to the condition of the premises or their suitability for the purposes for which the Lessee will use them. Lessee accepts the premises "AS IS, WHERE IS, AND WITH ALL FAULTS" and hereby assumes the risk of use of the premises and releases Lessor, its officers, councilmembers, employees, agents, and representatives from any and all claims relating to the condition of the premises. Lessee represents and warrants that it has read and fully understands the provisions of Section 1542 of the Civil Code of California and waives and releases any right or benefit which Lessee has thereunder which Section reads as follows:

"A general release does not extend to claims which the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release, and

that if known by him or her would have materially affected his or her settlement with the debtor or released party."

(c). This Lease contains the entire agreement between the parties with regard to the subject matter herein and supersedes all prior oral and written agreements and understandings between the parties with respect thereto.

(d). If any action is commenced arising out of or relating to this Lease, the prevailing party shall be entitled to its reasonable attorney's fees and actual costs.

(e). This Lease may only be amended by a writing executed by all parties.

(f). This Lease shall be governed by and construed in accordance with the laws of the State of California.

(g). Waiver by a party of any provision of this Lease shall not be considered a continuing waiver or a waiver of any other provision, including the time for performance of any such provision.

(h). Lessor's remedies for a tenant default described herein are not exclusive but are cumulative and in addition to all available under the law or in equity.

(i). Paragraph headings in this Lease are used solely for convenience and shall be disregarded in the construction of this Lease.

(j). On the last day of the Lease term, or extension thereof, Lessee shall peaceably and quietly leave, surrender, and yield up to Lessor the premises in as good condition and repair as existed at the commencement of Lessee's occupancy, reasonable use and wear there of excepted.

IN WITNESS WHEREOF, the parties have caused this Lease Agreement to be executed by their duly authorized representatives and the date first written above.

DocuSigned by:
By: I & M Sheep Company By Francisco Iturrina
044B0E2553FA4FF...
I & M Sheep Company, Lessee

CITY OF WASCO, Lessor
DocuSigned by:
By: Daniel Ortiz Hernandez
55168B8E68CE4F8...
DANIEL ORTIZ HERNANDEZ,
City Manager

EXHIBIT "A"

DESCRIPTION

PARCEL 1: The West Half (W- $\frac{1}{2}$) of the Southeast Quarter (SE- $\frac{1}{4}$); and the Southeast Quarter (SE- $\frac{1}{4}$) of the Southeast Quarter (SE- $\frac{1}{4}$) and the South Half (S- $\frac{1}{2}$) of the Northeast Quarter (NE- $\frac{1}{4}$) of the Southeast Quarter (SE- $\frac{1}{4}$); and the South Half (S- $\frac{1}{2}$) of the Northeast Quarter (NE- $\frac{1}{4}$) in Section 9, Township 27 South, Range 24 East, M.D.B.M., in the County of Kern, State of California; containing 220 acres, more or less.

PARCEL 2: The Northwest Quarter (NW- $\frac{1}{4}$) in Section 16, Township 27 South, Range 24 East, M.D.B.M., in the County of Kern, State of California;

EXCEPTING the West 30 feet thereof.

Containing 158 acres, more or less.

PARCEL3: The North Half (N- $\frac{1}{2}$) of Section 17, 27 South, Range 24 East, M.D.B.M., in the County of Kern, State of California; containing 318 acres, more or less.

SAVE AND EXCEPT, AND RESERVING to the Lessor all lands reasonably necessary for the sewage disposal treatment plant, and future additions and development as may be required by the Lessor,

FIRST AMENDMENT TO LEASE AGREEMENT NO. 2021 – 025 (1)

THIS AMENDMENT TO LEASE (the "First Amendment") made this 19th day of July 2022, by and between the CITY OF WASCO (the "Lessor") and FRANCISCO ITURRIRIA dba I&M SHEEP COMPANY (the "Lessee"),

WITNESSETH:

WHEREAS, Lessor and Lessee entered into that certain lease agreement entitled Lease Agreement No. 2021- 025 dated June 1, 2021 (the "Lease") in which Lessee leased from Lessor the real property described therein and the parties wish to amend the Lease as more particularly described and pursuant to the terms hereinafter set forth; and

WHEREAS, the current lease year as defined in the Lease begins July 1, 2022 and ends June 30, 2023; and

WHEREAS, a third party has expressed interest in leasing, a portion of the real property covered by said Lease for one year; and

WHEREAS, Lessee is agreeable to reduce the amount of real property covered under Lease for one year by 160 acres, (from 696 acres to 536 acres) and the Lessor is agreeable to amending Lease and creating a new lease with the third party, covering that 160-acre portion of real property.

NOW, THEREFORE, the parties hereby amend the Lease as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim. The capitalized terms used herein shall have the same meaning as in the Lease unless otherwise specifically described herein.

2. The parties hereby amend Exhibit "A" of the Lease to modify the description of Parcel 3: to read:

The Northeast Quarter (NE-1/4) of Section 17, Township 27 South, Range 24 East, M.D.B.M., in the County of Kern, State of California; containing 158 acres, more or less.

3. The parties to the Lease hereby agree to an adjustment of rent due for the current lease year as follows:

- a. The third-party lease for the 160 acres will run from August 1, 2022 through July 31, 2023.
- b. Accounting for the reduction in acreage beginning August 1, 2022, total annual rent for the current lease year shall be reduced from \$128,902.19 to \$101,738.90 representing a net reduction of \$27,163.29.
- c. Lessor has paid the first quarterly payment for the Lease covering the period July 1, 2022 through September 30, 2022 in the amount of \$32,225.55 leaving an amount due for the remainder of the lease year equaling: \$69,513.35.
- d. Remaining payments for this lease year shall be \$23,171.12 per quarter, due and payable on or before October 15, 2022, January 15, 2023, and April 15, 2023.
- e. Unless otherwise amended, the rent under Lease for the month of July, 2023 shall also be calculated using the reduction in acreage, thereby reducing the annual total due for lease year 2023-2024. Following July of 2023, the Lease shall return to covering 696 acres and rent due under the Lease shall be calculated using that full acreage amount.

4. Except as amended herein, the parties hereby reaffirm the Lease and each and every term and condition described therein. Any inconsistency or ambiguity between this First Amendment and the Lease shall be resolved in favor of this First Amendment.

5. This First Amendment may be executed in counterparts. A facsimile or electronic copy of this fully executed First Amendment shall be as effective as the original for all purposes.

IN WITNESS WHEREOF, the parties have caused this Lease Agreement to be executed by their duly authorized representatives and to be effective on the date first written above.

For: **I&M Sheep Company, Inc., Lessee**

By: _____
FRANCISCO ITURRIRIA

For: **CITY OF WASCO, Lessor**

By: _____
M. Scott Hurlbert, City Manager

SECOND AMENDMENT TO LEASE AGREEMENT NO. 2021 – 025 (2)

THIS AMENDMENT TO LEASE (the "Second Amendment") made this 20th day of June 2023, by and between the CITY OF WASCO (the "Lessor") and FRANCISCO ITURRIRIA dba I&M SHEEP COMPANY (the "Lessee"),

WITNESSETH:

WHEREAS, Lessor and Lessee (the "Parties") entered into that certain 5-year lease agreement entitled Lease Agreement No. 2021- 025 dated June 1, 2021 (the "Lease") in which Lessee leased from Lessor the real property described therein and the Parties wish to amend the Lease as more particularly described and pursuant to the terms hereinafter set forth; and

WHEREAS, Lease Agreement No. 2021-025 was amended with First Amendment to Lease Agreement No. 2021-025 (1) on July 19, 2022 ("First Amendment"), reducing the amount of real property covered under the Lease from 696 acres to 536 acres for a period of one year; and

WHEREAS, the current lease year as defined in the First Amendment began July 1, 2022 and ends June 30, 2023; and

WHEREAS, under the terms of the Lease, the Rent is subject to a 3% increase annually, effective July 1 on each anniversary of the Lease; and

WHEREAS, the Parties wish to extend the reduction in leased property under First Amendment through the end of the herein-extended Lease Term; and

WHEREAS, the Parties also wish to extend the Lease Term by one year to terminate June 30, 2027.

NOW, THEREFORE, the parties hereby amend the Lease as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim. The capitalized terms used herein shall have the same meaning as in the Lease unless otherwise specifically described herein.

2. The Parties hereby agree the extend the reduction in leased acreage as defined in First Amendment and the modifications to Exhibit "A" therein through the end of the herein-extended Lease Term.

3. The Parties hereby extend the Lease Term by one year to terminate June 30, 2027.

4. The Parties hereby agree the Rent under this Second Amendment to Lease Agreement No. 2021 – 025 (2) shall be as follows:

- a. Lease Year: 7/1/2023-6/30/2024 \$ 102,247.59 Annually, \$ 25,561.90 Quarterly
- b. Lease Year: 7/1/2024-6/30/2025 \$ 105,315.02 Annually, \$ 26,328.75 Quarterly
- c. Lease Year: 7/1/2025-6/30/2026 \$ 108,474.47 Annually, \$ 27,118.62 Quarterly
- d. Lease Year: 7/1/2026-6/30/2027 \$ 111,728.70 Annually, \$ 27,932.18 Quarterly

5. Except as amended herein, the parties hereby reaffirm the Lease and each and every term and condition described therein. Any inconsistency or ambiguity between this Second Amendment and the Lease or First Amendment shall be resolved in favor of this Second Amendment.

6. This Second Amendment may be executed in counterparts. A facsimile or electronic copy of this fully executed Second Amendment shall be as effective as the original for all purposes.

IN WITNESS WHEREOF, the parties have caused this Second Amendment to Lease Agreement No. 2021 – 025 (2) to be executed by their duly authorized representatives and to be effective on the date first written above.

For: **I&M Sheep Company, Inc., Lessee**

By: _____
FRANCISCO ITURRIRIA

For: **CITY OF WASCO, Lessor**

By: _____
M. Scott Hurlbert, City Manager

RESOLUTION NO. 2021 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO SIGN AND EXECUTE THE SECOND AMENDMENT TO LEASE AGREEMENT NO. 2021-025 (2) WITH I&M SHEEP COMPANY TO PERMIT GRAZING ON THE CITY'S MUNICIPAL AG LAND

WHEREAS, the City owns and leases municipal land for agricultural purposes; and,

WHEREAS, I&M Sheep Company currently uses the City's agricultural land to graze sheep under Agreement No. 2021-025 (the "Lease") including a First Amendment to that agreement; and

WHEREAS, the City and I&M Sheep Company (the "Parties") wish to execute a second amendment to the Lease as detailed in Second Amendment to Agreement No. 2021-025 (2) (attached); and

WHEREAS, the proposed Second Amendment will; Extend the term of the Lease one additional year; make permanent the acreage adjustment contained in First Amendment; establish the annual and quarterly lease rates for the duration of the Lease term; and

WHEREAS, the City and I&M Sheep Company will review and finalize the terms and conditions of the agreement, subject to City Manager approval; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or designee to finalize and execute the Second Amendment to Agreement No. 2021-025 (2) with I&M Sheep Company.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 20, 2021, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

Exhibit A





STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager

DATE: June 20, 2023

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to Sign and Execute First Amendment to Agreement No. 2022-029 (1) with Marlow Ag Logistics, Inc./TBE Services to Continue an Agricultural Green Waste Mulching Operation on 160 Acres of the City's Municipal Ag Land.

Recommendation:

Staff recommends the City Council:

- 1) Adopt a resolution authorizing the City Manager or designee to sign and execute First Amendment to Agreement No. 2022-029 (1) with Marlow Ag Logistics, Inc./TBE Services to continue an Agricultural Green Waste Mulching Operation on 160 Acres of the City's Municipal Ag Land.
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

The City currently leases approximately 160 acres of Municipal Ag Land to Marlow Ag Logistics, Inc. ("Marlow") through Agreement No. 2022-029 (the "Lease"), approved June 1, 2022. The company takes agricultural green waste, specifically pistachio hulls, leaves, and twigs, and processes the material into a saleable mulch. The City land is ideally located approximately 1.5 miles from the primary provider of agricultural green waste material.

Over the past year, Marlow's operations under the Lease have been successful and they, and their greenwaste supplier wish to extend their arrangement. Marlow has approached the City regarding extension of the Lease to accommodate their contract with the greenwaste supplier. Additionally, Marlow has requested the Lease be transferred to an affiliate of Marlow, TBE Services to better reflect the operational and insurance profiles of the two entities. The two companies have common ownership and management.

The City is agreeable to the extension and transfer of the Lease to the affiliate. The operation on City land has been well managed and benefits the parcel that is otherwise unused except for containment of excess treated wastewater.

Specifically, First Amendment to Agreement 2022-029 (1) will accomplish the following modifications to the Lease:

1. Effective August 1, 2023, substitutes TBE Services as the Lessee, for all purposes going forward.
2. Extends the term of the Lease through June 30, 2027
3. Establishes the new annual and quarterly rent amounts for the duration of the lease.

All other terms of the Lease Agreement remain unaffected.

Fiscal Impact:

Continued revenues from this lease will be deposited into the Wastewater Enterprise Fund. No budget action is required with approval of this item.

Attachments:

1. Agreement No. 2022 – 029
2. Resolution
3. Amendment to Agreement No. 2022 – 029 (1)

AGREEMENT NO. 2022 – 029
WASTEWATER MUNICIPAL FARM LEASE

This Lease is made and entered into this 19th day of July 2022, between the City of Wasco, a California municipal corporation, hereinafter called "Lessor," and Marlow Ag Logistics, Inc. hereinafter called "Lessee."

WITNESSETH

WHEREAS, Lessor owns land for the purpose of locating and maintaining thereon wastewater disposal facilities for its City sewer services; and

WHEREAS, the Lessee desires to rent a portion of said property for production of mulch from agricultural green waste, specifically including pistachio hulls, leaves and twigs; and

WHEREAS, it is the understanding of the parties that an important consideration for the rental of this land is to maintain its use as recharge of reclaimed wastewater upon portions of the premises (hereinafter described), as it comes from the sewage disposal and treatment plant of the Lessor; and

WHEREAS, it is the understanding of the parties that an important consideration for the rental of this land is that such use will not conflict with the continued use of adjacent Lessor properties as leased grazing land.

NOW THEREFORE, and in consideration of the mutual covenants herein contained, it is mutually agreed by and between the parties hereto as follows:

1. DESCRIPTION:

Lessor hereby leases to Lessee and Lessee hires from Lessor, on the terms and conditions hereinafter set forth, that certain real property hereinafter referred to as the "premises" situated in the County of Kern, State of California, and more particularly featured in Exhibit "A."

2. TERMS:

The term of the Lease shall be for a period of one (1) year (the "Lease term"), commencing on August 1, 2022, and terminating on July 31, 2023, unless earlier terminated as hereinafter described. As used hereinafter, the term "lease year" shall mean each calendar year from August 1 to the following July 31.

3. RENT:

Lessee shall pay rental to Lessor in cash in the amount of twenty-nine thousand seven hundred seven dollars (\$29,707.00) per Lease year ("Rent") commencing on August 1, 2022. Rent shall be payable in advance in equal quarterly installments of seven thousand four hundred twenty-six dollars and seventy-five cents (\$7,426.75) on August 15, 2022, November 15, 2022, February 15, 2023, and May 15, 2023 of the lease year.

Any holding over after the expiration of the Lease term, with the consent of Lessor, will not be considered a renewal but shall be treated as a tenancy from month-to-month at a rental of 125% of the existing rental per month and shall otherwise be on the terms and conditions in this Lease as applicable.

4. ADDITIONAL RENT:

If Lessee fails to make a rental payment as provided in Section 3, then Lessee shall be charged an additional ten percent (10%) of the quarterly rent amount, (the "Late Charge") and the quarterly rent amount plus the Late Charge shall be payable within twenty (20) days from the date when the quarterly payment was due and if full payment is not then made, Lessee shall be deemed in default.

5. PERMITTED USE:

Lessee may use the premises solely for the production of mulch from agricultural green waste specifically including pistachio hulls, leaves and twigs (the "Permitted Use"). The premises may only be used for the Permitted Use and no crops shall be grown on the premises nor any other use made of the premises.

6. INSURANCE:

Lessee shall procure and maintain for the duration of the Lease insurance against claims for injuries to persons or damages to property which may arise from or in connection with the Lessee's operation and use of the leased premises.

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability Coverage.
2. Worker's Compensation insurance as required by the State of California and Employer's Liability insurance.
3. Property insurance against all risks of loss to any Tenant improvements or betterments. Lessee shall maintain limits no less than:
 1. General Liability: \$1,000,000 per occurrence for Bodily injury, personal injury, and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location, or the general aggregate limits shall be twice the required occurrence limit.
 2. Employer's Liability: \$1,000,000 per accident for bodily injury or disease.
 3. Full replacement cost with no coinsurance penalty provision.

Any deductibles or self-insured retentions must be declared to and approved by the Lessor. At the option of the Lessor, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Lessor, its officers, officials, employees, and volunteers; or the Lessee shall provide a financial guarantee satisfactory to the Lessor guaranteeing payment of losses and related investigations, claim administration and defense expenses.

The general liability policy is to contain, or be endorsed to contain, the following provisions:

1. The Lessor, its officers, councilmembers, officials, employees, and volunteers are to be covered as insured with respect to liability arising out of ownership, maintenance, or use of that part of the premises leased to the Lessee.
2. The Lessee's insurance coverage shall be primary insurance as respects the Lessor, its

officers, councilmembers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Lessor, its officers, councilmembers, officials, employees, or volunteers shall be excess of the Lessee's insurance and shall not contribute with it.

3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the Lessor.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII.

Lessee shall furnish Lessor with the original certificates and amendatory endorsement effecting coverage required by this clause. The endorsement should be on forms provided by the Lessor or on other than the Lessor's forms, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received and approved by the Lessor prior to Lessee occupying the premises. The Lessor reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Lessee hereby agrees and acknowledges that the premises have been accepted in an "as is" condition and without representation or warranty by Lessor as to fitness for any purpose or use.

7. CASUALTY INSURANCE:

The parties each specifically acknowledge that Lessor shall not be obligated to keep the premises insured against fire or any other insurable risk Lessee hereby and forever waives all right to claim or recover damages from Lessor in any amount as the result of any damage to the premises by fire, earthquake, flooding, stem or any other casualty.

8. TAXES. ASSESSMENTS AND LIENS:

Lessee agrees to pay, when due, all taxes, and assessments which may be levied against Lessee's possessory interest in the premises and upon any product or personal property which Lessee causes to be placed, or maintained upon the premises, and agrees to keep the premises free from all liens and encumbrances by reason of the use of occupancy of the premises by Lessee.

9. IMPROVEMENTS:

Except as provided herein, Lessee shall not make any alterations, additions, or improvements upon the premises without the express prior written consent of Lessor, which consent shall be given at the sole and absolute discretion of Lessor. All alterations, additions, and improvements shall be done in a good and workman- like manner and diligently prosecuted to completion, and shall be performed and maintained in strict accord with all laws and ordinances relating thereto. Unless otherwise expressly agreed to by Lessor, any and all alteration, additions, and improvements shall remain on and be surrendered with the premises upon the expiration or termination of this Lease.

The Parties acknowledge that Lessee's use of the premises will require initial clearing and leveling of the premises, and ongoing deposit and manipulation of agricultural green waste, and removal of resulting mulch product. Lessee agrees that all existing structures and improvements, such as fences, gates, perimeter berms , pipes, monitoring wells, and ponds, shall be and remain a part of the real property and shall not be removed

or damaged by Lessee. Lessee agrees that any damage to structures and improvements caused by Lessee or any person visiting or doing business with Lessee on the premises shall be repaired in good order at the sole expense of Lessee and to Lessor's reasonable satisfaction.

Except during initial clearing and leveling of the premises, primary access for operations upon the premises shall be limited to the western boundary of the premises, north of the existing pond structures and south of the areas graded to contain excess Reclaimed Wastewater flows. Lessee shall coordinate with Lessor to determine specific locations for ingress and egress from the adjacent unpaved roadway. Such coordination will also consider and establish the disposition of existing fences and perimeter berms.

10. PESTICIDES AND HERBICIDES:

Lessee agrees that any and all proposed pesticide or herbicide applications on the premises shall be fully disclosed to Lessor and approved in writing at the sole and absolute discretion of Lessor prior to such application. If such application is approved by Lessor, the application shall be made in strict accordance with all Federal, State, County, and local laws. Lessee further agrees to dispose of any pesticides, herbicides, or any other hazardous materials which are declared to be either a health or environmental hazard in such a manner as prescribed by law. This shall include, but shall not be limited to, contaminated containers, clothing, equipment or any other contaminated material.

11. UNDERGROUND TANKS:

Notwithstanding anything to the contrary set forth in this Lease, Lessee shall not have the right to install underground or aboveground storage tanks without the express prior written consent of the Lessor.

12. HAZARDOUS MATERIALS INDEMNITY:

Lessee hereby agrees no use, generation, storage or disposal of Hazardous Materials shall occur on the premises, provided, however, that if Lessee should be in default of its obligation hereunder and use, generate, store, or dispose of Hazardous Materials on the premises, Lessee, at its sole expense, shall clean up, remediate, remove and restore the premises to its condition prior to Lessee's possession of the premises and to the reasonable satisfaction of Lessor. In the event of Lessee's default hereunder Lessee hereby agrees to indemnify and hold harmless Lessor and its officers, councilmembers, employees, servants and agents from and against any and all claims, actions, losses, liabilities, damages, costs, attorney's fees and other expenses (A) including, without limitation, all foreseeable and all unforeseeable consequential damages, directly or indirectly arising out of the use, generation, storage or disposal of Hazardous Materials on the premises, or arising out of the premises, and (B) including, without limitation, the cost of any required or necessary plans, to the full extent that such action is attributable, directly or indirectly, to the presence, or disposal of Hazardous Materials on the premises.

As used in this Section Hazardous Materials means any flammable explosives, radioactive materials, asbestos, P.C.B.'s, hazardous waste, toxic substances of related materials, including, without limitation, substances defined as "hazardous substance", "hazardous materials" or "toxic substances" in the Comprehensive Environmental response, Compensation and Liability action on 1980 as amended, 42 U.S.C., Section 9601, et seq.; the Hazardous Materials Transportation act, 49 U.S.C., Section 1801, et seq.; the resource Conservation and Recovery Act, 42 U.S.C., Section 6901, et seq.; the Toxic Substance Control Act 15 U.S.C., Section 2601, et seq.; any other Federal, State, County, or local law applicable to the premises, and in the rules and regulations adopted or promulgated under or pursuant to any of said laws.

The provisions of this Section shall survive the expiration or termination of this Lease and shall relate back to all periods of Lessee's previous ownership or possession of the premises.

13. WATER:

Lessee shall not use or remove any water from the premises to any other location without express prior, written permission of the Lessor which may be given or denied in Lessor's sole discretion.

14. UTILITIES:

All charges and assessments for or in connection with Lessee's use of the premises including, without limitation, all utilities which may be furnished to or used on the premises by Lessee, shall be paid by Lessee at Lessee's sole cost and expense.

15. WORKER'S COMPENSATION:

Lessee is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and will comply with such provisions before commencing activities under this contract.

16. MAINTENANCE:

Throughout the term of this Lease Lessee shall, at Lessee's sole cost and expense, repair, replace, keep and maintain the premises in good order, condition and repair. Lessee shall at Lessee's own expense, take all actions and precautions necessary for the care of the premises including, but not limited to, irrigation, insect control, disease control, weed control, weed abatement in accordance with the Kern County Fire Department's annual Weed Abatement Program, rodent control, soil erosion control and any other items necessary for the use of the premises in accordance with approved standards of farming and agricultural practices. Lessee shall, at its sole cost and expense, keep any, fences, irrigation systems or other improvements on or placed on the premises in good repair and condition. Except as otherwise described in this Lease, Lessor shall not be obligated to repair, replace or maintain the premises in any manner throughout the term of this Lease. Lessee shall provide a written report to Lessor at Lessee's sole cost and expense at the end of each calendar quarter setting forth the maintenance that has been done and any structures or improvements that have been constructed. Lessor shall have the right to inspect the premises to confirm accuracy of each report.

Neither shall Lessor be obligated to perform any precautionary nor preventive measures with respect to the premises, including, but not limited to, drainage and flood control measures. Should Lessor perform any of the foregoing, such services shall be at the sole discretion of Lessor, and the performance of such services shall not be construed as an obligation or warranty by Lessor of future ongoing performance of such services.

17. ASSIGNMENTS AND SUBLETTING:

Lessee shall not assign the Lease, nor any interest therein, and shall not sublet the premises or any part thereof, or any right or privilege appurtenant thereto, or suffer any other person (the agents and servants of Lessee excepted) to occupy or use the premises, or any portion thereof, without the prior written consent of

Lessor. Said consent is at the sole discretion of Lessor. Consent to one assignment, subletting, occupation or use by another person shall not be deemed to be consent to any subsequent assignment, subletting, occupation, or use by another person. This Lease shall not, nor shall any interest herein, be assignable, as to the interest of Lessee by operation of law, without the written consent of Lessor. Any assignment or subletting without such consent shall be void and shall, at the option of Lessor, terminate this Lease.

18. INSOLVENCY OR BANKRUPTCY:

If Lessee shall be adjudged, bankrupt or insolvent this Lease shall thereupon immediately terminate and the same shall not be treated as an asset of the Lessee under such adjudication, nor shall it pass under the control of any trustee or assignee by virtue of any process in bankruptcy or insolvency, or by execution or assignment for the benefit of creditors. If any such event occurs, this Lease shall immediately become null and void and of no effect, and the Lessor may immediately retake possession of the premises and all crops growing thereon.

19. STATUTORY COMPLIANCE:

The Lessee will adhere to the State of California Department of Health Services Guidelines (Title 22 of the California Code of Regulations (Title 22)) for use of Secondary Effluent Wastewater (Reclaimed Wastewater) to the extent that such Reclaimed Wastewater may at times be present on the premises. Lessee shall be solely responsible for determining the effect of such Reclaimed Wastewater coming into contact with its agricultural green waste (hulls, leaves and twigs) or its mulch product, provided, however, that Lessee shall defend, indemnify, and hold harmless the Lessor and its councilmembers, officers, employees, servants, and agents from and against the failure of Lessee to abide by Title 22 and the resultant claims arising therefrom. .

Lessee shall, at Lessee's own cost and expense, take reasonable efforts to restrict public access to the premises. Lessee further agrees to grade the perimeter of the premises to prevent pounding along any public road or other public area. Setbacks and berms shall be maintained to limit and restrict the Reclaimed Wastewater from coming in contact with adjacent properties, the public and any other water sources.

Lessee shall permit Lessor and Lessor's agents and/or employees at all reasonable times, to enter the premises and to use the roads established in the premises now, and in the future, for the purpose of inspecting compliance with the terms of the Lease.

20. INDEMNIFICATION AND HOLD HARMLESS:

Lessee hereby agrees to defend, indemnify and hold harmless the Lessor and its City Council Members, officers, employees, servants, and agents from and against all claims, actions, liabilities, losses, damages, costs, attorney's fees and other expenses arising out of any loss or damage to property or injury to or death of persons, resulting in any manner whatsoever, directly or indirectly, by reason of this Lease or use or occupancy of the premises or the use of Reclaimed Wastewater by Lessee, or any person claiming under or through Lessee. The provision of this section shall survive the expiration or termination of this Lease.

21. PARTIES BOUND AND BENEFITTED:

The covenants and conditions herein contained shall apply to and bind all successors and assigns of the

parties hereto.

22. NOTICES AND PAYMENTS:

Any notice to be given hereunder or at law to either party shall be deemed delivered when personally served on the party to be noticed or on the next business day following deposit of the notice with an overnight delivery service provided the overnight carrier's records confirm delivery, or when delivered by the United States mail, postage prepaid, registered or certified mail, return receipt requested with the date of signing (or refusal to sign) the return receipt deemed the date of service, or forty-eight (48) hours following deposit in the United States mail, postage prepaid, or when sent by confirmed facsimile transmission or when sent by electronic mail ("email"). The following shall be used in providing the foregoing notices:

LESSOR: THE CITY OF WASCO
Attention: City Manager
764 E Street
Wasco, CA 93280
Fax: (661) 758-5411
Email: cityclerk@cityofwasco.org

LESSEE: Marlow Ag Logistics, Inc.
Attention: Erica Marin, CFO
2577 Sycamore Ct.
Wasco, CA 93280
Email: emarin.marlowag@gmail.com

Either party may change its address by providing written notice to the other in the manner described herein.

23. PARTIAL INVALIDITY:

If any term, covenant, condition, or provision of this Lease is found by a Court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of this Lease shall nonetheless remain in full force and effect to the full extent allowed by law.

24. RIGHT TO TERMINATE LEASE IN WHOLE OR IN PART:

Lessor may terminate this Lease and retake possession of the entire premises or any portion thereof, at any time by providing Lessee with written notice of such termination at least sixty (60) days prior to the date of any such termination or, in the event Lessee is in default of any of its obligations hereunder, within ten (10) days prior written notice. In the event Lessor shall retake only a portion of the premises, rentals, shall be abated on a per acre basis, any fractional component rounded upward to the next acre. Lessee shall refrain from use or preparation of any land so removed unless any materials thereon can be removed prior to the time set forth in the notice. Lessee hereby agrees to quit and surrender possession of the premises at the termination of this Lease

25. MISCELLANEOUS :

(a). Each individual executing this Lease represents and warrants that he or she is duly authorized to execute and deliver the Lease on behalf of the Lessee, and this Lease shall be binding upon Lessee in accordance with its terms.

(b). Lessor makes no warranties or representations as to the condition of the premises or their suitability for the purposes for which the Lessee will use them. Lessee accepts the premises "AS IS, WHERE IS, AND WITH ALL FAULTS" and hereby assumes the risk of use of the premises and releases Lessor, its officers, councilmembers, employees, agents, and representatives from any and all claims relating to the condition of the premises. Lessee represents and warrants that it has read and fully understands the provisions of Section 1542 of the Civil Code of California and waives and releases any right or benefit which Lessee has thereunder which Section reads as follows:

"A general release does not extend to claims which the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release, and that if known by him or her would have materially affected his or her settlement with the debtor or released party."

(c). This Lease contains the entire agreement between the parties with regard to the subject matter herein and supersedes all prior oral and written agreements and understandings between the parties with respect thereto.

(d). If any action is commenced arising out of or relating to this Lease, the prevailing party shall be entitled to its reasonable attorney's fees and actual costs.

(e). This Lease may only be amended by a writing executed by all parties.

(f). This Lease shall be governed by and construed in accordance with the laws of the State of California.

(g). Waiver by a party of any provision of this Lease shall not be considered a continuing waiver or a waiver of any other provision, including the time for performance of any such provision.

(h). Lessor's remedies for a tenant default described herein are not exclusive but are cumulative and in addition to all available under the law or in equity.

(i). Paragraph headings in this Lease are used solely for convenience and shall be disregarded in the construction of this Lease.

(j). On the last day of the Lease term, or extension thereof, Lessee shall peaceably and quietly leave, surrender, and yield up to Lessor the premises in as good condition and repair as existed at the commencement of Lessee's occupancy, reasonable use and wear thereof excepted.

(k). Lessee shall provide dust control on all roads and areas travelled by Lessee's vehicles and equipment.

(l). Lessee shall coordinate with Lessor and adjacent Grazing Tenant (I&M Sheep Company) to allow grazing on the premises to control hold-over/volunteer feed.

(m). Lessee shall coordinate with Lessor and adjacent Grazing Tenant (I&M Sheep Company) to divert excess Reclaimed Wastewater to existing ponds on the southern portion of the premises, and/or the spreading area on the northern portion of the premises in order to avoid or minimize interference with the mulching operation.

IN WITNESS WHEREOF, the parties have caused this Lease Agreement to be executed by their duly authorized representatives to be effective on the date first written above.

For: **Marlow Ag Logistics, Inc., Lessee**

DocuSigned by:
By: Erica Marin
4D7F7E4B2191419...
Erica Marin, CFO

For: **CITY OF WASCO, Lessor**

DocuSigned by:
By: M. Scott Hurlbert
740A5800F39347E...
M. Scott Hurlbert, City Manager

Exhibit "A"

The Northwest Quarter (NW-1/4) of Section 17, Township 27 South, Range 24 East, M.D.B.M., in the County of Kern, State of California; containing 160 acres, more or less.

SAVE AND EXCEPT, AND RESERVING to the Lessor all lands reasonably necessary for the sewage disposal treatment plant, ponds, and structures as may be required by the Lessor.

RESOLUTION NO. 2022 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO SIGN AND EXECUTE AN AMENDMENT TO A LEASE AGREEMENT NO. 2022-029 WITH MARLOW AG LOGISTICS, INC. TO PERMIT AN AGRICULTURAL GREEN WASTE MULCHING OPERATION ON THE CITY'S MUNICIPAL AG LAND

WHEREAS, the City owns and leases municipal land for agricultural purposes; and

WHEREAS, under Agreement No. 2022-029 (the "Lease"), Marlow Ag Logistics, Inc. currently operates an agricultural green waste (specifically pistachio hulls, leaves, and twigs) mulching operation on approximately 160 acres of the City's agricultural land, specifically the Northwest Quarter (NW ¼) of Section 17, Township 27 South, Range 24 East, M.D.B.M., in the County of Kern, State of California; and

WHEREAS, Marlow Ag Logistics, Inc. wishes to extend the Lease through June 30, 2027; and

WHEREAS, to better fit with the company's organizational and insurance profiles, Marlow Ag Logistics, Inc. wishes to transfer the Lease to an affiliate under common ownership and management, TBE Services for the duration of the extended Lease; and

WHEREAS, the proposed First Amendment to Agreement 2022-029 (1) will: Extend the term of the Lease through June 30, 2027; transfer the Lease to TBE Services; and establish the annual and quarterly lease rates for the duration of the extended Lease; and,

WHEREAS, the City Attorney and Marlow Ag Logistics, Inc./TBE Services have reviewed the terms and conditions of the agreement; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or designee to finalize, execute and endorse a First Amendment to Agreement No. 2022-029 (1) with Marlow Ag Logistics, Inc./TBE Services,

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 20, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ,
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

EXHIBIT "A"



FIRST AMENDMENT TO LEASE AGREEMENT NO. 2022 – 029 (1)

THIS AMENDMENT TO LEASE (the "First Amendment") made this 20th day of June 2023, by and between the CITY OF WASCO (the "Lessor") and MARLOW AG LOGISTICS, INC. (the "Lessee").

WITNESSETH:

WHEREAS, Lessor and Lessee (the "Parties") entered into that certain 1-year lease agreement entitled Lease Agreement No. 2022 - 029 dated July 19, 2022 (the "Lease") in which Lessee leased from Lessor the real property described therein and the Parties wish to amend the Lease as more particularly described and pursuant to the terms hereinafter set forth; and

WHEREAS, the current lease year as defined in the Lease begins August 1, 2022 and ends July 31, 2023; and

WHEREAS, the Lessee has requested this Amendment to extend the term of the Lease and also a change in the Lessee company name to be party to the Lease; and

WHEREAS, Lessor is agreeable the proposed term extension and company name change.

NOW, THEREFORE, the Parties hereby amend the Lease as follows:

1. The Parties incorporate the foregoing recitals as if fully set forth herein verbatim. The capitalized terms used herein shall have the same meaning as in the Lease unless otherwise specifically described herein.

2. The Parties hereby agree that effective August 1, 2023 the Lessee shall be TBE SERVICES, for all purposes, replacing all references to Marlow Ag Logistics, Inc.

3. The Parties hereby amend the TERM of the Lease to run from August 1, 2023 through June 30, 2027.

4. The Parties hereby amend the RENT terms of the Lease as follows:

- a. Lease Year One (1): 8/1/2023-7/31/2024 \$30,598.00 Annually, \$7,649.50 Quarterly
- b. Lease Year Two (2): 8/1/2024-7/31/2025 \$31,516.00 Annually, \$7,879.00 Quarterly
- c. Lease Year Three (3): 8/1/2025-7/31/2026 \$32,461.00 Annually, \$8,115.25 Quarterly
- d. Lease Year Four (4): 8/1/2026-6/30/2027 \$30,648.75 11-Month Rent

Note: Lease Year Four shortened and Rent adjusted to coincide with term cycle of adjacent lease and target end date:

- i. Lease Year 4 – First Quarter Payment \$8,358.75
- ii. Lease Year 4 – Second Quarter Payment \$8,358.75
- iii. Lease Year 4 – Third Quarter Payment \$8,358.75
- iv. Lease Year 4 – Final Balance Quarter Payment \$5,572.50

Rent shall be payable in advance in quarterly installments as defined above on August 15, November 15, February 15, and May 15 of each Lease Year. A 3.00% inflation factor is applied to the Rent for each Lease Year.

5. Except as amended herein, the Parties hereby reaffirm the Lease and each and every term and condition described therein. Any inconsistency or ambiguity between this First Amendment and the Lease shall be resolved in favor of this First Amendment.

6. This First Amendment may be executed in counterparts. A facsimile or electronic copy of this fully executed First Amendment shall be as effective as the original for all purposes.

IN WITNESS WHEREOF, the Parties have caused this Lease Agreement Amendment to be executed by their duly authorized representatives and to be effective on the date first written above.

For: **MARLOW AG LOGISTICS, INC., Lessee**

By: _____
Erica Marin, CFO

For: **TBE SERVICES, Lessee**

By: _____
Erica Marin, CFO

For: **CITY OF WASCO, Lessor**

By: _____
M. Scott Hurlbert, City Manager



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: June 20, 2023

SUBJECT: Conduct a Public Hearing to Adopt a Resolution Amending the Traffic Impact Fee Rate Schedule Pursuant To Chapter 13.24 of The Wasco Municipal Code (Ord. 02-469)

Recommendation:

Staff recommends the City Council:

- 1) Conduct a Public Hearing to Adopt a Resolution amending traffic impact fees rate schedule.
- 2) Find that this Project is classified as categorically exempt under CEQA Section 15332.

Environmental Review:

Staff has reviewed the proposed Project for compliance with the California Environmental Quality Act (CEQA) and has determined that the Project is categorically exempt under CEQA Section 15332.

Discussion:

Under Chapter 13.24 of the Wasco Municipal Code, Traffic Impact Fees are to be adjusted annually by reviewing the current April Engineering News Record Construction Cost Index (ENRCCI) from Los Angeles and San Francisco average and comparing it to the previous year's ENRCCI average for the two cities. When the average of said indices differs from the average of the indices for the preceding April, the factor of increase or decrease shall be applied to the schedule of fees. Such factor shall be computed by dividing the average ENRCCI for the current April by that pertaining to the previous April. The individual transportation impact fee rates may be multiplied by the factor to determine the adjusted schedule of fees.

The increase for this year is calculated as follows:

| | | |
|--------------------|---------------|-------------|
| ENRCCI April 2022: | Los Angeles | \$13,698.12 |
| | San Francisco | \$15,103.81 |

Average: **\$14,400.97**

| | | |
|--------------------|---------------|-------------|
| ENRCCI April 2023: | Los Angeles | \$13,729.03 |
| | San Francisco | \$15,319.85 |

Average: **\$14,524.44**

Factor: $\$14,524.44 / 14,400.97 = + 1.0086$

Current Traffic Impact Fee: \$111.72 per daily trip

New Traffic Impact Fee: Current Traffic Impact Fee * Factor

$\$111.72 * 1.0086 = \112.68 per daily trip

The ENRCCI is an index of construction costs that takes into account union wages and cost of materials. It is a method for tracking public improvement costs. The increase is an appropriate amount for the change in costs for constructing or improving roadways. Therefore, it is recommended that the City follow the statutes of the Traffic Impact Fee Ordinance, setting one public hearing to consider passing a resolution approving the proposed fee increase.

Fiscal Impact:

The amount and type of new development will determine the amount of traffic impact fees collected. No budget action is required with approval of this item.

Attachments:

1. Resolution
2. Exhibit A

RESOLUTION NO. 2023 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AMENDING THE
TRAFFIC IMPACT FEE SCHEDULE PURSUANT TO CHAPTER 13.24 OF THE WASCO
MUNICIPAL CODE (ORD. 02-469)**

WHEREAS, the City Council of the City of Wasco adopted Ordinance 02-469, adding Chapter 13.24 to the Wasco Municipal Code related to Traffic Impact Fees; and

WHEREAS, Section 13.24.070(B) calls for the City Engineer to adjust fees annually by comparing the average current Engineering News Record Construction Cost Index (ENRCCI) for the Cities of Los Angeles and San Francisco on April 1 of the current year to April 1 of the previous year; and

WHEREAS, the average factor of increase or decrease shall be applied to the schedule of fees by multiplying the current traffic impact fees by said factor; and

WHEREAS, the calculation and proposed new fee schedule is attached to Exhibit 'A'; and

WHEREAS, the Traffic Impact Fees amended by this Resolution have a reasonable relationship between the fee and the type of impact a particular development will have on the City.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: That all of the facts in the recitals set forth above are hereby found to be true and that the City Council has jurisdiction in this matter.

SECTION 2: The City Council, pursuant to Chapter 13.24.070 of the Wasco Municipal Code amends the Traffic Impact Fees as set forth in Exhibit "A" which is attached hereto and fully incorporated by this reference.

SECTION 3: The new Traffic Impact Fee schedule shall take effect sixty (60) days after the adoption of this resolution.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 20, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ,
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

EXHIBIT 'A'

Traffic Impact Fee Schedule Fee Amount and Method of Trip Generation Calculation June 20, 2023

Fee

New fee per daily trip **\$112.68**

This fee was adjusted pursuant to Chapter 13.24 of the Wasco Municipal Code (Ord. 02-469).

Calculation of Daily Trip Generation Rates

Daily trip generation rates shall be calculated pursuant to the provisions of Chapter 13.24 of the Wasco Municipal Code (Ord. 02-469) using the *Engineering News Record* Construction Cost Index (ENRCCI) for Los Angeles and San Francisco.

The increase for this year is calculated as follows:

| | | |
|--------------------|---------------|-------------|
| ENRCCI April 2022: | Los Angeles | \$13,698.12 |
| | San Francisco | \$15,103.81 |
| | Average: | \$14,400.97 |

| | | |
|--------------------|---------------|-------------|
| ENRCCI April 2023: | Los Angeles | \$13,729.03 |
| | San Francisco | \$15,319.85 |
| | Average: | \$14,524.44 |

Factor: $\$14,524.44 / 14,400.97 = + 1.0086$

Current Traffic Impact Fee: \$111.72 per daily trip

New Traffic Impact Fee: Current Traffic Impact Fee * Factor

$\$111.72 * 1.0086 = \112.68 per daily trip

CONSTRUCTION ECONOMICS

ENR's 20-city average cost indexes, wages and material prices. Historical data for ENR's 20 cities can be found at [ENR.com/economics](https://enr.com/economics)

Construction Cost Index

+8.9%

ANNUAL INFLATION RATE

APR. 2022

| 1913=100 | INDEX VALUE | MONTH | YEAR |
|-------------------|-------------|-------|-------|
| CONSTRUCTION COST | 12898.96 | +0.8% | +8.9% |
| COMMON LABOR | 24511.71 | 0.0% | +1.1% |
| WAGE \$/HR. | 47.10 | 0.0% | +1.1% |

The Construction Cost Index's annual escalation rose 8.9%, while the monthly component rose 0.8%.

Building Cost Index

+16.1%

ANNUAL INFLATION RATE

APR. 2022

| 1913=100 | INDEX VALUE | MONTH | YEAR |
|---------------|-------------|-------|--------|
| BUILDING COST | 7677.45 | +1.5% | +16.1% |
| SKILLED LABOR | 11114.27 | +0.1% | +2.9% |
| WAGE \$/HR. | 61.44 | +0.1% | +2.9% |

The Building Cost Index was up 16.1% on an annual basis, while the monthly component increased 1.5%.

Materials Cost Index

+3.2%

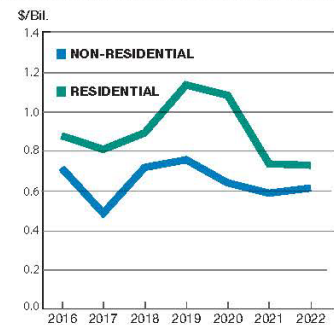
MONTHLY INFLATION RATE

APR. 2022

| 1913=100 | INDEX VALUE | MONTH | YEAR |
|----------------|-------------|-------|--------|
| MATERIALS COST | 5528.03 | +3.2% | +37.6% |
| CEMENT \$/TON | 158.90 | +2.3% | +5.2% |
| STEEL \$/CWT | 83.35 | +2.1% | +42.0% |
| LUMBER \$/MBF | 1117.31 | +5.3% | +33.1% |

The MCI rose 3.2% since last month, while the annual escalation rate increased 37.6%.

Construction starts in the Birmingham metro area are expected to rise 1.5% in 2022, to \$1.5 billion, according to Dodge Data & Analytics. Dodge predicts a 4.5% increase in non-residential construction, while residential work is expected to fall 1%. Health care and hotel construction are expected to see the largest increase, while retail and warehouse work are predicted to drop.



SOURCE: DODGE DATA & ANALYTICS

ENR's Cost Indexes by City

1913=100
1967=100
R=REVISED

| | CONSTRUCTION COST | | BUILDING COST | | COMMON LABOR | | SKILLED LABOR | | MATERIALS | |
|---------------|-------------------|-------------|---------------|-------------|---------------|-------------|---------------|-------------|---------------|-------------|
| | APR '22: 1913 | % CHG. YEAR | APR '22: 1913 | % CHG. YEAR | APR '22: 1967 | % CHG. YEAR | APR '22: 1967 | % CHG. YEAR | APR '22: 1967 | % CHG. YEAR |
| ATLANTA | 8148.39 | +15.8 | 6068.49 | +22.4 | 825.83 | 0.0 | 728.97 | 0.0 | 1354.73 | +43.3 |
| BALTIMORE | 10554.45 | +8.7 | 7104.67 | +17.8 | 1214.52 | 0.0 | 950.91 | +7.3 | 1305.09 | +28.9 |
| BIRMINGHAM | 8501.66 | +10.8 | 5841.98 | +19.2 | 978.68 | 0.0 | 860.63 | +4.4 | 1098.93 | +35.2 |
| BOSTON | 17471.16 | +9.7 | 9641.96 | +14.8 | 1756.25 | +3.4 | 1535.51 | +2.6 | 1230.24 | +41.8 |
| CHICAGO | 18034.69 | +5.3 | 9318.00 | +12.5 | 1690.57 | 0.0 | 1473.33 | +2.2 | 992.66 | +37.7 |
| CINCINNATI | 11664.25 | +6.7 | 6593.90 | +14.3 | 1077.82 | 0.0 | 931.74 | +2.7 | 1111.69 | +29.2 |
| CLEVELAND | 13584.74 | +6.5 | 7238.40 | +13.2 | 1095.01 | +0.8 | 972.70 | +2.4 | 1082.16 | +29.7 |
| DALLAS | 7463.06 | +19.2 | 6072.30 | +24.7 | 742.23 | 0.0 | 738.08 | 0.0 | 1224.02 | +47.5 |
| DENVER | 8554.13 | +10.8 | 6233.95 | +17.2 | 818.18 | 0.0 | 876.78 | +2.6 | 1063.75 | +36.0 |
| DETROIT | 13256.20 | +6.1 | 7593.31 | +11.7 | 1068.28 | 0.0 | 1028.13 | +0.7 | 1020.49 | +29.9 |
| KANSAS CITY | 12963.88 | +7.8 | 7597.84 | +13.0 | 1324.93 | +1.3 | 1256.71 | +1.5 | 1085.10 | +31.5 |
| LOS ANGELES | 13698.12 | +12.8 | 7995.37 | +24.2 | 1111.66 | 0.0 | 1053.90 | 0.0 | 1277.70 | +70.1 |
| MINNEAPOLIS | 14161.46 | +5.8 | 7944.89 | +15.4 | 1339.26 | 0.0 | 1320.99 | +6.7 | 1062.52 | +30.4 |
| NEW ORLEANS | 7755.14 | +16.6 | 6250.54 | +34.9 | 749.82 | 0.0 | 813.80 | +24.5 | 1277.04 | +43.6 |
| NEW YORK CITY | 21445.60 | +4.1 | 10752.15 | +8.7 | 1642.50 | +1.0 | 1494.69 | +2.6 | 1083.68 | +27.8 |
| PHILADELPHIA | 15090.69 | +8.0 | 8494.46 | +8.7 | 1605.07 | +4.3 | 1372.82 | +1.2 | 1105.56 | +25.4 |
| PITTSBURGH | 12458.97 | +6.3 | 7484.30 | +12.0 | 1178.28 | 0.0 | 1043.25 | +1.5 | 1008.42 | +29.0 |
| ST. LOUIS | 13575.59 | +6.4 | 7579.18 | +12.7 | 1099.35 | +0.3 | 1046.28 | +1.6 | 1204.39 | +29.8 |
| SAN FRANCISCO | 15103.81 | +4.8 | 9810.39 | +24.8 | 1046.50 | 0.0 | 1091.49 | 0.0 | 1662.84 | +65.2 |
| SEATTLE | 14492.26 | +12.0 | 7932.84 | +15.5 | 1285.63 | +6.2 | 1241.59 | +3.8 | 1277.87 | +36.9 |

April 2022 Cost Index

CONSTRUCTION ECONOMICS

ENR's 20-city average cost indexes, wages and materials prices.
Historical data for ENR's 20 cities can be found at [ENR.com/economics](https://enr.com/economics)

Construction Cost Index

+2.6%

ANNUAL INFLATION RATE

APR. 2023

| 1913=100 | INDEX VALUE | MONTH | YEAR |
|-------------------|-------------|-------|-------|
| CONSTRUCTION COST | 13229.57 | +0.4% | +2.6% |
| COMMON LABOR | 24806.90 | +0.7% | +1.2% |
| WAGE \$/HR. | 47.73 | +0.7% | +1.2% |

The Construction Cost Index's annual escalation rose 2.6%, while the monthly component rose 0.4%.

Building Cost Index

+4.2%

ANNUAL INFLATION RATE

APR. 2023

| 1913=100 | INDEX VALUE | MONTH | YEAR |
|---------------|-------------|-------|-------|
| BUILDING COST | 8000.68 | 0.0% | +4.2% |
| SKILLED LABOR | 11445.22 | +0.4% | +3.0% |
| WAGE \$/HR. | 63.18 | +0.4% | +3.0% |

The Building Cost Index was up 4.2% on an annual basis, while the monthly component stayed flat.

Materials Cost Index

-0.2%

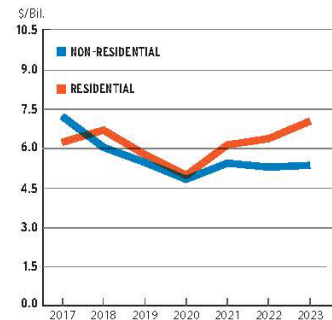
MONTHLY INFLATION RATE

APR. 2023

| 1913=100 | INDEX VALUE | MONTH | YEAR |
|----------------|-------------|-------|--------|
| MATERIALS COST | 5870.49 | -0.2% | +6.2% |
| CEMENT \$/TON | 190.44 | +2.1% | +19.8% |
| STEEL \$/CWT | 96.02 | +0.2% | +15.2% |
| LUMBER \$/MBF | 962.19 | -2.1% | -13.9% |

The Materials Cost Index fell 0.2% this month, while the annual escalation rate increased 6.2%.

Construction starts in the Seattle metro area are expected to rise 6.3% in 2023, to 12.5 billion, according to Dodge Construction Network. Dodge predicts a 1.3% increase in non-residential work, while residential is expected to rise 10.4%. Health care and multifamily work are expected to increase, while hotel construction is predicted to fall.



SOURCE: DODGE DATA & ANALYTICS

ENR's Cost Indexes by City

1913=100
 1967=100
 R=REVISED

| | CONSTRUCTION COST | | BUILDING COST | | COMMON LABOR | | SKILLED LABOR | | MATERIALS | |
|---------------|-------------------|-------------|---------------|-------------|---------------|-------------|---------------|-------------|---------------|-------------|
| | APR '23: 1967 | % CHG. YEAR | APR '23: 1967 | % CHG. YEAR | APR '23: 1967 | % CHG. YEAR | APR '23: 1967 | % CHG. YEAR | APR '23: 1967 | % CHG. YEAR |
| ATLANTA | 8408.23 | +3.2 | 6463.61 | +6.5 | 825.83 | 0.0 | 770.13 | +5.6 | 1450.58 | +7.1 |
| BALTIMORE | 10630.53 | +0.7 | 7238.08 | +1.9 | 1214.52 | 0.0 | 967.32 | +1.7 | 1331.38 | +2.0 |
| BIRMINGHAM | 8725.66 | +2.6 | 6090.08 | +4.2 | 978.68 | 0.0 | 868.43 | +0.9 | 1176.39 | +7.0 |
| BOSTON | 17719.42 | +1.4 | 10056.72 | +4.3 | 1756.25 | 0.0 | 1578.56 | +2.8 | 1312.74 | +6.7 |
| CHICAGO | 19819.09 | +9.9 | 9889.28 | +6.1 | 1859.31 | +10.0 | 1536.02 | +4.3 | 1087.07 | +9.5 |
| CINCINNATI | 11939.40 | +2.4 | 6911.08 | +4.8 | 1077.82 | 0.0 | 943.51 | +1.3 | 1205.60 | +8.4 |
| CLEVELAND | 13682.17 | +0.7 | 7335.67 | +1.3 | 1095.01 | 0.0 | 972.70 | 0.0 | 1114.40 | +3.0 |
| DALLAS | 7681.89 | +2.9 | 6292.47 | +3.6 | 742.23 | 0.0 | 738.52 | +0.1 | 1295.70 | +5.9 |
| DENVER | 8706.76 | +1.8 | 6607.04 | +6.0 | 818.18 | 0.0 | 939.56 | +7.2 | 1115.23 | +4.8 |
| DETROIT | 13821.97 | +4.3 | 8216.57 | +8.2 | 1078.49 | +1.0 | 1064.86 | +3.6 | 1165.15 | +14.2 |
| KANSAS CITY | 12569.28 | +4.7 | 8171.81 | +7.6 | 1340.17 | +1.2 | 1280.10 | +1.9 | 1243.50 | +14.6 |
| LOS ANGELES | 13729.03 | +0.2 | 8026.15 | +0.4 | 1111.66 | 0.0 | 1053.90 | 0.0 | 1288.14 | +0.9 |
| MINNEAPOLIS | 14987.76 | +1.6 | 8348.67 | +5.1 | 1339.26 | 0.0 | 1371.67 | +3.8 | 1135.06 | +6.8 |
| NEW ORLEANS | 7876.61 | +1.6 | 6484.26 | +3.7 | 749.82 | 0.0 | 848.69 | +4.3 | 1319.76 | +3.3 |
| NEW YORK CITY | 21863.21 | +1.9 | 11207.76 | +4.2 | 1663.39 | +1.3 | 1547.48 | +3.5 | 1148.93 | +6.0 |
| PHILADELPHIA | 15506.19 | +2.8 | 8812.29 | +3.7 | 1637.07 | +2.0 | 1408.74 | +2.6 | 1169.13 | +5.8 |
| PITTSBURGH | 12475.81 | +0.1 | 7668.70 | +2.5 | 1178.28 | 0.0 | 1084.98 | +4.0 | 1013.57 | +0.5 |
| ST. LOUIS | 14096.42 | +0.9 | 7722.61 | +1.9 | 1112.34 | +1.2 | 1082.07 | +3.4 | 1204.79 | 0.0 |
| SAN FRANCISCO | 15319.85 | +1.4 | 10026.39 | +2.2 | 1046.50 | 0.0 | 1091.49 | 0.0 | 1735.68 | +4.4 |
| SEATTLE | 15891.28 | +3.7 | 8448.04 | +6.5 | 1314.48 | +2.2 | 1302.87 | +4.9 | 1388.73 | +8.7 |

April 2023 Cost Index

NOTICE OF PUBLIC HEARING

The City of Wasco City Council will conduct a public hearing on Tuesday, June 20, 2023, to provide the opportunity for public comment regarding the City's proposed increase of Traffic Impact Fees. The City will consider the following action:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AMENDING THE TRAFFIC IMPACT FEE SCHEDULE PURSUANT TO CHAPTER 13.24 OF THE WASCO MUNICIPAL CODE (ORD. 02-469)

The supporting documents may be reviewed during normal business hours at the Wasco City Hall located at 746 8th Street, Wasco, CA 93280. Any person wishing to testify on the above resolution or the adoption of the resolution may appear before the City Council at their hearing or may submit written comments on or before the hearing.

If you challenge this resolution or any aspect of it in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Wasco City Hall, 746 8th Street, Wasco, CA 93280, at, or prior to the public hearing.

If you need special assistance to participate in the meetings described in this notice, please contact the City Clerk's Office at (661) 758-7215 to make reasonable arrangements to ensure accessibility to these meetings. Telephone (661) 758-7215 or via California Relay Service (Hearing Impaired Only). Requests for assistance should be made at least two (2) days in advance whenever possible.

The public hearing will be held on June 20, 2023, at 6:00 p.m., in the Wasco City Council Chambers, at Wasco City Hall, 746 8th St. If you have any questions, you may contact City Hall at (661) 758-7214

/s/Monica Flores, Deputy City Clerk

Published in the Wasco Tribune June 8, 2023



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Keri Cobb, Community Development Director

DATE: June 20, 2023

SUBJECT: Adopt a Resolution Approving the Cost Report for Outstanding Fines, Assessing the Cost Thereof, and Imposing Liens Pursuant to City of Wasco Municipal Code 1.20, 8.24 and 17.80

Recommendation:

Staff recommends the City Council:

- 1) Adopt a Resolution approving the Cost Report for outstanding Code Compliance fines, and imposing liens on the subject properties as provided for in City of Wasco Municipal Code Chapters 1.20, 8.24, and 17.80.
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Background:

This item is the annual Code Compliance approval of property liens for unpaid fines and abatement costs, where the Council reviews and confirms the abatement and outstanding fine amounts that are to be placed as liens on the 2023/24 tax rolls. This year the City did not incur any abatement costs and as a result, the Council only needs to consider unpaid fine amounts.

Discussion:

During the calendar year, 2022 several unpaid Code Compliance fines have accrued. On May 18, 2023, a Director's Hearing was held to allow any property owners to present additional evidence or testimony as to why their fines should be reduced and/or waived. Following that hearing, a letter of determination was sent to each property owner regarding the final status of their fines and notifying them that the Council meeting to approve the submittal of the fines to the County Assessor's Office would be on June 20, 2023.

The attached Cost Report, Exhibit A, identifies the twenty-one properties that have accrued administrative fines. These costs include the cost of accrued fines, City administrative costs (staff time), and interest which total **\$10,082.00**

These properties have created a public nuisance to the surrounding areas of the City. Per these Chapters of the Municipal Code, the City of Wasco is eligible for reimbursement for these abatement costs and fines and has the authority to place assessments on the properties as a lien on the Property Tax Roll to facilitate the collection of abatement costs. The attached resolution will allow the City to place these costs on the 2022/23 property tax roll.

Attached to this resolution as Exhibit A is a complete list of the parcels to be assessed and the amounts to be placed as liens on the properties.

Fiscal Impact:

Allows the City to recover a total of **\$10,082.00** for reimbursement of incurred and unpaid fines.

Attachments:

1. Resolution
2. Exhibit A: Code Compliance Cost Report – Calendar Year 2022, Unpaid Administrative Fines

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO APPROVING THE COST REPORT FOR OUTSTANDING FINES, ASSESSING THE COST THEREOF AND IMPOSING LIENS PURSUANT TO CITY OF WASCO MUNICIPAL CODE CHAPTERS 1.20, 8.24 and 17.80

WHEREAS, the properties described by the assessor's parcel number and street address attached hereto as Exhibit "A" (the "Cost Report") were determined to have created nuisances by violation of Wasco Municipal Code Chapters 8.24 and 17.80 which prohibit public nuisances consisting of hazardous weeds, debris and waste matter, and open and abandoned structures; and

WHEREAS, certain properties have accrued administrative fines which have gone unpaid, the costs of which are included in the written report attached as Exhibit "A"; and

WHEREAS, pursuant to Wasco Municipal Code Chapters 1.20, 8.24, and 17.80, the Cost Report shall be presented to the City Council for review and consideration pursuant to a noticed hearing; and,

WHEREAS, a notice of hearing for consideration of the Cost Report was sent to each respective property owner listed in the Cost Report on May 26, 2023, setting the hearing for 6:00 pm on June 20, 2023; and

WHEREAS, after consideration of all comments received at the hearing, the City Council hereby finds and determines that the Cost Report is true and correct and that each open and abandoned structure and each property with weeds, debris, and waste matter hereby constitutes a public nuisance.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: That the foregoing recitals and findings are true and correct and are incorporated herein by reference.

SECTION 2: That the Cost Report (Exhibit "A") is hereby approved and the cost allocated to each property is hereby charged and assessed to each property and the charges shall constitute a lien on each property as shown on the most recent equalized property assessment roll of the County of Kern.

SECTION 3: The City Clerk of the City of Wasco shall send a certified copy of this resolution along with the Cost Report (Exhibit "A") to the Auditor-Controller of the County of Kern for inclusion of the liens described herein onto the property tax rolls for each property.

o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 20, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

EXHIBIT A

CODE COMPLIANCE COST REPORT - 2023

UNPAID ADMINISTRATIVE CITATIONS FOR CALENDAR YEAR 2022

| <u>APN</u> | <u>ADDRESS/LOCATION</u> | <u>PROPERTY OWNER</u> | <u>CASE#</u> | <u>ADMIN CITATION TOTAL COST (INCLUDES STAFF COST & INTEREST)</u> |
|-------------------|--------------------------------|----------------------------------|---------------------|--|
| 487-393-01-9 | 5574 ST ANDREWS CT | EDUARDO FLORES | 22-000008 | \$300 |
| 488-103-21-9 | 2300 9 TH PI | RACHEL GONZALEZ | 22-000047 | \$486 |
| 487-393-01-9 | 5574 ST ANDREWS CT | EDUARDO FLORES | 22-000053 | \$300 |
| 029-250-12-3 | 918 CYPRESS AV | YANIRA & ARMANDO Jr DOMINGUEZ | 22-000070 | \$200 |
| 487-371-07-2 | 318 SMOKE TREE CT | ARMANDO & MUNOZ LIDIA MEDINA | 22-000074 | \$928 |
| 487-322-22-4 | 201 MESQUITE CT | GERARDO J VELASQUEZ | 22-000077 | \$928 |
| 489-071-18-3 | 1347 WILLOW PL | JUAN F & PELAYO LUZ E SANCHEZ | 22-000100 | \$1,260 |
| 030-412-11-8 | 825 11 TH ST | JOHNNY R MUNOZ | 22-000112 | \$1,194 |
| | | | | |
| 489-241-05-9 | 1740 SEQUOIA DR | MICHAEL G MARTINEZ | 22-000129 | \$100 |

EXHIBIT A

CODE COMPLIANCE COST REPORT - 2023

UNPAID ADMINISTRATIVE CITATIONS FOR CALENDAR YEAR 2022

| | | | | |
|--------------|-------------------------|--|-----------|--------|
| 489-242-05-7 | 1601 PEACHTREE CT | BERNARDO & CELIA VARGAS | 22-000130 | \$200 |
| 029-303-07-0 | 934 BIRCH AV | GUADALUPE F JR GARZA | 22-000131 | \$ 398 |
| 489-262-08-9 | 1921 CRESSIDA CT | JORGE C R CHAVEZ | 22-000168 | \$376 |
| 488-312-39-8 | 1114 VIA SANTORINI CT | JOSE LUIS & MARIA MERCEDES RIVERA TORRES | 22-000182 | \$200 |
| 029-052-01-6 | 200 MAPLE AV | DAVID VICTOR ESQUIVEL | 22-000192 | \$310 |
| 029-081-14-8 | 1526 1 ST ST | MARIA G PELAYO | 22-000210 | \$200 |
| 489-092-20-5 | 1751 BAY MEADOW DR | CESAR & CABRERA ANGELICA RODRIGUEZ MENDOZA | 22-000269 | \$332 |
| 029-051-16-6 | 1750 1 ST ST | JOSE SERMENO | 22-000279 | \$200 |
| 488-171-24-0 | 2332 SHARON CT | SUSANA Z & SALDANA RICARDO RIOS | 22-000319 | \$310 |
| 488-171-16-6 | 2425 SHARON CT | CRYSTAL JIMENEZ | 22-000323 | \$310 |
| 488-153-18-0 | 467 WOODSIDE DR | ALEJANDRO CARLOS LOPEZ JR | 22-000326 | \$310 |

EXHIBIT A

CODE COMPLIANCE COST REPORT - 2023

UNPAID ADMINISTRATIVE CITATIONS FOR CALENDAR YEAR 2022

| | | | | |
|--------------|--------------|------------------------------|-----------|--------------------|
| 487-223-10-9 | 1025 ROSE ST | VICENTE P & DORA R DUENAS | 22-000329 | \$1,240 |
| | | | | |
| | | | | |
| TOTAL | | | | \$10,082.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Isarel Perez Hernandez, Finance Director
Nancy Vera, Human Resources Manager

DATE: June 20, 2023

SUBJECT: Adopt a Resolution Approving the Salary Schedule for the Fiscal Year 2023-2024 in Compliance with the California Public Employees' Retirement System (CalPERS) Requirement for Publicly Available Pay Schedules.

Recommendation:

Staff recommends the City Council:

- 1) Staff recommends the City Council approve a Resolution Approving the Salary Schedule for the Fiscal Year 2023-2024 in Compliance with the California Public Employees' Retirement System (CalPERS) Requirement for Publicly Available Pay Schedules.
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

On June 6, 2023, Council approved an updated and corrected Salary Schedule which took effect immediately through the end of the 2022-2023 Fiscal Year. The Salary Schedule presented for Council review tonight contains proposed rates to be effective July 1, 2023, and includes the 3.00% COLA increase per the Memorandum of Understanding between the City of Wasco and SEIU, Local 521 (Agreement 2021-056). By practice, the COLA negotiated with the SEIU MOU is also applied to non-represented City employees, including directors.

Background:

The City Council annually approves the Salary Schedule for the given Fiscal Year as outlined by the Public Employees' Retirement Law (PERL) Government Code (GC) sections 20636 and 20636.1, which define compensation earnable for State, School, and Public Agency members. Section 570.5 of the California Code of Regulations (CCR) further clarified compensation earnable.

For purposes of determining the amount of "compensation earnable" pursuant to GC sections 20630, 20636, and 20636.1, the pay rate shall be limited to the amount listed on a pay schedule that meets all of the following requirements:

1. Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
2. Identifies the position title for every employee position;
3. Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
4. Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
5. Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
6. Indicates an effective date and date of any revisions;
7. Is retained by the employer and available for public inspection for not less than five years; and
8. Does not reference another document in lieu of disclosing the pay rate.

All eight (8) requirements must be met in one salary schedule for each member's pay, in order for CalPERS to approve the pay amount as payrate and reportable compensation earnable. All employers must comply with the compensation earnable provisions and corresponding regulations of the PERL.

Fiscal Impact:

Salary schedule ranges are incorporated into proposed 2023-2024 Fiscal Year Budget. No budget action is required with the approval of this item.

Attachments:

1. Resolution
2. Salary Schedule Exhibit "A"

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO APPROVING A SALARY SCHEDULE IN COMPLIANCE WITH THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) REQUIREMENTS FOR PUBLICLY AVAILABLE PAY SCHEDULES

WHEREAS, in order to meet CalPERS requirements for publicly available pay schedules, the City Council must approve a Salary Schedule for all City positions (including elected and appointed positions), independent from the Salary Schedules included in the Memorandum of Understanding with employee groups or employment agreements; and

WHEREAS, Title 2, §570.5 of the California Code of Regulations establishes certain requirements for a publicly available pay schedule; and

WHEREAS, the City of Wasco must comply with Government Code § 20636(B)(1) and Title 2, §570.5 of the California Code of Regulations.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Wasco,

SECTION 1: Approves the Salary Schedule for Fiscal Year 2023-24 in order to meet the requirements of Title 2, §570.5 of the California Code of Regulations.

SECTION 2: The Salary Schedule for Fiscal Year 2023-24 is included as attached hereto as Exhibit "A" to this Resolution.

SECTION 3: Authorizes the City Manager or Designee to endorse and implement the Salary Schedule.

-oOo-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 20th, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ
MAYOR of City the Wasco

Attest: _____

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

EXHIBIT "A"

CITY OF WASCO POSITION & SALARY RANGE LIST EFFECTIVE 07/01/2023 - 06/30/2024

| DIRECTOR - ANNUAL | | | | | | | | | | | |
|---|----------|-------------|-------------|--------------|-------------|-------------|--------------|-------------|--------------|-------------|---------|
| | | MINIMUM | | | MAXIMUM | | | | | | |
| City Manager | Contract | | | | | | \$180,250 | | | | |
| Deputy Public Works Director(s) | Contract | | | \$94,053.44 | | | \$120,038.66 | | | | |
| Assistant City Manager | Contract | | | \$94,053.44 | | | \$120,038.66 | | | | |
| Finance Director | Contract | | | \$104,573.69 | | | \$133,465.47 | | | | |
| Community Development Director | Contract | | | \$104,573.69 | | | \$133,465.47 | | | | |
| Public Works Director | Contract | | | \$104,573.69 | | | \$133,465.47 | | | | |
| Police Lieutenant | Contract | | | \$104,573.69 | | | \$133,465.47 | | | | |
| Chief of Police | Contract | | | \$133,465.47 | | | \$162,347.25 | | | | |
| ELECTED OFFICIALS - MONTHLY | | | | | | | | | | | |
| City Council Member | \$ | 300 | | | | | | | | | |
| City Clerk/Treasurer | \$ | 60 | | | | | | | | | |
| MID MANAGEMENT - EXEMPT PAY SCHEDULE - BIWEEKLY | | | | | | | | ANNUAL PAY | | HOURLY RATE | |
| TITLE | RANGE | STEP A | STEP B | STEP C | STEP D | STEP E | STEP F | STEP A | STEP F | STEP A | STEP F |
| Senior Planner | 6 | \$ 2,745.17 | \$2,882.41 | \$3,026.54 | \$3,177.86 | \$3,336.76 | \$3,503.58 | \$71,374.42 | \$91,093.08 | 34.3146 | 43.7948 |
| City Project Manager | 9 | \$2,956.23 | \$3,104.05 | \$3,259.25 | \$3,422.21 | \$3,593.32 | \$3,772.99 | \$76,861.98 | \$98,097.74 | 36.9529 | 47.1624 |
| Chief Building Official | 9 | \$2,956.23 | \$3,104.05 | \$3,259.25 | \$3,422.21 | \$3,593.32 | \$3,772.99 | \$76,861.98 | \$98,097.74 | 36.9529 | 47.1624 |
| Human Resources Manager | 9 | \$2,956.23 | \$3,104.05 | \$3,259.25 | \$3,422.21 | \$3,593.32 | \$3,772.99 | \$76,861.98 | \$98,097.74 | 36.9529 | 47.1624 |
| Sanitation Superintendent | 9 | \$2,956.23 | \$3,104.05 | \$3,259.25 | \$3,422.21 | \$3,593.32 | \$3,772.99 | \$76,861.98 | \$98,097.74 | 36.9529 | 47.1624 |
| Accounting Manager | 12 | \$3,184.27 | \$3,345.28 | \$3,514.81 | \$3,692.88 | \$3,879.57 | \$4,076.16 | \$82,791.02 | \$105,980.16 | 39.8034 | 50.9520 |
| Administrative Manager | 18 | \$3,691.93 | \$3,876.53 | \$4,070.34 | \$4,273.87 | \$4,487.56 | \$4,711.94 | \$95,990.18 | \$122,510.44 | 46.1491 | 58.8993 |
| Non-Exempt Bi-Weekly Pay Schedule | | | | | | | | ANNUAL PAY | | HOURLY RATE | |
| TITLE | RANGE | STEP A | STEP B | STEP C | STEP D | STEP E | STEP F | STEP A | STEP F | STEP A | STEP F |
| Utility Technician | 23 | \$ 1,445.31 | \$ 1,517.57 | \$ 1,593.45 | \$ 1,673.12 | \$ 1,756.79 | \$ 1,844.63 | \$37,578.06 | \$47,960.38 | 18.0664 | 23.0579 |
| Animal Shelter Service Worker | 23 | \$ 1,445.31 | \$ 1,517.57 | \$ 1,593.45 | \$ 1,673.12 | \$ 1,756.79 | \$ 1,844.63 | \$37,578.06 | \$47,960.38 | 18.0664 | 23.0579 |
| Animal Control Officer | 25 | \$ 1,518.47 | \$ 1,594.40 | \$ 1,674.12 | \$ 1,757.83 | \$ 1,845.72 | \$ 1,938.00 | \$39,480.22 | \$50,388.00 | 18.9809 | 24.2250 |
| Facilities Maintenance Technician I | 25 | \$ 1,518.47 | \$ 1,594.40 | \$ 1,674.12 | \$ 1,757.83 | \$ 1,845.72 | \$ 1,938.00 | \$39,480.22 | \$50,388.00 | 18.9809 | 24.2250 |
| Transit Bus Driver | 25 | \$ 1,518.47 | \$ 1,594.40 | \$ 1,674.12 | \$ 1,757.83 | \$ 1,845.72 | \$ 1,938.00 | \$39,480.22 | \$50,388.00 | 18.9809 | 24.2250 |
| Mechanic I | 26 | \$ 1,556.43 | \$ 1,634.25 | \$ 1,715.96 | \$ 1,801.77 | \$ 1,891.85 | \$ 1,986.45 | \$40,467.18 | \$51,647.70 | 19.4554 | 24.8306 |
| Street Maintenance Technician I | 26 | \$ 1,556.43 | \$ 1,634.25 | \$ 1,715.96 | \$ 1,801.77 | \$ 1,891.85 | \$ 1,986.45 | \$40,467.18 | \$51,647.70 | 19.4554 | 24.8306 |
| Water Operator-In-Training | 26 | \$ 1,556.43 | \$ 1,634.25 | \$ 1,715.96 | \$ 1,801.77 | \$ 1,891.85 | \$ 1,986.45 | \$40,467.18 | \$51,647.70 | 19.4554 | 24.8306 |
| WWTP Operator-In-Training | 27 | \$ 1,595.34 | \$ 1,675.11 | \$ 1,758.86 | \$ 1,846.79 | \$ 1,939.13 | \$ 2,036.10 | \$41,478.84 | \$52,938.60 | 19.9418 | 25.4513 |
| Street Sweeper Operator I | 27 | \$ 1,595.34 | \$ 1,675.11 | \$ 1,758.86 | \$ 1,846.79 | \$ 1,939.13 | \$ 2,036.10 | \$41,478.84 | \$52,938.60 | 19.9418 | 25.4513 |
| Street Maintenance Technician II | 28 | \$ 1,635.23 | \$ 1,716.99 | \$ 1,802.83 | \$ 1,892.99 | \$ 1,987.63 | \$ 2,087.01 | \$42,515.98 | \$54,262.26 | 20.4404 | 26.0876 |
| Billing and Collections Specialist I | 29 | \$ 1,676.11 | \$ 1,759.92 | \$ 1,847.90 | \$ 1,940.31 | \$ 2,037.32 | \$ 2,139.19 | \$43,578.86 | \$55,618.94 | 20.9514 | 26.7399 |
| Mechanic II | 29 | \$ 1,676.11 | \$ 1,759.92 | \$ 1,847.90 | \$ 1,940.31 | \$ 2,037.32 | \$ 2,139.19 | \$43,578.86 | \$55,618.94 | 20.9514 | 26.7399 |
| Administrative Assistant I | 29 | \$ 1,676.11 | \$ 1,759.92 | \$ 1,847.90 | \$ 1,940.31 | \$ 2,037.32 | \$ 2,139.19 | \$43,578.86 | \$55,618.94 | 20.9514 | 26.7399 |
| Facilities Maintenance Technician II | 29 | \$ 1,676.11 | \$ 1,759.92 | \$ 1,847.90 | \$ 1,940.31 | \$ 2,037.32 | \$ 2,139.19 | \$43,578.86 | \$55,618.94 | 20.9514 | 26.7399 |
| Sanitation Worker I | 29 | \$ 1,676.11 | \$ 1,759.92 | \$ 1,847.90 | \$ 1,940.31 | \$ 2,037.32 | \$ 2,139.19 | \$43,578.86 | \$55,618.94 | 20.9514 | 26.7399 |
| Wastewater Collections Specialist I | 30 | \$ 1,718.01 | \$ 1,803.91 | \$ 1,894.11 | \$ 1,988.84 | \$ 2,088.25 | \$ 2,192.66 | \$44,668.26 | \$57,009.16 | 21.4751 | 27.4083 |
| Water Operator I | 30 | \$ 1,718.01 | \$ 1,803.91 | \$ 1,894.11 | \$ 1,988.84 | \$ 2,088.25 | \$ 2,192.66 | \$44,668.26 | \$57,009.16 | 21.4751 | 27.4083 |
| Administrative Assistant II | 31 | \$ 1,760.97 | \$ 1,849.01 | \$ 1,941.47 | \$ 2,038.55 | \$ 2,140.46 | \$ 2,247.48 | \$45,785.22 | \$58,434.48 | 22.0121 | 28.0935 |
| Wastewater Plant Operator I | 31 | \$ 1,760.97 | \$ 1,849.01 | \$ 1,941.47 | \$ 2,038.55 | \$ 2,140.46 | \$ 2,247.48 | \$45,785.22 | \$58,434.48 | 22.0121 | 28.0935 |
| Sanitation Worker II | 31 | \$ 1,760.97 | \$ 1,849.01 | \$ 1,941.47 | \$ 2,038.55 | \$ 2,140.46 | \$ 2,247.48 | \$45,785.22 | \$58,434.48 | 22.0121 | 28.0935 |
| Payroll/AP Specialist | 32 | \$ 1,804.98 | \$ 1,895.23 | \$ 1,989.99 | \$ 2,089.50 | \$ 2,193.97 | \$ 2,303.67 | \$46,929.48 | \$59,895.42 | 22.5623 | 28.7959 |
| Executive Assistant I | 33 | \$ 1,850.11 | \$ 1,942.61 | \$ 2,039.74 | \$ 2,141.73 | \$ 2,248.82 | \$ 2,361.25 | \$48,102.86 | \$61,392.50 | 23.1264 | 29.5156 |
| Billing and Collections Specialist II | 34 | \$ 1,896.36 | \$ 1,991.18 | \$ 2,090.74 | \$ 2,195.27 | \$ 2,305.04 | \$ 2,420.28 | \$49,305.36 | \$62,927.28 | 23.7045 | 30.2535 |
| Water Operator II | 34 | \$ 1,896.36 | \$ 1,991.18 | \$ 2,090.74 | \$ 2,195.27 | \$ 2,305.04 | \$ 2,420.28 | \$49,305.36 | \$62,927.28 | 23.7045 | 30.2535 |
| Wastewater Plant Operator II | 36 | \$ 1,992.36 | \$ 2,091.97 | \$ 2,196.57 | \$ 2,306.40 | \$ 2,421.72 | \$ 2,542.79 | \$51,801.36 | \$66,112.54 | 24.9045 | 31.7849 |
| Human Resources Analyst I | 37 | \$ 2,042.16 | \$ 2,144.27 | \$ 2,251.50 | \$ 2,364.07 | \$ 2,482.27 | \$ 2,606.37 | \$53,096.16 | \$67,765.62 | 25.5270 | 32.5796 |
| Sanitation Supervisor | 37 | \$ 2,042.16 | \$ 2,144.27 | \$ 2,251.50 | \$ 2,364.07 | \$ 2,482.27 | \$ 2,606.37 | \$53,096.16 | \$67,765.62 | 25.5270 | 32.5796 |
| Streets Supervisor | 37 | \$ 2,042.16 | \$ 2,144.27 | \$ 2,251.50 | \$ 2,364.07 | \$ 2,482.27 | \$ 2,606.37 | \$53,096.16 | \$67,765.62 | 25.5270 | 32.5796 |
| Staff Accountant | 38 | \$ 2,093.22 | \$ 2,197.88 | \$ 2,307.78 | \$ 2,423.16 | \$ 2,544.33 | \$ 2,671.54 | \$54,423.72 | \$69,460.04 | 26.1653 | 33.3943 |
| Water Operator III | 38 | \$ 2,093.22 | \$ 2,197.88 | \$ 2,307.78 | \$ 2,423.16 | \$ 2,544.33 | \$ 2,671.54 | \$54,423.72 | \$69,460.04 | 26.1653 | 33.3943 |
| Building Inspector I | 40 | \$ 2,199.18 | \$ 2,309.15 | \$ 2,424.58 | \$ 2,545.83 | \$ 2,673.12 | \$ 2,806.78 | \$57,178.68 | \$72,976.28 | 27.4898 | 35.0848 |
| Code Compliance Officer I | 40 | \$ 2,199.18 | \$ 2,309.15 | \$ 2,424.58 | \$ 2,545.83 | \$ 2,673.12 | \$ 2,806.78 | \$57,178.68 | \$72,976.28 | 27.4898 | 35.0848 |
| Assistant Planner | 41 | \$ 2,254.16 | \$ 2,366.87 | \$ 2,485.21 | \$ 2,609.47 | \$ 2,739.94 | \$ 2,876.94 | \$58,608.16 | \$74,800.44 | 28.1770 | 35.9618 |
| Code Compliance Officer II | 43 | \$ 2,368.29 | \$ 2,486.70 | \$ 2,611.03 | \$ 2,741.59 | \$ 2,878.66 | \$ 3,022.61 | \$61,575.54 | \$78,587.86 | 29.6036 | 37.7826 |
| GIS Specialist | 43 | \$ 2,368.29 | \$ 2,486.70 | \$ 2,611.03 | \$ 2,741.59 | \$ 2,878.66 | \$ 3,022.61 | \$61,575.54 | \$78,587.86 | 29.6036 | 37.7826 |
| Wastewater Plant Operator III | 43 | \$ 2,368.29 | \$ 2,486.70 | \$ 2,611.03 | \$ 2,741.59 | \$ 2,878.66 | \$ 3,022.61 | \$61,575.54 | \$78,587.86 | 29.6036 | 37.7826 |
| Associate Planner | 44 | \$ 2,427.48 | \$ 2,548.87 | \$ 2,676.31 | \$ 2,810.13 | \$ 2,950.64 | \$ 3,098.17 | \$63,114.48 | \$80,552.42 | 30.3435 | 38.7271 |
| Water Supervisor | 44 | \$ 2,427.48 | \$ 2,548.87 | \$ 2,676.31 | \$ 2,810.13 | \$ 2,950.64 | \$ 3,098.17 | \$63,114.48 | \$80,552.42 | 30.3435 | 38.7271 |
| Wastewater Supervisor | 44 | \$ 2,427.48 | \$ 2,548.87 | \$ 2,676.31 | \$ 2,810.13 | \$ 2,950.64 | \$ 3,098.17 | \$63,114.48 | \$80,552.42 | 30.3435 | 38.7271 |
| Accounting Supervisor | 44 | \$ 2,427.48 | \$ 2,548.87 | \$ 2,676.31 | \$ 2,810.13 | \$ 2,950.64 | \$ 3,098.17 | \$63,114.48 | \$80,552.42 | 30.3435 | 38.7271 |
| Information Technology & Marketing Specialist | 46 | \$ 2,550.40 | \$ 2,677.91 | \$ 2,811.82 | \$ 2,952.41 | \$ 3,100.02 | \$ 3,255.04 | \$66,310.40 | \$84,631.04 | 31.8800 | 40.6880 |
| Police Non-Exempt Bi-Weekly Pay Schedule | | | | | | | | ANNUAL PAY | | HOURLY RATE | |
| Police Records Clerk | 33 | \$ 1,850.11 | \$ 1,942.61 | \$ 2,039.74 | \$ 2,141.73 | \$ 2,248.82 | \$ 2,361.25 | \$48,102.86 | \$61,392.50 | 23.1264 | 29.5156 |
| Police Dispatcher | 36 | \$ 1,992.36 | \$ 2,091.97 | \$ 2,196.57 | \$ 2,306.40 | \$ 2,421.72 | \$ 2,542.79 | \$51,801.36 | \$66,112.54 | 24.9045 | 31.7849 |
| Senior Police Dispatcher | 40 | \$ 2,199.18 | \$ 2,309.15 | \$ 2,424.58 | \$ 2,545.83 | \$ 2,673.12 | \$ 2,806.78 | \$57,178.68 | \$72,976.28 | 27.4898 | 35.0848 |
| Police Officer | 44 | \$ 2,427.48 | \$ 2,548.87 | \$ 2,676.31 | \$ 2,810.13 | \$ 2,950.64 | \$ 3,098.17 | \$63,114.48 | \$80,552.42 | 30.3435 | 38.7271 |
| Police Records Administrator | 44 | \$ 2,427.48 | \$ 2,548.87 | \$ 2,676.31 | \$ 2,810.13 | \$ 2,950.64 | \$ 3,098.17 | \$63,114.48 | \$80,552.42 | 30.3435 | 38.7271 |
| Senior Police Officer | 47 | \$ 2,614.13 | \$ 2,744.85 | \$ 2,882.08 | \$ 3,026.18 | \$ 3,177.50 | \$ 3,336.39 | \$67,967.38 | \$86,746.14 | 32.6766 | 41.7049 |
| Police Sergeant | 54 | \$ 3,107.43 | \$ 3,262.77 | \$ 3,425.93 | \$ 3,597.21 | \$ 3,777.08 | \$ 3,965.92 | \$80,793.18 | \$103,113.92 | 38.8429 | 49.5740 |



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Nancy Vera, Human Resources Manager
Luis Villa, Public Works Director

DATE: June 20, 2023

SUBJECT: Adopt A Resolution Authorizing the City Manager or Designee to Finalize and Execute a Professional Services Agreement with Continental Labor and Staff Resources, Inc., a California Corporation, doing business as "Continental Labor and Staffing Resources", for temporary staffing services.

Recommendation:

Staff recommends the City Council:

- 1) Staff recommends the City Council adopt a Resolution Authorizing the City Manager or Designee to Finalize and Execute a Professional Services Agreement with Continental Labor and Staff Resources, Inc., a California Corporation, doing business as "Continental Labor and Staffing Resources", for temporary staffing services.
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

This request is for approval of a Resolution Authorizing the City Manager or Designee to Finalize and Execute a Professional Services Agreement with Continental Labor Resources, Inc., a California Corporation doing business as "Continental Labor and Staffing Resources" for temporary staffing services.

Continental Labor and Staffing Resources (CLSR) is a local, woman-owned business serving Kern County since 1993. CLSR services companies in agriculture, oil, and warehouse/packaging. CLSR provides staffing services that range from forklift drivers, packers, roustabouts, general laborers, and skilled laborers (machine operators, maintenance crew).

The City's Public Works Department is currently experiencing staffing shortages within some of its department divisions and is looking to fill those positions with temporary help as we continue with our own recruitment. The absence of key staff members in these positions has hindered the city's ability to keep up with more detailed projects. The temporary staffing services CLSR will provide will allow the Public Works Department to get back on track as we work through the recruitment process. The CLSR service agreement is outlined within Exhibit A.

Fiscal Impact:

Staffing assignment costs under this Agreement will be covered by Professional Services budgets within individual divisions and largely offset by vacant position savings. Separate appropriations will be brought for Council consideration should those budgets be exhausted. No immediate budgetary action is necessary with the approval of this item.

Attachments:

1. Resolution
2. Agreement - Exhibit A

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO FINALIZE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH CONTINENTAL LABOR AND STAFF RESOURCES, INC., A CALIFORNIA CORPORATION, DOING BUSINESS AS "CONTINENTAL LABOR AND STAFFING RESOURCES" FOR TEMPORARY STAFFING SERVICES.

WHEREAS, Continental Labor and Staffing Resources (CLSR) is a local, woman-owned business serving Kern County since 1993. CLSR services companies in agriculture, oil, and warehouse/packaging. CLSR provided staffing services that range from forklift drivers, packers, roustabouts, general laborers, and skilled laborers (machine operators, maintenance crew); and

WHEREAS, the City is looking to backfill staffing shortages in its department divisions with temporary help as we continue with our own recruitment; and

WHEREAS, the City and Continental Labor and Staff Resources, Inc. desire to respectively receive and provide temporary staffing services pursuant to the terms described in the Agreement attached hereto as Exhibit "A" and made a part hereof.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or designee to finalize and execute a professional service agreement with Continental Labor and Staff Resources, Inc., a California Corporation, doing business as "Continental Labor and Staffing Resources", for temporary staffing services subject to the City Manager and City Attorney approval.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 – was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 20th, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ

MAYOR of the City of Wasco

Attest: _____

MONICA FLORES

DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

AGREEMENT No. 2023- _____

THIS AGREEMENT (the "Agreement") made this ____ day of _____, 2023, ("Effective Date") by and between the CITY OF WASCO ("City") a California Municipal Corporation, and Continental Labor and Staff Resources, Inc., a California Corporation doing business as "Continental Labor and Staffing Resources", (the "Consultant"),

W I T N E S S E T H:

WHEREAS, City wishes to hire Consultant to provide the services described in Exhibit "A" attached hereto and by this reference made a part hereof (the "Services") pursuant to the terms and conditions hereinafter described and Consultant is agreeable thereto.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth hereinafter, the parties agree as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim.
2. City hereby contracts with Consultant to perform the Services. The Services and deliverables associated therewith shall be provided each year during the Term (hereinafter described) of this Agreement.
3. City shall pay Consultant per conducted entries via a submitted invoice (the "Invoice") to City for payment of selected services and associated fees. There shall be no other charges payable by the City. The City Manager or his designated representative shall have the right of reasonable review of each Invoice and, at the conclusion of the review, the City Manager shall place the matter on the agenda for the next available meeting of the City Council of the City for consideration. Upon approval of each such Invoice by the City Council, same shall be paid in the regular cycle of payments made by City for other bills and claims.
4. Unless earlier terminated as hereinafter described, the term of this Agreement (the "Term") shall be for three years from Effective Date.

Exhibit "A"

5. Consultant shall indemnify, defend and hold harmless City, its officers, Councilmembers, employees, and agents from any and all claims, liabilities, expenses, and damages, including attorney's fees, for injury to or death of any person, and for damage to any property, arising out of or in any way connected with any act or omission by or on behalf of Consultant. Notwithstanding the foregoing, to the extent that City provides Consultant with information, records, or other documents necessary or convenient for Consultant to complete the Services, Consultant may rely on the accuracy and completeness of same (except as otherwise advised by City in writing) and Consultant shall have no liability for same to the extent that they are incomplete or inaccurate.

6. Without limiting Consultant's obligations under Paragraph 5 of this Agreement, Consultant shall maintain worker's compensation insurance in amounts required by law. Consultant shall also obtain and maintain during the life of this Agreement comprehensive general liability insurance coverage, in an amount of \$1 million per occurrence and automobile liability for owned, hired, and non-owned vehicles. Consultant shall provide City with appropriate certificates of insurance and endorsements for the foregoing in which City, its officers, Councilmembers, employees, and agents are named as additional insureds and specifically designating all such insurance as primary, and providing that same shall not be terminated nor coverage reduced without ten days prior written notice to City.

7. Consultant shall not assign its interest herein or any part thereof and any attempted assignment shall be void.

8. Either party may terminate this Agreement at any time by giving the other party ten (10) days prior written notice, provided that in such event and except as otherwise described herein Consultant shall be entitled to payment, or subject to return of payment received, as detailed in Exhibit "A".

9. All notices required to be given under this Agreement or by law shall be in writing and shall be deemed received by the party to whom directed if personally served or when faxed or when sent by electronic mail ("email") or when deposited in the United States mail, postage prepaid, first class, or addressed as follows: If to City, City Manager, 746 8th Street, Wasco, California 93280, Fax — (661) 758-5411, Email: CityClerk@cityofwasco.org. If to Consultant, Continental Labor Resources, Inc., a California Corporation, Attn: Tracy Cervantes, 900 Mohawk Street, Suite 120 Bakersfield, CA 93309 Email: tcervantes@clsri.com.

Exhibit "A"

Any party may change its address by giving notice to the other party in the manner herein described.

10. Time is of the essence with regard to each covenant, condition and provision of this Agreement.

11. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

12. This Agreement constitutes the entire Agreement between the parties with regard to the subject matter herein and supersedes all prior oral and written agreements and understandings between the parties with respect thereto.

13. This Agreement may not be altered, amended, or modified except by a writing executed by duly authorized representatives of all parties.

14. In the event any action or proceeding is instituted arising out of or relating to this Agreement, the prevailing party shall be entitled to its reasonable attorneys' fees and actual costs.

15. This Agreement may be executed in counterparts. A facsimile or electronic copy of this fully executed agreement shall be as effective as the original for all purposes.

16. Waiver by a party of any provision of this Agreement shall not be considered a continuing waiver or a waiver of any other provision, including the time for performance of any such provision.

17. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective heirs, successors, and assigns.

18. If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and not be affected, impaired, or invalidated thereby.

19. City and Consultant each acknowledge that each party and their respective legal counsel have reviewed this Agreement and agree that this Agreement is the product of negotiations between the parties. This Agreement shall be interpreted

Exhibit "A"

without reference to the rule of interpretation of documents that uncertainties or ambiguities therein shall be determined against the party so drafting the Agreement.

20. All reports, information, data and exhibits drafted or provided by Consultant and all copyrights shall be the property of City and shall be delivered to City upon demand without additional costs or expense to City.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first hereinabove written.

City of Wasco, California, "City"

By: _____
M. Scott Hurlbert, City Manager

Continental Labor Resources, Inc., a
California Corporation, "Consultant"

By: _____
Tracy Cervantes

Exhibit “A”

EXHIBIT A

DRAFT



**STAFF REPORT
CITY OF WASCO**

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager

DATE: June 20, 2023

SUBJECT: Discuss and provide guidance to Staff regarding a request for a letter supporting Governor Newsom's proposed permitting reform and streamlining initiative.

Recommendation:

Staff recommends that the City Council:

- 1) Discuss and provide guidance to Staff regarding a request for a letter supporting Governor Newsom's proposed permitting reform and streamlining initiative.
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

Staff from the Governor's office has contacted the City of Wasco Council requesting support for an initiative to "Build California's Clean Future, Faster". See the attached email from Jose Verduzco, Central California Regional Coordinator, External Affairs, Office of Governor Newsom, and also the suggested letter of support template.

This item came to Staff's attention just as the Agenda was closing. Some additional information will be available for Council discussion during the meeting.

NEXT STEPS

Provide guidance to Staff regarding this request for a letter of support. Options include but are not limited to: consensus direction to proceed with the support letter, rejection of the support letter, or assignment of an ad hoc Council Committee to research and provide direction to staff.

FISCAL IMPACT

No direct budget impact. No budget action is required with the approval of this item.

ATTACHMENTS

1. Support Request
2. Infrastructure Support Letter

From: Jose Verduzco <Jose.Verduzco@gov.ca.gov>

Sent: Wednesday, June 14, 2023 5:37 PM

To: Gilberto Reyna <gireyna@cityofwasco.org>

Subject: Support for the infrastructure package.

EXTERNAL MESSAGE: Use caution when clicking links or attachments

Good afternoon Councilmember Reyna,

Thank you for considering a letter of support for the Governor's infrastructure package, the most ambitious permitting and project review reforms in a half-century to build California's clean energy future while creating thousands of good jobs. As the Governor seeks to get these proposals passed as part of the May Revision of the State Budget, the Administration needs your support.

In case you'd like additional information on the infrastructure package:

[Governor Newsom Unveils New Proposals to Build California's Clean Future, Faster | California Governor](#)

- Trailer Bill Language for this package can be found [here](#) under Infrastructure Package

I've attached a draft letter of support that you're welcome to use!

For your convenience, here's a list of emails you can send this letter to:

Speaker Rendon:

carrie.cornwell@asm.ca.gov,

myesha.jackson@asm.ca.gov,

Assemblymember Ting:

AsmBudget@asm.ca.gov,

Senate Pro Tem Atkins:

nick.hardeman@sen.ca.gov,

kimberly.rodriquez@sen.ca.gov,

Senator Skinner:

SBUD.Committee@senate.ca.gov,

Please CC the following folks:

Assemblymember Bauer-Kahan:

elise.gyore@asm.ca.gov,

estefani.avila@asm.ca.gov,

Assemblymember Friedman:

Allison.Ruffschoorman@asm.ca.gov,

jim.metropulos@asm.ca.gov,

Assemblymember Maienschein:

shanna.ezell@asm.ca.gov,

Assemblymember Rivas:

matthew.montgomery@asm.ca.gov,

Judy.Yee@asm.ca.gov,
Senator Gonzalez:
cynthia.alvarez@sen.ca.gov,
trevor.taylor@sen.ca.gov,
Senator Min:
Jody.Fujii@sen.ca.gov,
Heather.Caden@sen.ca.gov,
Senator Umberg:
Aria.Ghafari@sen.ca.gov,
Zach.keller@sen.ca.gov,

We're hoping to get these letters in by Friday, 6/23. Please don't hesitate to reach out if you have any questions!

Thank you for your engagement and support on this critical issue!

Best regards,

Jose Verduzco

Central California Regional Coordinator, External Affairs
Office of Governor Gavin Newsom

Jose.Verduzco@gov.ca.gov

Cell: 559-313-0919

Follow on [Instagram](#) | [Twitter](#) | [Facebook](#)
#CaliforniaForAll



Sent via email:

[INSERT DATE]

Re: SUPPORT – Newsom Administration Infrastructure Package: Build California's Clean Future, Faster

To Speaker Rendon, Assemblymember Ting, Senator Pro Tem Atkins, and Senator Skinner:

On behalf of [INSERT ORGANIZATION/CITY NAME] we are writing to express our strong support for the Newsom Administration's proposed infrastructure package to accelerate critical clean infrastructure projects that meet state social, climate, and economic goals. These proposals maintain the integrity of appropriate environmental review, government transparency, and community engagement.

[INSERT ORGANIZATION/CITY MISSION STATEMENT/PRIORITY]

Extreme events caused by climate change, including heatwaves, wildfires, flooding, and drought, pose unprecedented challenges to the State's infrastructure. Tackling this climate crisis and advancing the state's equity goals necessitate urgent action and deployment of clean projects to meet our world-leading climate goals, build a clean and resilient electric grid, strengthen California's water resiliency, and modernize the state's clean transportation infrastructure.

California has a once-in-a-generation opportunity to leverage federal funding to invest in California's clean infrastructure, grow the state's economy, and create thousands of good paying jobs. Yet major infrastructure projects are too often bogged down in overly onerous regulatory processes and a siloed approach to permitting approvals, which increases overall costs and delays critical projects. In order to streamline permitting and build infrastructure responsibly and expeditiously, the Administration is proposing thoughtful, common sense reform measures to streamline regulatory and review processes so projects can be planned, permitted, and built faster while protecting the environment. Importantly, these proposals provide unique streamlining benefits under the California Environmental Quality Act (CEQA) to advance climate-friendly projects without reducing the environmental and government transparency benefits of the environmental review process.

For these reasons, we are in strong support of the Administration's infrastructure package to build California's clean future, faster.

Sincerely,

[SIGNATURE]

CC:

Asm Transportation Chair, Asm. Laura Friedman

Asm Water, Parks, Wildlife Chair, Asm. Rebecca Bauer-Kahan

Asm Natural Resources Chair, Asm. Luz Rivas
Asm Judiciary Chair, Asm. Brian Maienschein
Sen. Natural Resources and Water Chair, Dave Min
Sen. Judiciary Chair, Tom Umberg
Sen. Transportation, Lena Gonzalez



**STAFF REPORT
CITY OF WASCO**

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Isarel Perez-Hernandez, Finance Director

DATE: June 20, 2023

SUBJECT: Adopt a Resolution approving the City's Appropriations Limit for the Fiscal Year 2023-2024.

Recommendation:

Staff recommends that the City Council:

- 1) Staff recommends that the City Council adopt a Resolution approving the City's Appropriations Limit for the Fiscal Year 2023-2024.
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c) (3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

DISCUSSION:

Overview

Under the Gann Spending-Limitation Initiative (Article XIII B of the State Constitution) adopted as Proposition 4 in June 1979 and subsequently modified by Proposition 111 in June 1990), the City is required to annually adopt a resolution setting the Appropriations Limit for the upcoming fiscal year. For 2023-24, the City's Appropriations Limit is \$32.0 million. However, as discussed below, 2023-24 appropriations subject to the limit are \$6.1 million, which is far less than the calculated Limit by \$25.9 million.

Background and Key Concepts

The Gann Spending-Limitation Initiative provides for the limitation of state and local government appropriations. As discussed in the following summary of the major provisions of the Gann Initiative and Proposition 111 modifications, the Gann Initiative is actually a limitation on tax revenues (which can have an effect on some tax-funded expenditures) rather than a direct limitation on appropriations.

Key concepts include:

1. Appropriations subject to limitation may not exceed appropriations made in 1978-79 except as adjusted for increases in the cost of living, population, and service responsibility transfers.
2. Appropriations financed through service fees (to the degree that they do not exceed the cost of performing the service), franchise fees, grant programs, fines and forfeitures, and other specified "non-tax" sources are not subject to the Appropriations Limit. Additionally, appropriations for long-term indebtedness incurred prior to 1978-79, debt service on qualified capital outlays beginning in 1990-91, qualified capital outlays in excess of \$100,000 and increased costs as a result of federally mandated programs, are also excluded from the Limit. Essentially, with the exceptions noted above, only appropriations funded through tax revenues are subject to limitation.
3. For the purpose of identifying "proceeds from taxes" under the Gann Initiative, state subventions that are unrestricted as to their use are considered to be tax sources. On the other hand, the use of subventions like gas tax and transportation development act funds are restricted by the State, and as such, are classified as non-tax sources.
4. Under the original Gann Initiative, all proceeds from taxes received in excess of the appropriations limit were required to be returned through refunds or revisions in tax rates and fee schedules within the next two fiscal years; or voter approval to increase the appropriations limit was required. Proposition 111 provides a one-year carryover feature to determine excess revenues under which refunds can be avoided if in the subsequent year the City is below the limit by the amount of the prior year excess. Any voter-approved increase to the appropriations limit cannot exceed four years.
5. Originally, the Gann Initiative was self-executing, requiring no formal review. However, Proposition 111 requires that the annual calculation be reviewed as part of the annual financial audit.
6. Other key concepts in implementing the Gann Initiative include: appropriations funded through tax sources are subject to the limit, not total expenditures; and any excess of actual tax revenues over the Appropriations Limit, not actual expenditures or appropriations, are subject to refund.

Annual Adjustment Factors

The annual adjustment factors for changes in population and cost of living for the appropriations limit calculation must be selected by a recorded vote of the Council, and include the following:

1. Population. Based on data provided annually by the State Department of Finance, cities may annually choose either the growth in their City's or their County's population.

For this year's calculation, the City's population growth factor (which slightly exceeds the County's factor) is the recommended adjustment factor.

2. Cost of Living. Local governments may annually choose either the percentage change in California per capita personal income or the percentage change in their jurisdiction's assessed valuation that is attributable to non-residential new construction.

For this year's calculation - as in past years – the percentage increase in California per capita personal income is the recommended adjustment factor.

Note: The City's percentage change in assessed valuation attributable to non-residential new construction is not readily available. If this becomes available and results in a significantly higher Limit, it can be adjusted at that time. However, because the difference between the City's Limit and appropriations subject to the limit is so large, this is unlikely to be necessary in the foreseeable future.

Calculation Summary

The City's Appropriation Limit for 2023-24 is \$31,972,361 calculated as follows:

| Appropriations Limit Calculation | |
|---|--------------|
| 2022-23 Appropriations Limit | 30,426,685 |
| Adjustment Factors | |
| A. Cost of Living Options | |
| 1. Percentage change in assessed value in the preceding year due to new non-residential construction | - |
| The City's percentage change in assessed valuation attributable to non-residential new construction is not available. | |
| 2. Percentage change in California per capita income | 4.44% |
| B. Population Options | |
| 1. Percentage change in City population | 0.61% |
| 2. Percentage change in County population | 0.07% |
| Compound Percentage Factor (multiplicative not additive) | 5.08% |
| 2023-24 Appropriations Limit | \$31,972,361 |

The options highlighted in bold print are the recommended adjustment factors in determining the City's Appropriations Limit for 2023-24.

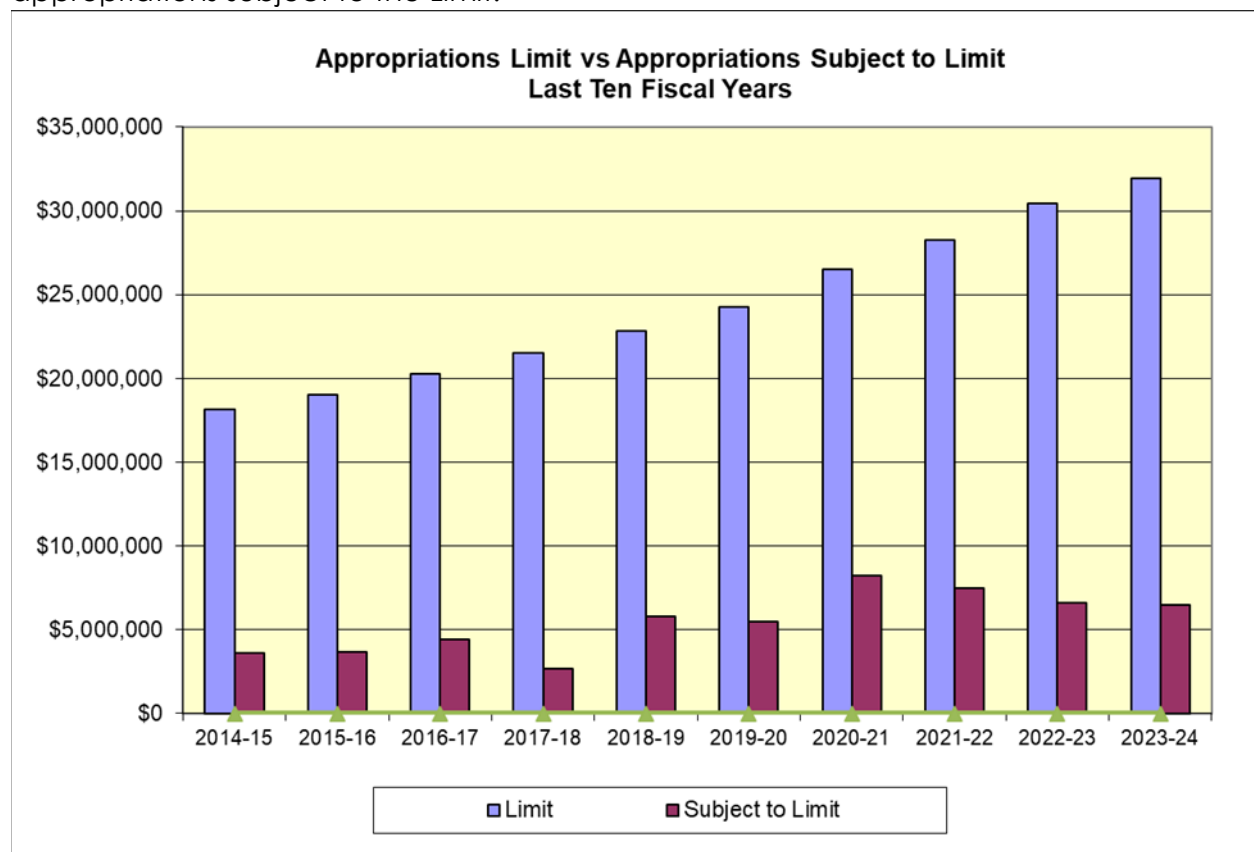
Appropriations Subject to the Limit

The attached spreadsheet identifies proceeds from taxes in the 2023-24 Budget under the Gann initiative definitions, which total \$10,157,399. This is the base that determines proceeds from taxes (and thus appropriations subject to the limit), with two adjustments:

- 1. Allocated Interest Earnings.** Generally accepted accounting principles in this case are to allocate interest earnings based on the ratio between tax and non-tax proceeds. As reflected in the attached spreadsheet, tax proceeds account for 54% of total General Fund revenues (excluding interest earnings); and accordingly, 54% of projected interest earnings (\$26,800 of \$50,000) are allocated to tax proceeds.
- 2. Exclusion of Capital Outlay in Excess of \$100,000.** As discussed above, Proposition 111 adopted in June 1990 made several administrative changes in the Appropriations Limit. Among these was the exclusion from the Limit of capital outlays in excess of \$100,000. These total \$4,074,128.

Accordingly, net tax proceeds subject to the Limit are \$6,110,071.

The following is a ten-year summary of the City's Appropriations Limit compared with appropriations subject to the Limit.



FISCAL IMPACT

There are no adverse fiscal impacts resulting from the adoption of the City's 2023-24 Appropriations Limit.

ATTACHMENTS:

1. Resolution
2. Exhibit A - Department of Finance Price and Population.

RESOLUTION NO. 2023 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO APPROVING AND ADOPTING
THE ANNUAL APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2023-24**

WHEREAS, the voters of California on November 6, 1979, added Article XIII B to the State Constitution placing various limitations on the appropriations of the state and local governments; and

WHEREAS, Article XIII B provides that the appropriations limit for Fiscal Year 2023-24 is to be calculated by adjusting the base year appropriations of Fiscal Year 1978-1979 for changes in the per capita cost-of-living and population; and

WHEREAS, the City of Wasco has complied with all provisions of Article XIII B, as amended, in determining the appropriations limit for Fiscal Year 2023-24; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: That the Appropriations Limit for Fiscal Year 2023-24 is \$31,972,361 pursuant to attached "Exhibit A."

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 20, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

EXHIBIT A

| Appropriations Limit Calculation | |
|---|--------------|
| 2022-23 Appropriations Limit | 30,426,685 |
| Adjustment Factors | |
| A. Cost of Living Options | |
| 1. Percentage change in assessed value in the preceding year due to new non-residential construction | - |
| The City's percentage change in assessed valuation attributable to non-residential new construction is not available. | |
| 2. Percentage change in California per capita income | 4.44% |
| B. Population Options | |
| 1. Percentage change in City population | 0.61% |
| 2. Percentage change in County population | 0.07% |
| Compound Percentage Factor (multiplicative not additive) | 5.08% |
| 2023-24 Appropriations Limit | \$31,972,361 |

Selection Factors in Bold

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2023, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2023-24. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2023-24 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2023.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

JOE SPEPHENSHAW
Director
By:

Erika Li
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2023-24 appropriation limit is:

| Per Capita Personal Income | |
|----------------------------|--------------------------------------|
| Fiscal Year (FY) | Percentage change over prior year |
| 2023-24 | 4.44 |

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2023-24 appropriation limit.

2023-24:

Per Capita Cost of Living Change = 4.44 percent
Population Change = -0.35 percent

Per Capita Cost of Living converted to a ratio: $\frac{4.44 + 100}{100} = 1.0444$

Population converted to a ratio: $\frac{-0.35 + 100}{100} = 0.9965$

Calculation of factor for FY 2023-24: $1.0444 \times 0.9965 = 1.0407$

Fiscal Year 2023-24

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2022 to January 1, 2023 and Total Population, January 1, 2023

| County City | <u>Percent Change</u> | <u>--- Population Minus Exclusions ---</u> | | <u>Total Population</u> |
|------------------------|------------------------------|---|---------------|------------------------------------|
| | 2022-2023 | 1-1-22 | 1-1-23 | 1-1-2023 |
| Kern | | | | |
| Arvin | -0.44 | 19,592 | 19,505 | 19,505 |
| Bakersfield | 0.22 | 407,491 | 408,373 | 408,373 |
| California City | 1.28 | 12,841 | 13,006 | 14,827 |
| Delano | 3.04 | 43,676 | 45,005 | 51,727 |
| Maricopa | -0.79 | 1,019 | 1,011 | 1,011 |
| McFarland | -0.82 | 13,861 | 13,748 | 13,748 |
| Ridgecrest | -0.75 | 27,443 | 27,238 | 27,885 |
| Shafter | 4.32 | 20,436 | 21,318 | 21,318 |
| Taft | -0.56 | 7,014 | 6,975 | 6,975 |
| Tehachapi | -0.58 | 9,333 | 9,279 | 11,960 |
| Wasco | 0.61 | 22,603 | 22,740 | 26,622 |
| Unincorporated | -0.75 | 303,325 | 301,062 | 303,525 |
| County Total | 0.07 | 888,634 | 889,260 | 907,476 |

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.



STAFF REPORT CITY OF WASCO

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Isarel Perez-Hernandez, Finance Director

DATE: June 20, 2023

SUBJECT: Approve a Resolution Adopting the Annual Statement of Investment Policy.

Recommendation:

Staff recommends that the City Council:

- 1) Approve a Resolution Adopting the Annual Statement of Investment Policy.
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c) (3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Background:

Government Code Section 53646(a) requires that a public entity's investment policy be reviewed annually by the governing body or an investment committee. All funds will be invested in accordance with the City's Investment Policy and California Government Codes which regulate municipal governments. An investment policy should identify the parameters of the investment function, with the primary objectives being safety, liquidity, and yield, in that order.

- (1) **Safety** – safety of principal is the foremost objective of the investment program;
- (2) **Liquidity** – the investment portfolio will remain liquid to enable the City to meet cash flow needs;
- (3) **Yield** – the portfolio shall be designed with the objective of making a rate of return consistent with the safety and liquidity objectives. The ultimate goal is to maximize return of investment income and simultaneously ensuring the safety of the funds being invested.

The three features above (safety, liquidity, and yield) are satisfied by the City's present policy, including a section on periodic reporting of portfolio performance. After reviewing

the existing policy, staff has one recommended change to participate in the California Asset Management Program ("CAMP") and the California Cooperative Liquid Assets Securities System ("CLASS") as permissible investment options for idle City funds.

Discussion:

The City's current options to invest idle funds do not have a good solution to take full advantage of rising interest rates. As rates continue to rise, many of the City's current investments can take a year or more to reflect these changes, which reduces overall interest revenue. Staff has researched available options and recommend that the California Asset Management Program ("CAMP") and California Cooperative Liquid Assets Securities System ("CLASS"), which are California Joint Powers Authority, become authorized investment vehicles for a portion of the City's idle funds.

CAMP was established in 1989 to provide California public agencies with professional investment services. The CAMP Pool is a permitted investment for all local agencies under California Government Code Section 53601 (p) which invests in obligations of the United States Government and its agencies, high-quality, short-term debt obligations of U.S. companies and financial institutions.

CLASS was established in 2022 to provide California public agencies with professional investment services. CLASS is endorsed by the League of Cities. CLASS is a permitted investment for all local agencies under California Government Code Section 53601 (p) which invests in obligations such as:

- U.S. Government and agency obligations
- Registered warrants or treasury notes of the state of California
- Bonds, notes, warrants, or other obligations of a local agency in the state of California
- Registered treasury notes or bonds of any of the other 49 states
- Bankers' acceptances
- Prime commercial paper and asset-backed commercial paper
- Negotiable certificates of deposit

For comparison purposes, below is the State of California's Local Agency Investment Fund (LAIF) yield for the month of May compared to CLASS and CAMP.

| YIELD COMPARISON | | | |
|---------------------------|-------|-------|-------|
| Month | LAIF* | CLASS | CAMP |
| May 2023 | 2.99% | 5.20% | 5.16% |
| * City investment vehicle | | | |

Portfolio Monitoring and Compliance

The Government Finance Officers Association (GFOA) recommends that an agency's investment policy explicitly require periodic reporting. Consistent with GFOA best practices, the Administrative Services Department will continue to prepare quarterly summary investment reports within 45 days after the close of each quarter, with an Annual Investment Report prepared and filed within 60 days of year-end. Quarterly and annual reports have been and will continue to be, presented to City Council as a 'Receive, Review and File' item.

All financial investment instruments are constantly monitored and assessed for safety, liquidity and yield. The City's idle funds have historically been in principal safe investments that protect its pooled cash, such as money market accounts, rolling Certificates of Deposit through UnionBanc Securities in various FDIC-insured accounts, the State of California's Local Agency Investment Fund (LAIF), and the Central San Joaquin Valley Risk Management Authority (CSJVRMA) investment pool. Adoption of this annual policy will allow staff to continue to ensure continued compliance, the safety of principal, sufficient portfolio liquidity, and an acceptable yield for the City's idle cash balances.

Fiscal Impact:

There is no fiscal impact to this action.

Attachments:

1. Resolution
2. Investment policy
3. LAIF performance
4. CLASS information
5. CLASS performance
6. CAMP Information
7. CAMP performance

RESOLUTION NO. 2023 - _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO ADOPTING THE ANNUAL
STATEMENT OF INVESTMENT POLICY**

WHEREAS, California Government Code Section 53646 (a) (2) states, "The Treasurer or Chief Fiscal Officer shall annually render to the legislative body of the local agency a Statement of Investment Policy"; and

WHEREAS, The Statement of Investment Policy attached hereto and by this reference incorporated herein as if fully set forth herein is in compliance with state statute pertaining to local agency investments pursuant to Government Code Sections 53600 et seq; and

WHEREAS, the City Council has reviewed and considered said Statement of Investment Policy and finds that it fairly represents well established, sound investment practices intended to safeguard the public financial assets of the City.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: The City Council adopts the Statement of Investment Policy as required by law.

SECTION 2: The Finance Director and Treasurer are hereby directed and authorized to do all things necessary to implement said Statement of Investment Policy

SECTION 3: Pursuant to Government Code Sections 53601 et. Seq., the City of Wasco hereby authorizes and directs the City Finance Director and City Treasurer to invest funds not required for the immediate necessities of the City in accordance with the attached Statement of Investment Policy, which is hereby adopted.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 20, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

I. Introduction

The purpose of this document is to identify various policies and procedures that enhance opportunities for a prudent and systematic investment process and to organize and formalize investment-related activities. Related activities, which comprise sound cash management, include accurate cash flow projections, control of disbursements, expedient collection of revenues, cost effective banking relations and a short-term borrowing program, which coordinates investment opportunity with working capital requirements. The ultimate goal is to enhance the economic status of the City of Wasco while protecting its pooled cash resources.

The investment policies and practices of the City of Wasco are based on state law and prudent money management. All funds will be invested in accordance with the City's Investment Policy and the authority governing investments for municipal governments as set forth in the California Government Code, Sections 53601 through 53659. Any investments of bond proceeds are to be restricted by the provisions of the relevant bond documents.

II. Scope

It is intended that this policy cover all funds and investment activities of the City. These funds are accounted for in the annual audited financial statements, and include:

- 0 General Fund
- 0 Special Revenue Funds
- 0 Debt Service Funds
- 0 Capital Projects Funds
- 0 Enterprise Funds
- 0 Internal Service Funds
- 0 Fiduciary Funds

This investment policy applies to all City transactions involving the financial assets and related activity of the above-mentioned funds. Any additional funds that may be created from time to time shall also be administered with the provisions of this policy and comply with the current State Government Code.

III. Prudence (Standard of Care)

The City of Wasco operates its pooled idle cash investments under the prudent man rule (Civil Code Section 2261, et. seq.). In addition, Government Code Section 53600.3 provides that those persons to whom investment decisions have been delegated are trustees with a fiduciary responsibility to act as a prudent investor.

Investments shall be made with judgment and care - under circumstances then prevailing - which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as

the probable income to be derived. This affords a broad spectrum of investment opportunities as long as the investment is deemed prudent under current law.

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. All persons investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds shall act with care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the City.

It is the City's intent at the time of purchase to hold all investments until maturity to ensure the return of all invested principal dollars but sales prior to maturity are permitted.

IV. Objectives

A. Investment Criteria:

Government Code Section 53600.5 states: "When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objective of the trustee shall be to safeguard the principal of funds under its control. The secondary objective shall be to meet the liquidity needs of the depositor. The third objective shall be to achieve a return on the funds under its control".

Simply stated, safety of principal is the foremost objective, followed by liquidity and return on investment (known as yield). Each investment transaction shall seek to first ensure the capital losses are avoided, whether they are from market erosion or security defaults.

The primary objectives, in priority order, of the City's investment activities shall be:

1. **Safety** - Safety of principal is the foremost objective of the investment program. The City's investments shall be undertaken in a manner that seeks to ensure preservation of capital in the portfolio. The City shall seek to preserve principal by mitigating the two types of risk: credit risk and market risk. Investment decisions should not incur unreasonable credit or market risks in order to obtain current investment income.
 - a. Credit Risk: Defined as the risk of loss due to failure by the issuer of a security
 - b. Market Risk: Defined as the risk of market value fluctuations due to overall changes in the general level of interest rates.
2. **Liquidity** - The City's investment portfolio will remain sufficiently liquid to enable the City to meet its cash flow requirements. An adequate portion of the portfolio should be maintained in liquid short-term securities which can be converted to cash and guarantee the City's ability to meet operating expenditures.

3. ***Return on Investment (Yield)*** - The City's investment portfolio shall be designed with the objective of attaining a market rate of return on its' investments consistent with the constraints imposed by its safety objective and cash flow considerations. Yield is to be a consideration only after the basic requirements of adequate safety and liquidity have been met.

B. Market Rate of Return

The investment portfolio shall be managed to attain a market average rate of return throughout budgetary and economic cycles. This takes into account the City's cash flow requirements and investment risk constraints, state and local laws and ordinances or resolutions that restrict the placement of short-term funds.

C. Performance Standards

The investment portfolio shall be managed with the objective of producing a yield meeting or exceeding the average return on the one-year U.S. Treasury. This index is considered a benchmark for low to moderate risk investment transactions. Therefore, they comprise a minimum standard for the portfolio's rate of return. The investment program shall seek to augment returns above this threshold, consistent with risk limitations identified herein and prudent investment principles. This benchmark will be reviewed thoroughly and may be adjusted as required by market conditions to prevent incurring unreasonable risks to attain yield.

D. Diversification

The investment portfolio shall be diversified to prevent incurring unreasonable and avoidable risks regarding specific security types, individual financial institutions or maturity segments.

E. Public Trust

All participants in the investment process shall act responsibly as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust.

V. Delegation of Authority

The management and oversight responsibility for the investment program is hereby delegated to the Chief Financial Officer or Treasurer who shall monitor and review all investments for consistency with this investment policy. The Finance Director and Treasurer are authorized to transfer City funds within the accounts established by the City that are held by financial institutions and depositories in order to ensure the daily cash flow needs of City operations. The Chief Financial Officer or Treasurer shall establish procedures to implement and monitor this investment policy. Such procedures shall include explicit delegation of persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the limits of this policy.

VI. Ethics and Conflict of Interest

Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program, or that could impair their ability to make impartial decisions.

VII. Selection of Financial Institutions and Broker/Dealers

To provide for the optimum yield in the City's portfolio, the City's procedures shall be designed to encourage multiple bids and offers on investment transactions from an approved list of broker/dealers. The Chief Financial Officer or Treasurer shall maintain a list of authorized broker/dealers and financial institutions, which are approved for investment purposes, in the State of California, and it shall be the policy of the City to purchase securities only from authorized institutions or firms. The investment guidelines and procedures shall identify the criteria under which brokers and dealers may qualify to conduct business with the City.

In order to assist in identifying qualified financial institutions, the Chief Financial Officer or Treasurer shall forward copies of the City's investment policy to those financial institutions with which the City is interested in doing business and will require written acknowledgment of the policy. In addition, all dealers approved to do business with the City shall receive a copy of the Investment Policy annually. Confirmation of receipt of this policy shall signify that the dealer understands the Investment Policy and intends to present only appropriate investments.

VIII. Permitted Investment Instruments

Allowable investment instruments are defined in the California Government Code Section 53600 et. seq., as amended. If the Code is further revised to allow additional investments or is changed regarding the limits on certain categories of investments, the City is authorized to conform to these changes, excluding those changes that may be prohibited by this policy. Where Government Code Section specifies a percentage limitation for a particular category of investments, that percentage is only applicable at the date of purchase.

Investments may be made in the following instruments:

1. Government obligations pledged by the full faith and credit of the United States for the payment of principal and interest.
2. Obligations issued by Agencies or Instrumentalities of the U.S. Government.
3. Repurchase Agreements used solely as short-term investments not to exceed one year. The following collateral restrictions will be observed: Only U.S. Treasury securities or Federal Agency securities will be acceptable collateral. All securities underlying Repurchase Agreements must be delivered to the City's custodian bank versus payment. The market value of securities that underlay a Repurchase Agreement shall be valued at 102 percent or greater of the funds borrowed against those securities and the value shall be reviewed on a regular basis and adjusted no less than quarterly. Since the market value of the underlying securities is subject to daily market fluctuations, the investment in repurchase agreements shall be in compliance if the value of the underlying securities is brought back to 102 percent

no later than the next business day. Repurchase Agreements are required to be signed with a bank or dealer prior to investment.

4. Banker's Acceptances issued by domestic or foreign banks, which are eligible for purchase by the Federal Reserve System, the short-term paper of which is rated in the highest category by Moody's Investors Services or by Standard & Poor's Corporation.

Purchases of Banker's Acceptances may not exceed 180 days maturity or 40 percent of the City's surplus money. However, no more than \$2,000,000 of the City's surplus funds may be invested in the Banker's Acceptance of any one commercial bank.

5. Commercial paper rated in the highest short-term rating category, as provided by Moody's Investors Service, Inc. (P-1) or Standard & Poor's Corporation (A-1) provided that the issuing corporation is organized and operating within the United States, has total assets in excess of \$500 million, and has an "A" or higher rating for its long-term debt, (if any, as provided by Moody's or Standard & Poor's).

Purchases of eligible commercial paper may not exceed 270 days maturity nor represent more than \$1,000,000 from an issuing corporation.

Purchases of commercial paper may not exceed 15 percent of the City's surplus money that may be invested.

6. Medium term corporate notes of a maximum of five years maturity issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Medium term corporate notes shall be rated in a rating category of "A" or its equivalent or better by a nationally recognized rating agency.

Investments will be limited to a maximum of 30% of the City's portfolio. The maximum principal amount in any one company will not exceed \$1,000,000.

7. FDIC insured or fully collateralized time certificates of deposit in financial institutions located in California, including United States branches of foreign banks licensed to do business in California. The maximum maturity of a time deposit shall not exceed 180 days. All time deposits must be collateralized in accordance with California Government Code section 53651 and 53652, either using:
 - a) 150% of promissory notes secured by first mortgages and first trust deeds upon improved residential property in California eligible under Section 53601 (m), or
 - b) 110% of eligible marketable securities listed in subsections (a) through (l) and (n).
8. Negotiable certificates of deposit or deposit notes issued by a nationally or state chartered bank or a state or federal savings and loan association or by a state licensed branch of a foreign bank; provided that the senior debt obligations of the issuing institution are rated "AA" or better by Moody's or Standard & Poor's.

Purchase of negotiable certificates of deposit may not exceed 30 percent of the City's surplus money.

9. State of California's Local Agency Investment Fund. (LAIF)

Investment in LAIF may not exceed limits as set forth by the LAIF Board and adjusted from time to time. The current per account limit is \$75 million per account.

10. ~~CLASS – the California Pooled Investment Authority – a statewide joint powers authority (JPA), locally controlled by municipal finance professionals. CLASS is a program provided through MBIA Municipal Investors Service Corporation, backed by a letter of credit, and limited to investment practice consistent with California State Government Code Section 53600 et. al.~~ Joint Powers Authority Investment Pools organized pursuant to Section 6509.7 of the California Government Code; additionally, the investment pool must meet the requirements set forth in California Government Code Section 53601(p).

11. Shares of beneficial interest issued by diversified management companies (Money Market Mutual Funds) investing in the securities and obligations authorized by sections a through l of Government Code section 53601. To be eligible for investment pursuant to this subdivision these companies shall either: (1) attain the highest ranking letter or numerical rating provided by not less than two of the three largest nationally recognized rating services or (2) have an investment advisor registered with the Securities and Exchange Commission with not less than five years' experience investing in securities and obligations authorized by Government Code Section 53601 and with assets under management in excess of \$500,000,000.

The purchase price of shares shall not exceed 10 percent of the City's surplus money.

Table A summarizes the maximum percentage and maturity limits, plus other constraints, by instrument, established for the City's total pooled funds portfolio.

IX Safekeeping of Securities

To protect against fraud or embezzlement or losses caused by collapse of an individual securities dealer, all securities owned by the City shall be held in safekeeping by a third party bank trust department. Designated third parties shall act as agent for the City under the terms of a custody agreement or PSA agreement (repurchase agreement collateral). All trades executed by a dealer will settle **delivery vs. payment (DVP)** through the City's safekeeping agent. Original copies on non-negotiable certificates of deposit and confirming copies (safekeeping receipts) of all other investment transactions must be delivered to the City. Investment officials shall be bonded to protect the public against possible embezzlement or malice.

Securities held in custody for the City shall be independently audited on an annual basis to verify investment holdings.

X Maximum Maturity

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the City to meet all projected obligations.

Investments that mature more than five years from the date of purchase cannot occur without prior approval of the City Council or Agency Board. As defined in Government Code Section 53601, "no investment shall be made in any security... that at the time of investment has a term remaining to maturity in excess of five years, unless the legislative body has granted express authority to make that investment either specifically or as a part of an investment approved by the legislative body no less than three months prior to the investment."

XI Ineligible Investments

Certain investments are prohibited under Government Code Sections 53601.6 and 53631.5. Security types, which are prohibited, include, but are not limited to:

- (a) "Complex" derivative structures such as range notes, dual index notes, inverse floaters, leveraged or deleveraged floating rate notes, or any other complex variable rate or structured note.
- (b) Interest only strips that are derived from a pool of mortgages or any security that could result in zero interest accrual if held to maturity.
- (c) Reverse Repurchase Agreements.

Purchasing these types of instruments does not coincide with this Policy's objectives and would require a thorough review and monitoring of the underlying security. Although some of these transactions are legal under Government Code, they do not meet the objectives contained herein.

By virtue of the allowable investment in the State or CLASS Pools, the City is investing idle cash with a large number of government agencies. The Pools are managed by outside administrators and are subject of the Government Codes as well as policies put in place by their governing boards. Either Pool's investment policy may allow for investment in some of the prohibitions noted above for Wasco. Investment in the State and County Pools is permitted, assuming a diminutive portion of their portfolio (10% or less) is tied to the high-risk products noted above. The Chief Financial Officer or Treasurer is responsible to monitor and review the Pooled funds portfolio on an ongoing basis. The City shall take any necessary action should either Pool exceed the allowable 10% limit.

XII Reporting Requirements

Pursuant to Government Code Section 53646, the Chief Financial Officer or Treasurer shall render to the City Council and agency board a separate monthly investment report, which shall include, at a minimum, the following information for each individual investment:

- Type of investment instruments (i.e. Treasury Bill, medium term note)
- Issuer names (i.e., General Electric)
- Purchase date (trade and settlement date)
- Maturity date
- Par value
- Current rate of interest
- Purchase price
- Current market value and the source of the valuation
- Overall portfolio yield based on cost
- Weighted average days to maturity

This monthly report shall be submitted to the City Council and within 45 days following the end of the month. The monthly report also shall (i) state compliance of the portfolio to the statement of investment policy, or manner in which the portfolio is not in compliance, (ii) include a description of any of the City's funds, investments or programs that are under the management of contracted parties, including lending programs, and (iii) include a statement denoting the ability of the City to meet its expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.

Market value adjustments, as required under Government Accounting Standards Board (GASB) Statement No. 31, are treated as year-end accounting adjustments to the financial records of the City. Monthly investment reports will demonstrate market fluctuations and continue to compare purchase price versus market value status. Accounting adjustments under GASB Statement No. 31, which compare changes to beginning and ending par market value in each fiscal year, are not included as part of monthly investment reports.

XIII Policy Adopting Changes and Updates

The Chief Financial Officer or Treasurer shall annually render to the Council a statement of investment policy, which the Council shall consider at a public meeting.

The policy shall be reviewed annually by the Finance Director and Treasurer to ensure its consistency with the global objective of preservation of investment principal, sufficient liquidity, rate of return and relevance to current laws and financial trends. Any modifications to the policy must be approved by the City Council.

XIV Internal Controls

The Chief Financial Officer or Treasurer shall establish and implement a system of internal controls, which shall be documented in writing. The controls shall be designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties,

unanticipated changes in financial markets or imprudent actions by employees and officers of the City.

XV Depositories

The Chief Financial Officer or Treasurer shall establish selection criteria for pre-approval of institutions that do business with the City of Wasco. To qualify for consideration, an institution must have an office in California and that office must perform the transactions with the City. The Chief Financial Officer or Treasurer will maintain a listing of approved institutions.

XVI Risk Tolerance

The City recognizes that investment risk can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Portfolio diversification is employed as a way to minimize and control these risks.

GLOSSARY OF TERMS

Bankers' Acceptances - negotiable time drafts or bills of exchange drawn on and accepted by a commercial bank. Acceptance of the draft obligates the bank to pay the bearer the face amount of the draft at maturity. In addition to the guarantee by the accepting bank, the transaction is identified with a specific commodity. The sale of the underlying goods will generate the funds necessary to liquidate the indebtedness. Banker's Acceptances are usually created to finance the import and export of goods, the shipment of goods within the United States and the storage of readily marketable staple commodities. Banker's Acceptances are sold at a discount from par and the amount and maturity dates are fixed. Bankers' Acceptances have the backing of both the bank and the pledged commodities with no known principal loss in over 70 years. State law permits cities to invest up to 40% in bankers' acceptances.

Certificate of Deposit - A deposit insured up to \$250,000 by the FDIC at a set rate for a specified period of time.

Collateral - Securities, evidences of deposit or pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposit of public moneys.

Corporate Medium-Term Notes - Unsecured promissory notes issued by corporations operating within the United States. The notes mature in one to five year periods. Purchase of these notes may not exceed 30% of the City's portfolio and the notes must have at least an "A" rating by a nationally recognized rating service.

Commercial Paper - An unsecured promissory note of industrial corporations, utilities and bank holding companies having assets in excess of \$500 million and an "A" or higher rating for the issuer's debentures. Interest is discounted from par and calculated using the actual number of days on a 360-day year. The notes are in bearer form, mature from one to 270 days and generally start at \$100,000. There is a secondary market for commercial paper and an investor may sell them prior to maturity. Unused lines of credit back commercial paper from major banks. State law permits cities to invest up to 30% in commercial paper.

Credit Risk - Defined as the risk of loss due to failure of the issuer of a security. This loss shall be mitigated by investing in investment grade securities and by diversifying the investment portfolio so that the failure of any one issuer does not unduly harm the City's capital base and cash flow.

Current Yield - The interest paid on an investment expressed as a percentage of the current price of the security.

Custody - A banking service that provides safekeeping for the individual securities in a customer's investment portfolio under a written agreement which also calls for the bank to collect and pay out income, to buy, sell, receive and deliver securities when ordered to do so by the principal.

Delivery vs. Payment (DVP) - Delivery of securities with a simultaneous exchange of money for the securities.

Fannie Mae - Trade name for the Federal National Mortgage Association (FNMA), a United States sponsored corporation.

Federal Reserve System - The central bank of the United States which consists of a seven-member Board of Governors, 12 regional banks and 5,700 commercial banks that are members.

Federal Deposit Insurance Corporation (FDIC) - Insurance provided to customers of a subscribing bank that guarantees deposits to a set limit (currently \$250,000) per account.

Freddie Mac - Trade name for the Federal Home Loan Mortgage Corporation (FHLMC), a United States sponsored corporation.

Ginnie Mae - Trade name for the Government National Mortgage Association (GNMA), a direct obligation bearing the full faith and credit of the United States Government.

Interest Rate - The annual yield earned on an investment, expressed as a percentage.

Liquidity - Refers to the ability to rapidly convert an investment into cash.

Local Agency Investment Fund (LAIF) Demand Deposit - Was established by the state to enable treasurers to place idle funds in a pool for investment. Each agency is currently limited by LAIF to an investment of \$75 million plus any bond proceeds.

Market Risk - Defined as market value fluctuations due to overall changes in the general level of interest rates. Adverse fluctuation possibilities shall be mitigated by limiting the maximum maturity of any one security to five years, structuring the portfolio based on historic and current cash flow analysis, and eliminating the need to sell securities prior to maturity. Also, avoiding the purchase of long-term securities for the sole purpose of short-term speculation mitigates market risk.

Market Value - The price at which a security is trading and could presumably be purchased or sold.

Maturity - the date the principal or stated value of an investment becomes due and payable.

Portfolio - Collection of securities held by an investor.

Purchase Date - The date in which a security is purchased for settlement on that or a later date.

Rate of Return - The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

Repurchase Agreement (REPO) - Are contractual arrangements between a financial institution or dealer and an investor. The investor puts up their funds for a certain number of days at a stated yield. In return, they take title to a given block of securities as collateral. At maturity, the securities are repurchased and the funds are repaid with interest.

Reverse Repurchase Agreement (Reverse REPO) - A transaction where the seller (City) agrees to buy back from the buyer (bank) the securities at an agreed upon price after a stated period of time.

Sallie Mae - Trade name for the Student Loan Marketing Association (SLMA), a United States sponsored corporation.

Treasury Bills - United States Treasury Bills which are short term, direct obligations of the United States Government issued with original maturities of 13 weeks, 26 weeks and 52 weeks; sold in minimum amounts of \$10,000 in multiples of \$5,000 above the minimum. Issued in book entry form only. T-bills are sold on a discount basis.

United States Government Agencies - Instruments issued by various United States Government Agencies most of which are secured only by the credit worthiness of the particular agency.

CITY OF WASCO

INVESTMENT POLICY

Revised 6/2020³

Permitted Investments

Table A

| Permitted Investments | State Code Legal Limit (% or \$) | City Policy Legal Limit (% or \$) | Maximum Maturity Constraints | City Policy Other Constraints |
|------------------------------------|--|---|------------------------------------|--|
| U.S. Government Obligations | Unlimited | Unlimited | 5 years * | None |
| U.S. Government Agencies & | Unlimited | Unlimited | 5 years * | None |
| Repurchase Agreements | Unlimited | Unlimited | 1 year | 102% Market value on underlying securities |
| Bankers Acceptances | 40% | 40% | 180 days | No more than \$2,000,000 invested in any one commercial bank |
| Commercial Paper | 30% | 30% | 270 days | U.S. Corporations with assets in excess of \$500,000,000; "A" debt rating; maximum of \$1,000,000 from an issuing corporation |
| Medium-Term Corporate Notes | 30% | 30% | 5 years | U.S. Corporations; "A" debt rating maximum of \$1,000,000 per issuing company |
| Certificates of Deposit | Unlimited | Unlimited | 5 years * | Must be collateralized to 110% of the CD value by other eligible securities or 150% by promissory notes secured by California Deeds & mortgages |
| Negotiable Certificates of Deposit | 30% | 30% | 5 years * | State and Federally chartered banks and savings institutions, "AA" rating by one agency |
| LAIF State Pool | \$75,000,000 ** | \$75,000,000 ** | N/A | Limited to 10 transactions per month, per account, per State Policy |
| Mutual Funds | 15% | 10% | N/A | Funds invested as defined in Section 53601 (a) to (l); highest debt rating from 2 of top 3 national rating services OR investment advisor registered with SEC for at least 5 years and assets under management in excess of \$500,000,000. |

CITY OF WASCO

INVESTMENT POLICY

Revised 6/2020³

| | | | | |
|--|------------------|--|------------|---|
| <u>Joint Powers Authority Investment Pools as Authorized by Government Code 53601(p)</u> | <u>Unlimited</u> | <u>Unlimited or any % restriction Council chooses to set</u> | <u>N/A</u> | <u>Stable Net Asset Value (NAV) funds must be rated AAAm. Variable NAV funds must be rated a minimum of AAf/S1.</u> |
|--|------------------|--|------------|---|

*Maximum terms unless the City Council expressly authorizes longer maturities and within the prescribed time frame for said approval.

**Not set by Government Code, but instead by LAIF Governing Board.

~~***Investment limits set by California Pooled Investment Authority & MBIA Municipal Investors Services Corporation~~



PMIA/LAIF Performance Report as of 06/14/23



PMIA Average Monthly Effective Yields⁽¹⁾

| | |
|-------|-------|
| May | 2.993 |
| April | 2.870 |
| March | 2.831 |

Quarterly Performance Quarter Ended 03/31/23

| | |
|--|---------------------|
| LAIF Apportionment Rate ⁽²⁾ : | 2.74 |
| LAIF Earnings Ratio ⁽²⁾ : | 0.00007493902135155 |
| LAIF Fair Value Factor ⁽¹⁾ : | 0.986510329 |
| PMIA Daily ⁽¹⁾ : | 2.87 |
| PMIA Quarter to Date ⁽¹⁾ : | 2.63 |
| PMIA Average Life ⁽¹⁾ : | 275 |

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 05/31/23 \$179.6 billion

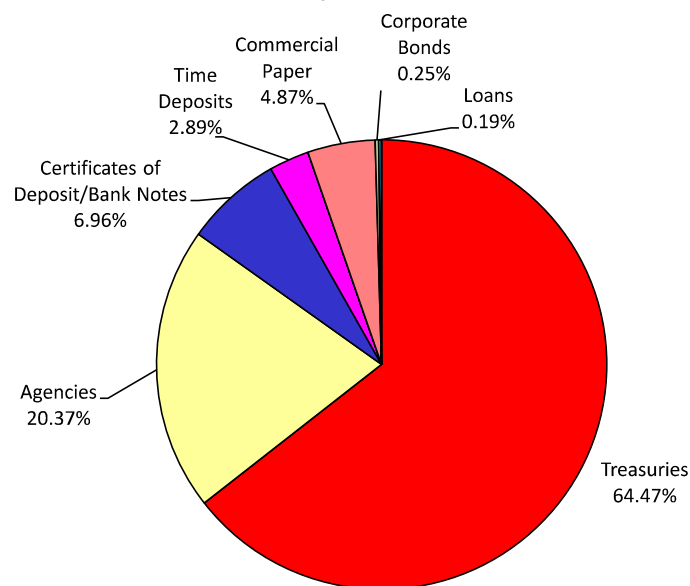


Chart does not include \$2,938,000.00 in mortgages, which equates to 0.002%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller

What is California CLASS?

California Cooperative Liquid Assets Securities System (California CLASS) is a joint exercise of powers entity authorized under Section 6509.7, California Government Code. California CLASS is a pooled investment option that was created via a joint exercise of powers agreement by and among California public agencies. California CLASS offers public agencies a convenient method for investing in highly liquid, investment-grade securities carefully selected to optimize interest earnings while maximizing safety and liquidity. The California CLASS Prime and Enhanced Cash funds offer public agencies the opportunity to strengthen and diversify their cash management programs in accordance with the safety, liquidity, and yield hierarchy that provides the framework for the investment of public funds.

How is it governed and managed?

California CLASS is overseen and governed by a Board of Trustees. The Board is made up of public agency finance professionals who participate in California CLASS and are members of the Joint Powers Authority (JPA). The Board of Trustees has entered into an Investment Advisor and Administrator Agreement with Public Trust Advisors, LLC. Public Trust is responsible to the Board for all program investment and administrative activities as well as many of the services provided on behalf of the Participants.

How can we participate?

Enrolling in California CLASS is simple. Public agencies may become Participants simply by filling out the Participant Registration Form that can be found in the document center on the California CLASS website. Public agencies may submit the completed registration packet to California CLASS Client Services for processing at clientservices@californiaclass.com. To obtain account forms and fund documents, visit www.californiaclass.com/document-center/.

Endorsed By:



www.calcities.org



**California Special
Districts Association**

Districts Stronger Together

www.csda.net

Participants benefit from the following:

- Same-day availability of funds in Prime Fund (11:00 a.m. PT cut-off)
- Deposits by wire or ACH
- Ratings of 'AAAm' & 'AAAf/S1'
- Prime fund transacts at stable NAV
- Portfolio securities marked-to-market daily
- Secure online access for transactions and account statements
- No withdrawal notices for Prime Fund
- Participant-to-Participant transactions
- Interest accrues daily and pays monthly
- No maximum contributions
- No minimum balance requirements
- No transaction fees*
- Annual audit conducted by independent auditing firm**
- Dedicated client service representatives available via phone or email on any business day

*You may incur fees associated with wires and/or ACH transactions by your bank, but there will be no transaction fees charged from California CLASS for such transactions.

**External audits may not catch all instances of accounting errors and do not provide an absolute guarantee of accuracy.



What are the objectives of California CLASS?

Safety

The primary investment objective of the California CLASS Prime fund is preservation of principal. Both California CLASS portfolios are managed by a team of investment professionals who are solely focused on the management of public funds nationwide. The custodian for California CLASS is U.S. Bank, N.A.

Liquidity

When you invest in the California CLASS Prime fund, you have access to your funds on any business day. You must notify California CLASS of your funds transaction requests by 11:00 a.m. PT via the internet or phone. There are no withdrawal notices for the daily-liquid California CLASS Prime fund. Enhanced Cash is a variable NAV fund that provides next-day liquidity and a one-day notification of withdrawal.

Competitive Returns

California CLASS strives to provide competitive returns while adhering to the objectives of safety and liquidity. Participants benefit from the investment expertise and institutional knowledge provided by the team of Public Trust professionals. Portfolio performance is strengthened by the extensive knowledge of California public agency cash flows that the Public Trust team possesses.

Ease of Use

To make cash management streamlined and efficient, California CLASS includes many features that make it easy to access account information and simplify record keeping. Participants can transact on any business day using the California CLASS phone number (877) 930-5213, fax number (877) 930-5214, email clientservices@californiaclass.com or via the California CLASS Online Transaction Portal at www.californiaclass.com.

Flexibility

You may establish multiple California CLASS subaccounts. You will receive comprehensive monthly statements that show all of your transaction activity, interest accruals, and rate summaries. These statements have been specifically designed to facilitate public sector fund accounting and to establish a clear accounting and audit trail for your records.

Legality

California CLASS only invests in securities permitted by California State Code Section 53601; permitted investments are further restricted to those approved by the Board of Trustees as set forth in the California CLASS Investment Policies.

Have Questions? Contact us or visit www.californiaclass.com for more information.



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Any financial and/or investment decision should be made only after considerable research, consideration, and involvement with an experienced professional engaged for the specific purpose. **Past performance is not an indication of future performance. Any financial and/or investment decision may incur losses.** Please see the Information Statement for further details on the fee calculation and other key aspects about California CLASS. California CLASS Prime is rated 'AAAm' by S&P Global Ratings. A 'AAAm' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. For a full description on rating methodology, please visit www.spglobal.com. California CLASS Enhanced Cash is rated by 'AAAf/SI' by FitchRatings. The 'AAAf' rating is Fitch's opinion on the overall credit profile within a fixed-income fund/portfolio and indicates the highest underlying credit quality of the pool's investments. The 'SI' volatility rating is Fitch's opinion on the relative sensitivity of a portfolio's total return and/or net asset value to assumed changes in credit spreads and interest rates. The 'SI' volatility rating indicates that the fund possesses a low sensitivity to market risks. For a full description on rating methodology, please visit www.fitchratings.com. Ratings are subject to change and do not remove credit risk.

CLASS Historical Rates

PRIME

Filter the yields by month: May 2023 or select a date range: Start Date -

End Date Submit

PRIME

Jun 2023

| Date | Daily Yield (%) | YTD Yield (%) | 7-Day Yield (%) | 30-Day Yield (%) | WAM Days to Reset | WAM Days to Final | Daily Dividend | Net Asset Value (NAV) |
|-------|-----------------|---------------|-----------------|------------------|-------------------|-------------------|----------------|-----------------------|
| 05/31 | 5.1880 | 4.8298 | 5.1888 | 5.1545 | 39 | 79 | 0.000142138 | 0.99970274 |
| 05/30 | 5.1892 | 4.8274 | 5.1855 | 5.1489 | 39 | 80 | 0.000142169 | 0.99971813 |
| 05/29 | 5.1914 | 4.8250 | 5.1827 | 5.1440 | 40 | 81 | 0.000142231 | 0.99966315 |

214 to 554

| Date | Daily Yield (%) | YTD Yield (%) | 7-Day Yield (%) | 30-Day Yield (%) | WAM Days to Reset | WAM Days to Final | Daily Dividend | Net Asset Value (NAV) |
|-------|-----------------|---------------|-----------------|------------------|-------------------|-------------------|----------------|-----------------------|
| 05/28 | 5.1914 | 4.8225 | 5.1797 | 5.1391 | 41 | 82 | 0.000142231 | 0.99970671 |
| 05/27 | 5.1914 | 4.8200 | 5.1758 | 5.1341 | 41 | 83 | 0.000142231 | 0.99975026 |
| 05/26 | 5.1914 | 4.8175 | 5.1719 | 5.1292 | 42 | 84 | 0.000142231 | 0.99979380 |
| 05/25 | 5.1785 | 4.8149 | 5.1680 | 5.1243 | 40 | 81 | 0.000141877 | 0.99977367 |
| 05/24 | 5.1648 | 4.8124 | 5.1656 | 5.1195 | 40 | 82 | 0.000141500 | 0.99981687 |
| 05/23 | 5.1697 | 4.8099 | 5.1640 | 5.1147 | 41 | 82 | 0.000141634 | 0.99982695 |
| 05/22 | 5.1707 | 4.8074 | 5.1644 | 5.1099 | 41 | 82 | 0.000141663 | 0.99986094 |
| 05/21 | 5.1642 | 4.8048 | 5.1646 | 5.1050 | 41 | 81 | 0.000141484 | 0.99981383 |
| 05/20 | 5.1642 | 4.8022 | 5.1634 | 5.1003 | 41 | 82 | 0.000141484 | 0.99985607 |
| 05/19 | 5.1642 | 4.7996 | 5.1621 | 5.0954 | 42 | 83 | 0.000141484 | 0.99989831 |
| 05/18 | 5.1613 | 4.7970 | 5.1608 | 5.0908 | 41 | 82 | 0.000141406 | 0.99987879 |
| 05/17 | 5.1538 | 4.7943 | 5.1628 | 5.0866 | 41 | 81 | 0.000141201 | 0.99988394 |
| 05/16 | 5.1724 | 4.7917 | 5.1662 | 5.0813 | 41 | 81 | 0.000141710 | 0.99989291 |
| 05/15 | 5.1724 | 4.7889 | 5.1666 | 5.0749 | 40 | 81 | 0.000141708 | 0.99989799 |
| 05/14 | 5.1551 | 4.7860 | 5.1625 | 5.0684 | 39 | 78 | 0.000141237 | 0.99983726 |
| 05/13 | 5.1551 | 4.7832 | 5.1607 | 5.0626 | 39 | 79 | 0.000141237 | 0.99987708 |
| 05/12 | 5.1551 | 4.7804 | 5.1588 | 5.0573 | 40 | 80 | 0.000141237 | 0.99991691 |
| 05/11 | 5.1759 | 4.7776 | 5.1570 | 5.0522 | 41 | 83 | 0.000141804 | 0.99989874 |
| 05/10 | 5.1776 | 4.7745 | 5.1378 | 5.0466 | 215 to 554 | 84 | 0.000141853 | 0.99988871 |

| Date | Daily Yield (%) | YTD Yield (%) | 7-Day Yield (%) | 30-Day Yield (%) | WAM Days to Reset | WAM Days to Final | Daily Dividend | Net Asset Value (NAV) |
|-------|-----------------|---------------|-----------------|------------------|-------------------|-------------------|----------------|-----------------------|
| 05/09 | 5.1748 | 4.7714 | 5.1161 | 5.0392 | 39 | 82 | 0.000141775 | 0.99989689 |
| 05/08 | 5.1437 | 4.7682 | 5.0945 | 5.0326 | 40 | 81 | 0.000140923 | 0.99989854 |
| 05/07 | 5.1424 | 4.7653 | 5.0770 | 5.0271 | 40 | 81 | 0.000140886 | 0.99983682 |
| 05/06 | 5.1424 | 4.7623 | 5.0627 | 5.0217 | 40 | 82 | 0.000140886 | 0.99987830 |
| 05/05 | 5.1424 | 4.7592 | 5.0485 | 5.0162 | 41 | 83 | 0.000140886 | 0.99991977 |
| 05/04 | 5.0417 | 4.7561 | 5.0342 | 5.0110 | 35 | 77 | 0.000138128 | 0.99992019 |
| 05/03 | 5.0258 | 4.7538 | 5.0347 | 5.0093 | 36 | 79 | 0.000137693 | 0.99991871 |
| 05/02 | 5.0234 | 4.7516 | 5.0371 | 5.0072 | 36 | 79 | 0.000137627 | 0.99991699 |
| 05/01 | 5.0211 | 4.7493 | 5.0389 | 5.0057 | 37 | 80 | 0.000137564 | 0.99994399 |



About The Program

Since 1989, CAMP has served the investment and arbitrage compliance needs of California public agencies. Investment options offered to public agencies through CAMP are the Pool, Term and individual portfolios. Arbitrage rebate compliance services are available for bond proceeds invested through the Program.

CAMP Pool

The Pool is a short-term cash reserve portfolio and cash management vehicle. The Pool provides public agencies with:

- Same-day liquidity (11:00 a.m. Pacific Time cut-off for transactions)
- Opportunity to earn a competitive yield
- Interest paid monthly
- Zero out of pocket expenses
- Unlimited transactions via wire, ACH, or check
- Online account management
- Sub-accounting
- Sweep capability

The Pool is managed to maintain a dollar-weighted average portfolio maturity of 60 days or less and seeks to maintain a constant net asset value (NAV) per share of \$1.00. The Pool invests in obligations of the United States Government and its agencies, high-quality, short-term debt obligations of U.S. companies and financial institutions. The Pool is a permitted investment for all local agencies under California Government Code Section 53601(p).

CAMP is rated AAAm* by Standard & Poor's. To see the CAMP Pool's Standard & Poor's report, [click here](#).

CAMP Term

Term is a fixed-rate, fixed-term investment that allows CAMP Shareholders to seek to maximize interest earnings on excess funds. Benefits include:

- Opportunity to secure competitive interest rates
- Laddering maturities to meet known cash flow needs
- Selecting from a wide range of maturity dates
- Planning around interest income streams
- Diversifying your portfolio's maturity structure
- [AAAf rated by Fitch](#)**

Term allows Shareholders to lock in a competitive fixed rate of return for a specified timeframe. Term investments are based on a pool of open-market securities similar to those in the Pool. They are matched to the amount invested and maturities selected by the Shareholder.

Funds can be transferred directly from a Pool account to purchase Term investments and vice versa. Upon maturity, funds flow back into the associated Pool account to help ensure they remain invested.

Individually Managed Portfolios

CAMP also offers public agencies the option to have an individually managed portfolio to meet the agency's specific investment objectives. An individually managed portfolio provides a public agency with:

- The investment advisory resources of PFMAM, a leading investment advisory firm serving the public sector
- Investments tailored to meet the agency's specific liquidity needs or draw schedule
- Portfolio management services focused on managing risk and enhancing earnings
- Investments in compliance with the agency's investment policy or bond documents
- Competitive shopping for every security to identify the most favorable price and execution
- Third-party custody of all assets
- Reasonable cost

Individually managed portfolios are automatically linked to the Investor's/Participant's Pool account so that maturities and coupon payments are invested at all times. Individually managed investment portfolios, which are not a part of the Program, are available under a s PFMAM, the Program's Investment Adviser.

[Important Announcements](#)

For bond proceeds invested with CAMP, PFMAM tracks the proceeds for arbitrage rebate compliance purposes. Investors/Participants can receive the following correspondence/reports:

- Spending exception compliance report; including notification of an upcoming expenditure test date
- Yield restriction compliance notification
- Annual estimates of accrued arbitrage rebate and yield restriction liabilities
- Notification of Installment Calculation Date sent 60 days in advance of the required calculation date
- Retention of arbitrage related documents and investment records
- Rebate calculation reports at a nominal charge

Investors/Participants can check the arbitrage status of any of their bond issues invested with CAMP by contacting CAMP at (800) 729-7665.

*Standard & Poor's fund ratings are based on analysis of credit quality, market price exposure, and management. According to Standard & Poor's rating criteria, the AAAM rating signifies excellent safety of invested principal and a superior capacity to maintain a \$1.00 per share net asset value. However, it should be understood that the rating is not a "market" rating nor a recommendation to buy, hold or sell the securities. For a full description on rating methodology, visit [Standard & Poor's website](#).

**The AAAf rating reflects Fitch Ratings' ("Fitch") review of the Term program's investment and credit guidelines, the portfolio's credit quality and diversification, as well as the capabilities of PFM Asset Management LLC as investment adviser. It indicates the highest underlying credit quality (or lowest vulnerability to default). However, it should be understood that this rating is not a "market" rating nor a recommendation to buy, hold or sell the securities. For a full description on rating methodology visit www.fitchratings.com.

*Standard & Poor's fund ratings are based on analysis of credit quality, market price exposure, and management. According to Standard & Poor's rating criteria, the AAAM rating signifies excellent safety of invested principal and a superior capacity to maintain a \$1.00 per share net asset value. However, it should be understood that the rating is not a "market" rating nor a recommendation to buy, hold or sell the securities. For a full description on rating methodology, visit http://www.standardandpoors.com/en_US/web/quest/home.

CAMP® is a registered trademark and the CAMP logos and designs are trademarks owned by the California Asset Management Trust (Trust).

*This information is for institutional investor use only, not for further distribution to retail investors, and does not represent an offer to sell or a solicitation of an offer to buy or sell any fund or other security. Investors should consider the Trust's investment objectives, risks, charges and expenses before investing in the Trust. This and other information about the Trust is available in the Trust's current Information Statement, which should be read carefully before investing. A copy of the Trust's Information Statement may be obtained by calling 1-800-729-7665 or is available on the Trust's website at www.camponline.com. While the Cash Reserve Portfolio seeks to maintain a stable net asset value of \$1.00 per share and the CAMP Term Portfolio seeks to achieve a net asset value of \$1.00 per share at the stated maturity, it is possible to lose money investing in the Trust. An investment in the Trust is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Shares of the Trust are distributed by **PFM Fund Distributors, Inc.**, member Financial Industry Regulatory Authority (FINRA) (www.finra.org) and Securities Investor Protection Corporation (SIPC) (www.sipc.org). PFM Fund Distributors, Inc. is an affiliate of PFM Asset Management LLC.*

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| | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 |
|------------------|-------|-------|-------|-------|-------|-------|-------|
| January | 0.85% | 1.43% | 2.62% | 1.78% | 0.12% | 0.05% | 4.53% |
| February | 0.85% | 1.50% | 2.64% | 1.75% | 0.10% | 0.06% | 4.73% |
| March | 0.89% | 1.62% | 2.61% | 1.50% | 0.08% | 0.25% | 4.80% |
| April | 0.96% | 1.84% | 2.55% | 0.98% | 0.06% | 0.50% | 4.97% |
| May | 0.97% | 1.95% | 2.52% | 0.67% | 0.05% | 0.82% | 5.16% |
| June | 1.05% | 2.05% | 2.48% | 0.51% | 0.05% | 1.14% | |
| July | 1.12% | 2.11% | 2.42% | 0.37% | 0.05% | 1.64% | |
| August | 1.14% | 2.12% | 2.28% | 0.30% | 0.05% | 2.30% | |
| September | 1.15% | 2.14% | 2.22% | 0.27% | 0.05% | 2.61% | |
| October | 1.17% | 2.27% | 2.05% | 0.19% | 0.05% | 3.14% | |
| November | 1.20% | 2.36% | 1.88% | 0.14% | 0.05% | 3.90% | |
| December | 1.29% | 2.46% | 1.80% | 0.12% | 0.05% | 4.30% | |

**Current
Annualized
Yield:¹**

5.20%

1. As of May 31, 2023. Past performance is not indicative of future results and yields may vary. The “current annualized yield” of the Pool may, from time to time, be quoted in reports, literature and advertisements published by the Trust. Current annualized yield represents the net change, exclusive of capital changes and income other than investment income, in the value of a hypothetical account with a balance of one share (normally \$1.00 per share) over a seven-day base period expressed as a percentage of the value of one share at the beginning of the seven-day period. This resulting net change in account value is then annualized by multiplying it by 365 and dividing the result by 7.
2. The Trust also may publish a “monthly distribution yield.” The monthly distribution yield represents the net change in the value of a hypothetical account with a value of one share (normally \$1.00 per share) resulting from all dividends declared during a month by the Pool expressed as a percentage of the value of one share at the beginning of the month. This resulting net change is then annualized by multiplying it by 365 and dividing it by the number of calendar days in the month.

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**STAFF REPORT
CITY OF WASCO**

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Isarel Perez-Hernandez, Finance Director

DATE: June 20, 2023

SUBJECT: Adopt a Resolution approving the City's Fiscal Year 2023-2024 Annual Operating Budget and 2023-2028 Capital Improvement Program.

Recommendation:

Staff recommends that the City Council:

- 1) Staff recommends that the City Council adopt a resolution approving the Fiscal Year 2023-2024 Annual Operating Budget and 2023-28 Capital Improvement Program.
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c) (3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

The Preliminary 2023-24 Budget responds to the challenges facing the City in recovering from the adverse economic and fiscal circumstances resulting from Covid-19 as well as new challenges resulting from mixed economic messages from inflationary pressures and possible recession. However, while these impacts are uncertain, the Budget assumes continued recovery. Moreover, the City enters into these difficult times with unique strengths compared with many other cities in California.

Given these challenges and uncertainties, the Budget is based on the following key principles:

- Is fiscally responsible and balanced in meeting the significant challenges ahead of us.

- Preserves essential services, recognizing that delivery methods may change. This includes day-to-day operating services as well as adequately maintaining existing infrastructure and facilities.
- Reflects Council goal-setting from the March 4, 2023 workshop, consistent with the fiscal constraints facing us and remaining nimble with changing circumstances, opportunities and realities. In short, the Budget is the “guidebook” for achieving the goals set by the Council. This is reflected in the ambitious Capital Improvement Program (CIP) and Department objectives.

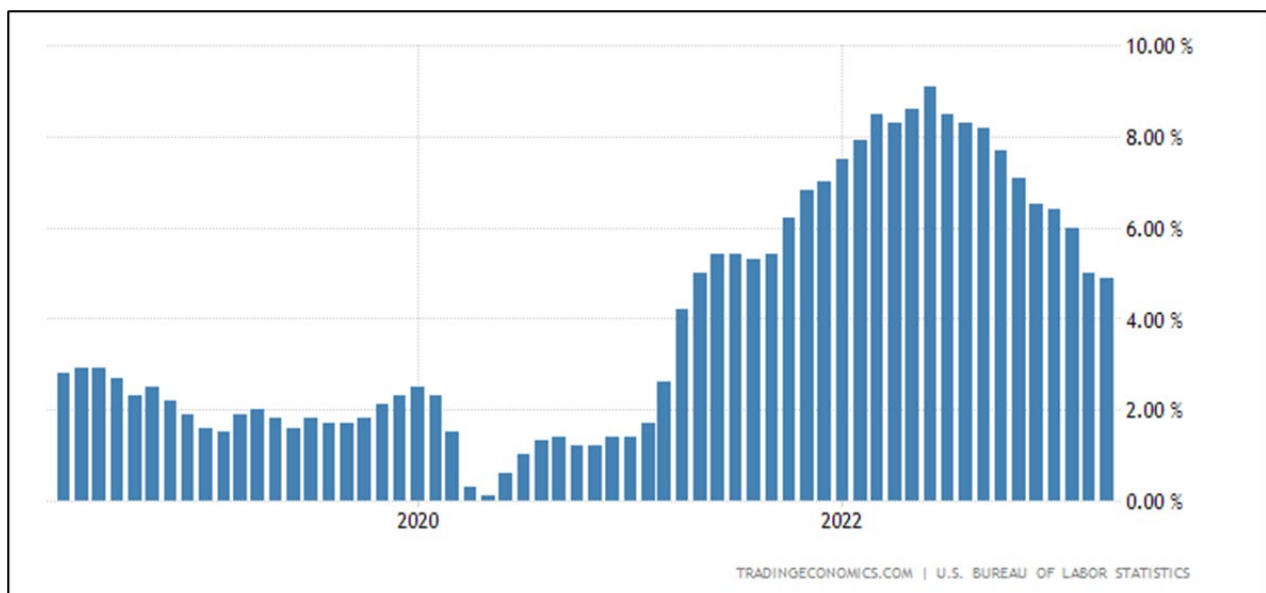
ECONOMIC AND FISCAL CHALLENGES AHEAD

For the last two years, the major fiscal threat facing the City was uncertain recovery from the Covid-19 pandemic. With the wide availability of vaccines, the public health crisis appears over (the State emergency declaration was recently rescinded) and current trends reflect recovery.

But there are mixed signals. While Covid-19 impacts may be behind us, new economic challenges have surfaced in its wake: rising inflation with fears of recession.

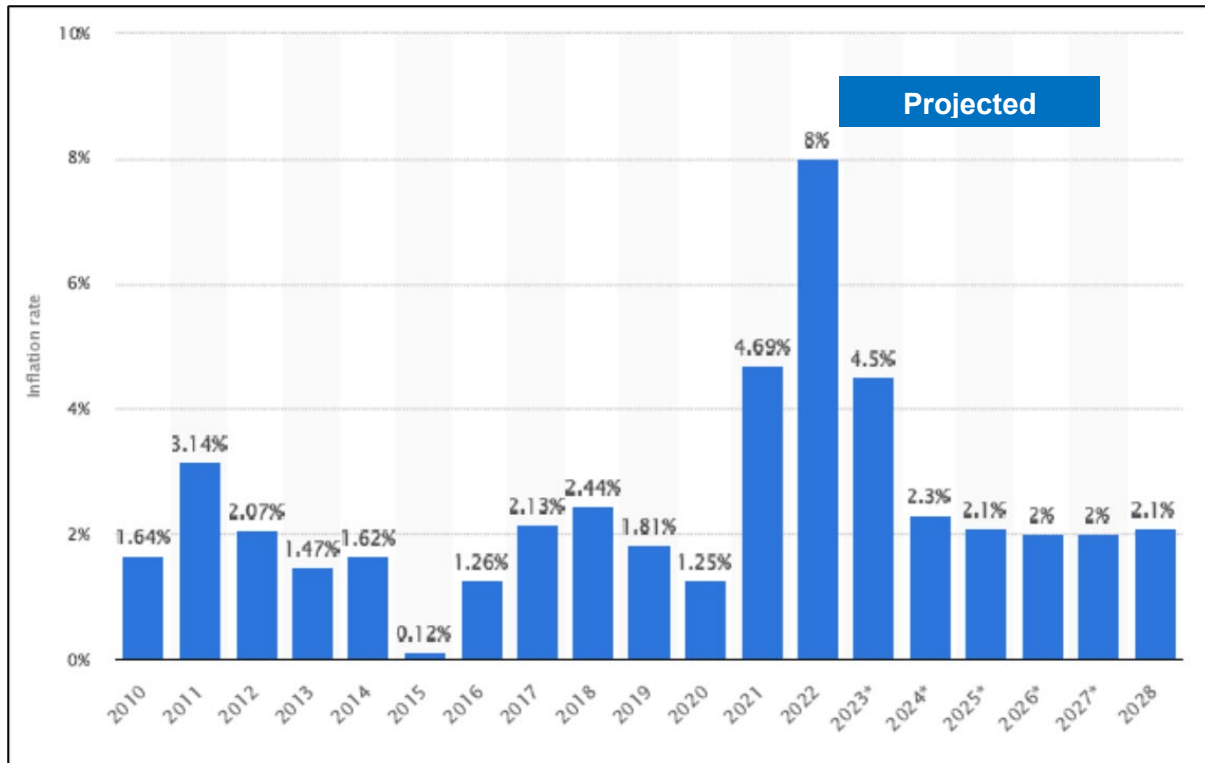
Rising inflation. While initially believed to be short-term by many leading economists, inflation continues to be high by recent standards.

Annual CPI Rate Change by Month: Last 5 Years as of April 2023



Following long-term trends of about 2% before Covid-19, inflation peaked at 9.1% in May 2022 (the highest rate in forty years) due to high demand for limited supplies: supply chain shortages persist; and gasoline prices have surged with limited supplies from new refinery formulation mandates and the war in Ukraine. This in turn resulted in increasing interest rates. However, as supply chain issues improve and gasoline prices stabilize, inflation rates have steadily declined, with inflation at about 5% in April 2023.

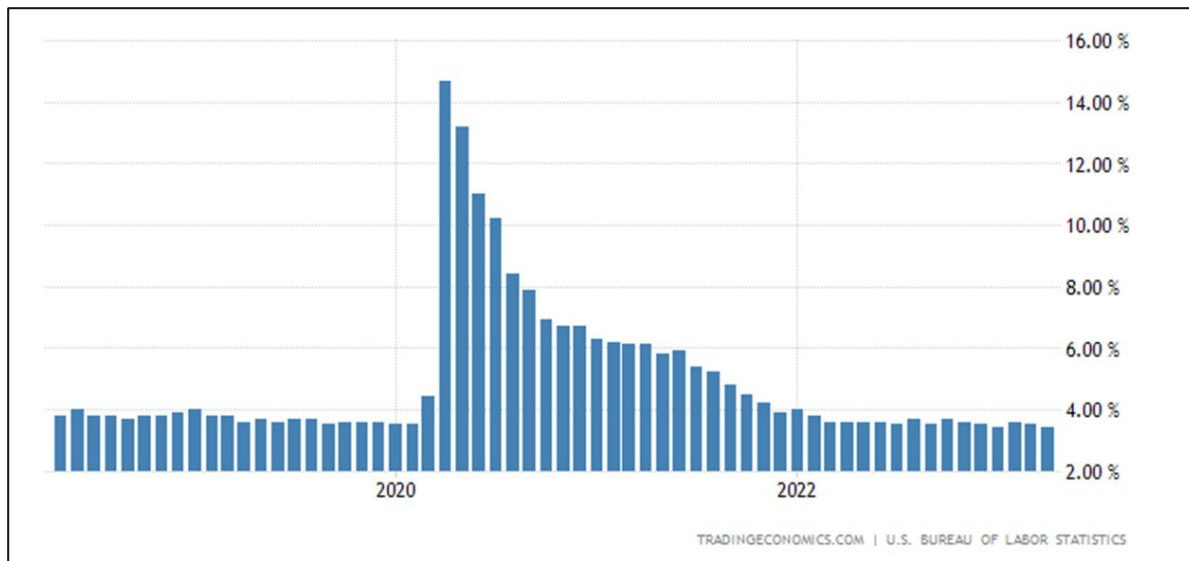
Many economists predict continuing declines. For example, Statista projects that inflation will decline to pre-Covid-19 levels of about 2% by 2024.



But there are notable strengths. While interest rates are rising, they are still low by historical standards. And the housing market remains strong.

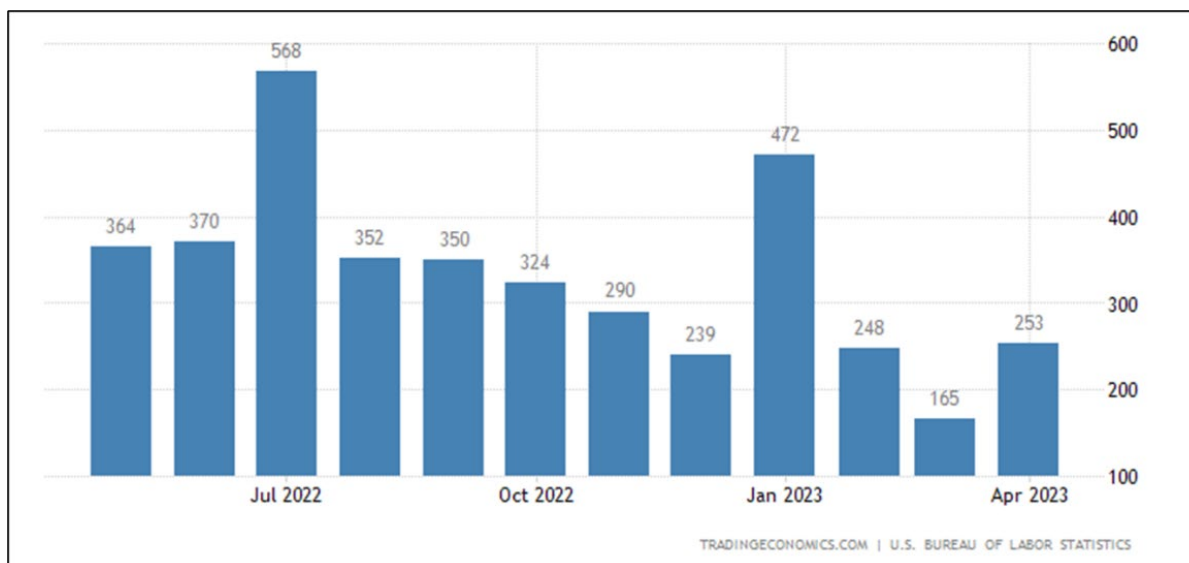
Moreover, employment trends are also favorable. Nationally, while unemployment rose sharply during the Covid-19 pandemic (peaking at 14%), this has been followed by strong decreases since then. Unemployment has fallen to historic lows of about 3.5% over the past 14 months.

U.S. Monthly Unemployment Rate: Last 5 Years as of April 2023



This strong labor market is also reflected in monthly job growth:

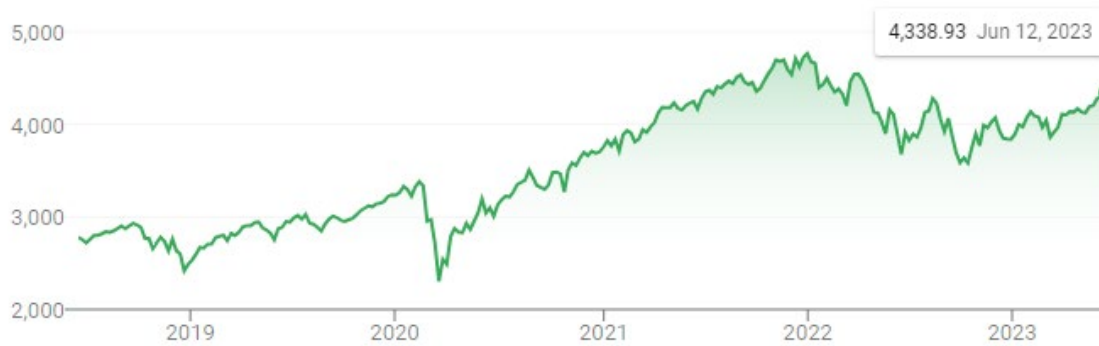
U.S. Monthly Jobs Growth: Last 12 Months



This reflects steady job growth for the past 28 consecutive months.

And the markets reflect this “yin and yang” of inflation by consistent, strong employment performance in the face of recessionary fears. The Standard and Poor's' 500 Index (S&P 500) is a widely-accepted measure of overall stock market performance. The following presents its performance over the past five years.

S&P 500 Index: Last 5 Years



The market roller coaster ride - Short Story:

- Its peak before Covid-19 was 3,380.
- It fell to its lowest point of 2,305 in March 2020, increasing to its peak of 4,766 in December 2021.
- Mixed results since then. However, at 4,339 in June 2023, it is still up by 28% since its pre-Covid peak.

Impact on 2023-24 Financial Condition. These mixed messages lead to uncertainty about our fiscal outlook. That said, current trends are favorable. And accordingly, key General Fund revenues show continued but moderate growth.

Challenges Ahead but Begin with Key Strengths

As discussed above, while the City is facing an uncertain fiscal future, it does so with significant strengths:

- **Starts with a balanced budget.** The City begins with a balanced budget: it is not scrambling to close past deficits.
- **“Clean” (unqualified) audited financial statements.** The City has a long history of receiving clean audits.
- **No unfunded retiree health care obligations.** This is a significant fiscal-health factor for the City. To put the potential impact of unfunded retiree health costs in perspective compared with other agencies, for the State of California, its unfunded retiree health care liabilities are larger than its unfunded pension obligations.
- **No General Fund debt obligations.** The City begins 2023-24 with no General Fund debt service obligations.
- **Strong General Fund reserves.** The unassigned General Fund balance is projected to end 2023-24 with 47% of operating expenditures, compared with the City's minimum policy target of 35%. (Note that \$9.3 million continues to be “assigned” for the Labor Housing Complex project. As noted below, the High-Speed Rail Authority has committed to funding this cost. The Agreement to cover the cost of cleaning up the Labor Housing Complex has been executed. However, this is a reimbursement arrangement. Significant funds will be expended as work proceeds.
- **Clear budget and fiscal policies.** These provide the City with an essential foundation for effective financial decision-making and in protecting the City's fiscal health, in both the short and long-term. Included in the Budget document, they cover a broad range of areas, including budget purpose and organization; revenue management; minimum fund balance and reserves; financial reporting and budget administration; and capital financing and debt management; CIP management; and human resources management.

- **Long-standing tradition of responsible financial management and prudent stewardship of community assets.** This core value will serve the City well in meeting the challenges ahead in a fiscally responsible way that preserves essential services.

COUNCIL BUDGET REVIEW

The following summarizes the Council budget review process, with adoption scheduled for June 20, 2023.

| Date | Purpose |
|-------------|---|
| February 21 | Mid-Year Budget Review |
| March 4 | Strategic Planning Workshop: Council goal-setting |
| May 25 | Budget Workshop |
| June 16 | Preliminary Budget Issuance |
| June 20 | Continued Budget Review and Adoption Appropriations Limit Adoption |

ALIGNMENT WITH COUNCIL GOALS

As reflected above, the Budget process began with the mid-year review in February and the Council goal-setting on March 4, 2023. As set forth in the side-bar, the Council set goals for 2023-24 organized into five major themes:

- Public Safety
- Infrastructure (Facilities, Water, Street Repairs, Telecommunications)
- Code Enforcement
- Community and Local Business Gathering Places
- Community and Greenspace Beautification

The commitment to these goals is reflected throughout the Budget, most notably in two areas:

Public Safety. Transitioning away from contracting with the County Sheriff and implementing a City-operated Police Department.

Infrastructure and Facilities. Implementing an ambitious CIP in addressing infrastructure and facility needs.

Other operating programs also address these top “themes” as outlined in the objectives and significant operating cost changes in each of Departments/Divisions.

Goal-Setting Process

- Overview of department responsibilities.
- Assessment of departmental Initiatives for the upcoming fiscal year.
- 2022-23 accomplishments.
- Overview of ongoing and new projects.
- Department priorities for 2023-24.
- Council “homework” assignment: Council members were asked to submit candidate goals prior to the workshop. These served as the starting “menu” for discussion.
- Council goal-setting.

BUDGET AND FISCAL POLICIES

As noted above, budget and fiscal policies provide an essential foundation for effective financial decision-making and for protecting the City's fiscal health, in both the short and long term. They are the City's "north star" in guiding the preparation and implementation of budgets and financial plans. They help make tough decisions easier by stating our organizational values before they are placed under stress by adverse circumstances. The City may choose to do something different – effective policies are guides, not straight jackets – but they are a powerful starting point: but for "this," the City should do what?

They are both preventative and curative: clearly, articulated policies help prevent problems from arising in the good times; and help respond to bad times when they do occur. They also help provide financial management continuity as elected officials and staff change. Lastly, they are most powerful when put in place before the need for them arrives.

Stated simply, articulating and then following prudent fiscal policies is the most effective and proven way for the City to ensure its long-term fiscal health. The City's Budget and Fiscal policies are included in the Appendix of the Budget document.

FINANCIAL HIGHLIGHTS

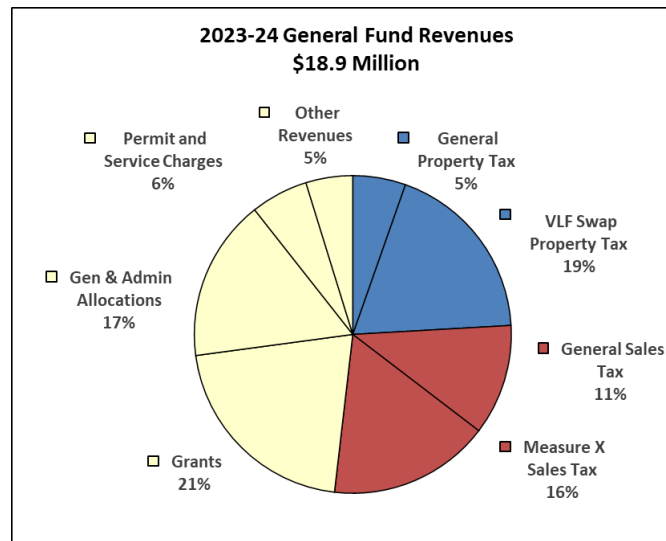
General Fund Revenues

Projections generally assume continued recovery in all key General Fund revenues.

Sources used in developing General Fund revenue projections include:

- Long and short-term trends in key City revenues and expenditures.
- Economic trends as reported in the national media.
- State and regional economic forecasts prepared by the University of California, Los Angeles; California Economic Forecast; and Beacon Economics.
- Economic and fiscal information developed by the State Legislative Analyst's Office (LAO), State Department of Finance, and State Controller.
- Fiscal and legislative analysis by the League of California Cities.
- Analysis by the City's sales tax advisor (HdL).

Ultimately, the General Fund revenue projections reflect our best judgment about the performance of the state and local economy and how that will affect General Fund revenues.



Top Four Revenues. The following describes the assumptions for the General Fund's top four revenues, which account for over 50% of total revenues: general property taxes, VLF swap property taxes, general sales tax and Measure X sales tax.

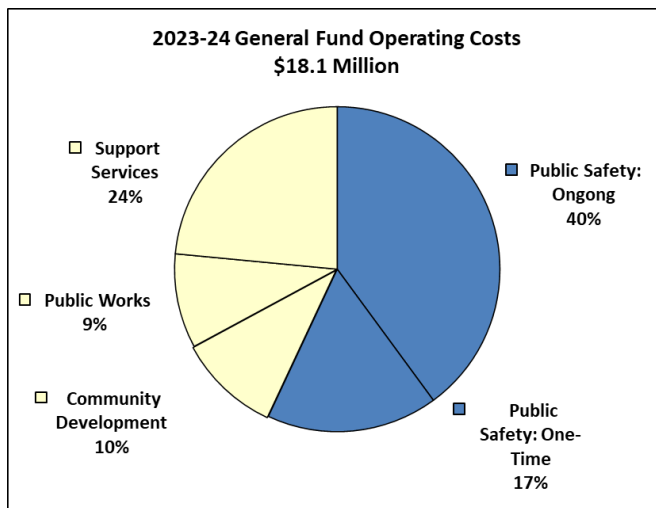
- **General and VLF swap property tax.** These revenue sources are driven by changes in assessed value. Both are projected to grow moderately in 2023-24 from 2022-23 estimates: general property tax by 1.1% and VLF swap property tax by 1.4%.
- **General sales tax.** This is based on 2023-24 projections by the City's sales tax advisor (HdL), reflecting a 5.9% increase from 2022-23 estimates.
- **Measure X sales tax.** The City's sales tax advisor also developed the 2023-24 projections. the revenue base in 2022-23 of \$2.1 million was significantly impacted by this work. For context, revenues in 2021-22 before this work were \$3.3 million, comparable to the \$3.1 million estimated for 2023-24.

Grant Revenues. These play a larger role than usual in funding General Fund operating programs. This is driven by the one-time use of ARPA grants to fund the start-up costs of transitioning from the Kern County Sheriff contract for police services to a City-operated Police Department. A number of grant-funded capital projects will also kick-off in FY 23-24, adding to these revenues.

General Fund Operating Costs

As noted above, the most significant change in operating costs is the transition to a City-operated Police Department. The 2023-24 Budget fully funds the annual operating cost of City-delivered Police services of \$6.0 million. This reflects the addition of 23 staff (13 sworn and 10 non-sworn). These are the only regular staff additions in 2023-24.

In funding the transition, the Budget also includes one-time costs of \$3.1 million for seven months of contracting for Sheriff contract operations.



Except for limited circumstances where new funding is required in preserving essential services, departments have “held the line” in their requests, with budgets in some cases at current levels or lower. Summaries of significant operating cost changes – both up and down – are included in the Department/Division budget narratives for the General Fund as well as other funds. As noted above, other than supporting the new City Police Department, there are no other regular staff additions.

Capital Improvement Program (CIP)

The City prepares a separate, comprehensive five-year CIP document that provides the following information for each project.

- Project description
- Justification
- Graphic of the project or its location

- Goal and policy links
- Project cost by phase: study, design, environmental review, acquisition, construction, construction management
- Project funding source(s)

The CIP also provides a summary of all projects by type and funding source, which is provided in the CIP section of the Budget. The first year of the CIP is adopted with the operating budget.

Ambitious program for improvements. In alignment with the Council's high-priority goal for 2023-24 for improving and maintaining infrastructure and facilities, the CIP presents an ambitious program of improvements for 2023-24 and next the four years, summarized as by funding source and category as follows:

CIP Summary By Funding Source

CIP SUMMARY BY FUNDING SOURCE AND CATEGORY BY YEAR

| Funding Sources | Project Total | Costs Incurred to Date | Prior Years CarryForward | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
|-----------------------------------|-----------------------|------------------------|--------------------------|---------------------|---------------------|---------------------|--------------------|----------|
| Funding Source | | | | | | | | |
| Capital Outlay Fund | | | | | | | | |
| General Fund | 10,561,853 | 70,310 | 17,750 | 4,213,624 | 2,000,000 | 6,460,000 | - | - |
| General Fund Measure X | 9,760,840 | 132,238 | 457,591 | 2,778,734 | 6,820,000 | - | - | - |
| Grants | 28,778,622 | 649,175 | 2,625,382 | 22,312,941 | 775,000 | - | - | - |
| Total Capital Outlay Fund | 49,101,316 | 851,723 | 3,100,723 | 29,305,298 | 9,595,000 | 6,460,000 | - | - |
| Gas Tax/TDA/SB 1 | 8,006,946 | 94,487 | 45,000 | 4,731,455 | 1,186,000 | 1,085,000 | 1,050,000 | - |
| Community Development Block Grant | 1,030,516 | - | 14,340 | 1,016,176 | - | - | - | - |
| Impact Fee Funds | | | | | | | | |
| Park Impact Fee Fund | 773,313 | 136,443 | 236,443 | 400,427 | - | - | - | - |
| Traffic Impact Fee Fund | 358,144 | - | - | 358,144 | - | - | - | - |
| Enterprise Funds | | | | | | | | |
| Wastewater | 1,678,898 | 193,037 | 21,000 | 1,123,355 | - | 350,000 | - | - |
| Water | 39,227,816 | 134,577 | 15,000 | 20,238,470 | 6,465,333 | 8,145,230 | 4,237,700 | - |
| Sanitation | 3,611,590 | 725,739 | 17,000 | 1,689,590 | 395,918 | 395,918 | 395,918 | - |
| CNG Station | 1,616,133 | 26,000 | 450,000 | 2,011,096 | - | - | - | - |
| Transit | 659,283 | 26,000 | 150,000 | 1,546,000 | - | - | - | - |
| Total Enterprise Funds | 46,793,721 | 1,105,354 | 653,000 | 26,608,511 | 6,861,251 | 8,891,148 | 4,633,618 | - |
| TOTAL | \$ 106,063,956 | \$ 2,188,006 | \$4,049,506 | \$62,420,011 | \$17,642,251 | \$16,436,148 | \$5,683,618 | - |

CIP Summary By Category

CIP Projects By Category

| Category | Project Total | Costs Incurred to Date | Prior Years CarryForward | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
|-------------------------------|-----------------------|------------------------|--------------------------|----------------------|----------------------|----------------------|---------------------|-------------|
| City Buildings and Facilities | 18,959,781 | 90,948 | 528,341 | 3,087,518 | 8,820,000 | 6,460,000 | - | - |
| Park Improvements | 3,933,886 | 581,443 | 236,443 | 3,116,000 | - | - | - | - |
| Streets & Transportation | 37,959,495 | 435,743 | 2,684,722 | 31,137,909 | 1,961,000 | 1,085,000 | 1,050,000 | - |
| Wastewater System | 1,329,363 | 184,543 | - | 794,820 | - | 350,000 | - | - |
| Water System | 38,809,365 | 126,084 | - | 19,835,018 | 6,465,333 | 8,145,230 | 4,237,700 | - |
| Sanitation System | 2,796,650 | 717,245 | - | 891,650 | 395,918 | 395,918 | 395,918 | - |
| CNG Station | 1,616,133 | 26,000 | 450,000 | 2,011,096 | - | - | - | - |
| Transit | 659,283 | 26,000 | 150,000 | 1,546,000 | - | - | - | - |
| TOTAL | \$ 106,063,956 | \$ 2,188,006 | \$ 4,049,506 | \$ 62,420,011 | \$ 17,642,251 | \$ 16,436,148 | \$ 5,683,618 | \$ - |

Enterprise Funds

As the Council is aware, the City's three major enterprise funds – wastewater, water, and sanitation – were facing major fiscal challenges in aligning revenues with needed operating and capital costs in delivering these essential services. During 2022-23, the Council considered comprehensive, long-term reviews of the operating, debt service, and

CIP needs of these three enterprise operations. The Council approved multi-year funding strategies for each relying on the use of strong working capital balances and rate increases to fund needed operating and CIP needs. These strategies are reflected in the revenues, expenditures, and changes in working capital for these funds.

SUMMARY

The preparation of the Annual Operating Budget and the CIP is truly a collaborative effort. I am proud of this achievement and the effort from all the Department Heads and their staff. Special recognition goes to our employees for continuing to work hard and serve the citizens of our community with a high level of public service, despite challenging circumstances.

While there are significant challenges ahead, we believe the Budget navigates them in a prudent and fiscally responsible manner.

Lastly, it is through the support of the City Council that staff is able to advance quality service, innovation, and leadership in the community: that support is greatly appreciated.

NEXT STEPS

With Council's adoption of the 2023-24 Operating Budget and Capital Improvement Program Budget, staff will prepare and distribute a final version reflecting the changes from the Preliminary Budget. Along with printed distribution, both Budget books will also be published on the City's website.

ATTACHMENTS

1. Resolution adopting the proposed 2023-24 Budget and CIP
2. Preliminary Operating Budget Fiscal Year 2023-2024
3. Preliminary Capital Improvement Program 2023-28

RESOLUTION NO. 2023 - _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO APPROVING THE CITY'S
ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR 2023-24 AND 2023-28 CAPITAL
IMPROVEMENT PROGRAM**

WHEREAS, the City Manager has submitted the 2023-24 Preliminary Budget and 2023-28 Capital Improvement Program (CIP) to the City Council for its review and consideration in accordance with the strategic goals and policies established by the City Council, and in accordance with Section 2.04.160 of the Municipal Code; and

WHEREAS, the 2023-24 Budget is based upon extensive City Council review and discussion after three budget-related workshops.

WHEREAS, the City of Wasco has complied with all provisions of Article XIII B, as amended, in determining the appropriations limit for the Fiscal Year 2023-24

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: the 2023-24 Operating Budget and 2023-28 Capital Improvement Program are hereby adopted as presented in the Preliminary Budget and CIP, with modifications as approved by the City Council on June 20, 2023.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on June 20, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

CITY OF WASCO

PROPOSED ANNUAL OPERATING

BUDGET

FISCAL YEAR 2023 / 2024



The completion of this budget document could not have been accomplished without the skill, dedication, and professionalism of the Finance Department
- Monique Vasquez, Katheryn Virrey, Nellie Garcia, Rosalva Reyes, Erica Torres, and Luis Campos. Their contributions and work have been invaluable over the many long hours required to plan, prepare, and facilitate an effective budget document.

Thank You!

Cover and Photos Credit

Neomi L. Perez
Communications & Marketing Specialist

CITY OF WASCO

ADOPTED OPERATING BUDGET

FISCAL YEAR 2023-2024

VINCENT MARTINEZ
Mayor

ALEX GARCIA
Mayor Pro Tem

VALENTIN MEDINA
Council Member

MARIA MARTINEZ
City Clerk



GILBERTO REYNA
Council Member

EDUARDO SALDANA
Council Member

LAMAR RODRIGUEZ
City Treasurer

M. SCOTT HURLBERT
City Manager

MARIA LARA
Assistant City Manager

LUIS VILLA
Public Works Director

ISAREL PEREZ-HERNANDEZ
Finance Director

KERI COBB
Planning and Community
Development Director

CITY HALL
746 8TH STREET
WASCO, CA 93280
(661) 758-7214

CITY OF WASCO

MISSION STATEMENT

"We are committed to a purpose greater than ourselves. What we do to make a positive difference and leaves a proud legacy. We serve together through these values."

VISION STATEMENT

"The City of Wasco vision is to provide its citizens and business community effective municipal services while maintaining a historical sense of community values.."

Trust

We build trust by providing excellent service, honoring it through accountability and effective communication.

Respect

We act with kindness and empathy; embracing diversity and inclusion.

Integrity

We are honest, ethical and do the right things for the right reasons.

Teamwork

We are a caring workplace made up of a team working towards a shared purpose. We collaborate and support each other.

Ownership

This is our City, we are invested and dedicated to its continuous success. We take pride in all we do.

Innovation

We are progressive thinkers who embrace the challenge of continuous improvement.





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Wasco
California**

For the Fiscal Year Beginning

July 01, 2022

Christopher P. Morill

Executive Director

California Society of Municipal Finance Officers

Certificate of Award

Operating Budget Excellence Award Fiscal Year 2022-2023

Presented to the

City of Wasco

For meeting the criteria established to achieve the CSMFO Excellence Award in Budgeting.

February 10, 2023



***Scott Catlett
2022 CSMFO President***

***James Russell-Field, Chair
Recognition Committee***

Dedicated Excellence in Municipal Financial Reporting

California Society of Municipal Finance Officers

Certificate of Award

Capital Budget Excellence Award Fiscal Year 2022-2023

Presented to the

City of Wasco

For meeting the criteria established to achieve the CSMFO Excellence Award in Budgeting.

February 10, 2023



***Scott Catlett
2022 CSMFO President***

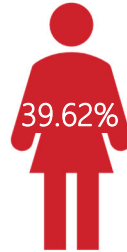
***James Russell-Field, Chair
Recognition Committee***

Dedicated Excellence in Municipal Financial Reporting



28,568 Population
Community Profile

Females

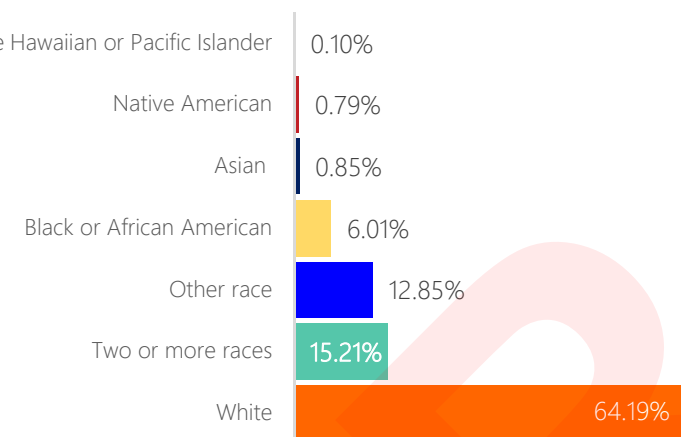


Males

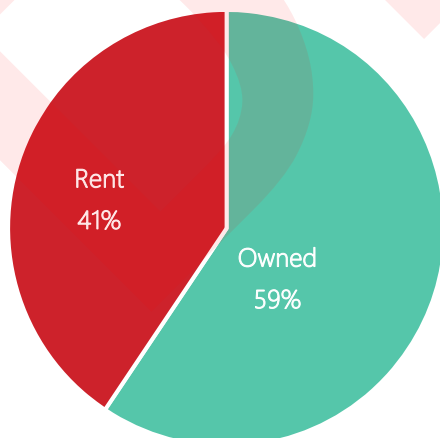
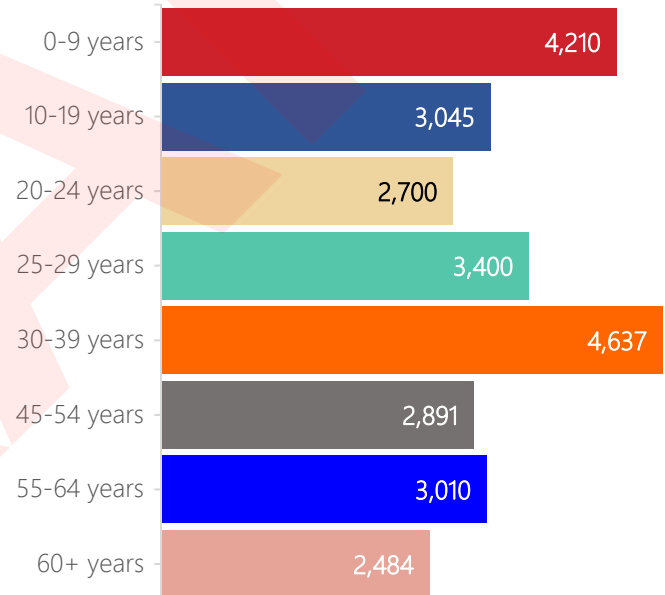


9.2%
Projected
Growth Rate

Ethnicity



Age Distribution



5,949
Number of
Households



34.2
Average Age



Community Profile

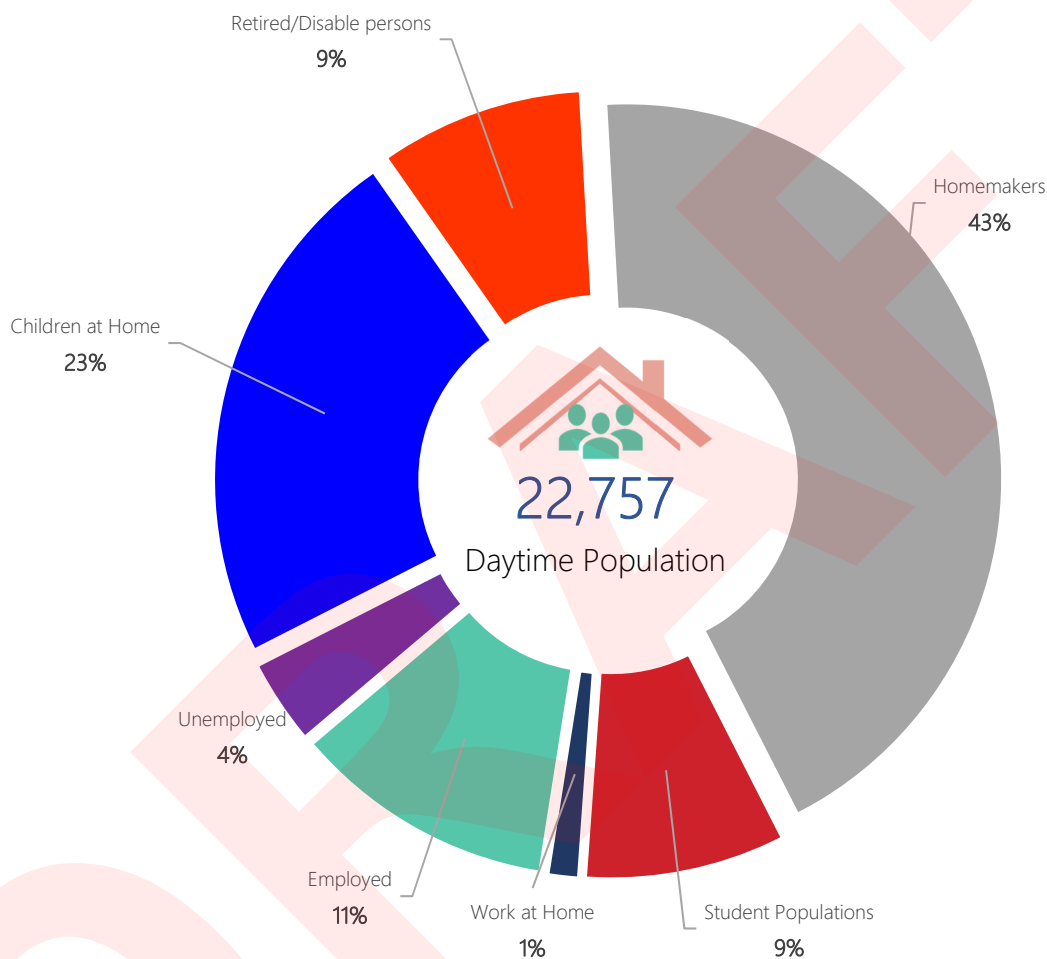
5,240
Water Service Connections



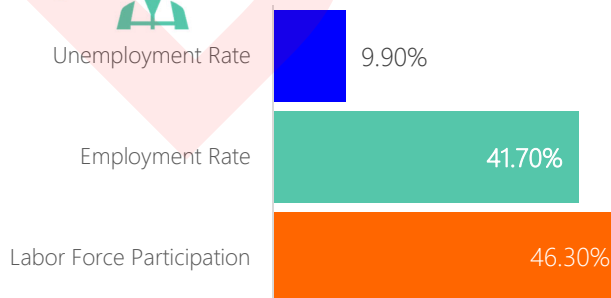
~94
Miles of Water Lines



~57
Miles of Sewer Lines



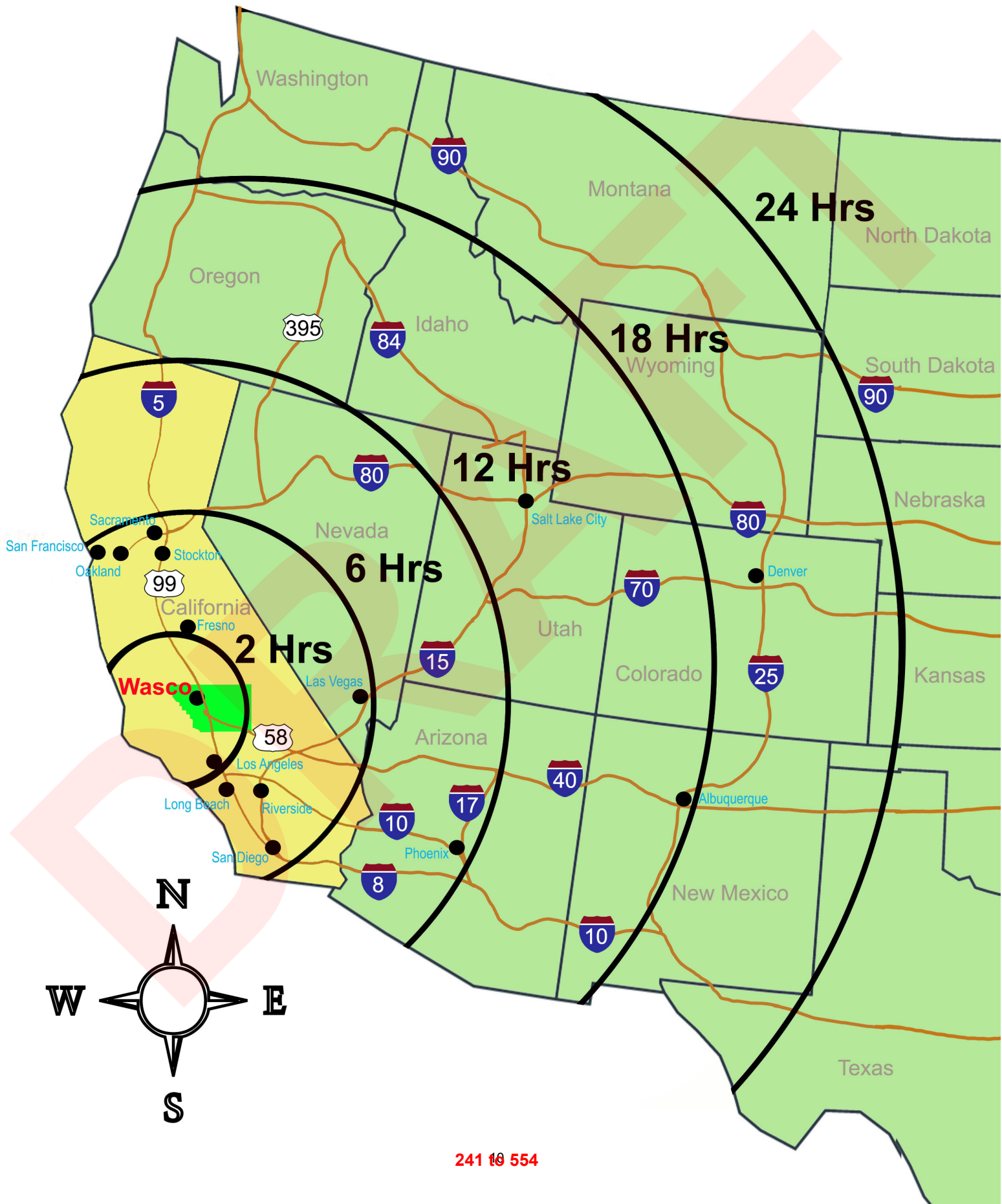
Employment



\$853

Monthly Median Housing Cost

Wasco, CA Logistics



Early History of Wasco

A post office was established in October of 1899 with the rail agent, Arthur Weaver, serving as postmaster. The opening of the post office led to the discovery that another town called Dewey already existed and a year later the name of the little village was changed to Wasco. Some say it means "hot" which would be appropriate given the climate of the region, but it may also mean "a large body of water" or even "a cup or small bowl made of bone."

1898

In 1898, the San Francisco and San Joaquin Valley Railroad established a depot some 25 miles northwest of Bakersfield and named it Dewey, then later Deweyville, in honor of Admiral George Dewey, a hero in the Spanish American War.



1899

The Wasco Colony was founded in 1907 through the efforts of the Kern County Board of Trade. The Board of Trade persuaded M.U. Hartcraft, head of a Los Angeles based land agency called the California Home Extension Association, to purchase nine sections of land from the Kern County Land Company for development.

The community's first church was organized, along with King Lumber Company and the Wasco Improvement Club.

1907



The first edition of the Wasco News was published by John L. Gill on November 11, 1911.

1911

1916 - 1919

Agriculture has always been Wasco's primary economic base. In 1916, long white potatoes, destined to be the root of Wasco's economy, were planted. Cotton was introduced in 1918. In 1919, the American Legion organized Wasco's first volunteer fire department.

The matter lay dormant for the next twenty years and it would be December of 1945 before Wasco voters consented to incorporation and the formation of a municipal government.

1945



CITY COUNCIL



Alex Garcia
Mayor Pro Tem - District 5



Gilberto Reyna
Council Member- District 1



Valentin Medina
Council Member - District 3

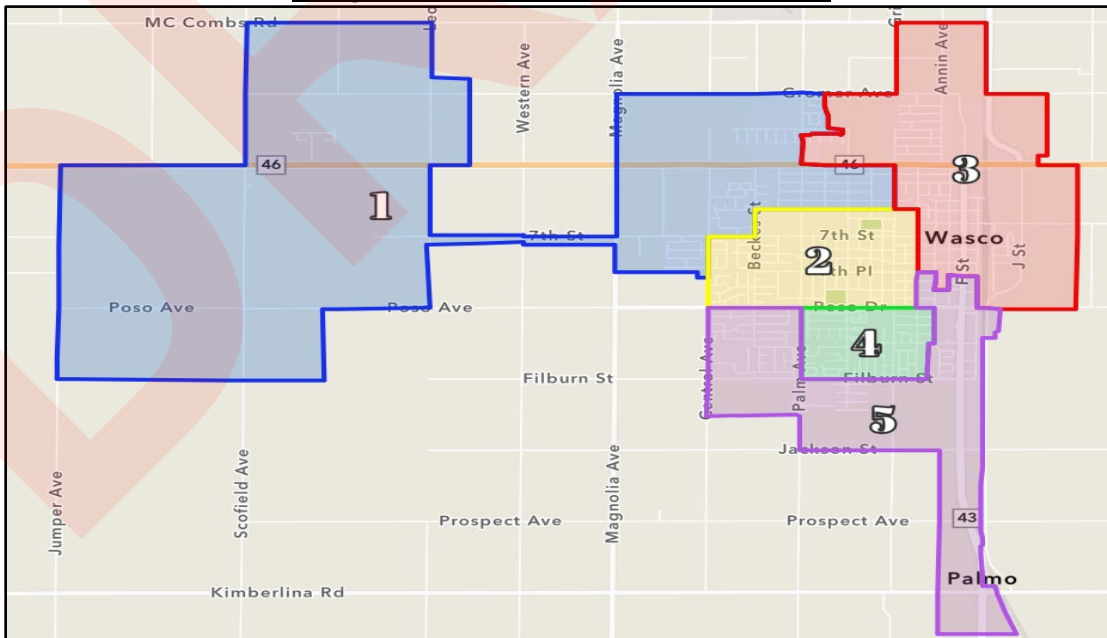


Eduardo Saldana
Council Member - District 4



Vincent R. Martinez
Mayor - District 2

City of Wasco District Map



For more information visit, www.cityofwasco.org/236/District-Elections

COUNCIL GOALS

The Budget process began with Council goal-setting in April 2023. Along with an assessment of departmental strengths, weakness, opportunities and strengths, the Council set top goals for 2023-24 organized into seven major categories:



Enhance Financial Stability and Sustainability

Continue the tradition of prudent budgeting and responsible use of public funds for the short-term and long-term, strategic well-being of the community.



Enhance and Modernize City Facilities.

Seek funding and opportunities to update all City Buildings and facilities to support community services growth and to provide a safe and efficient work environment for City employees.



Improve and Maintain City Infrastructure

Implement a systematic program of repair, maintenance and replacement of vital City roads, pipelines, and facilities to ensure consistent availability of utilities and services.



Implement Strategic Economic Development

Research and execute business development and recruitment activities to build the City's employment and financial base.



Enhance Employee Development and Retention

Encourage on-going job skill development and career opportunities for all City employees through competitive compensation, formal training, departmental cross-training and adoption of best practices.



Define and Prioritize Community Building Initiatives.

Work closely with our residents, business owners, schools, other governmental districts, faith-based organizations and service groups to promote a united community with common vision and goals.

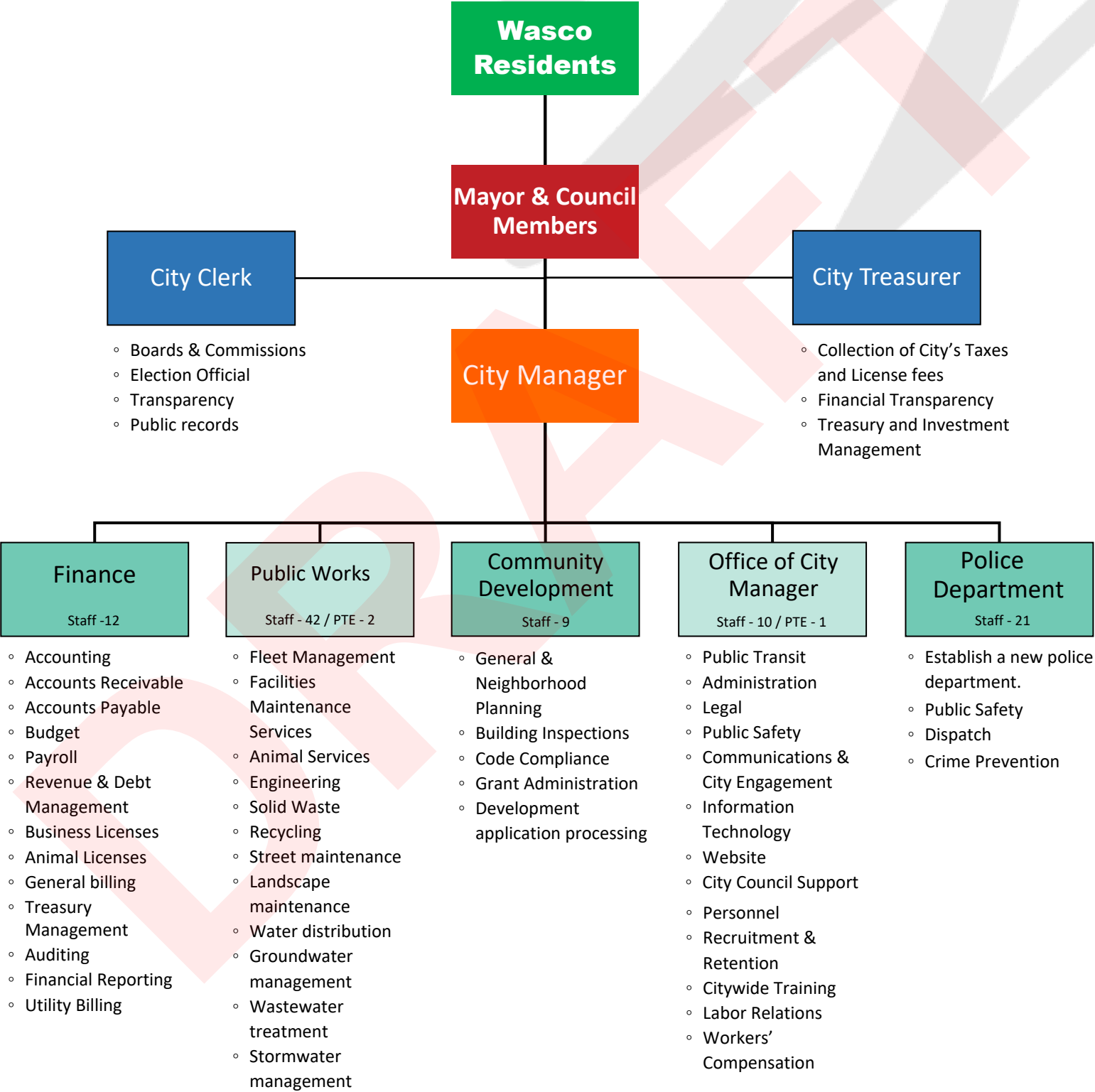


Public Safety

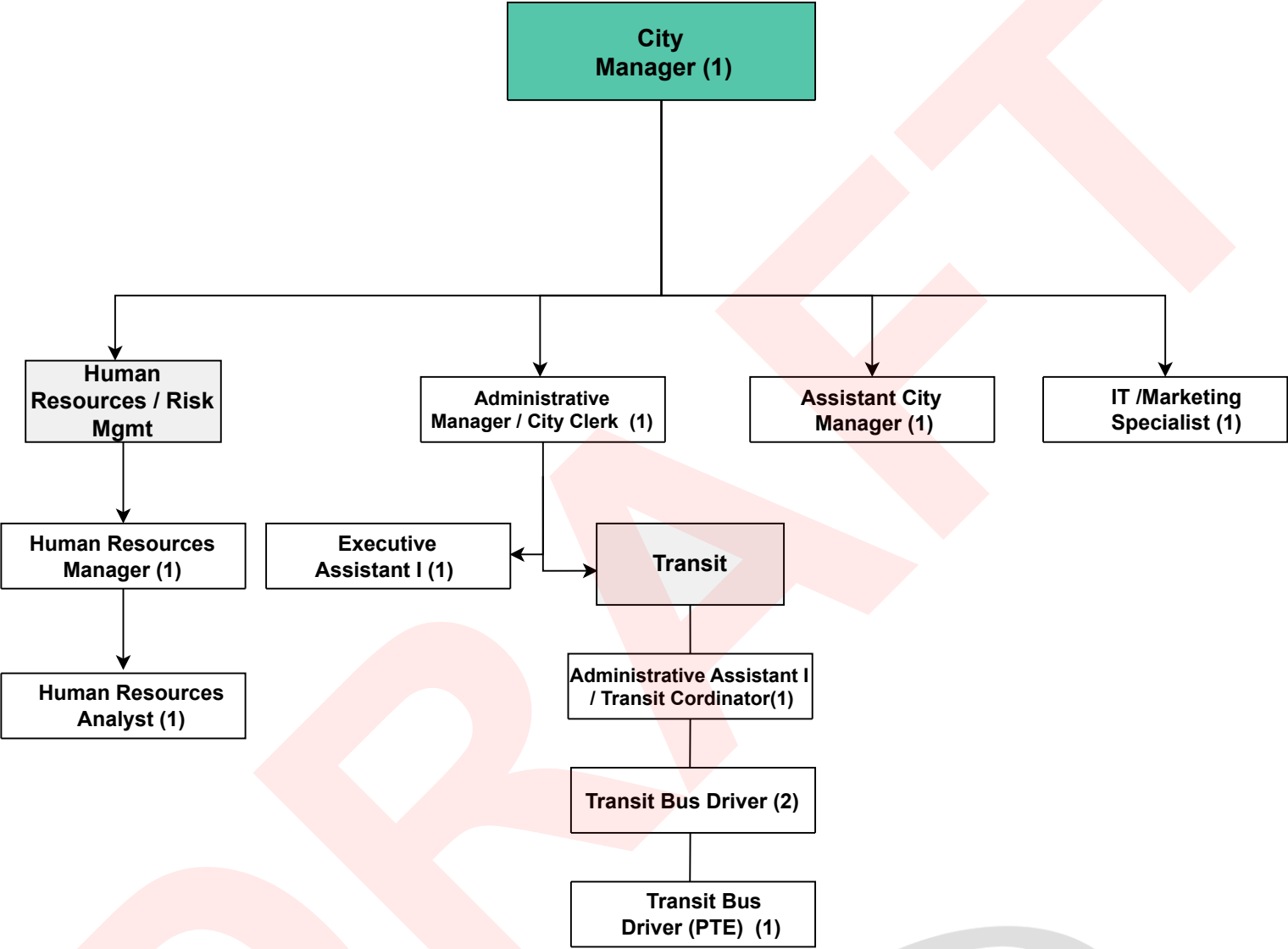
Complete the Wasco Police Department start-up and transition with KCSO. Establish new practices and community involvement to ensure Wasco is a safe and secure place to live, work and do business.

The commitment to these goals is reflected throughout the Budget, most notably in the Capital Improvement Program in addressing sustainable infrastructure. However, the operating programs also address these issues, as outlined in the objectives and significant operating cost changes in each of Departments/Divisions.

Citywide Organization

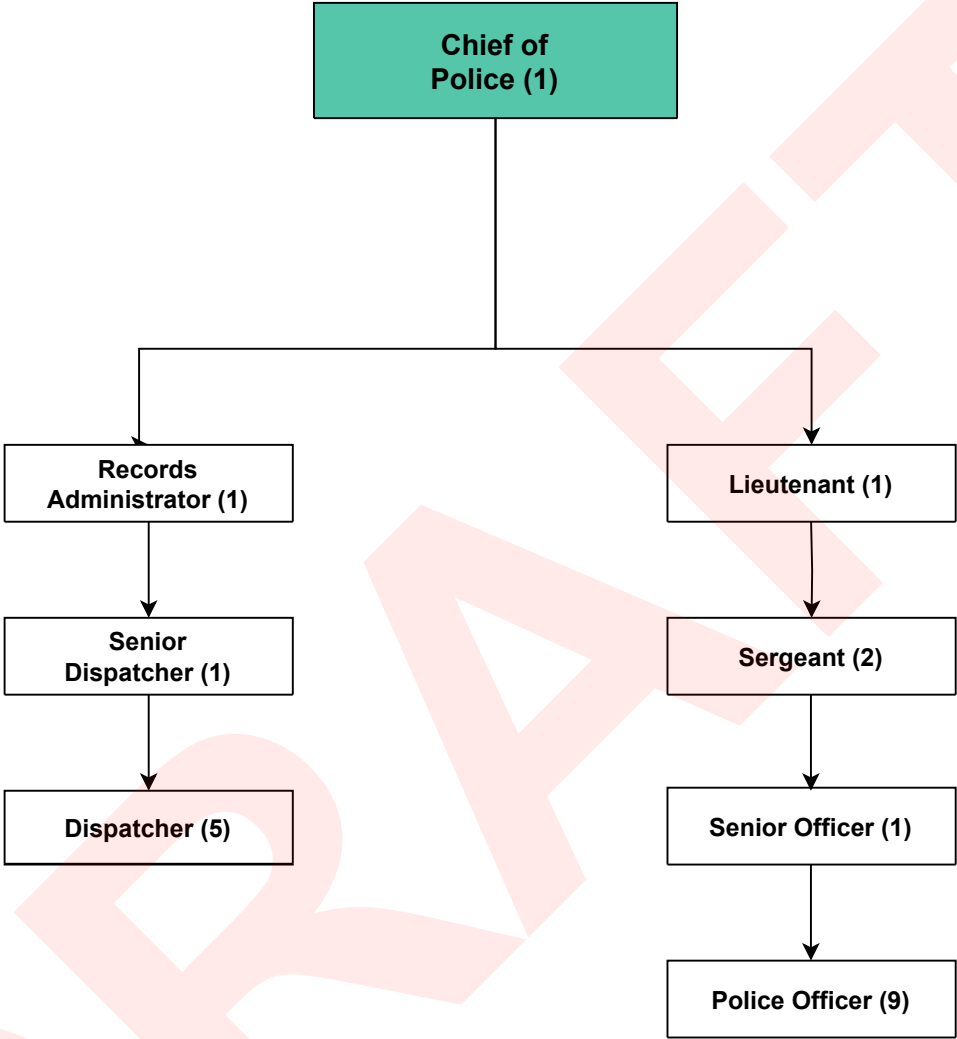


Office of City Manager



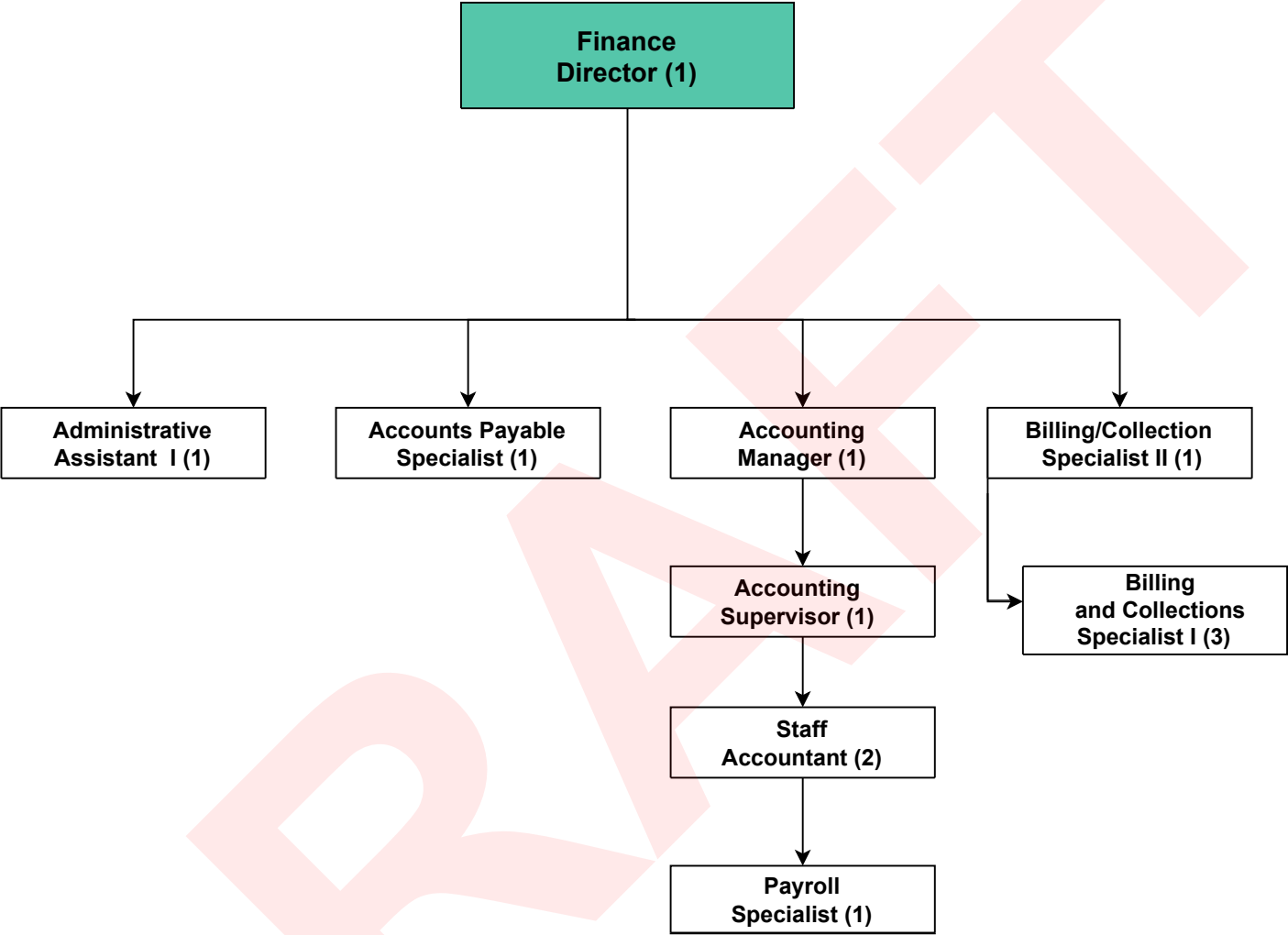
| |
|-------------------------------|
| Full-Time Employee (FTE) - 10 |
| Part-Time Employee (PTE) - 1 |
| Department's Division |

Police Department



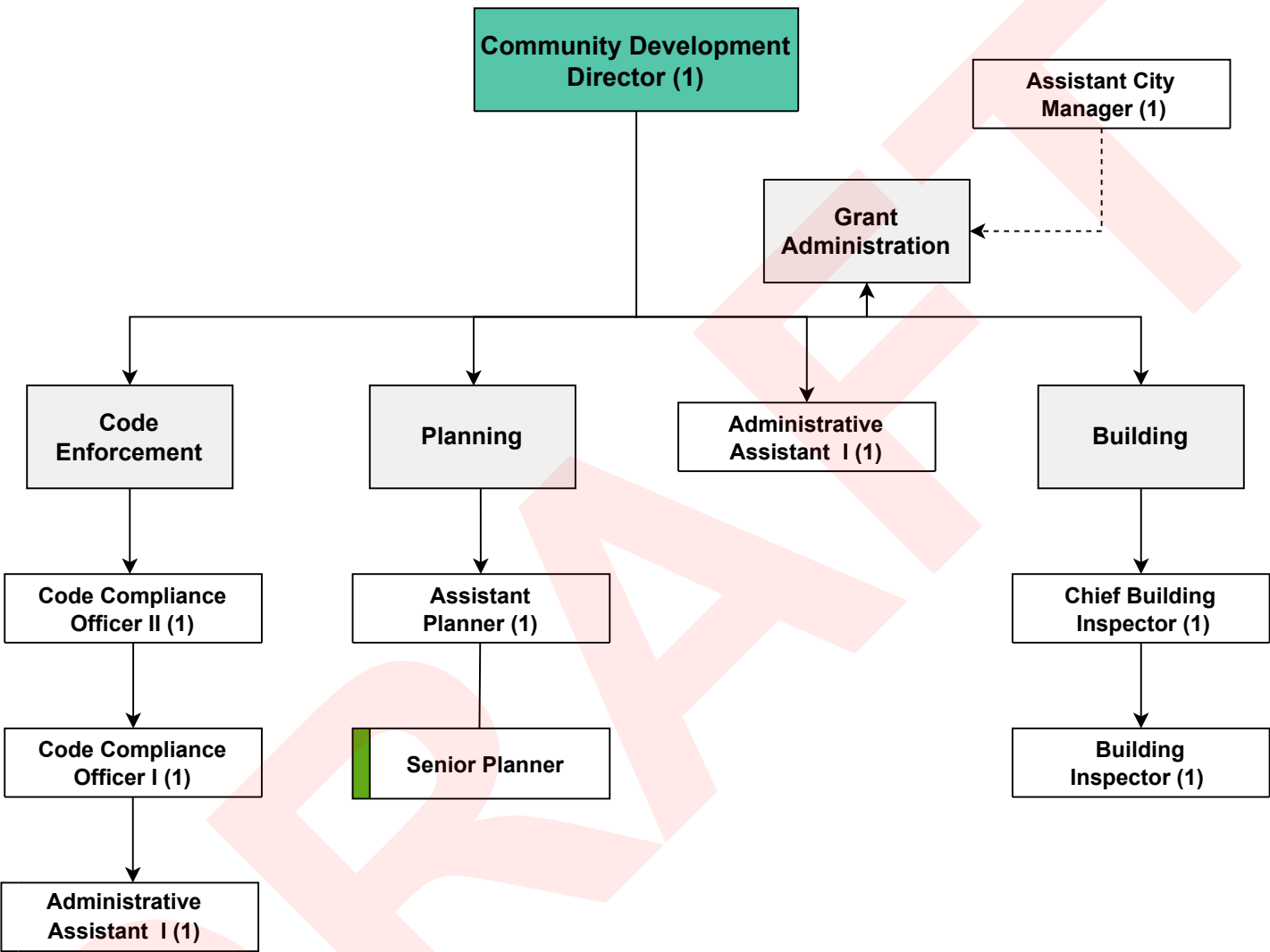
| |
|-------------------------------|
| Full-Time Employee (FTE) - 21 |
| Part-Time Employee (PTE) - 0 |
| Temporary Employee |
| Department's Division |

Finance Department



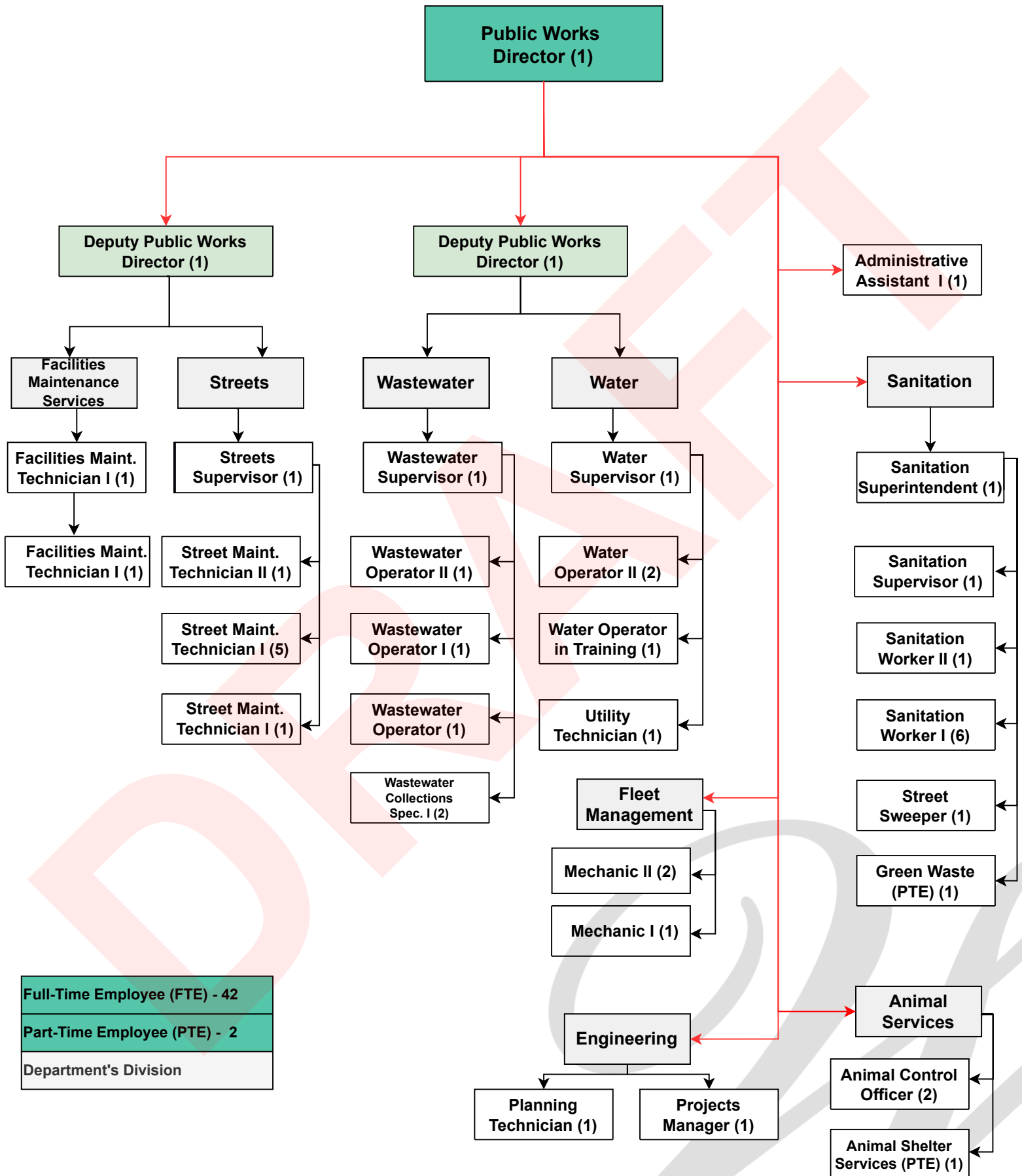
| |
|-------------------------------|
| Full-Time Employee (FTE) - 12 |
| Part-Time Employee (PTE) - 0 |
| Temporary Employee |
| Department's Division |

Community Development Department



| |
|------------------------------|
| Full-Time Employee (FTE) - 9 |
| Part-Time Employee (PTE) - 0 |
| Temporary Employee |
| Department's Division |
| (Frozen)FY 22-23 |

Public Works Department





June 20, 2023

Honorable Mayor and City Council Members

The Preliminary 2023-24 Budget responds to the challenges facing the City in recovering from the adverse economic and fiscal circumstances resulting from Covid-19 as well as new challenges resulting from mixed economic messages from inflationary pressures and possible recession. However, while these impacts are uncertain, the Budget assumes continued recovery. Moreover, the City enters into these difficult times with unique strengths compared with many other cities in California.

Given these challenges and uncertainties, the Budget is based on the following key principles:

- Is fiscally responsible and balanced in meeting the significant challenges ahead of us.
- Preserves essential services, recognizing that delivery methods may change. This includes day-to-day operating services as well as adequately maintaining existing infrastructure and facilities.
- Reflects Council goal-setting from the March 4, 2023 workshop, consistent with the fiscal constraints facing us and remaining nimble with changing circumstances, opportunities and realities. In short, the Budget is the “guidebook” for achieving the goals set by the Council. This is reflected in the ambitious Capital Improvement Program (CIP) and Department objectives.

ECONOMIC AND FISCAL CHALLENGES AHEAD

For the last two years, the major fiscal threat facing the City was uncertain recovery from the Covid-19 pandemic. With the wide availability of vaccines, the public health crisis appears over (the State emergency declaration was recently rescinded) and current trends reflect recovery.

But there are mixed signals. While Covid-19 impacts may be behind us, new economic challenges have surfaced in its wake: rising inflation with fears of recession.

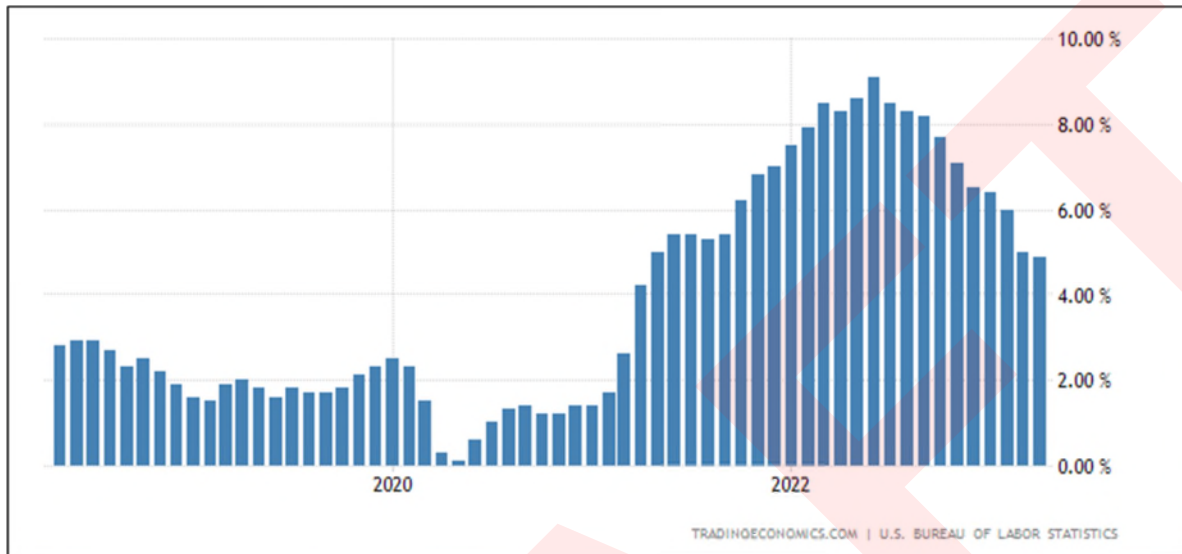
Budget Purpose

The City of Wasco's annual budget is a guidebook for achieving the goals for the year set by the Council during an annual strategic planning process. Its primary purpose is to link goals with the resources needed to achieve them. The Budget serves as a:

- **Policy document** setting forth goals and objectives to be accomplished and articulates fundamental principles upon which budget is prepared.
- **Fiscal plan** identifying and appropriating public resources.
- **Operations guide** describing basic organizational units and activities of the city.
- **Communications tool** providing the community with a blueprint of how public resources are being used.

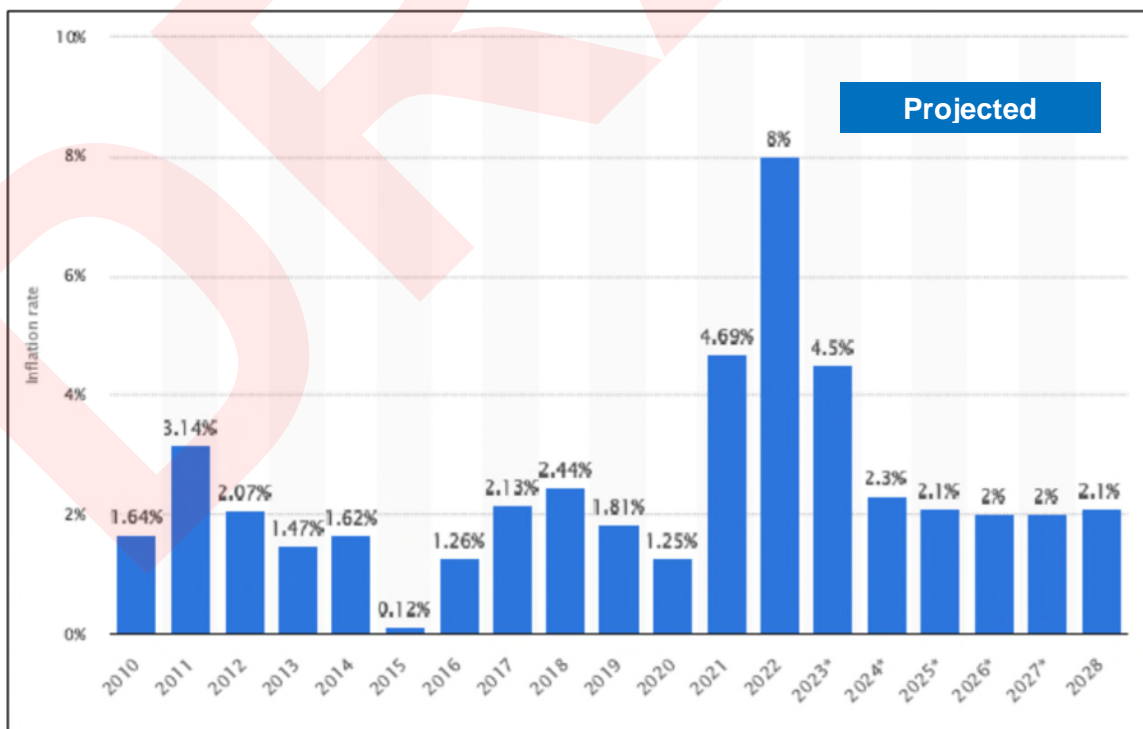
Rising inflation. While initially believed to be short-term by many leading economists, inflation continues to be high by recent standards.

Annual CPI Rate Change by Month: Last 5 Years as of April 2023



Following long-term trends of about 2% before Covid-19, inflation peaked at 9.1% in May 2022 (the highest rate in forty years) due to high demand for limited supplies: supply chain shortages persist; and gasoline prices have surged with limited supplies from new refinery formulation mandates and the war in Ukraine. This in turn resulted in increasing interest rates. However, as supply chain issues improve and gasoline prices stabilize, inflation rates have steadily declined, with inflation at about 5% in April 2023.

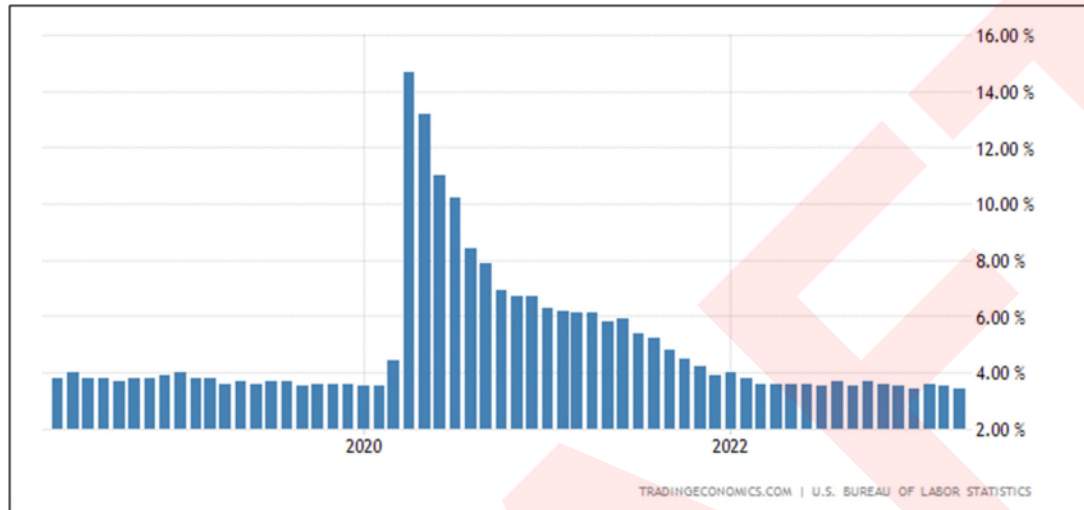
Many economists predict continuing declines. For example, Statista projects that inflation will decline to pre-Covid-19 levels of about 2% by 2024.



But there are notable strengths. While interest rates are rising, they are still low by historical standards. And the housing market remains strong.

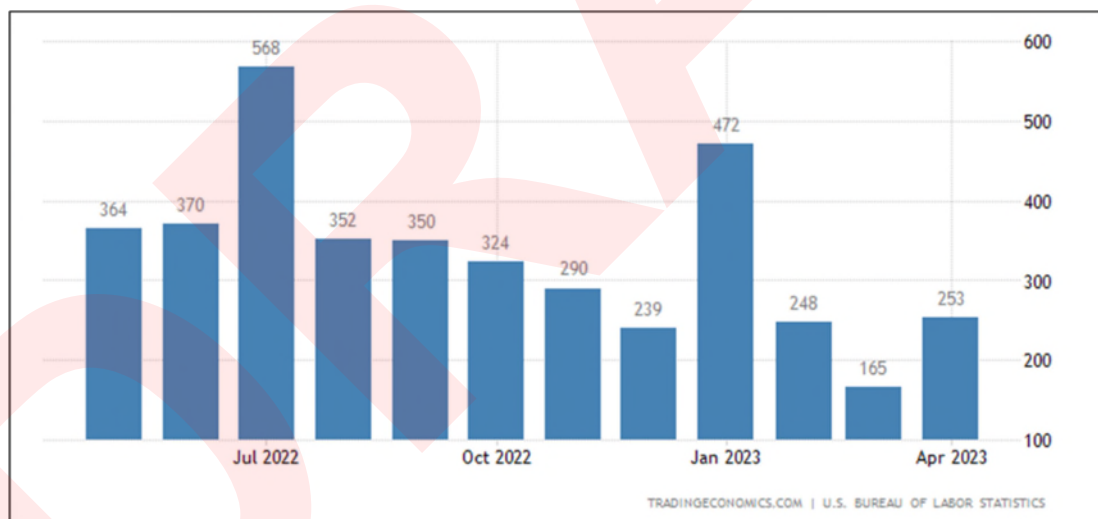
Moreover, employment trends are also favorable. Nationally, while unemployment rose sharply during the Covid-19 pandemic (peaking at 14%), this has been followed by strong decreases since then. Unemployment has fallen to historic lows of about 3.5% over the past 14 months.

U.S. Monthly Unemployment Rate: Last 5 Years as of April 2023



This strong labor market is also reflected in monthly job growth:

U.S. Monthly Jobs Growth: Last 12 Months



This reflects steady job growth for the past 28 consecutive months.

And the markets reflect this “yin and yang” of inflation by consistent, strong employment performance in the face of recessionary fears. The Standard and Poor’s 500 Index (S&P 500) is a widely-accepted measure of overall stock market performance. The following presents its performance over the past five years.

S&P 500 Index: Last 5 Years



The market roller coaster ride - Short Story:

- Its peak before Covid-19 was 3,380.
- It fell to its lowest point of 2,305 in March 2020, increasing to its peak of 4,766 in December 2021.
- Mixed results since then. However, at 4,339 in June 2023, it is still up by 28% since its pre-Covid peak.

Impact on 2023-24 Financial Condition. These mixed messages lead to uncertainty about our fiscal outlook. That said, current trends are favorable. And accordingly, key General Fund revenues show continued but moderate growth.

Challenges Ahead but Begin with Key Strengths

As discussed above, while the City is facing an uncertain fiscal future, it does so with significant strengths:

- **Starts with a balanced budget.** The City begins with a balanced budget: it is not scrambling to close past deficits.
- **“Clean” (unqualified) audited financial statements.** The City has a long history of receiving clean audits.
- **No unfunded retiree health care obligations.** This is a significant fiscal-health factor for the City. To put the potential impact of unfunded retiree health costs in perspective compared with other agencies, for the State of California, its unfunded retiree health care liabilities are larger than its unfunded pension obligations.
- **No General Fund debt obligations.** The City begins 2023-24 with no General Fund debt service obligations.
- **Strong General Fund reserves.** The unassigned General Fund balance is projected to end 2023-24 with 47% of operating expenditures, compared with the City’s minimum policy target of 35%. (Note that \$9.3 million continues to be “assigned” for the Labor Housing Complex project. As noted below, the High-Speed Rail Authority has committed to funding this cost. The Agreement to cover the cost of cleaning up the Labor Housing Complex has been executed. However, this is a reimbursement arrangement. Significant funds will be expended as work proceeds.
- **Clear budget and fiscal policies.** These provide the City with an essential foundation for effective financial decision-making and in protecting the City’s fiscal health, in both the short and long-term. Included in the Budget document, they cover a broad range of areas, including budget purpose and organization; revenue management; minimum fund balance and reserves; financial reporting and budget administration; and capital financing and debt management; CIP management; and human resources management.
- **Long-standing tradition of responsible financial management and prudent stewardship of community assets.** This core value will serve the City well in meeting the challenges ahead in a fiscally responsible way that preserves essential services.

COUNCIL BUDGET REVIEW

The following summarizes the Council budget review process, with adoption scheduled for June 20, 2023.

| Date | Purpose |
|-------------|---|
| February 21 | Mid-Year Budget Review |
| March 4 | Strategic Planning Workshop: Council goal-setting |
| May 25 | Budget Workshop |
| June 13 | Preliminary Budget Issuance |
| June 20 | Continued Budget Review and Adoption Appropriations Limit Adoption |

ALIGNMENT WITH COUNCIL GOALS

As reflected above, the Budget process began with the mid-year review in February and the Council goal-setting on March 4, 2023. As set forth in the side-bar, the Council set goals for 2023-24 organized into five major themes:

- Public Safety
- Infrastructure (Facilities, Water, Street Repairs, Telecommunications)
- Code Enforcement
- Community and Local Business Gathering Places
- Community and Greenspace Beautification

The commitment to these goals is reflected throughout the Budget, most notably in two areas:

Public Safety. Transitioning away from contracting with the County Sheriff and implementing a City-operated Police Department.

Infrastructure and Facilities. Implementing an ambitious CIP in addressing infrastructure and facility needs.

Other operating programs also address these top “themes” as outlined in the objectives and significant operating cost changes in each of Departments/Divisions.

BUDGET AND FISCAL POLICIES

As noted above, budget and fiscal policies provide an essential foundation for effective financial decision-making and in protecting the City’s fiscal health, in both the short and long-term. They are the City’s “north star” in guiding the preparation and implementation of budgets and financial plans. They help make tough decisions easier by stating our organizational values before they are placed under stress by adverse circumstances. The City may choose to do something different – effective policies are guides, not straightjackets – but they are a powerful starting point: but for “this,” the City should do what?

They are both preventative and curative: clearly articulated policies help prevent problems from arising in the good

Goal-Setting Process

- Overview of department responsibilities.
- Assessment of departmental Initiatives for the upcoming fiscal year.
- 2022-23 accomplishments.
- Overview of ongoing and new projects.
- Department priorities for 2023-24.
- Council “homework” assignment: Council members were asked to submit candidate goals prior to the workshop. These served as the starting “menu” for discussion.
- Council goal-setting.

times; and help respond to bad times when they do occur. They also help provide financial management continuity as elected officials and staff change. Lastly, they are most powerful when put in place before the need for them arrives.

Stated simply, articulating and then following prudent fiscal policies is the most effective and proven way for the City to ensure its long-term fiscal health. The City's Budget and Fiscal policies are included in the Appendix of the Budget document.

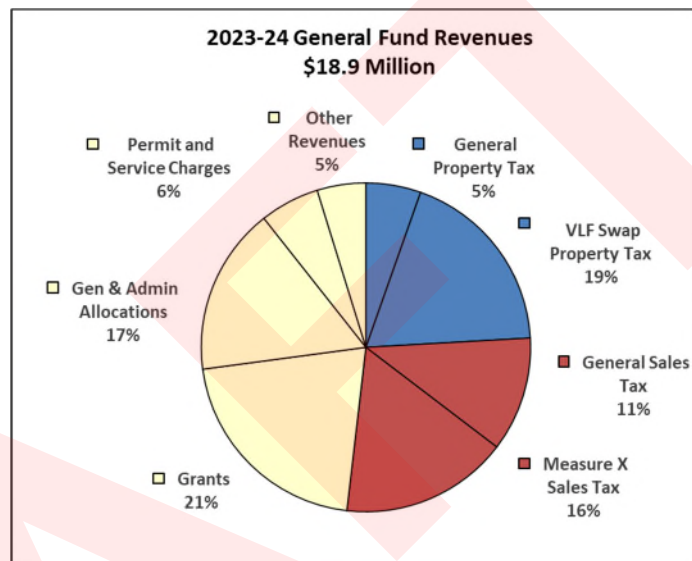
FINANCIAL HIGHLIGHTS

General Fund Revenues

Projections generally assume continued recovery in all key General Fund revenues.

Sources used in developing General Fund revenue projections include:

- Long and short-term trends in key City revenues and expenditures.
- Economic trends as reported in the national media.
- State and regional economic forecasts prepared by the University of California, Los Angeles; California Economic Forecast; and Beacon Economics.
- Economic and fiscal information developed by the State Legislative Analyst's Office (LAO), State Department of Finance and State Controller.
- Fiscal and legislative analysis by the League of California Cities.
- Analysis by the City's sales tax advisor (HdL).



Ultimately, the General Fund revenue projections reflect our best judgment about the performance of the state and local economy and how that will affect General Fund revenues.

Top Four Revenues. The following describes the assumptions for the General Fund's top four revenues, which account for over 50% of total revenues: general property taxes, VLF swap property taxes, general sales tax and Measure X sales tax.

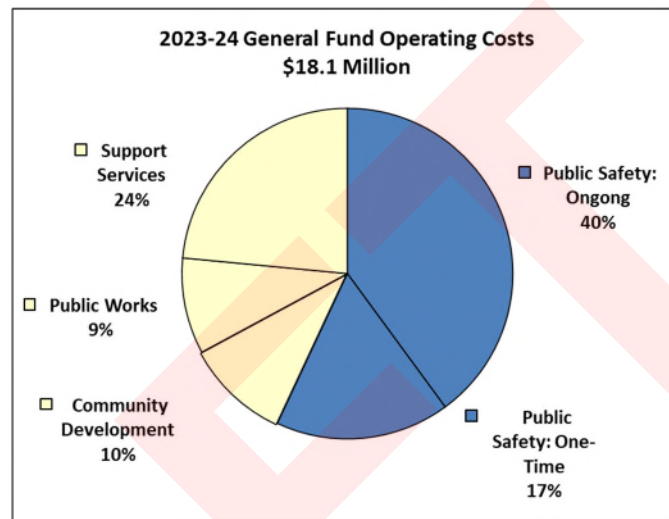
- **General and VLF swap property tax.** These revenue sources are driven by changes in assessed value. Both are projected to grow moderately in 2023-24 from 2022-23 estimates: general property tax by 1.1% and VLF swap property tax by 1.4%.
- **General sales tax.** This is based on 2023-24 projections by the City's sales tax advisor (HdL), reflecting a 5.9% increase from 2022-23 estimates.
- **Measure X sales tax.** The City's sales tax advisor also developed the 2023-24 projections. the revenue base in 2022-23 of \$2.1 million was significantly impacted by this work. For context, revenues in 2021-22 before this work were \$3.3 million, comparable to the \$3.1 million estimated for 2023-24.

Grant Revenues. These play a larger role than usual in funding General Fund operating programs. This is driven by the one-time use of ARPA grants to fund the start-up costs of transitioning from the Kern County Sheriff contract for police services to a City-operated Police Department. A number of grant-funded capital projects will also kick-off in FY 23-24, adding to these revenues.

General Fund Operating Costs

As noted above, the most significant change in operating costs is the transition to a City-operated Police Department. The 2023-24 Budget fully funds the annual operating cost of City-delivered Police services of \$6.0 million. This reflects the addition of 23 staff (13 sworn and 10 non-sworn). These are the only regular staff additions in 2023-24.

In funding the transition, the Budget also includes one-time costs of \$3.1 million for seven months of contracting for Sheriff contract operations.



Except for limited circumstances where new funding is required in preserving essential services, departments have “held the line” in their requests, with budgets in some cases at current levels or lower. Summaries of significant operating cost changes – both up and down – are included in the Department/Division budget narratives for the General Fund as well as other funds. As noted above, other than supporting the new City Police Department, there are no other regular staff additions.

Capital Improvement Program (CIP)

The City prepares a separate, comprehensive five-year CIP document that provides the following information for each project.

- Project description
- Justification
- Graphic of the project or its location
- Goal and policy links
- Project cost by phase: study, design, environmental review, acquisition, construction, construction management
- Project funding source(s)

The CIP also provides a summary of all projects by type and funding source, which is provided in CIP section of the Budget. The first year of the CIP is adopted with the operating budget.

Ambitious program for improvements. In alignment with the Council’s high-priority goal for 2023-24 for improving and maintaining infrastructure and facilities, the CIP presents an ambitious program of improvements for 2023-24 and next the four years, summarized as by funding source and category as follows:

CIP Summary By Funding Source

CIP SUMMARY BY FUNDING SOURCE AND CATEGORY BY YEAR

| Funding Sources | Project Total | Costs Incurred to Date | Prior Years CarryForward | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
|-----------------------------------|-----------------------|------------------------|--------------------------|---------------------|---------------------|---------------------|--------------------|----------|
| Funding Source | | | | | | | | |
| Capital Outlay Fund | | | | | | | | |
| General Fund | 10,561,853 | 70,310 | 17,750 | 4,213,624 | 2,000,000 | 6,460,000 | - | - |
| General Fund Measure X | 9,760,840 | 132,238 | 457,591 | 2,778,734 | 6,820,000 | - | - | - |
| Grants | 28,778,622 | 649,175 | 2,625,382 | 22,312,941 | 775,000 | - | - | - |
| Total Capital Outlay Fund | 49,101,316 | 851,723 | 3,100,723 | 29,305,298 | 9,595,000 | 6,460,000 | - | - |
| Gas Tax/TDA/SB 1 | 8,006,946 | 94,487 | 45,000 | 4,731,455 | 1,186,000 | 1,085,000 | 1,050,000 | - |
| Community Development Block Grant | 1,030,516 | - | 14,340 | 1,016,176 | - | - | - | - |
| Impact Fee Funds | | | | | | | | |
| Park Impact Fee Fund | 773,313 | 136,443 | 236,443 | 400,427 | - | - | - | - |
| Traffic Impact Fee Fund | 358,144 | - | - | 358,144 | - | - | - | - |
| Enterprise Funds | | | | | | | | |
| Wastewater | 1,678,898 | 193,037 | 21,000 | 1,123,355 | - | 350,000 | - | - |
| Water | 39,227,816 | 134,577 | 15,000 | 20,238,470 | 6,465,333 | 8,145,230 | 4,237,700 | - |
| Sanitation | 3,611,590 | 725,739 | 17,000 | 1,689,590 | 395,918 | 395,918 | 395,918 | - |
| CNG Station | 1,616,133 | 26,000 | 450,000 | 2,011,096 | - | - | - | - |
| Transit | 659,283 | 26,000 | 150,000 | 1,546,000 | - | - | - | - |
| Total Enterprise Funds | 46,793,721 | 1,105,354 | 653,000 | 26,608,511 | 6,861,251 | 8,891,148 | 4,633,618 | - |
| TOTAL | \$ 106,063,956 | \$ 2,188,006 | \$4,049,506 | \$62,420,011 | \$17,642,251 | \$16,436,148 | \$5,683,618 | - |

CIP Summary By Category

CIP Projects By Category

| Category | Project Total | Costs Incurred to Date | Prior Years CarryForward | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
|-------------------------------|-----------------------|------------------------|--------------------------|----------------------|----------------------|----------------------|---------------------|-------------|
| City Buildings and Facilities | 18,959,781 | 90,948 | 528,341 | 3,087,518 | 8,820,000 | 6,460,000 | - | - |
| Park Improvements | 3,933,886 | 581,443 | 236,443 | 3,116,000 | - | - | - | - |
| Streets & Transportation | 37,959,495 | 435,743 | 2,684,722 | 31,137,909 | 1,961,000 | 1,085,000 | 1,050,000 | - |
| Wastewater System | 1,329,363 | 184,543 | - | 794,820 | - | 350,000 | - | - |
| Water System | 38,809,365 | 126,084 | - | 19,835,018 | 6,465,333 | 8,145,230 | 4,237,700 | - |
| Sanitation System | 2,796,650 | 717,245 | - | 891,650 | 395,918 | 395,918 | 395,918 | - |
| CNG Station | 1,616,133 | 26,000 | 450,000 | 2,011,096 | - | - | - | - |
| Transit | 659,283 | 26,000 | 150,000 | 1,546,000 | - | - | - | - |
| TOTAL | \$ 106,063,956 | \$ 2,188,006 | \$ 4,049,506 | \$ 62,420,011 | \$ 17,642,251 | \$ 16,436,148 | \$ 5,683,618 | \$ - |

Enterprise Funds

As the Council is aware, the City's three major enterprise funds – wastewater, water and sanitation – were facing major fiscal challenges in aligning revenues with needed operating and capital costs in delivering these essential services. During 2022-23, the Council considered comprehensive, long-term reviews of the operating, debt service and CIP needs of these three enterprise operations. The Council approved multi-year funding strategies for each relying on the use of strong working capital balances and rate increases to fund needed operating and CIP needs. These strategies are reflected in the revenues, expenditures and changes in working capital for these funds.

SUMMARY

The preparation of the Annual Operating Budget and the CIP is truly a collaborative effort. I am proud of this achievement and the effort from all the Department Heads and their staff. Special recognition goes to our employees for continuing to work hard and serve the citizens of our community with a high level of public service, despite challenging circumstances.

While there are significant challenges ahead, we believe the Budget navigates them in a prudent and fiscally responsible manner.

Lastly, it is through the support of the City Council that staff is able to advance quality service, innovation and leadership in the community: that support is greatly appreciated. Thank You.

Respectfully,

M. Scott Hurlbert., City Manager

DRAFT

BUDGET PURPOSE

What is an annual budget?

The City of Wasco's annual budget is essentially a guidebook for achieving the goals for the year set by the Council during an annual strategic planning process. Its primary purpose is to link goals with the resources needed to achieve them. The Council's goals for the fiscal year can be found in the "Budget Message" at the beginning of this document. The budget is based on a fiscal year that runs from July 1 of one year to June 30 of the following year.

Wasco's budget is not just a compilation of expenses and income for the year but also paints a comprehensive picture of the direction the City is taking as an organization on behalf of the community. As recommended by the Government Finance Officers Association of the United States and Canada (GFOA), the Budget's organization and content are designed to achieve four key goals:

- **Policy document.** Sets forth goals and objectives to be accomplished and articulates fundamental principles upon which budget is prepared.
- **Fiscal plan.** Identifies and appropriates public resources.
- **Operations guide.** Describes basic organizational units and activities of the City.
- **Communications tool.** Provides the community with a blueprint of how public resources are being used.

BUDGET ORGANIZATION

How is the budget laid out?

In meeting the budget goals above, Wasco's budget is designed to provide complicated financial information about the City in an easy-to-read format. To do this, the Budget is organized into six main sections:

- Introduction (which includes the "Budget Message" highlighting key fiscal issues)
- City-Wide Financial Summaries
- Fund Financial Schedules
- Capital Improvement Program (CIP) Summary
- Authorized Staffing
- Appendix

The following describes each of these sections.

❶ Introduction

The Introduction section begins with the Budget Message from the City Manager to the Council that sets forth the key fiscal issues facing the City and how the Budget responds to them. It also outlines top Council goals for the year and provides a general overview of the Budget. The Budget Message is followed by Measure X uses; budget and fiscal policies; this guide to reading and understanding the budget; a listing of key City officials and advisory bodies; and an organization chart.

② Citywide Financial Summaries

This section provides a financial overview of the entire Budget by providing a summary of all funds within the City listed by fund type. This schedule includes each fund's projected fund balance at the beginning of the year; all budgeted revenues, expenditures and financing sources (uses) for that fund; and projected ending fund balance. This section also includes revenue highlights; appropriations by Department and Fund; Interfund Transfers; and graphics showing revenues and expenditures by fund, and the five-year CIP.

③ Fund Financial Schedules

This section is the heart of the Budget, which presents operating budgets by fund:

Governmental Funds

- General Fund
- Special Revenue Funds
- Capital Project Funds

Enterprise Funds

- Wastewater
- Water
- Sanitation (Refuse)
- CNG Station
- Transit Fund

Each fund section provides:

- Summary of services provided
- Strategic issues
- 2022-23 significant accomplishments
- 2022-23 objectives and initiatives
- 2023-24 significant operating cost changes
- Expenditure detail
- Revenues, expenditures and changes in fund balance

Added narrative and expenditure detail is provided for each of the seventeen departments/divisions within the General Fund:

Community Development

- Planning
- Building Regulation
- Code Compliance
- Economic Development

City Fund Types

General Fund. Accounts for resources that are unrestricted in their use. Accordingly, except for user charges, these can be allocated by the Council for any governmental purpose. This is the largest fund within the City's budget and consists of seventeen departments or divisions providing a broad range of services from police and fire to streets and road maintenance.

Special Revenue Funds. Account for restricted funding sources that must be used and accounted for a specific purpose.

Capital Project Funds. Account for the collection and expenditure of revenues dedicated for capital improvements, other than those related to the Enterprise Funds.

Enterprise Funds Operations included as enterprise funds are different than other fund types as they are intended to be funded solely through user rates or fees for services (or external revenues dedicated to that purpose, such as grant revenues for transit operations). In that regard, these operations typically resemble private sector enterprises.

GUIDE TO READING AND UNDERSTANDING THE BUDGET

Public Safety

- Fire Services
- Police Services
- Animal Services

Public Works

- Administration & Engineering
- Streets

Support Services

- City Council
- City Manager
- Finance
- Human Resources/Risk Management
- City Attorney
- Fleet Maintenance
- Facilities Maintenance
- Information Technology

④ Capital Improvement Program (CIP)

The City prepares a separate, comprehensive five-year CIP document that provides the following information for each project.

- Project description
- Justification
- Graphic of the project or its location
- Goal and policy links
- Project cost by phase: study, design, environmental review, acquisition, construction, construction management
- Project funding source(s)

The CIP also provides a summary of all projects by type and funding source. This summary is provided in this section of the Budget.

The first year of the CIP is adopted with the operating budget.

⑤ Authorized Staffing

After contract services for police and fire, staffing is among the City's top expenditures. This section shows:

- Full-time equivalent staffing positions by department/division
- Salary and benefits distribution summary
- Employee benefit summary

⑥ Appendix

This section provides supplemental information about the budget process and the City.

- Budget process and calendar
- Appropriations limit description
- General Fund five-year fiscal forecast
- Community information (population, geography, weather, government)
- Glossary
- Resolutions adopting the Budget, CIP and Appropriations Limit

Budget and fiscal policies provide an essential foundation for effective financial decision-making and in protecting the City's fiscal health, in both the short and long-term. They are the City's "north star" in guiding the preparation and implementation of budgets and financial plans. They help make tough decisions easier by stating our organizational values before they are placed under stress by adverse circumstances. The City may choose to do something different – effective policies are guides, not straightjackets – but they are a powerful starting point: but for "this," the City should do what?

They are both preventative and curative: clearly articulated policies help prevent problems from arising in the good times; and help respond to bad times when they do occur. They also help provide financial management continuity as elected officials and staff change. Lastly, they are most powerful when it put in place before the need for them arrives.

Stated simply, articulating and then following prudent fiscal policies is the most effective and proven way for the City to ensure its long-term fiscal health.

Each policy is followed by a summary of the City's compliance status with the policy goal.

BUDGET PURPOSE AND ORGANIZATION

A. **Balanced Budget.** The City will maintain a balanced budget. This means that:

1. Operating revenues should fully cover operating expenditures, including debt service.
2. Ending fund balance/working capital must meet minimum policy levels or other target levels established by the Council for the fiscal year.

Under this policy, it is allowable for total expenditures to exceed revenues in a given year; however, in this situation, beginning fund balance should only be used to fund capital improvement plan projects or other "one-time," non-recurring expenditures. (See *Fund Balance and Reserves* policy for other circumstances when it would be appropriate to use beginning fund balance.)

B. **Budget Objectives.** Through its Budget, the City will link resources with goals and results by:

1. Identifying community needs for essential services.
2. Organizing the programs required to provide these essential services.
3. Describing programs and activities performed in delivering services.
4. Proposing objectives for improving the delivery of program services.
5. Identifying and appropriating the resources required to perform program activities and accomplish program objectives.

Budgetary emphasis will focus on providing high quality municipal services, recognizing the fundamental importance to the citizens of public safety and properly maintained infrastructure.

C. **Measurable Objectives.** The Budget will establish measurable program objectives and allow reasonable time to accomplish those objectives.

D. **Goal Status Reports.** The status of major program objectives will be formally reported to the Council on an ongoing, periodic basis.

- E. **Adequate Maintenance of Existing Assets.** The budget will provide sufficient funding for adequate maintenance and orderly replacement of capital plant and equipment. Future maintenance needs for all new capital facilities will be fully costed out and added costs will be recognized and included in future year budget projections.
- F. **Five-Year Capital Improvement Program.** The City will maintain a long-range fiscal perspective through the use of a five-year Capital Improvement Plan.
- G. **Continued Commitment to Customer Service and Productivity Improvements.** Strong customer service and productivity improvements, with a focus on value added services, remain important budgetary goals. Consistent with this goal, the City will strive to pay competitive market level compensation to its employees.
- H. **Mid-Year Budget Reviews.** The Council will formally review the City's fiscal condition, and amend appropriations if necessary, six months after the beginning of each fiscal year.

Status: In Compliance. *These practices are either in place or the Council has adopted a budget process and document for 2023-24 that meets these policy objectives. However, linking resources to outcomes and measuring performance will always be a work in progress, with ongoing improvements.*

REVENUE MANAGEMENT

- A. **Current Revenues for Current Uses; One-Time Revenues for One-Time Purposes.** The City will make all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues or rolling over short-term debt. The City will avoid using one-time revenues to fund ongoing program costs.
- B. **Revenue Distribution.** The Council recognizes that generally accepted accounting principles for state and local governments discourage the "earmarking" of General Fund revenues, and accordingly, the practice of designating General Fund revenues for specific programs should be minimized in the City's management of its fiscal affairs. In those cases where it does occur, the basis and methodology for earmarking should be clearly articulated in the City's Budget and Fiscal Policies.
- C. **Grant Management.** Intergovernmental assistance in the form of grants and loans will be used to finance only:
 - 1. Capital improvements that are consistent with the Five-Year Capital Improvement Program (CIP) priorities and can be maintained and operated over time.
 - 2. Technological upgrades or enhancements.
 - 3. Capital acquisition items.
 - 4. Operating programs which either can be sustained over time or have a limited horizon.
 - 5. Other areas as determined by the Council to be in the best interest of the City.
- D. **Enterprise Fund Fees and Rates.** All fees and charges for each enterprise fund (such as Water, Wastewater and Sanitation) will be set at a level that fully supports the direct and indirect costs of the enterprise, including operations, maintenance, capital improvements and debt service, as well as meet any debt service coverage requirements set forth in related bond covenants.
- E. **Internal Service Funds.** All internal service funds will have revenues (intra-City user charges, interest earnings and other income) sufficient to meet all operating and capital expenses. Such revenues shall also be sufficient to maintain minimum reserve targets.

Status: In Compliance. *These practices are either in place or the Council has adopted a budget process and document for 2023-24 that meets these policy objectives.*

MINIMUM FUND BALANCE AND RESERVES

Section 1: Policy

- A. **Policy Overview.** This policy accomplishes two main goals. First, it sets forth specific levels of minimum unassigned fund balance to be maintained for the City's General Fund and a minimum level of available working capital for the City's Water, Wastewater and Sanitation enterprise funds. Secondly, this policy establishes a framework and process for the City to follow if these reserve levels fall below the established minimum.

This Policy provides guidelines for fiscal sustainability through maintaining adequate operational liquidity and should be used in preparing the City's Annual Operating Budget, Capital Improvement Program, and general financial management of the City. It recognizes the need for exceptions in extraordinary conditions and unforeseeable events while maintaining a goal and path to regain fiscal sustainability when necessary.

This policy is also intended to follow best practices and industry standards, including those issued by the Governmental Finance Officers Association of the United States and Canada (GFOA) in setting reserve levels that adequately address risks such as:

1. Economic uncertainties, local disasters, public health crises and other financial hardships or downturns in the local or national economy.
 2. Contingencies for unseen operating or capital needs.
 3. Unfunded liabilities such as pensions.
 4. Institutional changes, such as State budget takeaways and unfunded mandates.
 5. Cash flow requirements.
- B. **Objectives.** The purpose of this policy is to assist the City in the pursuit of the following equally important objectives:
1. Maintain long-term fiscal sustainability of the General, Water, Wastewater and Sanitation Funds.
 2. Meet the short-term liquidity needs of the General, Water, Wastewater and Sanitation Funds.
 3. Cultivate a fiscally responsible internal control environment.
 4. Help achieve the highest possible credit ratings and lowest possible financing costs when borrowing funds.
- C. **Budget Integration and Financial Management.** The City's Annual Operating Budget and Capital Improvement Plan should be developed to comply and implement the various aspects of this policy. This includes but is not limited to both the budgeted use of excess unassigned fund balance or available working capital and the rebuilding of the same as needed to maintain compliance with the minimum reserve levels established herein.

Any areas of shortfall or otherwise non-compliance with the minimum reserve levels contained within this policy should be disclosed in the City Annual Operating Budget document and Comprehensive Annual Financial Report, including a response from management on what actions are being taken to bring the City back into compliance with the policy.

Section 2: Minimum Balances

The following amounts are established as the minimum unassigned fund balance for the City's General Fund and minimum available working capital for the City's major utility enterprise funds.

- A. **General Fund.** At the end of each fiscal year, the General Fund should have a minimum unassigned fund balance of at least 35% of operating and debt service expenditures. This represents about 120 days of General Fund operating cash flow and is conservatively based on the risk assessment methodology for setting reserve levels developed by the GFOA.
- B. **Water, Wastewater and Sanitation Funds.** The City operates three major utility enterprise funds: water, wastewater and sanitation, which provide essential public services that are paid for by users of these services. Maintaining adequate liquidity in these funds is an essential factor in the City's ability to provide these services without interruption. Accordingly, at the end of each fiscal year the City should have a minimum available working capital balance (current assets less current liabilities, minus amounts designated for funding capital projects or other purposes) in each of these enterprise funds at equal or more than 35% unassigned fund balance. This represents about 120 days of working capital. This minimum available working capital balance should be factored into all future user rate studies used to establish utility user rates for these three funds.
- C. **Internal Service Funds.** The City's internal service funds shall maintain working capital of at least 60 days of operating expenditures.
- D. **Taking Reserves Below Minimum Policy Levels.** There are circumstances where intentionally taking reserves below the established policy levels would be appropriate in responding to the risks that reserves are intended to mitigate and are not considered a violation of this policy. These include one-time uses such as:
 - 1. Making investments in human resources, technology, economic development, productivity improvements and other strategies that will reduce future costs or increase future revenue sources.
 - 2. Reducing ongoing expenditures through the partial or full refinancing of unfunded long-term liabilities.
 - 3. Closing short-term revenue/expenditure gaps.
 - 4. Responding to unexpected expenditure requirements or revenue shortfalls.
 - 5. Meeting one-time cash flow needs as well as normal cash flow needs during the year.
 - 6. Where a forecast shows an ongoing structural gap, providing a strategic bridge to the future.

Any intentional use of reserves that reduces reserve levels below the minimum policy levels shall be specifically approved by the City Council.

Section 3: Other Assignments/Commitments

- A. **Future Capital Project or Other Long-Term Goal Assignments or Commitments.** The Council may also commit or assign specific General Fund balance levels above the reserve target for future development of capital projects, unfunded liabilities or other long-term goals that it determines to be in the best interests of the City.
- B. **Other Commitments and Assignments.** In addition to the 35% target noted above, unrestricted fund balance levels will be sufficient to meet funding requirements for programs or projects approved in prior years which are carried forward into

the new year; debt service reserve requirements; commitments for encumbrances; and other restrictions, commitments or assignments required by contractual obligations, state law or generally accepted accounting principles.

Section 4: Correcting Balances Below the Minimum Balance

Whenever the City's Funds with established minimum balances per this policy fall below these minimal levels, the City will strive to restore these balances to the minimum level within five-years. Some actions that may be considered to rectify this situation include the following:

A. General Fund

1. Strategically reducing general fund operating budgets.
2. Updating and improving the City's economic development strategy.
3. Assessing workload and staffing levels to ensure appropriate staffing of General Fund operations, redeploy staffing if necessary.
4. Conduct a revenue study to update General Fund revenue sources that may have fallen behind.
5. Conduct an analysis of General Fund cost allocation to plan to ensure other City funds are paying the appropriate fees for the General Fund services they receive.
6. Identify special revenues or other funds that can help support the General Fund.

B. Water, Wastewater and Sanitation Funds

1. Strategically reduce operations budgets.
2. Initiate a user rate analysis and implement rate changes as needed.
3. Analyze existing debt and possible refinancing options to reduce existing debt service cost.
4. Defer non-essential capital improvement projects until adequate funding can be secured through rate increases, grants or debt issuance.

As revenues versus expenditures improve, the City will allocate at least half to reserve restoration, with the balance available to fund asset replacements, unfunded liabilities, capital improvement projects, service level restorations or new operating programs.

Section 5: Use of Balances Exceeding the Minimum Balance

At times, the City may find itself with unassigned General Fund balances and/or available working capital in the Water, Wastewater and Sanitation funds that exceed the minimums established by this policy. This policy does not require or recommend that those additional reserve funds be spent down but it does establish the following guidelines regarding the potential use of those funds.

- A. Excess reserve funds are not to be used for new or existing recurring expenses except on a short-term basis.

- B. Investment of these funds on a longer-term basis, in compliance with the City's Investment Policy, should be considered to provide an ongoing source of recurring investment income for the City.
- C. Assignment or use of these funds should be considered for early partial or full retirement of existing debt or other unfunded long-term liabilities.
- D. A review of the one-time capital improvements needed within the City should be considered to identify and prioritize potential capital projects. Once potential projects have been identified, assignment or use of these funds should be considered for these one-time capital improvement projects.

Status: In Progress. After assigning \$9.3 million for potential labor housing complex demolition and site clean-up costs, the projected unassigned General Fund balance at June 30, 2024 is 47% of operating expenditures. Consistent with the City's policy, the goal is to restore reserves to policy levels with the next five years.

FINANCIAL REPORTING AND BUDGET ADMINISTRATION

- A. **Annual Reporting.** The City will prepare annual financial statements as follows:
 - 1. In accordance with best practices and industry standards, the City will contract for an annual audit by a qualified independent certified public accountant. The City will strive for an unqualified auditors' opinion.
 - 2. The City will use generally accepted accounting principles in preparing its annual financial statements and will strive to meet the requirements of the GFOA's Award for Excellence in Financial Reporting program.
 - 3. The City will issue audited financial statements within 180 days after year-end.
- B. **Interim Reporting.** The City will prepare and issue timely interim reports on the City's fiscal status to the Council and staff. This includes on-line access to the City's financial management system; monthly reports to program managers; more formal quarterly reports to the Council and Department Heads; mid-year budget reviews; and interim annual reports.
- C. **Budget Administration.** The Council may amend or supplement the budget at any time after its adoption by majority vote of the Council members. Council approval is required for all new appropriations from fund balance/working capital. The City Manager has the authority to make administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.
- D. **Agenda Report Review.** A Fiscal Impact Statement will be provided with each staff report submitted to the Council as part of the agenda packet.

Status: In Compliance. These practices are in place.

CAPITAL FINANCING AND DEBT MANAGEMENT

- A. **Capital Financing**
 - 1. The City will consider the use of debt financing only for one-time capital improvement projects and only under the following circumstances:
 - a. When the project's useful life will exceed the term of the financing.
 - b. When project revenues or specific resources will be sufficient to service the long-term debt.
 - 2. Debt financing will not be considered appropriate for any recurring purpose such as current operating and maintenance expenditures. The issuance of short-term instruments such as revenue, tax or bond anticipation notes is excluded from this limitation.

3. Capital improvements will be financed primarily through user fees, service charges, assessments, special taxes or developer agreements when benefits can be specifically attributed to users of the facility. Accordingly, development impact fees should be created and implemented at levels sufficient to ensure that new development pays its fair share of the cost of constructing necessary community facilities.
4. While development impact fees can be a major funding source in financing capital project improvements, revenues from these fees are subject to significant fluctuation based on the rate of new development. Accordingly, the following guidelines will be followed in designing and building projects funded with development impact fees:
 - a. The availability of impact fees in funding a specific project will be analyzed on a case-by-case basis as bid specifications or contract awards are submitted for approval.
 - b. If adequate funds are not available at that time, the Council will make one of two determinations:
 - Defer the project until funds are available.
 - Based on the high-priority of the project, advance funds from the General Fund or appropriate enterprise fund, which will be reimbursed as soon as funds become available. Repayment of advances should be the first use of development impact fee funds when they become available.
5. The City will use the following criteria to evaluate pay-as-you-go versus long-term financing in funding capital improvements:

Factors Favoring Pay-As-You-Go Financing

- a. Current revenues and adequate fund balances are available or project phasing can be accomplished.
- b. Existing debt levels adversely affect the City's credit rating.
- c. Market conditions are unstable or present difficulties in marketing.

Factors Favoring Long Term Financing

- d. Revenues available for debt service are deemed sufficient and reliable so that long-term financings can be marketed with investment grade credit ratings.
- e. The project securing the financing is of the type that will support an investment grade credit rating.
- f. Market conditions present favorable interest rates and demand for City financings.
- g. A project is mandated by state or federal requirements, and resources are insufficient or unavailable.
- h. It is a high-priority that is immediately required to meet or relieve service or capacity needs and current resources are insufficient or unavailable.

B. Budget Integration and Policy Links

The decision to incur new indebtedness should be integrated with the adopted Operating Budget and Capital Improvement Plan (CIP). While CIP projects may surface independently from the budget process, they will typically be an integral of the adopted CIP. Moreover, projects in the CIP typically have strong policy links to the General Plan, Special Plans, adopted facility or infrastructure plans and other policy documents. Annual debt service requirements will be included in the Operating Budget.

C.

D. Sources of Capital Financing

1. **Cash Funding.** The City funds a significant portion of its CIP on a “pay-as-you-go” basis. As part of a “pay as you go” strategy, the City will first look for grant funding for capital projects.
2. **Interfund Borrowing.** The City may borrow internally from other funds with surplus cash instead of issuing bonded debt. The purpose of interfund borrowing is to finance high priority needs and reduce costs of interest, debt issuance and/or administration. Purposes warranting the use of this type of borrowing could include short-term cash flow imbalances due to grant terms, interim financing pending the issuance of bonds or long-term financing in lieu of bonds. The City funds from which the money is borrowed shall be repaid with interest based upon the earning rate of the City’s investment pool. The Finance Director shall also exercise due diligence to ensure that it is financially prudent for the Fund making the loan. Interfund loans will be evaluated on a case-by-case basis. Any borrowing between two City funds which exceeds 24 months requires a repayment schedule approved by the Council.
3. **Bank Loans, Lines of Credit and Direct Placements.** While not a common method of financing capital projects, financial institution credit or other direct placements may be evaluated on a case-by-case basis where the advantages over other methods are compelling.
4. **State and Federal Loans.** The City will evaluate State and Federal loan programs, including but not limited to loans such as the State Water Resources Control Board’s revolving fund loans for the construction of water and wastewater infrastructure projects.
5. **Other Loan Programs.** The City may consider other loan programs on a case-by-case basis where the advantages over other methods are compelling.
6. **Equipment Lease Purchase Agreements.** The City may consider lease-purchase agreements for long-lived assets such as backhoes and trash trucks.
7. **Bond Financing.** The City may issue any bonds that are allowed under federal and state law, including but not limited to general obligation bonds, certificates of participation, revenue bonds, lease-revenue bonds, assessment district bonds and special tax bonds.

While conduit financings do not constitute a general obligation of the issuer, the same level of due diligence prior to bond issuance is required as outlined Section F below. The City will consider requests for assessment or special tax district formation on a case-by-case basis as outlined in Section G below.

- E. **Joint Powers Authority (JPA).** In addition to the long and short-term financing instruments described above, the City may also consider joint arrangements with other governmental agencies when a project serves the public interest beyond City boundaries.

F. Debt Management

1. The City will not obligate the General Fund to secure long-term financings except when marketability can be significantly enhanced.
2. An internal feasibility analysis will be prepared for each long-term financing which analyzes the impact on current and future budgets for debt service and operations. This analysis will also address the reliability of revenues to support debt service.
3. The City will generally conduct financings on a competitive basis. However, negotiated financings may be used due to market volatility or the use of an unusual or complex financing or security structure.

4. The City's financing team (such as financial advisor, bond counsel and trustee) will typically be selected through a competitive request for proposal (RFP) process for a multi-year, program-based term in providing ongoing advice and understanding of City needs.
5. The City will seek an investment grade rating (Baa/BBB or greater) on any direct debt and will seek credit enhancements such as letters of credit or insurance when necessary for marketing purposes, availability and cost-effectiveness.
6. The City will monitor all forms of debt annually coincident with the City's Budget preparation and review process and report concerns and remedies, if needed, to the Council.
7. The City will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations.
8. The City will maintain good, ongoing communications with bond rating agencies about its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus (Official Statement).
9. In accordance with generally accepted accounting principles and the City internal control procedures, the Finance Director is responsible for ensuring bond proceeds are spent for the intended purposes identified in the bond documents and that the proceeds are spent in the time frames identified in the tax certificate prepared by the City's bond counsel.
10. For any applicable debt issued after January 2017, the City will file annual debt transparency reports with the California Debt and Investments Advisory Commission in accordance State Government Code Section 8855.

G. Debt Capacity

1. **General Purpose Debt Capacity.** The City will carefully monitor its levels of general-purpose debt. Because the City's general purpose debt capacity is limited, it is important that general purpose debt financing is only used for high-priority projects where the City cannot reasonably use other financing methods for two key reasons:
 - a. Funds borrowed for a project today are not available to fund other projects tomorrow.
 - b. Funds committed for debt repayment today are not available to fund operations in the future.

In evaluating debt capacity, general-purpose annual debt service payments should not exceed 10% of General Fund revenues.

2. **Enterprise Fund Debt Capacity.** The City will set enterprise fund rates at levels needed to fully cover debt service requirements (including any coverage requirements) as well as operations, maintenance, administration and capital improvement costs. The ability to afford new debt for enterprise operations will be evaluated as an integral part of the City's rate review and setting process.

H. Land-Based Financings

1. **Public Purpose.** The City will consider formation of land-based financing districts in accordance with the State's assessment law or the Mello-Roos Community Facilities Act. There will be a clearly articulated public purpose in forming an assessment or special tax district in financing public improvements. This should include a finding by the Council as to why this form of financing is preferred over other funding options such as impact fees, reimbursement agreements or direct developer responsibility for the improvements.
2. **Eligible Improvements.** Except as otherwise determined by the Council when proceedings for district formation are commenced, preference in financing public improvements through an assessment or special tax district shall be

given for those public improvements that help achieve clearly identified community facility and infrastructure goals in accordance with adopted facility and infrastructure plans as set forth in key policy documents such as the General Plan, Specific Plan, Facility or Infrastructure Master Plans, or Capital Improvement Plan.

Such improvements include study, design, construction and/or acquisition of:

- a. Public safety facilities.
- b. Water supply, distribution and treatment systems.
- c. Waste collection and treatment systems.
- d. Major transportation system improvements, such as freeway interchanges; bridges; intersection improvements; construction of new or widened arterial or collector streets (including related landscaping and lighting); sidewalks and other pedestrian paths; transit facilities; and bike paths.
- e. Storm drainage, creek protection and flood protection improvements.
- f. Parks, trails, community centers and other recreational facilities.
- g. Open space.
- h. Cultural and social service facilities.
- i. Other governmental facilities and improvements such as offices, information technology systems and telecommunication systems.

School facilities will not be financed except under appropriate joint community facilities agreements or joint exercise of powers agreements between the City and school districts.

3. **Active Role.** Even though land-based financings may be a limited obligation of the City, the City will play an active role in managing the district. This means that the City will select and retain the financing team, including the financial advisor, bond counsel, trustee, appraiser, disclosure counsel, assessment engineer and underwriter. Any costs incurred by the City in retaining these services will generally be the responsibility of the property owners or developer; will be advanced via a deposit when an application is filed; or will be paid on a contingency fee basis from the proceeds from the bonds.
4. **Credit Quality.** When a developer requests district formation, the City will carefully evaluate the applicant's financial plan and ability to carry the project, including the payment of assessments and special taxes during build-out. This may include detailed background, credit and lender checks, and the preparation of independent appraisal reports and market absorption studies. For districts where one property owner accounts for more than 25% of the annual debt service obligation, a letter of credit further securing the financing may be required.
5. **Reserve Fund.** A reserve fund should be established in the lesser amount of: the maximum annual debt service; 125% of the annual average debt service; or 10% of the bond proceeds.
6. **Value-to-Debt Ratios.** The minimum value-to-date ratio should generally be 4:1. This means the value of the property in the district, with the public improvements, should be at least four times the amount of the assessment or special tax debt. In special circumstances, after conferring and receiving the concurrence of the City's financial advisor and bond counsel that a lower value-to-debt ratio is financially prudent under the circumstances, the City may consider allowing a value-to-debt ratio of 3:1. The Council should make special findings in this case.
7. **Appraisal Methodology.** Determination of value of property in the district shall be based upon the full cash value as shown on the ad valorem assessment roll or upon an appraisal by an independent Member Appraisal Institute (MAI). The definitions, standards and assumptions to be used for appraisals shall be determined by the City on a case-by-case basis, with input from City consultants and district applicants, and by reference to relevant materials and information promulgated by the State of California, including the Appraisal Standards for Land-Secured Financings prepared by the California Debt and Investment Advisory Commission.

8. **Capitalized Interest During Construction.** Decisions to capitalize interest will be made on case-by-case basis, with the intent that if allowed, it should improve the credit quality of the bonds and reduce borrowing costs, benefiting both current and future property owners.
9. **Maximum Burden.** Annual assessments (or special taxes in the case of Mello-Roos or similar districts) should generally not exceed 1% of the sales price of the property; and total property taxes, special assessments and special taxes payments collected on the tax roll should generally not exceed 2%.
10. **Benefit Apportionment.** Assessments and special taxes will be apportioned according to a formula that is clear, understandable, equitable and reasonably related to the benefit received by—or burden attributed to—each parcel with respect to its financed improvement. Any annual escalation factor should generally not exceed 2%.
11. **Special Tax District Administration.** In the case of Mello-Roos or similar special tax districts, the total maximum annual tax should not exceed 110% of annual debt service. The rate and method of apportionment should include a back-up tax in the event of significant changes from the initial development plan and should include procedures for prepayments.
12. **Foreclosure Covenants.** In managing administrative costs, the City will establish minimum delinquency amounts per owner, and for the district as a whole, on a case-by-case basis before initiating foreclosure proceedings.
13. **Impact on the City Bonding Capacity.** The City will consider the effect of assessments or special taxes on the City's ability to issue bonds or other property-based tax measures.
14. **Adjustment of Development Impact Fees.** Assessment and special tax districts can fund public facilities or infrastructure improvements otherwise funded with the City's development impact fees or project-specific exactions. In such cases, the area's development impact fee obligations will be adjusted proportionately.
15. **Special Tax Consultant.** As part of special tax district formations, the City will retain a special tax consultant to prepare a report that recommends a special tax rate and method for the proposed district and evaluates the special tax proposed to determine its ability to adequately fund identified public facilities, City administrative costs and services (if applicable) and other related expenditures.
16. **Disclosure to Bondholders.** In general, each property owner who accounts for more than 10% of the annual debt service or bonded indebtedness must provide ongoing disclosure information annually as described under SEC Rule 15(c)-12.
17. **Disclosure to Prospective Purchasers.** Full disclosure about outstanding balances and annual payments should be made by the seller to prospective buyers at the time that the buyer bids on the property. It should not be deferred to after the buyer has made the decision to purchase. When appropriate, applicants or property owners may be required to provide the City with a disclosure plan.

I. Conduit Financings

1. The City will consider requests for conduit financing (use of the City's tax-exempt status by other agencies in issuing their own bonds that do not incur any repayment obligation by the City) on a case-by-case basis using the following criteria:
 - a. The City's bond counsel will review the terms of the financing and render an opinion that there will be no liability to the City in issuing the bonds on behalf of the applicant.
 - b. There is a clearly articulated public purpose in providing the conduit financing.
 - c. The applicant is capable of achieving this public purpose.

2. This means that the review of requests for conduit financing will generally be a two-step process:
 - a. First asking the Council if they are interested in considering the request and establishing the ground rules for evaluating it.
 - b. And then returning with the results of this evaluation and recommending approval of appropriate financing documents if warranted.

This two-step approach ensures that the issues are clear for both the City and applicant, and that key policy questions are answered.

3. The workscope necessary to address these issues will vary from request to request, and accordingly will have to be determined on a case-by-case basis. Additionally, the City should generally be fully reimbursed for its costs in evaluating the request; however, this should also be determined on a case-by-case basis.

J. Enhanced Infrastructure Financing District (EIFD)

1. EIFD financing should be considered for public facility or infrastructure improvements that confer Citywide and/or regional benefits. This may include the “City share” of infrastructure included in the City’s development impact fees.
2. Unless there is a Development Agreement in place that provides otherwise, EIFDs should not be used to fund real estate projects’ proportional share of infrastructure costs otherwise included in the City’s development impact fees or charged as project-specific exactions (such as subdivision improvements).
3. City should consider EIFDs when more than one local government jurisdiction is participating to produce maximum benefit.
4. At the time of formation of the EIFD (or if changes to the EIFD are contemplated), the City should require a fiscal impact analysis to determine if an EIFD is fiscally prudent and analyze opportunity cost to the City’s General Fund.

K. Refinancings

1. **General Guidelines.** Periodic reviews of all outstanding debt will be undertaken to determine refinancing opportunities. Refinancings will be considered (within federal tax law constraints) under the following conditions:
 - a. There is a net economic benefit.
 - b. It is needed to modernize covenants that are adversely affecting the City’s financial position or operations.
 - c. The City wants to reduce the principal outstanding in order to achieve future debt service savings, and it has available working capital to do so from other sources.
2. **Standards for Economic Savings.** In general, refinancings for economic savings will be undertaken whenever net present value savings of at least five percent (5%) of the refunded debt can be achieved.
 - a. Refinancings that produce net present value savings of less than five percent will be considered on a case-by-case basis, provided that the present value savings are at least three percent (3%) of the refunded debt.
 - b. Refinancings with savings of less than three percent (3%), or with negative savings, will not be considered unless there is a compelling public policy objective.

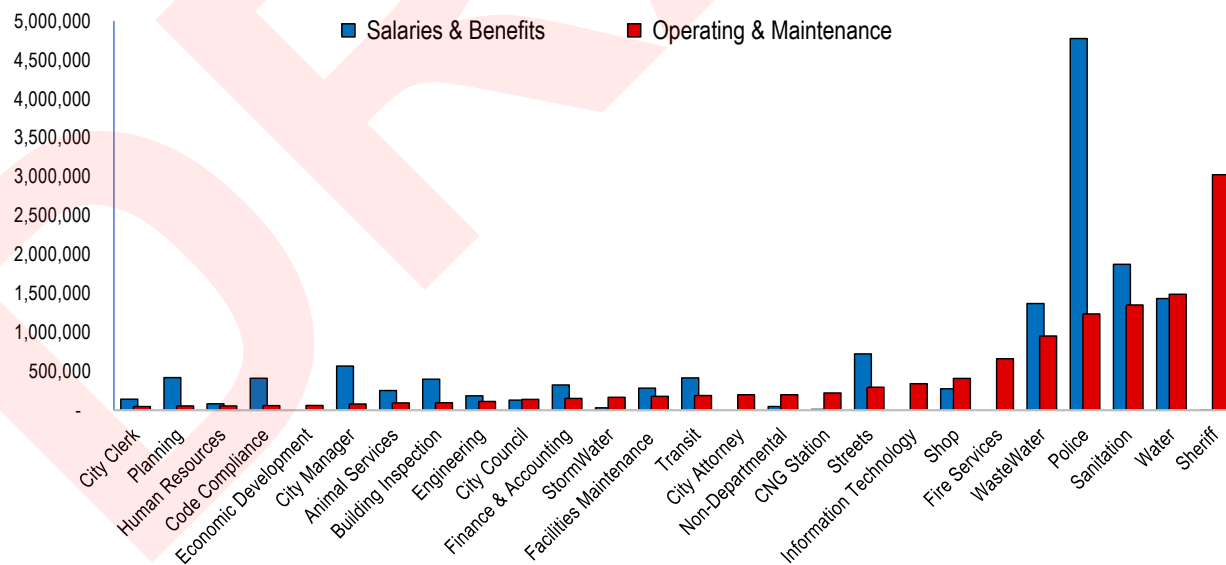
Status: In Compliance. *The City does not have any long-term indebtedness at this time.*

CITYWIDE FINANCIAL SUMMARIES

| Fund Balances | Projected July 1, 2022 | FY2022-23 Revenues | FY2022-23 Appropriations | FY2022-23 Transfers In | FY2022-23 Transfers Out | Projected June 30, 2023 |
|-------------------------------------|---------------------------|-----------------------|-----------------------------|---------------------------|----------------------------|----------------------------|
| GENERAL | 21,554,163 | 25,438,679 | 19,202,858 | 6,740,633 | 10,155,503 | 24,375,114 |
| SPECIAL REVENUE | | | | | | |
| TRANSPORTATION DEVELOPMENT ACT | - | 3,915,879 | 2,699,927 | - | 1,215,952 | 0 |
| LIGHTING AND LANDSCAPING MAINT DIST | 63,771 | 187,704 | 220,724 | - | - | 30,751 |
| EMERGENCY RESPONSE | 1,567 | - | - | - | - | 1,567 |
| SEWER LIFT STATION DISTRICT | 209,383 | 12,250 | 1,700 | - | - | 219,933 |
| COMMUNITY FACILITIES DISTRICT | 75,413 | 85,000 | 200 | - | 120,000 | 40,213 |
| GAS TAX | 1,722,848 | 1,233,000 | 1,017,240 | - | 650,000 | 1,288,608 |
| ARPA | - | 100,000 | - | - | 100,000 | - |
| PARK IMPACT | - | 639,870 | 636,870 | - | - | 3,000 |
| TRAFFIC SAFETY | (1,098) | 14,000 | 11,500 | - | - | 1,402 |
| COPS | 177,441 | 175,000 | - | - | 157,000 | 195,441 |
| CDBG | 383,459 | - | - | - | - | 383,459 |
| CALHOME | 1,005,457 | - | - | - | - | 1,005,457 |
| HOME | 342,097 | - | - | - | - | 342,097 |
| BEGIN | 11,258 | - | - | - | - | 11,258 |
| TOTAL SPECIAL REVENUE | 3,991,594 | 6,362,703 | 4,588,160 | - | 2,242,952 | 3,523,184 |
| CAPITAL PROJECTS | | | | | | |
| CAPITAL OUTLAY | - | 22,312,941 | 29,305,296 | 6,992,355 | - | (0) |
| TRAFFIC IMPACT | 2,211,649 | 70,000 | - | - | - | 2,281,649 |
| TOTAL CAPITAL PROJECTS | 2,211,649 | 22,382,941 | 29,305,296 | 6,992,355 | - | 2,281,649 |
| ENTERPRISE | | | | | | |
| WASTEWATER | 6,608,388 | 3,353,200 | 3,603,240 | - | 364,085 | 5,994,262 |
| WATER | 11,110,093 | 23,334,983 | 23,322,272 | - | 403,451 | 10,719,353 |
| SANITATION | 3,564,145 | 4,013,275 | 5,107,339 | 105,550 | 792,545 | 1,783,086 |
| CNG FUELING STATION | 132,509 | 541,000 | 784,208 | 100,000 | - | (10,699) |
| PUBLIC TRANSIT | 2,445,969 | 2,209,906 | 2,268,788 | 20,000 | - | 2,407,087 |
| TOTAL ENTERPRISE | 23,861,104 | 33,452,364 | 35,085,847 | 225,550 | 1,560,082 | 20,893,089 |
| TRUST & AGENCY | | | | | | |
| SUCCESSOR AGENCY TO RDA | 108,676 | - | - | - | - | 108,676 |
| WASCO PUBLIC FINANCING AUTHORITY | 104,857 | - | - | - | - | 104,857 |
| TOTAL TRUST & AGENCY | 213,533 | - | - | - | - | 213,533 |
| TOTAL FUND BALANCE | 51,832,044 | 87,636,687 | 88,182,162 | 13,958,538 | 13,958,538 | 51,286,569 |

Appropriations by Fund

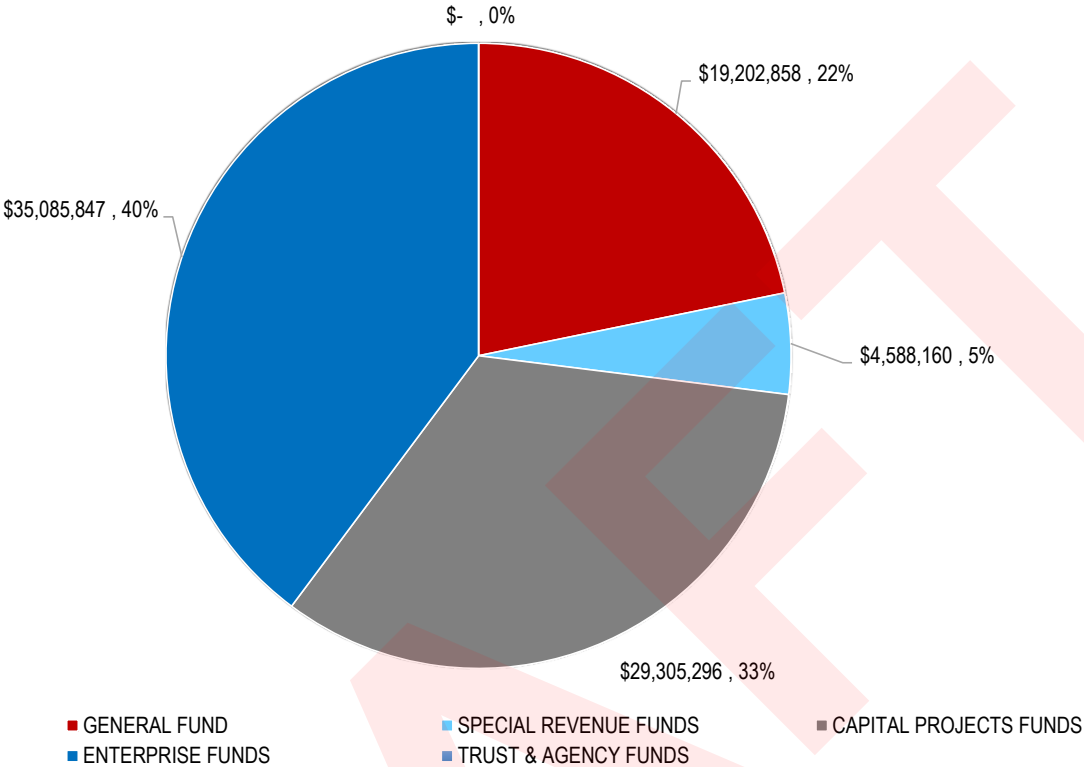
| | PERSONNEL | OPERATING | CAPITAL | SERVICE TRANSFERS AND G&A ALLOCATIONS | TOTAL APPORTIONMENT |
|---|-------------------|-------------------|-------------------|--|------------------------|
| GENERAL FUND | | | | | |
| SUPPORT SERVICES | 1,899,025 | 2,264,575 | 646,000 | 86,200 | 4,895,800 |
| PUBLIC SAFETY | 5,032,269 | 5,022,696 | 461,598 | 251,200 | 10,767,764 |
| PUBLIC WORKS | 910,306 | 411,317 | - | 378,652 | 1,700,274 |
| COMMUNITY DEVELOPMENT | 1,232,116 | 279,405 | - | 327,500 | 1,839,021 |
| TOTAL GENERAL FUND | 9,073,715 | 7,977,993 | 1,107,598 | 1,043,552 | 19,202,858 |
| SPECIAL REVENUE | | | | | |
| LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT | 137,999 | 82,725 | - | - | 220,724 |
| TRAFFIC SAFETY | - | 11,500 | - | - | 11,500 |
| COMMUNITY FACILITIES DISTRICT | - | - | - | 200 | 200 |
| SEWER LIFT STATION | - | - | - | 1,700 | 1,700 |
| PARK IMPACT | - | - | 636,870 | - | 636,870 |
| GAS TAX | - | - | 1,017,240 | - | 1,017,240 |
| TRANSPORTATION DEVELOPMENT ACT | - | - | 2,699,927 | - | 2,699,927 |
| CDBG | - | - | - | - | - |
| CALHOME | - | - | - | - | - |
| HOME | - | - | - | - | - |
| TOTAL SPECIAL REVENUE | 137,999 | 94,225 | 4,354,037 | 1,900 | 4,588,160 |
| CAPITAL PROJECTS | | | | | |
| CAPITAL OUTLAY | - | - | 29,305,296 | - | 29,305,296 |
| TOTAL CAPITAL PROJECTS | - | 5,000 | 29,405,296 | - | 29,410,296 |
| ENTERPRISE | | | | | |
| WASTEWATER | 1,370,870 | 955,300 | 774,270 | 502,800 | 3,603,240 |
| WATER | 1,436,046 | 1,491,250 | 19,840,176 | 554,800 | 23,322,272 |
| SANITATION | 1,873,863 | 1,352,975 | 922,200 | 958,300 | 5,107,339 |
| CNG STATION | 10,908 | 223,500 | 525,000 | 24,800 | 784,208 |
| TRANSIT | 417,332 | 190,150 | 1,520,406 | 140,900 | 2,268,788 |
| TOTAL ENTERPRISE | 5,109,019 | 4,213,175 | 23,582,052 | 2,181,600 | 35,085,847 |
| TRUST & AGENCY | | | | | |
| SUCCESSOR AGENCY TO RDA | - | - | - | - | - |
| WASCO PUBLIC FINANCING AUTHORITY | - | - | - | - | - |
| TOTAL TRUST & AGENCY | - | - | - | - | - |
| TOTAL APPROPRIATIONS | 14,320,733 | 12,290,393 | 58,448,983 | 3,227,052 | 88,287,162 |



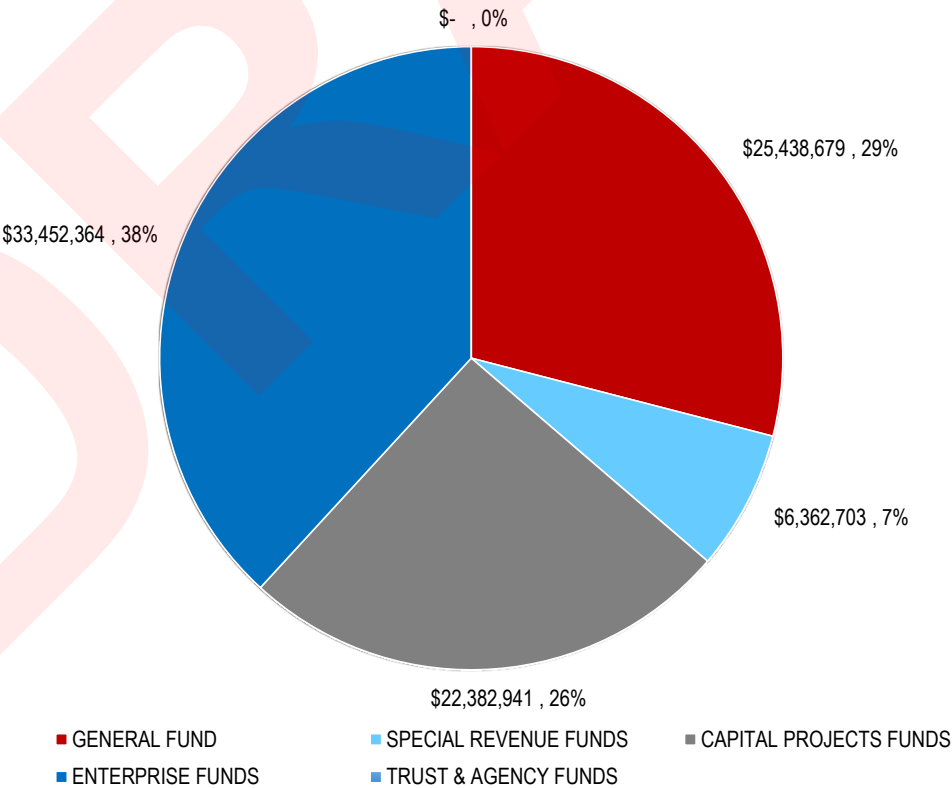
General Fund Revenues, Expenditures and Changes in Fund Balance

| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|---|-------------------|-------------------|--------------------|----------------------|--------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | | | | | |
| GENERAL PROPERTY TAX | \$974,358 | \$1,008,767 | \$1,025,500 | \$1,001,238 | \$1,023,899 |
| VLF SWAP PROPERTY TAX | 3,172,544 | 3,335,911 | 3,165,000 | 3,497,724 | 3,545,000 |
| GENERAL SALES TAX | 1,849,814 | 2,190,541 | 1,500,000 | 2,019,585 | 2,138,000 |
| MEASURE X SALES TAX | 2,900,705 | 3,333,089 | 2,250,000 | 2,076,038 | 3,125,000 |
| FRANCHISE FEES | 375,823 | 400,756 | 411,000 | 405,547 | 409,500 |
| TRANSIENT OCCUPANCY TAX | 156,314 | 216,564 | 150,000 | 145,760 | 185,000 |
| BUSINESS LICENSE TAX | 88,313 | 85,467 | 91,000 | 86,180 | 93,000 |
| PROPERTY TRANSFER TAX | 31,966 | 45,149 | 40,000 | 43,953 | 47,500 |
| TOTAL TAXES | 9,549,839 | 10,616,244 | 8,632,500 | 9,276,024 | 10,566,899 |
| PERMIT AND SERVICE CHARGES | | | | | |
| DEVELOPMENT REVIEW | 453,799 | 196,448 | 130,175 | 182,131 | 170,750 |
| GENERAL & ADMINISTRATION ALLOCATIONS | 2,000,484 | 2,282,663 | 2,801,000 | 2,801,000 | 3,126,100 |
| OTHER CHARGES | 385,292 | (246,282) | 584,650 | 992,100 | 939,500 |
| TOTAL PERMIT AND SERVICE CHARGES | 2,839,576 | 2,232,829 | 3,515,825 | 3,975,230 | 4,236,350 |
| GRANTS/INTERGOVERNMENTAL | 1,722,993 | 271,818 | 848,593 | 267,741 | 3,988,500 |
| OTHER REVENUES | 489,092 | 540,529 | 171,560 | 1,094,096 | 171,930 |
| TOTAL REVENUES | 14,601,499 | 13,661,420 | 13,168,478 | 14,613,091 | 18,963,679 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 10,025,607 | 10,574,965 | 13,624,862 | 11,371,085 | 18,095,260 |
| CIP PROJECTS | 1,876,473 | 4,114 | 1,635,899 | 814,172 | 1,107,598 |
| TOTAL EXPENDITURES | 11,902,080 | 10,579,079 | 15,260,761 | 12,185,257 | 19,202,858 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFES IN | 3,501,187 | 3,625,394 | 3,257,043 | 3,499,103 | 6,740,633 |
| TRANSFERS OUT | (1,967,311) | (3,013,864) | (4,475,129) | (2,672,367) | (10,155,503) |
| TOTAL OTHER SOURCES (USES) | 1,533,876 | 611,530 | (1,218,086) | 826,736 | (3,414,870) |
| SOURCES OVER (UNDER) USES | 4,233,295 | 3,693,870 | (3,310,369) | 3,254,570 | (3,667,627) |
| FUND BALANCE, BEGINNING OF YEAR | 10,372,428 | 14,605,723 | 18,299,594 | 18,299,594 | 21,554,163 |
| FUND BALANCE, END OF YEAR | | | | | |
| ASSIGNED: LABOR HOUSING COMPLEX PROJECT | | 9,300,000 | 9,300,000 | 9,300,000 | 9,300,000 |
| UNASSIGNED FUND BALANCE | 14,605,723 | 8,999,594 | 5,689,225 | 12,254,163 | 8,586,536 |
| TOTAL FUND BALANCE | 14,605,723 | 18,299,594 | 14,989,225 | 21,554,163 | 17,886,536 |

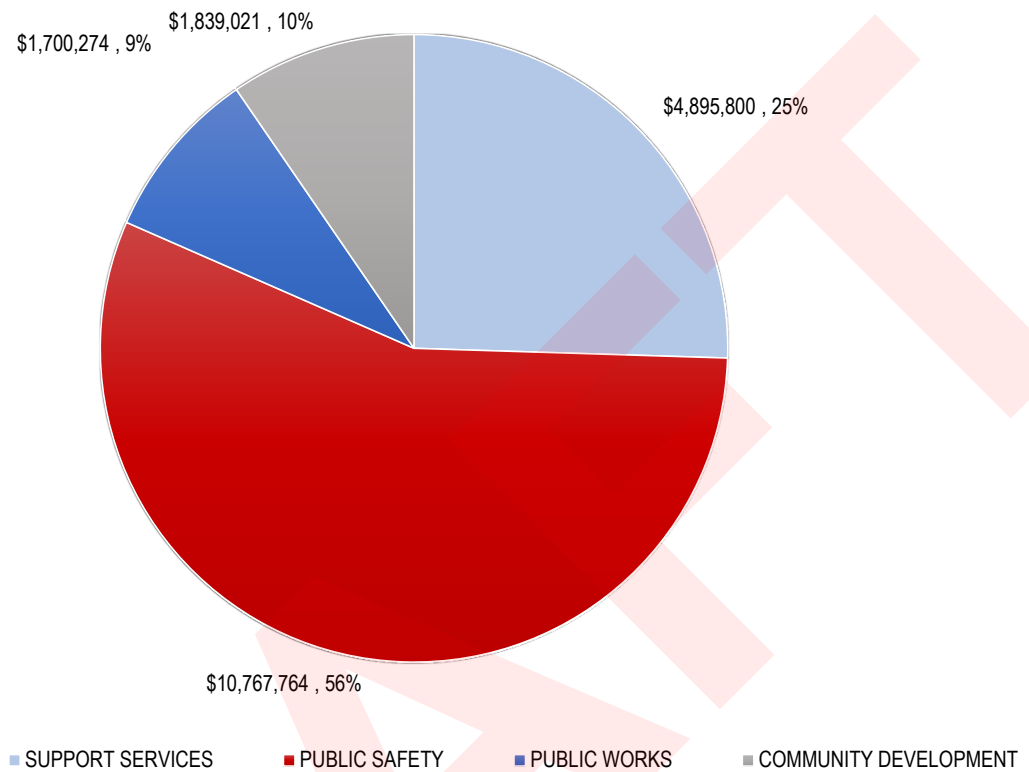
Expenditures by Fund Type



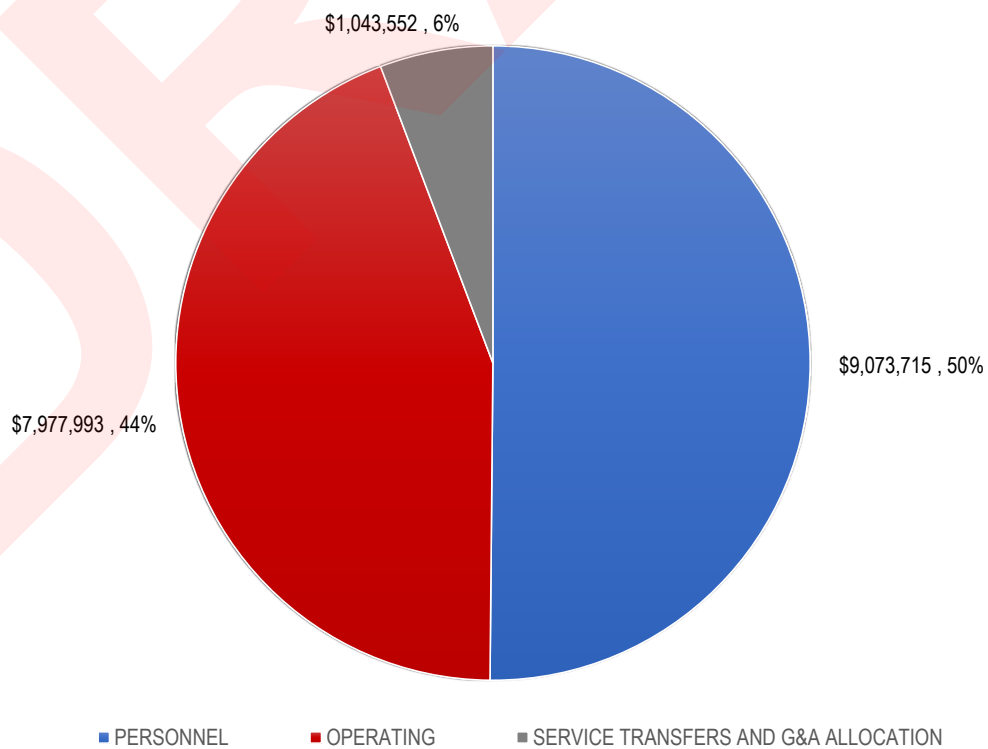
Revenues by Fund Type



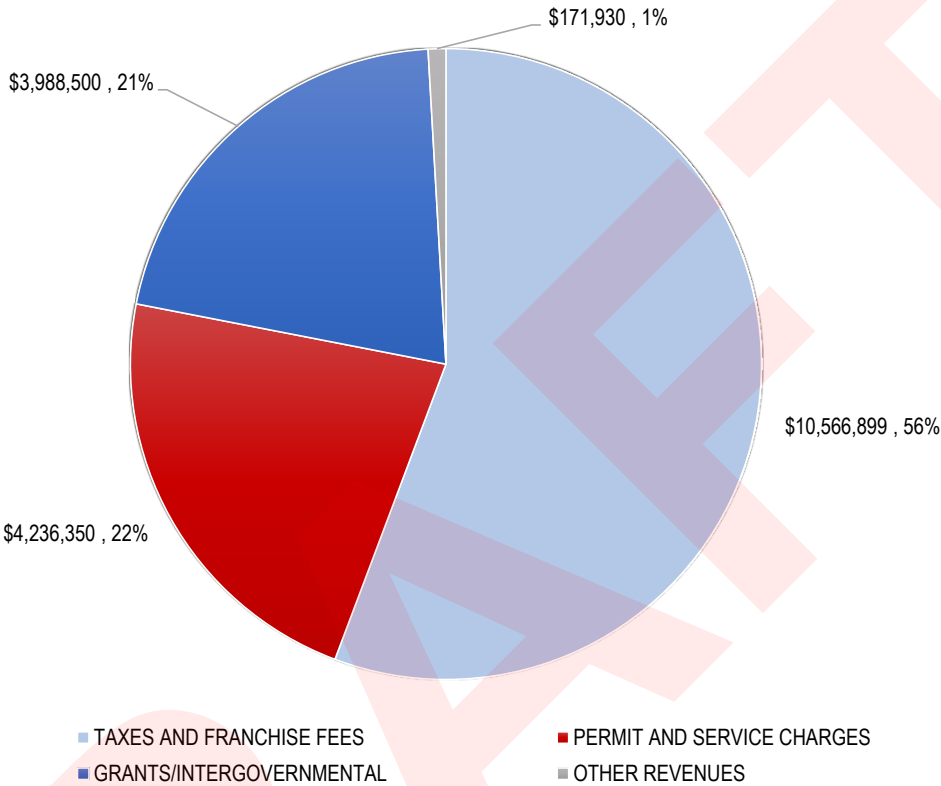
General Fund Expenditures by Function



General Fund Expenditures by Type



General Fund Revenues by Type



Support Services

City Council

City Manager

City Clerk

Finance

Human Resources / Risk Management

Non-Departmental

City Attorney

Measure X

Shop

Facilities Maintenance

Information Technology

City Council



The City Council is the legislative and governing body of the city government. Five Councilmembers are elected to four-year terms by the residents of the City. The Council appoints a Mayor to a one-year term as the ceremonial head of the city government and the presiding officer at Council meetings. The City Council members pass local laws and make policies to provide for the needs of the community, appoint the City Manager and City Attorney, adopt the Annual City Budget, and work with businesses and residents to create the conditions in which the community can thrive and individuals can prosper and be safe.

The Council serves as the citizens' representatives authorized to formulate policies, providing direction on the legislative process and funding priorities. Also, act as external Board and Committee representatives for Wasco.

Accomplishments FY23

| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|----|--|---|--|---|---|---|---|---------------|
| 1. | Adopted Fiscal Year 2022 -2023 Financial Budget | ✓ | | | | | ✓ | |
| 2. | Authorized Community Incentives for the promotion of COVID-19 Vaccination. | | | | | | ✓ | |
| 3. | Approved the Start-up of a Police Department | | | | | | ✓ | ✓ |
| 4. | Adopted Five Year Water and Sewer Rate Schedule | ✓ | | | | | | |
| 5. | Adopted Five Year Solid Waste Rate Schedule | ✓ | | | | | | |

Initiatives FY24

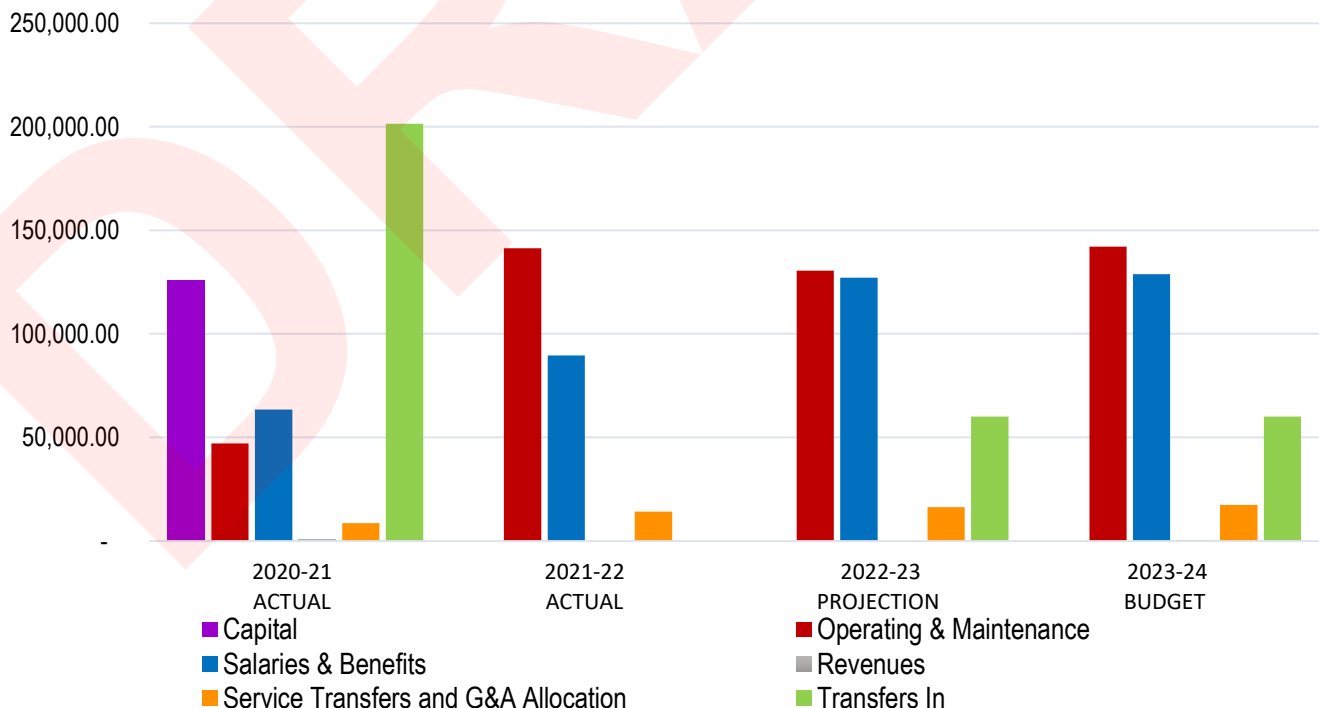
| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|----|---|---|--|---|---|---|---|---------------|
| 1. | Continue to promote COVID-19 Vaccination by providing incentives to the Community. | | | | | | ✓ | |
| 2. | Continue to support the development of the New Police department | | | | | | ✓ | ✓ |
| 3. | Continue to support policies and programs that promote equity, inclusion, and diversity | | | | | | ✓ | |

CITY COUNCIL REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

DIVISION: 01105

| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | - | - | - | - | - |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | - |
| OTHER REVENUES | 533 | - | - | - | 100 |
| TOTAL REVENUES | 533 | - | - | - | 100 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 118,996 | 244,933 | 283,697 | 273,741 | 290,717 |
| CIP PROJECTS | 125,496 | - | - | - | - |
| TOTAL EXPENDITURES | 244,491 | 244,933 | 283,697 | 273,741 | 290,717 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFES IN | 201,449 | - | 60,000 | 60,000 | 60,000 |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | 201,449 | - | 60,000 | 60,000 | 60,000 |
| SOURCES OVER (UNDER) USES | (42,509) | (244,933) | (223,697) | (213,741) | (230,617) |

Budget Summary



CITY COUNCIL REVENUES & EXPENDITURES DETAIL

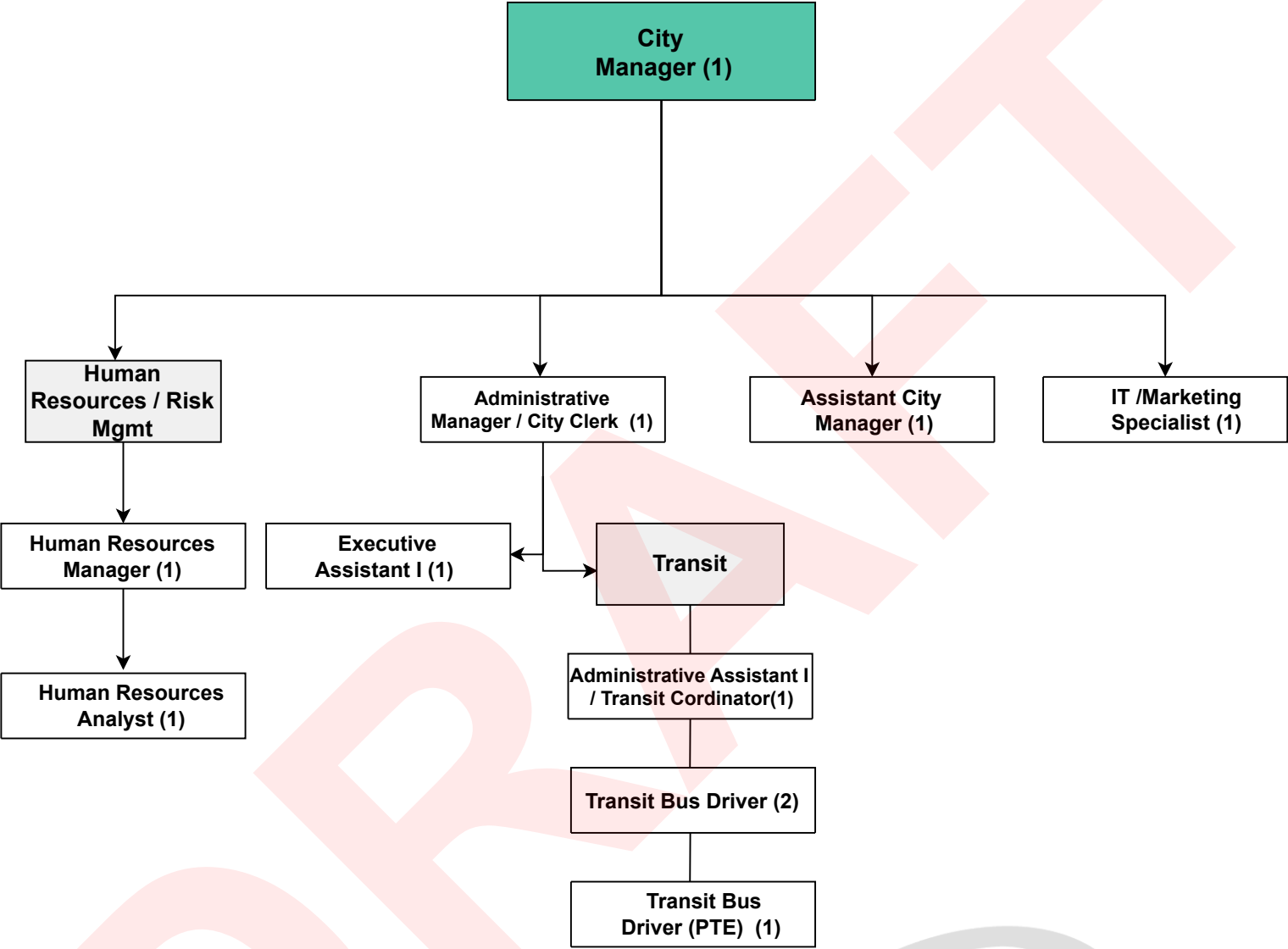
| DIVISION: 01105 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>CITY COUNCIL</u> | | | | | |
| 30130 MISCELLANEOUS REVENUE | 533 | - | - | - | 100 |
| TOTAL REVENUES | 533 | - | - | - | 100 |
| EXPENDITURES | | | | | |
| <u>CITY COUNCIL</u> | | | | | |
| 50010 SALARY | 20,817 | 18,639 | 24,000 | 23,778 | 24,000 |
| 50090 FICA PAID | 1,308 | 1,132 | 1,836 | 1,819 | 1,836 |
| 50110 RETIREMENT BENEFIT | 438 | 977 | 1,600 | 1,396 | 2,452 |
| 50112 UNFUNDED RETIREMENT BENEFIT | 3,494 | 4,038 | 4,971 | 4,971 | 5,329 |
| 50120 GROUP INSURANCE | 37,126 | 64,511 | 89,000 | 92,372 | 95,000 |
| 50130 UNIFORM ALLOWANCE | 157 | 169 | 500 | - | 500 |
| 50210 ELECTIONS | 3,022 | 26,233 | 4,000 | 238 | 500 |
| 50230 TRAINING AND TRAVEL | 1,100 | 9,856 | 25,000 | 24,983 | 25,000 |
| 50280 COMMUNICATIONS | 15,785 | 17,220 | 16,000 | 16,548 | 16,000 |
| 50285 COMMUNICATION - CELL | 3,693 | 4,512 | 4,500 | 4,126 | 4,500 |
| 50310 OFFICE SUPPLIES | 9,261 | 1,591 | 1,000 | 338 | 1,000 |
| 50311 OFFICE EXPENSE | - | 100 | 500 | 365 | 500 |
| 50330 DUES/SUBSCRIPTIONS/LICENSES | 10,881 | 11,352 | 15,000 | 13,384 | 15,000 |
| 50430 PUBLICATIONS | - | - | - | - | - |
| 50460 PROFESSIONAL SERVICES | - | 3,050 | 2,500 | 1,117 | 4,000 |
| 52030 MISCELLANEOUS | 147 | 207 | - | (149) | - |
| 52040 CAPITAL OUTLAY | 125,496 | - | - | - | - |
| 52042 SMALL TOOLS & EQUIPMENT | - | - | - | - | - |
| 52190 WORKERS COMPENSATION | 196 | 253 | 2,590 | 2,682 | 2,700 |
| 52900 SPECIAL EVENTS AND PROJECTS | 2,986 | 10,188 | 15,000 | 14,478 | 15,000 |
| 52901 WATER DISCOUNT SUBSIDY | - | 56,766 | 60,000 | 55,000 | 60,000 |
| 55090 IT SERVICE FEES | 2,143 | 2,323 | 2,600 | 2,380 | 2,900 |
| 55092 FACILITIES SERVICE FEES | 6,442 | 11,815 | 13,100 | 13,915 | 14,500 |
| TOTAL EXPENDITURES | 244,491 | 244,933 | 283,697 | 273,741 | 290,717 |

City Manager










The City Manager's Office provides leadership and supervision to the organization to carry out the goals, policies, priorities, and objectives of the City Council most effectively and efficiently for the benefit of the community. The City Manager is responsible for the preparation of the City's annual Operating and Capital Investment Budgets, personnel matters, contract administration, and Council agenda preparation. The City Manager works closely with the City Council to address policy and program issues and respond to community concerns.

Office of City Manager










| |
|-------------------------------|
| Full-Time Employee (FTE) - 10 |
| Part-Time Employee (PTE) - 1 |
| Department's Division |

Accomplishments FY23

| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|----|--|---|---|---|---|---|---|---|
| | |  |  |  |  |  |  |  |
| 1. | Negotiated settlements with California High Speed Rail Authority, resolving numerous project impacts including funding for cleanup of the former farm labor camp. | ✓ | | ✓ | | | | ✓ |
| 2. | Began formalized Economic Development efforts through agreement with Retail Strategies, participation in regional events, and direct engagement with potential developers. | ✓ | | | ✓ | | ✓ | |
| 3. | Kicked off the Police Department start-up effort including selection of Chief of Police. Start-up is slightly ahead of schedule. | ✓ | | | ✓ | ✓ | ✓ | ✓ |
| 4. | Oversaw utility rate studies and new rate adoption to ensure enterprise sustainability. | ✓ | | | | | | |
| 5. | Expanded in-house IT role, resulting in significant gains in experience and reductions in consulting expense. | ✓ | | | ✓ | ✓ | | |

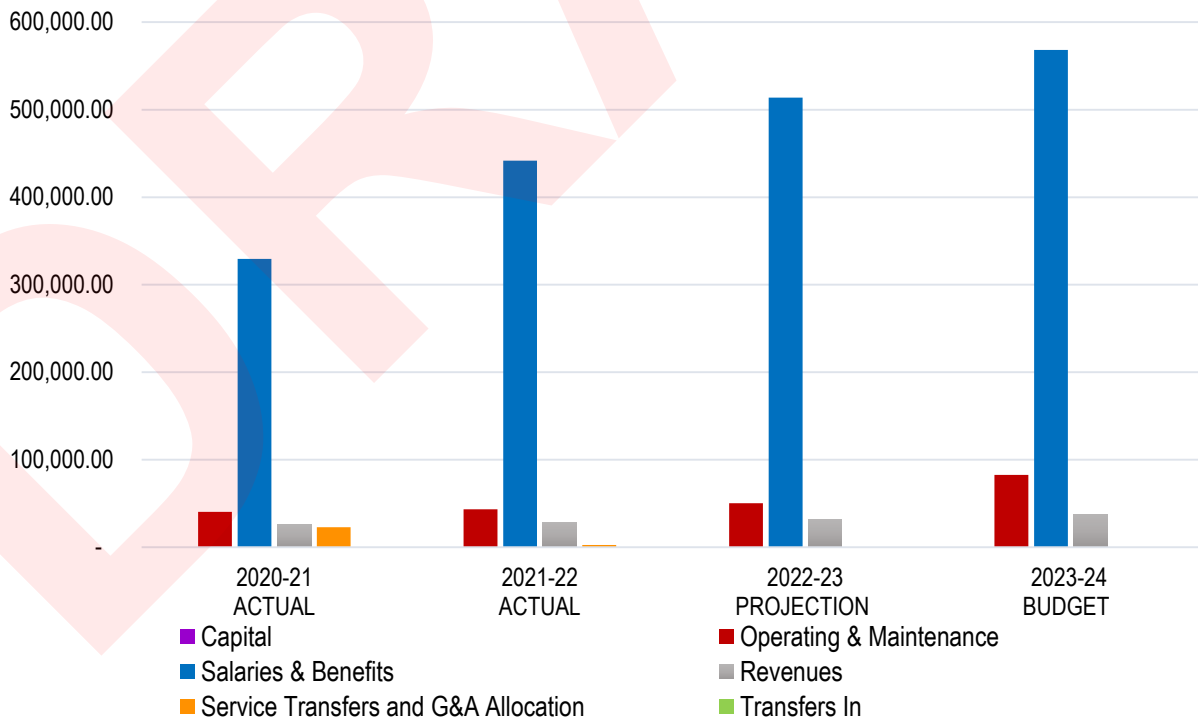
Initiatives FY24

| | |  |  |  |  |  |  |  |
|----|--|---|---|---|---|---|---|---|
| 1. | Continue and expand economic development efforts to ensure revenue growth. | ✓ | | | ✓ | | ✓ | |
| 2. | See Police Department through start-up and full operations. | ✓ | | | ✓ | | ✓ | ✓ |
| 3. | Establish long-term City facilities update & replacement plan including needs analysis, site acquisition, design and funding. | ✓ | ✓ | | | | | |
| 4. | Continue organizational innovation to ensure recruitment and retention of high-quality, high-performing staff. Initiative to include improvement of workflow, efficiency, and workload balance in all departments. | ✓ | | | ✓ | ✓ | | |

CITY MANAGER REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

| DIVISION: 01110 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | - | - | - | - | - |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | - |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | - | - | - | - | - |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 395,468 | 513,554 | 628,611 | 595,746 | 688,434 |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | 395,468 | 513,554 | 628,611 | 595,746 | 688,434 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFES IN | 22,837 | 2,447 | - | - | - |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | 22,837 | 2,447 | - | - | - |
| SOURCES OVER (UNDER) USES | (372,632) | (511,107) | (628,611) | (595,746) | (688,434) |

Budget Summary



CITY MANAGER REVENUES & EXPENDITURES DETAIL








| DIVISION: 01110 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| EXPENDITURES | | | | | |
| <u>CITY MANAGER</u> | | | | | |
| 50010 SALARY | 225,867 | 272,332 | 325,000 | 320,453 | 345,000 |
| 50050 OVERTIME | 613 | 2,936 | 3,500 | 2,539 | 3,500 |
| 50070 DEFERRED COMP PAID | 9,346 | 8,809 | 9,000 | 9,000 | 9,000 |
| 50090 FICA PAID | 13,193 | 21,154 | 24,863 | 24,515 | 26,393 |
| 50110 RETIREMENT BENEFIT | 9,345 | 20,465 | 36,836 | 26,425 | 34,000 |
| 50112 UNFUNDED RETIREMENT BENEFIT | 43,282 | 58,219 | 57,745 | 57,745 | 68,524 |
| 50120 GROUP INSURANCE | 23,131 | 48,922 | 60,000 | 62,911 | 70,000 |
| 50130 UNIFORM ALLOWANCE | - | 340 | 500 | - | 500 |
| 50230 TRAINING AND TRAVEL | 2,314 | 9,861 | 11,000 | 10,548 | 10,500 |
| 50280 COMMUNICATIONS | 2,053 | 3,548 | - | 3,191 | - |
| 50285 COMMUNICATION - CELL | 1,209 | 1,483 | 2,000 | 1,671 | 2,000 |
| 50290 POSTAGE | 104 | 201 | 200 | 23 | 200 |
| 50310 OFFICE SUPPLIES | 16,213 | 8,681 | 2,500 | 2,097 | 2,500 |
| 50311 OFFICE EXPENSE | - | 203 | 800 | 535 | 5,500 |
| 50320 FUEL | 55 | - | 1,000 | - | 1,000 |
| 50330 DUES | 4,639 | 2,424 | 5,000 | 2,097 | 5,000 |
| 50335 GRANT EXPENSE | 3,000 | - | - | - | - |
| 50390 MATERIALS/SUPPLIES | 1,240 | - | - | - | - |
| 50460 PROFESSIONAL SERVICES | 3,907 | 6,816 | 27,000 | 21,670 | 40,100 |
| 50650 CAR ALLOWANCE | - | 7,200 | 7,200 | 7,200 | 7,200 |
| 52030 MISCELLANEOUS | 131 | 176 | 200 | 151 | - |
| 52042 SMALL TOOLS & EQUIPMENT | 38 | 68 | 1,500 | 286 | 2,000 |
| 52043 COMPUTER SOFTWARE | 600 | 1,322 | 2,500 | 424 | 3,250 |
| 52044 COMPUTER HARDWARE | 4,601 | 764 | 500 | - | 2,000 |
| 52190 WORKERS COMPENSATION | 4,538 | 8,999 | 10,917 | 10,224 | 11,917 |
| 52300 MAINTENANCE AGREEMENT | 256 | 271 | 750 | 339 | 750 |
| 55090 IT SERVICE FEES | 7,185 | 7,533 | 8,400 | 7,011 | 9,300 |
| 55091 SHOP SERVICE FEES | 2,025 | 2,562 | 3,000 | 4,021 | 3,900 |
| 55092 FACILITIES SERVICE FEES | 16,583 | 18,267 | 26,700 | 20,670 | 24,400 |
| TOTAL EXPENDITURES | 395,468 | 513,554 | 628,611 | 595,746 | 688,434 |

City Clerk










The City Clerk's Office is a public-service department providing a variety of professional and administrative duties supporting the City Council and the Redevelopment Successor Agency in accordance with the Public Records Act, Political Reform Act, Brown Act, Maddy Act, and Elections Code. The City Clerk maintains the public's records, administers the records retention program, posts the City Council agenda, prepares the minutes of City Council meetings, and distributes the City Council meeting packets. The City Clerk's Office is responsible for maintaining the City Municipal Code and all the supporting City ordinances and Council resolutions; overseeing the official bid process; legal noticing; administering municipal elections and serving as the filing officer for campaign statements as well as Statements of Economic Interests as required by the Fair Political Practices Commission.

Accomplishments FY23

| | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic | Enhance Employee Development and Retention. | Define and Prioritize Community | Public Safety |
|----|---|---|---|---|---|---|---|
| |  |  |  |  |  |  |  |
| 1. | ✓ | | | | | ✓ | |
| 2. | ✓ | | | | | | |
| 3. | | | | ✓ | | ✓ | |
| 4. | ✓ | | | | | | |
| 5. | | | | | ✓ | ✓ | |

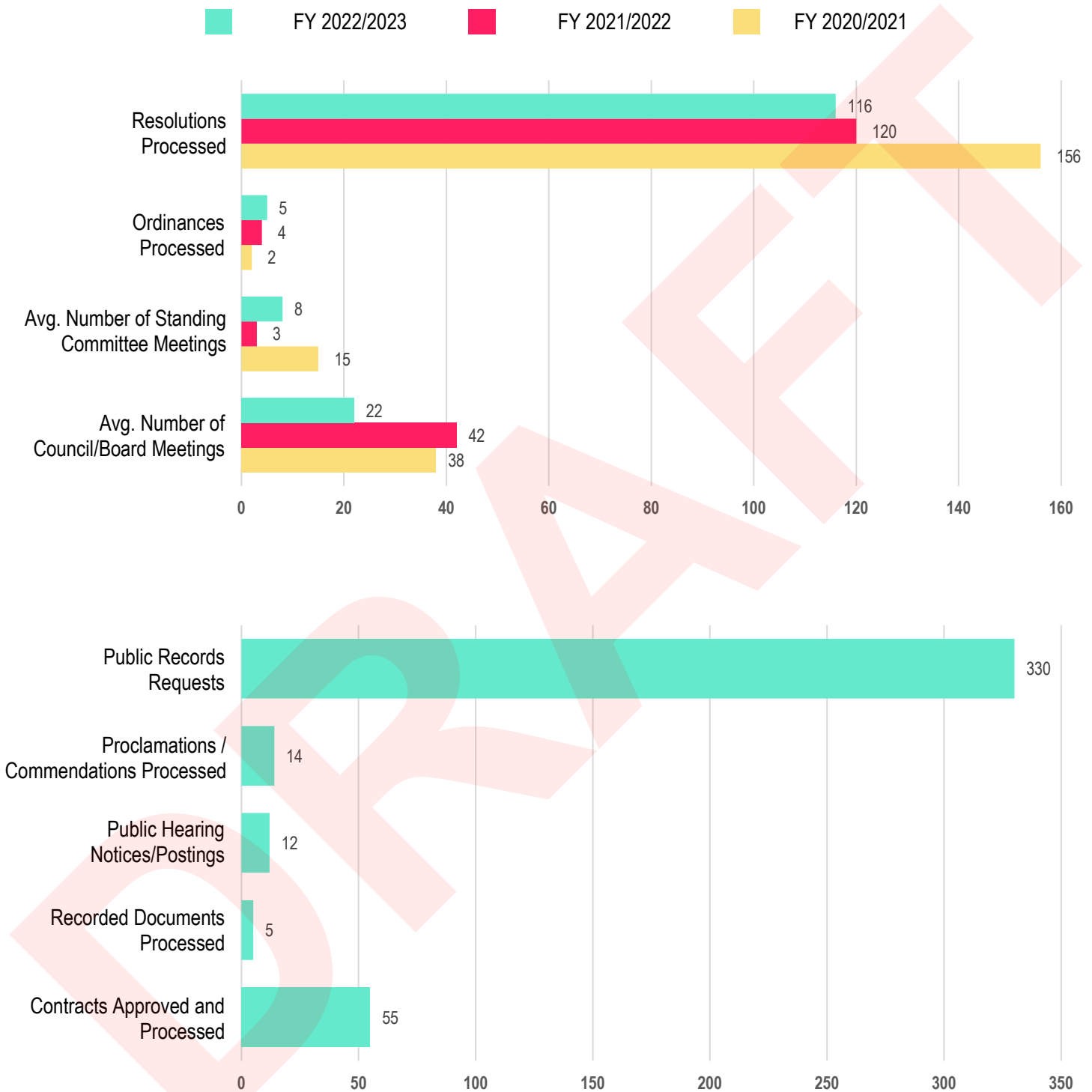
Initiatives FY24

| | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic | Enhance Employee Development and Retention. | Define and Prioritize Community | Public Safety |
|----|---|---|---|---|---|---|---|
| |  |  |  |  |  |  |  |
| 1. | ✓ | | | | ✓ | | |
| 2. | ✓ | | | ✓ | | ✓ | |
| 3. | ✓ | | | | ✓ | | |
| 4. | ✓ | | | | | | |
| 5. | | | | | ✓ | | |

2023-24 Strategic Issues

- Enhance outreach to the community to increase and improve opportunities for public participation and diversity on the city's boards, commissions, and committees

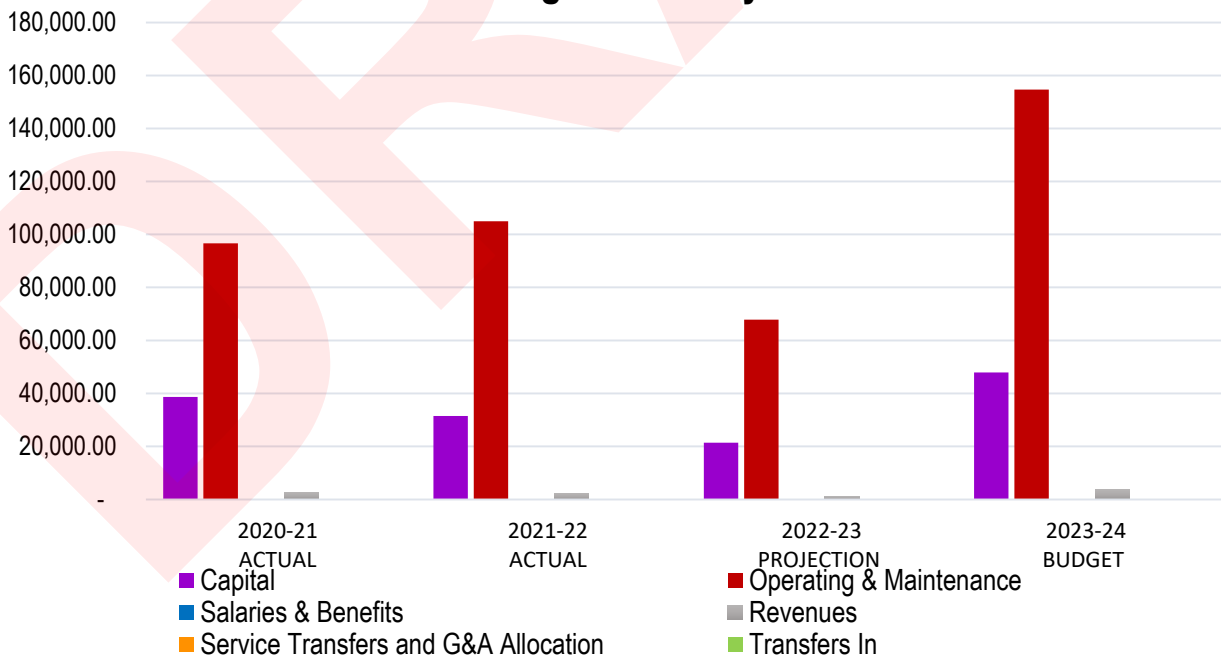
City Indicators



CITY CLERK REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

| DIVISION: 01111 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | - | - | - | - | - |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | - |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | - | - | - | - | - |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 137,912 | 138,634 | 179,302 | 90,185 | 193,986 |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | 137,912 | 138,634 | 179,302 | 90,185 | 193,986 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | 262 | - | - | - | - |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | 262 | - | - | - | - |
| SOURCES OVER (UNDER) USES | (137,650) | (138,634) | (179,302) | (90,185) | (193,986) |

Budget Summary



CITY CLERK REVENUES & EXPENDITURES DETAIL

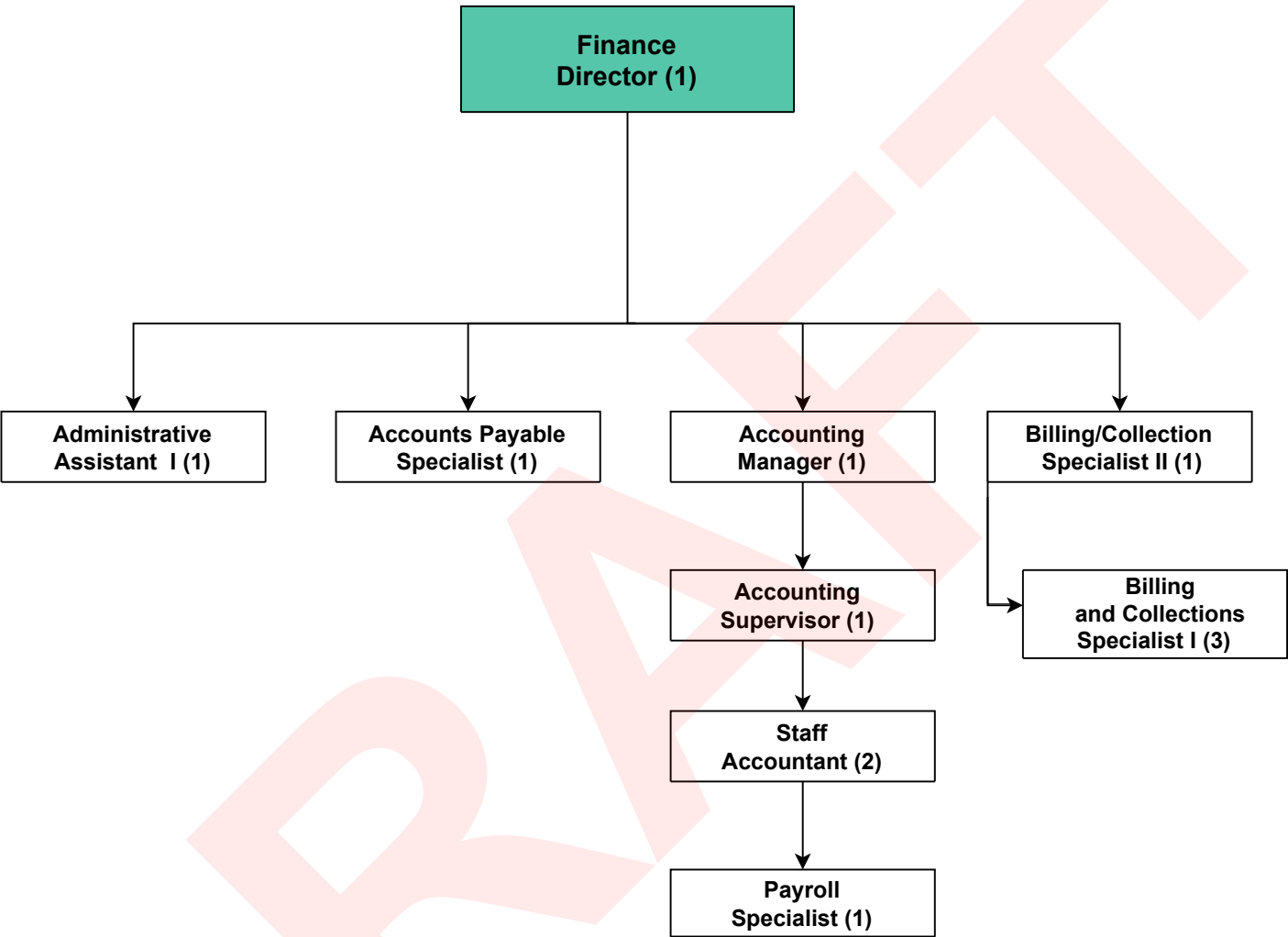
| DIVISION: 01111 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| EXPENDITURES | | | | | |
| <u>CITY CLERK</u> | | | | | |
| 50010 SALARY | 46,139 | 59,885 | 75,000 | 28,033 | 80,000 |
| 50050 OVERTIME | 539 | 2,400 | 3,000 | 1,930 | 2,500 |
| 50090 FICA PAID | 3,252 | 4,442 | 5,738 | 2,144 | 6,090 |
| 50110 RETIREMENT BENEFIT | 4,496 | 5,865 | 8,679 | 3,989 | 9,677 |
| 50112 UNFUNDED RETIREMENT BENEFIT | 9,908 | 13,357 | 18,190 | 18,190 | 19,161 |
| 50120 GROUP INSURANCE | 31,606 | 16,179 | 18,000 | 9,227 | 20,000 |
| 50230 TRAINING AND TRAVEL | 2,560 | 11,565 | 7,350 | 7,849 | 7,500 |
| 50285 COMMUNICATION - CELL | 1,193 | 778 | 900 | 778 | 1,800 |
| 50290 POSTAGE | - | 135 | 500 | 84 | 500 |
| 50310 OFFICE SUPPLIES | 1,362 | 754 | 1,500 | 1,126 | 2,000 |
| 50311 OFFICE EXPENSE | - | - | 500 | 37 | 500 |
| 50330 DUES | 1,300 | 1,495 | 1,837 | 2,066 | 2,000 |
| 50430 PUBLICATIONS | 5,385 | 8,077 | 6,000 | 1,795 | 8,000 |
| 50460 PROFESSIONAL SERVICES | 26,509 | 8,314 | 15,000 | 7,647 | 16,850 |
| 52043 COMPUTER SOFTWARE | 330 | 99 | 8,000 | - | 8,000 |
| 52044 COMPUTER HARDWARE | - | 271 | 750 | - | 750 |
| 52190 WORKERS COMPENSATION | 704 | 2,831 | 4,959 | 4,308 | 4,959 |
| 55090 IT SERVICE FEES | 2,629 | 2,188 | 3,400 | 981 | 3,700 |
| TOTAL EXPENDITURES | 137,912 | 138,934 | 179,302 | 90,273 | 193,986 |

Finance










The mission of the Finance and Accounting Department is to provide fiduciary control for the City's assets, perform fiscally related services, and provide accurate, timely and useful financial information to support the delivery of municipal services to the City organization and the public. The Finance and Accounting Department maintains the City's general ledger and performs purchasing functions, treasury and debt management as well as processing of City accounts payable and payroll.

Finance Department










| |
|-------------------------------|
| Full-Time Employee (FTE) - 12 |
| Part-Time Employee (PTE) - 0 |
| Temporary Employee |
| Department's Division |

Accomplishments FY23

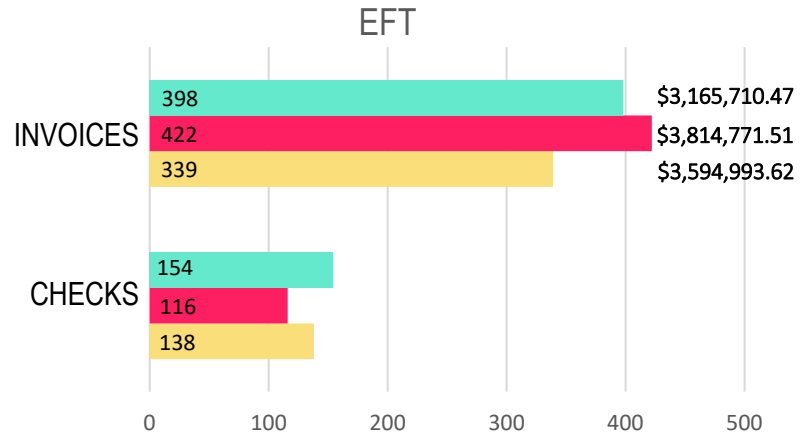
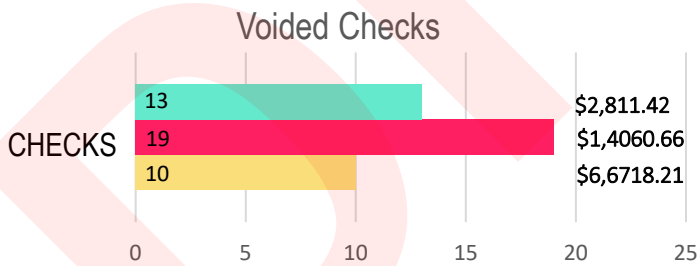
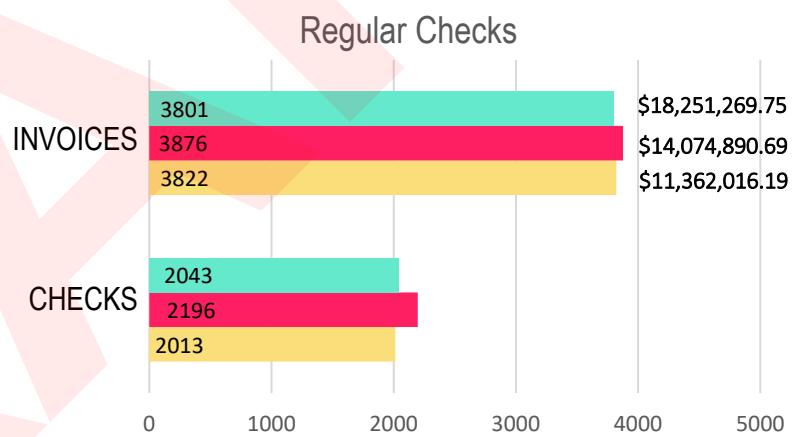
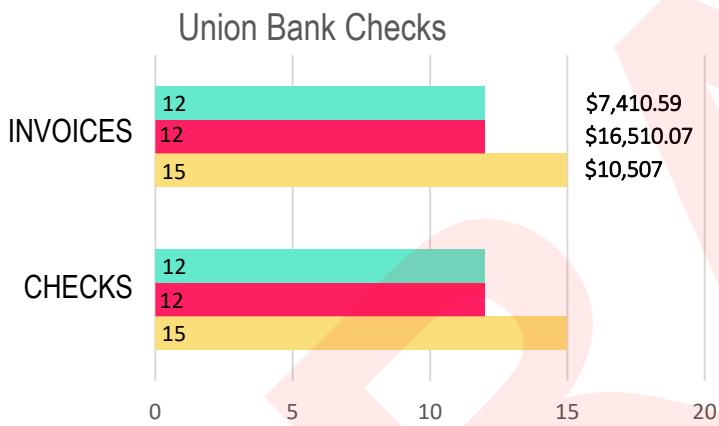
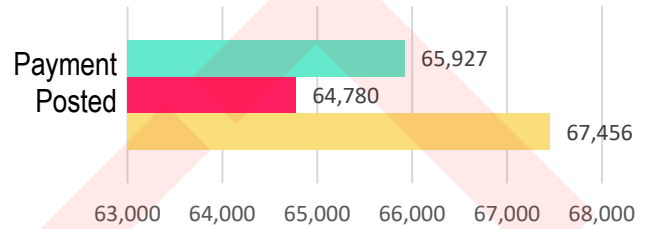
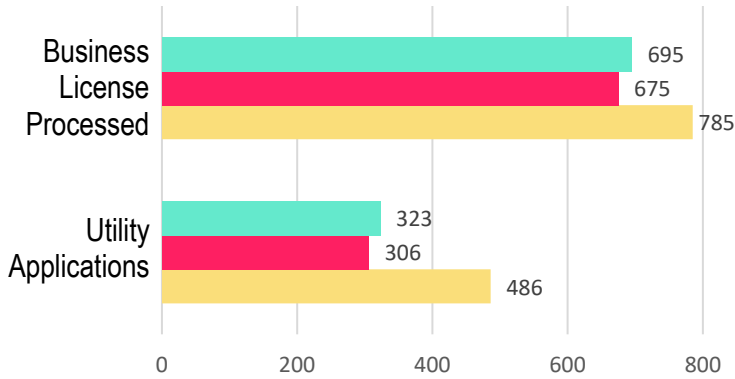
| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|----|--|---|---|---|---|---|---|---|
| | |  |  |  |  |  |  |  |
| 1. | Five timely independent City Audits | ✓ | | | | ✓ | | |
| 2. | Professional Development: 3 of 6 Finance Staff Members | ✓ | | | | ✓ | | |
| 3. | Timely Annual Operating and CIP Budget adoptions | ✓ | | | | ✓ | | |
| 4. | Timely Mid-Year Budget Review | ✓ | | | | ✓ | | |
| 5. | Awards for both operating budgets | ✓ | | | | ✓ | | |
| 6. | Assist Departments with their quarterly and annual reports | ✓ | ✓ | | | ✓ | | |
| 7. | Championed the Sanitation, Water and Sewer rate studies with Public Works valuable teamwork. | ✓ | | | | | | |

Initiatives FY24

| | |  |  |  |  |  |  |  |
|----|--|---|---|---|---|---|---|---|
| 1. | Continue recruiting unfilled positions | ✓ | | ✓ | | ✓ | | |
| 2. | Promote Professional Development across the finance department | ✓ | | ✓ | | ✓ | | |
| 3. | Promote participation in leadership development across the finance department | ✓ | | ✓ | | ✓ | | |
| 4. | Explore an internship pathway with Bakersfield College and CSUB for future accountants | ✓ | | | | ✓ | | |
| 5. | Assist with the implementation of a new version of the Finance Accounting system | ✓ | | ✓ | | | | |
| 6. | Document Procedures for departments to utilize Accounting software and extract data to complete reports. | ✓ | | ✓ | | | | |
| 7. | Support Sanitation with SB 1383 compliance efforts and customer educational campaign | ✓ | | | | | | |

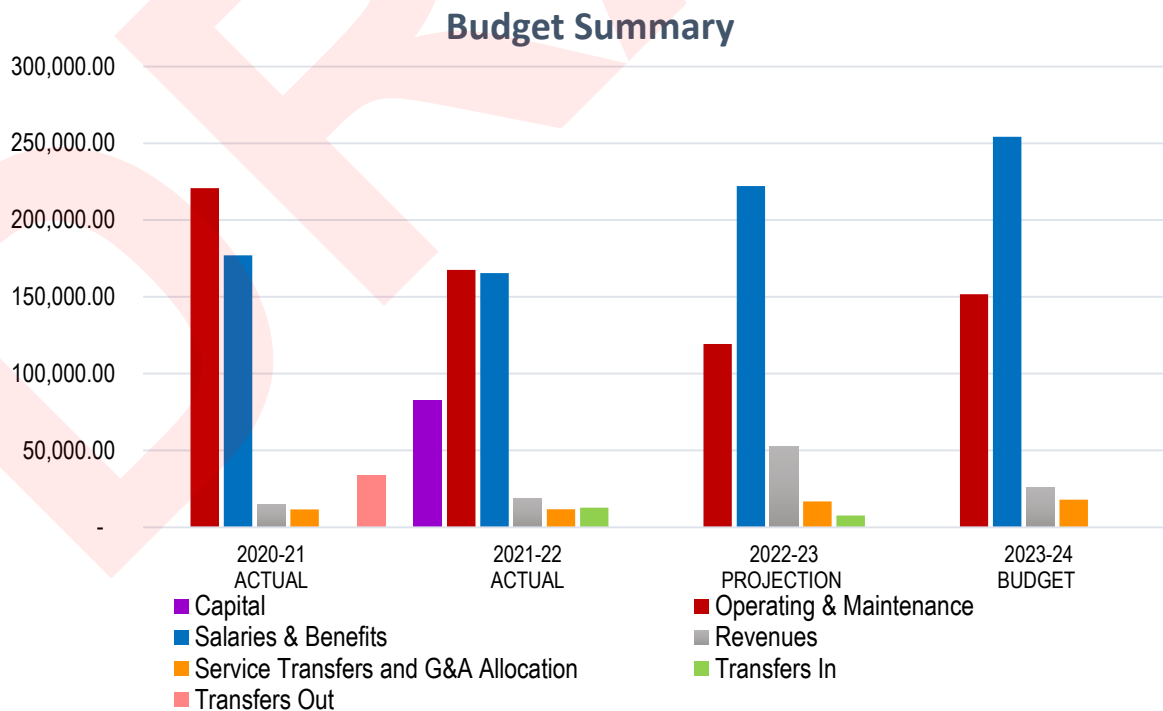
City Indicators

FY 2022/2023 FY 2021/2022 FY 2020/2021



FINANCE & ACCOUNTING REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

| DIVISION: 01115 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | 18,663 | 53,182 | 10,000 | 11,584 | 9,500 |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | - |
| OTHER REVENUES | 225 | 590 | 600 | 364 | 150 |
| TOTAL REVENUES | 18,888 | 53,773 | 10,600 | 11,948 | 9,650 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 344,642 | 355,188 | 451,494 | 319,174 | 501,049 |
| CIP PROJECTS | 82,538 | - | - | - | - |
| TOTAL EXPENDITURES | 427,180 | 355,188 | 451,494 | 319,174 | 501,049 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFES IN | 12,699 | 7,667 | - | - | - |
| TRANSFERS OUT | - | (3,541) | - | - | - |
| TOTAL OTHER SOURCES (USES) | 12,699 | 4,126 | - | - | - |
| SOURCES OVER (UNDER) USES | (395,593) | (297,289) | (440,894) | (307,227) | (491,399) |



FINANCE & ACCOUNTING REVENUES & EXPENDITURES DETAIL

| DIVISION: 01115 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-------------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>FINANCE & ACCOUNTING</u> | | | | | |
| 30130 MISCELLANEOUS REVENUE | 225 | 590 | 600 | 364 | 150 |
| 33220 ADMINISTRATION FEES | 16,780 | 52,493 | 10,000 | 11,584 | 9,500 |
| 332251 CALHOME REUSE LOAN SERVICING | 25 | 98 | - | - | - |
| 332252 05CAL HOME LOAN SERVICING | 390 | 80 | - | - | - |
| 332253 06CALHOME LOAN SERVICING | 154 | 90 | - | - | - |
| 332254 04CAL HOME LOAN SERVICING | 721 | 321 | - | - | - |
| 332255 03CAL HOME LOAN SERVICING | 249 | 101 | - | - | - |
| 332256 00CAL HOME LOAN SERVICING | 345 | - | - | - | - |
| TOTAL REVENUES | 18,888 | 53,773 | 10,600 | 11,948 | 9,650 |
| EXPENDITURES | | | | | |
| <u>FINANCE & ACCOUNTING</u> | | | | | |
| 50010 SALARY | 113,488 | 139,596 | 168,627 | 114,733 | 197,000 |
| 50012 ADMINISTRATION FEES | 24,993 | 28,445 | 25,000 | 18,870 | 25,000 |
| 50050 OVERTIME | 330 | 442 | 1,500 | 1,795 | 3,000 |
| 50090 FICA PAID | 8,446 | 10,419 | 10,500 | 8,754 | 15,071 |
| 50110 RETIREMENT BENEFIT | 8,247 | 10,620 | 20,225 | 10,209 | 27,035 |
| 50112 UNFUNDED RETIREMENT BENEFIT | 19,233 | 28,418 | 34,451 | 34,451 | 47,298 |
| 50120 GROUP INSURANCE | 12,485 | 17,377 | 22,000 | 20,370 | 27,100 |
| 50230 TRAINING AND TRAVEL | 3,827 | 4,592 | 25,000 | 11,236 | 22,000 |
| 50285 COMMUNICATION - CELL | 654 | 595 | 1,000 | 576 | 1,000 |
| 50290 POSTAGE | 86 | 93 | 150 | 10 | 150 |
| 50310 OFFICE SUPPLIES | 10,170 | 18,724 | 6,000 | 7,313 | 6,000 |
| 50311 OFFICE EXPENSE | - | 336 | 2,500 | 2,990 | 3,500 |
| 50330 DUES | 1,076 | 1,135 | 1,500 | 2,895 | 1,500 |
| 50460 PROFESSIONAL SERVICES | 119,071 | 71,155 | 100,000 | 60,544 | 88,000 |
| 50610 UNEMPLOYMENT | 236 | - | 1,000 | - | 1,000 |
| 52040 CAPITAL OUTLAY | 82,538 | - | - | - | - |
| 52043 COMPUTER SOFTWARE | 275 | - | 1,500 | 315 | 1,500 |
| 52044 COMPUTER HARDWARE | 6,920 | 2,668 | 5,000 | 3,202 | 4,000 |
| 52190 WORKERS COMPENSATION | 2,973 | 5,359 | 6,541 | 6,450 | 9,495 |
| 52300 MAINTENANCE AGREEMENT | 482 | 536 | 1,000 | 611 | 1,000 |
| 55011 PENALTY CHARGE | - | - | - | 21 | - |
| 55090 IT SERVICE FEES | 6,427 | 5,145 | 8,300 | 3,692 | 8,700 |
| 55092 FACILITIES SERVICE FEES | 5,225 | 9,533 | 9,700 | 10,138 | 11,700 |
| TOTAL EXPENDITURES | 427,180 | 355,188 | 451,494 | 319,174 | 501,049 |

Human Resources / Risk Management



The Human Resources Department provides recruitment services for City positions, oversees the compensation/classification and benefits programs, coordinates the City's safety and risk management programs, manages training, labor, and employee relations, promotes EEO/AA, and engages employees in wellness activities and other personnel matters.

Accomplishments FY23

| | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|--|---|--|---|---|---|---|---------------|
| 1. Hiring of Human Resources Analyst I, increasing the Human Resources Department from a Department of 1 to a Department of 2 to help with the department succession planning. | ✓ | | | | ✓ | | |
| 2. Professional development to promote innovation. | ✓ | | | | ✓ | | |

Initiatives FY24

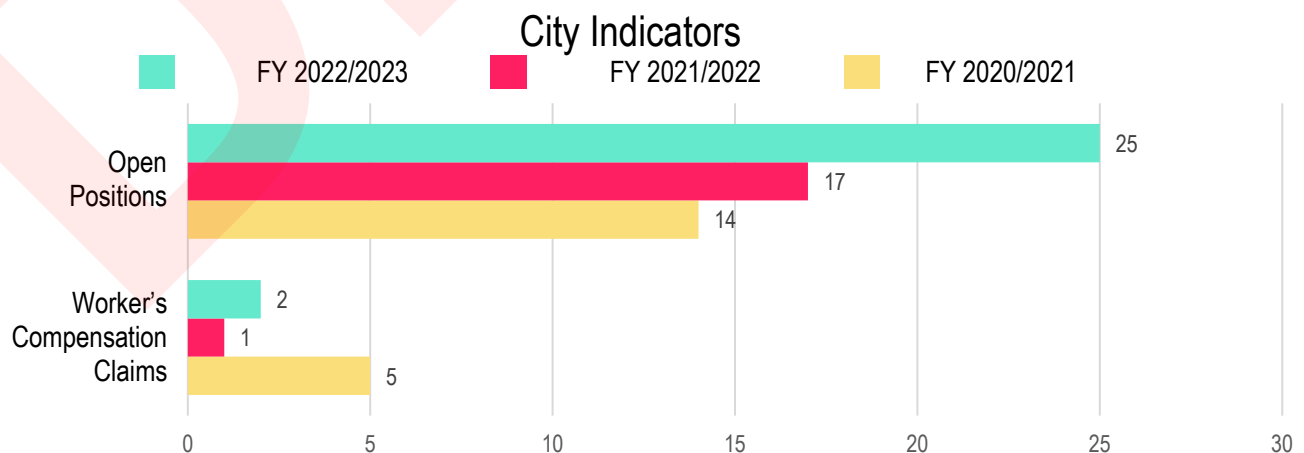
| | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|---|---|--|---|---|---|---|---------------|
| 1. On boarding of Public Safety Personnel | ✓ | | | | ✓ | | ✓ |
| 2. Address raising cost associated with Workers Compensation and Liability Insurance Premiums | ✓ | | | | | | |
| 3. Automating time-consuming tasks, including employee onboarding administration, payroll, timekeeping, and benefits administration | ✓ | | | | ✓ | | |

2023-24 Strategic Issues

- On-boarding of Public Safety Personnel, as we continue to work on the Public Safety aspect of agency we will be working on recruitment and other key issues to help in the further development of the department.

2023-24 Significant Operating Cost Changes

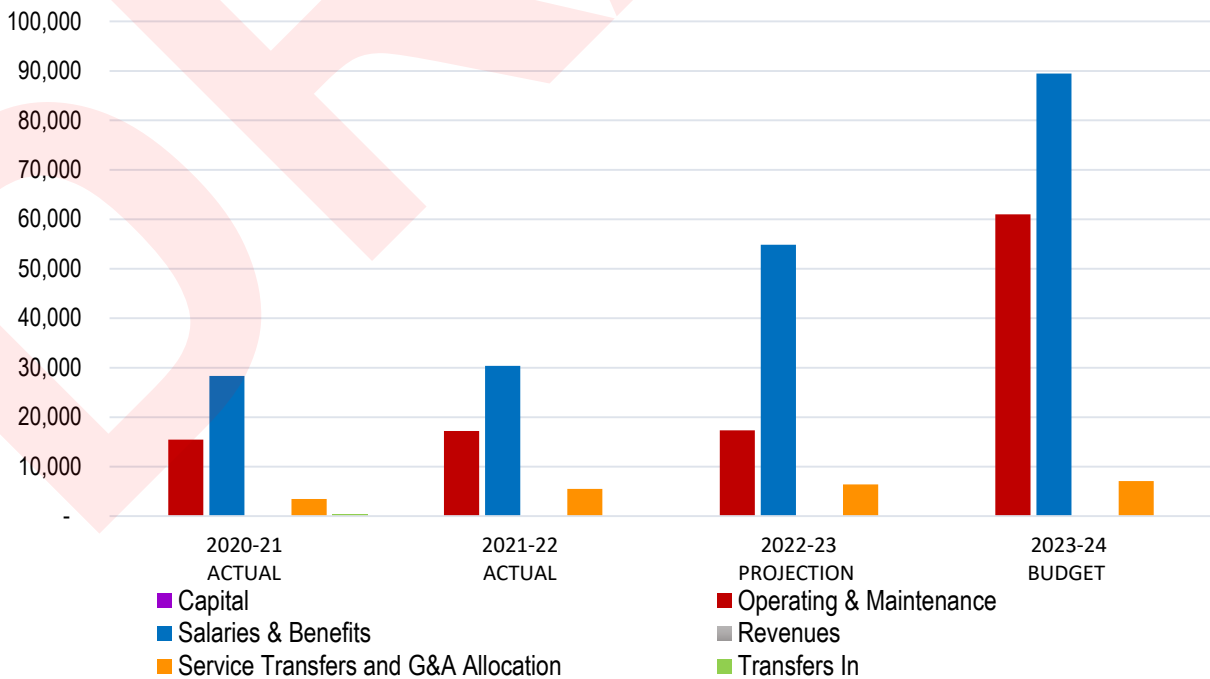
- The CSJVRMA will provide Liability and Workers Compensation coverage for our Public Safety group. In addition to the Liability and Workers Compensation coverages the CSJVRMA will be reimbursing the agency for a portion of the cost for Lexipol to develop a law enforcement manual for the city and the cost of the annual subscription and Daily Training Bulletins.
- With the onboarding of Public Safety personnel, we are anticipating a 30% increase to the current Legal Services budgetary item within the Human Resources Division.



HUMAN RESOURCES REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

| DIVISION: 01120 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | - | - | - | - | - |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | - |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | - | - | - | - | - |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 47,264 | 53,106 | 127,904 | 78,636 | 149,014 |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | 47,264 | 53,106 | 127,904 | 78,636 | 149,014 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | 400 | - | - | - | - |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | 400 | - | - | - | - |
| SOURCES OVER (UNDER) USES | (46,865) | (53,106) | (127,904) | (78,636) | (149,014) |

Budget Summary



HUMAN RESOURCES REVENUES & EXPENDITURES DETAIL

| DIVISION: 01120 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| EXPENDITURES | | | | | |
| <u>HUMAN RESOURCES</u> | | | | | |
| 50010 SALARY | 20,225 | 21,476 | 35,000 | 29,974 | 48,000 |
| 50050 OVERTIME | - | - | 1,500 | 169 | 1,500 |
| 50090 FICA PAID | 1,520 | 1,612 | 2,678 | 2,219 | 3,600 |
| 50110 RETIREMENT BENEFIT | 1,445 | 1,651 | 9,360 | 1,328 | 4,681 |
| 50112 UNFUNDED RETIREMENT BENEFIT | 3,628 | 4,519 | 15,055 | 15,055 | 12,633 |
| 50120 GROUP INSURANCE | 1,198 | 413 | 2,001 | 2,132 | 10,200 |
| 50230 TRAINING AND TRAVEL | 1,484 | 4,519 | 9,000 | 2,984 | 9,000 |
| 50285 COMMUNICATION - CELL | 298 | 298 | 700 | 288 | 700 |
| 50290 POSTAGE | 107 | 275 | 1,000 | 211 | 1,000 |
| 50310 OFFICE SUPPLIES | 1,570 | 1,720 | 2,000 | 1,138 | 2,000 |
| 50311 OFFICE EXPENSE | - | 270 | 600 | 583 | 600 |
| 50330 DUES | 994 | 1,113 | 6,500 | 1,972 | 7,000 |
| 50332 MARKETING/ADVERTISING | - | - | - | 55 | 500 |
| 50340 FEES | 62 | - | - | - | - |
| 50350 PHYSICALS | 2,120 | 2,064 | 6,000 | 1,798 | 6,000 |
| 50360 DRUG & ALCOHOL TESTING | 2,181 | 1,685 | 2,500 | 1,995 | 2,500 |
| 50460 PROFESSIONAL SERVICES | 1,100 | 599 | 4,000 | 1,566 | 4,000 |
| 52010 JOB RECRUITMENT | 4,967 | 2,431 | 15,000 | 4,129 | 20,000 |
| 52043 COMPUTER SOFTWARE | 591 | - | 1,000 | 674 | 1,000 |
| 52044 COMPUTER HARDWARE | - | 2,235 | 3,500 | - | 3,000 |
| 52190 WORKERS COMPENSATION | 313 | 708 | 4,010 | 3,962 | 4,000 |
| 55090 IT SERVICE FEES | 858 | 745 | 1,200 | 783 | 1,200 |
| 55092 FACILITIES SERVICE FEES | 2,603 | 4,774 | 5,300 | 5,622 | 5,900 |
| TOTAL EXPENDITURES | 47,264 | 53,106 | 127,904 | 78,636 | 149,014 |

City Attorney

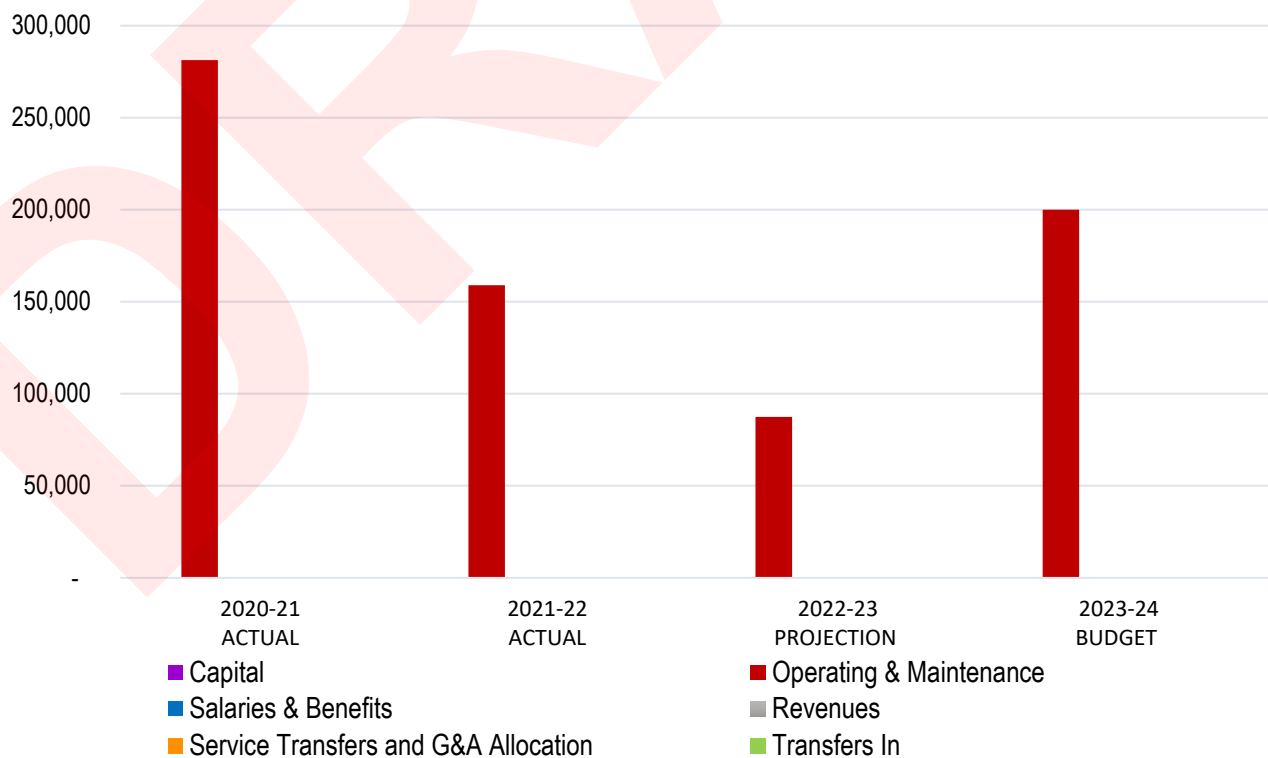


The City Attorney provides legal services and support to the City and all City departments. Several Attorneys/Firms provide specialty services in the areas of risk management, personnel policy, and litigation or potential litigation support. The City Attorney serves at the pleasure of the City Council.

CITY ATTORNEY REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

| DIVISION: 01157 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | - | - | - | - | - |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | - |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | - | - | - | - | - |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 281,269 | 158,992 | 205,000 | 115,000 | 200,000 |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | 281,269 | 158,992 | 205,000 | 115,000 | 200,000 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFES IN | - | - | - | - | - |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | - | - | - | - | - |
| SOURCES OVER (UNDER) USES | (281,269) | (158,992) | (205,000) | (115,000) | (200,000) |

Budget Summary










Shop










The Shop Division provides preventative maintenance, repairs, and management services for all City vehicles and equipment. Management of the vehicles includes an inventory of units within an assigned location, approved disposal and replacement of these units, and tracking of associated costs. The department also ensures adherence to governmental mandates such as state smog inspections, state highway patrol inspections, and proper approved methods of hazardous waste management and disposal.

Accomplishments FY23

| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|----|---|---|---|---|---|---|---|---|
| | |  |  |  |  |  |  |  |
| 1. | Installation of new GPS system/ tracking of vehicle maintenance | | ✓ | | | | | |
| 2. | Hired two new mechanics to assist in the day to day O&M | | | | | ✓ | | |
| 3. | Purchase of cordless power tools/impacts for efficiency | | ✓ | | | | | |

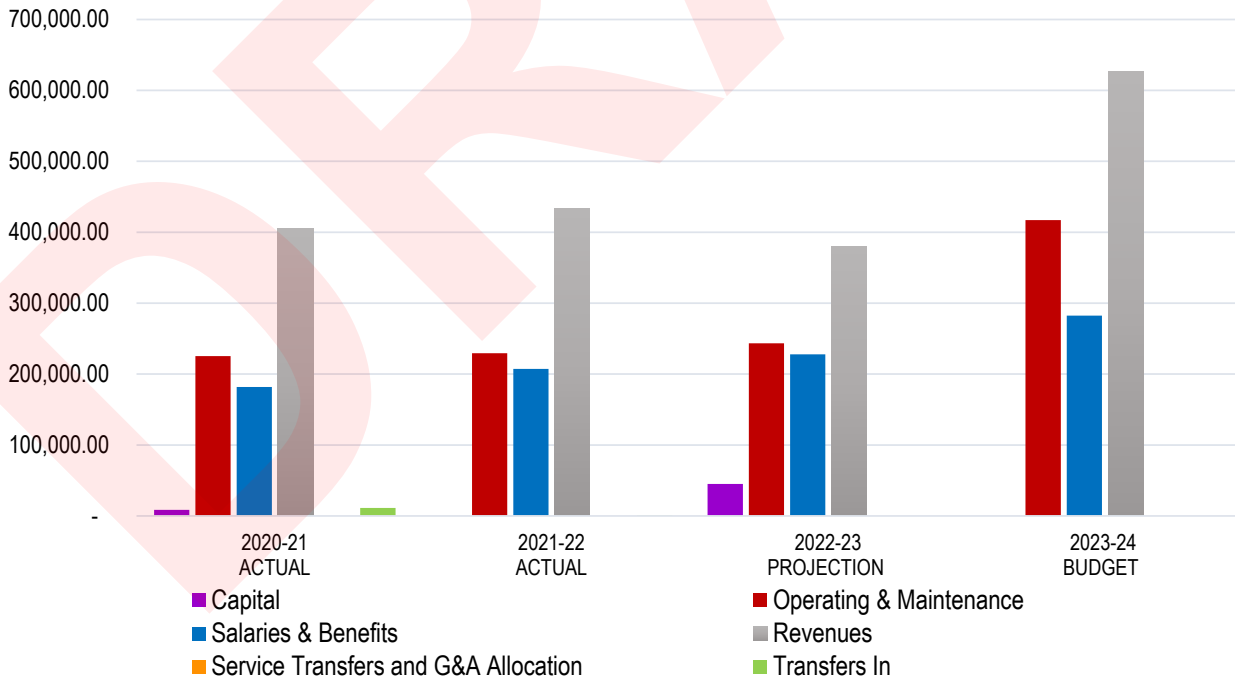
Initiatives FY24

| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|----|---|---|---|---|---|---|---|---|
| | |  |  |  |  |  |  |  |
| 1. | Provide continued education and training of fleet staff in alternative fuel. | ✓ | | | | ✓ | | |
| 2. | Develop healthy vehicle replacement schedule in each department. | ✓ | | | | | | |
| 3. | Continue acquisition of alternative fuel vehicles to replace aging fleet with San Joaquin Valley Air Pollution Control District incentives program. | | ✓ | | | | | |

SHOP REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

| DIVISION: 11200 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | 404,287 | 433,547 | 535,800 | 535,800 | 627,000 |
| GRANTS/INTERGOVERNMENTAL | - | - | 20,000 | - | - |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | 404,287 | 433,547 | 555,800 | 535,800 | 627,000 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 407,243 | 436,730 | 695,956 | 462,241 | 687,000 |
| CIP PROJECTS | 8,565 | - | 40,000 | 45,156 | - |
| TOTAL EXPENDITURES | 415,807 | 436,730 | 735,956 | 507,397 | 688,000 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFES IN | 11,262 | 401 | - | - | - |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | 11,262 | 401 | - | - | - |
| SOURCES OVER (UNDER) USES | (259) | (2,783) | (180,156) | 28,403 | -59,999 |

Budget Summary



SHOP MAINTENANCE REVENUES & EXPENDITURES DETAIL

| DIVISION: 11200 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|---------------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>SHOP</u> | | | | | |
| 30370 GRANT REVENUE | - | - | 20,000 | - | - |
| 30385 OTHER FINANCING SOURCES | 390 | - | - | - | - |
| 31310 SERVICE FEES | 404,287 | 433,547 | 535,800 | 535,800 | 627,000 |
| TOTAL REVENUES | 404,677 | 433,547 | 555,800 | 535,800 | 627,000 |
| EXPENDITURES | | | | | |
| <u>SHOP</u> | | | | | |
| 50010 SALARY | 104,050 | 115,737 | 135,000 | 108,405 | 152,000 |
| 50050 OVERTIME | 680 | 803 | 1,300 | 1,163 | 1,500 |
| 50080 VACATION PAID | 1,722 | 2,791 | - | - | - |
| 50090 FICA PAID | 7,393 | 8,377 | 10,328 | 8,118 | 11,500 |
| 50110 RETIREMENT BENEFIT | 7,136 | 8,870 | 22,160 | 11,562 | 15,998 |
| 50112 UNFUNDED RETIREMENT BENEFIT | 19,411 | 25,400 | 37,746 | 37,746 | 33,746 |
| 50120 GROUP INSURANCE | 36,163 | 36,508 | 38,500 | 42,496 | 47,800 |
| 50125 BOOT ALLOWANCE | 200 | 550 | 550 | 1,254 | 825 |
| 50230 TRAINING AND TRAVEL | 140 | 64 | 5,599 | 138 | 5,000 |
| 50280 COMMUNICATIONS | 328 | 325 | 500 | 327 | 500 |
| 50285 COMMUNICATION - CELL | 356 | 298 | 2,500 | 288 | 2,500 |
| 50310 OFFICE SUPPLIES | 403 | 932 | 1,000 | 455 | 500 |
| 50311 OFFICE EXPENSE | - | 1,080 | 1,500 | 1,384 | 1,500 |
| 50320 FUEL | 2,662 | 4,518 | 6,000 | 2,603 | 8,000 |
| 50350 PHYSICALS | - | - | - | - | - |
| 50370 UNIFORM CLEANING SERVICE | 2,516 | 6,022 | 7,000 | 2,863 | 6,000 |
| 50380 TOOLS | 241 | 285 | 2,500 | 1,598 | 3,500 |
| 50390 MATERIALS/SUPPLIES | 5,338 | 2,066 | 5,500 | 5,445 | 5,500 |
| 50460 PROFESSIONAL SERVICES | 962 | 2,120 | 4,000 | 483 | 4,000 |
| 50530 EQUIPMENT REPAIR | 74 | - | - | 8 | - |
| 50580 UTILITIES | - | 1,113 | 2,000 | 1,574 | 2,000 |
| 52025 DRUG TESTING | - | - | - | - | - |
| 52040 CAPITAL OUTLAY | 8,565 | - | 40,000 | 45,156 | - |
| 52042 SMALL TOOLS & EQUIPMENT | 6,087 | 2,271 | 6,000 | 2,048 | 4,000 |
| 52043 COMPUTER SOFTWARE | 1,971 | 3,450 | 5,150 | 2,247 | 4,000 |
| 503702 AUTO REPAIR - ENGINEERING | 705 | 675 | 1,200 | 859 | 1,200 |
| 503703 AUTO REPAIR - SHERIFF | 11 | 160 | 250 | - | 5,000 |
| 503705 AUTO REPAIR - BUILDING INSPECT | 947 | 374 | 2,000 | 1,480 | 2,000 |
| 503706 AUTO REPAIR - STREET | 13,742 | 13,895 | 27,000 | 21,482 | 20,000 |
| 503707 AUTO REPAIR - SHOP | 3,581 | 2,441 | 4,000 | 1,309 | 6,000 |
| 503708 AUTO REPAIR - DIAL-A-RIDE | 4,650 | 5,822 | 20,000 | 12,654 | 20,000 |

SHOP MAINTENANCE REVENUES & EXPENDITURES DETAIL








| DIVISION: 11200 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--------------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| 503709 AUTO REPAIR - WASTEWATER | 4,850 | 1,671 | 40,000 | 5,280 | 20,000 |
| 50370A AUTO REPAIR - WATER | 9,489 | 4,773 | 14,000 | 11,342 | 10,000 |
| 50370B AUTO REPAIR - DISPOSAL | 153,265 | 162,720 | 259,000 | 150,826 | 260,000 |
| 50370C AUTO REPAIR-FACILITIES MAINT. | 937 | 443 | 1,500 | 1,497 | 3,000 |
| 50370D AUTO REPAIR- FIRE TRUCK | - | 852 | 500 | - | 500 |
| 50370E AUTO REPAIR - MANAGEMENT | 996 | 1,176 | 2,000 | 2,116 | 2,000 |
| TOTAL EXPENDITURES | 415,807 | 436,730 | 735,956 | 507,397 | 687,000 |

Facilities Maintenance



The Facilities Maintenance Division provides preventative maintenance, repairs and management services for all City buildings and facilities. In addition, the department provides emergency training to all City employees.

Accomplishments FY23

| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|----|--|---|---|---|---|---|---|---|
| | |  |  |  |  |  |  |  |
| 1. | Coordinated Annex Fencing Project through completion | | ✓ | ✓ | | | | ✓ |
| 2. | Procured new Van for Facilities Maintenance | | ✓ | ✓ | | ✓ | | |
| 3. | Brought on board new facilities technician | | ✓ | ✓ | | ✓ | | |
| 4. | Began maintenance of landscaping at City Hall and the Courthouse | | ✓ | ✓ | | | | |
| 5. | Prepared offices for new Police Chief and Staff | | ✓ | ✓ | | | | |
| 6. | Worked in coordination with wastewater to make repairs and install cleanout for sewer lateral. | | ✓ | ✓ | | | | ✓ |
| 7. | Coordinated new HVAC install at Wastewater Offices. | ✓ | ✓ | ✓ | | | | |

Initiatives FY24

| | |  |  |  |  |  |  |  |
|----|--|---|---|---|---|---|---|---|
| 1. | Assist in implementation of doorway card reader system | ✓ | ✓ | ✓ | | | | ✓ |
| 2. | Attend trainings that cover topics in Electrical and HVAC work | ✓ | ✓ | ✓ | | ✓ | | |
| 3. | Be involved in planning for new PW and Animal Shelter Facilities | | ✓ | ✓ | | ✓ | | |
| 4. | Continue LED Retrofits in City Buildings | ✓ | ✓ | ✓ | | | | |
| 5. | Renovate PW break room | | ✓ | ✓ | | ✓ | | |
| 7. | Install additional exterior lighting at buildings for improved safety. | ✓ | ✓ | ✓ | | | | ✓ |

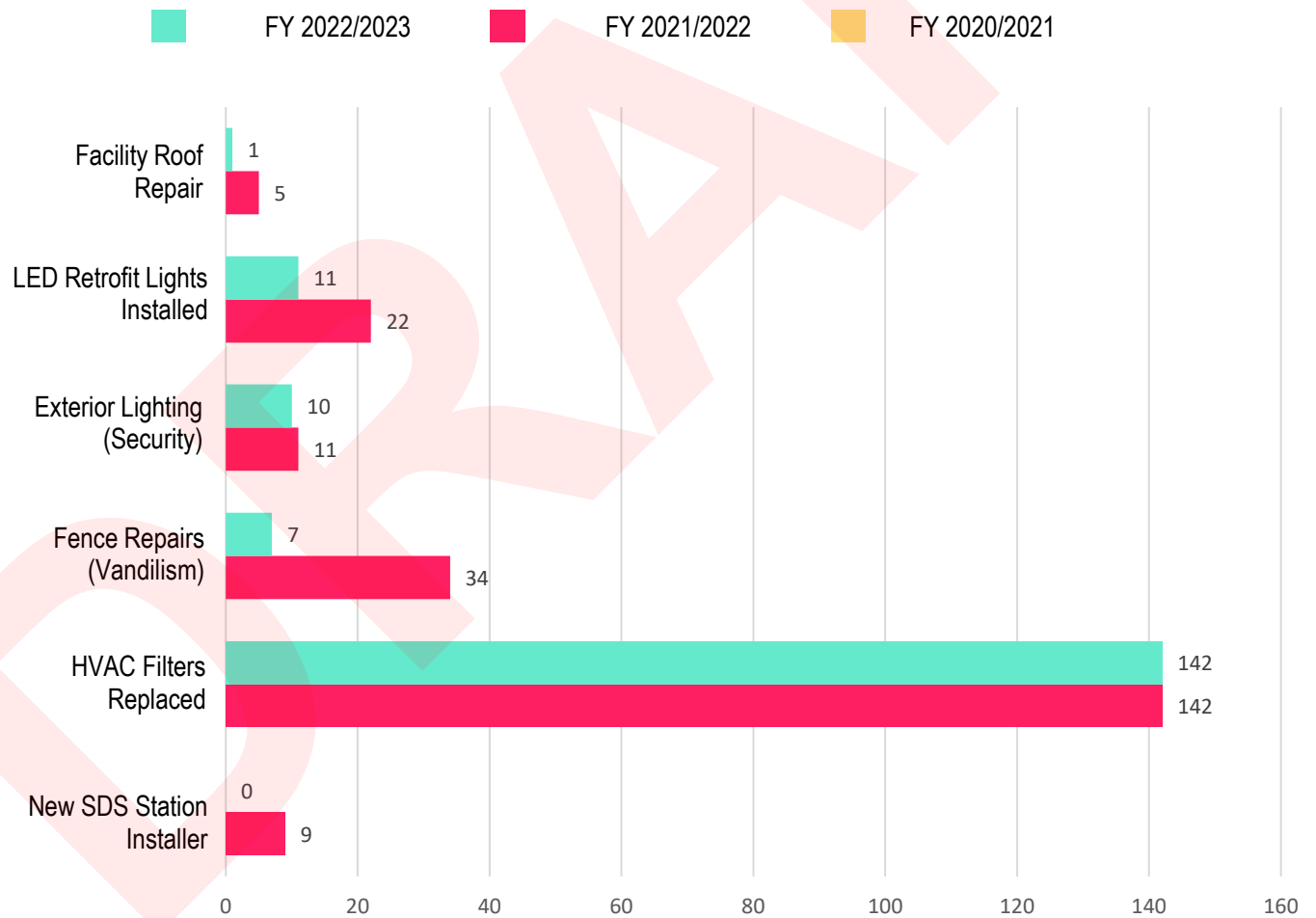
2023-24 Strategic Issues

- Aging facilities will likely continue to be an issue.
- Increase in vandalism and theft at various City Facilities will likely require more repairs to fences, gates, locks etc.

2023-24 Significant Operating Cost Changes

- Addition of facilities maintenance technician due to increase in demand of facilities maintenance and repair.
- Fuel and material cost increase due to price fluctuations.
- Additional tool purchases to ensure both Facilities Personnel are properly equipped to handle jobs at separate locations.

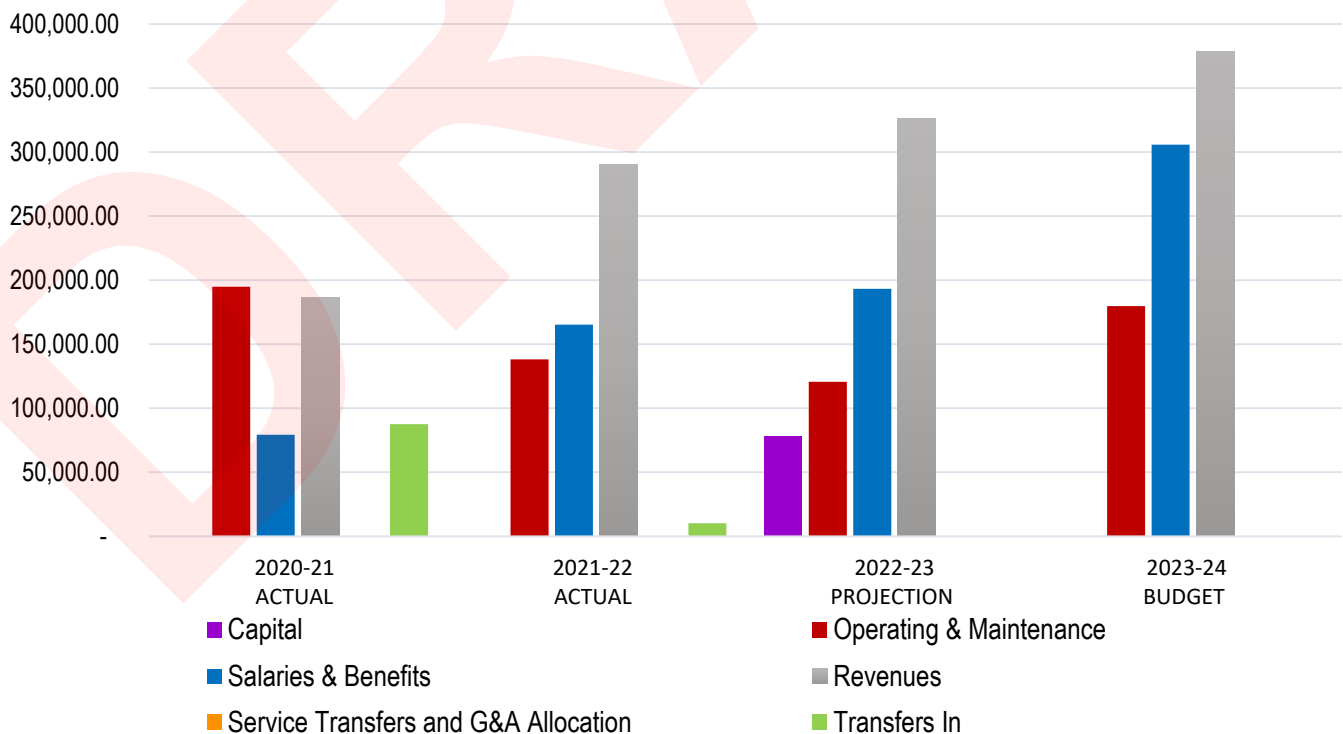
Measurable Outputs



FACILITIES MAINTENANCE REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

| DIVISION: 16200 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | 186,249 | 290,066 | 357,800 | 357,800 | 378,400 |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | - |
| OTHER REVENUES | 305 | - | - | - | - |
| TOTAL REVENUES | 186,554 | 290,066 | 357,800 | 357,800 | 378,400 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 274,163 | 303,257 | 515,246 | 391,659 | 466,517 |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | 274,163 | 303,257 | 515,246 | 391,659 | 466,517 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFES IN | 87,572 | 10,228 | - | - | - |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | 87,572 | 10,228 | - | - | - |
| SOURCES OVER (UNDER) USES | (37) | (2,964) | (157,445) | 33,859 | (88,117) |

Budget Summary



FACILITIES MAINTENANCE REVENUES & EXPENDITURES DETAIL

DIVISION: 16200








| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|---------------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>FACILITIES MAINTENANCE</u> | | | | | |
| 30130 MISCELLANEOUS REVENUE | 305 | - | - | - | - |
| 31310 SERVICE FEES | 186,249 | 290,066 | 357,800 | 357,800 | 378,400 |
| TOTAL REVENUES | 186,554 | 290,066 | 357,800 | 357,800 | 378,400 |
| EXPENDITURES | | | | | |
| <u>FACILITIES MAINTENANCE</u> | | | | | |
| 50010 SALARY | 52,228 | 102,935 | 166,978 | 107,127 | 175,000 |
| 50050 OVERTIME | 123 | - | 1,000 | 48 | 750 |
| 50080 VACATION PAID | (2,515) | 2,964 | - | - | - |
| 50090 FICA PAID | 3,870 | 7,650 | 13,000 | 8,051 | 13,500 |
| 50110 RETIREMENT BENEFIT | 3,087 | 9,684 | 20,000 | 11,431 | 18,993 |
| 50112 UNFUNDED RETIREMENT BENEFIT | 10,047 | 21,853 | 31,600 | 31,600 | 29,755 |
| 50120 GROUP INSURANCE | 2,992 | 12,924 | 23,000 | 18,127 | 31,100 |
| 50125 BOOT ALLOWANCE | 389 | 397 | 800 | 627 | 800 |
| 50230 TRAINING AND TRAVEL | 155 | 811 | 2,000 | 485 | 2,000 |
| 50285 COMMUNICATION - CELL | 356 | 513 | 650 | 666 | 1,500 |
| 50310 OFFICE SUPPLIES | - | - | 250 | 76 | 250 |
| 50311 OFFICE EXPENSE | - | 495 | 850 | 823 | 850 |
| 50320 FUEL | 1,743 | 7,109 | 12,500 | 5,779 | 12,500 |
| 50330 DUES/SUBSCRIPTIONS/LICENSES | 175 | - | - | - | - |
| 50370 UNIFORM CLEANING SERVICE | 624 | 785 | 2,100 | 1,930 | 4,500 |
| 50380 TOOLS | - | - | - | - | - |
| 50390 MATERIALS/SUPPLIES | 100 | 39 | 1,600 | 567 | 1,600 |
| 50460 PROFESSIONAL SERVICES | 812 | 325 | - | 107 | - |
| 50530 EQUIPMENT REPAIR | 116 | - | - | - | - |
| 52040 CAPITAL OUTLAY | - | - | 77,932 | 77,932 | - |
| 52042 SMALL TOOLS & EQUIPMENT | 636 | 493 | 2,500 | 1,657 | 5,000 |
| 52043 COMPUTER SOFTWARE | 1,971 | 1,380 | 2,000 | 2,247 | 2,000 |
| 52110 JANITORIAL SERVICES | 58,198 | 75,005 | 65,000 | 57,308 | 65,000 |
| 52115 JANITORIAL SUPPLIES | 4,223 | 4,437 | 7,500 | 5,330 | 7,500 |
| 52190 WORKERS COMPENSATION | 6,963 | 10,111 | 16,986 | 16,763 | 16,669 |
| 520801 BLDG REPAIR & MAINT. CITY HALL | 15,748 | 3,826 | 7,000 | 4,149 | 7,000 |
| 520802 BLDG REPAIR & MAINT CH ANNEX | 18,840 | 14,622 | 15,000 | 7,544 | 15,000 |
| 520803 BLDG REPAIR MAINT SHERIFF OFFI | 4,150 | 3,139 | 6,000 | 2,592 | 6,000 |
| 520806 BLDG REPAIR & MAINT-WWT | 54,521 | 2,699 | 3,500 | 3,691 | 3,500 |
| 520807 BLDG REPAIR & MAINT-WATER | 3,566 | 834 | 3,500 | 1,926 | 3,500 |
| 520809 BLDG REPAIR MAINT- PUB. WORKS | 9,575 | 7,744 | 12,000 | 8,672 | 12,000 |
| 52080B BLDG REPAIR & MAINT-KC HEALTH | 1,187 | 841 | 2,500 | 3,014 | 12,500 |
| TOTAL EXPENDITURES | 274,163 | 303,257 | 515,246 | 391,659 | 466,267 |

Information Technology



Information Technology (IT) manages the City's technology operations and provides short and long-range strategic planning to increase efficiencies through innovation. Services include application development, cybersecurity, network/infrastructure, project management, contract management, and helpdesk support services. Includes outsourced IT services providing application development support, helpdesk services, and wired / wireless telecommunications support to all City departments and employees.

Accomplishments FY23

| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|----|--|---|---|---|---|---|---|---|
| | |  |  |  |  |  |  |  |
| 1. | Upgrade all city network switches. | ✓ | ✓ | ✓ | | | | |
| 2. | Assist with the implementation of a new Freshwater SCADA software. | ✓ | ✓ | ✓ | | | | |
| 3. | Transition and implementation of new city vehicle GPS system; Samsara. | ✓ | ✓ | ✓ | | | | |
| 4. | Cybersecurity Training Program | ✓ | | ✓ | | ✓ | | |

Initiatives FY24

| | |  |  |  |  |  |  |  |
|----|---|---|---|---|---|---|---|---|
| 1. | Implement a new comprehensive Video Management Software to host all City-wide surveillance cameras. | ✓ | ✓ | | ✓ | | ✓ | ✓ |
| 2. | Implement and coordinate the installation of City-wide card reader system for doorways. | ✓ | | | | | | |
| 3. | Upgrade the software of all virtual city servers. | ✓ | ✓ | ✓ | | | | |
| 4. | Assist with the implementation of a new Wastewater SCADA software. | ✓ | ✓ | ✓ | | | | |
| 5. | Implement and coordinate the installation of security cameras in all transit vehicles. | ✓ | ✓ | ✓ | | | ✓ | ✓ |
| 6. | Assist with the implementation of the Police Departments Network Infrastructure. | ✓ | ✓ | | | | | ✓ |
| 7. | Hybrid meeting support and technology implementation | ✓ | ✓ | ✓ | | | ✓ | |
| 8. | Asset Management System Implementation | ✓ | ✓ | ✓ | | | | |

2023-24 Strategic Issues

- New Technology advances, such as cloud-base systems
- Production lead-time on new hardware.
- Outsourcing IT services and receiving inadequate support.

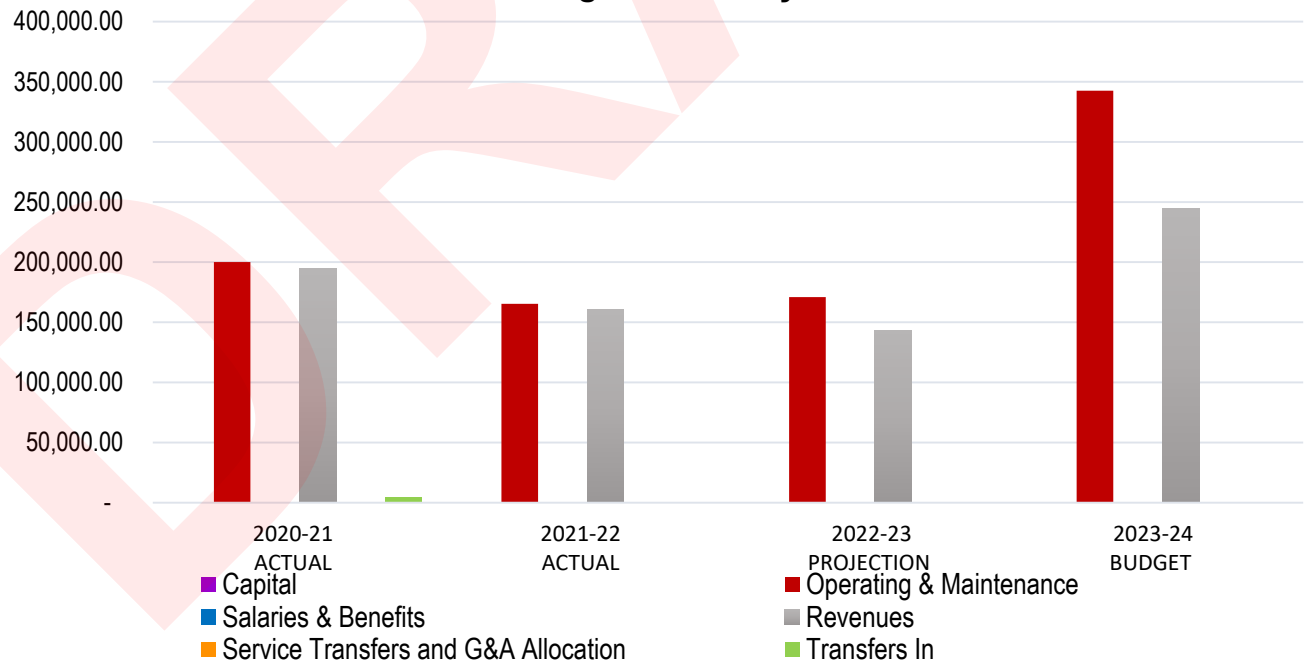
2023-24 Significant Operating Cost Changes

- Police Department new network hardware and implementation cost.

INFORMATION TECHNOLOGY REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

| DIVISION: 23155 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | 194,493 | 160,602 | 246,000 | 246,000 | 244,700 |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | - |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | 194,493 | 160,602 | 246,000 | 246,000 | 244,700 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 200,029 | 165,401 | 318,567 | 170,948 | 342,500 |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | 200,029 | 165,401 | 318,567 | 170,948 | 342,500 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFES IN | 4,724 | - | - | - | - |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | 4,724 | - | - | - | - |
| SOURCES OVER (UNDER) USES | (812) | (4,800) | (72,567) | 75,052 | (97,800) |

Budget Summary



INFORMATION TECHNOLOGY REVENUES & EXPENDITURES DETAIL

| DIVISION: 23155 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>INFORMATION TECHNOLOGY</u> | | | | | |
| 31310 SERVICE FEES | 194,493 | 160,602 | 246,000 | 246,000 | 244,700 |
| TOTAL REVENUES | 194,493 | 160,602 | 246,000 | 246,000 | 244,700 |
| EXPENDITURES | | | | | |
| <u>INFORMATION TECHNOLOGY</u> | | | | | |
| 50090 FICA PAID | - | - | - | - | - |
| 50230 TRAINING AND TRAVEL | 11,775 | - | 1,500 | - | 1,500 |
| 50285 COMMUNICATION - CELL | 1,475 | 3,148 | 3,000 | 2,720 | 3,000 |
| 50310 OFFICE SUPPLIES | - | 23 | 1,000 | 12 | 1,000 |
| 50311 OFFICE EXPENSE | - | 13,912 | 13,000 | 12,586 | 13,000 |
| 50330 DUES | 240 | 3,833 | 16,067 | 16,770 | 17,000 |
| 50460 PROFESSIONAL SERVICES | 102,503 | 60,669 | 181,000 | 30,706 | 195,000 |
| 52040 CAPITAL OUTLAY | - | - | - | - | - |
| 52042 SMALL TOOLS & EQUIPMENT | - | - | 2,000 | - | 2,000 |
| 52043 COMPUTER SOFTWARE | 17,684 | 3,938 | - | 4,489 | - |
| 52300 MAINTENANCE AGREEMENT | 66,352 | 79,880 | 101,000 | 103,665 | 110,000 |
| TOTAL EXPENDITURES | 200,029 | 165,401 | 318,567 | 170,948 | 342,500 |

Non- Departmental

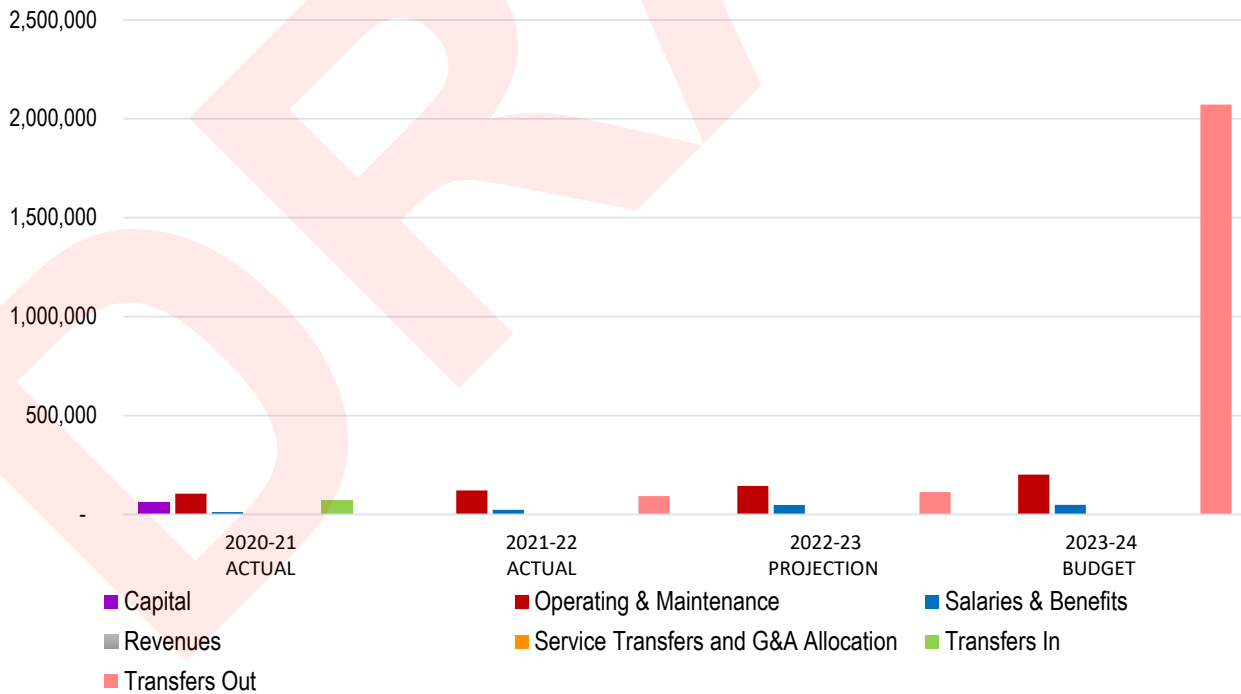


The Non-Departmental budget provides the special General Fund expenditures and revenues which are not directly related to any single city department and, if included in any department's budget, would distort the true operating costs of that budget. The appropriation reflects charges for services of citywide benefit and for special contracts that are not related to any single department's main mission.

NON-DEPARTMENTAL REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

| DIVISION: 01130 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|--------------------|----------------------|--------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | - | - | - | - | - |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | - |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | - | - | - | - | - |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 117,016 | 144,734 | 243,856 | 191,180 | 250,000 |
| CIP PROJECTS | 64,638 | - | - | - | - |
| TOTAL EXPENDITURES | 181,653 | 144,734 | 243,856 | 191,180 | 250,000 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFES IN | 73,333 | - | - | - | - |
| TRANSFERS OUT | - | (93,028) | (1,022,054) | (113,161) | (2,070,859) |
| EXPENDITURES SAVINGS | - | - | - | - | - |
| MOA ADJUSTMENTS | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | 73,333 | (93,028) | (1,022,054) | (113,161) | (2,070,859) |
| SOURCES OVER (UNDER) USES | (108,320) | (237,762) | (1,265,911) | (304,341) | (2,320,859) |

Budget Summary



NON-DEPARTMENTAL REVENUES & EXPENDITURES DETAIL

DIVISION: 01130

| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| EXPENDITURES | | | | | |
| NON-DEPARTMENTAL | | | | | |
| 50012 ADMINISTRATION FEES | - | 450 | 500 | - | 500 |
| 50120 GROUP INSURANCE | (2,960) | 400 | 1,000 | 860 | 1,500 |
| 50280 COMMUNICATIONS | 17,329 | 24,318 | 29,000 | 30,079 | 33,000 |
| 50290 POSTAGE | 5,883 | 4,645 | 4,900 | 3,810 | 5,300 |
| 50310 OFFICE SUPPLIES | 4,808 | 300 | 150 | 237 | 300 |
| 50311 OFFICE EXPENSE | - | 264 | 300 | 80 | 300 |
| 50330 DUES/SUBSCRIPTIONS/LICENSES | 1,313 | 540 | 5,000 | 616 | 1,000 |
| 50332 MARKETING/ADVERTISING | - | - | 1,000 | - | 1,000 |
| 50340 FEES | 632 | 200 | 800 | 33 | 800 |
| 50460 PROFESSIONAL SERVICES | 19,364 | 22,828 | 33,000 | 35,840 | 40,000 |
| 50580 UTILITIES | 38,445 | 51,150 | 102,206 | 56,891 | 95,000 |
| 52030 MISCELLANEOUS | 1,352 | - | 750 | 1,048 | 750 |
| 52040 CAPITAL OUTLAY | 64,638 | - | - | - | - |
| 52042 SMALL TOOLS & EQUIPMENT | - | - | 750 | 354 | 750 |
| 52120 LIABILITY INSURANCE | 14,677 | 22,709 | 41,000 | 46,644 | 47,000 |
| 52220 SPECIAL RECOGNITION | 3,067 | 637 | 3,500 | - | 1,500 |
| 52250 LAFCO | 5,872 | 5,285 | 8,500 | 5,428 | 8,500 |
| 55010 BANKING CHARGES | 7,308 | 10,815 | 11,500 | 9,092 | 12,500 |
| 55011 PENALTY CHARGE | - | - | - | 169 | 300 |
| TOTAL EXPENDITURES | 181,653 | 144,539 | 243,856 | 191,180 | 250,000 |

Community Development



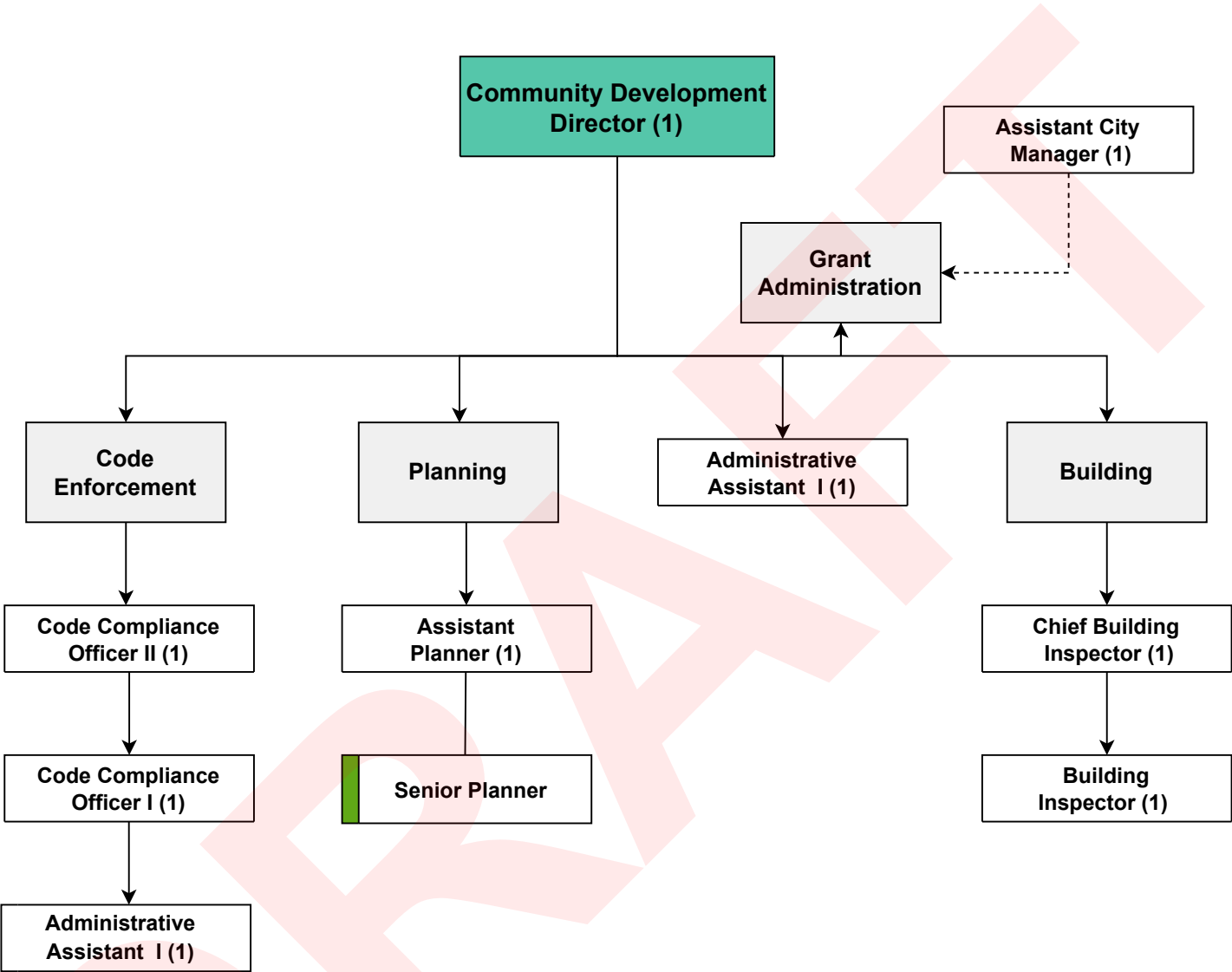
Planning

Building Regulation

Code Compliance

Economic Development

Community Development Department










| |
|------------------------------|
| Full-Time Employee (FTE) - 9 |
| Part-Time Employee (PTE) - 0 |
| Temporary Employee |
| Department's Division |
| (Frozen)FY 22-23 |

Planning










The Planning Division is responsible for providing technical assistance and professional guidance to the City Council, the Planning Commission, and the public regarding policies and plans that guide the physical development of the community. The Department processes all entitlement applications and other development requests. Responsibilities also include updating and maintaining the City's General Plan, Zoning Code, and other development-related ordinances.

Accomplishments FY23

| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|----|---|---|---|---|---|---|---|---|
| | |  |  |  |  |  |  |  |
| 1. | Coordinated and conducted monthly community breakfast meetings in person. | | | | | | ✓ | |
| 2. | Managed and processed all current planning projects including new commercial development (i.e. Grocery Outlet, Ross for Less, and Strata Bank). | ✓ | | | | | | |
| 3. | Implemented Updated User Fee study, including CPI increase on July 1st | ✓ | | | | | | |
| 4. | Continued progress on downtown streetscape re-design (7 th Street from G Street to D Street). | | | | | | ✓ | ✓ |
| 5. | Made progress on the Central Avenue neighborhood park design and obtained approval on landscape plans from the State. | ✓ | | | | | ✓ | ✓ |
| 6. | Managed and processed all current planning projects including approximately 200 over the counter permits including 90 Single Family Permits | ✓ | | | | | ✓ | |
| 7. | Hired Infrastructure Engineers to complete the Housing Element Update required by the State. | ✓ | | ✓ | ✓ | | ✓ | |
| 8. | Hired Willdan Financials to complete the comprehensive Development Impact Study required by the State. | ✓ | | | | | | |
| 9. | New Admin Assistant Recruited and Hired for Code Enforcement and Dept. | ✓ | | | ✓ | ✓ | ✓ | |

Initiatives FY24

| | |  |  |  |  |  |  |  |
|----|--|---|---|---|---|---|---|---|
| 1. | Move Downtown Streetscape re-design project forward for Phase II (7 th Street from D Street to Griffith). | | | ✓ | ✓ | | ✓ | ✓ |
| 2. | Complete, Adopt and File with the State the 2023 Housing Element Update. | | | ✓ | ✓ | | | |
| 3. | Update Planning Webpage to reflect current application submittal process for developers, businesses and residents. | ✓ | | | | | ✓ | |
| 4. | Complete, Adopt and Implement the Development Impact Study. | ✓ | | | | | | |
| 5. | Complete Municipal Service Review (MSR) to meet LAFCO requirements | ✓ | | | | | | |
| 6. | Focus on growing training and professional development goals for Planning staff and Planning Commission. | ✓ | | | ✓ | ✓ | | |

2023-24 Strategic Issues

- Integrate new Code Compliance administrative assistant in to Department functions and cross-train administrative assistants.

2023-24 Significant Operating Cost Changes

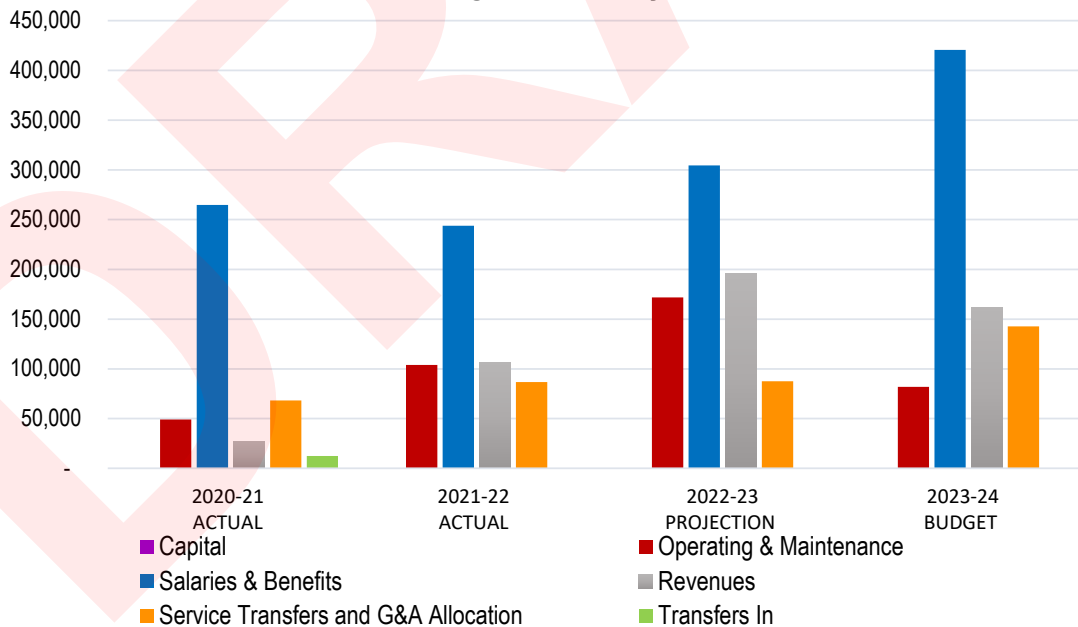
- The cost sharing of the full-time administrative assistant will result in an ongoing cost to salaries and benefits.
- The Division's budget shows \$330,000 in Professional Services which represents a significant increase over last year's \$40,000 budget. However, this does not represent a significant increase in General Fund expenditures, but rather includes \$270,935 in grant funding for special studies and projects that the City is, or is planning to use professional consulting services to complete. The Divisions Professional Services budget is broken down as follows:

| Planning Division Professional Services Budget | | | |
|---|-------------------------------|---------------|---|
| Project Number | Project | Amount | Funding Source |
| 22027 | CDBG COVID 19 Assistance | \$100,000 | CDBG Grant Funds |
| 23001 | Housing Element Update | \$150,000 | LEAP Grant Funds |
| 22028 | Impact Fee Study | \$50,000 | \$20,935 REAP Grant funds \$29,065 divided between water, sewer, traffic impact and QUIMBY funds. |
| N/A | General professional services | \$30,000 | General fund for professional services necessary for grant applications and other non-specific project related expenses |

PLANNING REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

| DIVISION: 01125 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | 27,281 | 61,636 | 85,175 | 115,644 | 122,000 |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | - |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | 27,281 | 61,636 | 85,175 | 115,644 | 122,000 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 381,952 | 434,472 | 816,851 | 608,240 | 620,190 |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | 381,952 | 434,472 | 816,851 | 608,240 | 620,190 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFES IN | 12,471 | 140 | - | - | - |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | 12,471 | 140 | - | - | - |
| SOURCES OVER (UNDER) USES | (342,200) | (372,697) | (731,676) | (492,596) | (498,190) |

Budget Summary



PLANNING DETAIL REVENUES & EXPENDITURES DETAIL






| DIVISION: 01125 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>PLANNING</u> | | | | | |
| 30210 PLANNING FEES | 18,596 | 42,905 | 55,175 | 56,214 | 65,000 |
| 30215 GENERAL PLAN MAINT. FEES | 8,685 | 11,949 | 20,000 | 29,396 | 29,000 |
| 30218 TECHNOLOGY FEES | - | 6,781 | 10,000 | 30,034 | 28,000 |
| 30370 GRANT REVENUE | - | 44,508 | 53,593 | 53,593 | - |
| TOTAL REVENUES | 27,281 | 61,636 | 85,175 | 115,644 | 122,000 |
| EXPENDITURES | | | | | |
| <u>PLANNING</u> | | | | | |
| 50010 SALARY | 168,240 | 152,247 | 194,148 | 181,483 | 252,000 |
| 50050 OVERTIME | 603 | 344 | 1,000 | 516 | 1,000 |
| 50060 EXTRA HELP | - | - | - | - | - |
| 50090 FICA PAID | 12,490 | 11,154 | 14,852 | 12,907 | 19,278 |
| 50110 RETIREMENT BENEFIT | 16,680 | 14,374 | 31,042 | 28,529 | 39,606 |
| 50112 UNFUNDED RETIREMENT BENEFIT | 30,467 | 32,167 | 42,874 | 42,874 | 50,806 |
| 50120 GROUP INSURANCE | 31,559 | 26,552 | 31,500 | 28,774 | 47,300 |
| 50230 TRAINING AND TRAVEL | 975 | 2,452 | 4,100 | 3,153 | 4,100 |
| 50285 COMMUNICATION - CELL | 2,014 | 2,770 | 3,500 | 2,591 | 3,500 |
| 50290 POSTAGE | - | 372 | 1,000 | 29 | 1,000 |
| 50310 OFFICE SUPPLIES | 12,855 | 5,268 | 4,800 | 2,386 | 4,800 |
| 50311 OFFICE EXPENSE | - | 427 | 1,000 | 904 | 1,000 |
| 50330 DUES | 5,405 | 399 | 1,000 | - | 1,000 |
| 50430 PUBLICATIONS | 152 | 602 | 2,700 | 1,317 | 2,700 |
| 50460 PROFESSIONAL SERVICES | 21,009 | 86,012 | 330,500 | 156,058 | 30,000 |
| 52043 COMPUTER SOFTWARE | 4,140 | 5,420 | 5,000 | 4,993 | 5,000 |
| 52044 COMPUTER HARDWARE | 2,289 | - | 3,500 | 1,724 | 3,500 |
| 52190 WORKERS COMPENSATION | 4,616 | 6,876 | 8,335 | 8,218 | 10,550 |
| 52300 MAINTENANCE AGREEMENT | 214 | 238 | - | 271 | 250 |
| 55090 IT SERVICE FEES | 6,088 | 5,232 | 11,400 | 8,472 | 11,900 |
| 55092 FACILITIES SERVICE FEES | 16,877 | 24,493 | 30,300 | 30,178 | 31,800 |
| 55093 G&A COST ALLOCATION | 45,277 | 57,073 | 94,300 | 92,864 | 99,100 |
| TOTAL EXPENDITURES | 381,952 | 434,472 | 817,351 | 608,240 | 620,190 |

Building Inspection



The Building Inspection Division provides residents, business owners, and visitors to the City with peace of mind by ensuring the buildings they live, work, and visit are safe. As a “first preventer”, the Building Division ensures compliance with minimum health and safety standards by providing review and inspection of construction projects within the City.

Accomplishments FY23

| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|-----|---|---|---|---|---|---|---|---|
| | |  |  |  |  |  |  |  |
| 1. | All building permits issued in the current fiscal year have accumulated \$69,968,359.65 in property investment valuations/amounts. | ✓ | ✓ | ✓ | ✓ | | ✓ | ✓ |
| 2. | Correctly determine, invoice and collect building impact fees for water, traffic and sewer to keep Wasco Public Works services sufficiently funded. | ✓ | ✓ | ✓ | ✓ | | ✓ | ✓ |
| 3. | Managed and coordinated plan check for all permit applications requiring building plan check. | ✓ | ✓ | ✓ | ✓ | | ✓ | ✓ |
| 4. | Issued all building permit requests. In the current fiscal year, the Division has issued a total of 593 Building Permits. | ✓ | ✓ | ✓ | ✓ | | | ✓ |
| 5. | Provided all necessary building inspections on open and active building permits. In the current fiscal year, the Division conducted 2,211 inspections. | ✓ | ✓ | ✓ | | | ✓ | ✓ |
| 6. | Produced all required monthly, quarterly and annual reports (KC Assessor, KC Superintendent of Schools, State reporting etc.) | ✓ | ✓ | | ✓ | | | |
| 7. | Amended the Wasco Building Code Ordinance to reflect the 2022 California Building Standards Codes required by law to be incorporated every three years. | ✓ | ✓ | ✓ | ✓ | | ✓ | ✓ |
| 8. | Continued to grow working relationships with outside agencies and nearby municipalities. | ✓ | ✓ | ✓ | | | ✓ | ✓ |
| 9. | Ensured residential over-the-counter permits are completed in a timely manner while compliant with the new 2022 California Building Standards Codes. | ✓ | ✓ | | ✓ | | ✓ | ✓ |
| 10. | Update handouts at front counter to aid residents easily achieve building code compliance with all construction. | ✓ | ✓ | | ✓ | | ✓ | ✓ |

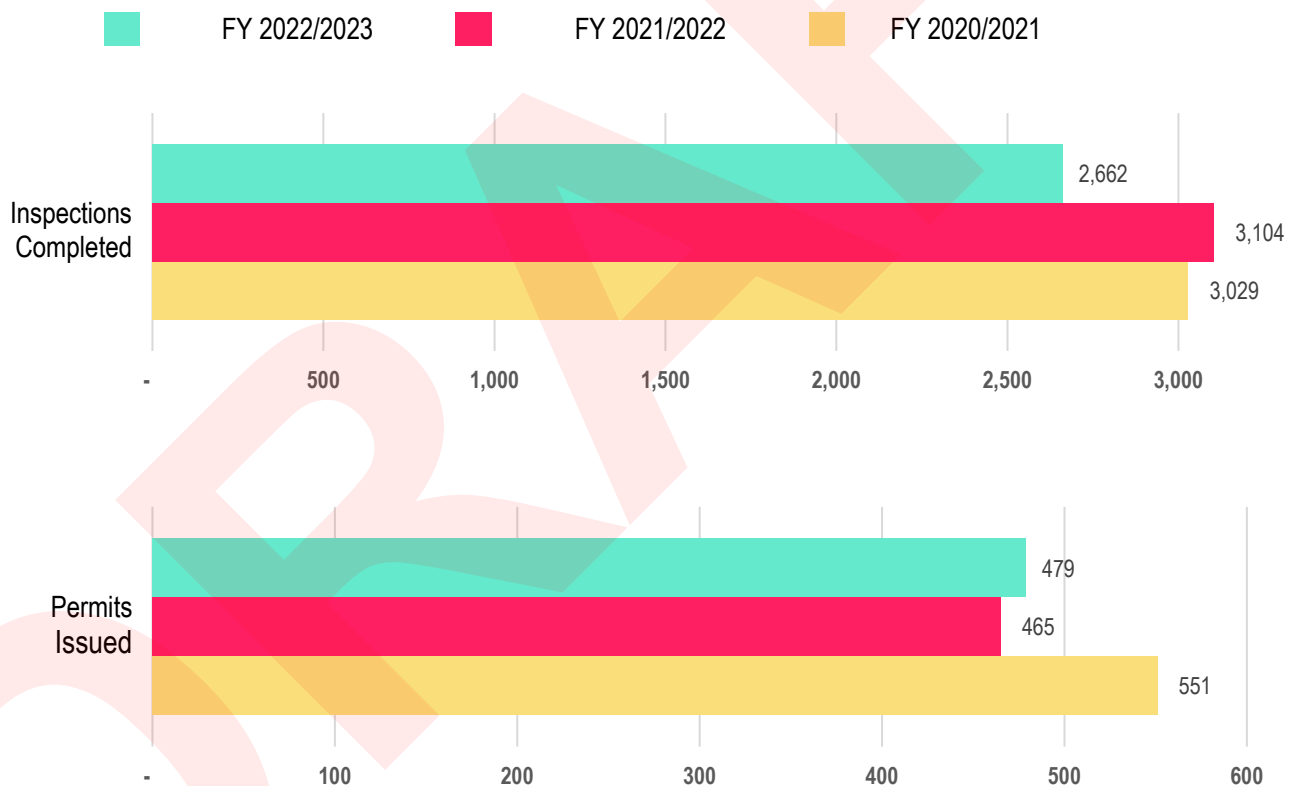
Initiatives FY24

| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|----|--|---|---|---|---|---|---|---|
| | |  |  |  |  |  |  |  |
| 1. | Continue to streamline the digital permitting process for applicants to not turn-off residents and attract investing developers. | ✓ | ✓ | ✓ | ✓ | | ✓ | ✓ |
| 2. | Work with the CD Administrative Assistants on records retention and digitization. | ✓ | | | | | ✓ | |
| 3. | Enhance current inspection standards and equipment (i.e. Ipad, tools) to aid in-house plan checks and on-site inspections. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| 4. | Focus on growing training and professional development goals for building staff. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |

2023-24 Strategic Issues

- Continue to focus on training and professional development for the Division's Chief Building Official as well as the Division's Administrative Assistants.
- Continue to focus on continued training and professional development for the Division's Building Inspector 1.
- Continue developing skills to expand scope of plan checks that are kept in-house to reduce plan check time and reduce barriers for development.
- Develop inspection checklists to provide applicants to improve the means-and-methods of construction with the goal achieving efficient building inspection approval.

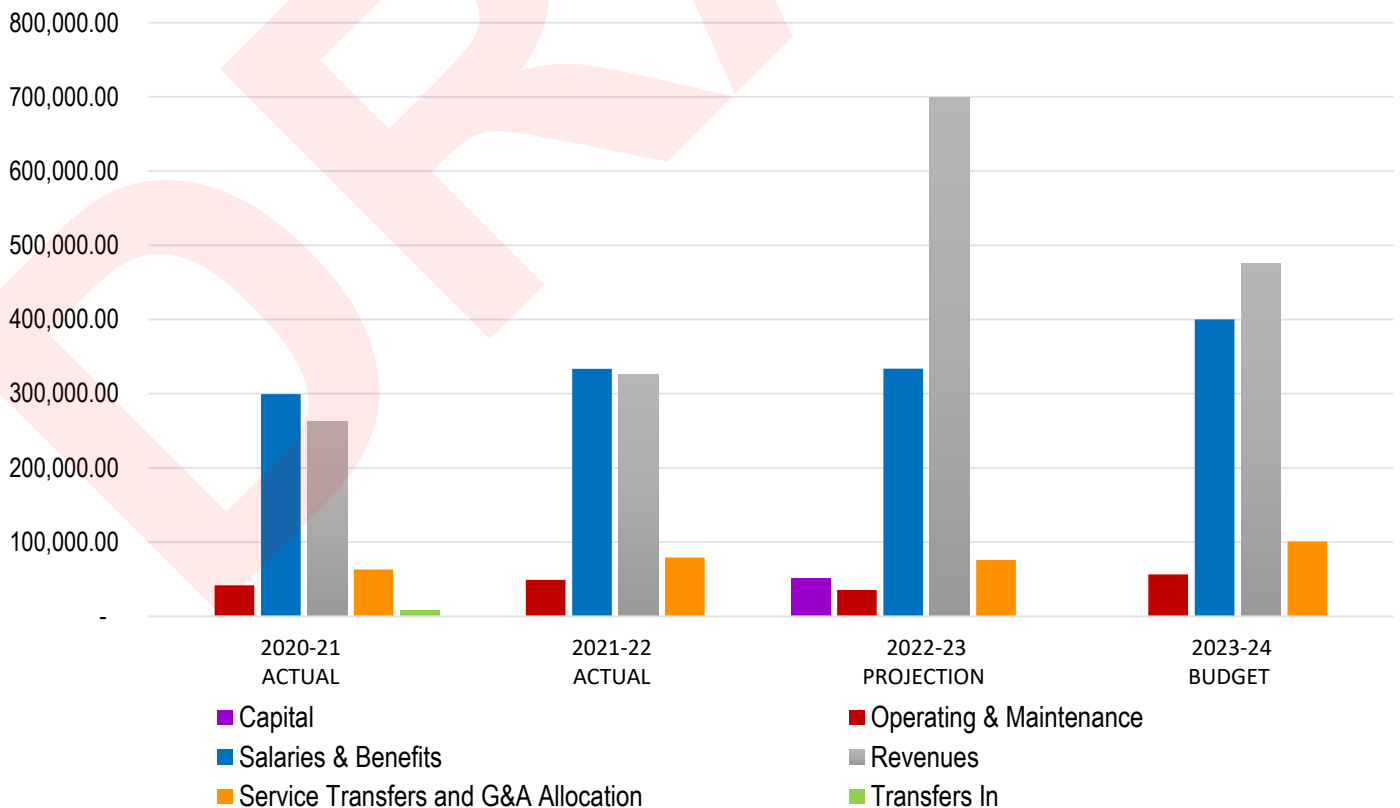
City Indicators



BUILDING INSPECTION REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

| DIVISION: 01150 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | 261,953 | 326,385 | 459,050 | 672,797 | 517,000 |
| GRANTS/INTERGOVERNMENTAL | - | - | 23,500 | - | - |
| OTHER REVENUES | - | - | 10 | 23,500 | 48,500 |
| TOTAL REVENUES | 261,953 | 326,385 | 482,510 | 696,297 | 565,500 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 404,388 | 461,724 | 493,846 | 490,545 | 598,765 |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | 404,388 | 461,724 | 493,846 | 490,445 | 598,765 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFES IN | 8,293 | - | - | - | - |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | 8,293 | - | - | - | - |
| SOURCES OVER (UNDER) USES | (134,142) | (135,339) | (11,286) | 205,852 | (33,265) |

Budget Summary



BUILDING REVENUES & EXPENDITURES DETAIL








| DIVISION: 01150 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| BUILDING | | | | | |
| 30130 MISCELLANEOUS REVENUE | - | (2) | 10 | - | 8,500 |
| 30220 PLAN REVIEW | 25,731 | 6,204 | 12,500 | 7,989 | 8,500 |
| 30221 TRAINING & EDUCATION FEE | 10,547 | 6,147 | - | - | - |
| 30370 GRANT REVENUE | - | - | 23,500 | 23,500 | 40,000 |
| 30610 SCHOOL FEE ADMIN | 7,996 | 6,750 | 6,500 | 10,465 | 8,500 |
| 30627 BLDG PLAN CHECK FEES | - | - | - | - | - |
| 30630 BUILDING PERMITS | 217,531 | 307,283 | 440,000 | 654,342 | 500,000 |
| TOTAL REVENUES | 261,805 | 326,383 | 482,510 | 696,297 | 565,500 |
| EXPENDITURES | | | | | |
| BUILDING | | | | | |
| 50010 SALARY | 192,516 | 203,578 | 200,000 | 195,760 | 238,000 |
| 50050 OVERTIME | - | 344 | 500 | 327 | 1,000 |
| 50090 FICA PAID | 14,221 | 15,110 | 15,300 | 14,642 | 18,000 |
| 50110 RETIREMENT BENEFIT | 22,233 | 17,705 | 26,014 | 18,538 | 25,409 |
| 50112 UNFUNDED RETIREMENT BENEFIT | 35,067 | 43,545 | 47,717 | 47,717 | 53,185 |
| 50120 GROUP INSURANCE | 30,267 | 43,351 | 47,500 | 46,390 | 51,500 |
| 50125 BOOT ALLOWANCE | 99 | 550 | 550 | 627 | 550 |
| 50130 UNIFORM ALLOWANCE | 486 | 243 | 550 | 601 | 625 |
| 50230 TRAINING AND TRAVEL | 957 | 1,582 | 7,860 | 5,636 | 5,000 |
| 50285 COMMUNICATION - CELL | 1,326 | 2,040 | 2,565 | 2,419 | 3,000 |
| 50290 POSTAGE | - | - | 465 | - | 500 |
| 50310 OFFICE SUPPLIES | 729 | 94 | - | - | - |
| 50311 OFFICE EXPENSE | - | - | 4,100 | 4,604 | 500 |
| 50320 FUEL | 1,319 | 813 | 2,500 | 1,042 | 1,800 |
| 50330 DUES | 695 | 1,252 | 1,000 | 838 | 1,000 |
| 50380 TOOLS | 67 | - | - | - | - |
| 50460 PROFESSIONAL SERVICES | 19,466 | 29,637 | 35,140 | 10,005 | 35,140 |
| 52030 MISCELLANEOUS | 1 | - | - | - | - |
| 52040 CAPITAL OUTLAY | - | - | 45,561 | 45,561 | - |
| 52042 SMALL TOOLS & EQUIPMENT | 65 | 940 | 500 | 341 | 1,000 |
| 52043 COMPUTER SOFTWARE | 8,280 | 8,638 | 8,280 | 9,439 | 48,280 |
| 52044 COMPUTER HARDWARE | 8,293 | 3,294 | 500 | - | 500 |
| 52120 LIABILITY INSURANCE | - | - | - | - | - |
| 52190 WORKERS COMPENSATION | 5,164 | 9,808 | 11,105 | 10,313 | 12,977 |
| 55090 IT SERVICE FEES | 6,622 | 5,718 | 7,800 | 4,688 | 7,800 |
| 55091 SHOP SERVICE FEES | 1,926 | 817 | 2,300 | 3,050 | 2,200 |
| 55092 FACILITIES SERVICE FEES | 5,348 | 9,808 | 10,900 | 11,552 | 12,000 |
| 55093 G&A COST ALLOCATION | 49,243 | 62,856 | 60,700 | 56,455 | 78,800 |
| TOTAL EXPENDITURES | 404,388 | 461,724 | 539,406 | 490,545 | 598,765 |

Code Compliance










The Code Compliance Division ensures compliance with the City's codes related to property maintenance, health and safety, and land use providing residents and businesses services that are aimed at ensuring safe and attractive neighborhoods and business districts.

Accomplishments FY23

| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|----|---|---|---|---|---|---|---|---|
| | |  |  |  |  |  |  |  |
| 1. | Approximately 345 violations will be corrected in 2022-23. | | | | | | | |
| 2. | Projected to respond to a total of 450 Code Compliance related requests submitted through the City's on-line portal, MyGov. | | | | | | | |
| 3. | All properties that did not comply after a case has been opened and a Notice of Violation was sent, were issued an Administrative Citation. In 2022-23 we project to have approximately 45 issued citations. | | | | | | | |
| 4. | All of the necessary initial inspections were conducted along with all follow up inspections. | | | | | | | |
| 5. | All appeals have been coordinated successfully with hearing officer (Community Development Director), and final decisions forwarded to property addresses. | | | | | | | |
| 6. | Delinquent and unpaid citations were reported and coordinated with annual appeal hearings for property liens. | | | | | | | |
| 7. | Successfully managed specific enforcement efforts at the direction of the City Manager, City Council, and all other Department Directors. (i.e. Mobile vendors, sidewalk vending, vehicle parking, commercial recycling, yard sales, etc.). | | | | | | | |
| 8. | Work in cooperation with KC Sheriff, KC Fire, KC Health, CPS, APS to abate violations from chronic problem properties. (i.e. Demolition, board ups, weed abatements, receivership program, etc.). | | | | | | | |
| 9. | Organized and participated in 2 Community Clean-ups and Community Bike Rodeo events. | | | | | | | |

Initiatives FY24

| | |  |  |  |  |  |  |  |
|----|--|---|---|---|---|---|---|---|
| 1. | Work on strategies for prioritizing and addressing substandard living conditions and the concerns with unhoused persons. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | |
| 2. | Continue to work in collaboration with KC Health, KC Sheriff, KC Fire, CPS and all other local enforcement agencies to provide a comprehensive enforcement. | | | | | | | |
| 3. | Continue to find a comprehensive way to inform and educate the Community leaders and residents regarding the Code Compliance mission. This includes issues with housing conditions, general property maintenance, animal concerns, and commercial/residential recycling. | | | | | | | |

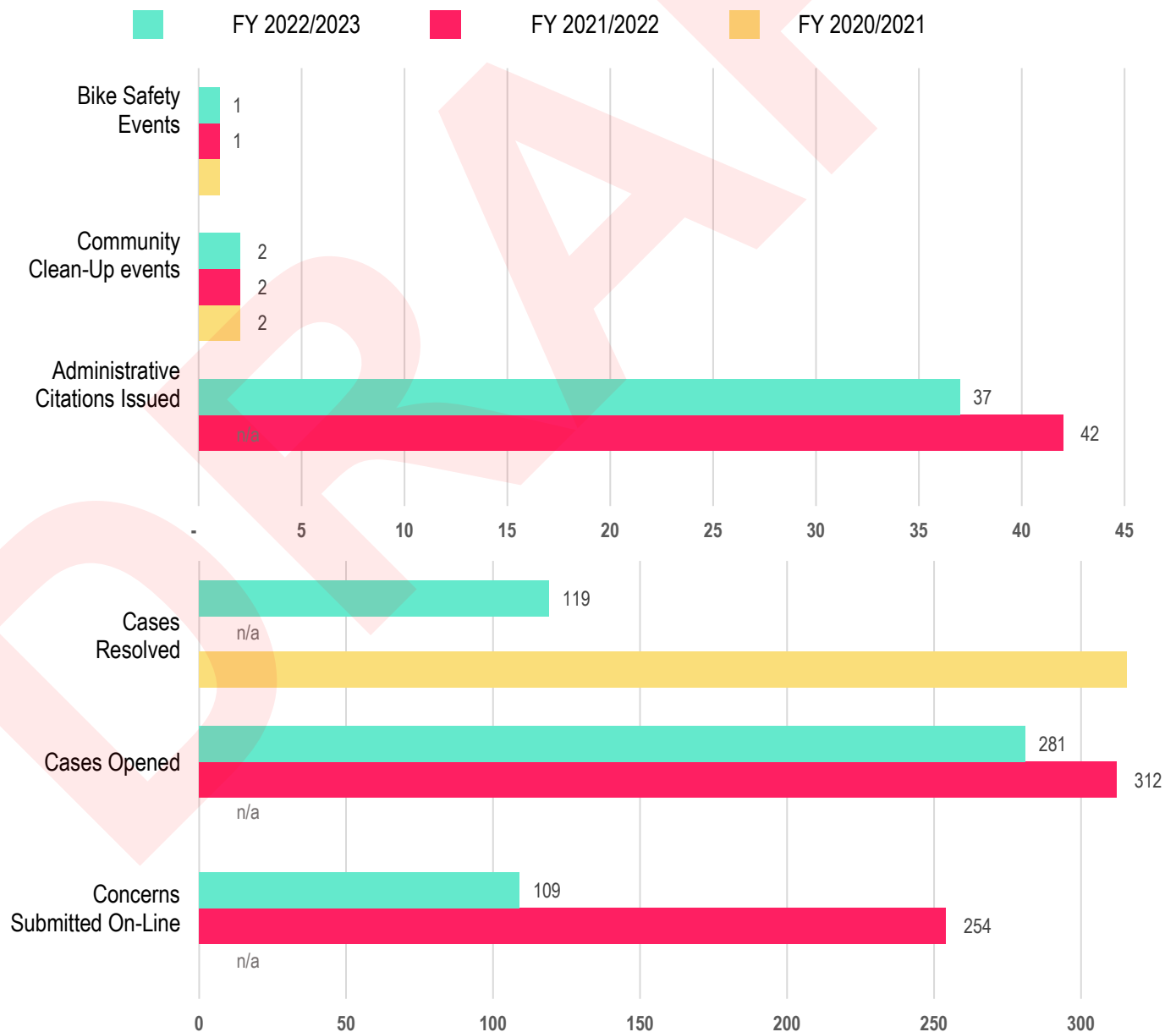
2023-24 Strategic Issues

- Hiring and training new administrative assistant to aid the Division with administrative tasks including preparing and mailing notices and citations, managing and scheduling inspections and following up in incoming Code Compliance requests as well as helping the Department take over all Department related Finance functions.

2023-24 Significant Operating Cost Changes

- Increase in operating costs due to addition of Admin Assistant 1
- Reclass Code Officer 1 to Code Officer 2

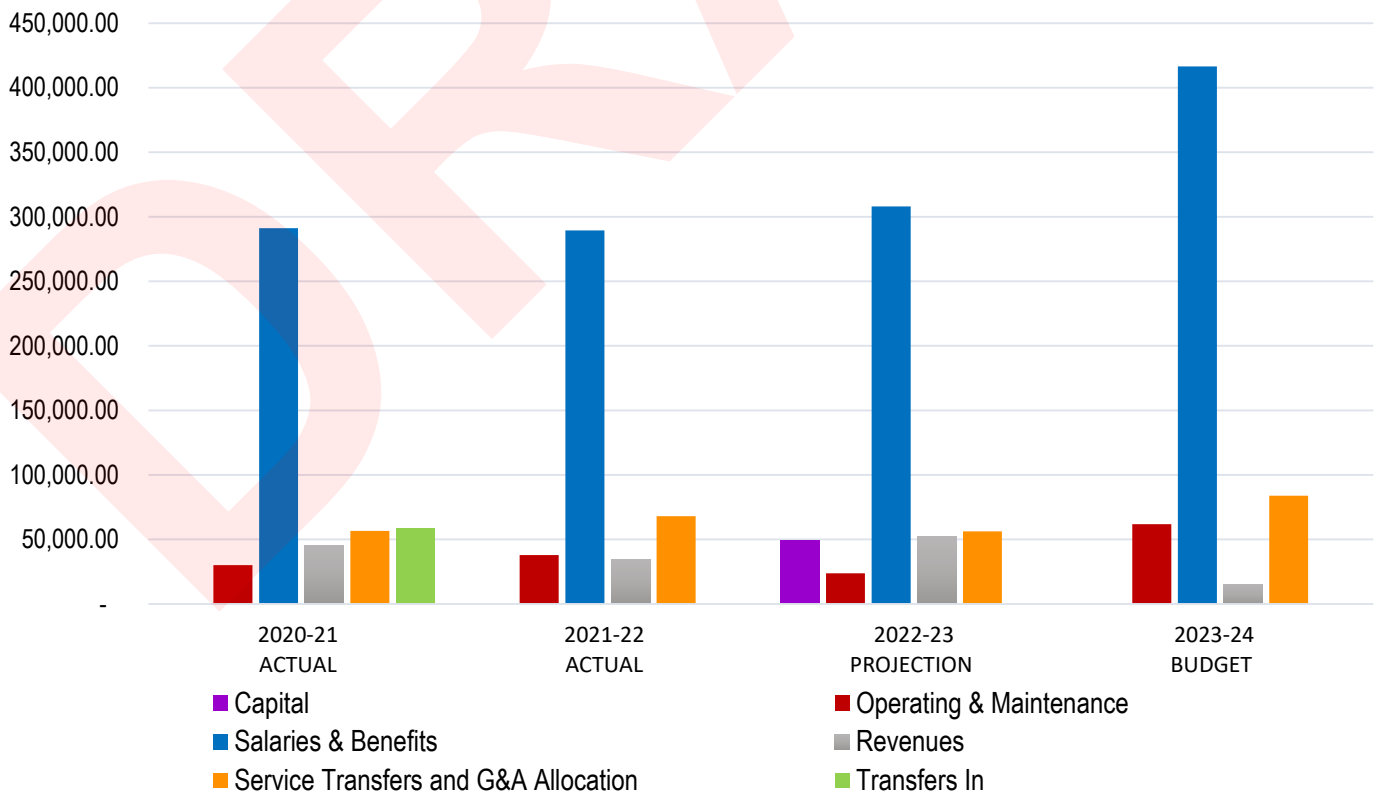
City Indicators



CODE COMPLIANCE REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

| DIVISION: 01160 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | - | - | - | - | - |
| GRANTS/INTERGOVERNMENTAL | 3,054 | - | 40,000 | 26,790 | - |
| OTHER REVENUES | 42,388 | 34,617 | 25,000 | 25,471 | 15,500 |
| TOTAL REVENUES | 45,442 | 34,617 | 65,000 | 52,261 | 15,500 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 377,820 | 395,325 | 437,189 | 387,980 | 556,816 |
| CIP PROJECTS | - | - | 44,000 | 49,039 | - |
| TOTAL EXPENDITURES | 377,820 | 395,325 | 481,189 | 437,020 | 556,816 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFES IN | 58,442 | - | - | - | - |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | 58,442 | - | - | - | - |
| SOURCES OVER (UNDER) USES | (273,936) | (360,708) | (416,189) | (384,759) | (541,316) |

Budget Summary



CODE COMPLIANCE REVENUES & EXPENDITURES DETAIL

DIVISION: 01160

| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|------------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>CODE COMPLIANCE</u> | | | | | |
| 30130 MISCELLANEOUS REVENUE | 34,292 | 6,676 | 3,000 | 8,528 | 3,500 |
| 30370 GRANT REVENUE | - | - | 40,000 | 26,790 | - |
| 30480 CODE VIOLATIONS REVENUE | 8,096 | 27,941 | 22,000 | 16,943 | 12,000 |
| 30550 GRANT | 3,054 | - | - | - | - |
| TOTAL REVENUES | 45,442 | 34,617 | 65,000 | 52,261 | 15,500 |
| EXPENDITURES | | | | | |
| <u>CODE COMPLIANCE</u> | | | | | |
| 50010 SALARY | 193,808 | 179,326 | 198,312 | 190,975 | 240,000 |
| 50012 ADMINISTRATION FEES | 3 | - | - | 4 | - |
| 50050 OVERTIME | 413 | 301 | 1,000 | 1,093 | 1,200 |
| 50090 FICA PAID | 14,289 | 13,203 | 15,171 | 14,302 | 18,500 |
| 50110 RETIREMENT BENEFIT | 17,050 | 15,091 | 22,500 | 18,606 | 26,070 |
| 50112 UNFUNDED RETIREMENT BENEFIT | 35,485 | 38,012 | 39,000 | 39,000 | 64,567 |
| 50120 GROUP INSURANCE | 24,194 | 41,488 | 43,500 | 41,276 | 54,100 |
| 50125 BOOT ALLOWANCE | 420 | 550 | 550 | 627 | 550 |
| 50130 UNIFORM ALLOWANCE | 951 | 436 | 935 | 1,017 | 1,250 |
| 50230 TRAINING AND TRAVEL | 2,456 | 2,472 | 4,000 | 3,083 | 4,000 |
| 50285 COMMUNICATION - CELL | 1,576 | 2,578 | 3,213 | 2,531 | 3,200 |
| 50290 POSTAGE | - | 283 | 600 | 463 | 600 |
| 50310 OFFICE SUPPLIES | 361 | - | - | - | - |
| 50320 FUEL | 1,510 | 1,747 | 1,950 | 1,659 | 1,800 |
| 50330 DUES | - | 190 | 510 | 581 | 510 |
| 50460 PROFESSIONAL SERVICES | 1,059 | 1,029 | 2,500 | 1,045 | 2,500 |
| 50520 LEGAL FEES | 2,555 | 6,486 | 3,500 | 911 | 3,500 |
| 52030 MISCELLANEOUS | - | 297 | - | - | - |
| 52040 CAPITAL OUTLAY | - | - | 44,000 | 49,039 | - |
| 52042 SMALL TOOLS & EQUIPMENT | 422 | 1,660 | 1,500 | 1,441 | 3,000 |
| 52043 COMPUTER SOFTWARE | 8,280 | 8,280 | 8,500 | 9,439 | 8,500 |
| 52044 COMPUTER HARDWARE | 8,293 | - | - | - | - |
| 52120 LIABILITY INSURANCE | - | - | - | - | - |
| 52190 WORKERS COMPENSATION | 5,946 | 2,022 | 2,849 | 2,816 | 7,069 |
| 52225 COMMUNITY PROJECTS | - | 3,443 | 2,000 | 889 | 2,000 |
| 52230 WEED ABATEMENT | 2,190 | 8,425 | 15,000 | - | 30,000 |
| 52255 BIKE HELMETS TDA 3 GRANT EXP | - | - | 1,000 | - | - |
| 55090 IT SERVICE FEES | 6,234 | 5,060 | 7,300 | 3,952 | 6,800 |
| 55091 SHOP SERVICE FEES | 2,998 | 7,844 | 3,600 | 2,226 | 9,600 |
| 55092 FACILITIES SERVICE FEES | 1,307 | 2,384 | 2,500 | 2,511 | 3,000 |
| 55093 G&A COST ALLOCATION | 45,996 | 52,719 | 53,700 | 47,532 | 64,500 |
| TOTAL EXPENDITURES | 377,820 | 395,325 | 481,189 | 437,020 | 556,816 |

Economic Development









The Economic Development Division is committed to establishing sustainable economic development while focusing on actions that are visible and measurable. The Department's mission is to create economic prosperity for the community by promoting a quality business climate and education of our workforce, and attracting and/or expanding job-generating businesses.

Accomplishments FY23

| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|----|---|---|---|---|---|---|---|---|
| | |  |  |  |  |  |  |  |
| 1. | Hired Retail Strategies to assist with recruiting businesses, economic development plan, economic development training and marketing for the City of Wasco. | ✓ | | | | | ✓ | ✓ |
| 2. | Attended the ICSC (Innovating Commerce Serving Communities) San Diego Conference to promote Wasco and network with retailers. | ✓ | | | | | ✓ | |
| 3. | Strategic Visioning Workshop (2/16/23)- with the 7 th Street local business owners and obtaining great feedback for the Economic Development Plan. | ✓ | | | | | | |

Initiatives FY24

| | |  |  |  |  |  |  |  |
|----|--|---|---|---|---|---|---|---|
| 1. | Work with Retail Strategies to complete the Economic Development Plan for Wasco (5-year Plan) | ✓ | | | | | ✓ | |
| 2. | Attend ICSC Conference to continue promoting Wasco and recruiting retailers | ✓ | | | | | | |
| 3. | Complete construction for 7 th Street Phase I: G Street to D Street- Infrastructure Improvements. | ✓ | | ✓ | | | | ✓ |
| 4. | Apply for Grant Opportunities to complete Phase II of 7 th Street (D Street to Griffith). | | | | | | | |
| 5. | Business Façade Program | | | | | | ✓ | ✓ |
| 6. | Focus on growing training and professional development goals for staff (attend Retail Strategies Econ. Training) and local businesses. | ✓ | | | | ✓ | | |

2023-24 Strategic Issues

- Business Façade Program- Local Business Owners would like a program that is 100% grant for the downtown historic district...finding the financial resources.
- Safety and Security for businesses is a top priority (hiring Police Officers).
- Staff capacity to implement economic development programs...

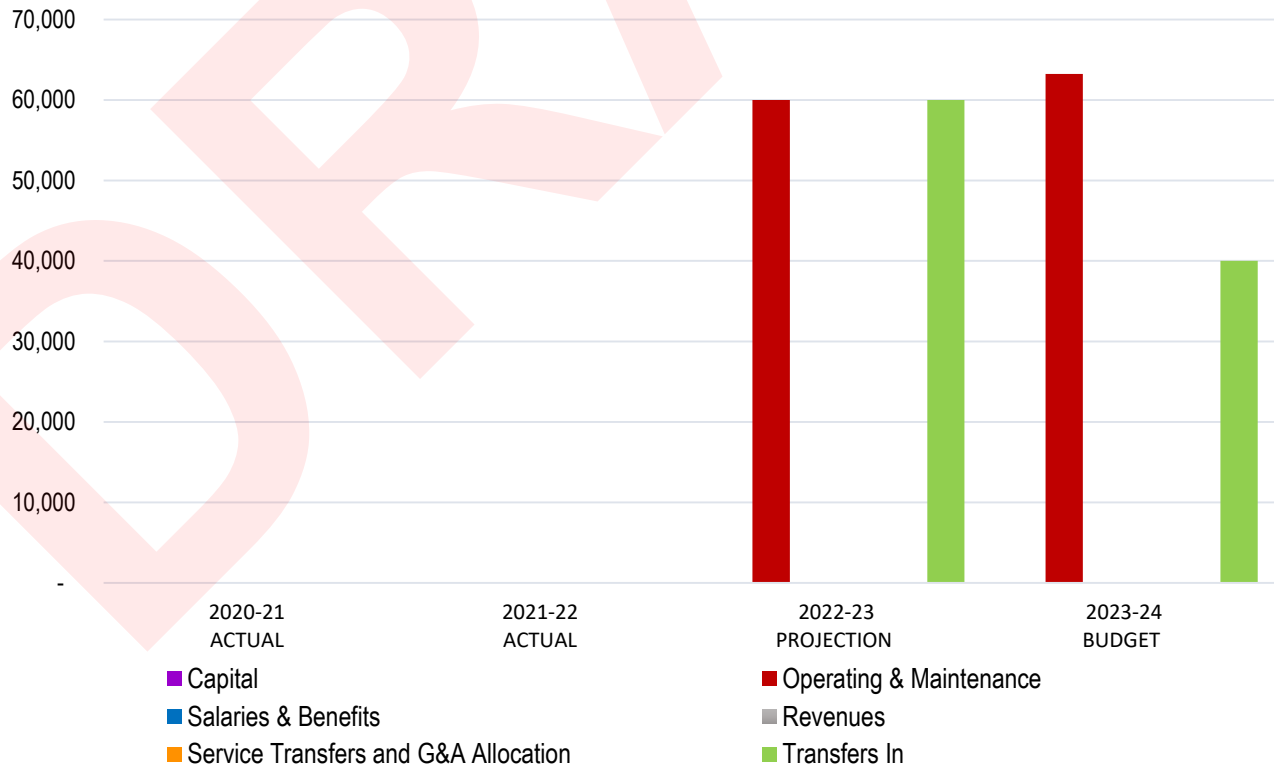
2023-24 Significant Operating Cost Changes

- Staff participating and attending in ICSC conference
- Staff participating and attending Retail Strategies Economic Development Training

ECONOMIC DEVELOPMENT REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

| DIVISION: 01165 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | - | - | - | - | - |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | - |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | - | - | - | - | - |
| EXPENDITURES | | | | | |
| OPERATING COSTS | - | - | 65,000 | 65,700 | 63,250 |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | - | - | 65,000 | 65,700 | 63,250 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFES IN | - | - | 60,000 | 60,000 | 40,000 |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | - | - | 60,000 | 60,000 | 40,000 |
| SOURCES OVER (UNDER) USES | - | - | (5,000) | (5,700) | (23,250) |

Budget Summary



ECONOMIC DEVELOPMENT REVENUES & EXPENDITURES DETAIL

DIVISION: 01165

| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| EXPENDITURES | | | | | |
| <u>ECONOMIC DEVELOPMENT</u> | | | | | |
| 50230 TRAINING AND TRAVEL | - | - | - | - | 15,750 |
| 50330 DUES | - | - | 5,000 | 5,700 | 7,500 |
| 50460 PROFESSIONAL SERVICES | - | - | 60,000 | 60,000 | 40,000 |
| 52030 MARKETING/ADVERTISING | - | - | - | - | - |
| TOTAL EXPENDITURES | - | - | 65,000 | 65,700 | 63,250 |

Measure X



In November 2016, Wasco voters passed a one percent transaction and use tax increase called, Measure X. The following ballot question identified examples of the types of operational activities and services that could be funded should the measure pass:

"To provide funding for basic services such as: Sheriff's deputy response to violent crimes, burglaries/gangs; 9-1-1 emergency medical/fire response; Gang prevention programs; Pothole, lighting/street repairs; Park safety/maintenance, senior/disabled transit services; and Water conservation; shall an ordinance be adopted to enact a one-cent sales tax until ended by voters, providing \$1,100,000 annually, requiring independent audits, public review of spending, and all revenues controlled locally. "

Measure X is an Enhanced City Services Measure and funds generated by Measure X are considered general purpose revenues to be utilized for essential government services including, but not limited to, public safety, street improvements, capital projects and increasing the fiscal stability of the City.

MEASURE X APPROPRIATIONS

PUBLIC SAFETY

| | |
|------------------------------------|------------------|
| Sheriff Services | \$ 2,029,759 |
| Fire Services | 650,000 |
| Flock Safety Cameras | 100,000 |
| Neighborhood Camera Rebate Program | 99,200 |
| Replace Old Courthouse with EOC | 98,400 |
| Police StartUp | 2,823,831 |
| Total Public Safety | 5,801,190 |

STREET IMPROVEMENTS

| | |
|---|------------------|
| Road Rehabilitation - 16th Street | 19,616 |
| Street Lighting Installation - Citywide | 729,571 |
| Palm Avenue Rehab | 102,646 |
| Palm Avenue Shoulder Paving | 53,866 |
| Maintenance of Effort Requirement for SB1 Funds | 210,043 |
| Sidewalk Rehab. & ADA Ramp Program | 96,000 |
| Traffic Calming Measures Study | 60,000 |
| Total Street Improvements | 1,271,743 |

PUBLIC TRANSIT

| | |
|--------------------------------|--------|
| Farebox Recovery Ratio Support | 20,000 |
|--------------------------------|--------|

PARK IMPROVEMENTS

| | |
|---|----------------|
| Add Dog Park Amenities to Westside Park | 200,000 |
| Park Improvements | 350,000 |
| Total Street Improvements | 570,000 |

ANIMAL CONTROL

| | |
|------------------------------|---------|
| Construct New Animal Shelter | 996,911 |
|------------------------------|---------|

ADMINISTRATIVE SERVICES

| | |
|---|---------|
| State Board of Equalization Fees, Legal and Sales Tax Consultants | 180,000 |
|---|---------|

TOTAL MEASURE X APPROPRIATIONS

\$ 8,819,845

Public Safety

| |
|-------------------------|
| Fire Services |
| Sheriff Services |
| Police Department |
| Animal Control Services |

Fire Services

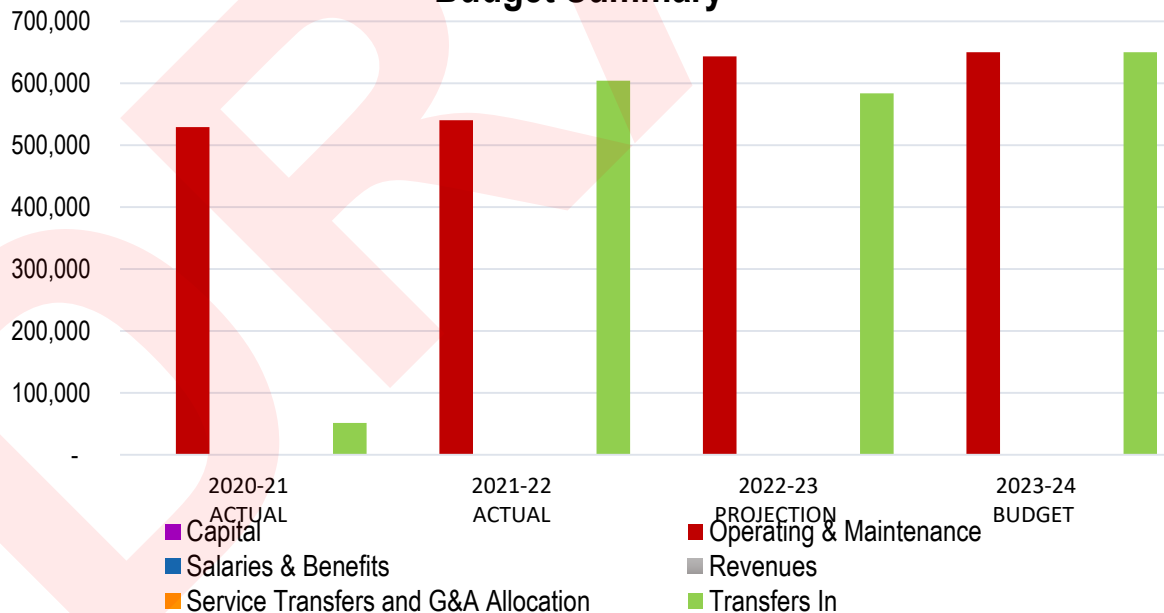


The Fire Department is responsible for responding to a variety of emergencies within the City, including structure fires, vegetation fires, medical emergencies, vehicle accidents, and hazardous material incidents. The department also conducts fire safety inspections of commercial businesses, public education, and fire prevention activities. The mission of the Wasco fire department is to protect life, property, and the environment through the delivery of innovative and efficient quality emergency management services in our community.

FIRE SERVICES REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

| DIVISION: 01137 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | - | - | - | - | - |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | - |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | - | - | - | - | - |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 529,134 | 540,245 | 937,300 | 643,405 | 650,000 |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | 529,134 | 540,245 | 937,300 | 643,405 | 650,000 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | 51,500 | 604,000 | 512,000 | 583,680 | 650,000 |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | 51,500 | 604,000 | 512,000 | 583,680 | 650,000 |
| SOURCES OVER (UNDER) USES | (477,634) | 63,755 | (425,300) | (59,725) | - |

Budget Summary



FIRE SERVICES REVENUES & EXPENDITURES DETAIL

| DIVISION: 01137 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|---------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| EXPENDITURES | | | | | |
| <u>FIRE SERVICES</u> | | | | | |
| 50020 CONTRACT SALARY | 529,134 | 540,245 | 937,300 | 643,405 | 650,000 |
| TOTAL EXPENDITURES | 529,134 | 540,245 | 937,300 | 643,405 | 650,000 |

Sheriff Services

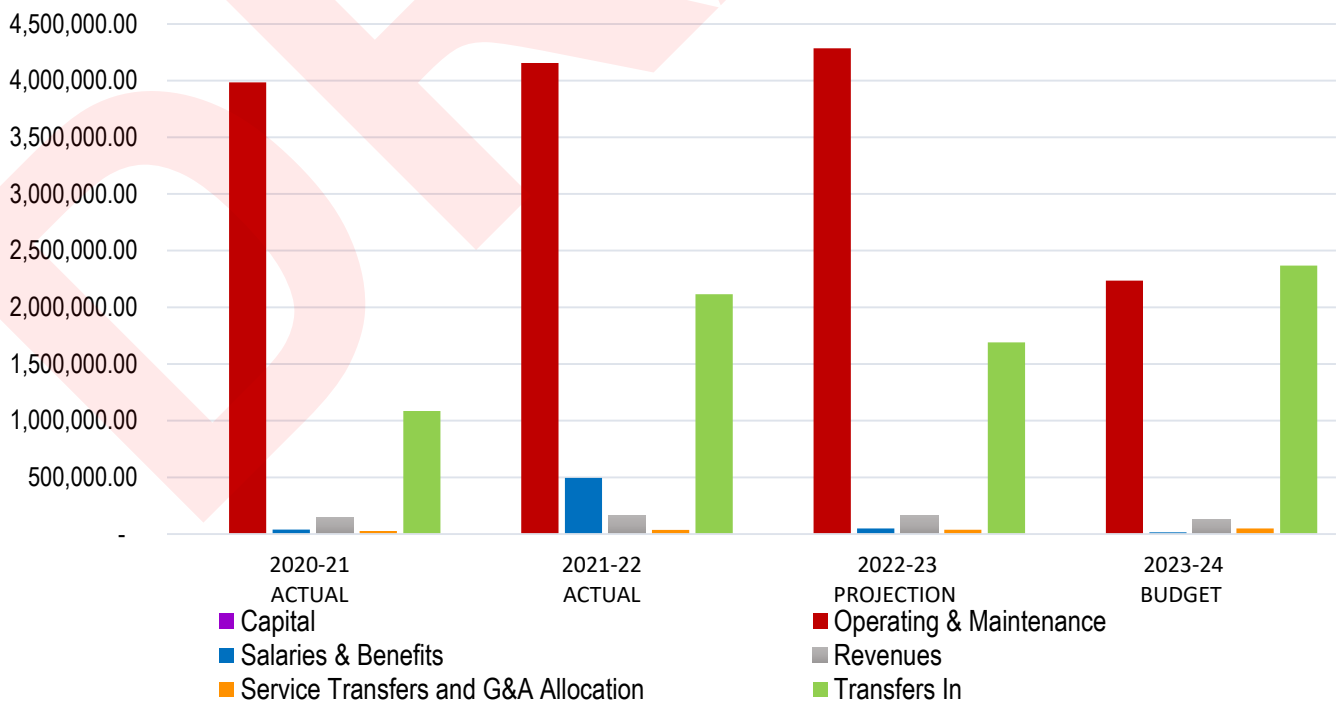


The City contracts with the Kern County Sheriff's Office (KCSO) to provide Police Services to its residents. KCSO provides all law enforcement services within the City. The primary objective of the department is the safety of our residents, businesses, and visitors and the protection of their property. The department works in partnership with the community toward the goals of protecting life and property, solving neighborhood problems, and enhancing the quality of life in our city.

SHERIFF REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

| DIVISION: 01140 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|--------------------|--------------------|--------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | - | - | - | - | - |
| GRANTS/INTERGOVERNMENTAL | 115,441 | 137,040 | 111,500 | 141,058 | 113,500 |
| OTHER REVENUES | 34,547 | 29,076 | 21,800 | 19,503 | 19,950 |
| TOTAL REVENUES | 149,988 | 166,116 | 133,300 | 160,561 | 133,450 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 4,049,560 | 4,686,768 | 4,423,573 | 4,372,124 | 3,079,639 |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | 4,049,560 | 4,686,768 | 4,423,573 | 4,372,124 | 3,079,639 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFES IN | 1,085,135 | 2,115,998 | 1,669,000 | 1,690,980 | 2,198,759 |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | 1,085,135 | 2,115,998 | 1,669,000 | 1,690,980 | 2,198,759 |
| SOURCES OVER (UNDER) USES | (2,814,436) | (2,404,654) | (2,621,273) | (2,520,583) | (747,430) |

Budget Summary



SHERIFF SERVICES REVENUES & EXPENDITURES DETAIL

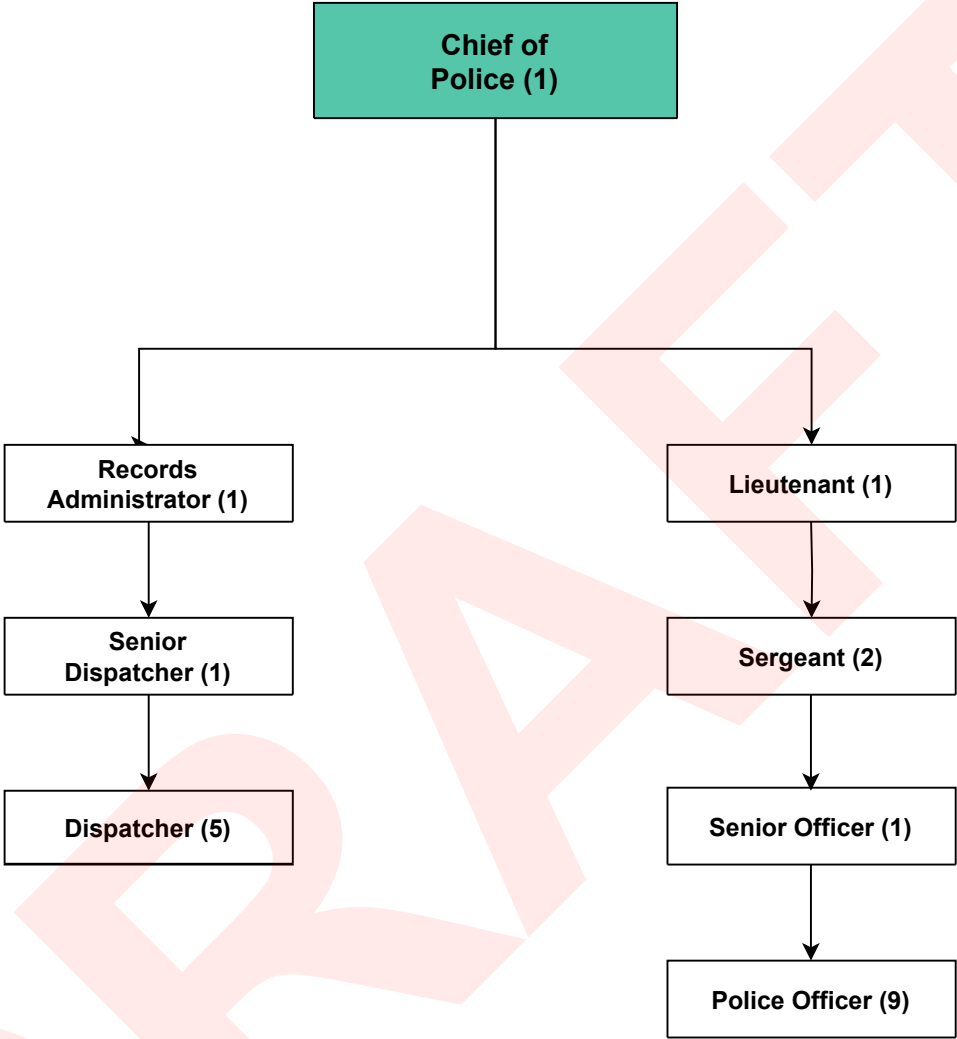
DIVISION: 01140

| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--------------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>SHERIFF SERVICES</u> | | | | | |
| 30130 MISCELLANEOUS REVENUE | 750 | 550 | 750 | 362 | 450 |
| 30370 GRANT REVENUE | - | 16,674 | - | - | - |
| 30410 STORED VEHICLES | 13,000 | 8,500 | 11,000 | 11,981 | 12,000 |
| 30420 FINGERPRING FEES | - | 3 | - | - | - |
| 30430 COURT FINES | 2,326 | - | - | - | - |
| 30440 DUI FEES | 2,756 | 2,322 | 1,550 | - | - |
| 30450 PARKING CITATION | 15,715 | 17,700 | 8,500 | 7,159 | 7,500 |
| 30470 PUBLIC SAFETY | 8,826 | 10,791 | 7,500 | 10,417 | 9,500 |
| 30475 POLICING TAX FUND-20668 | 52,451 | 54,012 | 52,000 | 64,480 | 52,000 |
| 30476 POLICING TAX #06-01 FUND-20671 | 54,164 | 55,564 | 52,000 | 66,161 | 52,000 |
| TOTAL REVENUES | 149,988 | 166,116 | 133,300 | 160,561 | 133,450 |
| EXPENDITURES | | | | | |
| <u>SHERIFF SERVICES</u> | | | | | |
| 50012 ADMINISTRATION FEES | 861 | 735 | - | 448 | - |
| 50020 SHERIFF - CONTRACT SALARY | 3,937,263 | 4,138,503 | 4,265,600 | 4,265,600 | 2,998,139 |
| 50021 SUPPLEMENTAL CONTRACT SERV. | - | 41,740 | 20,000 | - | - |
| 50110 RETIREMENT BENEFIT | - | - | - | - | - |
| 50112 UNFUNDED RETIREMENT BENEFIT | 39,854 | 453,039 | 49,309 | 49,309 | 5,000 |
| 50220 SPECIAL EVENTS | 28,881 | 6,553 | 11,500 | 5,445 | 5,000 |
| 50232 TRAINING & SEMINARS | - | - | 5,000 | - | 2,500 |
| 50260 BIKE PATROL | 534 | - | - | - | - |
| 50270 RADAR REPAIR | 694 | - | - | - | - |
| 50310 OFFICE SUPPLIES | 196 | - | - | 43 | - |
| 50311 OFFICE EXPENSE | - | 1,350 | 2,100 | 1,938 | 1,500 |
| 50460 PROFESSIONAL SERVICES | 2,020 | 1,260 | 1,500 | 821 | 1,000 |
| 50580 UTILITIES | 911 | 1,026 | 11,564 | 3,664 | 9,500 |
| 52030 MISCELLANEOUS | 187 | - | - | - | - |
| 52040 CAPITAL OUTLAY | - | - | - | - | - |
| 52042 SMALL TOOLS & EQUIPMENT | 5,311 | 696 | 1,000 | - | 500 |
| 52044 COMPUTER HARDWARE | 299 | - | - | 466 | - |
| 52160 PARKING CITATION | 6,175 | 5,012 | 7,800 | 6,477 | 7,500 |
| 55092 FACILITIES SERVICE FEES | 13,969 | 25,814 | 33,700 | 29,170 | 35,400 |
| 55093 G&A COST ALLOCATION | 12,404 | 11,041 | 14,500 | 8,742 | 13,600 |
| TOTAL EXPENDITURES | 4,049,560 | 4,686,768 | 4,423,573 | 4,372,124 | 3,079,639 |

Police Department



Police Department



| |
|-------------------------------|
| Full-Time Employee (FTE) - 21 |
| Part-Time Employee (PTE) - 0 |
| Temporary Employee |
| Department's Division |

Accomplishments FY23

| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|----|--|---|--|---|---|---|---|---------------|
| 1. | California Peace Officers Standards & Training Approval & Recert Exemption for Chief of Police | ✓ | | | | ✓ | | ✓ |
| 2. | Cal OES 9-1-1 Public Safety Access Point (PSAP) Approval | ✓ | ✓ | | | | | ✓ |
| 3. | Police Department Logistics Package Complete (first 100 days) | ✓ | | | | | | ✓ |
| 4. | Police Records Administrator Recruited and Hired | ✓ | | | ✓ | ✓ | | ✓ |

Initiatives FY24

| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|----|---|---|--|---|---|---|---|---------------|
| 1. | Police Personnel Recruitment & Police Department Transition | ✓ | | | ✓ | | | ✓ |
| 2. | Police Activities League (PAL) Program Implementation | ✓ | | | ✓ | | | ✓ |
| 3. | Citizen Services Unit Program Implementation | ✓ | | | | | | ✓ |
| 4. | Interagency Crime Task Force Operations / Agreements | ✓ | | | | | | ✓ |
| 5. | Training Incentive Program for Police Personnel | ✓ | | | ✓ | ✓ | | ✓ |

2023-24 Strategic Issues

- FY23 Homeland Security Grant funding for Police communications equipment will not be available until FY24 which will require city funds for the purchase of needed radios and related communication equipment
- Current logistical & supply chain disruptions may delay receipt of deliverables from vendors by as much as sixteen (16) weeks.
- Virtually all law enforcement agencies are experiencing difficulty finding qualified applicants, increasing demand on HR and background investigators.

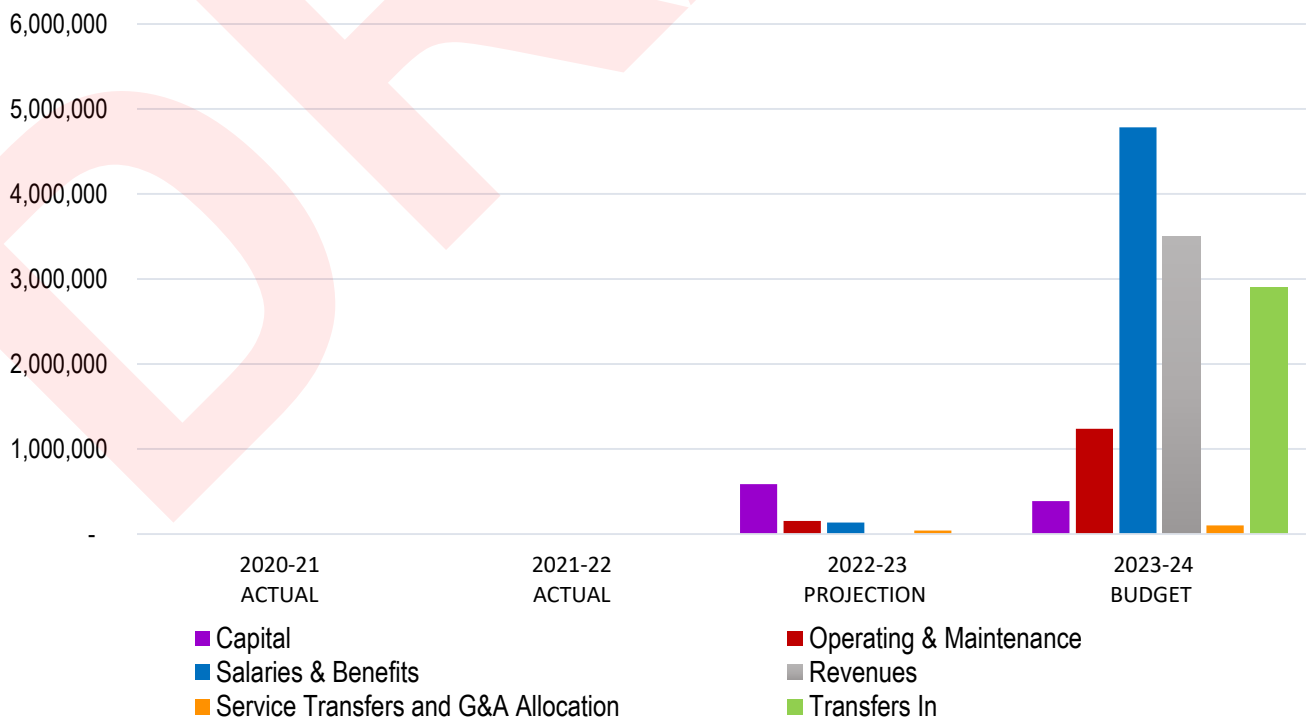
2023-24 Significant Operating Cost Changes

- FY 22/23 funding is based upon an initial startup of fourteen (14) commissioned officers. Startup costs will continue into FY23/24 and will include six (6) dispatch personnel and the remaining complement of police personnel and requisite equipment.

POLICE REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

| DIVISION: 01143 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | - | - | - | - | - |
| GRANTS/INTERGOVERNMENTAL | - | - | 1,100,000 | 1,237,000 | 3,700,000 |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | - | - | 1,100,000 | 1,237,000 | 3,700,000 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | - | - | 405,000 | 329,761 | 6,112,233 |
| CIP PROJECTS | - | - | 695,000 | 779,680 | 386,598 |
| TOTAL EXPENDITURES | - | - | 1,100,000 | 1,109,441 | 6,498,831 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFES IN | - | - | - | - | 2,823,831 |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | - | - | - | - | 2,823,831 |
| SOURCES OVER (UNDER) USES | - | - | - | 127,559 | - |

Budget Summary



POLICE SERVICES REVENUES & EXPENDITURES DETAIL

| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| DIVISION: 01143 | | | | | |
| POLICE SERVICES | | | | | |
| REVENUES | | | | | |
| <u>POLICE SERVICES</u> | | | | | |
| 30370 ARPA GRANT | - | - | 600,000 | - | 3,700,000 |
| TOTAL REVENUES | - | - | 600,000 | - | 3,700,000 |
| EXPENDITURES | | | | | |
| <u>POLICE SERVICES</u> | | | | | |
| 50010 SALARY | - | - | 104,000 | 91,695 | 2,240,747 |
| 50060 EXTRA HELP | - | - | - | - | 20,000 |
| 50070 DEFERRED COMP PAID | - | - | 10,000 | 7,250 | 60,000 |
| 50090 FICA PAID | - | - | 11,200 | 7,015 | 171,417 |
| 50110 RETIREMENT BENEFIT | - | - | 14,800 | 11,598 | 750,000 |
| 50112 UNFUNDED RETIREMENT BENEFIT | - | - | 9,800 | 9,800 | 325,000 |
| 50120 GROUP INSURANCE | - | - | 8,500 | 7,663 | 300,000 |
| 50130 UNIFORM ALLOWANCE | - | - | 7,000 | 3,197 | 30,876 |
| 50230 TRAINING AND TRAVEL | - | - | 7,500 | 1,569 | 25,200 |
| 50285 COMMUNICATION - CELL | - | - | 700 | 292 | 700 |
| 50290 POSTAGE | - | - | 500 | - | 500 |
| 50310 OFFICE SUPPLIES | - | - | 3,000 | 2,817 | 3,000 |
| 50311 OFFICE EXPENSE | - | - | 10,500 | 10,364 | 10,500 |
| 50320 FUEL | - | - | 2,500 | - | 30,000 |
| 50330 DUES | - | - | - | 183 | 5,000 |
| 50350 PHYSICALS | - | - | - | 51 | 3,000 |
| 50360 DRUG & ALCOHOL TESTING | - | - | - | - | 3,000 |
| 50370 UNIFORM CLEANING SERVICE | - | - | - | - | 500 |
| 50380 TOOLS | - | - | - | - | 2,000 |
| 50390 MATERIALS/SUPPLIES | - | - | 2,000 | - | 2,000 |
| 50460 PROFESSIONAL SERVICES | - | - | 12,500 | - | 43,000 |
| 50520 LEGAL FEES | - | - | 3,000 | - | 50,350 |
| 50530 EQUIPMENT REPAIR | - | - | - | - | 5,000 |
| 50580 UTILITIES | - | - | 4,000 | 1,021 | 4,000 |
| 52040 CAPITAL OUTLAY | - | - | 695,000 | 779,680 | 386,598 |
| 52042 SMALL TOOLS & EQUIPMENT | - | - | 5,000 | 53 | 5,000 |
| 52043 COMPUTER SOFTWARE | - | - | 113,000 | 123,919 | 505,493 |
| 52044 COMPUTER HARDWARE | - | - | 10,000 | 6,266 | 216,000 |
| 52110 JANITORIAL SERVICES | - | - | - | - | 1,500 |
| 52115 JANITORIAL SUPPLIES | - | - | - | - | 1,500 |
| 52120 LIABILITY INSURANCE | - | - | 1,500 | - | 500,000 |
| 52160 PARKING CITATION | - | - | - | - | 5,000 |
| 52190 WORKERS COMPENSATION | - | - | 1,500 | - | 69,525 |
| 52900 SPECIAL EVENTS AND PROJECTS | - | - | - | - | 200,000 |
| 55020 SAFETY | - | - | - | - | 75,213 |
| 55090 IT SERVICE FEES | - | - | 7,500 | 3,475 | 5,500 |
| 55091 SHOP SERVICE FEES | - | - | 2,500 | - | 20,200 |

POLICE SERVICES REVENUES & EXPENDITURES DETAIL

| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| DIVISION: 01143 | | | | | |
| POLICE SERVICES | | | | | |
| 55092 FACILITIES SERVICE FEES | - | - | 15,000 | - | 22,900 |
| 55093 G&A COST ALLOCATION | - | - | 32,500 | 37,406 | 52,500 |
| 50370F AUTO REPAIR - POLICE | - | - | 5,000 | 4,126 | 10,000 |
| TOTAL EXPENDITURES | - | - | 1,100,000 | 1,109,441 | 6,498,831 |

Animal Control Services

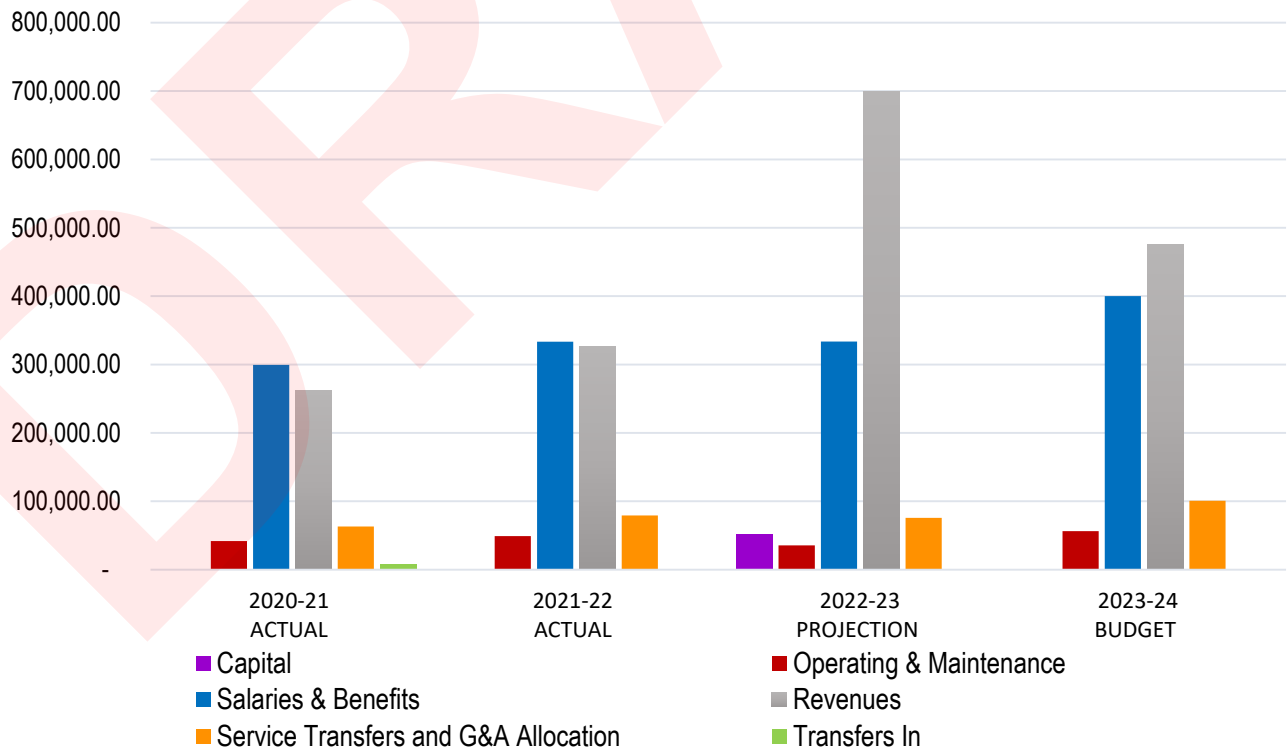


The Animal Control Services division enforces animal control laws, responds to animal-related emergencies, and takes dead and aggressive animals to the shelter. The Department promotes an environment of responsible pet ownership through progressive animal safety initiatives, community outreach, and humane education in a culture of compassion, creativity, and integrity.

ANIMAL SERVICES REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

| DIVISION: 01145 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | - | - | - | - | - |
| GRANTS/INTERGOVERNMENTAL | 6,000 | 10,000 | - | 22,800 | 10,000 |
| OTHER REVENUES | 15,134 | 26,032 | 23,150 | 34,628 | 25,200 |
| TOTAL REVENUES | 21,134 | 36,032 | 23,150 | 57,428 | 35,200 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 274,986 | 330,223 | 420,008 | 368,754 | 452,294 |
| CIP PROJECTS | 43,434 | - | 75,000 | - | 75,000 |
| TOTAL EXPENDITURES | 318,420 | 330,223 | 495,008 | 368,754 | 527,294 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFES IN | 43,863 | - | - | - | - |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | 43,863 | - | - | - | - |
| SOURCES OVER (UNDER) USES | (253,423) | (294,191) | (471,858) | (311,326) | (492,094) |

Budget Summary



ANIMAL CONTROL REVENUES & EXPENDITURES DETAIL

| DIVISION: 01145 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>ANIMAL CONTROL</u> | | | | | |
| 30130 MISCELLANEOUS REVENUE | - | - | - | 6,935 | 2,500 |
| 30370 GRANT REVENUE | - | - | - | 17,100 | - |
| 30380 GRANT INCOME | 6,000 | 10,000 | - | 5,700 | 10,000 |
| 30385 OTHER FINANCING SOURCES | 370 | - | - | - | - |
| 30520 ANIMAL LICENSE | 1,010 | 1,265 | 1,000 | 1,607 | 1,200 |
| 30530 ANIMAL SHELTER | 13,049 | 21,867 | 21,000 | 21,810 | 19,000 |
| 30535 ANIMAL CITATIONS | 645 | 2,900 | 1,000 | 4,275 | 2,500 |
| TOTAL REVENUES | 21,074 | 36,032 | 23,000 | 57,428 | 35,200 |
| EXPENDITURES | | | | | |
| <u>ANIMAL CONTROL</u> | | | | | |
| 50010 SALARY | 121,149 | 135,913 | 139,357 | 130,102 | 137,000 |
| 50050 OVERTIME | 6,504 | 6,484 | 6,800 | 8,523 | 7,000 |
| 50090 FICA PAID | 9,662 | 10,943 | 10,713 | 10,011 | 10,481 |
| 50110 RETIREMENT BENEFIT | 6,173 | 8,068 | 16,715 | 9,557 | 18,147 |
| 50112 UNFUNDED RETIREMENT BENEFIT | 20,097 | 26,189 | 28,471 | 28,471 | 37,983 |
| 50120 GROUP INSURANCE | 7,972 | 10,435 | 15,000 | 12,934 | 22,900 |
| 50125 BOOT ALLOWANCE | 526 | 825 | 1,375 | 1,568 | 1,375 |
| 50130 UNIFORM ALLOWANCE | 2,167 | - | - | - | - |
| 50230 TRAINING AND TRAVEL | 315 | 487 | 3,575 | 1,486 | 4,000 |
| 50285 COMMUNICATION - CELL | 1,142 | 1,512 | 1,700 | 1,397 | 1,700 |
| 50310 OFFICE SUPPLIES | 833 | 1,769 | 500 | 506 | 500 |
| 50311 OFFICE EXPENSE | - | 660 | 750 | 847 | 1,350 |
| 50320 FUEL | 3,391 | 5,157 | 5,000 | 5,209 | 5,000 |
| 50330 DUES/SUBSCRIPTIONS/LICENSES | 100 | 100 | - | - | - |
| 50370 UNIFORM CLEANING SERVICE | - | - | 2,500 | 1,187 | 1,500 |
| 50385 CERTIFICATIONS | 150 | - | - | - | 500 |
| 50390 MATERIALS/SUPPLIES | 2,191 | 2,543 | 3,000 | 3,110 | 5,000 |
| 50410 VET SERVICES | 16,054 | 25,514 | 57,500 | 68,819 | 50,000 |
| 50415 PET FOOD | 36 | 698 | 3,000 | 1,439 | 3,000 |
| 50420 ANIMAL DISPOSAL SERVICE | 3,500 | 4,100 | 7,200 | 6,384 | 9,600 |
| 50460 PROFESSIONAL SERVICES | 1,205 | 5,537 | 2,000 | 858 | 4,500 |
| 50580 UTILITIES | 14 | 9 | 100 | 4 | - |
| 50620 CHEMICALS AND TESTING | 1,596 | - | - | - | 1,700 |
| 52030 MISCELLANEOUS | 674 | - | - | - | - |
| 52040 CAPITAL OUTLAY | 43,434 | - | 75,000 | - | 75,000 |
| 52042 SMALL TOOLS & EQUIPMENT | 4,402 | 3,492 | 6,300 | 1,583 | 7,000 |
| 52120 LIABILITY INSURANCE | - | - | 8,652 | - | 8,958 |
| 52190 WORKERS COMPENSATION | 5,946 | 10,415 | 12,000 | 8,545 | 12,000 |
| 55090 IT SERVICE FEES | 4,188 | 4,030 | 5,100 | 3,649 | 5,500 |

ANIMAL CONTROL REVENUES & EXPENDITURES DETAIL

| DIVISION: 01145 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| 55091 SHOP SERVICE FEES | 15,701 | 6,531 | 18,400 | 3,082 | 20,200 |
| 55092 FACILITIES SERVICE FEES | 8,153 | 15,950 | 21,800 | 15,836 | 22,900 |
| 55093 G&A COST ALLOCATION | 31,143 | 42,863 | 42,500 | 43,647 | 52,500 |
| TOTAL EXPENDITURES | 318,420 | 330,223 | 495,008 | 368,754 | 527,294 |

Public Works



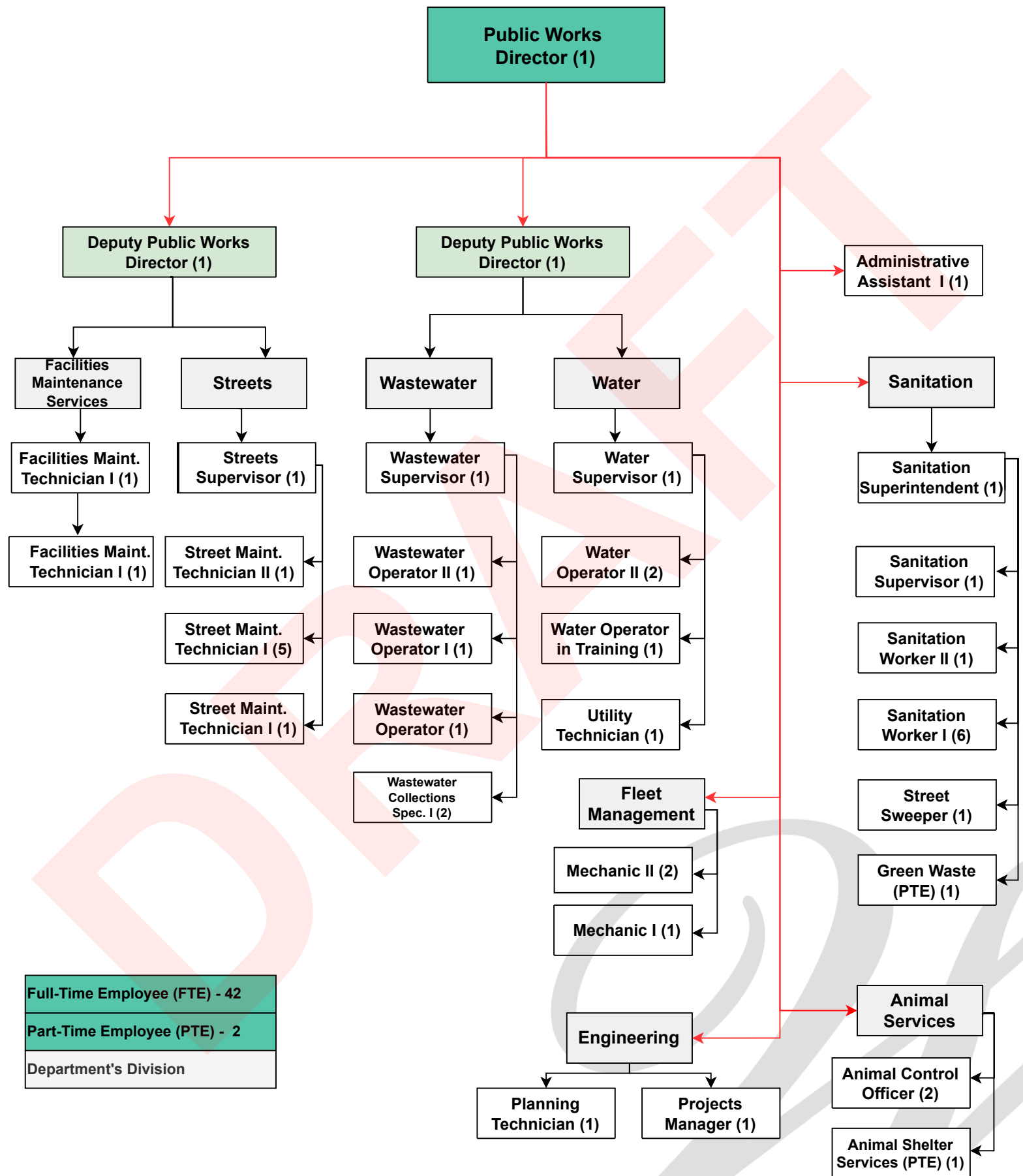
| |
|---|
| Public Works Administration & Engineering |
| High Speed Rail |
| Streets |

Public Works Administration and Engineering










The Public Works Administration and Engineering Division provides engineering, construction, operation, and maintenance services to the City's infrastructure systems, including streets, water, wastewater, and storm drainage systems. The Department also provides sanitation services as well as internal services such as fleet and facilities maintenance. The core mission is to provide essential public works and utility services to the citizens of Wasco in the safest, most responsive, and most efficient means possible.








Public Works Department



Accomplishments FY23

| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|----|--|---|---|---|---|---|---|---|
| | |  |  |  |  |  |  |  |
| 1. | Reallocation of funding for CMAQ and RSTP Projects on Palm avenue which secured over \$1 million | ✓ | ✓ | ✓ | ✓ | | | |
| 2. | Updated Quality Control Program | | ✓ | ✓ | ✓ | | | |
| 3. | Expedited Central Ave RSTP and Poso CMAQ Projects up a Fiscal Year in order to expedite environmental review. | ✓ | ✓ | ✓ | ✓ | | | |
| 4. | Developed plans and specifications for two separate EV Charging facilities | ✓ | ✓ | ✓ | ✓ | | | |
| 5. | Worked with Community Development and Planning Departments to ensure completion of Central Avenue and Filburn Park / Road Widening | | ✓ | ✓ | ✓ | | | |
| 6. | Complete SAL Renovation | | ✓ | ✓ | ✓ | | | |
| 7. | Assisted in grant associated documentation for various funding projects | ✓ | ✓ | ✓ | | | | |
| 8. | Assisted in securing funding for Alley rehab Project on SE section of town. | ✓ | | ✓ | | | | |

Initiatives FY24

| | |  |  |  |  |  |  |  |
|----|---|---|---|---|---|---|---|---|
| 1. | Continue to oversee and manage over \$15,000,000 of funded projects | ✓ | ✓ | ✓ | ✓ | | | ✓ |
| 2. | Continue training and development of Staff | | ✓ | ✓ | | ✓ | | |
| 3. | Bring on board a new GIS Technician | | ✓ | ✓ | | ✓ | | |
| 4. | Document procedures on Street project reporting and cross train | ✓ | | | | | | |

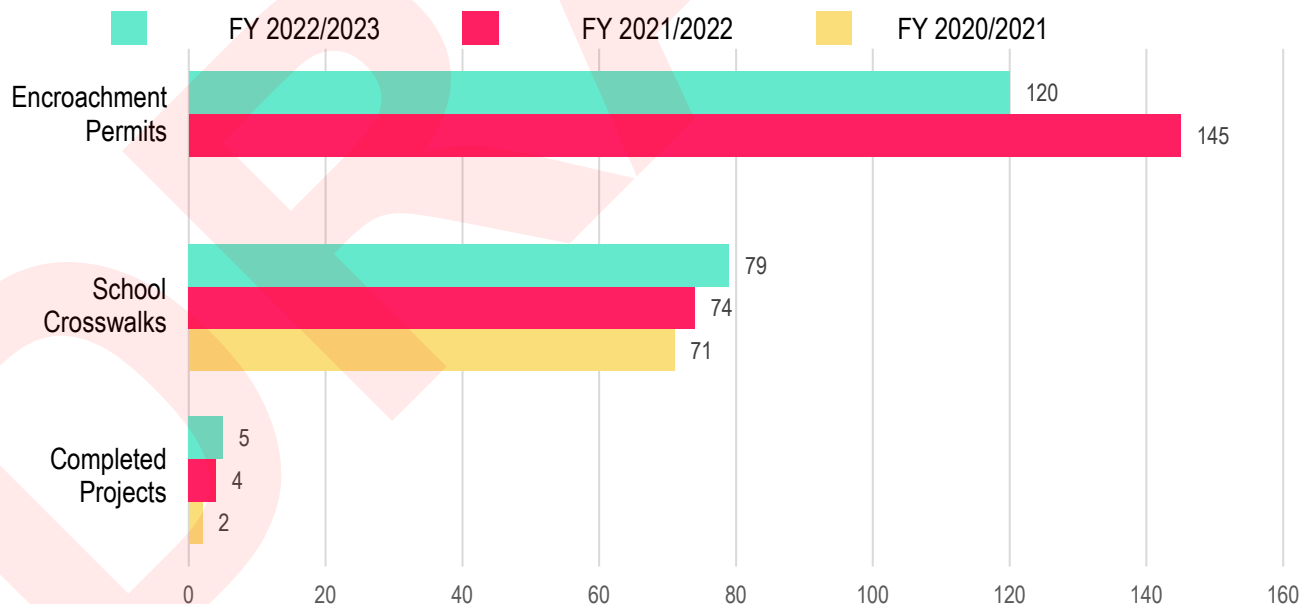
2023-24 Strategic Issues

- High Speed Rail Project will continue to eat up a significant amount of Staff time. As they near completion of road work within ROW it is assumed that Staff time will only increase more.
- Continue cost increases may affect Project budgets that were estimated prior to all of these current cost increases. These increases are coming largely from fuel cost increases and material costs.
- Lead times for certain items needed in our improvement Projects may negatively affect project schedules and end dates.
- Paving Projects will be stacked this summer requiring additional staff time to cover design/planning of other projects.
- Assess, conduct preventative maintenance, rehabilitate and reconstruct the City's existing infrastructure to extend the useful life.
- Continued training of staff is required in order to meet new and changing regulations, increase efficiency and innovation.
- Develop new Staff member to learn our file system and network.

2023-24 Significant Operating Cost Changes

- Fuel and other cost increases may affect Project costs in upcoming fiscal year.

City Indicators



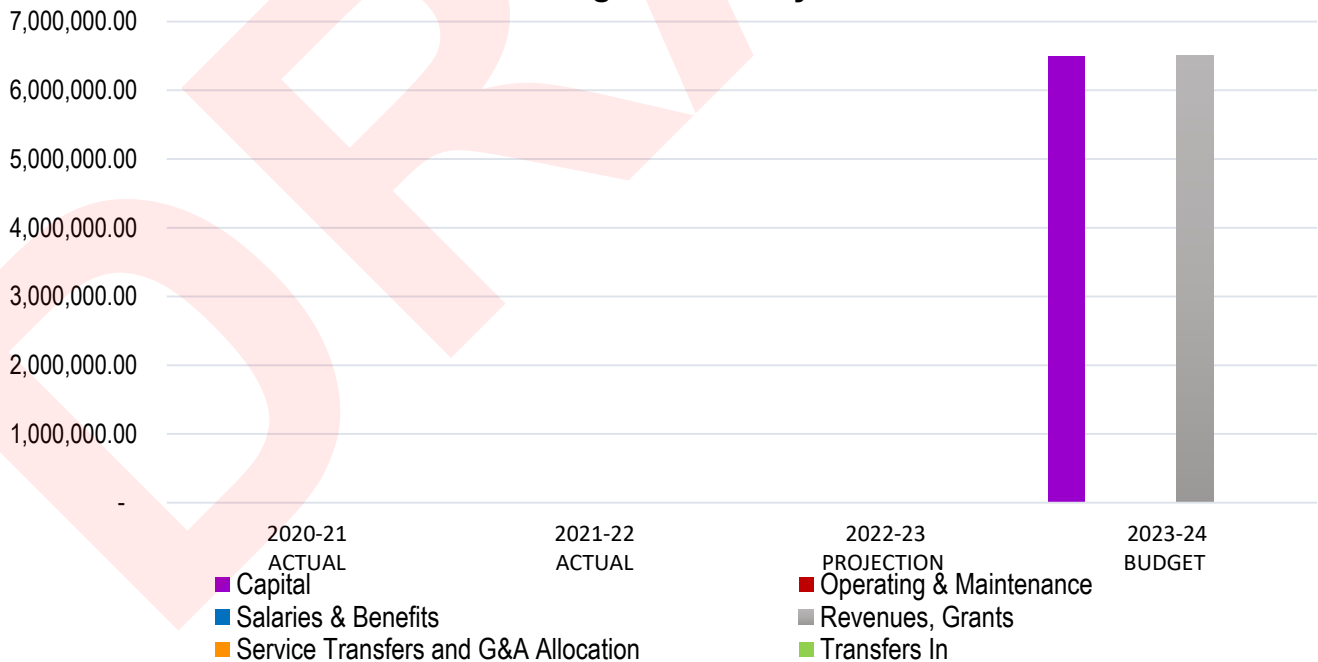
High Speed Rail



HIGH SPEED RAIL REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | - | - | - | - | - |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | 6,500,000 |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | - | - | - | - | 6,500,000 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | - | - | - | - | - |
| CIP PROJECTS | - | - | - | - | 6,500,000 |
| TOTAL EXPENDITURES | - | - | - | - | 6,500,000 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFES IN | - | - | - | - | - |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | - | - | - | - | - |
| SOURCES OVER (UNDER) USES | - | - | - | - | (0) |

Budget Summary



HIGH SPEED RAIL REVENUES & EXPENDITURES DETAIL








| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-------------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>HIGH SPEED RAIL</u> | | | | | |
| 30370 REVENUES | - | - | - | - | 6,500,000 |
| TOTAL REVENUES | - | - | - | - | 6,500,000 |
| EXPENDITURES | | | | | |
| <u>HIGH SPEED RAIL</u> | | | | | |
| 52040 CAPITAL OUTLAY | - | - | - | - | 6,500,000 |
| TOTAL EXPENDITURES | - | - | - | - | 6,500,000 |
| PROJECT DESCRIPTION | | | | | AMOUNT |
| 13TH STREET IMPROVEMENTS | | | | | 528,259 |
| 12TH STRT TO POSO ALLEY REHAB | | | | | 225,883 |
| DEVELOP WELL #13 REPLACE WELL#09 | | | | | 4,927,497 |
| J STREET TO H STREET SEWER CONNECTI | | | | | 166,896 |
| 6TH STREET CLOSURE/REHABILITATION | | | | | 651,464 |
| TOTAL EXPENDITURES | | | | | 6,500,000 |

Streets



The Streets Department provides maintenance of City streets, sidewalks, curbs and gutters, traffic signals, street lights, public parking lots, signs, markings, and the storm drain system. The Department is also responsible for graffiti abatement and routine landscape maintenance in various locations located within the street right-of-way.

Accomplishments FY23

| | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|---|---|---|---|---|---|---|---|
| |  |  |  |  |  |  |  |
| 1. Completed City-Wide Post-Top LED Conversion Project. | ✓ | ✓ | ✓ | | | | ✓ |
| 2. Completed the purchase of two new vehicles. | ✓ | ✓ | ✓ | | | | |
| 3. Poured various sidewalk replacement panels around town. | ✓ | ✓ | ✓ | | | | |
| 4. Marked ~ 320 USA DIG ALERT Markings | | | ✓ | ✓ | | | ✓ |
| 5. Assisted with Annex Fencing Parking Lot Paving | | ✓ | ✓ | | | | ✓ |
| 6. Installed PGE #2 Boxes on Birch Street for upcoming Streetlighting Project | | ✓ | ✓ | | | | ✓ |
| 7. Completed Bus Stop Ramps on Filburn and 7 th Street | | ✓ | ✓ | | | | ✓ |
| 8. Repainted crosswalks and no parking curbs around town | | ✓ | ✓ | | | | ✓ |
| 9. Removed ~40 locations of graffiti | | ✓ | ✓ | ✓ | | | ✓ |

Initiatives FY24

| | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|--|---|---|---|---|---|---|---|
| |  |  |  |  |  |  |  |
| 1. Ensure rate changes for post-top conversions are completed | ✓ | ✓ | ✓ | ✓ | | | ✓ |
| 2. Skin-patch Gromer Ave. | | ✓ | ✓ | | | | |
| 3. Hire additional staff | | ✓ | ✓ | | ✓ | | |
| 4. Open up room for advancement of Staff | | | | | ✓ | | |
| 5. Develop plan for maintenance of future green spaces and Downtown area | | ✓ | ✓ | | | | |

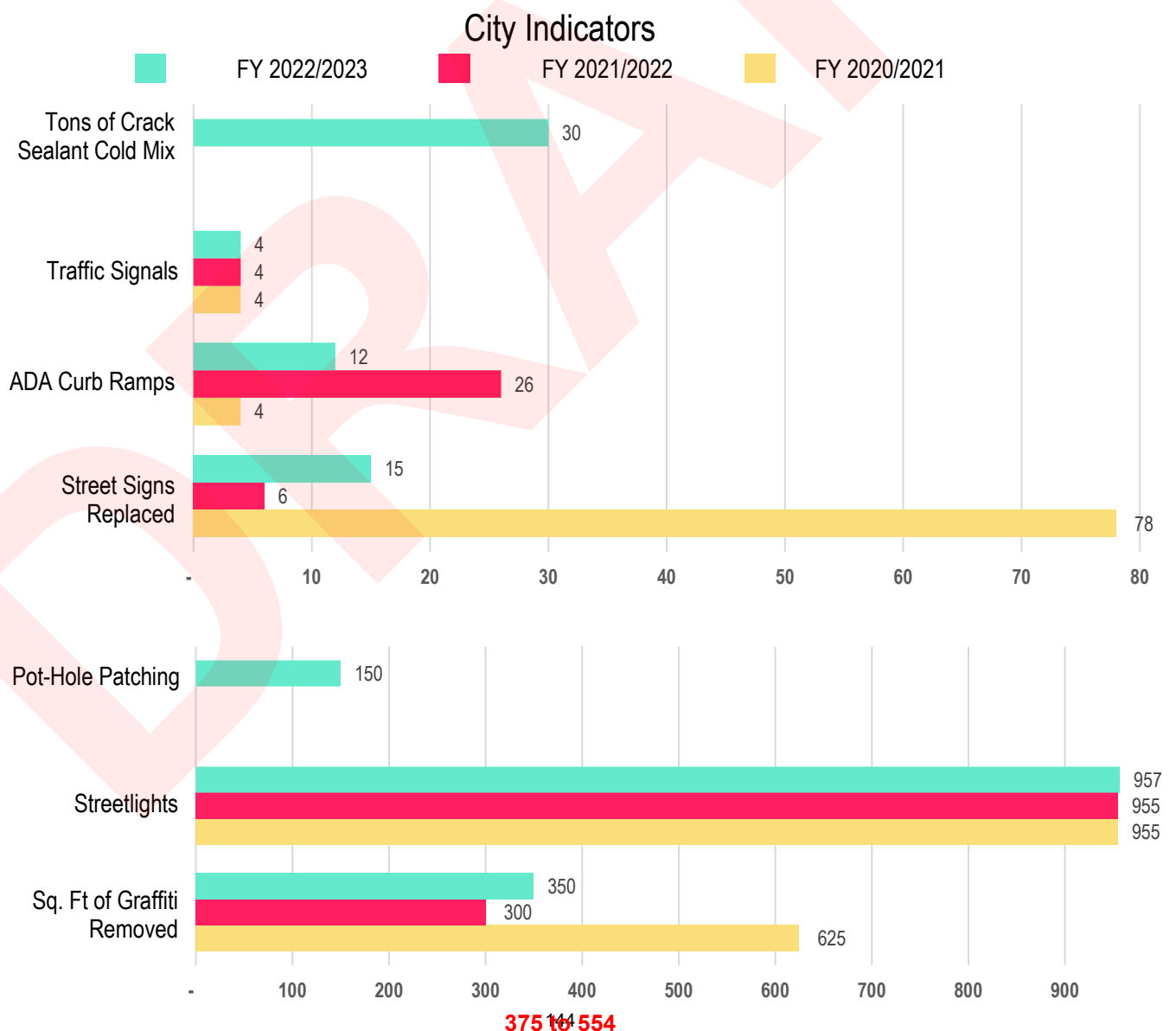
2023-24 Strategic Issues

- Training of existing street maintenance staff must be continuous to ensure proper road maintenance and pavement preservation techniques are utilized in the field.
- Staffing shortages in both the Street Department and Landscape Department make it difficult to keep up.

- Keep Staff motivated by opening up opportunities for advancement. (Most of Staff is maxed out).
- Need for establishment of a Sidewalk Repair Program to begin addressing various trip hazards throughout the community.
- Continue addressing street lighting concerns will be difficult until a lift is able to be purchased.
- Additional maintenance of new Amtrak tunnel and Poso Underpass will need to be planned for.
- Additional development of schools, parks, neighborhoods, roads and striping will put more pressure on already depleted staff.

2023-24 Significant Operating Cost Changes

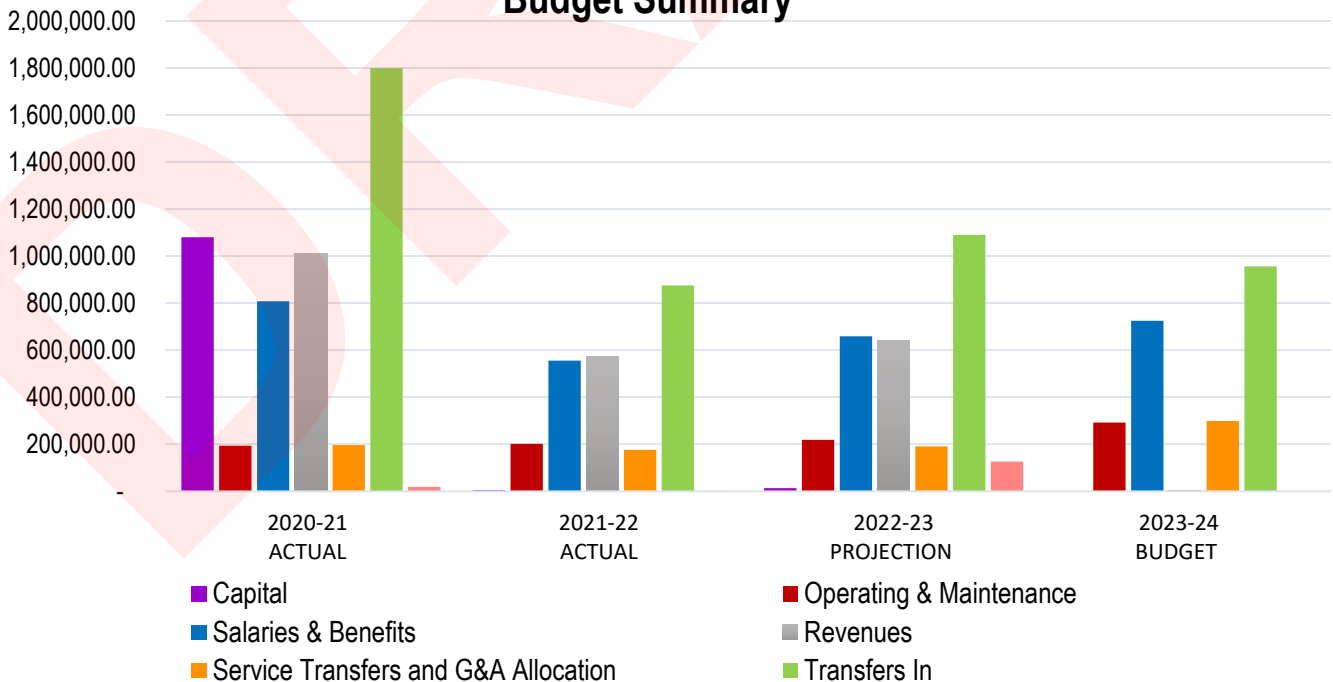
- Requesting to bring on two additional Street Maintenance Technicians to support landscape and street crews.
- Significant increase in costs affect many aspects of this Department including materials cost, operating cost, tool cost etc. (inflation)



STREETS REVENUES, EXPENDITURES & CHANGE IN FUND BALANCE SUMMARY

| DIVISION: 01185 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES AND FRANCHISE FEES | - | - | - | - | - |
| PERMIT AND SERVICE CHARGES | 1,160 | 2,150 | 1,850 | 2,025 | 2,000 |
| GRANTS/INTERGOVERNMENTAL | 443,307 | 5,740 | - | - | - |
| OTHER REVENUES | 566,262 | 564,829 | 1,000 | 639,789 | 2,500 |
| TOTAL REVENUES | 1,010,729 | 572,719 | 2,850 | 641,814 | 4,500 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 1,197,286 | 932,582 | 1,246,425 | 1,068,057 | 1,320,170 |
| CIP PROJECTS | 1,080,039 | 4,114 | 12,405 | 13,452 | - |
| TOTAL EXPENDITURES | 2,277,325 | 936,696 | 1,258,830 | 1,081,509 | 1,320,170 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFES IN | 1,798,758 | 875,228 | 956,043 | 1,089,889 | 956,043 |
| TRANSFERS OUT | (18,645) | (1,622) | (135,000) | (125,875) | - |
| TOTAL OTHER SOURCES (USES) | 1,780,113 | 873,606 | 821,043 | 964,014 | 956,043 |
| SOURCES OVER (UNDER) USES | 513,516 | 509,629 | (434,937) | 524,319 | (359,627) |

Budget Summary



STREETS DETAIL REVENUES & EXPENDITURES DETAIL

| DIVISION: 01185 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| STREETS | | | | | |
| 30130 MISCELLANEOUS REVENUE | 564,597 | 564,829 | 1,000 | 639,789 | 2,500 |
| 30370 GRANT REVENUE | 443,307 | 5,740 | - | - | - |
| 30385 OTHER FINANCING SOURCES | 1,665 | - | - | - | - |
| 30745 OVERSIZE LOAD PERMITS | 1,160 | 2,150 | 1,850 | 2,025 | 2,000 |
| TOTAL REVENUES | 1,010,729 | 572,719 | 2,850 | 641,814 | 4,500 |
| EXPENDITURES | | | | | |
| STREETS | | | | | |
| 50010 SALARY | 497,411 | 317,987 | 375,000 | 358,146 | 408,000 |
| 50050 OVERTIME | 79 | 745 | 3,000 | 1,773 | 2,500 |
| 50090 FICA PAID | 35,720 | 23,464 | 28,688 | 26,350 | 31,000 |
| 50110 RETIREMENT BENEFIT | 55,408 | 32,699 | 50,504 | 43,238 | 42,514 |
| 50112 UNFUNDED RETIREMENT BENEFIT | 89,903 | 69,191 | 85,825 | 85,825 | 85,987 |
| 50120 GROUP INSURANCE | 115,715 | 89,989 | 115,000 | 104,990 | 115,000 |
| 50125 BOOT ALLOWANCE | 1,357 | 1,919 | 2,200 | 2,508 | 2,200 |
| 50230 TRAINING AND TRAVEL | 664 | 234 | 1,500 | 616 | 1,500 |
| 50280 COMMUNICATIONS | 373 | 360 | 2,500 | 357 | 2,500 |
| 50285 COMMUNICATION - CELL | 298 | 2,232 | 3,500 | 3,691 | 3,500 |
| 50310 OFFICE SUPPLIES | 199 | 215 | 250 | 56 | 250 |
| 50311 OFFICE EXPENSE | - | - | 250 | 23 | 250 |
| 50320 FUEL | 14,185 | 18,109 | 22,000 | 22,587 | 22,000 |
| 50370 UNIFORM CLEANING SERVICE | 2,556 | 1,627 | 3,500 | 4,131 | 3,500 |
| 50390 MATERIALS/SUPPLIES | 15,233 | 4,618 | 7,000 | 7,192 | 22,000 |
| 50460 PROFESSIONAL SERVICES | 3,224 | 2,440 | 3,500 | 3,463 | 3,500 |
| 50580 UTILITIES | 7,678 | 7,443 | 18,817 | 9,519 | 18,817 |
| 50620 CHEMICALS AND TESTING | 268 | - | 6,000 | 2,091 | 2,000 |
| 50630 PATCHING MATERIAL | 4,137 | - | 6,000 | 4,187 | 6,000 |
| 50641 CONCRETE CRUSHING | 9,875 | - | - | - | - |
| 50665 CRACK SEALING MATERIALS | - | 2,798 | 1,500 | - | 5,500 |
| 50690 LANDSCAPING | 1,374 | 6,113 | 7,500 | 5,280 | 7,500 |
| 52040 CAPITAL OUTLAY | 1,080,039 | 4,114 | 12,405 | 13,452 | - |
| 52043 COMPUTER SOFTWARE | 1,971 | 3,450 | 3,450 | 2,247 | 3,450 |
| 52270 STREET LIGHTING | 109,521 | 129,800 | 140,000 | 119,084 | 140,000 |
| 52445 CONSTRUCTION COSTS | 8,667 | - | - | - | - |
| 55020 SAFETY | (114) | 750 | 1,500 | 592 | 1,500 |
| 55035 GRAFFITI REMOVAL | 439 | 2,204 | 4,500 | 2,214 | 4,500 |
| 55090 IT SERVICE FEES | 19,585 | 11,924 | 24,800 | 10,471 | 25,952 |
| 55091 SHOP SERVICE FEES | 27,950 | 30,243 | 32,700 | 43,395 | 44,200 |
| 55092 FACILITIES SERVICE FEES | 5,245 | 9,619 | 10,700 | 11,329 | 11,800 |
| TOTAL EXPENDITURES | 2,277,325 | 936,696 | 1,258,830 | 1,081,509 | 1,320,170 |

Special Revenue Funds

| | |
|--|---|
| | Transportation Development Act Fund |
| | Traffic Safety Fund |
| | Lighting & Landscaping Maintenance District |
| | Emergency Response |
| | Sewer Lift Station District Fund |
| | Community Facilities District Fund |
| | Gas Tax Fund |
| | COPS Grant |
| | Community Development Block Grant |
| | CalHome Grant |
| | HOME Grant |
| | BEGIN Grant |

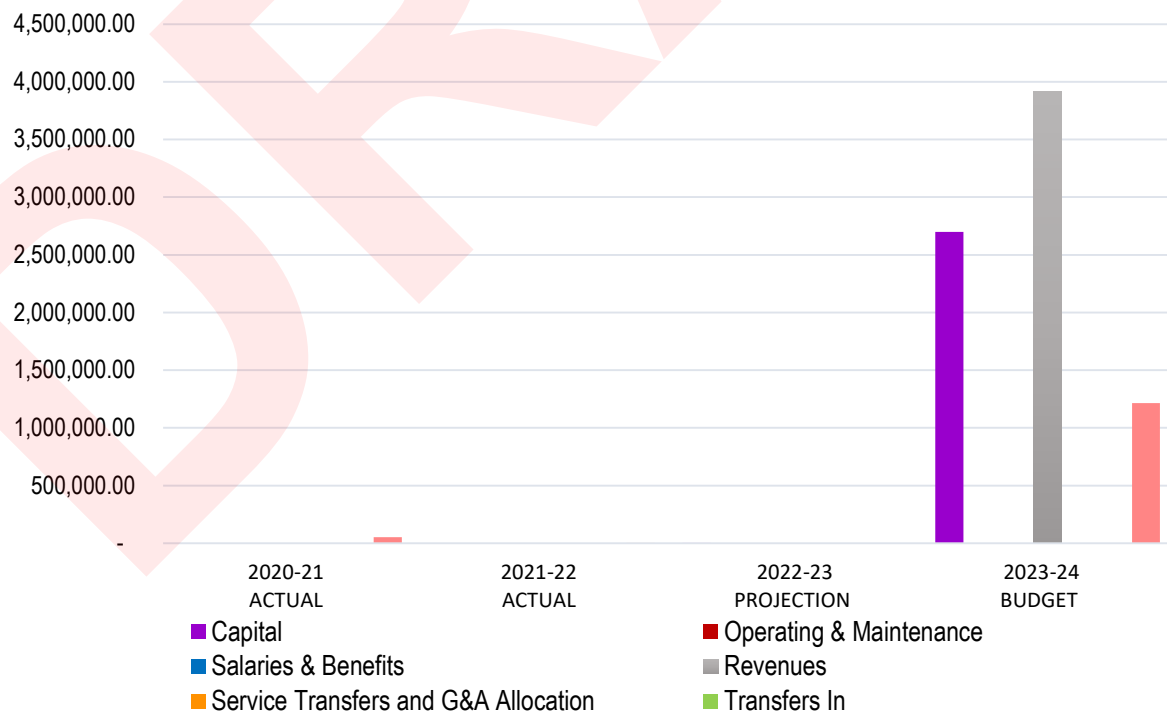
Transportation Development Act



TRANSPORTATION DEVELOPMENT ACT REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SUMMARY

| DIVISION: 13200 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|-------------------|----------------------|--------------------|
| REVENUES | | | | | |
| GRANTS/INTERGOVERNMENTAL | \$0 | \$0 | \$2,973,167 | \$186,565 | \$3,915,879 |
| OTHER REVENUES | - | - | - | 28,218 | - |
| TOTAL REVENUES | - | - | 2,973,167 | 214,783 | 3,915,879 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | - | - | - | - | - |
| CIP PROJECTS | - | - | - | - | 2,699,927 |
| TOTAL EXPENDITURES | - | - | - | - | 2,699,927 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | - | - | - | - | - |
| TRANSFERS OUT | (51,955) | (1,591) | (950,000) | - | (1,215,952) |
| TOTAL OTHER SOURCES (USES) | (51,955) | (1,591) | (950,000) | - | (1,215,952) |
| SOURCES OVER (UNDER) USES | (51,955) | (1,591) | - | 214,783 | - |
| FUND BALANCE, BEGINNING OF YEAR | (161,237) | (213,192) | (214,783) | (214,783) | (0) |
| FUND BALANCE, END OF YEAR | (213,192) | (214,783) | (214,783) | (0) | (0) |

Budget Summary



TDA REVENUES & EXPENDITURES DETAIL








| DIVISION: 13200 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|---------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>TDA</u> | | | | | |
| 30370 GRANT REVENUE | - | - | 1,978,167 | - | 3,915,879 |
| 30910 STATE ALLOCATION | - | - | 995,000 | - | - |
| TOTAL REVENUES | - | - | 2,973,167 | - | 3,915,879 |
| EXPENDITURES | | | | | |
| <u>TDA</u> | | | | | |
| 52040 CAPITAL OUTLAY | - | - | 1,028,167 | 3,400 | 2,699,927 |
| 81905 OPERATING TRANSFERS | 51,955 | 1,591 | 950,000 | - | 1,215,952 |
| TOTAL EXPENDITURES | - | - | 1,028,167 | 3,400 | 3,915,879 |

Lighting & Landscaping Maintenance District










The Lighting and Landscape Maintenance Department provides routine landscape maintenance in various locations located within the street right-of-way. The areas maintained by this department cover over 11 acres or 479,160 square feet.

Accomplishments FY23

| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|----|---|---|---|---|---|---|---|---|
| | |  |  |  |  |  |  |  |
| 1. | Purchased one ride on mower under budget then requested a Council-approved budget amendment that allowed for the purchase of other needed equipment for the Street Department | ✓ | ✓ | ✓ | | ✓ | | |
| 2. | Cleared various sidewalk paths of travel from trees, bushes and shrubs. | | ✓ | ✓ | | | | ✓ |
| 3. | Maintained 497,160 Square Feet of landscape area (Per Week) | | ✓ | ✓ | | | | ✓ |
| 4. | Pruned ~ 800 Trees | | ✓ | ✓ | | | | ✓ |
| 5. | Replaced ~ 87 Sprinkler Heads | ✓ | ✓ | ✓ | | | | ✓ |

Initiatives FY24

| | |  |  |  |  |  |  |  |
|----|--|---|---|---|---|---|---|---|
| 1. | Add personnel to assist in operations. | | ✓ | ✓ | | ✓ | | ✓ |
| 2. | Contain expanding ground cover and bushes at new developments. | | ✓ | ✓ | | | | ✓ |
| 3. | Keep weeds under control. | | ✓ | ✓ | | | | |
| 4. | Maintain irrigation systems to ensure water savings. | ✓ | ✓ | ✓ | | | | ✓ |

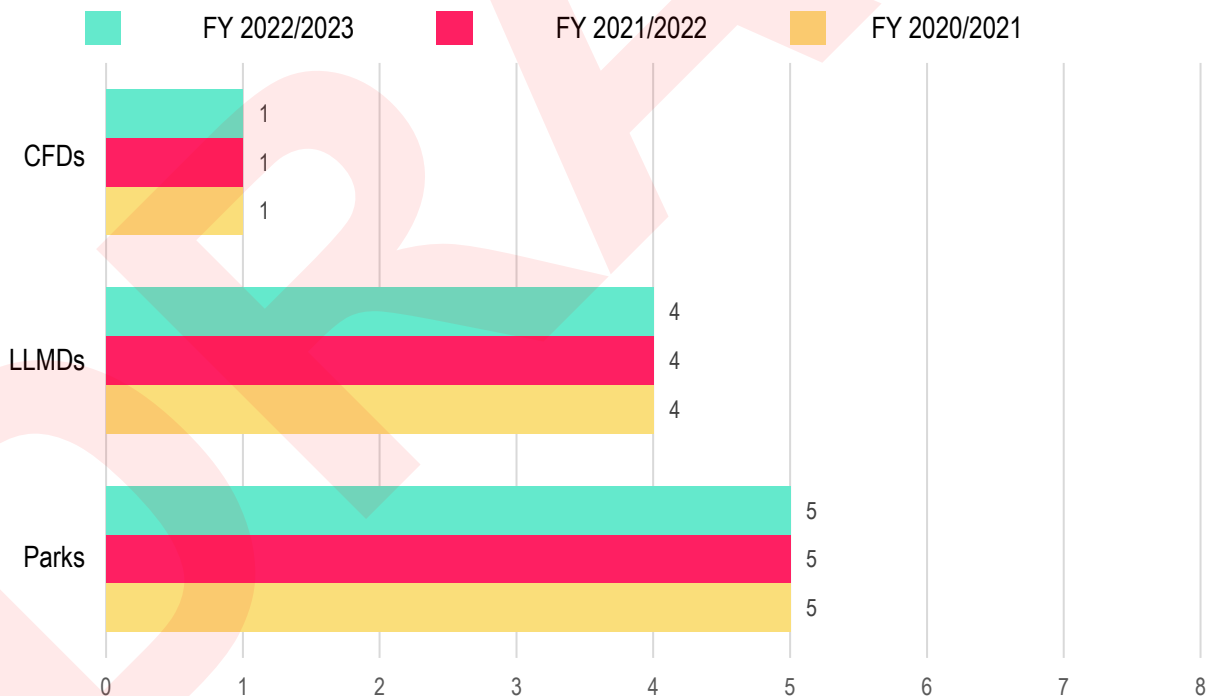
2023-24 Strategic Issues

- Training of existing staff and new staff must be continuous to ensure proper pruning and maintenance of landscape areas.
- Staffing shortages throughout the year while area to be maintained continues to grow.
- Need establishment of irrigation clock, valve and sprinkler repair program.
- Stock trucks with sufficient supplies to make repairs as needed to irrigation systems.
- Alter schedule to accommodate new developments and landscape areas around town.

2023-24 Significant Operating Cost Changes

- Additional Maintenance Technician to support landscaping has been proposed.
- Significant increases in fuel, parts and materials are expected to affect this Department.

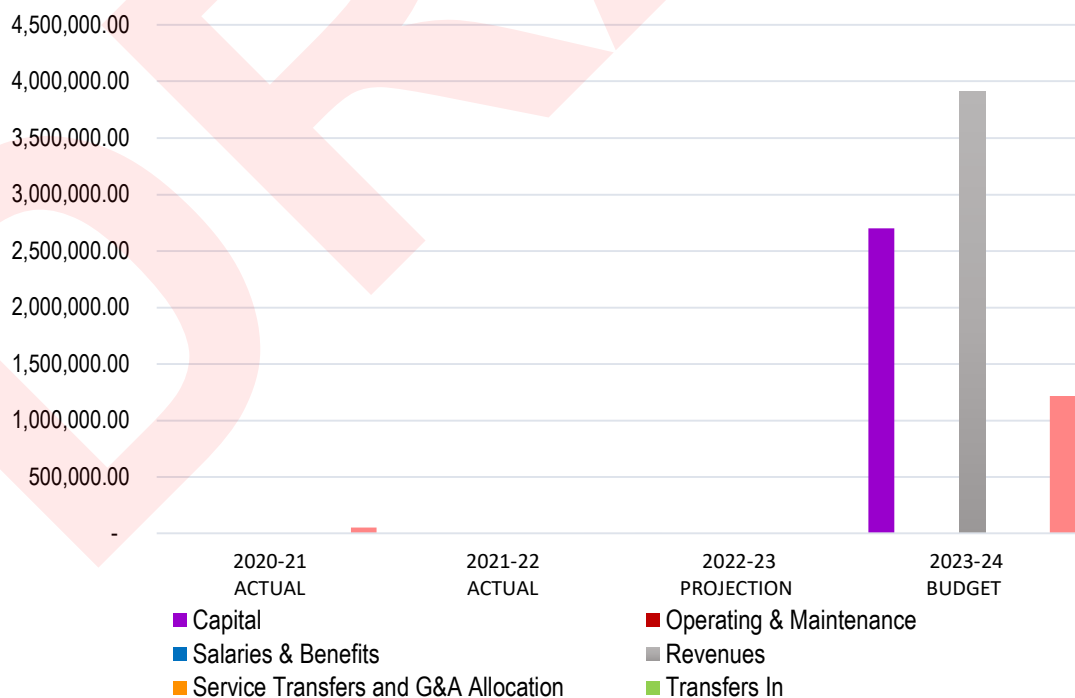
City Indicators



SUMMARY

| DIVISION: 14200 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES | \$176,963 | \$177,731 | \$180,893 | \$204,969 | \$187,079 |
| OTHER REVENUES | 1,201 | 522 | 850 | 2,393 | 625 |
| TOTAL REVENUES | 178,163 | 178,253 | 181,743 | 207,363 | 187,704 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 180,237 | 180,045 | 201,279 | 163,059 | 220,724 |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | 180,237 | 180,045 | 201,279 | 163,059 | 220,724 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | - | - | - | - | - |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | - | - | - | - | - |
| SOURCES OVER (UNDER) USES | (2,074) | (1,792) | (19,536) | 44,303 | (33,020) |
| FUND BALANCE, BEGINNING OF YEAR | 23,333 | 21,259 | 19,467 | 19,467 | 63,771 |
| FUND BALANCE, END OF YEAR | 21,259 | 19,467 | (68) | 63,771 | 30,751 |

Budget Summary



LLMD REVENUES & EXPENDITURES DETAIL

| DIVISION: 14200 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>LLMD DETAIL REVENUES & EXPENDITURES</u> | | | | | |
| 30090 INTEREST EARNED | 120 | 58 | 100 | 56 | 75 |
| 30130 MISCELLANEOUS REVENUE | 1,080 | 464 | 750 | 2,338 | 550 |
| 31010 LLMD #1 (20653) | 30,737 | 27,787 | 31,967 | 30,044 | 33,150 |
| 31011 LLMD 2017-1 (20678) WalMart | 8,045 | 12,181 | 8,367 | 13,786 | 8,677 |
| 31020 LLMD 01-01 (20666) | 13,709 | 13,461 | 13,709 | 16,176 | 13,709 |
| 31030 LLMD 01-02 (20667) | 34,248 | 35,416 | 35,618 | 87,040 | 36,936 |
| 31040 LLMD 06-01 (20670) | 87,723 | 88,886 | 91,232 | 57,923 | 94,608 |
| TOTAL REVENUES | 175,663 | 178,253 | 181,743 | 207,363 | 187,704 |
| EXPENDITURES | | | | | |
| <u>LLMD</u> | | | | | |
| 50010 SALARY | 22,301 | 47,676 | 56,097 | 42,989 | 60,000 |
| 50012 ADMINISTRATION FEES | 401 | - | 450 | 382 | 700 |
| 50050 OVERTIME | - | - | 300 | 58 | 300 |
| 50090 FICA PAID | 1,627 | 3,347 | 4,432 | 3,049 | 5,400 |
| 50110 RETIREMENT BENEFIT | 2,084 | 5,840 | 6,800 | 6,172 | 8,694 |
| 50112 UNFUNDED RETIREMENT BENEFIT | 4,060 | 9,942 | 9,350 | 9,350 | 16,105 |
| 50120 GROUP INSURANCE | 30,891 | 34,940 | 35,000 | 33,011 | 40,000 |
| 50125 BOOT ALLOWANCE | - | 155 | 200 | - | 275 |
| 50310 OFFICE SUPPLIES | - | - | - | - | - |
| 50320 FUEL | 3,323 | 3,321 | 3,750 | 2,389 | 3,750 |
| 50370 UNIFORM CLEANING SERVICE | 715 | 876 | 1,500 | 401 | 1,500 |
| 50460 PROFESSIONAL SERVICES | 17,498 | 18,317 | 15,000 | 11,493 | 15,000 |
| 52042 SMALL TOOLS & EQUIPMENT | - | 2,807 | 3,000 | 1,066 | 3,000 |
| 52120 LIABILITY INSURANCE | - | - | - | - | - |
| 52190 WORKERS COMPENSATION | 1,095 | 5,763 | 7,350 | 5,828 | 7,500 |
| 503901 MATERIALS/SUPPLIES LLMD #1 | 1,109 | 1,110 | 1,400 | 874 | 1,400 |
| 503904 MATERIALS/SUPPLIES LLMD 01-01 | 301 | 1,181 | 650 | 1,239 | 900 |
| 503905 MATERIALS/SUPPLIES LLMD 01-02 | 293 | 1,500 | 1,600 | 2,199 | 1,600 |
| 503906 MATERIALS/SUPPLIES LLMD 06-01 | 1,485 | 1,616 | 2,250 | 1,500 | 2,250 |
| 505301 REPAIR & MAINT LLMD #1 | 569 | 542 | 1,100 | 1,225 | 1,100 |
| 505304 REPAIR & MAINT LLMD 01-01 | 12 | 357 | 1,300 | 1,435 | 1,350 |
| 505305 REPAIR & MAINT LLMD 01-02 | 466 | 921 | 1,100 | 1,187 | 1,200 |
| 505306 REPAIR & MAINT. LLMD 06-01 | 12 | - | 500 | 536 | 550 |
| 505801 UTILITIES LLMD #1 | 20,610 | 16,747 | 23,000 | 14,367 | 23,000 |
| 505802 UTILITIES 2 | 2,889 | 2,846 | 3,750 | 2,991 | 3,750 |
| 505803 UTILITIES PARK | 121 | 130 | 400 | 104 | 400 |
| 505806 UTILITIES LLMD 06-01 | 18,374 | 20,110 | 21,000 | 19,214 | 21,000 |
| TOTAL EXPENDITURES | 130,237 | 180,045 | 201,279 | 163,059 | 220,724 |

Emergency Response



EMERGENCY RESPONSE FUND REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SUMMARY

| DIVISION: 15200 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | - |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | - | - | - | - | - |
| EXPENDITURES | | | | | |
| OPERATING COSTS | - | - | - | - | - |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | - | - | - | - | - |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | - | - | - | - | - |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | - | - | - | - | - |
| SOURCES OVER (UNDER) USES | - | - | - | - | - |
| FUND BALANCE, BEGINNING OF YEAR | 1,567 | 1,567 | 1,567 | 1,567 | 1,567 |
| FUND BALANCE, END OF YEAR | 1,567 | 1,567 | 1,567 | 1,567 | 1,567 |

Sewer Lift Station District

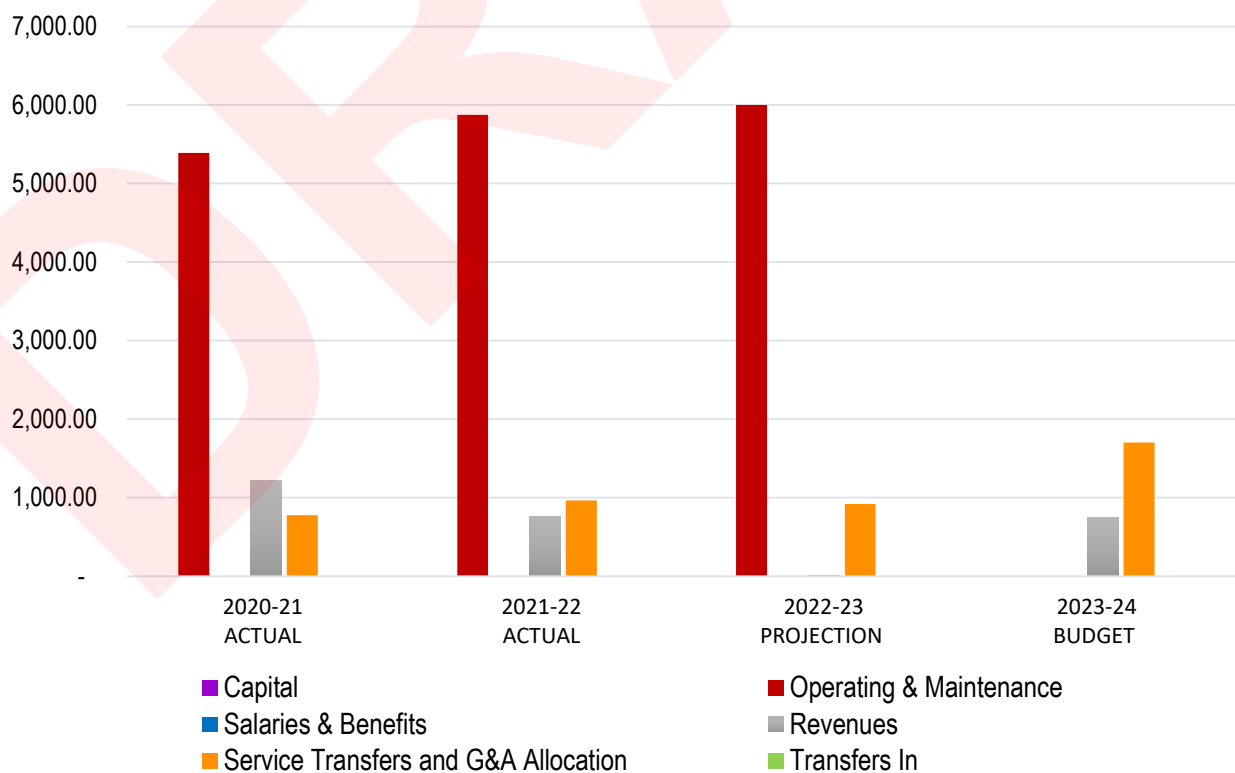


The Sewer Lift Station Special Assessment District was established for the purpose of assessing parcels within the district serving housing tracts 6334 and 6460. The funds are used to support operations, maintenance, and replacement of the sewer lift station facilities.

SEWER LIFT STATION DISTRICT REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SUMMARY

| DIVISION: 17300 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|----------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES | \$11,302 | \$11,583 | \$11,750 | \$13,000 | \$11,500 |
| OTHER REVENUES | 1,215 | 762 | 1,000 | 3 | 750 |
| TOTAL REVENUES | 12,517 | 12,345 | 12,750 | 13,003 | 12,250 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 6,169 | 6,836 | 10,600 | 6,920 | 1,700 |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | 6,169 | 6,836 | 10,600 | 6,920 | 1,700 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | - | - | - | - | - |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | - | - | - | - | - |
| SOURCES OVER (UNDER) USES | 6,348 | 5,509 | 2,150 | 6,083 | 10,550 |
| FUND BALANCE, BEGINNING OF YEAR | 191,443 | 206,120 | 211,629 | 211,629 | 217,712 |
| FUND BALANCE, END OF YEAR | 206,120 | 211,629 | 213,779 | 217,712 | 228,262 |

Budget Summary



SEWER LIFT REVENUES & EXPENDITURES DETAIL

| DIVISION: 17300 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-------------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>SEWER LIFT</u> | | | | | |
| 30090 INTEREST EARNED | 1,215 | 762 | 1,000 | 3 | 750 |
| 30130 MISCELLANEOUS REVENUE | - | - | - | - | - |
| 31050 SEWER LIFT DIST 08-01 (20673) | 11,302 | 11,583 | 11,750 | 13,000 | 11,500 |
| TOTAL REVENUES | 12,517 | 12,345 | 12,750 | 13,003 | 12,250 |
| EXPENDITURES | | | | | |
| <u>SEWER LIFT</u> | | | | | |
| 50012 ADMINISTRATION FEES | 38 | - | - | 31 | - |
| 50280 COMMUNICATIONS | 1,046 | 1,003 | 1,500 | 1,000 | - |
| 50580 UTILITIES | 4,305 | 4,869 | 7,500 | 4,970 | - |
| 55093 G&A COST ALLOCATION | 779 | 964 | 1,600 | 920 | 1,700 |
| TOTAL EXPENDITURES | 6,169 | 6,836 | 10,600 | 6,920 | 1,700 |

Community Facilities District

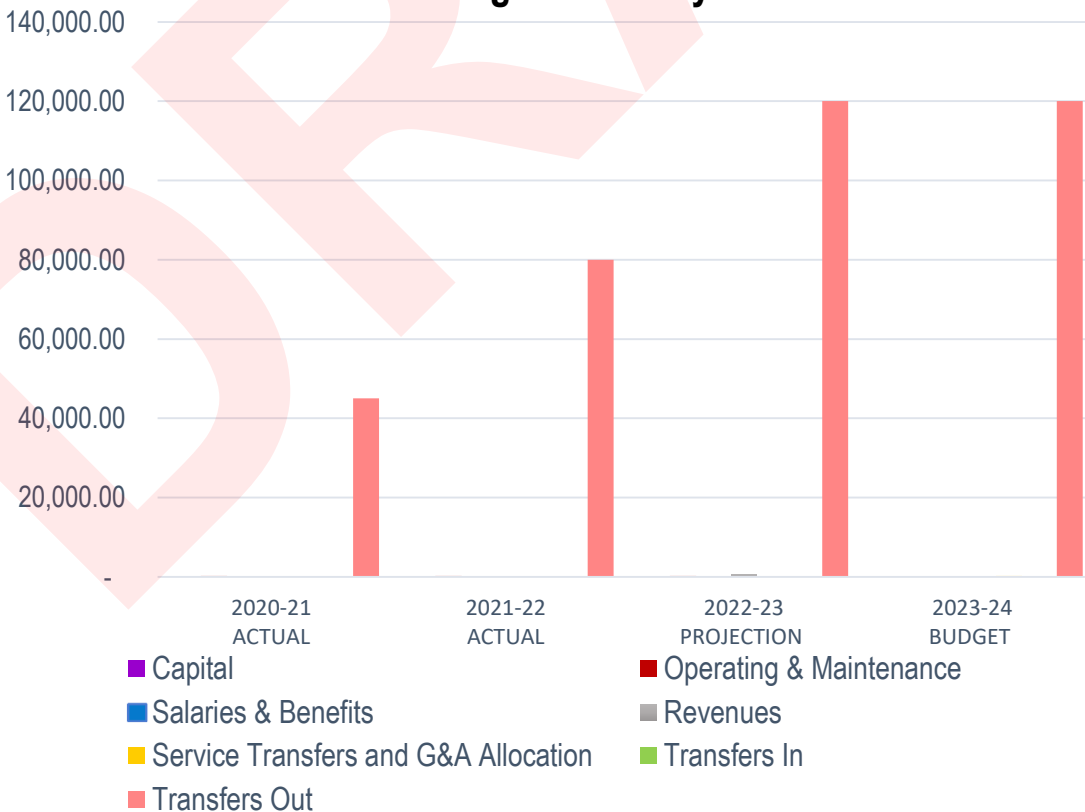


The Community Facilities District 2017-01 was established pursuant to Resolution 2017-3211 and Ordinance 2017-688 for the purpose of providing public safety, street maintenance, landscape maintenance in the public right-of-way, and other services within the district.

COMMUNITY FACILITIES DISTRICT REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

| DIVISION: 18200 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES | \$82,291 | \$80,870 | \$90,000 | \$104,859 | \$85,000 |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | 82,291 | 80,870 | 90,000 | 104,859 | 85,000 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 248 | 300 | 600 | 272 | 200 |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | 248 | 300 | 600 | 272 | 200 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | - | - | - | - | - |
| TRANSFERS OUT | (45,000) | (80,000) | (120,000) | (120,000) | (120,000) |
| TOTAL OTHER SOURCES (USES) | (45,000) | (80,000) | (120,000) | (120,000) | (120,000) |
| SOURCES OVER (UNDER) USES | 37,042 | 571 | (30,600) | (15,413) | (35,200) |
| FUND BALANCE, BEGINNING OF YEAR | (34) | 90,167 | 90,826 | 90,826 | 75,413 |
| FUND BALANCE, END OF YEAR | 90,167 | 90,826 | 60,226 | 75,413 | 40,213 |

Budget Summary



CFD REVENUES & EXPENDITURES DETAIL

DIVISION: 18200

| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|---------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| CFD | | | | | |
| 31012 CFD #1 2018 (7311) | 82,291 | 80,958 | 90,000 | 105,359 | 85,000 |
| TOTAL REVENUES | 82,291 | 80,958 | 90,000 | 105,359 | 85,000 |
| EXPENDITURES | | | | | |
| 50580 UTILITIES | 31 | 43 | 100 | 34 | 200 |
| 55093 G&A COST ALLOCATION | 248 | 300 | 600 | 272 | 200 |
| TOTAL EXPENDITURES | 279 | 343 | 700 | 306 | 400 |

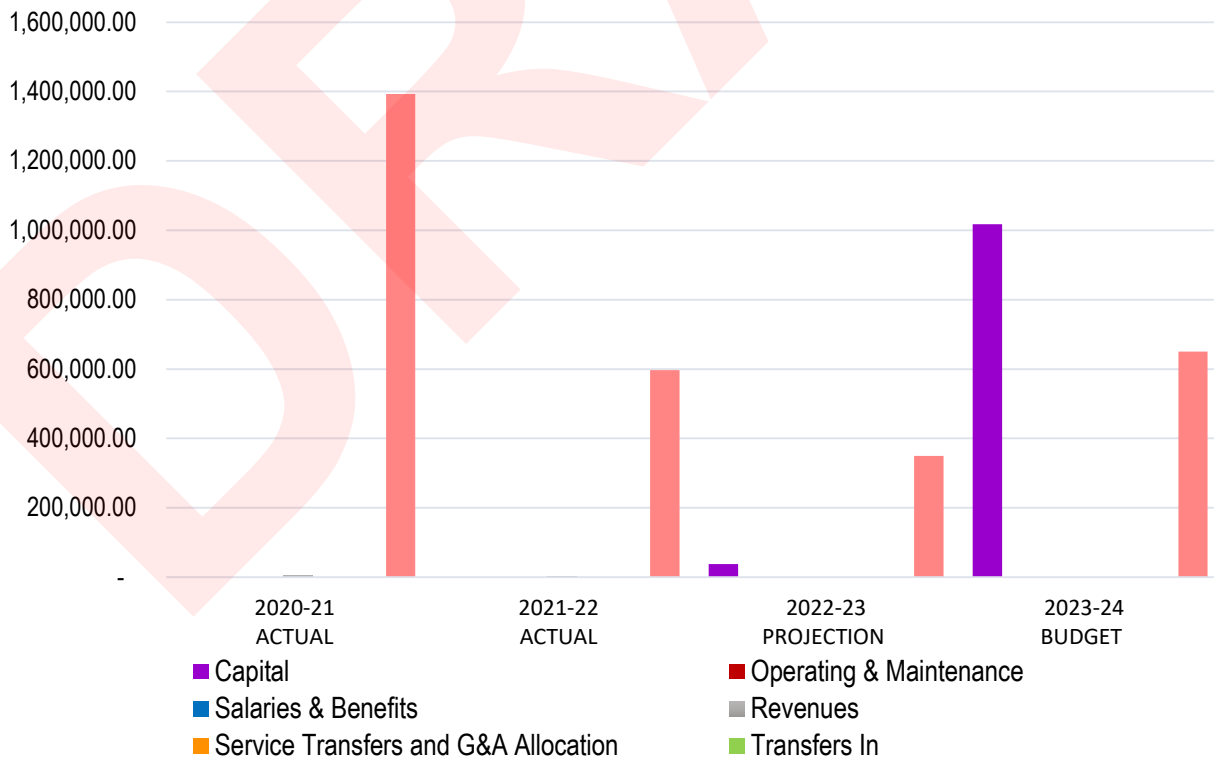
Gas Tax



GAS TAX REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SUMMARY

| DIVISION: 19300 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|--------------------|-------------------|------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES | \$1,119,967 | \$1,108,116 | \$1,149,000 | \$1,149,000 | \$1,233,000 |
| OTHER REVENUES | 5,635 | 3,020 | 5,000 | - | - |
| TOTAL REVENUES | 1,125,603 | 1,111,136 | 1,154,000 | 1,149,000 | 1,233,000 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | - | - | - | - | - |
| CIP PROJECTS | - | - | - | - | 1,017,240 |
| TOTAL EXPENDITURES | - | - | - | - | 1,017,240 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | - | - | - | - | - |
| TRANSFERS OUT | (1,393,173) | (596,926) | (650,000) | (350,000) | (650,000) |
| TOTAL OTHER SOURCES (USES) | (1,393,173) | (596,926) | (650,000) | (350,000) | (650,000) |
| SOURCES OVER (UNDER) USES | (267,570) | 514,210 | 504,000 | 799,000 | (434,240) |
| FUND BALANCE, BEGINNING OF YEAR | 762,311 | 409,638 | 923,848 | 923,848 | 1,722,848 |
| FUND BALANCE, END OF YEAR | 409,638 | 923,848 | 1,427,848 | 1,722,848 | 1,288,608 |

Budget Summary



GAS TAX FUND REVENUES & EXPENDITURES DETAIL

| DIVISION: 19300 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|---------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>GAS TAX</u> | | | | | |
| 30090 INTEREST EARNED | 5,635 | 3,020 | 5,000 | - | - |
| 30710 GAS TAX 2105 | 147,154 | 136,451 | 155,000 | 155,000 | 160,000 |
| 30720 GAS TAX 2106 | 63,156 | 61,213 | 63,000 | 63,000 | 67,000 |
| 30730 GAS TAX 2107 | 199,124 | 160,926 | 200,000 | 200,000 | 200,000 |
| 30740 GAS TAX 2107.5 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| 30742 GAS TAX SB1 - 2032 | 511,826 | 544,907 | 520,000 | 520,000 | 575,000 |
| 30765 GAS TAX 2103 | 192,706 | 198,619 | 205,000 | 205,000 | 225,000 |
| TOTAL REVENUES | 1,125,603 | 1,111,136 | 1,154,000 | 1,149,000 | 1,233,000 |
| EXPENDITURES | | | | | |
| <u>GAS TAX</u> | | | | | |
| 52040 CAPITAL OUTLAY | - | - | 545,000 | 37,346 | 1,017,240 |
| TOTAL EXPENDITURES | - | - | 545,000 | 37,346 | 1,017,240 |

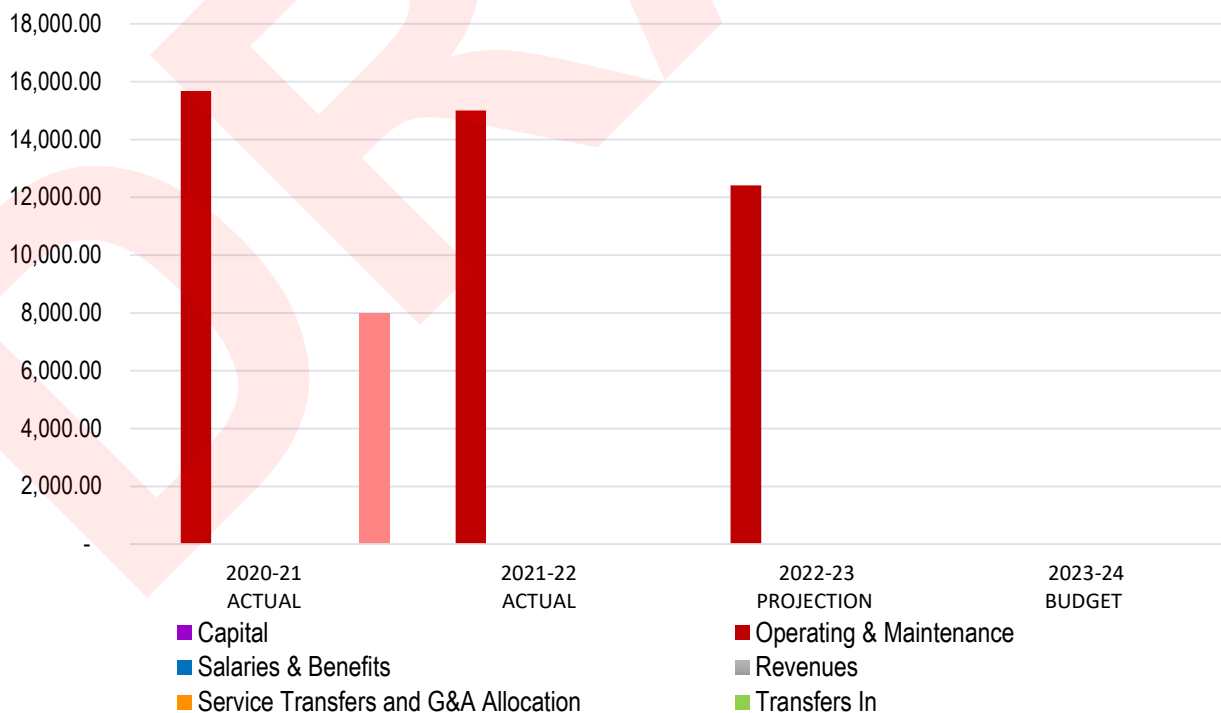
Traffic Safety



TRAFFIC SAFETY FUND REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SUMMARY

| DIVISION: 20300 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES | \$12,712 | \$11,073 | \$17,000 | \$17,500 | \$14,000 |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | 12,712 | 11,073 | 17,000 | 17,500 | 14,000 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 15,680 | 14,999 | 12,000 | 11,310 | 11,500 |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | 15,680 | 14,999 | 12,000 | 11,310 | 11,500 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | - | - | - | - | - |
| TRANSFERS OUT | (8,000) | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | (8,000) | - | - | - | - |
| SOURCES OVER (UNDER) USES | (10,967) | (3,926) | 5,000 | 6,190 | 2,500 |
| FUND BALANCE, BEGINNING OF YEAR | 7,606 | (3,361) | (7,288) | (7,288) | (1,098) |
| FUND BALANCE, END OF YEAR | (3,361) | (7,288) | (2,288) | (1,098) | 1,402 |

Budget Summary



TRAFFIC SAFETY FUND REVENUES & EXPENDITURES DETAIL

| DIVISION: 20300 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-------------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>TRAFFIC SAFETY FUND</u> | | | | | |
| 31110 VEHICLE FINES TRAFFIC SAFETY | 12,712 | 11,073 | 17,000 | 14,732 | 14,000 |
| TOTAL REVENUES | 12,712 | 11,073 | 17,000 | 14,732 | 14,000 |
| EXPENDITURES | | | | | |
| <u>TRAFFIC SAFETY FUND</u> | | | | | |
| 50730 TRAFFIC MARKING/SIGN SUPPLIES | 14,024 | 2,308 | 1,500 | 893 | 1,500 |
| 50740 STRIPING | - | 8,655 | 7,500 | 8,269 | 7,500 |
| 50760 SIGN SUPPLIES | 1,655 | 4,037 | 3,000 | 2,148 | 2,500 |
| TOTAL EXPENDITURES | 15,680 | 14,999 | 12,000 | 11,310 | 11,500 |

COPS Grant

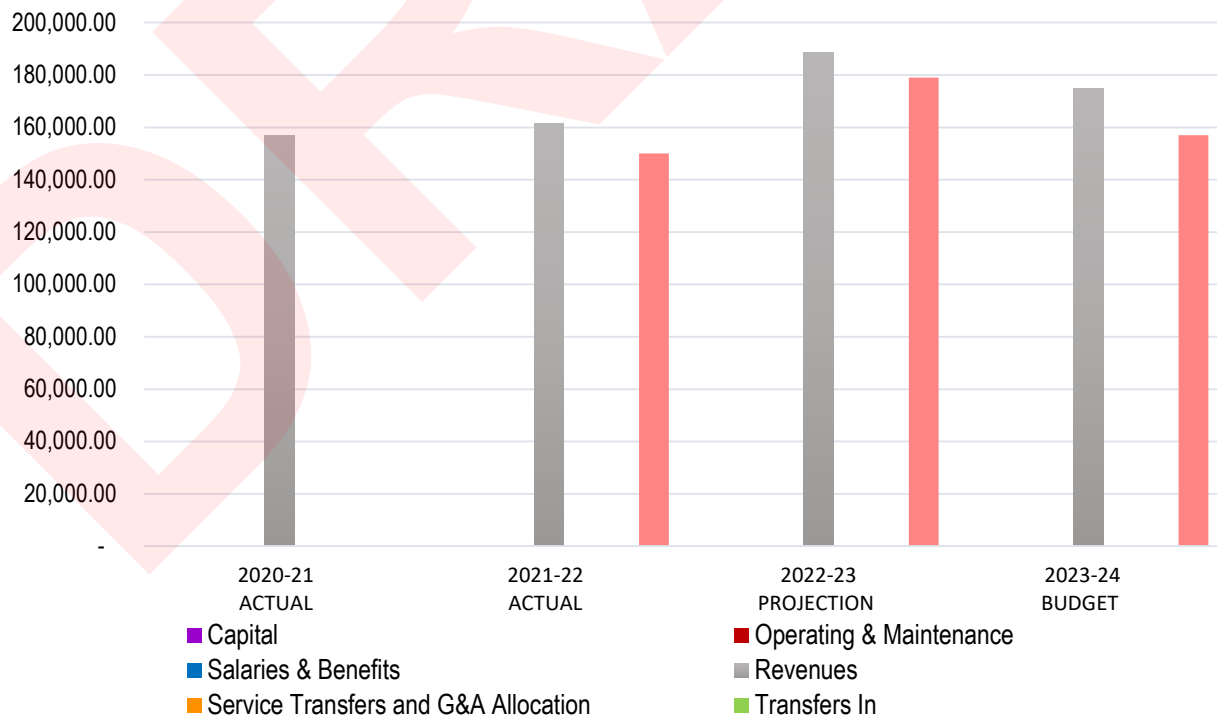


The COPS Grant Fund is used to account for the expenditure of Community Oriented Policing Serves grants funding for front-line law enforcement.

COPS GRANT FUND REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SUMMARY

| DIVISION: 41500 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| GRANTS/INTERGOVERNMENTAL | 156,727 | 161,285 | 157,000 | 188,409 | 175,000 |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | 156,727 | 161,285 | 157,000 | 188,409 | 175,000 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | - | - | - | - | - |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | - | - | - | - | - |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | - | - | - | - | - |
| TRANSFERS OUT | - | (150,000) | (157,000) | (178,980) | (157,000) |
| TOTAL OTHER SOURCES (USES) | - | (150,000) | (157,000) | (178,980) | (157,000) |
| SOURCES OVER (UNDER) USES | 156,727 | 11,285 | - | 9,429 | 18,000 |
| FUND BALANCE, BEGINNING OF YEAR | - | 212,674 | 223,958 | 223,958 | 233,388 |
| FUND BALANCE, END OF YEAR | 212,674 | 223,958 | 223,958 | 233,388 | 251,388 |

Budget Summary



COPS FUND REVENUES & EXPENDITURES DETAIL

DIVISION: 41500

| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|----------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| COPS FUND | | | | | |
| 33110 COPS | 156,727 | 161,285 | 157,000 | 188,409 | 175,000 |
| TOTAL REVENUES | 156,727 | 161,285 | 157,000 | 188,409 | 175,000 |

Community Development Block Grant

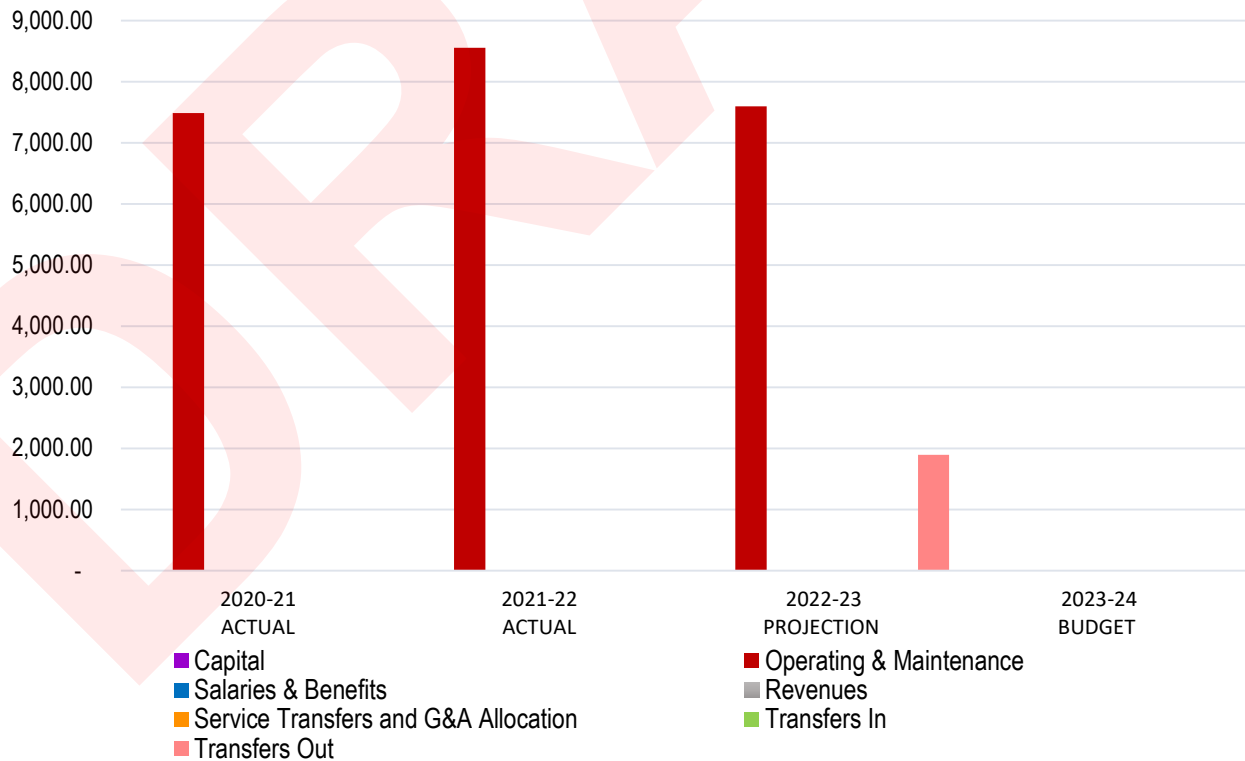


The Community Development Block Grant (CDBG) Fund is used to account for expenditures and program income of Federal Block Grant Funds received.

COMMUNITY DEVELOPMENT BLOCK GRANT FUND REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

| DIVISION: 56500 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| HOUSING LOAN PAYMENTS | \$1 | \$0 | \$5,000 | \$45,954 | \$0 |
| INTEREST EARNINGS | 7,524 | - | - | 3,273 | - |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | - |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | 7,525 | - | 5,000 | 49,226 | - |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 7,486 | 8,558 | 950 | 7,595 | - |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | 7,486 | 8,558 | 950 | 7,595 | - |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | - | - | - | - | - |
| TRANSFERS OUT | 0 | - | - | 0 | - |
| TOTAL OTHER SOURCES (USES) | 0 | - | - | 0 | - |
| SOURCES OVER (UNDER) USES | 39 | (8,558) | 4,050 | 41,631 | - |
| FUND BALANCE, BEGINNING OF YEAR | 350,346 | 350,385 | 341,828 | 341,828 | 383,459 |
| FUND BALANCE, END OF YEAR | 350,385 | 341,828 | 345,878 | 383,459 | 383,459 |

Budget Summary



CDBG REVENUES & EXPENDITURES DETAIL

| DIVISION: 56500 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>CDBG</u> | | | | | |
| 30090 INTEREST EARNED | 2,394 | - | - | - | - |
| 30095 LOAN PAYMENT INTEREST | 5,131 | - | - | 3,273 | - |
| 33230 LOAN PAYMENTS | 1 | - | - | 44,814 | - |
| 33230 CDBG LOAN PAYMENT | - | - | 5,000 | 1,140 | - |
| | 7,525 | - | 5,000 | 49,226 | - |
| 50012 ADMINISTRATION FEES | - | - | (950) | (194) | - |
| TOTAL REVENUES | 15,050 | - | 9,050 | 98,259 | - |
| EXPENDITURES | | | | | |
| <u>CDBG</u> | | | | | |
| | 7,486 | 8,558 | - | 7,402 | - |
| | (39) | 8,558 | (4,050) | (41,631) | - |
| TOTAL EXPENDITURES | 7,446 | 17,115 | (4,050) | (34,229) | - |

CalHOME Grant

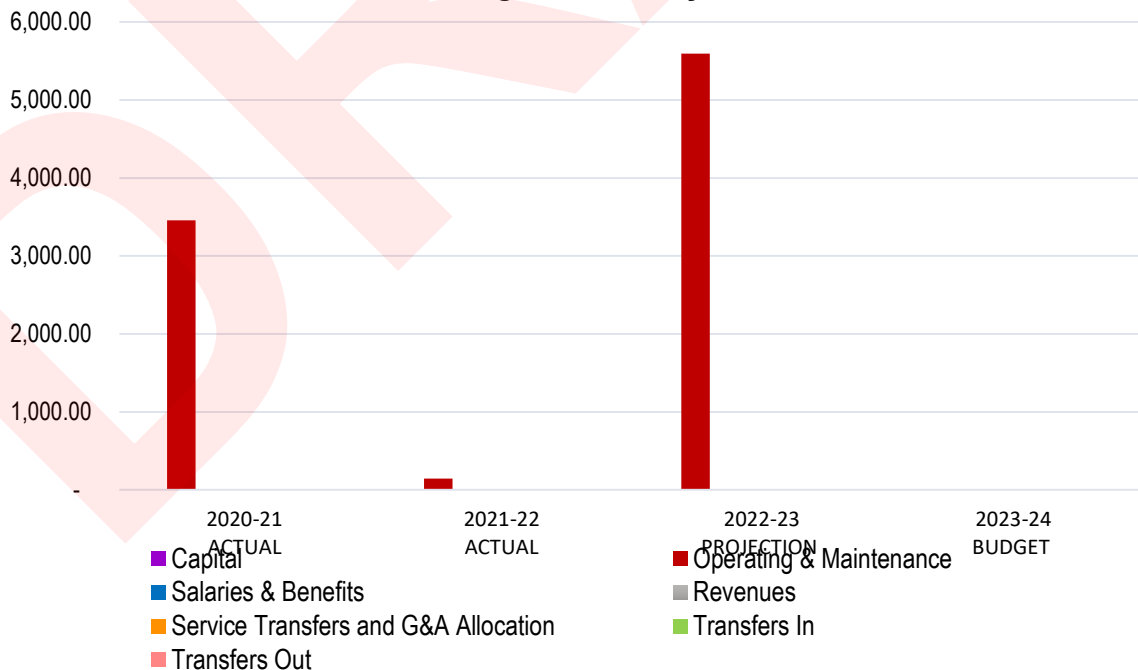


The CalHome Fund is used to account for expenditures and program income of the CalHome grant administered by the State of California Department of Housing and Community Development.

CALHOME GRANT FUND REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SUMMARY

| DIVISION: 57500 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| HOUSING LOAN PAYMENTS | \$1,020 | \$0 | \$0 | \$58,882 | \$0 |
| INTEREST EARNINGS | 18,698 | 53,693 | - | 56,179 | - |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | - |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | 19,718 | 53,693 | - | 115,061 | - |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 3,458 | 148 | - | 5,596 | - |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | 3,458 | 148 | - | 5,596 | - |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | - | - | - | - | - |
| TRANSFERS OUT | - | - | - | (0) | - |
| TOTAL OTHER SOURCES (USES) | - | - | - | (0) | - |
| SOURCES OVER (UNDER) USES | 16,260 | 53,545 | - | 109,465 | - |
| FUND BALANCE, BEGINNING OF YEAR | 826,186 | 842,446 | 895,992 | 895,992 | 1,005,457 |
| FUND BALANCE, END OF YEAR | 842,446 | 895,992 | 895,992 | 1,005,457 | 1,005,457 |

Budget Summary



CALHOME FUND REVENUES & EXPENDITURES DETAIL

| DIVISION: 57500 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>CALHOME FUND</u> | | | | | |
| 30090 INTEREST EARNED | 18,698 | 5,318 | - | - | - |
| 30095 LOAN PAYMENT INTEREST | - | 48,376 | - | 56,179 | - |
| 33230 LOAN PAYMENTS | 1,020 | - | - | 58,882 | - |
| TOTAL REVENUES | 19,718 | 53,693 | - | 115,061 | - |
| EXPENDITURES | | | | | |
| <u>CALHOME FUND</u> | | | | | |
| 50012 ADMINISTRATION FEES | 3,458 | 148 | - | 5,596 | - |
| | 3,458 | 148 | - | 5,596 | - |
| TOTAL EXPENDITURES | 6,916 | 296 | - | 11,192 | - |

BEGIN Grant



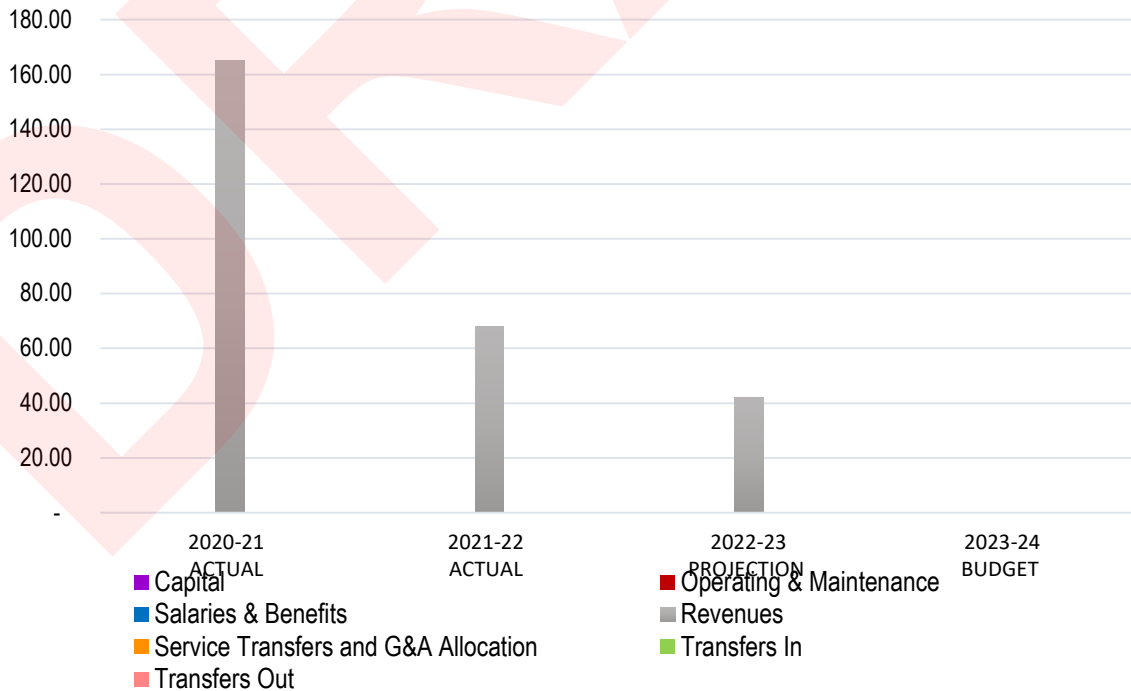
The BEGIN Grant Fund is used to account for the expenditures and program income of the Building Equity and Growth in Neighborhoods grant program administered by the State of California Department of Housing and Community Development.

BEGIN GRANT FUND REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SUMMARY

DIVISION: 61500

| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| HOUSING LOAN PAYMENTS | \$0 | \$0 | \$0 | \$0 | \$0 |
| INTEREST EARNINGS | 68 | 42 | - | - | - |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | - |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | 68 | 42 | - | - | - |
| EXPENDITURES | | | | | |
| OPERATING COSTS | - | - | - | - | - |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | - | - | - | - | - |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | - | - | - | - | - |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | - | - | - | - | - |
| SOURCES OVER (UNDER) USES | 68 | 42 | - | - | - |
| FUND BALANCE, BEGINNING OF YEAR | 11,148 | 11,216 | 11,258 | 11,258 | 11,258 |
| FUND BALANCE, END OF YEAR | 11,216 | 11,258 | 11,258 | 11,258 | 11,258 |

Budget Summary



BEGIN FUND REVENUES & EXPENDITURES DETAIL

DIVISION: 61500

| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|---------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>BEGIN FUND</u> | | | | | |
| 30090 INTEREST EARNED | 68 | 42 | - | - | - |
| TOTAL REVENUES | 68 | 42 | - | - | - |
| EXPENDITURES | | | | | |
| <u>BEGIN FUND</u> | | | | | |
| | - | - | - | - | - |
| TOTAL EXPENDITURES | - | - | - | - | - |

HOME Grant



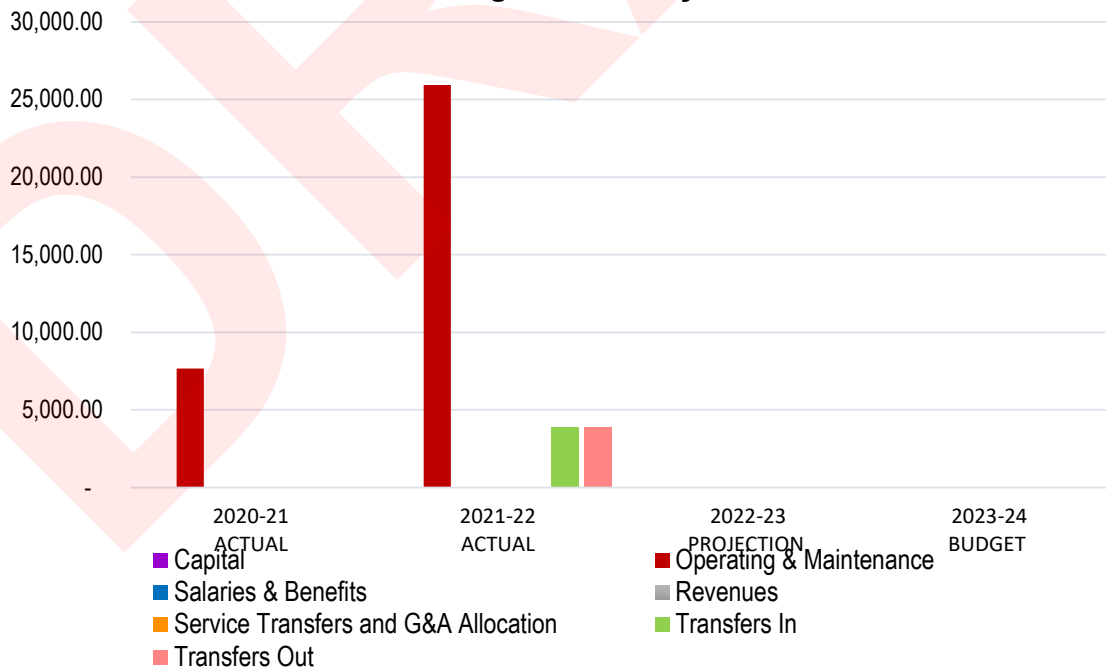
The HOME Grant Fund is used to account for the expenditures and program income of the Federal Home Improvement Partnership Program grant program.

HOME GRANT FUND REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SUMMARY

DIVISION: 64500

| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| HOUSING LOAN PAYMENTS | \$0 | \$0 | \$0 | \$0 | \$0 |
| INTEREST EARNINGS | 7,376 | 32,011 | - | - | - |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | - |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | 7,376 | 32,011 | - | - | - |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 7,672 | 25,923 | - | - | - |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | 7,672 | 25,923 | - | - | - |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | - | 3,905 | - | - | - |
| TRANSFERS OUT | - | (3,905) | - | - | - |
| TOTAL OTHER SOURCES (USES) | - | - | - | - | - |
| SOURCES OVER (UNDER) USES | (297) | 6,087 | - | - | - |
| FUND BALANCE, BEGINNING OF YEAR | 336,306 | 336,009 | 342,097 | 342,097 | 342,097 |
| FUND BALANCE, END OF YEAR | 336,009 | 342,097 | 342,097 | 342,097 | 342,097 |

Budget Summary



HOME FUND REVENUES & EXPENDITURES DETAIL

| DIVISION: 64500 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>BEGIN FUND</u> | | | | | |
| 30095 LOAN PAYMENT INTEREST | 5,123 | - | - | - | - |
| | - | - | - | - | - |
| 30090 INTEREST EARNED | - | - | - | - | - |
| TOTAL REVENUES | 5,123 | - | - | - | - |
| EXPENDITURES | | | | | |
| <u>BEGIN FUND</u> | | | | | |
| | (7,376) | (32,011) | - | - | - |
| TOTAL EXPENDITURES | (7,376) | (32,011) | - | - | - |

Capital Project Funds

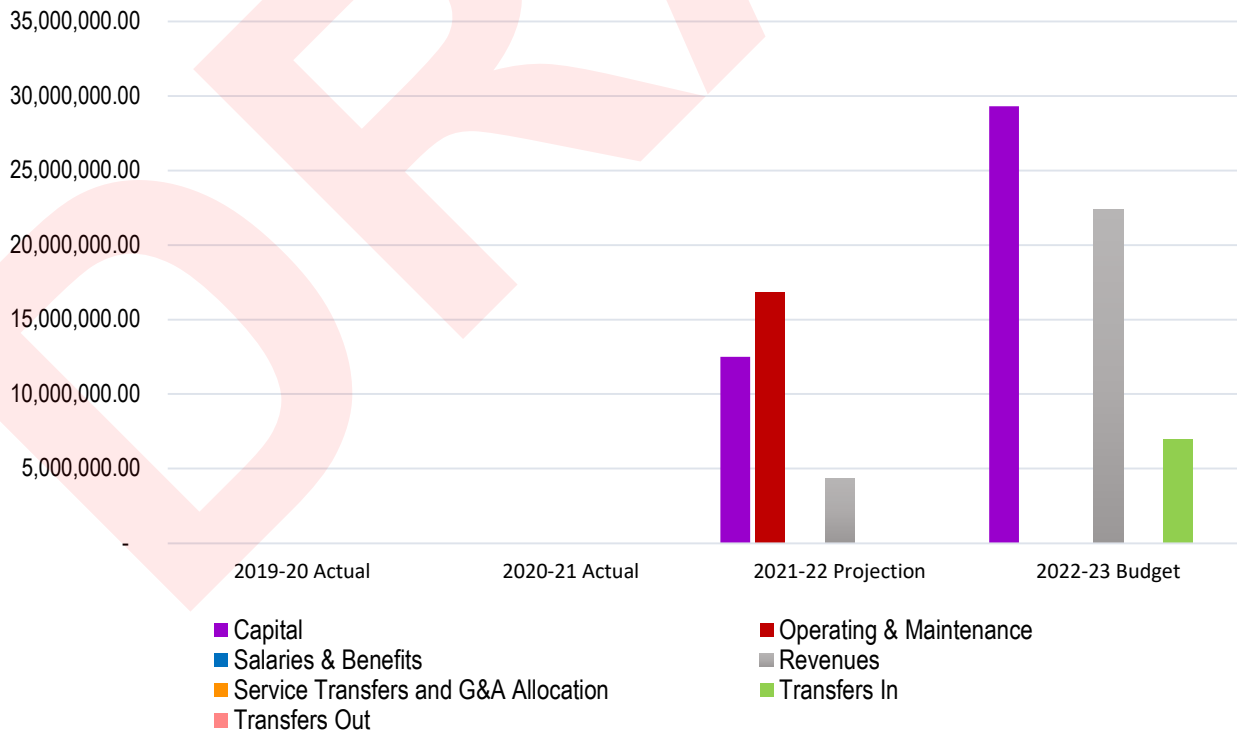


| |
|-------------------------|
| Capital Outlay Fund |
| Traffic Impact Fee Fund |
| Park Impact Fee |

CAPITAL OUTLAY REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SUMMARY

| DIVISION: 71600 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| GRANTS/INTERGOVERNMENTAL | - | - | 12,506,000 | 12,506,000 | 22,312,941 |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | - | - | 12,506,000 | 12,506,000 | 22,312,941 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | - | - | - | - | - |
| CIP PROJECTS | - | - | 16,826,818 | 16,826,818 | 29,305,296 |
| TOTAL EXPENDITURES | - | - | 16,826,818 | 16,826,818 | 29,305,296 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | - | - | 4,320,818 | 4,320,818 | 6,992,355 |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | - | - | 4,320,818 | 4,320,818 | 6,992,355 |
| SOURCES OVER (UNDER) USES | - | - | - | - | (0) |
| FUND BALANCE, BEGINNING OF YEAR | - | - | - | - | - |
| FUND BALANCE, END OF YEAR | - | - | - | - | (0) |

Budget Summary



Traffic Impact Fee

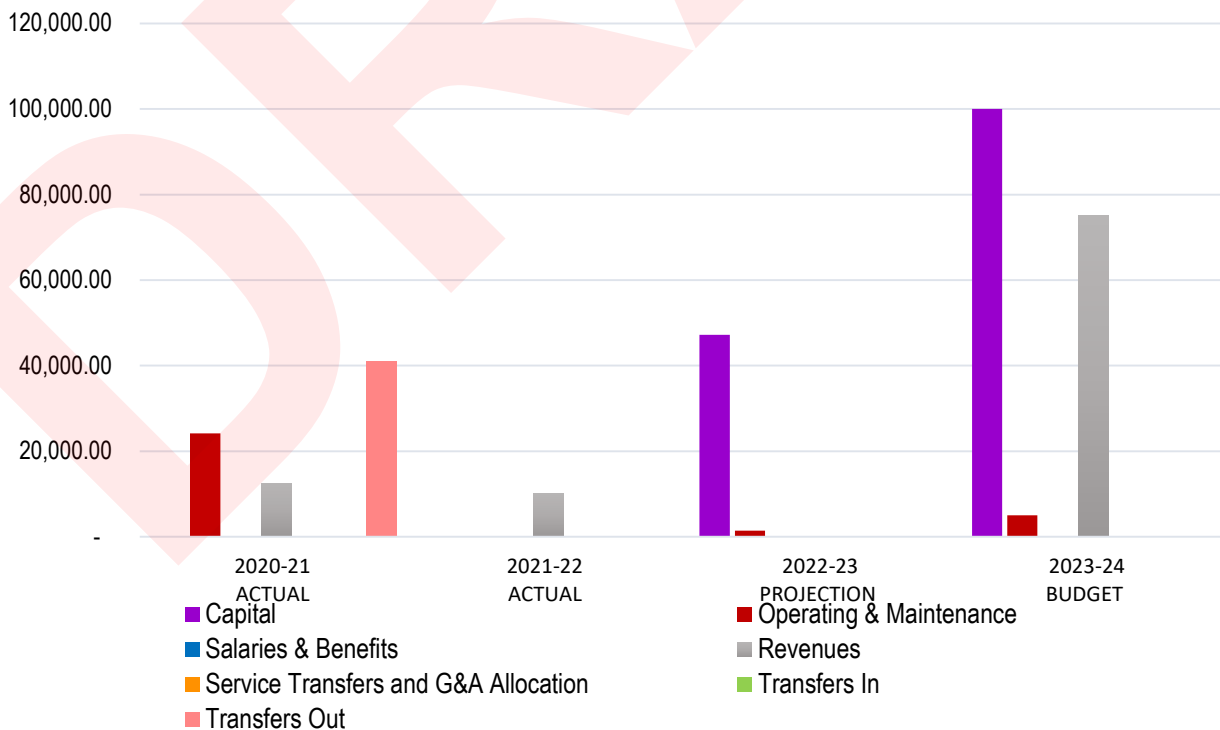


The Traffic Impact Fee Fund was established pursuant to Ordinance 469 for the purpose of mitigating the impact of increased traffic on the City's street network system from new development. These funds are used to support capital improvements and expansion of transportation facilities associated with the major arterial and collector street network infrastructure as designated by the City and other transportation improvements identified in the Circulation Element of the City's General Plan. The funds shall not be used for periodic or routine maintenance purposes.

TRAFFIC IMPACT REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SUMMARY

| DIVISION: 21300 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| DEVELOPMENT IMPACT FEES | \$96,088 | \$73,712 | \$75,000 | \$178,645 | \$70,000 |
| OTHER REVENUES | 12,418 | 9,974 | 7,500 | - | - |
| TOTAL REVENUES | 108,506 | 83,686 | 82,500 | 178,645 | 70,000 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 24,168 | - | - | 1,448 | 5,000 |
| CIP PROJECTS | - | - | - | - | 100,000 |
| TOTAL EXPENDITURES | 24,168 | - | - | 1,448 | 105,000 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | - | - | - | - | - |
| TRANSFERS OUT | (41,090) | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | (41,090) | - | - | - | - |
| SOURCES OVER (UNDER) USES | 43,248 | 83,686 | 82,500 | 177,197 | (35,000) |
| FUND BALANCE, BEGINNING OF YEAR | 1,907,518 | 2,085,553 | 2,169,239 | 2,169,239 | 2,346,436 |
| FUND BALANCE, END OF YEAR | 2,085,553 | 2,169,239 | 2,251,739 | 2,346,436 | 2,311,436 |

Budget Summary



TRAFFIC IMPACT REVENUES & EXPENDITURES DETAIL

| DIVISION: 21300 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|---------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>TRAFFIC IMPACT</u> | | | | | |
| 30090 INTEREST EARNED | 12,418 | 9,974 | 7,500 | - | - |
| 31530 IMPACT FEES | 96,088 | 73,712 | 75,000 | 178,645 | 70,000 |
| TOTAL REVENUES | 108,506 | 83,686 | 82,500 | 178,645 | 70,000 |
| EXPENDITURES | | | | | |
| <u>TRAFFIC IMPACT</u> | | | | | |
| 52040 CAPITAL OUTLAY | - | - | 302,025 | 47,236 | 10,000 |
| TOTAL EXPENDITURES | - | - | 302,025 | 47,236 | 10,000 |

Park Impact Fee



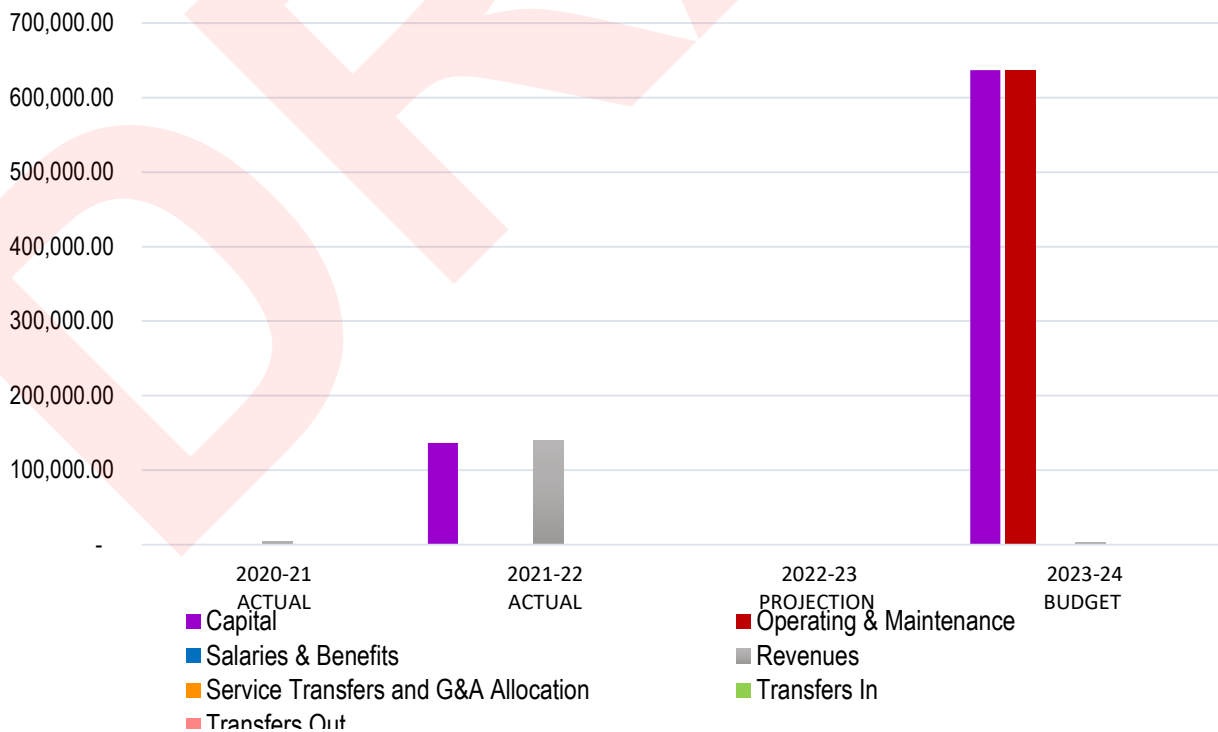
The Park Impact Fee Fund was established pursuant to Ordinance 646 for the purpose of collecting funds for future park development or improvement to help mitigating the impact of new development on existing parks. These funds are used to support capital improvements and expansion of parks pursuant to the Wasco Urban Greening, Parks, and Open Space Master Plan.

PARK IMPACT REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SUMMARY

DIVISION: 22300

| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| DEVELOPMENT IMPACT FEES | \$0 | \$0 | \$0 | \$0 | \$0 |
| OTHER REVENUES | 4,042 | 140,263 | (353,443) | - | 639,870 |
| TOTAL REVENUES | 4,042 | 140,263 | (353,443) | - | 639,870 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | - | - | - | - | - |
| CIP PROJECTS | - | 136,443 | 356,443 | - | 636,870 |
| TOTAL EXPENDITURES | - | 136,443 | 356,443 | - | 636,870 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | - | - | - | - | - |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | - | - | - | - | - |
| SOURCES OVER (UNDER) USES | 4,042 | 3,821 | (709,886) | - | 3,000 |
| FUND BALANCE, BEGINNING OF YEAR | - | 4,042 | 7,863 | 7,863 | 7,863 |
| FUND BALANCE, END OF YEAR | 4,042 | 7,863 | (702,023) | 7,863 | 10,863 |

Budget Summary



PARK IMPACT REVENUES & EXPENDITURES DETAIL

| DIVISION: 22300 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|---------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>PARK IMPACT</u> | | | | | |
| 30090 INTEREST EARNED | 4,042 | 3,821 | 3,000 | - | 3,000 |
| TOTAL REVENUES | 4,042 | 3,821 | 3,000 | - | 3,000 |
| EXPENDITURES | | | | | |
| <u>PARK IMPACT</u> | | | | | |
| 30756 CAPITAL OUTLAY | | | | | 636,870 |
| TOTAL EXPENDITURES | - | - | - | - | 636,870 |

Enterprise Funds








| |
|--------------------------|
| Wastewater Fund |
| Water Fund |
| Sanitation Fund |
| CNG Fueling Station Fund |
| Public Transit Fund |

Wastewater










The Wastewater Division is responsible for providing residents reliable wastewater services in the most innovative, safe, and economical means possible while protecting public health and the environment. The Wastewater Treatment Plant (WWTP) team maintains and operates the WWTP non-stop throughout the year. The WWTP provides a complete treatment of residential, commercial, and industrial wastewaters. The WWTP maintains approximately 56 miles of sewer mains, sewer manholes, forces mains, three (3) lift stations, and other wastewater collection infrastructure.

Accomplishments FY23

| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|-----|---|---|---|---|---|---|---|---|
| | |  |  |  |  |  |  |  |
| 1. | Implemented Effective Stormwater Maintenance Program Minimizing Flooding Throughout the City Significantly This Year. | | ✓ | | | | | ✓ |
| 2. | Implemented/Updated New FOG Inspection Program/Format | | ✓ | | | | | |
| 3. | Sludge Drying Bed 1 & 2 Rehabilitation Project Expected Completion by March 2023 | | | ✓ | | | | |
| 4. | Luis Flores Obtained Grade IV WW Treatment Certificate and T2 Water Treatment Certificate | | | | | ✓ | | |
| 5. | Replaced Aging Fleet New Ford Ranger/F250/Utility Truck | | | ✓ | | | | |
| 6. | Upgraded/Replaced Digester Gas Components ensuring compliance with San Joaquin Valley | | | ✓ | | | | |
| 7. | Staff Obtained Confined Space Entry Certifications | | | | | ✓ | | |
| 8. | Updated Reporting Program/Format to ensure continued compliance with RWQCB. | | | | | | | |
| 9. | Upgrading WW Vacuum Truck Building: Bid awarded, In progress | | ✓ | | | | | |
| 10. | Updated Sewer Rates to Reflect Current Costs | ✓ | | | | | | |

Initiatives FY24

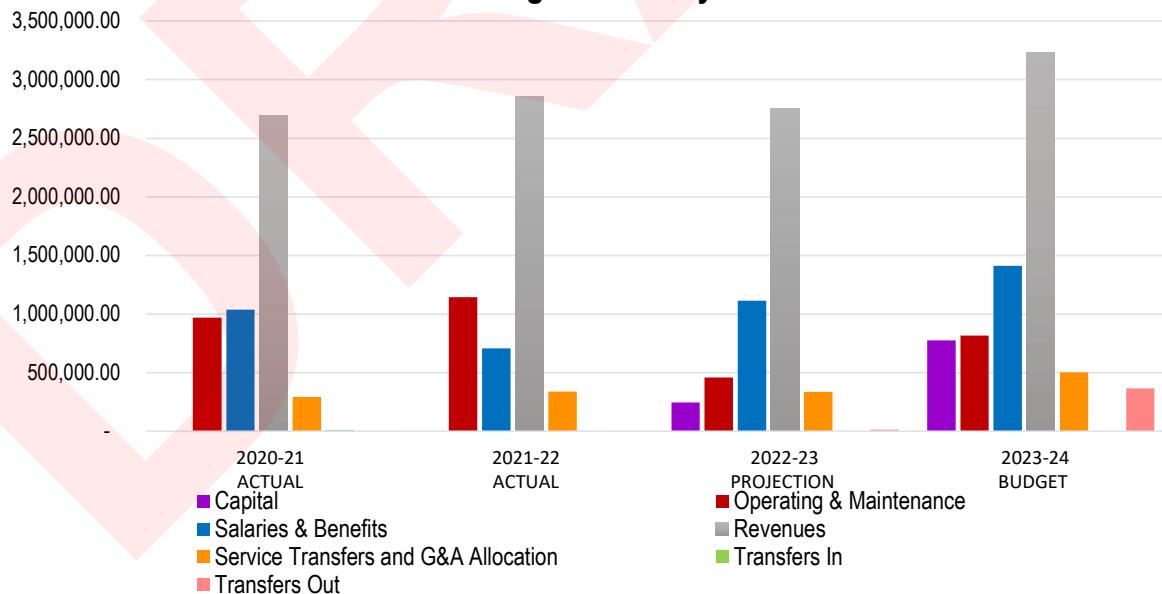
| | |  |  |  |  |  |  |  |
|----|--|---|---|---|---|---|---|---|
| 1. | Upgrade Replace Aging Centrifuge Feed Pumps | | | ✓ | | | | |
| 2. | Continue Development of Operators/OITS to Obtain Higher Level Certifications | | | | | ✓ | | |
| 3. | Rebuild Secondary Clarifiers and Coat for an Extended Lifespan. | | | ✓ | | | | |
| 4. | Replace/Update Current Stormwater Pumping Facilities: Central & Filburn, Westside Park | | | ✓ | | | | |
| 5. | Update Sanitary Sewer Maintenance Program/Report to RWQCB | | | | | | | |
| 6. | Update Spill Emergency Response Plan/Report to RWQCB | | | | | | | |
| 7. | Replace/Rebuild Aging Headworks Compactors | | | ✓ | | | | |
| 8. | Complete Update of WW Master Plan: Grant received, CDBG Funds, RFP complete | ✓ | | | | | | |
| 9. | Complete Update of Stormwater Master Plan: Grant received, CDBG Funds, RFP complete | ✓ | | | | | | |

WASTEWATER REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SUMMARY

DIVISION: 30400

| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|------------------|----------------------|-------------------|
| REVENUES | | | | | |
| WASTEWATER SERVICE CHARGES | \$2,262,644 | \$2,339,824 | \$2,295,000 | \$2,183,244 | \$2,475,000 |
| DEVELOPMENT IMPACT FEES | 299,240 | 330,072 | 325,000 | 386,194 | 320,000 |
| INTEREST EARNINGS | 36,565 | 28,198 | 25,000 | 188 | 25,000 |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | 372,000 |
| OTHER REVENUES | 99,195 | 155,071 | 158,800 | 184,151 | 161,200 |
| TOTAL REVENUES | 2,697,643 | 2,853,165 | 2,803,800 | 2,753,777 | 3,353,200 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 2,298,856 | 2,188,738 | 2,379,824 | 1,907,394 | 2,828,970 |
| CIP PROJECTS | - | - | 386,061 | 245,641 | 774,270 |
| TOTAL EXPENDITURES | 2,298,856 | 2,188,738 | 2,765,885 | 2,153,035 | 3,603,240 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | 5,137 | - | - | - | - |
| TRANSFERS OUT | (2,928) | (2,154) | (247,346) | (12,794) | (364,085) |
| TOTAL OTHER SOURCES (USES) | 2,209 | (2,154) | (247,346) | (12,794) | (364,085) |
| SOURCES OVER (UNDER) USES | 400,996 | 662,273 | (209,431) | 587,948 | (614,126) |
| FUND BALANCE, BEGINNING OF YEAR | 5,477,410 | 5,878,406 | 6,710,680 | 6,710,680 | 6,608,388 |
| FUND BALANCE, END OF YEAR | 5,878,406 | 6,710,680 | 6,501,248 | 6,608,388 | 5,994,262 |

Budget Summary



WASTEWATER REVENUES & EXPENDITURES DETAIL

| DIVISION: 30400 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>WASTEWATER</u> | | | | | |
| 30090 INTEREST EARNED | 36,565 | 28,198 | 25,000 | 188 | 25,000 |
| 30130 MISCELLANEOUS REVENUE | 13,920 | - | - | 2,466 | 500 |
| 30150 FARM LEASE | 57,935 | 125,148 | 128,000 | 141,382 | 128,000 |
| 30151 RENTAL INCOME | 18,707 | 16,449 | 18,300 | 22,036 | 20,000 |
| 30370 GRANT REVENUE | - | - | - | - | 372,000 |
| 31320 ENTERPRISE REVENUE | 2,262,644 | 2,339,824 | 2,295,000 | 2,183,244 | 2,475,000 |
| 31325 ZONE OF BENEFIT | 8,851 | 11,374 | 12,000 | 15,760 | 11,000 |
| 31329 FOG PROGRAM INCOME | (219) | 2,100 | 500 | 2,508 | 1,700 |
| 31750 CONNECTION FEES | 299,240 | 330,072 | 325,000 | 386,194 | 320,000 |
| TOTAL REVENUES | 2,697,643 | 2,853,165 | 2,803,800 | 2,753,777 | 3,353,200 |
| EXPENDITURES | | | | | |
| <u>WASTEWATER</u> | | | | | |
| 50010 SALARY | 549,237 | 484,907 | 632,943 | 564,592 | 685,000 |
| 50050 OVERTIME | 15,503 | 11,692 | 19,000 | 19,695 | 20,000 |
| 50070 DEFERRED COMP PAID | - | - | - | 380 | - |
| 50080 VACATION PAID | (9,783) | (9,914) | - | - | - |
| 50090 FICA PAID | 41,200 | 36,698 | 48,420 | 42,610 | 52,403 |
| 50110 RETIREMENT BENEFIT | 102,327 | (222,432) | 75,219 | 47,703 | 77,250 |
| 50112 UNFUNDED RETIREMENT BENEFIT | 102,410 | 96,580 | 114,023 | 114,023 | 134,706 |
| 50120 GROUP INSURANCE | 77,330 | 71,477 | 90,000 | 73,327 | 97,500 |
| 50125 BOOT ALLOWANCE | 1,000 | 1,250 | 1,400 | 1,881 | 1,500 |
| 50230 TRAINING AND TRAVEL | 2,838 | 1,640 | 7,000 | 5,042 | 7,000 |
| 50250 UTILITIES/PUMPING STATIONS | 13,713 | 82,046 | 85,000 | 9,768 | 85,000 |
| 50280 COMMUNICATIONS | 673 | 634 | 2,000 | 605 | 2,000 |
| 50285 COMMUNICATION - CELL | 1,421 | 1,863 | 2,000 | 2,670 | 2,000 |
| 50290 POSTAGE | 12,778 | 12,830 | 13,000 | 14,292 | 13,000 |
| 50310 OFFICE SUPPLIES | 2,436 | 1,333 | 1,250 | 1,678 | 1,250 |
| 50311 OFFICE EXPENSE | - | 4,986 | 7,350 | 4,365 | 4,850 |
| 50320 FUEL | 6,874 | 11,262 | 14,000 | 16,001 | 16,000 |
| 50330 DUES | 979 | 718 | 1,500 | 696 | 2,000 |
| 50340 FEES | 43,203 | 47,672 | 75,000 | 55,820 | 80,000 |
| 50370 UNIFORM CLEANING SERVICE | 2,070 | 1,771 | 3,000 | 2,765 | 3,000 |
| 50380 TOOLS | - | - | 1,500 | 374 | 1,500 |
| 50385 CERTIFICATIONS | 425 | 33 | 1,500 | 636 | 2,000 |
| 50390 MATERIALS/SUPPLIES | 12,029 | 21,669 | 24,000 | 30,987 | 30,000 |
| 50460 PROFESSIONAL SERVICES | 122,761 | 137,455 | 99,150 | 93,369 | 362,000 |
| 50530 EQUIPMENT REPAIR | 52,412 | 51,837 | 90,000 | 80,502 | 100,000 |
| 50580 UTILITIES | 8,405 | 8,474 | 29,339 | 8,425 | 45,000 |
| 50590 BIOSOLID DISPOSAL | 58,725 | 53,570 | 70,000 | 27,108 | 80,000 |

WASTEWATER REVENUES & EXPENDITURES DETAIL

| DIVISION: 30400 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|---------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| 50620 CHEMICALS AND TESTING | 42,896 | 50,920 | 80,000 | 68,770 | 65,000 |
| 52040 CAPITAL OUTLAY | - | - | 386,061 | 245,641 | 774,270 |
| 52042 SMALL TOOLS & EQUIPMENT | 1,967 | 2,018 | 3,000 | 3,817 | 5,000 |
| 52043 COMPUTER SOFTWARE | 1,971 | 3,407 | 6,000 | 4,060 | 6,000 |
| 52044 COMPUTER HARDWARE | 4,146 | 333 | - | - | 2,500 |
| 52115 JANITORIAL SUPPLIES | 1,194 | 1,063 | 2,500 | 2,034 | 2,500 |
| 52120 LIABILITY INSURANCE | 117,415 | 181,668 | 217,000 | 212,366 | 252,000 |
| 52190 WORKERS COMPENSATION | 32,078 | 45,911 | 48,930 | 38,436 | 52,012 |
| 52300 MAINTENANCE AGREEMENT | 102 | 108 | 2,500 | 103 | 2,500 |
| 55010 BANKING CHARGES | 20,919 | 19,887 | 27,000 | 20,149 | 27,000 |
| 55011 PENALTY CHARGE | - | 200 | 200 | 12 | 200 |
| 55020 SAFETY | 198 | 3,214 | 3,500 | 2,468 | 3,500 |
| 55050 PEST CONTROL SERVICES | 596 | 615 | 2,000 | 689 | 2,000 |
| 55090 IT SERVICE FEES | 31,404 | 27,797 | 45,400 | 22,444 | 47,800 |
| 55091 SHOP SERVICE FEES | 10,500 | 3,948 | 18,000 | 9,256 | 19,000 |
| 55092 FACILITIES SERVICE FEES | 49,610 | 60,525 | 75,100 | 68,328 | 78,800 |
| 55093 G&A COST ALLOCATION | 200,754 | 245,065 | 340,100 | 235,151 | 357,200 |
| 57500 DEPRECIATION | 561,490 | 630,870 | - | - | - |
| 505307 REPAIR & MAIN. EQUIPMENT | - | 1,139 | 1,000 | - | 1,000 |
| TOTAL EXPENDITURES | 2,298,856 | 2,188,738 | 2,765,885 | 2,153,035 | 3,603,240 |








Water










The Water Division is responsible for providing safe, drinking water, sustaining system pressure for fire suppression purposes, and maintaining adequate storage to meet the water need of the residents of Wasco. Water is treated to meet all State and Federal regulations in the most economical and efficient means possible.

The division is responsible for the distribution of water to over 5,200 connections/meters serving a population of over 28,000 residents through the maintenance of approximately 80 miles of water mains, system valves, and other equipment. The division is staffed with highly trained, State Certified Operators, and supports engineering projects and water treatment operations.

Accomplishments FY23

| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|----|---|---|---|---|---|---|---|---|
| | |  |  |  |  |  |  |  |
| 1. | Upgraded aging SCADA System: ARPA funds, Integration complete 02/23 | | ✓ | ✓ | | | | ✓ |
| 2. | Well 13 Equipping Project Agreement Finalized and Bid Awarded: HSR funds, Contractor selected, construction begins March 2023. | | ✓ | ✓ | | | | ✓ |
| 3. | Updated Water Rates to Reflect Current Costs of Operations. | ✓ | | | | | | |
| 4. | Replaced Aging Water Dept Fleet: Ford Ranger, Utility Truck with crane purchased and in shop for upfitting. | | ✓ | | | | | |
| 5. | Repaired 84 Leaks, 3 Hydrants: Minimizes water loss/revenue | ✓ | | ✓ | | | | |
| 6. | Replaced 236 Residential Meters: Minimizes loss of revenue due to inaccurate billing. YTD. | ✓ | | ✓ | | | | |
| 7. | Abandoned SWID Water Line Project on Margalo and Palm: 30k in cost savings to pay a contractor to perform work. Needed For Road Widening. | | | ✓ | | | | |
| 8. | Acquired Additional Land for Well Sites. | | ✓ | | | | | |

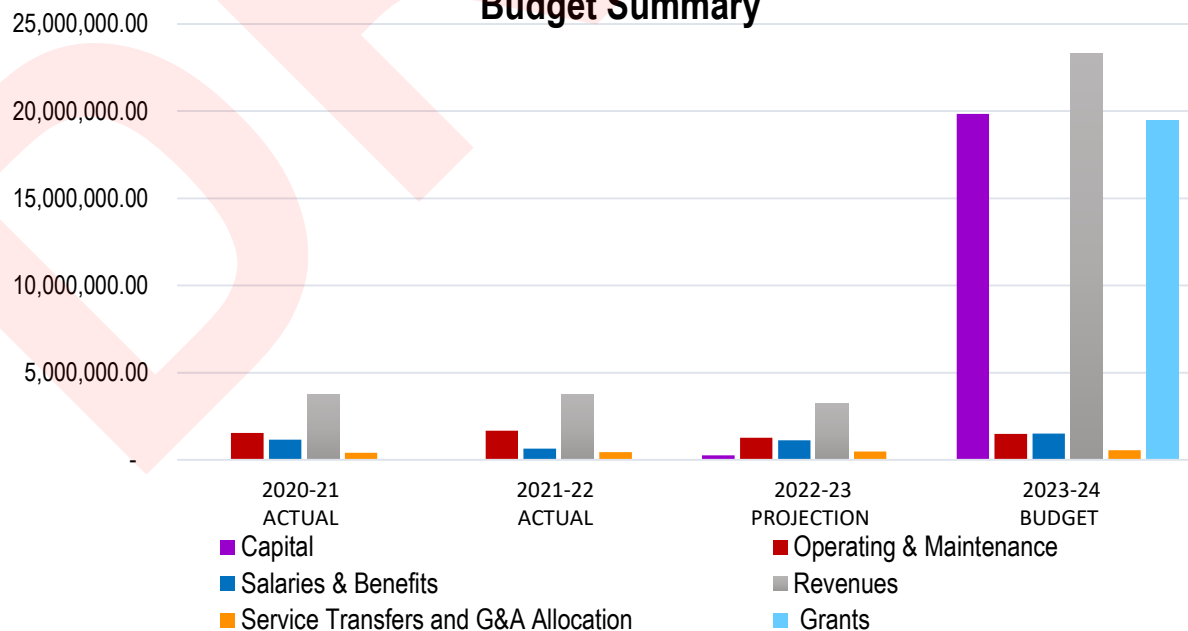
Initiatives FY24

| | |  |  |  |  |  |  |  |
|----|--|---|---|---|---|---|---|---|
| 1. | Complete Well 13 and Add to System | | ✓ | ✓ | | | | |
| 2. | Begin TCP Treatment at Well 12: Pending SRF grant execution | | ✓ | ✓ | | | | |
| 3. | Begin AMI integration/transition: | | ✓ | ✓ | | | | |
| 4. | Continue to ensure operator certification advancement/retention. | | | | | ✓ | | |
| 5. | Implement Valve Exercising Program: Prolong lifespan of current infrastructure. Minimize water shutoffs to repair leaks. | | | ✓ | | | | |
| 6. | Well 2 Rehab Project: Additional water system capacity. | | ✓ | ✓ | | | | |
| 7. | Update Water Impact Fees to Accommodate Growth | ✓ | ✓ | ✓ | | | | |
| 8. | Replace Aging Backhoe/Loader: Current backhoe maybe out of compliance soon. | | | ✓ | | | | ✓ |

WATER REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SUMMARY

| DIVISION: 31400 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| WATER SERVICE CHARGES | \$3,259,472 | \$3,266,408 | \$3,275,000 | \$2,732,030 | \$3,350,000 |
| DEVELOPMENT IMPACT FEES | 286,247 | 257,930 | 245,000 | 382,789 | 300,000 |
| INTEREST EARNINGS | 61,627 | 48,328 | 85,000 | - | 55,000 |
| GRANTS/INTERGOVERNMENTAL | - | 633 | 4,673,750 | - | 19,469,883 |
| LATE FEES | 1,809 | 257 | 25,000 | 88 | 25,000 |
| CONSTRUCTION WATER SALES | 92,964 | 96,609 | 85,000 | 89,090 | 73,000 |
| OTHER REVENUES | 65,255 | 61,701 | 75,000 | 12,276 | 62,100 |
| TOTAL REVENUES | 3,767,375 | 3,731,866 | 8,463,750 | 3,216,274 | 23,334,983 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 3,091,681 | 2,759,820 | 3,222,187 | 2,863,593 | 3,482,096 |
| CIP PROJECTS | - | 28,450 | 4,991,115 | 251,600 | 19,840,176 |
| TOTAL EXPENDITURES | 3,091,681 | 2,788,270 | 8,213,301 | 3,115,193 | 23,322,272 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | 4,857 | 135,045 | 100,000 | 93,223 | - |
| TRANSFERS OUT | (2,928) | (22,571) | (404,487) | (24,467) | (403,451) |
| TOTAL OTHER SOURCES (USES) | 1,928 | 112,475 | (304,487) | 68,756 | (403,451) |
| SOURCES OVER (UNDER) USES | 677,623 | 1,056,071 | (54,039) | 169,837 | (390,740) |
| FUND BALANCE, BEGINNING OF YEAR | 9,206,562 | 10,153,185 | 11,671,633 | 11,671,633 | 11,110,093 |
| FUND BALANCE, END OF YEAR | 10,153,185 | 11,671,633 | 11,617,594 | 11,110,093 | 10,719,353 |

Budget Summary



WATER REVENUES & EXPENDITURES DETAIL

| DIVISION: 31400 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|------------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>WATER</u> | | | | | |
| 30090 INTEREST EARNED | 61,627 | 48,328 | 85,000 | - | 55,000 |
| 30130 MISCELLANEOUS REVENUE | 12,876 | - | - | 4,419 | - |
| 30370 GRANT REVENUE | - | 633 | 4,673,750 | - | 19,470,825 |
| 31320 ENTERPRISE REVENUE | 3,259,472 | 3,266,408 | 3,275,000 | 2,732,030 | 3,350,000 |
| 31321 CONSTRUCTION WATER SALES | 92,964 | 96,609 | 85,000 | 89,090 | 73,000 |
| 31325 ZONE OF BENEFIT | 52,379 | 4,935 | 10,000 | 6,838 | 5,000 |
| 31328 METER SERVICE MODIFICATION | - | - | - | 1,019 | 100 |
| 31420 WATER PENALTY | 1,809 | 257 | 25,000 | 88 | 25,000 |
| 31421 WATER DISCOUNT SUBSIDY | - | 56,766 | 65,000 | - | 57,000 |
| 31750 IMPACT FEES | 286,247 | 257,930 | 245,000 | 382,789 | 300,000 |
| TOTAL REVENUES | 3,767,375 | 3,731,866 | 8,463,750 | 3,216,274 | 23,335,925 |
| EXPENDITURES | | | | | |
| <u>WATER</u> | | | | | |
| 50010 SALARY | 634,147 | 499,401 | 675,284 | 568,024 | 725,000 |
| 50050 OVERTIME | 29,188 | 21,900 | 30,000 | 25,780 | 31,000 |
| 50070 DEFERRED COMP PAID | - | - | - | 380 | - |
| 50080 VACATION PAID | (8,856) | (11,820) | - | - | - |
| 50090 FICA PAID | 48,720 | 38,975 | 51,659 | 44,038 | 55,463 |
| 50110 RETIREMENT BENEFIT | 118,553 | (282,916) | 90,111 | 54,126 | 76,353 |
| 50112 UNFUNDED RETIREMENT BENEFIT | 120,725 | 111,322 | 138,489 | 138,489 | 152,829 |
| 50120 GROUP INSURANCE | 66,304 | 56,031 | 85,000 | 63,362 | 125,000 |
| 50125 BOOT ALLOWANCE | 730 | 984 | 1,500 | 1,881 | 1,750 |
| 50230 TRAINING AND TRAVEL | 3,810 | 816 | 6,000 | 4,696 | 6,000 |
| 50250 UTILITIES/PUMPING STATIONS | 500,771 | 686,257 | 705,000 | 723,107 | 800,000 |
| 50280 COMMUNICATIONS | 120 | 87 | 1,650 | 79 | 1,650 |
| 50285 COMMUNICATION - CELL | 1,471 | 2,192 | 3,000 | 3,072 | 3,000 |
| 50290 POSTAGE | 12,822 | 14,454 | 15,000 | 15,773 | 15,000 |
| 50310 OFFICE SUPPLIES | 2,137 | 1,432 | 1,500 | 2,206 | 1,500 |
| 50311 OFFICE EXPENSE | - | 3,102 | 2,050 | 3,201 | 2,050 |
| 50320 FUEL | 16,994 | 14,450 | 15,000 | 23,540 | 15,000 |
| 50330 DUES | 1,129 | 1,887 | 3,800 | 2,567 | 3,800 |
| 50385 CERTIFICATIONS | - | 170 | 1,500 | 182 | 1,500 |
| 50391 WATER CONSERVATION MATERIALS | - | 9 | 6,000 | 2,899 | 6,000 |
| 50450 METER READING SERVICE | 64,659 | 68,162 | 74,000 | 67,058 | 74,000 |
| 50460 PROFESSIONAL SERVICES | 205,308 | 145,551 | 177,000 | 125,929 | 157,000 |
| 50530 EQUIPMENT REPAIR | 9,468 | - | 2,000 | 1,924 | 2,000 |
| 50580 UTILITIES | 1,852 | 4,351 | 12,500 | 4,937 | 12,500 |
| 50610 UNEMPLOYEMENT | 1,396 | - | - | - | - |

WATER REVENUES & EXPENDITURES DETAIL








| DIVISION: 31400 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|------------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| 50620 CHEMICALS AND TESTING | 41,994 | 48,108 | 63,000 | 54,241 | 75,000 |
| 52020 CASH SHORT/OVER | (1) | 29 | - | (79) | - |
| 52030 MISCELLANEOUS | 32 | - | - | - | - |
| 52040 CAPITAL OUTLAY | - | 28,450 | 4,991,115 | 251,600 | 19,841,118 |
| 52042 SMALL TOOLS & EQUIPMENT | 31,712 | 4,762 | 9,500 | 11,503 | 6,000 |
| 52043 COMPUTER SOFTWARE | 1,971 | 1,407 | 2,000 | 2,247 | 2,500 |
| 52044 COMPUTER HARDWARE | 4,146 | 3,404 | 4,500 | 4,340 | 4,000 |
| 52120 LIABILITY INSURANCE | 102,738 | 158,960 | 191,750 | 184,928 | 220,500 |
| 52190 WORKERS COMPENSATION | 25,036 | 43,377 | 43,994 | 43,446 | 49,902 |
| 52300 MAINTENANCE AGREEMENT | 102 | 108 | 9,000 | 103 | 9,000 |
| 55010 BANKING CHARGES | 20,919 | 19,887 | 25,000 | 20,149 | 25,000 |
| 55011 PENALTY CHARGE | - | - | - | 12 | - |
| 55020 SAFETY | 127 | 696 | 2,000 | 1,030 | 2,000 |
| 55090 IT SERVICE FEES | 46,648 | 37,299 | 54,500 | 33,728 | 47,700 |
| 55091 SHOP SERVICE FEES | 19,936 | 11,087 | 23,300 | 20,903 | 18,300 |
| 55092 FACILITIES SERVICE FEES | 22,197 | 39,637 | 51,900 | 44,730 | 54,500 |
| 55093 G&A COST ALLOCATION | 314,118 | 355,118 | 366,700 | 369,145 | 434,300 |
| 57500 DEPRECIATION | 447,510 | 493,161 | - | - | - |
| 505306 REPAIR & MAINT. PUMPS | 56,168 | 19,968 | 50,000 | 8,621 | 50,000 |
| 505307 REPAIR & MAINT. EQUIPMENT | 15,009 | 72,106 | 42,000 | 23,982 | 42,000 |
| 505308 REPAIR & MAINT. SCADA | 12,896 | 3,890 | 29,000 | 20,773 | 25,000 |
| 505309 REPAIR & MAINT WATER METERS | 54,922 | 19,238 | 70,000 | 64,627 | 60,000 |
| TOTAL EXPENDITURES | 3,091,681 | 2,788,270 | 8,213,301 | 3,115,193 | 23,323,214 |

Sanitation










The Sanitation Department is responsible for protecting the public and environment through the proper, efficient, and effective collection, reuse, and disposal of liquid and solid wastes. The department is responsible for enforcing compliance with state recycling laws through public outreach regarding the proper disposal of recyclables and hazardous waste materials. The department also provides street sweeping services, maintains refuse containers, and provides for the safe disposal of biosolids and debris.

Accomplishments FY23

| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|----|---|---|---|---|---|---|---|---|
| | |  |  |  |  |  |  |  |
| 1. | Purchase and received two new refuse trucks one for residential and one commercial. | | ✓ | | | | | |
| 2. | Executed an agreement with American Refuse for residential blue cart and commercial organics recycling to comply with state laws. | ✓ | | | | | | |
| 3. | Completed a rate study and implemented new rate change and service. | ✓ | | | | ✓ | | |
| 4. | Promotion of staff member to supervisor to help with day to day operations, monitoring of contaminants along with sb1383 law. | | | | | ✓ | | |
| 5. | Distributed a kitchen caddy to all residents to educate and help promote organics recycling as mandated by state SB1383 | | | | | | | |
| 6. | Held assembly's at local elementary schools to educate and promote recycling. | | | | | | | |
| 7. | New guard shack completed at the Wasco green waste site. | | ✓ | ✓ | | | | |

Initiatives FY24

| | |  |  |  |  |  |  |  |
|----|---|---|---|---|---|---|---|---|
| 1. | Continue to update refuse truck fleet to help create an efficient refuse recovery system that is sustainable and can grow with the City. | ✓ | | | | ✓ | | |
| 2. | Continue to Cross train all Sanitation staff for all equipment to help create an efficient refuse work force. | ✓ | | | | | | |
| 3. | Conduct route inspection and outreach to businesses and multi-family properties to add organics collection services in compliance with SB 1383. | ✓ | | | | | ✓ | |

2023-24 Strategic Issues

- 2 full time employees, The Sanitation Department has two open positions that need to be filled to maintain top efficiency in operations.
- CNG fueling station needs to be removed and rebuilt or provide a reliable fueling station for CNG fleet.
- Roll off project # 23018 slated for 2023 -2024 can be rolled over to next year. Some funds may be used in
- Project 24XXX Steam cleaner and wash rack upgrade, to keep all vehicles clean.
- Permanent secure parking area for Sanitation fleet.

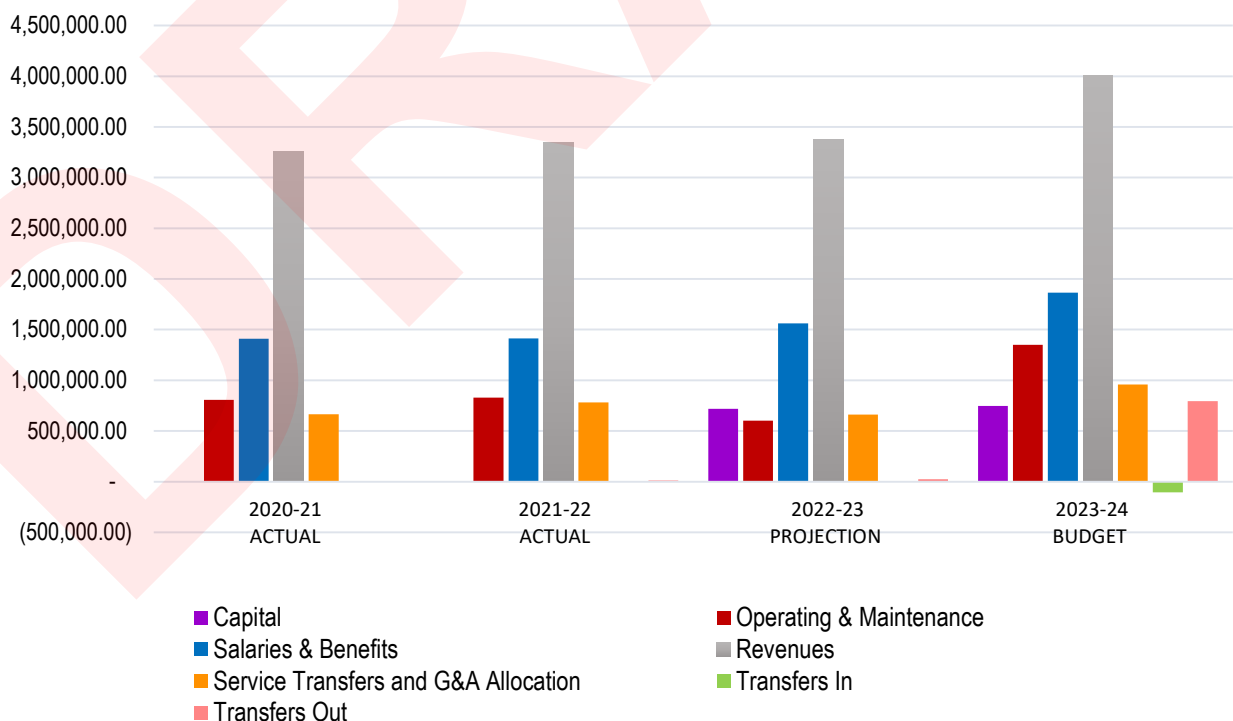
2023-24 Significant Operating Cost Changes

- New line item in operating budget for 2 loads of brand new 90-gallon carts (\$100,000.00) This will provide an annual purchase of refuse and green waste carts for more operational efficiency.
- Material and supplies line item should be increased to \$75,000 (operating costs on all consumables have went up).
- Fuel line item has to be raised from \$150,000.00 to ? (\$175,000.00) to reflect the rising cost of CNG and diesel fuel.
- New Street sweeper to upgrade aging fleet, and have a possible back up sweeper.

SANITATION REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SUMMARY

| DIVISION: 32400 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|--------------------|----------------------|--------------------|
| REVENUES | | | | | |
| SANITATION SERVICE CHARGES | \$2,949,420 | \$3,008,075 | \$3,125,000 | \$3,068,507 | \$3,720,000 |
| DEVELOPMENT IMPACT FEES | 16,558 | 13,002 | 27,000 | 20,637 | 17,000 |
| INTEREST EARNINGS | 22,666 | 19,121 | 18,000 | - | 25,000 |
| GRANTS/INTERGOVERNMENTAL | 7,428 | 38,820 | - | (1,123) | - |
| OTHER REVENUES | 262,104 | 263,955 | 245,475 | 289,261 | 251,275 |
| TOTAL REVENUES | 3,258,176 | 3,342,972 | 3,415,475 | 3,377,283 | 4,013,275 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 2,876,471 | 3,022,144 | 3,633,614 | 2,940,820 | 4,185,139 |
| CIP PROJECTS | - | - | 792,245 | 717,245 | 922,200 |
| TOTAL EXPENDITURES | 2,876,471 | 3,022,144 | 4,425,860 | 3,658,065 | 5,107,339 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | 2,439 | - | - | - | 105,550 |
| TRANSFERS OUT | (2,928) | (10,177) | (208,846) | (23,948) | (792,545) |
| TOTAL OTHER SOURCES (USES) | (490) | (10,177) | (208,846) | (23,948) | (686,995) |
| SOURCES OVER (UNDER) USES | 381,215 | 310,651 | (1,219,231) | (304,730) | (1,606,065) |
| FUND BALANCE, BEGINNING OF YEAR | 3,177,010 | 4,284,102 | 4,698,274 | 4,698,274 | 3,564,145 |
| FUND BALANCE, END OF YEAR | 4,284,102 | 4,698,274 | 3,479,043 | 3,564,145 | 1,958,080 |

Budget Summary



SANITATION REVENUES & EXPENDITURES DETAIL

| DIVISION: 32400 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>SANITATION</u> | | | | | |
| 30090 INTEREST EARNED | 22,666 | 19,121 | 18,000 | - | 25,000 |
| 30130 MISCELLANEOUS REVENUE | 422 | - | - | 171 | 0 |
| 30370 GRANT REVENUE | - | 38,820 | - | - | - |
| 30550 GRANT | 7,428 | - | - | (1,123) | - |
| 30760 STATE HWY SWEEPING | 4,276 | 4,276 | 4,275 | 4,874 | 4,275 |
| 31320 ENTERPRISE REVENUE | 2,949,420 | 3,008,075 | 3,125,000 | 3,068,507 | 3,720,000 |
| 31322 ROLL-OFF REVENUE | 10,581 | 3,810 | 3,700 | 3,258 | 2,500 |
| 31520 LANDFILL DISPOSAL FEE | 234,270 | 246,414 | 230,000 | 266,514 | 235,000 |
| 31540 REFUSE CONTAINER REIMBURSE | 12,555 | 9,455 | 7,500 | 14,444 | 9,500 |
| 31750 IMPACT FEES | 16,558 | 13,002 | 13,500 | 20,637 | 17,000 |
| TOTAL REVENUES | 3,258,176 | 3,342,972 | 3,401,975 | 3,377,283 | 4,013,275 |
| EXPENDITURES | | | | | |
| <u>SANITATION</u> | | | | | |
| 50010 SALARY | 808,787 | 803,733 | 950,000 | 832,454 | 980,000 |
| 50050 OVERTIME | 16,469 | 23,587 | 20,000 | 23,907 | 21,500 |
| 50070 DEFERRED COMP PAID | - | - | - | 380 | - |
| 50080 VACATION PAID | 1,726 | (80) | - | - | - |
| 50090 FICA PAID | 58,604 | 60,252 | 72,675 | 63,168 | 74,970 |
| 50110 RETIREMENT BENEFIT | 60,237 | (42,399) | 114,769 | 94,858 | 112,562 |
| 50112 UNFUNDED RETIREMENT BENEFIT | 145,500 | 180,245 | 178,616 | 178,616 | 219,449 |
| 50120 GROUP INSURANCE | 226,676 | 240,130 | 245,000 | 208,868 | 284,900 |
| 50125 BOOT ALLOWANCE | 1,493 | 3,216 | 3,500 | 3,135 | 4,000 |
| 50230 TRAINING AND TRAVEL | 1,849 | 519 | 2,800 | 543 | 3,500 |
| 50280 COMMUNICATIONS | 397 | 360 | 2,000 | 387 | 2,000 |
| 50285 COMMUNICATION - CELL | 926 | 3,753 | 5,900 | 4,465 | 6,000 |
| 50290 POSTAGE | 12,650 | 15,591 | 15,000 | 13,558 | 15,000 |
| 50310 OFFICE SUPPLIES | 1,643 | 1,048 | 1,700 | 1,152 | 1,500 |
| 50311 OFFICE EXPENSE | - | 3,104 | 2,050 | 3,108 | 3,000 |
| 50320 FUEL | 121,868 | 151,234 | 305,000 | 168,760 | 200,000 |
| 50330 DUES | 696 | 596 | 1,550 | 947 | 1,500 |
| 50332 MARKETING/ADVERTISING | - | 3,677 | 5,000 | 2,179 | 2,800 |
| 50335 GRANT EXPENSE | - | - | 7,428 | 33,960 | 925 |
| 50340 FEES | 5,503 | 5,786 | 12,250 | 9,348 | 12,300 |
| 50350 PHYSICALS | - | - | - | - | - |
| 50360 DRUG & ALCOHOL TESTING | - | - | - | - | - |
| 50370 UNIFORM CLEANING SERVICE | 4,689 | 5,302 | 8,000 | 5,966 | 8,000 |
| 50390 MATERIALS/SUPPLIES | 55,426 | 39,998 | 75,000 | 76,847 | 100,000 |
| 50430 PUBLICATIONS | 225 | - | - | - | - |

SANITATION REVENUES & EXPENDITURES DETAIL

| DIVISION: 32400 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| 50460 PROFESSIONAL SERVICES | 67,818 | 58,693 | 110,000 | 21,210 | 30,000 |
| 50530 EQUIPMENT REPAIR | 947 | - | 25,000 | - | 25,000 |
| 50580 UTILITIES | 9,569 | 11,899 | 26,696 | 9,202 | 20,000 |
| 50610 UNEMPLOYEMENT | 648 | - | - | - | - |
| 50620 CHEMICALS AND TESTING | 179 | 2 | 1,500 | - | 2,300 |
| 50670 STREET SWEEPING DISPOSAL | 19,545 | 17,288 | 36,000 | 21,117 | 20,000 |
| 52040 CAPITAL OUTLAY | - | - | 792,245 | 717,245 | 922,200 |
| 52042 SMALL TOOLS & EQUIPMENT | 6,268 | 1,917 | 4,000 | 1,258 | 4,500 |
| 52043 COMPUTER SOFTWARE | 1,971 | 1,407 | 10,000 | 2,247 | 10,000 |
| 52044 COMPUTER HARDWARE | 2,314 | 333 | 5,000 | 1,136 | 5,000 |
| 52120 LIABILITY INSURANCE | 44,031 | 68,126 | 85,000 | 78,197 | 94,500 |
| 52190 WORKERS COMPENSATION | 47,804 | 79,778 | 81,180 | 79,298 | 85,983 |
| 52210 COUNTY GATE FEE - LANDFILL | 214,139 | 246,366 | 375,000 | 199,149 | 375,000 |
| 52300 MAINTENANCE AGREEMENT | 102 | 108 | - | - | - |
| 54080 INTEREST ON LONG-TERM DEBT | - | - | - | - | - |
| 55010 BANKING CHARGES | 20,919 | 19,887 | 22,600 | 20,149 | 22,600 |
| 55020 SAFETY | (13) | - | 3,000 | 808 | 3,000 |
| 55030 RECYCLING | 375 | - | 5,000 | 120,000 | 475,000 |
| 55090 IT SERVICE FEES | 42,955 | 36,957 | 50,200 | 29,465 | 50,000 |
| 55091 SHOP SERVICE FEES | 312,359 | 356,081 | 364,700 | 270,370 | 435,500 |
| 55092 FACILITIES SERVICE FEES | 20,564 | 37,702 | 42,200 | 41,889 | 46,200 |
| 55093 G&A COST ALLOCATION | 286,722 | 348,831 | 358,300 | 318,708 | 426,600 |
| 57500 DEPRECIATION | 252,387 | 237,114 | - | - | - |
| 57600 GAIN-LOSS ON SALE OF FA | (495) | - | - | - | - |
| TOTAL EXPENDITURES | 2,876,471 | 3,022,144 | 4,425,860 | 3,658,065 | 5,107,339 |

CNG Fueling Station

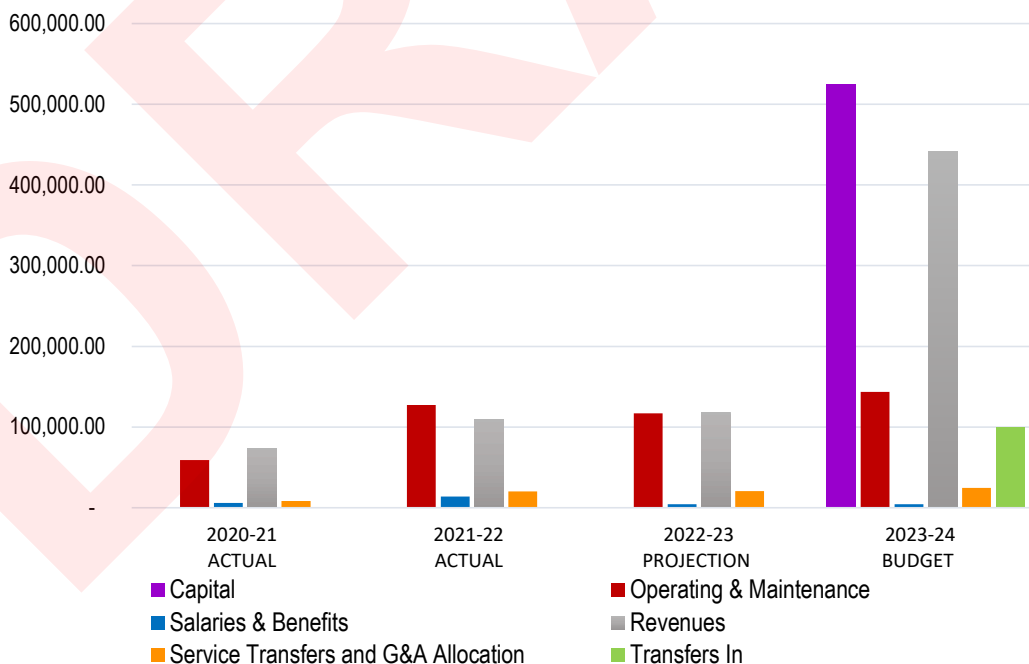


The CNG (Compressed Natural Gas) Fueling Station is responsible for providing compressed natural gas for the City's transit buses, refuse trucks, and other public entities' use, such as the school district buses.

CNG FUELING STATION REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SUMMARY

| DIVISION: 34400 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| CNG FUEL CHARGES | 72,132 | 108,345 | 112,500 | 118,756 | 210,000 |
| INTEREST EARNINGS | 1,440 | 1,201 | 2,850 | - | 1,000 |
| GRANTS/INTERGOVERNMENTAL | - | - | - | - | 230,000 |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | 73,572 | 109,546 | 115,350 | 118,756 | 441,000 |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 73,754 | 161,406 | 313,259 | 141,732 | 259,208 |
| CIP PROJECTS | - | - | - | - | 525,000 |
| TOTAL EXPENDITURES | 73,754 | 161,406 | 313,259 | 141,732 | 784,208 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | - | - | - | - | 100,000 |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | - | - | - | - | 100,000 |
| SOURCES OVER (UNDER) USES | (181) | (51,860) | (197,909) | (22,975) | (243,208) |
| FUND BALANCE, BEGINNING OF YEAR | 207,526 | 207,345 | 155,484 | 155,484 | 132,509 |
| FUND BALANCE, END OF YEAR | 207,345 | 155,484 | (42,424) | 132,509 | (110,699) |

Budget Summary



CNG REVENUES & EXPENDITURES DETAIL







| DIVISION: 34400 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>CNG</u> | | | | | |
| 30090 INTEREST EARNED | 1,440 | 1,201 | 2,850 | - | 1,000 |
| 30370 GRANT REVENUE | - | - | - | - | 230,000 |
| 31320 CNG STATION FUEL REVENUE | 72,132 | 108,345 | 112,500 | 118,756 | 210,000 |
| TOTAL REVENUES | 73,572 | 109,546 | 115,350 | 118,756 | 441,000 |
| EXPENDITURES | | | | | |
| <u>CNG</u> | | | | | |
| 50010 SALARY | 3,403 | 7,425 | 11,285 | 2,127 | 8,500 |
| 50050 OVERTIME | 24 | 17 | 2 | 1 | 2 |
| 50080 VACATION PAID | 68 | (149) | - | - | - |
| 50090 FICA PAID | 249 | 546 | 500 | 159 | 115 |
| 50110 RETIREMENT BENEFIT | (162) | 2,768 | 38 | 187 | 99 |
| 50112 UNFUNDED RETIREMENT BENEFIT | 619 | 1,820 | 500 | 500 | 1,041 |
| 50120 GROUP INSURANCE | 1,809 | 1,149 | 1,200 | 681 | 500 |
| 50310 OFFICE SUPPLIES | - | 54 | 100 | - | - |
| 50311 OFFICE EXPENSE | - | - | 100 | 63 | - |
| 50460 PROFESSIONAL SERVICES | 1,578 | 1,652 | 7,000 | 1,872 | 3,500 |
| 50530 EQUIPMENT REPAIR | 7,351 | 18,047 | 14,000 | 9,959 | 8,500 |
| 50580 UTILITIES | 8,561 | 13,104 | 12,000 | 11,083 | 11,000 |
| 50585 CNG FUEL COST | 13,588 | 66,144 | 248,000 | 92,756 | 200,000 |
| 50610 UNEMPLOYMENT | 59 | - | - | - | - |
| 52040 CAPITAL OUTLAY | - | - | - | - | 525,000 |
| 52042 SMALL TOOLS & EQUIPMENT | 134 | - | - | - | - |
| 52190 WORKERS COMPENSATION | 156 | 404 | 634 | 622 | 650 |
| 52300 MAINTENANCE AGREEMENT | - | - | 500 | - | 500 |
| 55010 BANKING CHARGES | 670 | 1,059 | - | 1,118 | - |
| 55090 IT SERVICE FEES | 997 | 1,723 | 1,900 | 1,639 | 2,200 |
| 55093 G&A COST ALLOCATION | 7,410 | 18,403 | 15,500 | 18,960 | 22,600 |
| 505307 REPAIR & MAIN. EQUIPMENT | - | - | - | - | - |
| TOTAL EXPENDITURES | 73,754 | 161,406 | 313,259 | 141,732 | 784,208 |

Public Transit










The City's Dial-A-Ride Transit Service is responsible for providing fully accessible, pre-scheduled Curb-to-Curb personal and affordable transportation for the residents of Wasco.

Accomplishments FY23

| | | Enhance Financial Stability and Sustainability. | Enhance and Modernize City Facilities. | Improve and Maintain the City's Infrastructure. | Implement Strategic Economic Development. | Enhance Employee Development and Retention. | Define and Prioritize Community Building Initiatives. | Public Safety |
|----|--|---|---|---|---|---|---|---|
| | |  |  |  |  |  |  |  |
| 1. | Finalized the implementation of Route Match, a Dispatch and Reporting Software | ✓ | | | | | | |
| 2. | Successfully completed the Wasco Light Up Tour in conjunction with the Wasco Parks and Recreation | | | | | | ✓ | |
| 3. | Successfully completed a 6-month complimentary dial-a-ride promotion | ✓ | | | | | ✓ | |
| 4. | Assisted in securing grant funding for new electric transit vehicles | ✓ | | | | | | |
| 5. | Participated in numerous City parades and other events and distributed promotional information to citizens | | | | | | ✓ | |

Initiatives FY24

| | |  |  |  |  |  |  |  |
|----|--|---|---|---|---|---|---|---|
| 1. | Continue updating the policies and procedures for Dial A Ride and implement the senior and ADA application process for reduced fares | ✓ | | ✓ | ✓ | ✓ | ✓ | |
| 2. | Concurrently working on the Zero Emissions Bus Roll Out Plan to submit to San Joaquin Air Pollution Board | ✓ | | | | | | |
| 3. | Update Title VI Procedures to ensure community inclusion | | | | | | ✓ | |
| 4. | Implementation with the application of the Senior/ADA policy | ✓ | | | | | ✓ | |
| 5. | Continue with training of the in-house instructor and cross training opportunities for existing City personnel | | | | | ✓ | | |
| 6. | Continue with professional development within the transit department | | | | | ✓ | | |
| 7. | Identify vendor and complete purchase of electric transit vehicles and charging stations | ✓ | | ✓ | | | | |
| 8. | Continue participation in City parades and other events and distribute promotional information to citizens | | | | | | ✓ | |
| 9. | Document procedures for State and County reporting's and cross-train. | ✓ | | | | | | |

2023-24 Strategic Issues

- Providing uninterrupted services during employee absences
- Reliability of current vehicles
- Meeting Farebox Ratio requirements

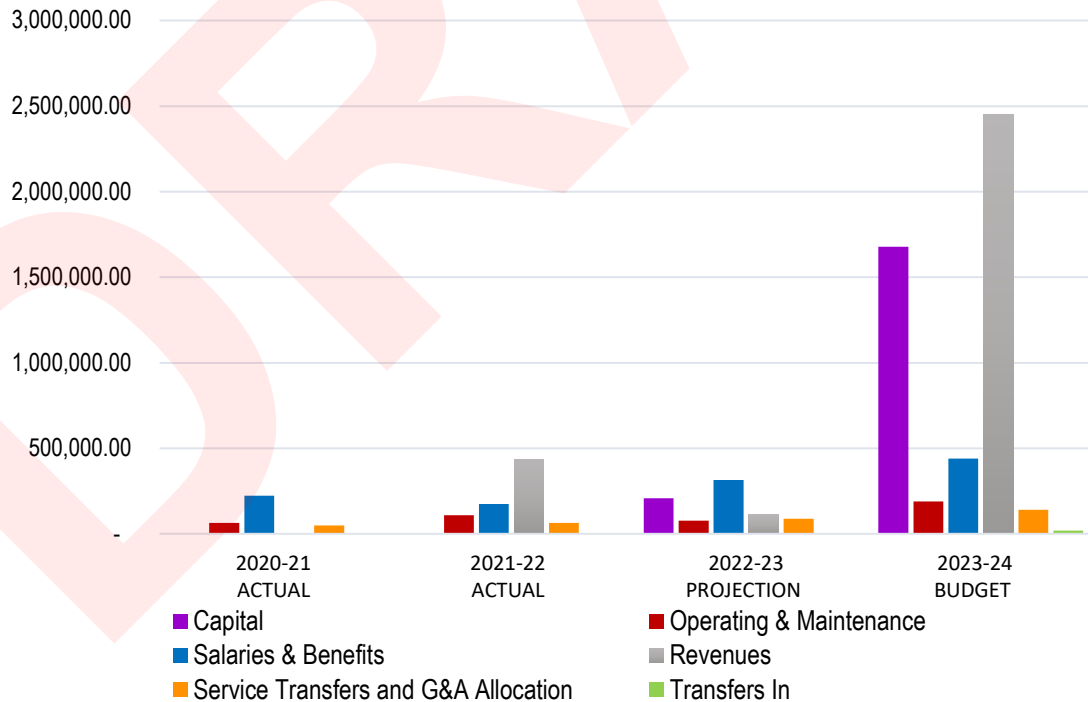
2023-24 Significant Operating Cost Changes

- Maintenance and Materials for the older fleet

PUBLIC TRANSIT FUND REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SUMMARY

| DIVISION: 35400 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TRANSIT SERVICE CHARGES | 2516.54 | 6,326 | 115,000 | 6,110 | 99,500 |
| INTEREST EARNINGS | - | - | - | - | - |
| GRANTS/INTERGOVERNMENTAL | - | 437,055 | 1,358,943 | 874,455 | 2,110,406 |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | 2,517 | 443,381 | 1,473,943 | 880,565 | 2,209,906 |
| EXPENDITURES | | | | | |
| Operating Costs | 336,813 | 349,446 | 608,712 | 481,469 | 748,382 |
| CIP Projects | - | - | 781,943 | 209,412 | 1,520,406 |
| Total Expenditures | 336,813 | 349,446 | 1,390,655 | 690,882 | 2,268,788 |
| OTHER SOURCES (USES) | | | | | |
| Transfers In | 1,695 | - | 20,000 | - | 20,000 |
| Transfers Out | - | - | - | - | - |
| Total Other Sources (Uses) | 1,695 | - | 20,000 | - | 20,000 |
| Sources Over (Under) Uses | (332,601) | 93,935 | 103,289 | 189,683 | (38,882) |
| FUND BALANCE, BEGINNING OF YEAR | (95,779) | (428,380) | (334,446) | (334,446) | (144,763) |
| FUND BALANCE, END OF YEAR | (428,380) | (334,446) | (231,157) | (144,763) | (183,645) |

Budget Summary



PUBLIC TRANSIT REVENUES & EXPENDITURES DETAIL

| DIVISION: 35400 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>PUBLIC TRANSIT</u> | | | | | |
| 30370 GRANT REVENUE | - | 343,738 | 931,943 | 430,000 | 1,430,406 |
| 30810 LFT-OPERATIONS | - | - | 44,772 | 343,738 | 500,000 |
| 30810 STAF FUNDS | - | - | - | - | 90,000 |
| 30820 DIAL A RIDE FARE BOX | 2,517 | 6,326 | 115,000 | 6,325 | 99,500 |
| 30850 DAR SEC 5311 | - | 93,317 | 127,000 | 110,455 | 90,000 |
| TOTAL REVENUES | 2,517 | 443,381 | 1,218,715 | 890,518 | 2,209,906 |
| EXPENDITURES | | | | | |
| <u>PUBLIC TRANSIT</u> | | | | | |
| 50010 SALARY | 117,380 | 98,594 | 155,000 | 158,600 | 205,000 |
| 50050 OVERTIME | 7,879 | 933 | 5,500 | 1,334 | 5,500 |
| 50080 VACATION PAID | (1,750) | 2,509 | - | - | - |
| 50090 FICA PAID | 8,770 | 7,062 | 11,858 | 11,476 | 15,683 |
| 50110 RETIREMENT BENEFIT | 7,206 | (32,723) | 18,233 | 15,318 | 23,551 |
| 50112 UNFUNDED RETIREMENT BENEFIT | 19,271 | 19,909 | 23,258 | 23,258 | 35,149 |
| 50120 GROUP INSURANCE | 37,482 | 40,020 | 65,000 | 64,222 | 78,700 |
| 50125 BOOT ALLOWANCE | 400 | 175 | 800 | 399 | 800 |
| 50130 UNIFORM ALLOWANCE | 988 | 331 | 1,100 | 195 | 1,100 |
| 50230 TRAINING AND TRAVEL | - | 321 | 10,400 | 8,452 | 6,000 |
| 50280 COMMUNICATIONS | 633 | 593 | 2,950 | 597 | 2,950 |
| 50285 COMMUNICATION - CELL | 1,854 | 1,446 | 1,750 | 1,579 | 1,750 |
| 50290 POSTAGE | - | - | 600 | 59 | 400 |
| 50310 OFFICE SUPPLIES | 1,151 | 486 | 2,000 | 273 | 1,500 |
| 50311 OFFICE EXPENSE | - | - | 4,000 | 3,607 | 3,000 |
| 50320 FUEL | 3,611 | 10,816 | 54,000 | 18,144 | 75,000 |
| 50330 DUES/SUBSCRIPTIONS/LICENSES | - | 572 | 7,000 | 2,605 | 7,000 |
| 50335 GRANT EXPENSE | - | - | 1,000 | - | - |
| 50350 PHYSICALS | 30 | - | 450 | - | 450 |
| 50370 UNIFORM CLEANING SERVICE | - | - | - | 939 | 1,100 |
| 50390 MATERIALS/SUPPLIES | 1,388 | - | - | - | 6,000 |
| 50460 PROFESSIONAL SERVICES | 1,604 | 440 | 49,900 | 40,163 | 75,000 |
| 50530 EQUIPMENT REPAIR | - | - | - | 115 | - |
| 50580 UTILITIES | - | 19 | 2,500 | - | 2,500 |
| 52020 CASH SHORT/OVER | - | (30) | - | (104) | - |
| 52025 DRUG TESTING | - | - | - | - | - |
| 52040 CAPITAL OUTLAY | - | - | 781,943 | 209,412 | 1,520,406 |
| 52042 SMALL TOOLS & EQUIPMENT | 535 | - | - | - | 600 |
| 52043 COMPUTER SOFTWARE | - | 41,016 | 4,793 | - | 5,000 |
| 52110 JANITORIAL SERVICES | 400 | - | - | - | - |
| 52120 LIABILITY INSURANCE | 14,677 | 22,709 | 32,250 | 26,614 | 32,750 |
| 52190 WORKERS COMPENSATION | 10,249 | 18,706 | 20,770 | 14,602 | 21,000 |

PUBLIC TRANSIT REVENUES & EXPENDITURES DETAIL

| DIVISION: 35400 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| 55090 IT SERVICE FEES | 4,590 | 4,024 | 6,700 | 5,025 | 7,100 |
| 55091 SHOP SERVICE FEES | 9,458 | 12,962 | 68,700 | 21,043 | 72,200 |
| 55092 FACILITIES SERVICE FEES | 1,307 | 2,384 | 2,500 | 2,511 | 3,000 |
| 55093 G&A COST ALLOCATION | 34,138 | 44,830 | 55,700 | 60,444 | 58,600 |
| 57500 DEPRECIATION | 53,560 | 51,286 | - | - | - |
| TOTAL EXPENDITURES | 336,813 | 349,446 | 1,390,655 | 690,882 | 2,268,788 |

Trust & Agency Funds



Wasco Successor Agency (RDA)

Wasco Public Financing Authority Fund (WPFA)

RDA FUND REVENUES & EXPENDITURES DETAIL

DIVISION: 84800

| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>RDA FUND</u> | | | | | |
| 30130 MISCELLANEOUS REVENUE | - | - | - | - | - |
| 30975 INTEREST INCOME | - | - | - | - | - |
| TOTAL REVENUES | - | - | - | - | - |
| EXPENDITURES | | | | | |
| <u>RDA FUND</u> | | | | | |
| | - | - | - | - | - |
| TOTAL EXPENDITURES | - | - | - | - | - |

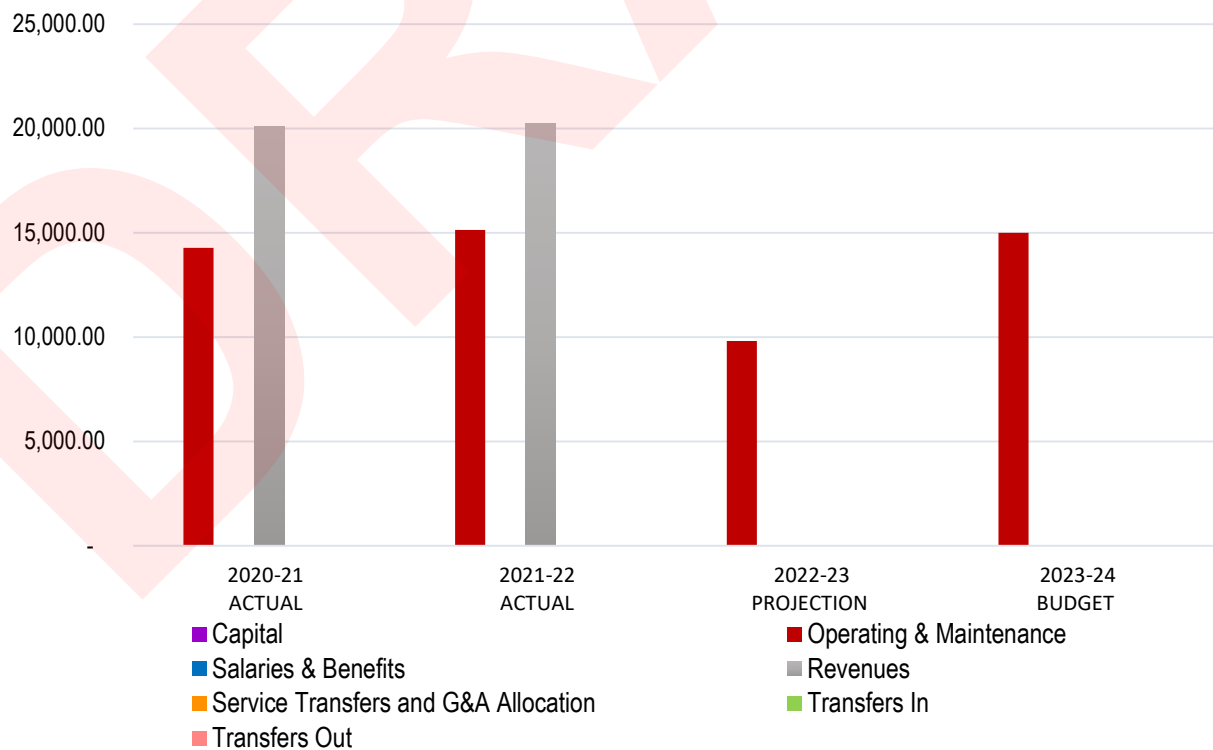
RDA SUCCESSOR AGENCY REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SUMMARY

| DIVISION: 84800 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| TAXES | - | - | - | - | - |
| INTEREST EARNINGS | - | - | - | - | - |
| OTHER REVENUES | - | - | - | - | - |
| TOTAL REVENUES | - | - | - | - | - |
| EXPENDITURES | | | | | |
| OPERATING COSTS | - | - | - | - | - |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | - | - | - | - | - |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | - | - | - | - | - |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | - | - | - | - | - |
| SOURCES OVER (UNDER) USES | - | - | - | - | - |
| FUND BALANCE, BEGINNING OF YEAR | 108,676 | 108,676 | 108,676 | 108,676 | 108,676 |
| FUND BALANCE, END OF YEAR | 108,676 | 108,676 | 108,676 | 108,676 | 108,676 |

WASCO PUBLIC FINANCING AUTHORITY REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SUMMARY

| DIVISION: 90900 | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|--|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| INTEREST EARNINGS | (9,055) | (28,166) | - | - | - |
| OTHER REVENUES | 20,082 | 20,231 | - | - | - |
| TOTAL REVENUES | 11,027 | (7,936) | - | - | - |
| EXPENDITURES | | | | | |
| OPERATING COSTS | 14,271 | 15,136 | - | 9,821 | 15,000 |
| CIP PROJECTS | - | - | - | - | - |
| TOTAL EXPENDITURES | 14,271 | 15,136 | - | 9,821 | 15,000 |
| OTHER SOURCES (USES) | | | | | |
| TRANSFERS IN | - | - | - | - | - |
| TRANSFERS OUT | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | - | - | - | - | - |
| SOURCES OVER (UNDER) USES | (3,244) | (23,072) | - | (9,821) | (15,000) |
| FUND BALANCE, BEGINNING OF YEAR | 140,995 | 137,751 | 114,678 | 114,678 | 104,857 |
| FUND BALANCE, END OF YEAR | 137,751 | 114,678 | 114,678 | 104,857 | 89,857 |

Budget Summary



WPFA FUND REVENUES & EXPENDITURES DETAIL

DIVISION: 90900

| | 2020-21 ACTUAL | 2021-22 ACTUAL | 2022-23 BUDGET | 2022-23 PROJECTED | 2023-24 BUDGET |
|-----------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| REVENUES | | | | | |
| <u>WPFA FUND</u> | | | | | |
| 30640 ADMINISTRATION FEE | 20,082 | 20,231 | - | - | - |
| 30975 INTEREST INCOME | 9,055 | 28,166 | - | - | - |
| TOTAL REVENUES | 29,136 | 48,397 | - | - | - |
| EXPENDITURES | | | | | |
| <u>WPFA FUND</u> | | | | | |
| 50012 ADMINISTRATION FEES | 11,488 | 14,878 | - | 9,669 | - |
| 50461 PROFESSIONAL SERVICES | 2,783 | 258 | - | 152 | - |
| TOTAL EXPENDITURES | 14,271 | 15,136 | - | 9,821 | - |

FULL-TIME EQUIVALENT POSITIONS

| DEPARTMENT | AUTHORIZED 2017-18 | AUTHORIZED 2018-19 | AUTHORIZED 2019-20 | AUTHORIZED 2020-21 | AUTHORIZED 2021-22 | AUTHORIZED 2022-23 | AUTHORIZED 2023-24 |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| GENERAL FUND | | | | | | | |
| 01- City Council | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| 01- City Manager | 2.45 | 2.95 | 2.40 | 2.15 | 2.65 | 2.70 | 2.70 |
| 01- Police | | | | | | | 23.00 |
| 01- Finance | 1.65 | 1.82 | 2.50 | 1.93 | 1.93 | 2.28 | 3.58 |
| 01- City Clerk | - | - | 1.10 | 1.05 | 1.05 | 1.05 | 0.90 |
| 01- Human Resources | 0.50 | 0.04 | 0.25 | 0.25 | 0.25 | 0.50 | 0.60 |
| 01- Planning | 1.75 | 1.78 | 2.80 | 3.30 | 3.20 | 3.45 | 4.13 |
| 01- Public Works Administration & Engineering | 0.75 | 1.07 | 1.00 | 1.10 | 0.65 | 0.60 | 1.73 |
| 01- Animal Services | 2.00 | 3.04 | 3.00 | 3.00 | 2.70 | 2.70 | 3.50 |
| 01- Building Inspection | 4.85 | 4.93 | 4.50 | 2.25 | 2.65 | 2.65 | 2.73 |
| 01- Code Compliance | | | | 2.75 | 2.45 | 2.90 | 3.15 |
| 01- Streets | 7.71 | 8.73 | 10.40 | 10.00 | 6.25 | 8.08 | 7.44 |
| 01- Stormwater | | | | | | | 0.25 |
| 11- Fleet Maintenance | 2.10 | 2.23 | 2.05 | 2.05 | 2.25 | 3.25 | 3.00 |
| 16- Facilities Maintenance | 1.02 | 1.06 | 1.05 | 2.05 | 2.05 | 3.05 | 3.04 |
| Total | 31.78 | 34.65 | 38.05 | 38.88 | 35.08 | 40.21 | 66.75 |
| SPECIAL REVENUE FUNDS | | | | | | | |
| 14- Lighting & Landscaping Maintenance District | 3.30 | 2.45 | 0.60 | 0.35 | 1.00 | 1.03 | 1.09 |
| Total | 3.30 | 2.45 | 0.60 | 0.35 | 1.00 | 1.03 | 1.09 |
| ENTERPRISE FUNDS | | | | | | | |
| 30-Wastewater | 8.55 | 9.12 | 9.20 | 11.23 | 10.53 | 10.05 | 10.66 |
| 31-Water | 11.22 | 10.81 | 11.10 | 11.06 | 10.56 | 10.48 | 10.11 |
| 32-Sanitation | 15.55 | 15.74 | 15.80 | 16.30 | 16.66 | 15.48 | 16.66 |
| 34-CNG Station | 0.10 | 0.10 | 0.15 | 0.13 | 0.13 | 0.20 | 0.01 |
| 35-Transit Services | 2.00 | 2.13 | 2.60 | 3.05 | 2.55 | 3.05 | 3.72 |
| Total | 37.42 | 37.90 | 38.85 | 41.77 | 40.42 | 39.27 | 41.16 |
| Total All Funds | 72.50 | 75.00 | 77.50 | 81.00 | 76.50 | 80.50 | 109.00 |

| SALARY & BENEFITS DISTRIBUTION RECAP | | | | | | | | | | | | | | | | | | | | | |
|--|--------------|--------|---------|------------|-----------------|----------|---------------------|-----------------|-----------------|--------------------------|---------|------------|------------------------|------------------------|-------------------|------------|-------|------------|------|---------|-------|
| | City Manager | Police | Finance | City Clerk | Human Resources | Planning | Building Inspection | Code Compliance | Animal Services | PW Admin and Engineering | Streets | StormWater | Lighting & Landscaping | Facilities Maintenance | Fleet Maintenance | Wastewater | Water | Sanitation | CNG | Transit | Total |
| ACCOUNTING MANAGER Total | | | 0.63 | | | | | | | | | | | | | 0.12 | 0.12 | 0.12 | 0.01 | | 1.00 |
| ADMIN ASSISTANT - CODE/PLANNING Total | | | | | | 0.18 | 0.03 | 0.80 | | | | | | | | | | | | | 1.00 |
| ADMIN MNGR TRANSIT/CITY HALL Total | | | | 0.50 | | | | | | | | | | | | 0.05 | 0.05 | 0.05 | | 0.35 | 1.00 |
| ADMINISTRATIVE ASSISTANT I Total | | | 0.13 | | | | | | | | | | | | | 0.28 | 0.33 | 0.28 | | - | 1.00 |
| ADMINISTRATIVE ASSISTANT I & TRANSIT COORDINATOR Tot | 0.50 | | | | | | | | | | | | | | | | | | | 0.50 | 1.00 |
| ADMINISTRATIVE ASSISTANT II Total | | | | | | 0.45 | 0.45 | 0.10 | | 0.20 | | | | | | 0.15 | 0.30 | 0.35 | | | 2.00 |
| ANIMAL CONTROL OFFICER Total | | | | | | | | | 2.00 | | | | | | | | | | | | 2.00 |
| ANIMAL SHELTER SERVICE WORKER Total | | | | | | | | | 0.50 | | | | | | | | | | | | 0.50 |
| ASSISTANT CITY MANAGER Total | 0.60 | | | | | | | | | | | | | | | 0.10 | 0.10 | 0.10 | | 0.10 | 1.00 |
| ASSISTANT PLANNER Total | | | | | | 1.00 | | | | | | | | | | | | | | | 1.00 |
| BILLING AND COLLECTIONS SPECIALIST Total | | | 0.53 | | | | | | | | | | | | | 0.83 | 0.83 | 0.83 | | | 3.00 |
| BILLING AND COLLECTIONS SUPERVISOR Total | | | 0.25 | | | | | | | | | | | | | 0.25 | 0.25 | 0.25 | | | 1.00 |
| BUILDING INSPECTOR Total | | | | | | | 1.00 | | | | | | | | | | | | | | 1.00 |
| CHIEF BUILDING OFFICIAL Total | | | | | | | 1.00 | | | | | | | | | | | | | | 1.00 |
| CHIEF OF POLICE Total | | 1.00 | | | | | | | | | | | | | | | | | | | 1.00 |
| CITY MANAGER Total | 0.70 | | | | | | | | | | | | | | | 0.10 | 0.10 | 0.10 | | | 1.00 |
| CITY PROJECT MANAGER Total | | | | | | | | | | 0.50 | 0.35 | | | | | 0.05 | 0.05 | 0.05 | | | 1.00 |
| RECORDS CLERK Total | | 1.00 | | | | | | | | | | | | | | | | | | | 1.00 |
| CODE COMPLIANCE OFFICER Total | | | | | | | | 1.00 | | | | | | | | | | | | | 1.00 |
| CODE COMPLIANCE OFFICER II Total | | | | | | | | 1.00 | | | | | | | | | | | | | 1.00 |
| IT & MARKETING SPECIALIST Total | 0.41 | | | | | | | | | | | | | | | 0.19 | 0.19 | 0.19 | | 0.02 | 1.00 |
| COMMUNITY DEVELOPMENT DIRECTOR Total | | | | | | 0.50 | 0.25 | 0.25 | | | | | | | | | | | | | 1.00 |
| DEP. PUBLIC WORKS DIRECTOR -Streets and Facilities Total | | | | | | | | | | 0.33 | 0.33 | | | 0.15 | 0.19 | | | | | | 1.00 |
| DEPUTY DIRECTOR - WATER & WASTEWATER Total | | | | | | | | | | | | 0.05 | | | | 0.45 | 0.50 | | | | 1.00 |
| DISPATCHER Total | | 5.00 | | | | | | | | | | | | | | | | | | | 5.00 |
| ELECTED OFFICIAL Total | | | | | | | | | | | | | | | | | | | | | 7.00 |
| EVIDENCE CLERK Total | | - | | | | | | | | | | | | | | | | | | | 1.00 |
| EXECUTIVE ASSISTANT I Total | 0.50 | | | 0.40 | | | | | | | | | | | | | | | | 0.10 | 1.00 |
| FACILITIES MAINT. TECH I Total | | | | | | | | | | | | | | | 2.00 | | | | | | 2.00 |
| FINANCE DIRECTOR Total | | | 0.35 | | | | | | | | | | | | | 0.20 | 0.20 | 0.20 | | 0.05 | 1.00 |
| GIS SPECIALIST Total | | | | | | | | | | 0.40 | 0.25 | | | | | 0.15 | 0.15 | 0.05 | | | 1.00 |
| GREENWASTE LABORER Total | | | | | | | | | | | | | | | | | | 1.00 | | | 1.00 |
| HUMAN RESOURCE ANALYST I Total | | - | | | 0.30 | | | | | | | 0.10 | | | | 0.20 | 0.20 | 0.20 | | | 2.00 |
| HUMAN RESOURCE/RISK MGMT. MNG. Total | | | | | 0.30 | | | | | | | 0.10 | | | | 0.20 | 0.20 | 0.20 | | | 1.00 |
| MECHANIC I Total | | | | | | | | | | | | | | | | | | | | | 1.00 |
| MECHANIC II Total | | | | | | | | | | | | | | | 1.00 | | | | | | 2.00 |
| PATROL OFFICERS Total | | 10.00 | | | | | | | | | | | | | | | | | | | 10.00 |
| PAYROLL/AP SPECIALIST Total | | | 0.90 | | | | | | | | | | | | | 0.69 | 0.69 | 0.69 | | 0.03 | 3.00 |
| POLICE LIEUTENANT Total | | 1.00 | | | | | | | | | | | | | | | | | | | 1.00 |
| POLICE RECORDS ADMINISTRATOR Total | | 1.00 | | | | | | | | | | | | | | | | | | | 1.00 |
| PT. TRANSIT DRIVER Total | | | | | | | | | | | | | | | | | | | | 0.50 | 0.50 |
| PUBLIC WORKS DIRECTOR Total | | | | | | | | | | 0.30 | 0.05 | | | 0.05 | | 0.15 | 0.15 | 0.30 | | | 1.00 |
| RETIRED ANNUITANT Total | | | | | | 1.00 | | | | | | | | | | | | | | | 1.00 |
| SANITATION SUPERINTENDANT Total | | | | | | | | | | | | | | | | | | 1.00 | | | 1.00 |
| SANITATION SUPERVISOR Total | | | | | | | | | | | | | | | | | | 1.00 | | | 1.00 |
| SANITATION WORKER I Total | | | | | | | | | | | | | | | | | | 7.00 | | | 7.00 |
| SANITATION WORKER II Total | | | | | | | | | | | | | | | | | | 1.00 | | | 1.00 |
| SENIOR PLANNER Total | | | | | | 1.00 | | | | | | | | | | | | | | | 1.00 |
| SERGEANTS Total | | 2.00 | | | | | | | | | | | | | | | | | | | 2.00 |
| SR. OFFICERS Total | | 1.00 | | | | | | | | | | | | | | | | | | | 1.00 |
| STAFF ACCOUNTANT Total | | | 0.80 | | | | | | | | | | | | | 0.71 | 0.71 | 0.71 | | 0.07 | 3.00 |
| STREET MAINT. TECHNICIAN I Total | | | | | | | | | | | 1.00 | | | | | | | | | | 1.00 |
| STREET MAINTENANCE TECHNICIAN I Total | | | | | | | | | | | 3.86 | | 0.60 | 0.54 | | | | | | | 5.00 |
| STREET MAINTENANCE TECHNICIAN II Total | | | | | | | | | | | 0.40 | | 0.34 | 0.26 | | | | | | | 1.00 |
| STREET SWEEPER Total | | | | | | | | | | | | | | | | | | 1.00 | | | 1.00 |
| STREETS SUPERVISOR Total | | | | | | | | | | | 1.00 | | | | | | | | | | 1.00 |
| TECHNICIAN Total | | 1.00 | | | | | | | | | | | | | | | | | | | 1.00 |
| TRANSIT BUS DRIVER Total | | | | | | | | | | | | | | | | | | | | 2.00 | 2.00 |

| | SALARY & BENEFITS DISTRIBUTION RECAP | | | | | | | | | | | | | | | | | | | | |
|---|--------------------------------------|--------|---------|------------|-----------------|----------|---------------------|-----------------|-----------------|--------------------------|---------|------------|------------------------|------------------------|-------------------|------------|-------|------------|------|---------|--------|
| | City Manager | Police | Finance | City Clerk | Human Resources | Planning | Building Inspection | Code Compliance | Animal Services | PW Admin and Engineering | Streets | StormWater | Lighting & Landscaping | Facilities Maintenance | Fleet Maintenance | Wastewater | Water | Sanitation | CNG | Transit | Total |
| WASTEWATER COLLECTIONS SPECIALIST Total | | | | | | | | | | | | 0.20 | | | | 1.80 | | | | | 2.00 |
| WASTEWATER IN TRAINING Total | | | | | | | | | 1.00 | | | | | | | | | | | | 1.00 |
| WASTEWATER OPERATOR Total | | | | | | | | | | | | | | | | 1.00 | | | | | 1.00 |
| WASTEWATER OPERATOR I Total | | | | | | | | | | | | | | | | 1.00 | | | | | 1.00 |
| WASTEWATER OPERATOR II Total | | | | | | | | | | | | | | | | 1.00 | | | | | 1.00 |
| WASTEWATER SUPERVISOR Total | | | | | | | | | | | | | | | | 1.00 | | | | | 1.00 |
| WATER OPERATOR II Total | | | | | | | | | | | | | | | | | 2.00 | | | | 2.00 |
| WATER OPERATOR IN TRAINING Total | | | | | | | | | | | | | | | | | 1.00 | | | | 1.00 |
| WATER SUPERVISOR Total | | | | | | | | | | | | | | | | | 1.00 | | | | 1.00 |
| WATER UTILITY TECHNICIAN Total | | | | | | | | | | | | | | | | | 1.00 | | | | 1.00 |
| TOTAL FULL - TIME AND PART - TIME EMPLOYEES | 2.71 | 23.00 | 3.58 | 0.90 | 0.60 | 4.13 | 2.73 | 3.15 | 3.50 | 1.73 | 7.44 | 0.25 | 1.09 | 3.04 | 3.00 | 10.66 | 10.11 | 16.66 | 0.01 | 3.72 | 109.00 |

ACCOUNTING: (a)-The special field concerned with the design and implementation of procedures for the accumulation and reporting of financial data. (b)- The process of identifying, measuring, and communicating financial information to permit informed judgments and decisions by users of the information.

ACCOUNTING PERIOD: Any period of time at the end of which an agency determines its financial position and results of operations.

ACCOUNTING PROCEDURES: All processes that identify, record, classify, and summarize financial information to produce reports and to provide internal controls.

ACCOUNTING SYSTEM: The total structure of records and procedures which identify, record, classify, and report information on the financial operations of an agency through its funds, balance account groups, and organizational components.

ACCOUNTS PAYABLE: A short-term liability account reflecting amounts due to others for goods and services prior to the end of the accounting period (includes amounts billed but not paid).

ACCOUNTS RECEIVABLE: An asset account reflecting amounts due from others for goods and services provided prior to the end of an accounting period (includes amounts advanced but not repaid).

ACCRUAL BASIS: The method of accounting which calls for recognizing revenue/gains and expenditures/losses in the accounting period in which the transactions occur regardless of the timing of the related cash flow. Contrast with Cash Basis.

ACCUMULATED DEPRECIATION: The amount of depreciation that has accumulated to date during the existing useful life of City assets.

ACTUAL FISCAL YEAR: Amounts represent actual expenditures and financing sources for two fiscal years prior to the Recommended Budget fiscal year.

AD VALOREM TAXES: Revenue from taxes paid on real property and personal property which is calculated based on the "value" of the property.

ADOPTED BUDGET: The official budget is a legal document that is approved by a legislative body at the start of each fiscal year.

ALLOCATION: Division or distribution of resources according to a predetermined plan.

APPORTIONMENT: Allocation of State or Federal aid, district taxes, or other moneys to cities or other governmental units.

APPROPRIATION: A legal authorization to make expenditures and incur obligations for specific purposes.

ASSESSMENT: The process of making the official valuation of property for purposes of taxation.

ASSETS: A probable future economic benefit obtained or controlled by an entity as a result of past transactions or events.

AUDIT: An examination of financial statements and related documents, records, and accounts for the purpose of determining the propriety of transactions, whether transactions are recorded properly and whether statements drawn from accounts reflect an accurate picture of financial operations and financial status. Audits may also include reviews of compliance with applicable laws and regulations, economy and efficiency of operations and effectiveness in achieving program results. The general focus of the annual audit conducted on the City is usually a financial statement examination and compliance review.

AGENCY FUND: Includes the Successor Agency and Wasco Public Financing Authority, which are under the authority of the Council, but are separate legal entities.

BALANCE SHEET: A basic financial statement that shows assets, liabilities, and fund balance of an entity as of a specific date.

BASIS OF BUDGETING: Basis of budgeting refers to the method used for recognizing revenues and expenditures in the budget. For the City of Wasco, the basis of budgeting is the same basis used for accounting: modified accrual.

BOND: Most often, a written promise to pay a specified sum of money, called the face value, at a specified date or dates in the future, called the maturity date(s), together will periodic interest at a specified rate.

BUDGET: A financial plan consisting of an estimate of proposed expenditures, the proposed means of financing and corresponding purpose for a given time period.

BUDGETARY CONTROL: The management of business affairs in accordance with an approved plan of estimated income and expenditures.

BUDGET EXPLANATION: A general discussion of the recommended budget as presented in writing to the City Council. The budget explanation contains a description of the principal budget items and their financial status at the time of budget development.

BUDGET FINANCIAL SCHEDULES: Provides summary and detailed information on financing sources/uses.

BUDGETARY AMENDMENT/MODIFICATION: A change in resources needed to accomplish an existing service level. This is a necessary adjustment to the current year budget already approved by the City Council.

BUDGET UNIT: The classification of expenditures and revenue into appropriately identified accounting or cost centers deemed necessary or desirable for control of financial operations. Such units are devised at the discretion of the City.

BUDGETED POSITION: A unit of measure used to standardize positions with different bases (e.g., hours, months). All items are converted to full-time equivalent positions, which are represented as budgeted positions in departmental operations. A full time equivalent represents one employee working full-time for one year.

CALIFORNIA PUBLIC EMPLOYEE RETIREMENT SYSTEM: The City contributes to the California Public Employee Retirement System (CalPERS), an agent multiple-employer public employee defined benefit pension plan. CalPERS acts as a common investment and administrative agent for participating public entities within the State. Benefit provisions and all other requirements are established by the State statute and City ordinance.

CANCEL (OR DECREASE) RESERVES: An accounting transaction to release obligated fund balances to finance appropriations.

CAPITAL IMPROVEMENT: A permanent addition to the City assets, including purchase of land, the design and construction of buildings and facilities or major renovations of the same.

CAPITAL IMPROVEMENT PLAN (CIP): A financial plan of proposed capital improvement projects with single and multiple-year capital expenditures. The CIP plans for five years and is updated annually.

CAPITAL OUTLAY: The acquisition of fixed assets or additions to fixed assets, including land or existing buildings, improvements of grounds, construction of buildings, additions to buildings, remodeling of buildings, or equipment.

CASH: An asset account reflecting currency, checks, money orders, bank deposits, and banker's drafts either on hand or on deposit with an official or agent designated as custodian of cash. Any restrictions or limitations as to the use of cash must be indicated.

CASH BASIS: Method of accounting in which income and expenditures are recorded only when cash is actually received or disbursed (contrast with accrual basis).

CHART OF ACCOUNTS: A systematic list of accounts applicable to a specific entity.

CHANGE FROM BUDGET: The resulting variance when the recommended budget is compared to the adopted budget of the preceding year.

CONTRACTED SERVICES: Services rendered by personnel who are not on the payroll of the City, including all related expense covered by contract.

COST ALLOCATION: Overhead accounting provides for cost allocation of administrative and support service costs to service providing organizations. Allocation is based on different methods in unison or in combination, including expenditure budget amount, FTE employees and facility square footage. A weighting of overhead charges is further broken out for operational costs versus CIP. This service enables the City to determine the full cost of program budgeting and to recapture General Fund costs expended in contracting with outside agencies and in serving other funds of the City.

COST OF LIVING ADJUSTMENT (COLA): The COLA is commonly used to refer to general salary increases granted to employees or increases in benefit payments for recipients of public assistance to keep pace with inflation in the cost of goods and services as measured by the Consumer Price Index (CPI).

CURRENT LIABILITIES: Amounts due and payable for goods and services received prior to the end of the fiscal year. Current liabilities are paid within a relatively short period of time, usually within a year.

DEBT SERVICE FUND: A fund used to account for the accumulation of resources to make payments of principal and interest on general obligation bonds and other long-term debt.

DEBT SERVICE REQUIREMENTS: The amount of money required to pay interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

DEFICIT: (1)-Excess of liabilities over assets. (2)- The excess of expenditures or expenses over revenues during an accounting period.

DEPARTMENTAL PROGRAM SUMMARY: Provides information such as the legal authority for the program, whether the program is mandated or discretionary, the description of the program and summary budget information reflecting the base budget.

DEPRECIATION: The decrease in value of physical assets due to use and the passage of time.

ENTERPRISE FUND: A fund used to account for those operations that are financed and run like commercial entities, where the intent is to recover the cost of providing ongoing services, primarily by user charges. An example is the Wastewater Enterprise Fund, supported financially by monthly rates and charges paid by businesses and residents.

EDUCATIONAL REVENUE AUGMENTATION FUND (ERAF): Implemented in 1992-1993, ERAF legislation allows a portion of local property tax going to counties, cities and other local agencies to be redirected to educational agencies within that county.

ESTIMATED FISCAL YEAR: Reflects estimated expenditures and financing sources for the entire current fiscal year.

EXPENDITURE: The spending or disbursement of financial resources.

FEES: Amounts collected from or paid to individuals or groups for services or use of facilities.

FULL-TIME EQUIVALENT (FTE): The number of employees working full time. In other words, one FTE is equivalent to one employee working full time.

FINANCING SOURCES: Reflects the total resources utilized to finance expenditure needs.

FINANCING USES: Total needs requiring financing for the fiscal year, consisting of expenditure appropriations and increases to reserves.

FISCAL YEAR: A yearly accounting period, beginning on July 1 and lasting through June 30 of the next year, to which the annual operating budget applies. Fiscal years are designated by either the calendar year in which they begin and end or only in which they end. Abbreviation: FY

FIXED ASSETS: Fixed assets are assets of a permanent character that have continuing value such as land, buildings, machinery, furniture, and equipment.

FIXED COST: Fixed costs are those costs that remain relatively constant regardless of enrollment or volume of business. Examples include interest, insurance, and contributions to retirement systems.

FUNCTION: A group of related activities aimed at accomplishing a major service or regulatory program.

FUND: A separate fiscal and accounting entity with a self-balancing set of accounts recording financing sources, financing uses, assets and liabilities.

FUND BALANCE: The amount remaining at fiscal year-end representing the difference between current assets and current liabilities. In enterprise funds, this is also referred to as Net Position.

FUND BALANCE AVAILABLE: That portion of the fund balance not obligated and therefore available for financing the budgetary requirements of the Proposed Budget.

FUND SOURCES: Identifies fund(s) that will provide money for project expenditures.

FUND NUMBER: A Fund Number is a number with two digits which uniquely identifies the fund in the City's financial system. As an example, the General Fund is 01, Special Revenue Fund 10 and Enterprise Fund is 30.

GENERAL FUND: The fund used to account for all citywide operations except those required to be accounted for in another fund.

GENERAL LEDGER: A book, software file, or other device in which accounts are kept to a degree of detail necessary to summarize the financial transactions of the City of Wasco system. General ledger accounts may be kept for any group of items of receipts or expenditures.

GENERAL PLAN: The General Plan is a long range planning document that provides the City a framework for action and the direction in which to focus that action. General Plan Elements are areas in which the City has elected to administer and manage the delivery of services to its community.

GENERAL ACCEPTED ACCOUNTING PRINCIPLES (GAAP): GAAP is a set of uniform minimum standards and guidelines for financial accounting and reporting.

GOVERNMENTAL ACCOUNTING STANDARD BOARD (GASB): GASB is the authoritative accounting and financial reporting standard-setting body for governmental entities

GRANT: A contribution by a government or other organization to support a particular function.

INTERFUND ACCOUNTS: Accounts in which transactions between funds are reflected.

INTERFUND TRANSFERS: Money that is taken from one fund and added to another fund without an expectation of repayment.

INTRABUDGET TRANSFERS: Amounts transferred from one appropriation account to another within the same fund.

LAFCO: Local Agency Formation Commission.

MODIFIED ACCRUAL BASIS OF ACCOUNTING: The City's basis of accounting. Revenues are recognized when they become both measurable and available to finance expenditures. Expenditures are generally recognized when incurred, except for self-insurance, litigation, and employee benefits, which are accounted for on a cash basis.

NET FUND OBLIGATION: The amount of the operation financed by general purpose revenues, such as property taxes, after deducting revenues generated by the operation and transfers from other funds attributable to the operation in question

OBJECT CODE: A sequence of numbers and/or letters assigned to ledger accounts for ease of reference.

OBJECTIVE: Describes in specific and measurable terms the results which a program is expected to achieve.

OPERATING BUDGET: A financial plan for the provision of direct services and support functions.

OPERATING TRANSFERS: Council-authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

OTHER CHARGES: An object of expense that reflects costs not directly associated with the daily expenses of running an operation. Includes payments for interest and principal charges, capital lease payments, payments to other governmental agencies, and judgments and/or settlements.

PERFORMANCE INDICATOR: A performance indicator is a measurement designed by a reasoning process to determine whether or not a service objective has been met. It measures the effectiveness of achieving the objective or how well the objective has been accomplished.

PETTY CASH: A sum of money set aside for the purpose of immediate payments of small amounts for which the issuance of a formal voucher and check would be too expensive and time-consuming.

PHASE OF PROJECT: Projects progress in phases from initial planning to ultimate completion. Possible phases are: planning, design, construction, implementation and completion. Some projects are of an ongoing nature and do not fit into a phrase.

POLICY: A direction that must be followed to advance toward a goal. The direction can be a course of action or a guiding principle.

PROPOSED BUDGET: The recommendations of the City Manager for how the resources of the City should be prioritized and spent in the upcoming fiscal year. Upon submittal of the Proposed Budget by the City Manager to the City Council, public hearings are held before the City Council approves the final budget, not later than June 30.

SUCCESSOR AGENCY: This fund is used to account for the activities of the former Redevelopment Agency of the City of Wasco, which was created by the City Council to prepare and carry out redevelopment plans for designated areas of the City.

REFUSE COLLECTION: Used to account for revenues and expenses related to refuse collection and disposal services.

RESERVES: Portions of fund balance set aside due to legal or contractual restrictions and not available for appropriation. The City has traditionally reserved funds for debt service and rate stabilization.

RESOLUTION: A special order of the City Council which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval.

REVENUE: Source of income to an operation other than debt issue proceeds, transfers from another fund, or use of reserves.

SALARIES AND EMPLOYEE BENEFITS: An object of expense reflecting the City's costs for employee compensation. Includes salaries and wages, insurance (health, dental, life, unemployment and workers' compensation), retirement, overtime, and flexible benefit plans.

SERVICES AND SUPPLIES: An object of expense reflecting the purchase of goods and services within the year.

SPECIAL FUNDS: Used to account for proceeds of specific legally restricted revenue for and generated from activities.

SPENDING LIMITATIONS (GANN LIMIT): Article XIII B of the California Constitution establishes a spending limitation on government agencies within California. The spending limit is a mandated calculation of how much the City is allowed to expend in one fiscal year. Annually, local governments may increase the appropriation limit by a factor comprised of the change in population combined with the California per capita income.

USER FEES: The payment of a fee for direct receipt of a public service by benefiting from the service.

WASTEWATER FUND: This fund is used to account for all the revenues and expenses related to the city-operated sewer collection.

YEAR-END: This term means as of June 30th (the end of the fiscal year).



CITY OF WASCO

PROPOSED CAPITAL IMPROVEMENT

PROGRAM

FISCAL YEAR 2023 / 2024

464 to 554

The completion of this budget document could not have been accomplished without the skill, dedication, and professionalism of the Finance Department
- Monique Vasquez, Katheryn Virrey, Nellie Garcia, Rosalva Reyes, Erica Torres, and Luis Campos. Their contributions and work have been invaluable over the many long hours required to plan, prepare, and facilitate an effective budget document.

Thank You!

Cover and Photos Credit

Neomi L. Perez
Communications & Marketing Specialist

California Society of Municipal Finance Officers

Certificate of Award

Capital Budget Excellence Award Fiscal Year 2022-2023

Presented to the

City of Wasco

For meeting the criteria established to achieve the CSMFO Excellence Award in Budgeting.

February 10, 2023



***Scott Catlett
2022 CSMFO President***

***James Russell-Field, Chair
Recognition Committee***

Dedicated Excellence in Municipal Financial Reporting

Introduction and Purpose of the Capital Improvement Program

A Capital Improvement Plan (CIP) is a multi-year planning instrument used by the City to identify needed capital projects and to coordinate the financing and timing of improvements in a way that maximizes the return to the public. The first year of the CIP is called the "Capital Budget". The Capital Budget is incorporated in the Adopted Budget that appropriates funds for facilities, equipment and improvement. Projects slated for subsequent years in the program are approved on a planning basis and do not receive ultimate expenditure authority until they are eventually incorporated in a Capital Budget. The CIP is a "rolling" process because subsequent year items in the CIP are moved up in each future year. Each project must, however, be reconsidered for the Capital Budget.

The City of Wasco's Capital Improvement Program is a planning tool that is intended to evaluate the City's long-range capital needs and prioritize them over a five-year period. Each year, the City Council adopts the entire five-year CIP, however funding is appropriated only for the current year Capital Budget. As part of the annual budget development process, the City Manager collects specific staff project requests and suggestions received directly from the City Council. These are evaluated and prioritized based on need and the amount of funding available. The CIP is then subjected to further reviews by the City Manager and Finance Director and finally by the City Council for approval of the budget during budget hearings.

Capital improvement planning has proven to be a year-round process, with city departments continually re-evaluating and prioritizing their capital needs. However, the process is most involved from October through April. The CIP has direct and sometimes significant impacts on Wasco's operating budget. Upon their completion, most capital projects require ongoing costs for operation and maintenance. New buildings require electricity, water and sewer service, maintenance and repair. New roads require regular sweeping as well as periodic crack sealing, patching, minor resurfacing and replacement of stripes and markings. Departments submitting capital projects estimate the operations and maintenance of costs of each project based on cost guidelines that are updated each year. The departments also consider any additional revenues or savings the City can reasonably expect to recognize upon completion..

The CIP for fiscal years 2023-2028 is a \$106 million investment in different capital projects over the next 5 years. The program represents a significant investment of city resources in infrastructure, facilities, assets and is designed to address the highest priority needs of the community.

The 5-year plan relies on several major revenue sources to finance capital projects. The use of these funding sources is governed not only by federal and state law, but also by the city's own principles of prudent financial management. The amount of revenue available for allocation to projects in the CIP each year is based on financial projections by staff. To develop these projections, staff vigilantly monitors and analyzes retail sales figures, construction activity, residential and commercial property values, water and wastewater usage, state revenues, interest rates and local and national economic trends. Much of the work involved in the development of the CIP involves matching identified project needs (and the associated costs) with available funding sources.

The total budget for the five-year CIP is approximately \$106 million. Of this amount, the FY 2023-24 Capital Budget is approximately \$4.1 million is carryforward. The emphasis in the FY 2023-24 CIP is on continuing the street rehabilitation activities, completion of new well construction to mitigate 1,2,3-TCP and improvement of City facilities and assets. Where the State of California has approved a \$44 million dollar grant to restore our aged wells and treat 1,2,3 TCP. Major land acquisition is necessary and engineering reports will be conducted to ensure the projects are shovel-ready projects.

The CIP is funded by a variety of sources, including Grants, Development Impact Fees, General Fund (including Measure X), Transportation and Enterprise Funds. Of these funding sources, the General Fund can be used on the widest array of projects. Other funding sources have specific, legally restricted uses. Of the \$62.4 million of projects proposed to be undertaken in 2023-24, \$3.08 million is for city buildings, facilities, \$3.1 million is for park improvements and \$55.9 million is for infrastructure improvements related to drinking water, streets, and wastewater treatment. The following pages illustrate the various funding sources for the five-year CIP, including transportation funds, state/federal grants and enterprise funding.

Generally, it is not considered good practice to include projects in the CIP for which viable funding has not been secured. The 2023-2028 CIP deviates from this general practice, by listing several highly significant projects that will almost certainly require large amounts of outside funding, mostly from competitive state and federal sources. The decision to nevertheless include those projects results from their importance to the future well-being of the community.

A few guiding principles were established by the City Council to help craft the current CIP. The goals were:

- Sustainable Infrastructure.
- Neighborly and Safe Community.
- Efficient and Effective Government.

The projects in the 2023-2028 CIP were developed with these goals in mind.

CIP SUMMARY BY FUNDING SOURCE AND CATEGORY BY YEAR

| | | Costs Incurred to Date | Prior Years CarryForward | | | | | |
|-----------------------------------|-----------------------|------------------------------|-----------------------------|----------------------|----------------------|----------------------|---------------------|-------------|
| Funding Sources | Project Total | | | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
| Funding Source | | | | | | | | |
| Capital Outlay Fund | | | | | | | | |
| General Fund | 10,561,853 | 70,310 | 17,750 | 4,213,624 | 2,000,000 | 6,460,000 | - | - |
| General Fund Measure X | 9,760,840 | 132,238 | 457,591 | 2,778,734 | 6,820,000 | - | - | - |
| Grants | 28,778,622 | 649,175 | 2,625,382 | 22,312,941 | 775,000 | - | - | - |
| Total Capital Outlay Fund | 49,101,316 | 851,723 | 3,100,723 | 29,305,298 | 9,595,000 | 6,460,000 | - | - |
| Gas Tax/TDA/SB 1 | 8,006,946 | 94,487 | 45,000 | 4,731,455 | 1,186,000 | 1,085,000 | 1,050,000 | - |
| Community Development Block Grant | 1,030,516 | - | 14,340 | 1,016,176 | - | - | - | - |
| Impact Fee Funds | | | | | | | | |
| Park Impact Fee Fund | 773,313 | 136,443 | 236,443 | 400,427 | - | - | - | - |
| Traffic Impact Fee Fund | 358,144 | - | - | 358,144 | - | - | - | - |
| Enterprise Funds | | | | | | | | |
| Wastewater | 1,678,898 | 193,037 | 21,000 | 1,123,355 | - | 350,000 | - | - |
| Water | 39,227,816 | 134,577 | 15,000 | 20,238,470 | 6,465,333 | 8,145,230 | 4,237,700 | - |
| Sanitation | 3,611,590 | 725,739 | 17,000 | 1,689,590 | 395,918 | 395,918 | 395,918 | - |
| CNG Station | 1,616,133 | 26,000 | 450,000 | 2,011,096 | - | - | - | - |
| Transit | 659,283 | 26,000 | 150,000 | 1,546,000 | - | - | - | - |
| Total Enterprise Funds | 46,793,721 | 1,105,354 | 653,000 | 26,608,511 | 6,861,251 | 8,891,148 | 4,633,618 | - |
| TOTAL | \$ 106,063,956 | \$ 2,188,006 | \$ 4,049,506 | \$ 62,420,011 | \$ 17,642,251 | \$ 16,436,148 | \$ 5,683,618 | \$ - |

CIP Projects By Category

| | | Costs Incurred to Date | Prior Years CarryForward | | | | | |
|-------------------------------|-----------------------|------------------------------|-----------------------------|----------------------|----------------------|----------------------|---------------------|-------------|
| Category | Project Total | | | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
| City Buildings and Facilities | 18,959,781 | 90,948 | 528,341 | 3,087,518 | 8,820,000 | 6,460,000 | - | - |
| Park Improvements | 3,933,886 | 581,443 | 236,443 | 3,116,000 | - | - | - | - |
| Streets & Transportation | 37,959,495 | 435,743 | 2,684,722 | 31,137,909 | 1,961,000 | 1,085,000 | 1,050,000 | - |
| Wastewater System | 1,329,363 | 184,543 | - | 794,820 | - | 350,000 | - | - |
| Water System | 38,809,365 | 126,084 | - | 19,835,018 | 6,465,333 | 8,145,230 | 4,237,700 | - |
| Sanitation System | 2,796,650 | 717,245 | - | 891,650 | 395,918 | 395,918 | 395,918 | - |
| CNG Station | 1,616,133 | 26,000 | 450,000 | 2,011,096 | - | - | - | - |
| Transit | 659,283 | 26,000 | 150,000 | 1,546,000 | - | - | - | - |
| TOTAL | \$ 106,063,956 | \$ 2,188,006 | \$ 4,049,506 | \$ 62,420,011 | \$ 17,642,251 | \$ 16,436,148 | \$ 5,683,618 | \$ - |

CIP PROJECTS BY FUNDING SOURCE AND CATEGORY BY YEAR

| Description | Project Total | Costs Incurred to Date | Prior Years CarryForward | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
|---|-------------------|------------------------------|-----------------------------|-------------------|------------------|------------------|----------|----------|
| CAPITAL OUTLAY FUND | 49,101,316 | 851,723 | 3,100,723 | 29,095,414 | 9,595,000 | 6,460,000 | - | - |
| General Fund | 10,561,853 | 70,310 | 17,750 | 2,015,338 | 2,000,000 | 6,460,000 | - | - |
| City Buildings and Facilities | 8,956,854 | 18,368 | 17,750 | 462,280 | 2,000,000 | 6,460,000 | - | - |
| Munis Upgrade* | 48,000 | | 14,000 | 34,000 | | | | |
| Security Surveillance – Various Locations* | 35,000 | | | 35,000 | | | | |
| Keyless Access – Various Locations* | 12,500 | | | 12,500 | | | | |
| Server Software upgrades* | 30,000 | 8,974 | | 21,026 | | | | |
| Aggregate Storage Bays - 1400 J St. | 55,000 | 1,600 | | 53,400 | | | | |
| New PW Corporate Yard and Facility* | 8,760,000 | 6,250 | 3,750 | 290,000 | 2,000,000 | 6,460,000 | | |
| Install/ Relocate Network Infrastructure/Switches and Upgrading City Network Fiber* | 16,354 | 1,544 | | 16,354 | | | | |
| Streets & Transportation | 780,000 | 51,942 | - | 728,058 | - | - | - | - |
| Central AVE. Neighborhood Park* | 780,000 | 51,942 | | 728,058 | | | | |
| Fleet Replacement | 825,000 | - | - | 825,000 | - | - | - | - |
| Historic Downtown Landscape Design* | 825,000 | | | 825,000 | | | | |
| General Fund: Measure X | 9,760,840 | 132,238 | 457,591 | 2,351,011 | 6,820,000 | - | - | - |
| City Buildings and Facilities | 8,420,000 | 47,098 | 457,591 | 1,095,311 | 6,820,000 | - | - | - |
| New Animal Shelter | 1,500,000 | 45,498 | 457,591 | 996,911 | | | | |
| Replace Old Couthouse with New EOC | 6,920,000 | 1,600 | | 98,400 | 6,820,000 | | | |
| Park Improvements | 350,000 | - | - | 350,000 | - | - | - | - |
| Park Improvements - Barker & Weside Park | 350,000 | | | 350,000 | | | | |
| Streets & Transportation | 990,840 | 85,140 | - | 905,700 | - | - | - | - |
| Street Lighting Program - Citywide* | 756,341 | 26,769 | | 729,571 | | | | |
| Road Rehabilitation - Palm Avenue* | 106,000 | 3,354 | | 102,646 | | | | |
| Shoulder Paving - Palm Avenue* | 108,883 | 55,017 | | 53,866 | | | | |
| Road Rehabilitation - 16th Street* | 19,616 | | | 19,616 | | | | |
| Grants | 28,778,622 | 649,175 | 2,625,382 | 24,729,066 | 775,000 | - | - | - |
| City Buildings and Facilities | - | - | - | - | - | - | - | - |
| New PW Corporate Yard and Facility Block Wall | 655,000 | | | 655,000 | | | | |
| Streets & Transportation | 750,000 | - | - | 750,000 | - | - | - | - |
| Alley Rehabilitation REAP 2.0 | 750,000 | | | 750,000 | | | | |
| CalTrans | 3,628,795 | 13,738 | - | 2,840,058 | 775,000 | - | - | - |
| Road Rehabilitation - Palm Avenue* | 801,854 | 13,738 | | 788,116 | | | | |
| Shoulder Paving - Palm Avenue* | 412,872 | | | 412,872 | | | | |
| Road Rehabilitation - Central Avenue* | 820,000 | | | 820,000 | | | | |
| Flashing Beacons 8Th and HWY 43 | 289,990 | | | 289,990 | | | | |
| Hawk System HWY 46 & Poplar | 529,080 | | | 529,080 | | | | |
| Road Rehabilitation - Filburn Avenue* | 775,000 | | | | 775,000 | | | |
| ATP- Cycle 6 | 600,000 | - | - | 600,000 | - | - | - | - |
| Central Ave Class 1&2 Bike Trail | 600,000 | | | 600,000 | | | | |
| Urban Greening Grant | 2,100,000 | 445,000 | - | 1,655,000 | - | - | - | - |
| Central AVE. Neighborhood Park* | 2,100,000 | 445,000 | | 1,655,000 | | | | |
| Clean California Grant | 5,000,000 | - | 2,500,000 | 2,500,000 | - | - | - | - |
| Historic Downtown Landscape Design* | 5,000,000 | | 2,500,000 | 2,500,000 | | | | |
| KernCog CEC Grant | 187,500 | 187,500 | - | - | - | - | - | - |
| Electric Charging Stations* | 187,500 | 187,500 | | - | | | | |
| STA and SGR | 423,943 | - | 36,406 | 387,537 | - | - | - | - |

| Description | Project Total | Costs Incurred to Date | Prior Years CarryForward | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
|---|---------------|------------------------------|-----------------------------|---------------|----------|----------|----------|----------|
| New CNG Station* | 230,000 | | | 230,000 | | | | |
| Electric Charging Stations* | 30,000 | | 30,000 | - | | | | |
| Level III DC Fast Chargers for DAR* - STA | 32,000 | | 6,406 | 25,594 | | | | |
| Level III DC Fast Chargers for DAR* - SGR | 131,943 | | | 131,943 | | | | |
| SJVAP Voucher | 50,000 | 2,937 | - | 47,063 | - | - | - | - |
| Electric Charging Stations* | 50,000 | 2,937 | | 47,063 | | | | |

| Description | Project Total | Costs Incurred to Date | Prior Years CarryForward | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
|--|-------------------|------------------------|--------------------------|-------------------|-------------------|------------------|------------------|---------|
| CIP PROJECTS BY FUNDING SOURCE AND CATEGORY BY YEAR | | | | | | | | |
| Description | Project Total | Costs Incurred to Date | Prior Years CarryForward | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
| Proposition 68 | 177,952 | - | 88,976 | 88,976 | - | - | - | - |
| Historic Downtown Landscape Design* | 177,952 | | 88,976 | 88,976 | | | | |
| High Speed Rail Authority | 15,860,432 | - | - | 15,860,432 | - | - | - | - |
| Demolition of Old Farm Labor Housing Units | 9,360,432 | | | 9,360,432 | | | | |
| 13th Street Improvements | 528,259 | | | 528,259 | | | | |
| 12th Street to Poso Avenue Alley Rehabilitation | 225,883 | | | 225,883 | | | | |
| Well 13 Replacing Well 9 | 4,927,497 | | | 4,927,497 | | | | |
| J Street to H Street Sewer Connection | 166,896 | | | 166,896 | | | | |
| 6th Street Closure & Rehabilitation | 651,464 | | | 651,464 | | | | |
| GAS TAX/TDA/SB1 | 8,006,946 | 94,487 | 45,000 | 4,731,455 | 1,186,000 | 1,085,000 | 1,050,000 | - |
| Streets & Transportation | | | | | | | | |
| TDA | 5,391,946 | 61,727 | - | 3,759,215 | 656,000 | 550,000 | 550,000 | - |
| Street Lighting Program - Citywide* | 1,215,952 | | | 1,215,952 | | | | |
| Citywide Pavement Preservation (Filburn and Poso East of Palm Ave) | 1,500,000 | 7,017 | | 742,983 | 250,000 | 250,000 | 250,000 | |
| Road Rehabilitation - Central Avenue* | 106,000 | | | 106,000 | | | | |
| New Zero Emissions Buses* | 69,123 | | | 207,717 | | | | |
| South Gate Neighborhood Lighting* | 340,000 | | | 340,000 | | | | |
| Install 12 ADA Compliant Ramps in Southgate Neighborhood | 156,831 | 1,630 | | 155,201 | | | | |
| Road Rehabilitation - Filburn Avenue* | 151,000 | | | 45,000 | 106,000 | | | |
| Poso Shoulder Improvement | | | | 46,401 | | | | |
| Flashing Beacons 8th & HWY 43 | 32,389 | | | 32,389 | | | | |
| Hawk System HWY 46 & Poplar | 60,774 | | | 60,774 | | | | |
| Traffic Flashing Signs | 100,000 | | | 100,000 | | | | |
| Bus Shelters | 9,877 | | | 9,877 | | | | |
| Sidewalk Rehabilitation & ADA Ramps - Citywide* | 1,650,000 | 53,080 | | 696,920 | 300,000 | 300,000 | 300,000 | |
| SB1 | 2,615,000 | 32,760 | 45,000 | 972,240 | 530,000 | 535,000 | 500,000 | - |
| Road Rehabilitation - Southgate Neighborhood | 535,000 | | | | 50,000 | 485,000 | | |
| Road Rehabilitation - Beckes Street | 530,000 | | | 50,000 | 480,000 | | | |
| Road Rehabilitation - Poplar Ave. | 500,000 | 32,760 | | 467,240 | | | | |
| Road Rehabilitation - Northeastern Zone | 500,000 | | 45,000 | 455,000 | | | | |
| Road Rehabilitation - Neighborhood North of Filburn | 550,000 | | | | | 50,000 | 500,000 | |
| | 1,030,516 | - | 14,340 | 1,016,176 | - | - | - | - |
| COMMUNITY DEVELOPMENT BLOCK GRANT | | | | | | | | |
| Park Improvements | 710,573 | - | - | 710,573 | - | - | - | - |
| SouthGate Neighborhood Lighting* | 400,000 | | | 400,000 | | | | |
| SAL Building Renovation | 310,573 | | | 310,573 | | | | |
| Streets & Transportation | 319,943 | - | 14,340 | 305,603 | - | - | - | - |
| Road Rehabilitation - 16th Street* | 319,943 | | 14,340 | 305,603 | | | | |
| IMPACT FEE FUNDS | 1,131,457 | 136,443 | 236,443 | 758,571 | - | - | - | - |
| Park Impact Fees | 773,313 | 136,443 | 236,443 | 400,427 | - | - | - | - |
| Historic Downtown Landscape Design* | 653,313 | 136,443 | 236,443 | 280,427 | | | | |
| Central AVE. Neighborhood Park* | 120,000 | | | 120,000 | | | | |
| CMAQ | 358,144 | - | - | 358,144 | - | - | - | - |
| Poso Shoulder Improvement | 358,144 | | | 358,144 | | | | |
| TOTAL GOVERNMENTAL FUNDS | 59,270,235 | | 3,396,506 | 35,601,616 | 10,781,000 | 7,545,000 | 1,050,000 | - |

* Projectect funded by several sources

| Description | Project Total | Costs Incurred to Date | Prior Years CarryForward | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
|---|-------------------|------------------------|--------------------------|-------------------|------------------|------------------|------------------|----------|
| CIP PROJECTS BY FUNDING SOURCE AND CATEGORY BY YEAR | | | | | | | | |
| Description | Project Total | Costs Incurred to Date | Prior Years CarryForward | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
| ENTERPRISE FUNDS | | | | | | | | |
| Water Fund | 39,227,816 | 134,577 | 15,000 | 20,238,470 | 6,465,333 | 8,145,230 | 4,237,700 | - |
| City Buildings and Facilities | 418,451 | 8,494 | 15,000 | 403,451 | - | - | - | - |
| Munis Upgrade* | 52,000 | | 15,000 | 37,000 | | | | |
| Security Surveillance – Various Locations* | 35,000 | | | 35,000 | | | | |
| Keyless Access – Various Locations* | 7,500 | | | 7,500 | | | | |
| Server Software upgrades* | 28,705 | | | 28,705 | | | | |
| New PW Corporate Yard and Facility* | 200,000 | | | 200,000 | | | | |
| Install/ Relocate Network Infrastructure/Switches and Upgrading City Network Fiber* | 95,246 | 8,494 | | 95,246 | | | | |
| Water System Improvements | 220,000 | - | - | 100,000 | - | 60,000 | 60,000 | - |
| Spare Motor Well#14 | 100,000 | | | 100,000 | | | | |
| Well 8 Abandonment | 60,000 | | | | | 60,000 | | |
| Well 10 Abandonment | 60,000 | | | | | | 60,000 | |
| Water Fleet Replacement | 339,365 | 74,228 | - | 265,137 | - | - | - | - |
| Water - Replace Aging Fleet | 162,000 | 74,228 | | 87,772 | | | | |
| New Hauling/Dump Trailer For Mini Excavator | 37,365 | | | 37,365 | | | | |
| Backhoe | 140,000 | | | 140,000 | | | | |
| Grants - State Revolving Fund | 38,250,000 | 51,856 | - | 19,469,881 | 6,465,333 | 8,085,230 | 4,177,700 | - |
| 123TCP Treatment a Well 12* | 2,300,000 | | | 2,300,000 | | | | |
| Install Advanced Metering Infrastructure Technology | 3,200,000 | | | 3,200,000 | | | | |
| Well 18 Replacing Well 7* | 5,300,000 | 6,754 | | 1,595,717 | 999,829 | 1,560,000 | 1,137,700 | |
| Well 16 Replacing Well 8* | 5,300,000 | 11,754 | | 5,288,246 | | | | |
| Well 15 Replacing Well 10* | 5,300,000 | 13,085 | | 1,703,386 | 3,583,529 | | | |
| Well 17 Replacing Well 11* | 5,300,000 | 6,754 | | 863,571 | 731,975 | 3,697,700 | | |
| Install 1.5 MG Storage Tank - Poso/Central* | 4,025,000 | 6,754 | | 4,018,246 | | | | |
| Install 2ND 1.5 MG Storage Tank - Well 13 | 4,025,000 | 6,754 | | 500,716 | 1,090,000 | 2,427,530 | | |
| Well 2 Rehab | 3,500,000 | | | | 60,000 | 400,000 | 3,040,000 | |

* Projectect funded by several sources

| Description | Project Total | Costs Incurred to Date | Prior Years CarryForward | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
|---|------------------|------------------------|--------------------------|------------------|----------|----------------|----------|----------|
| CIP PROJECTS BY FUNDING SOURCE AND CATEGORY BY YEAR | | | | | | | | |
| Description | Project Total | Costs Incurred to Date | Prior Years CarryForward | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
| | | | | (1,138,355) | | | | |
| Wastewater Fund | 1,678,898 | 193,037 | 21,000 | 1,123,355 | - | 350,000 | - | - |
| City Buildings and Facilities | 349,535 | 8,494 | 21,000 | 328,535 | - | - | - | - |
| Munis Upgrade* | 58,000 | | 21,000 | 37,000 | | | | |
| Security Surveillance – Various Locations* | 45,000 | | | 45,000 | | | | |
| Keyless Access – Various Locations* | 7,500 | | | 7,500 | | | | |
| Install Lighting at Treatment Plant | 70,000 | | | 70,000 | | | | |
| Server Software upgrades* | 24,605 | | | 24,605 | | | | |
| New PW Corporate Yard and Facility* | 50,000 | | | 50,000 | | | | |
| Install/ Relocate Network Infrastructure/Switches and Upgrading City Network Fiber* | 94,430 | 8,494 | | 94,430 | | | | |
| Wastewater System Improvements | 229,050 | - | - | 229,050 | - | - | - | - |
| Upgrade Clarifier Weirs & Troughs | 45,000 | | | 45,000 | | | | |
| WW Inspection push Camera | 18,500 | | | 18,500 | | | | |
| Wash Rack Upgrade* | 30,550 | | | 30,550 | | | | |
| Sanitation Truck Parking* | 75,000 | | | 75,000 | | | | |
| Install 2 Centrifuge Sludge Pumps | 60,000 | | | 60,000 | | | | |
| Wastewater Fleet Replacement | 50,000 | 31,848 | - | 18,152 | - | - | - | - |
| Replace John Deere Tractor | 50,000 | 31,848 | | 18,152 | | | | |
| Wastewater - Impact Fees | 1,050,314 | 152,696 | - | 547,618 | - | 350,000 | - | - |
| Parking for Vacuum Truck | 65,000 | 1,288 | | 63,712 | | | | |
| Install Sludge Bed Liners * | 170,000 | 70,000 | | 100,000 | | | | |
| Replace Trickling Filter Media | 350,000 | | | | | 350,000 | | |
| Trickling Filter Media Resurface & Paint | 275,000 | 1,788 | | 273,212 | | | | |
| Trickling Filter Pumps | 80,000 | 35,000 | | 45,000 | | | | |
| New Utility Truck with Crane | 110,314 | 44,619 | | 65,695 | | | | |

* Projectect funded by several sources

| Description | Project Total | Costs Incurred to Date | Prior Years CarryForward | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
|---|------------------|------------------------|--------------------------|------------------|----------------|----------------|----------------|----------|
| CIP PROJECTS BY FUNDING SOURCE AND CATEGORY BY YEAR | | | | | | | | |
| Description | Project Total | Costs Incurred to Date | Prior Years CarryForward | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
| Sanitation Fund | 3,611,590 | 725,739 | 17,000 | 1,689,590 | 395,918 | 395,918 | 395,918 | - |
| City Buildings and Facilities | 814,940 | 8,494 | 17,000 | 797,940 | - | - | - | - |
| Munis Upgrade* | 47,000 | | 17,000 | 30,000 | | | | |
| Security Surveillance – Various Locations* | 35,000 | | | 35,000 | | | | |
| Keyless Access – Various Locations* | 7,500 | | | 7,500 | | | | |
| New CNG Station * | 100,000 | | | 100,000 | | | | |
| Server Software upgrades* | 30,000 | | | 30,000 | | | | |
| New PW Corporate Yard and Facility* | 500,000 | | | 500,000 | | | | |
| Install/ Relocate Network Infrastructure/Switches and Upgrading City Network Fiber* | 95,440 | 8,494 | | 95,440 | | | | |
| Sanitation System Improvements | 2,796,650 | 717,245 | - | 891,650 | 395,918 | 395,918 | 395,918 | - |
| Sanitation - Replace Aging Fleet | 2,280,000 | 717,245 | | 375,000 | 395,918 | 395,918 | 395,918 | |
| Wash Rack Upgrade* | 91,650 | | | 91,650 | | | | |
| Sanitation - 1 Ton Flat Bed Truck | 75,000 | | | 75,000 | | | | |
| Sanitation Truck Parking* | 175,000 | | | 175,000 | | | | |
| Sanitation Roll-Off Truck | 175,000 | | | 175,000 | | | | |
| CNG Station Fund | 1,616,133 | 26,000 | 450,000 | 2,011,096 | - | - | - | - |
| New CNG Station | | | | | | | | |
| New CNG Station* | 525,000 | | | 195,000 | | | | |
| Transit Fund | 659,283 | 26,000 | 150,000 | 1,546,000 | - | - | - | - |
| Bus Shelters | - | - | - | 69,123 | - | - | - | - |
| LCTOP | 215,925 | - | 150,000 | 65,925 | - | - | - | - |
| New Zero Emissions Buses* | 65,925 | | | 65,925 | | | | |
| Level III DC Fast Chargers for DAR* | 150,000 | | 150,000 | - | | | | |
| FTA 5339 | 88,358 | - | - | 88,358 | - | - | - | - |
| New Zero Emissions Buses* | 88,358 | | | 88,358 | | | | |
| PGE and HVIP Voucher Program | 233,000 | 26,000 | - | 1,207,000 | - | - | - | - |
| New Zero Emissions Buses* | 207,000 | | | 1,207,000 | | | | |
| Level III DC Fast Chargers for DAR* | 26,000 | 26,000 | | - | | | | |
| STA | 122,000 | - | - | 115,594 | - | - | - | - |
| Surveillance Cameras for Transit Busses | 90,000 | | | 90,000 | | | | |

PROJECT NO. 22012 – PHASE I- HISTORIC DOWNTOWN DISTRICT LANDSCAPE REDESIGN AND REHABILITATION

Project Summary: Phase I: Downtown Historic Business District along 7th Street from G Street to D Street, includes low water use landscaping, ADA compliant pedestrian facilities, shade trees, street furniture, seating areas, waste bins, enhanced lighting, creation of a new green plaza park, art murals by local artists in (4) four alleys, upgrades to the adjacent parking lots, rehabilitation of 7th Street Park (to include new dog park) and safety measures/improvements to a parking lot hosting the only Public Electric Vehicle Charging Station.

Total Project Cost: \$6,792,708

Justification: The historic downtown district was lastly landscaped in 2002. Trip hazards surrounding tree wells were repaired. The historic downtown district is a key asset to the City and is a place for gathering and small businesses to thrive. Improving the landscaping and aesthetics of the downtown district is beneficial to the vitality of the small businesses and residents of Wasco. The 7th Street pocket park redesign and 7th street plaza park improvements are also included in this project.



Goal and Policy Links: Create a neighborly and safe community with sustainable infrastructure.

Project Lead (Design): Assistant City Manager – Maria Lara

Project Lead (Construction): Deputy Public Works Director – Kameron Arnold

Project Status: Project design is roughly 95% complete. Waiting on final landscape plan for approval then the Construction phase will be put out to bid.

Project Costs by Phase

| | Project Costs by Phase | | | | | | Total |
|-------------------------|------------------------|-----------|---------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | 211,443 | 620,000 | | | | | 831,443 |
| Construction | 2,723,976 | 2,977,854 | | | | | 5,701,830 |
| Construction Management | 45,000 | | | | | | 45,000 |
| Equipment Acquisition | | | | | | | - |
| Costs Incurred to Date | 214,435 | | | | | | 214,435 |
| Total | 3,194,854 | 3,597,854 | - | - | - | - | 6,792,708 |

Project Funding Sources

| Clean CA Reso# 2022-3697 Prop 68 | Project Funding Sources | | | | | | Total |
|----------------------------------|-------------------------|-----------|-----------|---------|---------|---------|-----------|
| | Prior Years | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | |
| General Fund 22012-1 | 205,000 | | 620,000 | | | | 825,000 |
| Clean CA Grant 22012-2 | | 2,500,000 | 2,500,000 | | | | 5,000,000 |
| Prop 68 Grant 22012-3 | | 88,976 | 88,976 | | | | 177,952 |
| QUIMBY Fees 22012-4 | 136,443 | 236,443 | 280,427 | | | | 653,313 |
| Total | 341,443 | 2,825,419 | 3,489,403 | - | - | - | 6,792,708 |

Project Effect on the Operating Budget: Ongoing maintenance of treatments and installations.

PROJECT NO. 20215 - CITYWIDE PAVEMENT PRESERVATION

Project Summary: Complete preventative maintenance measures of various roads citywide

Total Project Cost: \$1,500,000

Justification: The City must perform various treatments of pavement to ensure it achieves its useful life. These pavement treatments can involve cold patch overlays, chip seal overlays, fiber overlays or double fiber overlays.



Goal and Policy Links: Sustainable Infrastructure

Project Lead: Projects Manager and Deputy Public Works Director

Project Status: Construction to begin in April 2023 on North Magnolia

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | 20,000 | | 12,500 | 12,500 | 15,000 | 15,000 | 75,000 |
| Construction | 474,336 | | 237,500 | 237,500 | 235,000 | 235,000 | 1,419,336 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Cost Incurred to Date | 5,664 | | | | | | 5,664 |
| Total | 500,000 | - | 250,000 | 250,000 | 250,000 | 250,000 | 1,500,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------|-------------------------|---------|---------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| TDA Funds | 500,000 | 250,000 | 250,000 | 250,000 | 250,000 | | 1,500,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | 500,000 | 250,000 | 250,000 | 250,000 | 250,000 | - | 1,500,000 |

Project Effect on the Operating Budget: Ongoing maintenance associated with improvements.

PROJECT NO. 21021 - ROAD REHABILITATION – 16th STREET

Project Summary: Rehabilitate 16th Street by removing existing asphalt, reconstructing the road base, repaving the street and upgrading curbs, gutters and sidewalks.

Total Project Cost: \$335,000

Justification: The section of 16th Street between Broadway and Hwy. 43 is in disrepair and need of rehabilitation. The area has drainage issues that will be repaired as part of this project. The City will be utilizing CDBG monies to perform the work.

Goal and Policy Links: Sustainable Infrastructure

Project Lead: Project Manager and Deputy Public Works Director

Project Status: Bid opening complete. County reviewing bids for approval.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | 30,000 | | | | | | 30,000 |
| Construction | 300,000 | | | | | | 300,000 |
| Construction Management | 5,000 | | | | | | 5,000 |
| Equipment Acquisition | | | | | | | - |
| Total | 335,000 | - | - | - | - | - | 335,000 |

Project Funding Sources

| Local Resolution # 2021-047 County Agreement # 675-2021 | Project Funding Sources | | | | | | |
|--|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| CDBG Fair Share Program | 314,794 | | | | | | 314,794 |
| Measure X | 20,206 | | | | | | 20,206 |
| | | | | | | | - |
| Total | 335,000 | - | - | - | - | - | 335,000 |

Project Effect on the Operating Budget: Ongoing maintenance associated with improvements.

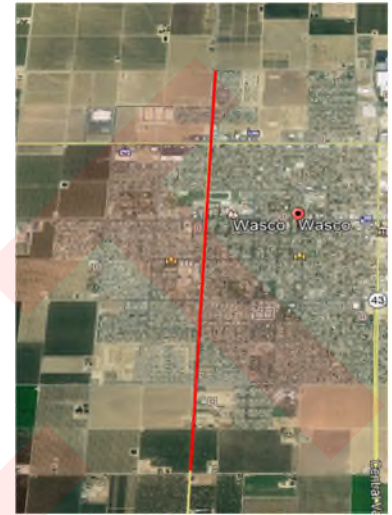


PROJECT 21013 - ROAD REHABILITATION – PALM AVENUE

Project Summary: Rehabilitate Palm Ave. at various locations between Jackson Ave. and Gromer Avenue.

Total Project Cost: \$924,000

Justification: Palm Avenue serves as a primary north-south route running through the center of the City of Wasco and is designated as minor arterial in the developed area of town. This roadway connects Palm Ave. and Wasco High schools and businesses to residents. It provides signalized access to State Route 46, and continues on both north and south of Wasco as a regional route that commuters use to connect to Hwy. 43 north of town at Taussig Avenue, and to points south of Shafter. Currently much of the roadway is in poor to fair condition with potholes that have to be patched regularly, along with alligator cracking at various locations along the route. This project will rehabilitate the existing roadway between Jackson Avenue and Gromer Street while maintaining two lanes of through travel and bike lanes where they currently exist. All of the curb ramps will be completed along this route by the time the project is started, maximizing the amount of dollars that can be put toward rehabilitating the roadway. The project is for the repair and maintenance of existing streets and will be utilizing grant funds with a local match.



Goal and Policy Links: Sustainable Infrastructure

Project Lead: Projects Manager and Deputy Public Works Director

Project Status: Construction is scheduled to begin in May.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years Budget | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | 20,447 | | | | | | 20,447 |
| Construction | 865,315 | | | | | | 865,315 |
| Construction Management | 9,000 | | | | | | 9,000 |
| Equipment Acquisition | | | | | | | - |
| Cost Incurred to Date | 29,238 | | | | | | 29,238 |
| Total | 924,000 | - | - | - | - | - | 924,000 |

Project Funding Sources

| Caltrans Program Supplement # F039 | Project Funding Sources | | | | | | |
|------------------------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| RSTP Grant Funds | 818,000 | | | | | | 818,000 |
| Measure X | 106,000 | | | | | | 106,000 |
| | | | | | | | - |
| Total | 924,000 | - | - | - | - | - | 924,000 |

Project Effect on the Operating Budget: Ongoing maintenance associated with improvements.

PROJECT NO. 21014 - SHOULDER PAVING – PALM AVENUE

Project Summary: Improve and pave shoulder on Palm Avenue between Margalo Street and Gromer Avenue.

Total Project Cost: \$554,545

Justification: Palm Ave. serves as a primary north-south route running through the center of the City of Wasco and is designated as minor arterial in the developed area of town. This project involves the reduction of particulate matter emission by extending the southbound lane between Margalo Street and Gromer Ave. to provide full pavement width, curb, gutter, ADA curb return, bike lane striping and signage. The project is for the repair and maintenance of existing streets and will be utilizing grant funds with a local match.



Goal and Policy Links: Sustainable Infrastructure

Project Lead: Projects Manager and Deputy Public Works Director

Project Status: Construction is scheduled to begin in May.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years Budget | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | 109,272 | | | | | | 109,272 |
| Construction | 332,324 | | | | | | 332,324 |
| Construction Management | 16,105 | | | | | | 16,105 |
| Equipment Acquisition | | | | | | | - |
| Cost Incurred to Date | 96,844 | | | | | | 96,844 |
| Total | 554,545 | - | - | - | - | - | 554,545 |

Project Funding Sources

| Caltrans Program Supplement # F038 | Project Funding Sources | | | | | | |
|------------------------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| RSTP Grant Funds | 490,545 | | | | | | 490,545 |
| Measure X | 64,000 | | | | | | 64,000 |
| | | | | | | | - |
| Total | 554,545 | - | - | - | - | - | 554,545 |

Project Effect on the Operating Budget: Ongoing maintenance associated with improvements.

PROJECT NO. 23019 - ROAD REHABILITATION – NORTHEASTERN ZONE

Project Summary: Rehabilitate various streets in the northeastern portion of the City

Total Project Cost: \$500,000

Justification: The rehabilitation and maintenance of various local roads is critical to ensuring a healthy circulation of vehicles throughout the City. Local roads serve as transportation modes for autos to move throughout the City. The State provides the City with an annual allocation of SB1 monies to perform road improvements throughout the community. There are various local streets in the northeastern area of the City that require attention.



Goal and Policy Links: Sustainable Infrastructure

Project Lead: Projects Manager and Deputy Public Works Director

Project Status: Design is pending remaining SB1 funding after Project 21016 is complete.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | 45,000 | | | | | 45,000 |
| Construction | | | 450,000 | | | | 450,000 |
| Construction Management | | | 5,000 | | | | 5,000 |
| Equipment Acquisition | | | | | | | - |
| Total | - | 45,000 | 455,000 | - | - | - | 500,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| SB1 Funds | | 45,000 | 455,000 | | | | 500,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | 45,000 | 455,000 | - | - | - | 500,000 |

Project Effect on the Operating Budget: Ongoing maintenance associated with improvements.

PROJECT NO. 24013 - ROAD REHABILITATION – BECKES STREET

Project Summary: Rehabilitate Beckes Street at various locations between Hwy. 46 and Poso Avenue.

Total Project Cost: \$530,000

Justification: The rehabilitation and maintenance of various local roads is critical to ensuring a healthy circulation of vehicles throughout the City. Local roads serve as transportation modes for autos to move throughout the City. The State provides the City with an annual allocation of SB1 monies to perform road improvements throughout the community. Beckes Street needs rehabilitation at various locations between Hwy. 46 and Poso Ave.

Goal and Policy Links: Sustainable Infrastructure

Project Lead: Projects Manager and Deputy Public Works Director

Project Status: Preliminary Planning in future fiscal year.

Project Costs and Funding Sources:



Project Costs by Phase

| | Project Costs by Phase | | | | | | Total |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | 50,000 | | | | | 50,000 |
| Construction | | | 470,000 | | | | 470,000 |
| Construction Management | | | 10,000 | | | | 10,000 |
| Equipment Acquisition | | | | | | | - |
| Total | - | 50,000 | 480,000 | - | - | - | 530,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | Total |
|-----------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | |
| SB1 Funds | | 50,000 | 480,000 | | | | 530,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | 50,000 | 480,000 | - | - | - | 530,000 |

Project Effect on the Operating Budget: Ongoing maintenance associated with improvements.

PROJECT NO. 25XXX - ROAD REHABILITATION – SOUTHGATE NEIGHBORHOOD

Project Summary: Rehabilitate various streets in the Southgate neighborhood.

Total Project Cost: \$535,000

Justification: The rehabilitation and maintenance of various local roads is critical to ensuring a healthy circulation of vehicles throughout the City. Local roads serve as transportation modes for autos to move throughout the City. The State provides the City with an annual allocation of SB1 monies to perform road improvements throughout the community. There are various local streets in the Southgate neighborhood that require attention

Goal and Policy Links: Sustainable Infrastructure

Project Lead: Projects Manager and Deputy Public Works Director

Project Status: Preliminary Planning in future Fiscal Year.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | 50,000 | | | 50,000 |
| Construction | | | | | 475,000 | | 475,000 |
| Construction Management | | | | | 10,000 | | 10,000 |
| Equipment Acquisition | | | | | | | - |
| Total | - | - | - | 50,000 | 485,000 | - | 535,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | Total |
| SB1 Funds | | | | 50,000 | 485,000 | | 535,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | - | - | 50,000 | 485,000 | - | 535,000 |

Project Effect on the Operating Budget: Ongoing maintenance associated with improvements.



484 to 554

PROJECT NO. 23021 - ROAD REHABILITATION – CENTRAL AVENUE

Project Summary: Rehabilitate Central Avenue at various locations between Hwy. 46 and the City limit line

Total Project Cost: \$926,000

Justification: Maintenance of arterial roads is important to preserve a strong circulation system. Central Ave. is a heavily trafficked road that requires rehabilitation and attention at various locations between Hwy. 46 and the City limit line.

Goal and Policy Links: Sustainable Infrastructure

Project Lead: Projects Manager and Deputy Public Works Director

Project Status: Preliminary environmental study complete. Preparing design bid package.

Project Costs and Funding Sources:



Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | 45,000 | | | | | 45,000 |
| Construction | | | 872,000 | | | | 872,000 |
| Construction Management | | | 9,000 | | | | 9,000 |
| Equipment Acquisition | | | | | | | - |
| Total | - | 45,000 | 881,000 | - | - | - | 926,000 |

Project Funding Sources

| Grant App. Resolution No. 2021 - 3634 | Project Funding Sources | | | | | | |
|--|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| RSTP Grant Funds | | 40,000 | 780,000 | | | | 820,000 |
| TDA | | 5,000 | 101,000 | | | | 106,000 |
| | | | | | | | - |
| Total | - | 45,000 | 881,000 | - | - | - | 926,000 |

Project Effect on the Operating Budget: Ongoing maintenance associated with improvements.

PROJECT NO. 24014 - ROAD REHABILITATION – FILBURN AVENUE

Project Summary: Rehabilitation of Filburn Avenue at various locations between Hwy. 43 and Central Avenue

Total Project Cost: \$926,000

Justification: Maintenance of arterial roads is important to preserve a strong circulation system. Filburn Avenue needs repair and rehabilitation at various locations between Hwy. 43 and Central Avenue.



Goal and Policy Links: Sustainable Infrastructure

Project Lead: Projects Manager and Deputy Public Works Director

Project Status: RSTP Application to be submitted in 2023.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | Total |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | 45,000 | | | | | 45,000 |
| Construction | | | 866,000 | | | | 866,000 |
| Construction Management | | | 15,000 | | | | 15,000 |
| Equipment Acquisition | | | | | | | - |
| Total | - | 45,000 | 881,000 | - | - | - | 926,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | Total |
|------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | |
| RSTP Grant Funds | | | 775,000 | | | | 775,000 |
| TDA | | 45,000 | 106,000 | | | | 151,000 |
| | | | | | | | - |
| Total | - | 45,000 | 881,000 | - | - | - | 926,000 |

Project Effect on the Operating Budget: Ongoing maintenance associated with improvements.

PROJECT NO. 20213 - SIDEWALK REHABILITATION AND ADA RAMP - CITYWIDE

Project Summary: Establish a sidewalk rehabilitation program to address ADA issues and trip hazards. Program may entail the City directly funding 100% of sidewalk repairs in some instances, or a cost-sharing program with property owners.

Total Project Cost: \$1,650,000

Justification: In order to comply with the federal Americans with Disabilities Act, the City needs to pursue a specific program to make those changes in the City infrastructure to achieve the required level of accessibility. The project focuses on making sidewalk repairs to eliminate impediments to accessibility, and constructing curb ramps between sidewalks and crosswalks in compliance with current standards.



Before

After

Goal and Policy Links: Sustainable Infrastructure and Safe Community

Project Lead: Projects Manager, Aurelio Garcia and Deputy Public Works Director, Kameron Arnold

Project Status: Preliminary Design underway utilizing 2017 ADA Transition Plan.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|-----------|
| | Prior Years Budget | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | 396,920 | 300,000 | 300,000 | 300,000 | 300,000 | | 1,596,920 |
| Construction Management | | | | | | | - |
| Costs Incurred to Date | 53,080 | | | | | | 53,080 |
| Total | 450,000 | 300,000 | 300,000 | 300,000 | 300,000 | - | 1,650,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-------|-------------------------|---------|---------|---------|---------|---------|-----------|
| | Prior Years Budget | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| TDA | 450,000 | 300,000 | 300,000 | 300,000 | 300,000 | | 1,650,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | 450,000 | 300,000 | 300,000 | 300,000 | 300,000 | - | 1,650,000 |

Project Effect on the Operating Budget: Ongoing maintenance associated with improvements.

PROJECT NO. 22022 – INSTALL NEW ADA CURB RAMPS IN SOUTHGATE NEIGHBORHOOD

Project Summary: The City will replace twelve ramps with ADA compliant ramps

Total Project Cost: \$156,831.00

Justification: In order to comply with the federal Americans with Disabilities Act, the City is pursuing TDA Article 3 monies to replace twelve ramps in the Southgate Neighborhood.

Goal and Policy Links: Sustainable Infrastructure and Safe Community

Project Lead: Projects Manager and Deputy Public Works Director

Project Status: Project is out to bid. Expect construction Summer 2023.

Project Costs and Funding Sources:

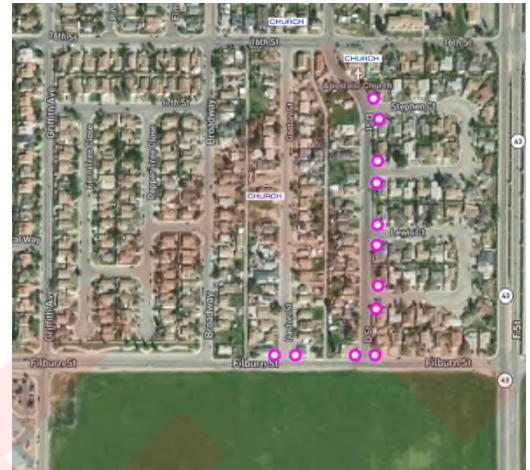
Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years Budget | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | 156,831 | | | | | | 156,831 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Total | 156,831 | - | - | - | - | - | 156,831 |

Project Funding Sources

| TDA Order #21-04 | Project Funding Sources | | | | | | |
|-------------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years Budget | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| TDA Funding (Article 3) | 156,831 | | | | | | 156,831 |
| | | | | | | | - |
| | | | | | | | - |
| Total | 156,831 | - | - | - | - | - | 156,831 |

Project Effect on the Operating Budget: Ongoing maintenance associated with improvements.



PROJECT NO. 22014 – SOUTHGATE NEIGHBORHOOD LIGHTING

Project Summary: Install additional lighting in the Southgate neighborhood and install ADA ramps

Total Project Cost: \$740,000

Justification: The Southgate neighborhood needs additional lighting. This project will install an additional 13 street lights to the area. It also involves installation of ADA curb ramps and repair to curb and gutter.

Goal and Policy Links: Sustainable Infrastructure and Safe Community

Project Lead: Projects Manager and Deputy Public Works Director

Project Status: Received application approval. Project design proposals are being procured currently. Expect Construction Summer 2024.

Project Costs and Funding Sources:

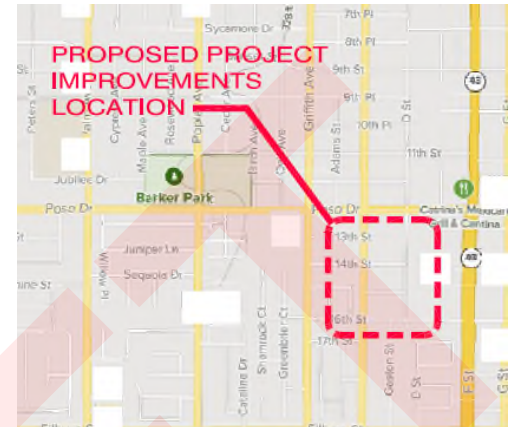
Project Costs by Phase

| | Project Costs by Phase | | | | | | Total |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | 80,000 | | | | | | 80,000 |
| Construction | 600,000 | | | | | | 600,000 |
| Construction Management | 60,000 | | | | | | 60,000 |
| Equipment Acquisition | | | | | | | - |
| Total | 740,000 | - | - | - | - | - | 740,000 |

Project Funding Sources

| Grant Application Resolution No. 2021 - 3675 | Project Funding Sources | | | | | | Total |
|---|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | |
| CDBG Program Income | 400,000 | | | | | | 400,000 |
| TDA Funding | 340,000 | | | | | | 340,000 |
| | | | | | | | - |
| Total | 740,000 | - | - | - | - | - | 740,000 |

Project Effect on the Operating Budget: Utility costs associated with additional lighting. Approximately additional \$2,500 per year.



PROJECT NO. 20214 - STREET LIGHTING INSTALLATION CITY WIDE

Project Summary: Install additional lighting in neighborhoods throughout the community lacking proper street light infrastructure.

Total Project Cost: \$2,000,000

Justification: Various neighborhoods throughout the City lack adequate street lighting. Adequate lighting will be installed.

Goal and Policy Links: Safe community.

Project Lead: Projects Manager and Deputy Public Works Director

Project Status: First phase of lighting will be 1st through 5th Street between Birch and Poplar. Project is currently out to bid. Expect Construction summer 2023.



Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | 55,000 | | | | | | 55,000 |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | 30,000 | 20,000 | | | | | 50,000 |
| Design | 97,500 | 50,000 | | | | | 147,500 |
| Construction | 1,240,000 | 470,000 | | | | | 1,710,000 |
| Construction Management | 25,000 | 10,000 | | | | | 35,000 |
| Equipment Acquisition | | | | | | | - |
| Cost Incurred to Date | 2,500 | | | | | | 2,500 |
| Total | 1,450,000 | 550,000 | - | - | - | - | 2,000,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------|-------------------------|---------|---------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Measure X | 500,000 | 250,000 | | | | | 750,000 |
| TDA | 950,000 | 300,000 | | | | | 1,250,000 |
| | | | | | | | - |
| Total | 1,450,000 | 550,000 | - | - | - | - | 2,000,000 |

Project Effect on the Operating Budget: On-going utility costs associated with additional lights.

PROJECT No. 23001 - 13TH STREET IMPROVEMENTS

Project Summary: Various improvements to 13th Street between G Street and F Street.

Total Project Cost: \$528,259

Justification: The Poso Avenue underpass removes direct access to five parcels that currently front Poso. Although the parcels are zoned Central Business District ("C-B-D" - used for commercial purposes), all currently are occupied as residential homes. The project eliminates on-street parking on Poso Ave and permanently prevents vehicular access to the north side of the parcels. Each of the parcels is bounded on the south by 13th Street. The street is sub-standard and improved to just over typical alley width. With the shift of primary access for the affected parcels from the front (north) to the rear (south), and loss of on-street parking on Poso Ave., increased parking on 13th will prevent access by City Sanitation trucks, Fire Department equipment and other large vehicles. The City and Authority have agreed that certain improvements to 13th Street between G Street and F Street are necessary and justified to provide safe and practical access for the affected residents. The street will be widened, sidewalks improved and rear driveways established for each parcel.



Goal and Policy Links: Create a neighborly and safe community with sustainable infrastructure.

Project Lead: City Manager – M. Scott Hurlbert

Project Status: Pending Executed Settlement Agreement

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | 61,740 | | | | | 61,740 |
| Construction | | 425,359 | | | | | 425,359 |
| Construction Management | | 41,160 | | | | | 41,160 |
| Equipment Acquisition | | | | | | | - |
| Total | - | 528,259 | - | - | - | - | 528,259 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|------------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| CHSRA Settlement Funds | | 528,259 | | | | | 528,259 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | 528,259 | - | - | - | - | 528,259 |

Project Effect on the Operating Budget: None.

PROJECT No. 23003 - DEVELOP WELL #13 REPLACEMENT WELL FOR WELL #9

Project Summary: Construct replacement well for Well #9.

Total Project Cost: \$4,927,497

Justification: As part of the HSR project, certain City properties have been acquired as ROW for the project. One of these properties included the site of former City Well #9. The City and Authority negotiated a replacement wellsite (known as the "Booth Property"), wellsite improvements and construction of a replacement well, known as Well #13. Site acquisition, well design and the first phase of well construction has been completed. Initially, the Authority and their design-build contractor, CRB, established a contract with Dee Jasper to complete the replacement well work in two phases and pricing for that work has been confirmed and is acceptable to the City and the Authority. With Phase 1 complete, the City and Authority have agreed that there are benefits for the City to take over management of Phase 2 for completion of Well #13. The cost for this completion is established at the existing pricing from Dee Jasper plus a contingency to accommodate re-mobilization, changes in materials pricing and City oversight expenses. At completion of this project the Booth Property wellsite improvements will be finished, and Well #13 will be complete, tested and connected to the City's municipal water system.



Goal and Policy Links: Create a neighborly and safe community with sustainable infrastructure.

Project Lead: City Manager – M. Scott Hurlbert

Project Status: Pending Executed Settlement Agreement

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|-----------|---------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | 4,927,497 | | | | | 4,927,497 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Total | - | 4,927,497 | - | - | - | - | 4,927,497 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|------------------------|-------------------------|-----------|---------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| CHSRA Settlement Funds | | 4,927,497 | | | | | 4,927,497 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | 4,927,497 | - | - | - | - | 4,927,497 |

Project Effect on the Operating Budget: None.

PROJECT No. 23004 - J STREET TO H STREET SEWER CONNECTION

Project Summary: Construct sewer connection from J to H Street.

Total Project Cost: \$166,896

Justification: The Poso Avenue underpass design eliminates the former intersection with Wasco Avenue, just east of the BNSF rail crossing. The design establishes a new intersection at the easterly extension of Poso Ave. and the southerly extension of J Street. Also affected by this design are the vehicular access points and business office locations of American Refuse, operating at the northeast corner of the existing Poso Ave intersection with Wasco Ave. American Refuse plans to move their offices to front the new J Street extension. This move, combined with potential additional development along J Street has created the need for all utilities to be extended along with the roadway. The Authority, through its design-build contractor, CRB will complete both the roadway and utility construction as part of the HSR Project. However, connection of the new sewer line from existing City infrastructure located at the intersection of H Street and 9th Street is outside the Project envelope. The City and Authority have agreed that there are benefits for the City to complete the approximate 1200 foot connection of the new sewer line in J Street. At completion of this project, City sewer service will be present in the J Street extension.



Goal and Policy Links: Create a neighborly and safe community with sustainable infrastructure.

Project Lead: City Manager – M. Scott Hurlbert

Project Status: Pending Executed Settlement Agreement

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | 24,068 | | | | | 24,068 |
| Construction | | 124,777 | | | | | 124,777 |
| Construction Management | | 18,051 | | | | | 18,051 |
| Equipment Acquisition | | | | | | | - |
| Total | - | 166,896 | - | - | - | - | 166,896 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|------------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| CHSRA Settlement Funds | | 166,896 | | | | | 166,896 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | 166,896 | - | - | - | - | 166,896 |

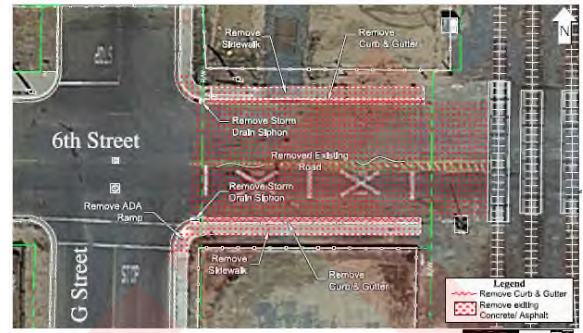
Project Effect on the Operating Budget: None.

PROJECT No. 23005 - 6TH STREET CLOSURE/REHABILITATION

Project Summary: 6th Street Closure/Rehabilitation

Total Project Cost: \$651,464

Justification: As part of the HSR Project in Wasco, the at-grade rail crossing at Poso Avenue is closed pending completion of the underpass. For a number of years, the combined east-west traffic formerly distributed between Poso Ave. and the 6th Street rail crossing have been concentrated at 6th Street as the de facto east-west detour route. Additionally, elimination of the Wasco Ave. connection to Kimberlina Road (and that rail crossing), and congestion at the SR 46/SR 43-South intersection has driven even more usage of the 6th Street crossing. As a result, the condition of 6th Street between F Street (SR 43) and J Street has deteriorated significantly and will continue rapid deterioration until the Poso Ave. underpass is completed in 2023. Following completion of the Poso Ave. underpass, the at-grade crossing at 6th Street will be permanently closed, generating the need for barrier walls, signage, and adjustment of sidewalks and stormwater facilities. However, portions of these improvements are outside the HSR Project envelope. The City and Authority have agreed that construction of the crossing closure components and 6th Street rehabilitation by the City, concurrently is beneficial, necessary and justified to provide safe and practical use of 6th Street between F Street and J Street.



Goal and Policy Links: Create a neighborly and safe community with sustainable infrastructure.

Project Lead: City Manager – M. Scott Hurlbert

Project Status: Pending Executed Settlement Agreement

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | 93,999 | | | | | 93,999 |
| Construction | | 486,965 | | | | | 486,965 |
| Construction Management | | 70,500 | | | | | 70,500 |
| Equipment Acquisition | | | | | | | - |
| Total | - | 651,464 | - | - | - | - | 651,464 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|------------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| CHSRA Settlement Funds | | 651,464 | | | | | 651,464 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | 651,464 | - | - | - | - | 651,464 |

Project Effect on the Operating Budget: None.

PROJECT No. 23022 PUBLIC ELECTRIC CHARGING STATION

Project Summary: To install and commission two Level 3 DC Fast Charging Stations on Hwy 43/F Street Wasco's Farmers Market Parking Lot

Total Project Cost: \$267,500

Justification: The City of Wasco recognizes that the installation of electric vehicle charging stations to support the deployment of electric vehicles and/or equipment will benefit the region, state, and citizens of the City by providing much-needed clean transportation infrastructure and by reducing transportation-related air pollution, improving the local air quality, and meeting California's health-based air quality standards and greenhouse gas emission reduction goals by 2040.



Goal and Policy Links: Create a neighborly and safe community with sustainable infrastructure.

Project Lead (Design): Deputy Public Works Director- Kameron Arnold

Project Lead (Construction): Project Manager – Kameron Arnold, Luis Villa, and Maria Lara

Project Status: Pending SJVAPCD Voucher approval and vendor agreement is being reviewed by legal counsel.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | Total |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | 48,385 | | | | | 48,385 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Costs Incurred to Date | 219,115 | | | | | | 219,115 |
| Total | 219,115 | 48,385 | - | - | - | - | 267,500 |

Project Funding Sources

| RESO No. 2021-3685 Agreement No. 2021-055 | Project Funding Sources | | | | | | Total |
|--|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | |
| KernCOG CEC Grant | 187,500 | | | | | | 187,500 |
| SJVAP Voucher | 2,937 | 47,063 | | | | | 50,000 |
| State of Good Repair | 30,000 | | | | | | 30,000 |
| Total | 220,437 | 47,063 | - | - | - | - | 267,500 |

Project Effect on the Operating Budget: PG&E Electric Bill-Costs for electricity should be offset with consumer user fees and the units come with 5 prepaid years of warranty and an Enterprise Cloud Plan for each station. Includes Parts and Labor Warranty, Remote Technical Support, On-Site Repairs when needed, Unlimited Configuration Changes, and Reporting.

PROJECT No.24001 ATP CYCLE 6 CENTRAL AVENUE CLASS I & CLASS II BICYCLE TRAILS

Project Summary: Bicycle and Pedestrian improvements along Central Avenue between Filburn and HWY 46

Total Project Cost: \$660,000

Justification: There exist gaps in connectivity for bikes and pedestrians to safely travel from Filburn Ave to Highway 46 along Central Avenue. This Project intends to fill those gaps by expanding sidewalks, asphalt paving and bicycle lanes as well as striping and signage improvements to provide this area an option for safe and effective transportation by bike or by pedestrian travel.

Goal and Policy Links: Safe and neighborly Community and sustainable infrastructure.

Project Lead (Design): Deputy PW Director – Kameron Arnold

Project Lead (Construction): Deputy PW Director – Kameron Arnold

Project Status: Project was submitted by Kern COG to the State to obligate excess funds. Awaiting the State's response on their intentions of awarding the Project.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | 5,000 | | | | | 5,000 |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | 71,000 | | | | | 71,000 |
| Construction | | 570,000 | | | | | 570,000 |
| Construction Management | | 14,000 | | | | | 14,000 |
| Equipment Acquisition | | | | | | | - |
| Costs Incurred to Date | | | | | | | - |
| Total | - | 660,000 | - | - | - | - | 660,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| ATP Cycle 6 (Pending Award) | | 660,000 | | | | | 660,000 |
| | | | | | | | - |
| | | | | | | | - |

Project Effect on the Operating Budget: Ongoing maintenance of striping and other improvements.



PROJECT No.24002 POSO CMAQ SHOULDER IMPROVEMENT PROJECT

Project Summary: Bicycle and Pedestrian improvements along Central Avenue between Filburn and HWY 46

Total Project Cost: \$404,553

Justification: The shoulder of Poso Avenue from Central Avenue to Martin Court is currently unpaved. The intent of this project is to extend out the paved shoulder and add curb, gutter, sidewalk and striping to promote a safer section of roadway for pedestrians, cyclist and motorists.

Goal and Policy Links: Safe and neighborly Community and sustainable infrastructure.

Project Lead (Design): Deputy PW Director / Project Manager

Project Lead (Construction): Deputy PW Director / Project Manager

Project Status: Currently clearing environmental phase of design.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | 55,525 | | | | | 55,525 |
| Construction | | 334,020 | | | | | 334,020 |
| Construction Management | | 15,000 | | | | | 15,000 |
| Equipment Acquisition | | | | | | | - |
| Costs Incurred to Date | | | | | | | - |
| Total | - | 404,545 | - | - | - | - | 404,545 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| CMAQ | | 358,144 | | | | | 358,144 |
| TDA | | 46,401 | | | | | 46,401 |
| | | | | | | | - |
| Total | - | 404,545 | - | - | - | - | 404,545 |

Project Effect on the Operating Budget: Ongoing maintenance of striping and other improvements.



PROJECT No.24003 HSIP CYCLE 11 8TH STREET & HWY 43 FLASHING BEACONS

Project Summary: Installation of flashing beacons at the pedestrian crossing adjacent to City Hall across HWY 43.

Total Project Cost: \$322,379

Justification: The current pedestrian crossing is very dangerous for the public to use in order to access City Hall or the existing bus stop located just East of City Hall. Additionally, the current crossing is heavily utilized by City Staff to cross back and forth between City facilities.

Goal and Policy Links: Safe and neighborly Community and sustainable infrastructure.

Project Lead (Design): Kameron Arnold, Deputy PW Director

Project Lead (Construction): Project Manager

Project Status: Award letter received March 17, 2023. Coordinating preliminary design and funding obligations.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | 50,000 | | | | | 50,000 |
| Construction | | 257,379 | | | | | 257,379 |
| Construction Management | | 15,000 | | | | | 15,000 |
| Equipment Acquisition | | | | | | | - |
| Costs Incurred to Date | | | | | | | - |
| Total | - | 322,379 | - | - | - | - | 322,379 |

Project Funding Sources

| Application ID H11-06-030 | Project Funding Sources | | | | | | |
|---------------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| HSIP | | 249,990 | | | | | 249,990 |
| TDA | | 32,389 | | | | | 32,389 |
| Caltrans Contribution | | 40,000 | | | | | 40,000 |
| Total | - | 322,379 | - | - | - | - | 322,379 |

Project Effect on the Operating Budget: Ongoing maintenance of striping and flashing lights. Utility cost for lights.



PROJECT No.24004 HSIP CYCLE 11 HWY 46 AND POPLAR AVENUE HAWK SYSTEM

Project Summary: Installation of HAWK pedestrian hybrid beacon system at HWY 46 and Poplar Ave. intersection.

Total Project Cost: \$589,854

Justification: The current pedestrian crossing is very dangerous for the public to use when crossing the highway. This crossing is often utilized by school aged children on their way to school and has been known to be a dangerous crossing for quite some time.

Goal and Policy Links: Safe and neighborly Community and sustainable infrastructure.

Project Lead (Design): Project Manager

Project Lead (Construction): Project Manager

Project Status: Award letter received March 17, 2023. Coordinating preliminary design and funding obligations.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | 50,000 | | | | | 50,000 |
| Construction | | 524,854 | | | | | 524,854 |
| Construction Management | | 15,000 | | | | | 15,000 |
| Equipment Acquisition | | | | | | | - |
| Costs Incurred to Date | | | | | | | - |
| Total | - | 589,854 | - | - | - | - | 589,854 |

Project Funding Sources

| Application ID H11-06-030 | Project Funding Sources | | | | | | |
|---------------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| HSIP | | 469,080 | | | | | 469,080 |
| TDA | | 60,774 | | | | | 60,774 |
| Caltrans Contribution | | 60,000 | | | | | 60,000 |
| Total | - | 589,854 | - | - | - | - | 589,854 |

Project Effect on the Operating Budget: Ongoing maintenance of striping and flashing lights. Utility cost for lights.



PROJECT No.24011 REAP 2.0 Alley Rehabilitation Project

Project Summary: Rehabilitation of various alleys in the SW area of town.

Total Project Cost: \$750,000

Justification: The alleys in the Project area are currently in very bad shape. This Project would implement improvements for driving, drainage and pedestrian access in the affected alleyways between Poso and Filburn (N/S) and Griffith / HWY 43 (E/W)

Goal and Policy Links: Safe and neighborly Community and sustainable infrastructure.

Project Lead (Design): Deputy PW Director – Kameron Arnold

Project Lead (Construction): Deputy PW Director – Kameron Arnold

Project Status: Project was submitted by Kern COG to the State to obligate excess funds. Awaiting the State's response on their intentions of awarding the Project.



Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | 75,000 | | | | | 75,000 |
| Construction | | 660,000 | | | | | 660,000 |
| Construction Management | | 15,000 | | | | | 15,000 |
| Equipment Acquisition | | | | | | | - |
| Costs Incurred to Date | | | | | | | - |
| Total | - | 750,000 | - | - | - | - | 750,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|--------------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| REAP 2.0 (Pending Award) | | 750,000 | | | | | 750,000 |
| | | | | | | | - |
| | | | | | | | - |

Project Effect on the Operating Budget: Ongoing maintenance of general improvements.

PROJECT No. XX SAL Building Renovations

Project Summary: SAL Building Renovation

Total Project Cost: \$378,240

Justification: The existing Facility for the "Sheriffs Activity League" Building is in very rough shape. This Project, funded by the Housing & Community Development Department will involve the design and construction of necessary improvements that will once again allow for the building to be opened up to the Public.

Goal and Policy Links: Safe and neighborly Community and sustainable infrastructure.

Project Lead (Design): Deputy PW Director – Kameron Arnold

Project Lead (Construction): Deputy PW Director – Kameron Arnold

Project Status: Project will be entering design phase in June of 2023.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | 14,000 | | | | | | 14,000 |
| Design | 15,000 | | | | | | 15,000 |
| Construction | 349,240 | | | | | | 349,240 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Costs Incurred to Date | | | | | | | - |
| Total | 378,240 | - | - | - | - | - | 378,240 |

Project Funding Sources

| Agreement# | Project Funding Sources | | | | | | |
|---------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| 20-CDBG-CV2-3-00010 | | | | | | | |
| HCD | 378,240 | | | | | | 378,240 |
| | | | | | | | - |
| | | | | | | | - |
| Total | 378,240 | - | - | - | - | - | 378,240 |

Project Effect on the Operating Budget: Ongoing maintenance of general improvements.



PROJECT No.24010 Traffic Safety Improvements - Citywide

Project Summary: Installation of various safety improvements including, but not limited to lighted stop signs, speed indicator signs, flashing beacons and speed warning signs.

Total Project Cost: \$100,000

Justification: Increasing the visibility of stop signs at certain intersections will vastly improve intersection safety. Additionally, various modern signage techniques can be utilized around town to help ensure a safer vehicular environment. These signs can be installed by City Crews to maximize cost savings.

Goal and Policy Links: Safe and neighborly Community and sustainable infrastructure.

Project Lead (Design): Deputy PW Director

Project Lead (Construction): Deputy PW Director / Streets Supervisor

Project Status: Awaiting new budget approval

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | | | | | - |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | 100,000 | | | | | 100,000 |
| Costs Incurred to Date | | | | | | | - |
| Total | - | 100,000 | - | - | - | - | 100,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| TDA | | 100,000 | | | | | 100,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | 100,000 | - | - | - | - | 100,000 |

Project Effect on the Operating Budget: Ongoing maintenance of striping and flashing lights. Utility cost for lights.



PROJECT NO. 21008 - PARK IMPROVEMENTS

Project Summary: Park lighting at Barker and Westside Parks and various improvements to be determined.

Total Project Cost: \$350,000

Justification: Westside Park and Barker Park are in need of improvements that could possibly include lighting, playground equipment, turf and overall park upgrades

Goal and Policy Links: Neighborly and Safe Community

Project Costs and Funding Sources:

Project Costs by Phase



| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | 350,000 | | | | | 350,000 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Total | - | 350,000 | - | - | - | - | 350,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Measure X | | 350,000 | | | | | 350,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | 350,000 | - | - | - | - | 350,000 |

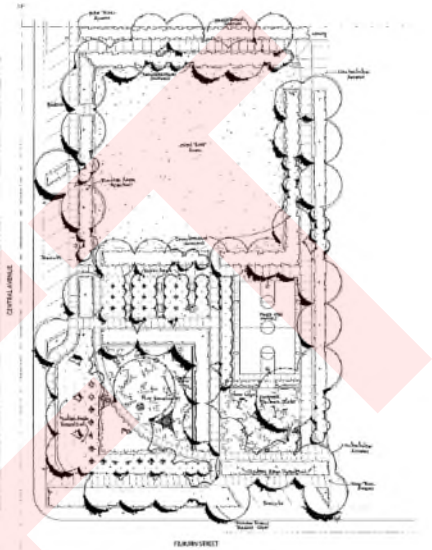
Project Effect on the Operating Budget: Ongoing maintenance associated with improvements.

PROJECT NO. 22013 - CENTRAL AVENUE NEIGHBORHOOD PARK

Project Summary: Complete street improvements to full width on the east side of Central Avenue and north side of Filburn. Improvements will include paving, curb, gutter, sidewalk, striping, signage, lighting, and installation of a neighborhood park.

Total Project Cost: \$3,000,000

Justification: The developer of Tract constructed street improvements on Central Avenue along its frontage, leaving an unimproved gap between the southern boundary of the tract and Filburn Street. The City recently completed a project that constructed street improvement along Filburn Street to the edge of the property at the corner of Filburn Street and Central Avenue. The City subsequently acquired additional right-of-way necessary to construct the improvements required to complete this segment of roadway. The City has also been awarded an Urban Greening Grant to develop a park.



Goal and Policy Links: Neighborly and Safe Community

Project Lead (Design): Community Development Director – Keri Cobb

Project Lead (Construction): Deputy Public Works Director – Kameron Arnold

Project Status: Project is out to bid. Expect Construction to begin Summer 2023.

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|-----------|---------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | 277,725 | 50,000 | | | | | 327,725 |
| Construction | 740,333 | 1,675,000 | | | | | 2,415,333 |
| Construction Management | 46,843 | 50,000 | | | | | 96,843 |
| Equipment Acquisition | | | | | | | - |
| Costs Incurred to Date | 160,099 | | | | | | 160,099 |
| Total | 1,225,000 | 1,775,000 | - | - | - | - | 3,000,000 |

Project Funding Sources

| Grant Agrmt # U29189-0 Resolution No. 2021-3580 | Project Funding Sources | | | | | | |
|--|-------------------------|-----------|---------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| General Fund 22013- 1 | 780,000 | | | | | | 780,000 |
| Urban Greening Grant 22013 - 2 | 445,000 | 1,655,000 | | | | | 2,100,000 |
| Park Impact Fees 22013 - 3 | | 120,000 | | | | | 120,000 |
| Total | 1,225,000 | 1,775,000 | | - | - | - | 3,000,000 |

Project Effect on the Operating Budget: Ongoing maintenance associated with improvements.

PROJECT NO. 23024 – ADD DOG PARK AMMENITY TO WESTSIDE PARK

Project Summary: Residents routinely request additional dog park facilities in the City. There is an open area at Westside Park which would accommodate a moderate-sized dog area. Anticipated improvements may include fencing with gates, lighting, sidewalk, signage, waste bag dispensers, and water supply.

Total Project Cost: \$200,000

Justification: Dog Park facilities provide a convenient place for dogs and their owners to socialize, exercise and enjoy outdoor time with family and friends. Existing infrastructure at Westside Park allows quick development and minimizes cost for the facility.



Goal and Policy Links: Neighborly and Safe Community

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | 20,000 | | | | | 20,000 |
| Construction | | 180,000 | | | | | 180,000 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Total | - | 200,000 | - | - | - | - | 200,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | Total |
| Measure X | | 200,000 | | | | | 200,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | 200,000 | - | - | - | - | 200,000 |

Project Effect on the Operating Budget: Ongoing maintenance associated with improvements.

PROJECT NO. 20227 – REPLACE OLD COURTHOUSE WITH EOC

Project Summary: This project involves the demolition of the courthouse building, including testing and abatement of asbestos and lead-based paint, and constructing a new Emergency Operating Center/Community Facility, approximately 8,000-10,000sf, with a standalone Generator and Commercial Kitchen to provide emergency preparedness services and community outreach.



Total Project Cost: \$6,920,000.00

Justification: The building is an adobe brick structure constructed in 1939. The building is underutilized with 2/3 of it being used for storage. The building requires significant investment to maximize its value and have meaningful use. The structure itself is an unreinforced masonry building. A structural conditions report completed in 2011 strongly recommended that seismic retrofitting be addressed in order to significantly reduce any risk of life and loss of items stored in the building. This project will address an urgent need in the community as there are currently no cooling centers or indoor community facilities available to the public within the City of Wasco. The center will provide shelter during a disaster and provide a safe public space for other community needs.

Goal and Policy Links: Efficient Government-. This project is in line with the FEMA adopted and approved Kern County Multi-Jurisdictional Hazard Mitigation Plan.

Project Lead: Public Works Director- Luis Villa, Kameron Arnold & Maria Lara

Project Status: Pending funding and future year budget.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|-----------|---------|---------|---------|-----------|
| | Prior Years Budget | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | 1,600 | 98,400 | 420,000 | | | | 520,000 |
| Design | | | | | | | - |
| Construction | | | 5,220,000 | | | | 5,220,000 |
| Construction Management | | | 180,000 | | | | 180,000 |
| Equipment Acquisition | | | 1,000,000 | | | | 1,000,000 |
| Total | 1,600 | 98,400 | 6,820,000 | - | - | - | 6,920,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------|-------------------------|---------|-----------|---------|---------|---------|-----------|
| | Prior Years Budget | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2026-27 | Total |
| Measure X | 1,600 | 98,400 | 6,820,000 | | | | 6,920,000 |
| Total | 1,600 | 98,400 | 6,820,000 | - | - | - | 6,920,000 |

PROJECT NO. 21003 - DEMOLISH OLD FARM LABOR HOUSING UNITS

Project Summary: The demolition of 111 buildings will require asbestos abatement as a 2011 asbestos sampling report indicated that black mastic is in the floor tiles. There are 65 duplex buildings that are cinderblock structures

Total Project Cost: \$9,360,432

Justification: A new farm labor housing complex was completed in 2019-20. Former residents of the farm labor housing have been relocated and integrated into the community. The building structures has been victims of vandalism causing much damage to water, electrical and gas utilities throughout the facility. To minimize the threat of arson, squatting and continued vandalism it is in the best interest of the City to demolish all structures on the property. Funding for this project will be through a combination of Grant Awards (TBD) and through a pending agreement with California High Speed Rail Authority to guarantee reimbursement for the balance.



Goal and Policy Links: Efficient Government and Create Neighborly and Safe Community

Project Lead: City Manager and Public Works Director

Project Status: The former labor housing is currently undergoing the Phase II Environmental Site Assessment and development of a remediation plan funded through an EPA Grant. (Estimated completion date is October 2022)

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | Total |
|-------------------------|------------------------|---------|---------|---------|---------|---------|-----------|
| | Prior Years | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | 9,360,432 | | | | | | 9,360,432 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Total | 9,360,432 | - | - | - | - | - | 9,360,432 |

Project Funding Sources

| | Project Funding Sources | | | | | | Total |
|--------------|-------------------------|---------|---------|---------|---------|---------|-----------|
| | Prior Years | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | |
| General Fund | 9,360,432 | | | | | | 9,360,432 |
| | | | | | | | - |
| | | | | | | | - |
| Total | 9,360,432 | - | - | - | - | - | 9,360,432 |

Project Effect on the Operating Budget: Eliminates maintenance and repair costs associated with buildings.

PROJECT NO. 22003 – DEMOLISH EXISTING OFFICES TO ALLOW FOR MORE STORAGE

Project Summary: Demolish existing offices inside of “Pioneer” building to allow for accessible storage area.

Total Project Cost: \$55,000

Justification: This building was able to be saved from being demolished as part of the High Speed Rail Poso Ave. Underpass Project. In order to use the space most efficiently, the City needs to demolish the existing un-permitted office area improvements.

Goal and Policy Links: Sustainable infrastructure and efficient government.

Project Lead: Projects Manager and Public Works Deputy Director

Project Status: Hazmat testing is complete. Work pending removal of some items in the building relocated from SAL building. Expect this to take place once SAL construction is completed.



Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | 50,000 | | | | | | 50,000 |
| Construction Management | 5,000 | | | | | | 5,000 |
| Equipment Acquisition | | | | | | | - |
| Total | 55,000 | - | - | - | - | - | 55,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|--------------|-------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | Total |
| General Fund | 55,000 | | | | | | 55,000 |
| | | | | | | | - |
| | | | | | | | - |
| | | | | | | | - |
| Total | 55,000 | - | - | - | - | - | - |

Project Effect on the Operating Budget: None

PROJECT NO. 20228 - NEW ANIMAL SHELTER

Project Summary: A new shelter with an increased capacity, climate control and adequate workspace will be constructed to ensure proper facilities for both animals and staff.

Total Project Cost: \$ 1,500,000

Justification: The current facility has limited capacity for stray and surrendered animals, drainage problems, and currently has no climate control for the animals housed in the shelter. In order to improve the standards of care for the animals at the Wasco shelter, a new shelter will be built that ensures adequate climate, drainage, ADA access, and safe and ergonomic workspace for staff. Once the new facility is completed, the old site will need to be demolished to prevent criminal activity.



Additional Funding Requested: \$500,000 - The site location has been changed since last year's budget. The Procurement of land at the SE corner of Filburn and Central has opened up an opportunity to expand City Facilities including the new animal shelter to this location which is more centrally located and more easily accessible to residents.

Goal and Policy Links: Create a neighborly and safe community and be an efficient government.

Project Lead: Project Manager and Public Works Director – Luis Villa

Project Status: Planning Stages / Land Acquisition

Project Costs and Funding Sources: Measure X

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|-----------|
| | Prior Years | | | | | | |
| | Budget | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | 30,000 | | | | | | 30,000 |
| Construction | 904,502 | 500,000 | | | | | 1,404,502 |
| Construction Management | 20,000 | | | | | | 20,000 |
| Equipment Acquisition | | | | | | | - |
| Cost Incurred to Date | 45,498 | | | | | | 45,498 |
| Total | 1,000,000 | 500,000 | - | - | - | - | 1,500,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------|-------------------------|---------|---------|---------|---------|---------|-----------|
| | Prior Years | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | Total |
| Measure X | 1,000,000 | 500,000 | | | | | 1,500,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | 1,000,000 | 500,000 | - | - | - | - | 1,500,000 |

Project Effect on the Operating Budget: On-going maintenance costs associated with preventative maintenance and necessary repairs.

PROJECT NO. 22004 - NEW PUBLIC WORKS CORPORATE YARD AND FACILITY

Project Summary: Construct a new Public Works Corporate Yard and Facility

Total Project Cost: \$9,500,000

Justification: The City's Public Works Department is currently displaced and has inadequate storage, parking and work space to accommodate the entire public works team needs. In order to make the department more efficient and to have a comprehensive space for adequate emergency response, the City needs to construct and develop a new location for the Public Works Department.



Goal and Policy Links: Efficient Government and Safe Community

Project Lead: Public Works Director – Luis Villa

Project Status: Pending Land Acquisition to begin planning.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|-----------|-----------|---------|-----------|
| | Prior Years | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | Total |
| Study | 15,000 | | | | | | 15,000 |
| Environmental Review | | | 75,000 | | | | 75,000 |
| Land Acquisition | | 750,000 | | | | | 750,000 |
| Site Preparation | | | | 500,000 | | | 500,000 |
| Design | | | 175,000 | | | | 175,000 |
| Construction | | | | 1,500,000 | 6,460,000 | | 7,960,000 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Cost Incurred to Date | 25,000 | | | | | | 25,000 |
| Total | 40,000 | 750,000 | 250,000 | 2,000,000 | 6,460,000 | - | 9,500,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|------------|-------------------------|---------|---------|-----------|-----------|---------|-----------|
| | Prior Years | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | Total |
| Wastewater | 10,000 | 40,000 | | | | | 50,000 |
| General | 10,000 | 30,000 | 250,000 | 2,000,000 | 6,460,000 | | 8,750,000 |
| Water | 10,000 | 190,000 | | | | | 200,000 |
| Sanitation | 10,000 | 490,000 | | | | | 500,000 |
| Unknown | | | | | | | |
| Total | 40,000 | 750,000 | 250,000 | 2,000,000 | 6,460,000 | - | 9,500,000 |

Project Effect on the Operating Budget: Ongoing maintenance required of facilities. Facilities will be modern facilities requiring less utility costs and less large repairs. Fuel and staff time costs associated with staff displacement will be reduced.

PROJECT NO. 21001 - SERVER SOFTWARE UPGRADES

Project Summary: Upgrade software on City servers

Total Project Cost: \$125,000

Justification: The City server software is reaching the end of its service life and needs to be upgraded.

Goal and Policy Links: Efficient Government and Sustainable Infrastructure

Project Lead: Communication & Marketing Specialist, Neomi L. Perez

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | 116,026 | | | | | | 116,026 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Costs Incurred to Date | 8,974 | | | | | | 8,974 |
| Total | 125,000 | - | - | - | - | - | 125,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Wastewater | 30,000 | | | | | | 30,000 |
| General | 30,000 | | | | | | 30,000 |
| Water | 35,000 | | | | | | 35,000 |
| Sanitation | 30,000 | | | | | | 30,000 |
| Total | 125,000 | - | - | - | - | - | 125,000 |

Project Effect on the Operating Budget: Ongoing maintenance associated with software.

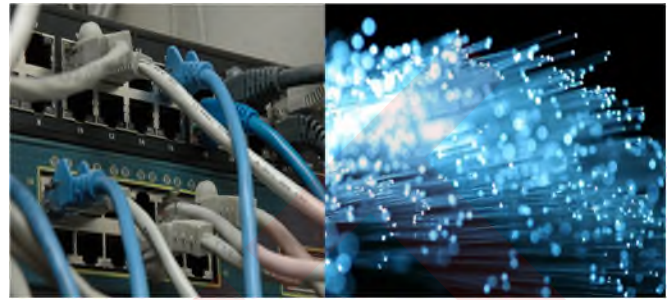


PROJECT NO. 23016 INSTALL/RELOCATE NETWORK INFRASTRUCTURE

Project Summary: Install and relocate network switches

Total Project Cost: \$350,000

Justification: This project involves installation and relocation of Network Switches to provide easier access for maintenance and upgrade in the City's continuing effort to better provide uninterrupted network service for both the City's operating network, financial system, graphic information system and website access. An additional phase of this project involves upgrading the City's current Fiber optic cabling to the latest standard. The existing fiber cables have been in place for several years and industry standards have changed and the City's future Information Technological (IT) growth is dependent on having reliable and updated fiber in place. The City needs additional network switches to better provide uninterrupted service and the current switches need to be relocated as they are located in awkward spaces where there is limited access and the City's existing fiber needs to be updated to allow future growth of IT services.



Goal and Policy Links: Efficient Government and Sustainable Infrastructure

Project Lead: Communication & Marketing Specialist, Neomi L. Perez

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | 350,000 | | | | | 350,000 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Total | - | 350,000 | - | - | - | - | 350,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Wastewater | | 110,000 | | | | | 110,000 |
| General | | 20,000 | | | | | 20,000 |
| Water | | 110,000 | | | | | 110,000 |
| Sanitation | | 110,000 | | | | | 110,000 |
| Total | - | 350,000 | - | - | - | - | 350,000 |

Project Effect on the Operating Budget: Ongoing maintenance associated with network switches.

PROJECT NO. 20226 - KEYLESS ACCESS

Project Summary: Install keyless door access at various City buildings and facilities.

Total Project Cost: \$35,000

Justification: The keyless door access will enhance security throughout the various buildings and facilities. Currently keys are issued to employees but in the event of a potential security compromise, the City would be forced to rekey every door. Additionally, a keyless system would permit for automation of door locks eliminating potential errors and security breaches.



Goal and Policy Links: Efficient and effective government and sustainable infrastructure

Project Lead: Communication & Marketing Specialist, Neomi L. Perez

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | 35,000 | | | | | 35,000 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Total | - | 35,000 | - | - | - | - | 35,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|------------|-------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| General | 12,500 | | | | | | 12,500 |
| Sanitation | 7,500 | | | | | | 7,500 |
| Wastewater | 7,500 | | | | | | 7,500 |
| Water | 7,500 | | | | | | 7,500 |
| Total | 35,000 | | - | - | - | - | 35,000 |

Project Effect on the Operating Budget: Maintenance and repair costs associated with maintaining keypads and changing codes.

PROJECT NO. 20225 - SECURITY SURVEILLANCE

Project Summary: Install security cameras at various City facilities including: Green Waste Site, Wastewater Treatment Plant, Animal Shelter, 1400 J Street, City Hall, Old Courthouse, Annex, and Public Works

Total Project Cost: \$150,000

Justification: The current system is over 10 years old. The cameras are no longer supported by the manufacturer. Several cameras have experienced issues and are on borrowed time. The current camera system operates and stores video footage on physical servers that are also obsolete. This has resulted in difficulties reviewing and downloading footage when necessary.



Goal and Policy Links: Efficient Government and Safe Community

Project Lead: Communication & Marketing Specialist, Neomi L. Perez

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | 150,000 | | | | | | 150,000 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Total | 150,000 | - | - | - | - | - | 150,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Wastewater | 45,000 | | | | | | 45,000 |
| General | 35,000 | | | | | | 35,000 |
| Water | 35,000 | | | | | | 35,000 |
| Sanitation | 35,000 | | | | | | 35,000 |
| Total | 150,000 | - | - | - | - | - | 150,000 |

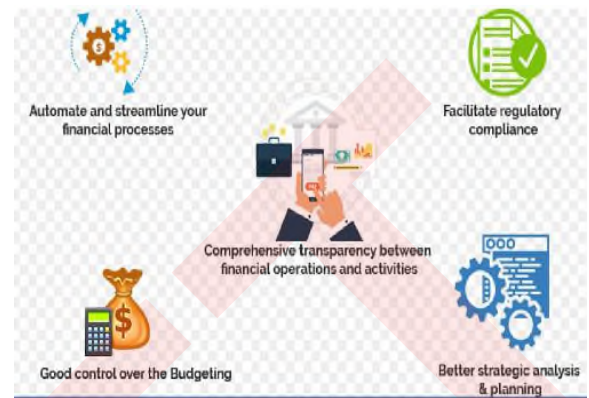
Project Effect on the Operating Budget: Annual service fees for monitoring of approximately \$6,000.

PROJECT NO. 20224 UPGRADE MUNIS FINANCIAL SOFTWARE SYSTEM

Project Summary: This project involves upgrading the City's MUNIS financial accounting software system.

Total Project Cost: \$205,000

Justification: The City's currently utilizes a Tyler Technologies ("Tyler") financial management software program known as MUNIS. The City has used MUNIS for over 15 years and does not provide detailed information that is readily or easily accessible. Finance staff utilizes many work arounds to provide basic financial information to allow the Council and other city departments to properly manage the City. A significant amount of staff time is spent manually extracting data from the current system and converting it manually into reports acceptable for submittal to oversight agencies, presentation purposes or user departments. A significant number of reports are completed manually, i.e. payroll reporting for retirement and bank reconciliations that is an extremely inefficient use of staff resources. This upgrade project also includes the integration of ExecuTime Timekeeping, Employee Self Service, Cubes, Project Management, and Tyler 311 incident management modules.



Goal and Policy Links: Efficient and Effective Government

Project Lead: Finance Director – Isarel Perez-Hernandez

Project Status: Upgrade to version 2019.1 was completed in fiscal year 2021-22. Integration of ExecuTime timekeeping module to commence in fiscal year 2023-24.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years Budget | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | | | | | - |
| Construction Management | | | | | | | - |
| Equipment Acquisition | 205,000 | | | | | | 205,000 |
| Total | 205,000 | - | - | - | - | - | 205,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years Budget | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| General | 51,000 | | | | | | 51,000 |
| Wastewater | 51,000 | | | | | | 51,000 |
| Water | 52,000 | | | | | | 52,000 |
| Sanitation | 51,000 | | | | | | 51,000 |
| Total | 205,000 | - | - | - | - | - | 205,000 |

Project Effect on the Operating Budget: There will be no additional operating costs as a result of this project.

PROJECT NO. 21035 - ANIMAL CONTROL TRUCK REPLACEMENT

Project Summary: Purchase and Replace Aging Vehicle

Total Project Cost: \$95,000

Justification: The current Animal Control truck is a 2007 Dodge Ram with kennels. This vehicle has over 125,000 miles and is 14 years old. The current vehicle has poor air conditioning for both staff and kennels. This truck recently had a motor replacement that has expanded its lifespan through the end of 2024. A new animal control truck is needed to replace the 2007 Dodge Ram with kennels. The old truck will be kept onsite as an emergency back-up truck should one be needed.



Goal and Policy Links: Create a neighborly and safe community and be an efficient government.

Project Lead: Public Works Director – Luis Villa

Project Status: Pending vehicle availability and potential grant opportunities, Will purchase in July.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | | | | | - |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | 75,000 | 20,000 | | | | 95,000 |
| Total | - | 75,000 | 20,000 | - | - | - | 95,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|--------------|-------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| General Fund | | 75,000 | 20,000 | | | | 95,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | 75,000 | 20,000 | - | - | - | 95,000 |

Project Effect on the Operating Budget: Reduce number of unexpected major repairs associated with aging fleet.

PROJECT NO. 20237 – RESURFACE AND PAINT TRICKLING FILTER

Project Summary: Resurface and paint Trickling Filter #1 and #2 Center column and arms.

Total Project Cost: \$275,000

Justification: The Trickling Filters operate 24/7 utilizing biological treatment at the facility to remove organic matter. The center columns and arms need to be resurfaced and recoated due to daily, highly corrosive primary effluent being distributed thru arms for treatment. Increase in development and population throughout the years has accelerated the need to replace these facilities appurtenant to the Wastewater Treatment Plant.



Goal and Policy Links: Sustainable infrastructure

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: Bid Award scheduled for April 18, 2023

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | 273,212 | | | | | 273,212 |
| Construction Management | | | | | | | - |
| Costs Incurred to date | 1,788 | | | | | | 1,788 |
| Total | 1,788 | 273,212 | - | - | - | - | 275,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|----------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Treatment Plant Fees | 1,788 | 273,212 | | | | | 275,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | 1,788 | 273,212 | - | - | - | - | 275,000 |

Project Effect on the Operating Budget: None

PROJECT NO. 22017 – TRICKLING FILTER PUMPS

Project Summary: Rebuild 4 Vertical Pumps for Primary effluent water Transfer to Trickling Filters.

Total Project Cost: \$80,000

Justification: Vertical Pumps are used 24/7 in pumping primary effluent water to trickling filters for Biological treatment. Pumps wear out due to highly corrosive water and pumping up to 25-foot tower. Increase in development and population throughout the years has accelerated the need to replace these facilities appurtenant to the Wastewater Treatment Plant.

Goal and Policy Links: Sustainable Infrastructure

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: One pump is being diagnosed, second pump will be rebuilt once other is received.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | 45,000 | | | | | 45,000 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Costs Incurred to Date | 35,000 | | | | | | 35,000 |
| Total | 35,000 | 45,000 | - | - | - | - | 80,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|----------------------|-------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Treatment Plant Fees | 35,000 | 45,000 | | | | | 80,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | 35,000 | 45,000 | - | - | - | - | 80,000 |

Project Effect on the Operating Budget: None



PROJECT NO. 20231 - UTILITY TRUCK WITH CRANE

Project Summary: Purchase new utility truck with crane

Total Project Cost: \$110,314

Justification: The Wastewater Department currently lacks equipment to support the lifting and lowering of equipment in the field such as pumps and collection system monitoring equipment in and out of the sewer man holes.

Goal and Policy Links: Sustainable Infrastructure and Efficient Government

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: ETA of May 2023.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|-----------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | | | | | - |
| Construction Management | | | | | | | - |
| Equipment Acquisition | 44,619 | 65,694.95 | | | | | 110,314 |
| Total | 44,619 | 65,695 | - | - | - | - | 110,314 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|------------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Wastewater Impact Fees | 44,619 | 65,695 | | | | | 110,314 |
| | | | | | | | - |
| | | | | | | | - |
| Total | 44,619 | 65,695 | - | - | - | - | 110,314 |

Project Effect on the Operating Budget: None



PROJECT NO. 25XXX - UPGRADE CLARIFIER WEIRS AND TROUGHS

Project Summary: Upgrade the secondary clarifier weirs and recoat primary clarifier troughs.

Total Project Cost: \$45,000

Justification: The weirs and troughs require upgrades to maintain the overall maintenance and operational standards of the treatment plant.

Goal and Policy Links: Sustainable Infrastructure and Efficient Government

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: Quote is pending from Frost company.

Project Costs and Funding Sources:

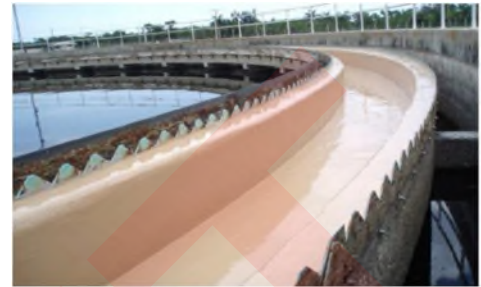
Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | 45,000 | | | | 45,000 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Total | - | - | 45,000 | - | - | - | 45,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|----------------------------|-------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Wastewater Enterprise Fund | | | 45,000 | | | | 45,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | - | 45,000 | - | - | - | 45,000 |

Project Effect on the Operating Budget: None



PROJECT NO. 20234 - LIGHTING AT WASTEWATER TREATMENT PLANT

Project Summary: Install lighting at Wastewater Treatment Plant

Total Project Cost: \$70,000

Justification: The wastewater plant is a large facility with limited lighting. New lighting is necessary to better illuminate areas throughout the plant for safety and security purposes. On-call employees occasionally have to respond to the plant during the night, as well as Sheriff Deputies who patrol the area.



Goal and Policy Links: Sustainable Infrastructure and Efficient Government

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: In Progress

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | | | | | - |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | 70,000 | | | | | 70,000 |
| Total | - | 70,000 | - | - | - | - | 70,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|----------------------------|-------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Wastewater Enterprise Fund | | 70,000 | | | | | 70,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | 70,000 | - | - | - | - | 70,000 |

Project Effect on the Operating Budget: None

PROJECT NO. 20236 - SLUDGE BED LINER

Project Summary: Install sludge bed liner in existing sludge drying bed.

Total Project Cost: \$170,000

Justification: The existing drying beds are currently unlined and cannot hold solids in the event of an emergency. Would allow for solids removal while centrifuges are down for maintenance. Staff can also use drying beds to dispose of solids captured by hydro-vac. A scrim reinforced polyethylene liner backfilled with two feet of soil would allow heavy equipment to handle these solids.



Goal and Policy Links: Sustainable Infrastructure and Efficient Government

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: Estimated Completion May 2023.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | 170,000 | | | | | 170,000 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Total | - | 170,000 | - | - | - | - | 170,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|----------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Treatment Plant Fees | | 170,000 | | | | | 170,000 |
| Sewer Fund | | | | | | | - |
| | | | | | | | - |
| Total | - | 170,000 | - | - | - | - | 170,000 |

Project Effect on the Operating Budget: None

PROJECT NO. 25XXX - REPLACE TRICKLING FILTER MEDIA

Project Summary: Replace trickling filter plastic media and Slide gates at the trickling filter distribution box.

Total Project Cost: \$350,000

Justification: Trickling filters re used to remove organic matter from the wastewater. This process is an aerobic treatment system that utilizes microorganisms attached to a medium to remove the organic matter. Increase in development and population throughout the years has accelerated the need to replace these facilities appurtenant to the Wastewater Treatment Plant



Goal and Policy Links: Sustainable Infrastructure and Efficient Government

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: Will commence Fiscal Year 2024/25

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | | 350,000 | | | 350,000 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Total | - | - | - | 350,000 | - | - | 350,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|----------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Treatment Plant Fees | | | | 350,000 | | | 350,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | - | - | 350,000 | - | - | 350,000 |

Project Effect on the Operating Budget: None

PROJECT NO. 22018 - CREATE PARKING FOR VACUUM TRUCK

Project Summary: Demolish burnt storage building and install new storage building.

Total Project Cost: \$65,000

Justification: The City recently purchased a vacuum truck that will be delivered August 2021. In order to ensure the truck maintains its integrity and minimizes impact from weathering, the proposal is to demolish the existing damaged storage building and replace it with a new storage building that can also act as a parking garage for the vacuum truck.



Goal and Policy Links: Sustainable Infrastructure and Efficient Government

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: Existing Building Demolished. In progress.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | 25,000 | | | | | 25,000 |
| Construction Management | | 5,341 | | | | | 5,341 |
| Equipment Acquisition | 1,288 | 33,370 | | | | | 34,659 |
| Total | 1,288 | 63,711 | - | - | - | - | 65,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|------------------------|-------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | Total |
| Wastewater Impact Fees | 1,288 | 63,711 | | | | | 65,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | 1,288 | 63,711 | - | - | - | - | 65,000 |

Project Effect on the Operating Budget: None

PROJECT NO. 22023 - REPLACE JOHN DEERE TRACTOR

Project Summary: Replace aging John Deere Tractor

Total Project Cost: \$ 18,152

Justification: The City currently owns and operates a John Deere tractor in the Wastewater Department. The current tractor is over 15 years old and has lost efficiency and requires replacement. The tractor is used in daily operations and rebuilding eroded berms throughout the land use area.



Goal and Policy Links: Efficient government.

Project Status: Tractor received. Backhoe attachment pending.

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | | | | | - |
| Construction Management | | | | | | | - |
| Equipment Acquisition | 18,152 | | | | | | 18,152 |
| Total | 18,152 | | - | - | - | - | 18,152 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|----------------------------|-------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Wastewater Enterprise Fund | 18,152 | | | | | | 18,152 |
| | | | | | | | - |
| | | | | | | | - |
| Total | 18,152 | - | - | - | - | - | 18,152 |

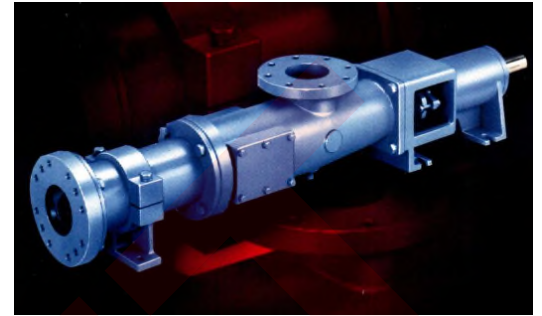
Project Effect on the Operating Budget: On-going maintenance costs associated with preventative maintenance and necessary repairs.

PROJECT NO. 24015 INSTALL CENTRIFUGE SLUDGE PUMPS

Project Summary: Install two centrifuge sludge feed pumps with related piping infrastructure.

Total Project Cost: \$60,000

Justification: The two new positive displacement sludge pumps will enable staff to maintain one set of operational pumps while the second set is on standby or undergoing maintenance to increase performance, efficiencies and redundancy.



Goal and Policy Links: Sustainable Infrastructure and Efficient Government

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: Project will commence Fiscal Year 2023-24

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | 60,000 | | | | | 60,000 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Total | - | 60,000 | - | - | - | - | 60,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|----------------------------|-------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Wastewater Enterprise Fund | | 60,000 | | | | | 60,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | 60,000 | - | - | - | - | 60,000 |

Project Effect on the Operating Budget: None

PROJECT No. 24009 – Wastewater Master Plan

Project Summary: Update Wastewater Master Plan

Total Project Cost: \$130,000

Justification: The City has been awarded a Department of Housing and Community Development Community Development Block Grant Program (CDBG) Planning and Technical Assistance Grant to allow the city to prepare and adopt an update to the City's Wastewater Master Plan. The City's Wastewater Master plan was last updated in 2007 and is outdated and incomplete. A comprehensive assessment of the Wastewater Treatment Facility and Collections System will be completed.



Goal and Policy Links: Sustainable Infrastructure and Efficient Government

Project Lead (Equipment Acquisition): Alberto Martinez, Deputy PW Director/Water Utilities

Project Status: Bid Openings Scheduled for April 13, 2023

Project Costs and Funding Sources:

Prior year: None

Costs Incurred to Date: None

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | 130,000 | | | | | 130,000 |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | | | | | - |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Costs Incurred to Date | | | | | | | - |
| Total | - | 130,000 | - | - | - | - | 130,000 |

Project Funding Sources

| RESO No. ### Agreement No. ### | Project Funding Sources | | | | | | |
|-----------------------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| CDBG Funding | | 122,100 | | | | | 122,100 |
| Enterprise Funds | | 7,900 | | | | | 7,900 |
| | | | | | | | - |
| Total | - | 130,000 | - | - | - | - | 130,000 |

Project Effect on the Operating Budget: None

PROJECT No. 24008 – Stormwater Master Plan Update

Project Summary: Update Stormwater Master Plan

Total Project Cost: \$160,500

Justification: The City has been awarded a Department of Housing and Community Development Community Development Block Grant Program (CDBG) Planning and Technical Assistance Grant to allow the city to prepare and adopt an update to the City's Stormwater Master Plan. The City of Wasco has evolved into a more fully developed community and the last Stormwater Master Plan identified that the City Storm System has no capacity to serve new development. All new development is required to retain storm water on-site which can be inhibitive to new development and reduces the footprint of available land for development.



Goal and Policy Links: Sustainable Infrastructure and Efficient Government

Project Lead (Equipment Acquisition): Alberto Martinez, Deputy PW Director/Water Utilities

Project Status: Request for Qualifications posted 3/26/23.

Project Costs and Funding Sources:

Prior year: None

Costs Incurred to Date: None

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | 160,500 | | | | | 160,500 |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | | | | | - |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Costs Incurred to Date | | | | | | | - |
| Total | - | 160,500 | - | - | - | - | 160,500 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|--------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| CDBG Funding | | 118,000 | | | | | 118,000 |
| General Fund | | 42,500 | | | | | 42,500 |
| | | | | | | | - |
| Total | - | 160,500 | - | - | - | - | 160,500 |

Project Effect on the Operating Budget: None

PROJECT No. 24005 – Purchase Portable Push Camera and Locator for the Wastewater Department

Project Summary: Purchase Portable Sewer Camera

Total Project Cost: \$18,500

Justification: The City of Wasco currently has an aging sewer collections infrastructure mainly composed of old clay pipe. This Push-Camera and locator allows for the inspection of smaller sewer mains and used to verify the integrity of older storm pipes. Combined with the locator it can be used to locate utilities and minimize the need for unnecessary digging.

Goal and Policy Links: Sustainable Infrastructure and Efficient Government

Project Lead (Equipment Acquisition): Alberto Martinez, Deputy PW Director/Water Utilities

Project Status: On-Site Demonstrations scheduled for end of June.

Project Costs and Funding Sources:

Prior year: None

Costs Incurred to Date: None

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | | | | | - |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | 18,500 | | | | | 18,500 |
| Costs Incurred to Date | | | | | | | - |
| Total | - | 18,500 | - | - | - | - | 18,500 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------------------|-------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Wastewater Enterprise | | 18,500 | | | | | 18,500 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | 18,500 | - | - | - | - | 18,500 |

Project Effect on the Operating Budget: Reduces the number of rentals required for video inspections.



PROJECT No. 24025 – Central & Filburn Storm Pumping Station Rehab

Project Summary: Rehab Central & Filburn Pumping Station

Total Project Cost: \$45,000

Justification: The City of Wasco's stormwater infrastructure needs rehabilitation and improvements. Tract 7311 has historically had flooding events during wet weather season. In order to mitigate some of the flooding issues associated with Tract 7311 and stormwater sump #8, an upgrade to the stormwater pumping station is recommended. The upgrade would replace the submersible pump as well as install automated start/stop capabilities.



Goal and Policy Links: Sustainable Infrastructure and Efficient Government

Project Lead (Equipment Acquisition): Alberto Martinez, Deputy PW Director/Water Utilities

Project Status: Start July 2023

Project Costs and Funding Sources:

Prior year: None

Costs Incurred to Date: None

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | 20,000 | | | | | 20,000 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | 25,000 | | | | | 25,000 |
| Costs Incurred to Date | | | | | | | - |
| Total | - | 45,000 | - | - | - | - | 45,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|------------------|-------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| General Funds | | 45,000 | | | | | 45,000 |
| Enterprise Funds | | | | | | | - |
| | | | | | | | - |
| Total | - | 45,000 | - | - | - | - | 45,000 |

Project Effect on the Operating Budget: None

PROJECT NO. 22005 - WATER DEPARTMENT VEHICLE REPLACEMENT

Project Summary: Purchase and Replace Aging Fleet

Total Project Cost: \$ 162,000

Justification: The Water Department fleet is currently composed of 4 service trucks and 1 pickup truck. Some of the aging fleet has been replaced with a Ford Ranger pickup and one ¾ ton service truck that is currently being upfitted with a crane to replace the older model service truck. The remaining balance of this budget will be used to purchase another small pickup truck to replace another larger service truck. That will leave the department composed of 2 service trucks and 3 smaller vehicles used for customer complaints, marking USA's, and reading meters.



Goal and Policy Links: Create a neighborly and safe community and be an efficient government.

Project Lead: Deputy Public Works Director - Alberto Martinez

Project Status: Pending

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | | | | | - |
| Equipment Acquisition | | 87,772 | | | | | 87,772 |
| Costs Incurred to Date | 74,228 | | | | | | 74,228 |
| Total | 74,228 | 87,772 | - | - | - | - | 162,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Water Enterprise Fund | 74,228 | 87,772 | | | | | 162,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | 74,228 | 87,772 | - | - | - | - | 162,000 |

Project Effect on the Operating Budget: Reduce number of unexpected major repairs associated with aging fleet.

PROJECT NO. – New Hauling/Dump Trailer for Mini Excavator

Project Summary: Purchase new trailer

Total Project Cost: \$37,365.00

Justification: New trailer will be used to haul mini excavator to and from the jobsite. Trailer will also be used to haul off debris and material collected at the work site.

Goal and Policy Links: Efficient and Effective Government

Project Costs and Funding Sources:

Project Status: ETA of May, 2023



Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | | | | | - |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | 37,365 | | | | | 37,365 |
| Total | - | 37,365 | - | - | - | - | 37,365 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------------------|-------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Water Enterprise Fund | | 37,365 | | | | | 37,365 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | 37,365 | - | - | - | - | 37,365 |

Project Effect on the Operating Budget: on -going maintenance cost associated with preventative maintenance.

PROJECT NO. 20218 - 1,2,3-TCP TREATMENT AT WELL 12

Project Summary: Install series granular activated carbon vessels to treat 1,2,3-TCP at Well 12 Site on corner of McCombs & Griffith.

Total Project Cost: \$2,300,000

Justification: In order to comply with State Water Board's new Maximum Contaminant Levels (MCL) for 1,2,3 Trichloropropane (123TCP) the City must install well-head treatment for 123TCP at Well 12. The installation will be installed as series. Series installation allows for the utilization of all the carbon in the vessel before changing it out while with a parallel installation the carbon must be replaced before breakthrough and about 10% to 20% of the carbon goes unused. Series installation allows media to be replaced without shutting down the well, which is beneficial to the water distribution system, especially during peak demand periods.



Goal and Policy Links: Safe community and sustainable infrastructure.

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: Project to commence Fiscal Year 2022-23

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|-----------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | 1,350,000 | | | | 1,350,000 |
| Construction Management | | | 100,000 | | | | 100,000 |
| Equipment Acquisition | 475,000 | 375,000 | | | | | 850,000 |
| Total | 475,000 | 375,000 | 1,450,000 | - | - | - | 2,300,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------------------|-------------------------|---------|-----------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Water Enterprise Fund | | | | | | | - |
| State Revolving Fund | 475,000 | 375,000 | 1,450,000 | | | | 2,300,000 |
| | | | | | | | - |
| Total | 475,000 | 375,000 | 1,450,000 | - | - | - | 2,300,000 |

Project Effect on the Operating Budget: On-going maintenance costs associated with vessels.

PROJECT NO. 21024 - DEVELOP WELL #16 REPLACEMENT WELL FOR WELL #8

Project Summary: Construct replacement well for Well #8 located at the corner of Poso Drive and Central Ave.

Total Project Cost: \$5,300,000

Justification: In order to comply with the State Water Board's new Maximum Contaminant Levels (MCL) for 1,2,3 Trichloropropane (123TCP). Well 8 currently does not meet the compliance standards and is approaching the end of its useful life; therefore, Well #16 will serve as the replacement well that will be drilled in efforts to avoid 123TCP to ensure compliance with the State Water Board.



Goal and Policy Links: Safe community and sustainable infrastructure.

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: Project to commence Fiscal Year 2022/23

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|-----------|---------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | 10,000 | | | | | 10,000 |
| Land Acquisition | | 250,000 | | | | | 250,000 |
| Site Preparation | | 65,000 | | | | | 65,000 |
| Design | | 114,000 | | | | | 114,000 |
| Construction | | 4,488,246 | | | | | 4,488,246 |
| Construction Management | | 361,000 | | | | | 361,000 |
| Costs Incurred to Date | 11,754 | | | | | | 11,754 |
| Total | 11,754 | 5,288,246 | - | - | - | - | 5,300,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------------------|-------------------------|-----------|---------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Water Enterprise Fund | | | | | | | - |
| State Revolving Fund | 11,754 | 5,288,246 | | | | | 5,300,000 |
| Water Impact Fees | | | | | | | - |
| Total | 11,754 | 5,288,246 | - | - | - | - | 5,300,000 |

Project Effect on the Operating Budget: on -going maintenance cost associated with preventative maintenance.

PROJECT NO. 21037 – INSTALL 1.5 MG STORAGE TANK

Project Summary: Install new 1.5-million-gallon water storage tank with booster pump station at the corner of Poso Drive and Central Ave.

Total Project Cost: \$4,025,000

Justification: The City of Wasco has no above ground water sources and relies on groundwater sources to meet the water demands of the Wasco residents. The City currently has no water storage facilities. In the event of a prolonged power outage or severe emergency, the City has no alternate source of water. Installation of a storage tank would provide an alternative source of water for residents. A 2007 Water Feasibility study recommended the City install a water storage tank to ensure it can maintain adequate pressure throughout the distribution system.



Goal and Policy Links: Safe community and sustainable infrastructure.

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: Project to commence Fiscal Year 2022-23

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | Total |
|-------------------------|------------------------|-----------|---------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | |
| Study | | | | | | | - |
| Environmental Review | | 10,000 | | | | | 10,000 |
| Land Acquisition | | 250,000 | | | | | 250,000 |
| Site Preparation | | 25,000 | | | | | 25,000 |
| Design | | 58,500 | | | | | 58,500 |
| Construction | | 3,225,000 | | | | | 3,225,000 |
| Construction Management | | 449,746 | | | | | 449,746 |
| Equipment Acquisition | 6,754 | | | | | | 6,754 |
| Total | 6,754 | 4,018,246 | - | - | - | - | 4,025,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | Total |
|-----------------------|-------------------------|-----------|---------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | |
| Water Enterprise Fund | | | | | | | - |
| State Revolving Fund | 6,754 | 4,018,246 | | | | | 4,025,000 |
| Water Impact Fees | | | | | | | - |
| Total | 6,754 | 4,018,246 | - | - | - | - | 4,025,000 |

Project Effect on the Operating Budget: on -going maintenance cost associated with preventative maintenance.

PROJECT NO. 21029 - DEVELOP WELL #17 – REPLACEMENT WELL FOR WELL #11

Project Summary: Construct replacement well for Well #11 on corner of Central and Filburn.

Total Project Cost: \$5,300,000

Justification: Well 11 currently does not meet the compliance standards for 1,2,3 Trichloropropane (123TCP) and is approaching the end of its useful life. A new replacement well (#11) will be drilled to produce from different zones to avoid 123TCP and ensure compliance with the State Water Board.



Goal and Policy Links: Safe community and Sustainable Infrastructure

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: Project to commence Fiscal Year 2022-23

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|-----------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | 10,000 | | | | | 10,000 |
| Land Acquisition | | 500,000 | | | | | 500,000 |
| Site Preparation | | 65,000 | | | | | 65,000 |
| Design | | 10,000 | | | | | 10,000 |
| Construction | | 238,571 | 721,975 | 3,627,700 | | | 4,588,246 |
| Construction Management | | 40,000 | 10,000 | 70,000 | | | 120,000 |
| Costs Incurred to Date | 6,754 | | | | | | 6,754 |
| Total | 6,754 | 863,571 | 731,975 | 3,697,700 | - | - | 5,300,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------------------|-------------------------|---------|---------|-----------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Water Enterprise Fund | | | | | | | - |
| State Revolving Fund | 6,754 | 863,571 | 731,975 | 3,697,700 | | | 5,300,000 |
| | | | | | | | - |
| Total | 6,754 | 863,571 | 731,975 | 3,697,700 | - | - | 5,300,000 |

Project Effect on the Operating Budget: on -going maintenance cost associated with preventative maintenance.

PROJECT NO. 21023 - DEVELOP WELL #18 – REPLACEMENT WELL FOR WELL #7

Project Summary: Construct replacement well for Well #7 located on 9th and J.

Total Project Cost: \$5,300,000

Justification: Well 7 currently does not meet the compliance standards for 1,2,3 Trichloropropane (123TCP) and is approaching the end of its useful life. A new replacement well (#18) will be drilled to produce from different zones to avoid 123TCP and ensure compliance with the State Water Board.

Goal and Policy Links: Safe community and Sustainable Infrastructure

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: Project to commence Fiscal Year 2022/23

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|-----------|---------|-----------|-----------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | 10,000 | | | | | 10,000 |
| Land Acquisition | | 500,000 | | | | | 500,000 |
| Site Preparation | | 65,000 | | | | | 65,000 |
| Design | | | | | | | - |
| Construction | | 980,717 | 989,829 | 1,500,000 | 1,127,700 | | 4,598,246 |
| Construction Management | | 40,000 | 10,000 | 60,000 | 10,000 | | 120,000 |
| Costs Incurred to Date | 6,754 | | | | | | 6,754 |
| Total | 6,754 | 1,595,717 | 999,829 | 1,560,000 | 1,137,700 | - | 5,300,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------------------|-------------------------|-----------|---------|-----------|-----------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Water Enterprise Fund | | | | | | | - |
| State Revolving Fund | 6,754 | 1,595,717 | 999,829 | 1,560,000 | 1,137,700 | | 5,300,000 |
| | | | | | | | - |
| Total | 6,754 | 1,595,717 | 999,829 | 1,560,000 | 1,137,700 | - | 5,300,000 |

Project Effect on the Operating Budget: on -going maintenance cost associated with preventative maintenance.



PROJECT NO. 20229 - ADVANCED METERING INFRASTRUCTURE – REMOTE METERING

Project Summary: Install Advanced Metering Infrastructure (AMI) remote meters.

Total Project Cost: \$3,200,000

Justification: Install Advanced Metering Infrastructure (AMI), an integrated system of smart meters, communication networks and data management that enables two-way communication with the utility infrastructure. The system provides functions that enable remote measurement of water usage and allows customers to view their water usage. This technology is more efficient in accurately reading usage and the calculation of water consumption. The City currently utilizes a private vendor to manually read water meters at an annual cost of approximately \$63,000. These new smart meters can digitally send meter readings to the public works staff and allow utility customers to better understand and manage their water usage. The new automated meter reading technology will allow remote reading of the meters at any given time and transmit the information to the City's utility billing system.



Goal and Policy Links: Safe community and Sustainable Infrastructure

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: Project to commence Fiscal Year 2022/23

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|-----------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | 25,000 | | | | | 25,000 |
| Land Acquisition | | | | | | | - |
| Site Preparation | | 750,000 | | | | | 750,000 |
| Design | | | | | | | - |
| Construction | | | 825,000 | | | | 825,000 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | 1,600,000 | | | | 1,600,000 |
| Total | - | 775,000 | 2,425,000 | - | - | - | 3,200,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------------------|-------------------------|---------|-----------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Water Enterprise Fund | | | | | | | - |
| State Revolving Fund | | 775,000 | 2,425,000 | | | | 3,200,000 |
| | | | | | | | - |
| Total | - | 775,000 | 2,425,000 | - | - | - | 3,200,000 |

Project Effect on the Operating Budget: Minimize fuel costs, wear and tear on vehicles, and staff time spent on customer reads and re-reads.

PROJECT NO. 26XXX - WELL 10 ABANDONMENT

Project Summary: Abandon Well #10

Total Project Cost: \$60,000

Justification: Well 10 will be decommissioned when the replacement well is completed. It will need to be abandoned. The abandonment involves sealing and capping well and removing all site equipment. This well is located at the corner of Iris Street and Griffith Ave.

Goal and Policy Links: Safe community and Sustainable Infrastructure

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: Project to commence Fiscal Year 2025-26

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | | | 60,000 | | 60,000 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Total | - | - | - | - | 60,000 | - | 60,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------------------|-------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Water Enterprise Fund | | | | | 60,000 | | 60,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | - | - | - | 60,000 | - | 60,000 |

Project Effect on the Operating Budget: on -going maintenance cost associated with preventative maintenance.



PROJECT NO. 25XXX - WELL 8 ABANDONMENT

Project Summary: Abandon Well #8

Total Project Cost: \$60,000

Justification: Well 8 will be decommissioned when the replacement well is completed. It will need to be abandoned. The abandonment involves sealing and capping well and removing all site equipment. This well is located on Poso Ave. near Beckes St.

Goal and Policy Links: Safe community and Sustainable Infrastructure

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: Project to commence Fiscal Year 2024-25

Project Costs and Funding Sources:



Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | | 60,000 | | | 60,000 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | | | | | | - |
| Total | - | - | - | 60,000 | - | - | 60,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------------------|-------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Water Enterprise Fund | | | | 60,000 | | | 60,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | - | - | 60,000 | - | - | 60,000 |

Project Effect on the Operating Budget: on -going maintenance cost associated with preventative maintenance.

PROJECT NO. 21027 - DEVELOP WELL #15 – REPLACEMENT WELL FOR WELL #10

Project Summary: Construct replacement well for Well #10 to be located on Central and Margalo.

Total Project Cost: \$5,300,000

Justification: Well 10 currently does not meet the compliance standards for 1,2,3 Trichloropropane (123TCP) and is approaching the end of its useful life. A new replacement well (#15) will be drilled to produce from different zones to avoid 123TCP and ensure compliance with the State Water Board.

Goal and Policy Links: Safe community and sustainable infrastructure.

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: Project to commence Fiscal Year 2022-23

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | Total |
|-------------------------|------------------------|-----------|-----------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | |
| Study | | | | | | | - |
| Environmental Review | | 17,000 | | | | | 17,000 |
| Land Acquisition | | | | | | | - |
| Site Preparation | | 55,915 | | | | | 55,915 |
| Design | | 135,000 | | | | | 135,000 |
| Construction | | 1,390,000 | 3,504,000 | | | | 4,894,000 |
| Construction Management | | 105,471 | 79,529 | | | | 185,000 |
| Costs Incurred to Date | 13,085 | | | | | | 13,085 |
| Total | 13,085 | 1,703,386 | 3,583,529 | - | - | - | 5,300,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | Total |
|-----------------------|-------------------------|-----------|-----------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | |
| Water Enterprise Fund | | | | | | | - |
| State Revolving Fund | 13,085 | 1,703,386 | 3,583,529 | | | | 5,300,000 |
| | | | | | | | - |
| Total | 13,085 | 1,703,386 | 3,583,529 | - | - | - | 5,300,000 |

Project Effect on the Operating Budget: on -going maintenance cost associated with preventative maintenance.



PROJECT NO. 23015 – INSTALL 1.5 MG STORAGE TANK at WELL #13

Project Summary: Install second 1.5-million-gallon water storage tank with booster pump station at Well 13 on Booth Property.

Total Project Cost: \$4,025,000

Justification: The City of Wasco has no above ground water sources and relies on groundwater sources to meet the water demands of the Wasco residents. The City currently has no water storage facilities. In the event of a prolonged power outage or severe emergency, the City has no alternate source of water. Installation of a storage tank would provide an alternative source of water for residents. A 2007 Water Feasibility study recommended the City install a water storage tank to ensure it can maintain adequate pressure throughout the distribution system.



Goal and Policy Links: Safe community and sustainable infrastructure.

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: Project to commence Fiscal Year 2023-24

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|-----------|-----------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | 10,000 | | | | 10,000 |
| Land Acquisition | | 250,000 | | | | | 250,000 |
| Site Preparation | | | 25,000 | | | | 25,000 |
| Design | | 3,500 | 55,000 | | | | 58,500 |
| Construction | | 247,216 | 1,000,000 | 1,971,030 | | | 3,218,246 |
| Construction Management | | | | 456,500 | | | 456,500 |
| Costs Incurred to Date | 6,754 | | | | | | 6,754 |
| Total | 6,754 | 500,716 | 1,090,000 | 2,427,530 | - | - | 4,025,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------------------|-------------------------|---------|-----------|-----------|---------|---------|-----------|
| | Prior Years | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | Total |
| Water Enterprise Fund | | | | | | | - |
| State Revolving Fund | 6,754 | 500,716 | 1,090,000 | 2,427,530 | | | 4,025,000 |
| Water Impact Fees | | | | | | | - |
| Total | 6,754 | 500,716 | 1,090,000 | 2,427,530 | - | - | 4,025,000 |

Project Effect on the Operating Budget: on -going maintenance cost associated with preventative maintenance

PROJECT NO. 25XXX- WELL 2 REHAB

Project Summary: Rehab existing well #2 Located on Leonard & 46.

Total Project Cost: \$3,500,000

Justification: Rehab well #2 at Leonard and 46 instead of replacing well. Currently the well does not meet standards and has exceeded its useful life. Well site currently does not need 1,2,3 TCP treatment.

Goal and Policy Links: Safe community and sustainable infrastructure.

Project Lead: Deputy Public Works Director Water Utilities – Alberto Martinez

Project Status: Project to commence Fiscal Year 2024/25

Project Costs and Funding Sources:



Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|-----------|-----------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | 1,000,000 | | | 1,000,000 |
| Design | | | | | | | - |
| Construction | | | | | 1,250,000 | | 1,250,000 |
| Construction Management | | | | | 1,250,000 | | 1,250,000 |
| Equipment Acquisition | | | | | | | - |
| Total | - | - | - | 1,000,000 | 2,500,000 | - | 3,500,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-----------------------|-------------------------|---------|---------|---------|---------|-----------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Water Enterprise Fund | | | | | | | - |
| State Revolving Fund | | | | 60,000 | 400,000 | 3,040,000 | 3,500,000 |
| Water Impact Fees | | | | | | | - |
| Total | - | - | - | 60,000 | 400,000 | 3,040,000 | 3,500,000 |

Project Effect on the Operating Budget: on-going maintenance cost associated with preventative maintenance and utilities cost.

PROJECT No. 24006– Purchase Spare Motor for Well 14

Project Summary: Purchase Spare Motor for Well 14

Total Project Cost: \$100,000

Justification: The City of Wasco currently has six municipal wells that provide drinking water to our residents. Well 14 was placed on-line in 2021 and currently produces 1400 gallons per minute. This well requires a larger 400-HP motor to pump from the deeper pumping zone required to ensure optimal water quality. Currently the water department does not have a spare motor for this Well-Site. The purchase of this spare motor would allow for continued operation of this Well-Site while the current motor is down for maintenance or repairs.



Goal and Policy Links: Sustainable Infrastructure and Efficient Government

Project Lead (Equipment Acquisition): Alberto Martinez, Deputy PW Director/Water Utilities

Project Status: Pending

Project Costs and Funding Sources:

Prior year: None

Costs Incurred to Date: None

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | | | | | - |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | 100,000 | | | | | 100,000 |
| Costs Incurred to Date | | | | | | | - |
| Total | - | 100,000 | - | - | - | - | 100,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Water Enterprise | | 100,000 | | | | | 100,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | 100,000 | - | - | - | - | 100,000 |

Project Effect on the Operating Budget: On-going maintenance costs associated with preventative maintenance and necessary repairs.

PROJECT NO. 20238 - SANITATION TRUCK FLEET REPLACEMENT

Project Summary: Replace aging sanitation trucks via an established replacement schedule

Total Project Cost: \$ 2,280,000

Justification: The City currently owns and operates nine sanitation trucks in its Sanitation Department. Six of the existing trucks are on a routine route and three of the trucks performing act as supporting backup trucks during routine maintenance or breakdown of primary trucks. Four of the nine trucks are over 10 years old and require replacement over the next five years to maintain a healthy and safe vehicle inventory.



Goal and Policy Links: Create a neighborly and safe community and be an efficient government.

Project Lead: Public Works Director – Luis Villa and Superintendent - Scott Maxey

Project status: we have purchased two trucks and will purchase another residential truck.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|-----------|
| | Prior Years Budget | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | | | | | - |
| Construction Management | | | | | | | - |
| Equipment Acquisition | 700,000 | 375,000 | 390,000 | 400,000 | 415,000 | | 2,280,000 |
| Total | 700,000 | 375,000 | 390,000 | 400,000 | 415,000 | - | 2,280,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|----------------------------|-------------------------|---------|---------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Sanitation Enterprise Fund | 700,000 | 375,000 | 390,000 | 400,000 | 415,000 | | 2,280,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | 700,000 | 375,000 | 390,000 | 400,000 | 415,000 | - | 2,280,000 |

Project Effect on the Operating Budget: On-going maintenance costs associated with preventative maintenance and necessary repairs.

PROJECT NO. 24020 - NEW ROLL OFF TRUCK

Project Summary: Purchase new roll-off truck

Total Project Cost: \$175,000

Justification: The existing roll-off truck is 15 years old and is approaching the end of its useful life. The roll-off is heavily utilized to transport street sweepings and green waste from the City's green waste collection site. The roll off is also heavily utilized to empty the large blue recycle bins throughout the community. Purchasing a second roll-off truck will permit staff to ensure a reliable roll-off is available in the event one of the roll-off trucks is decommissioned or being repaired.



Goal and Policy Links: Efficient government

Project Lead: Public Works Director – Luis Villa and Superintendent - Scott Maxey

Project Costs and Funding Sources: this project will roll over to next fiscal year

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | | | | | - |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | 175,000 | | | | | 175,000 |
| Total | - | 175,000 | - | - | - | - | 175,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|----------------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Sanitation Enterprise Fund | | 175,000 | | | | | 175,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | - | 175,000 | - | - | - | - | 175,000 |

Project Effect on the Operating Budget: On-going maintenance costs associated with preventative maintenance.

PROJECT NO. 24018 - WASH RACK UPGRADE

Project Summary: Update the existing refuse truck wash rack to permit two trucks to be washed simultaneously and replace the steam cleaner.

Total Project Cost: \$122,200

Justification: The existing wash rack at the Wastewater Treatment Plant permits for one refuse truck to be washed at a time. Currently, refuse truck drivers must take turns washing their trucks. This can create bottlenecks in the driver's work day as they wait for their ability to wash their truck. In order to eliminate the need to wait, it is highly recommended that the wash rack be expanded to accommodate two refuse trucks. Drivers currently utilize a ladder to wash the top of their trucks, posing a safety hazard as they can slip. This project would install a catwalk with stairs that would make washing the refuse trucks safer for all drivers. This wash rack will also be used for the Wastewater Vacuum Truck.



Goal and Policy Links: Efficient and effective government and sustainable infrastructure

Project Lead: Public Works Director – Luis Villa and Superintendent – Scott Maxey

Project Status: Planning stage pending new PW Facility.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | 25,000 | | | | | 25,000 |
| Design | | 15,600 | | | | | 15,600 |
| Construction | | 68,600 | | | | | 68,600 |
| Construction Management | | 5,000 | | | | | 5,000 |
| Equipment Acquisition | | 8,000 | | | | | 8,000 |
| Total | - | 122,200 | - | - | - | - | 122,200 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|----------------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Sanitation Enterprise Fund | | 91,650 | | | | | 91,650 |
| Wastewater Fund | | 30,550 | | | | | 30,550 |
| | | | | | | | - |
| Total | - | 122,200 | - | - | - | - | 122,200 |

Project Effect on the Operating Budget: Maintenance and repair costs associated with wash rack steam cleaner.

PROJECT NO. 24017 - SANITATION TRUCK PARKING

Project Summary: Provide parking for refuse trucks and vacuum truck

Total Project Cost: \$250,000

Justification: The sanitation department currently parks refuse trucks at 1400 J Street. This can be problematic as it creates inefficiencies and uncertainties due to high speed rail construction impacts and road detours that will arise over the next 3-5 years. This would reduce wear and tear of refuse trucks as they would not be going across the railroad tracks as often as they are currently crossing them now. In order to mitigate the displacement of the refuse trucks and the department, staff is proposing installing a concrete pad with a carport at the Wastewater Treatment Plant site. Once the City establishes a more permanent comprehensive Public Works yard, the concrete pad and carport will become usable space for Wastewater Treatment Plant staff to store materials and park white fleet.



Goal and Policy Links: Efficient and effective government and sustainable infrastructure

Project Lead: Deputy Public Works Director – Kameron Arnold

Project Status: Planning stage pending new PW Facility.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | 15,000 | | | | | 15,000 |
| Design | | 2,500 | | | | | 2,500 |
| Construction | | 175,000 | | | | | 175,000 |
| Construction Management | | 17,500 | | | | | 17,500 |
| Equipment Acquisition | | 40,000 | | | | | 40,000 |
| Total | - | 250,000 | - | - | - | - | 250,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|----------------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Sanitation Enterprise Fund | | 175,000 | | | | | 175,000 |
| Wastewater Enterprise Fund | | 75,000 | | | | | 75,000 |
| | | | | | | | - |
| Total | - | 250,000 | - | - | - | - | 250,000 |

Project Effect on the Operating Budget: No major impacts to the operating budget.

PROJECT NO. 24016 - CNG STATION UPGRADE

Project Summary: Replace aging CNG station

Total Project Cost: \$ 525,000

Justification: The current fueling station is old and has consistently required repairs to the fuel pumps, compressors and dryer due to operational wear down of the existing equipment.

Goal and Policy Links: Efficient Government and Sustainable Infrastructure.

Project Lead: Public Works Director – Luis Villa

Project Status: Pending two vendor quotes

Project Costs and Funding Sources:



Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | 40,000 | | | | | 40,000 |
| Construction | | 475,000 | | | | | 475,000 |
| Construction Management | | 10,000 | | | | | 10,000 |
| Equipment Acquisition | | | | | | | - |
| Total | - | 525,000 | - | - | - | - | 525,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|----------------------------|-------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Sanitation Enterprise Fund | | 100,000 | | | | | 100,000 |
| CNG Fund | | 195,000 | | | | | 195,000 |
| State of Good Repair Funds | | 230,000 | | | | | 230,000 |
| Total | - | 525,000 | - | - | - | - | 525,000 |

Project Effect on the Operating Budget: Ongoing preventative maintenance and repair.

PROJECT NO. 21034 - TRANSIT LEVEL III FAST CHARGERS

Project Summary: Purchase and install one Level III Fast Charger and two Level II Chargers for Dial-a-Ride Electric Buses

Total Project Cost: \$339,943.00

Justification: The state emissions standards for public transit agencies require converting the existing transit fleet to low or no emissions vehicles by 2040. The City is able to utilize funding from Caltrans Low Carbon Transit Operations Program (LCOP) and State Transit Assistance funds allocated by Kern Council of Governments under the Transportation Development Act. to both purchase and install these chargers.

Goal and Policy Links: Create a neighborly and safe community and be an efficient government

Project Lead (Design): Deputy Public Works Director- Kameron Arnold

Project Lead (Construction): Deputy Public Works Director – Kameron Arnold, Maria Martinez, and Maria Lara

Project Status: The design is complete; the Project is out to bid for construction.

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | Total |
|-------------------------|------------------------|---------|---------|---------|---------|---------|---------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Design | | 25,000 | | | | | 25,000 |
| Construction | | 120,943 | | | | | 120,943 |
| Construction Management | | 11,594 | | | | | 11,594 |
| Equipment Acquisition | | | | | | | - |
| Costs Incurred to date | 182,406 | | | | | | 182,406 |
| Total | 182,406 | 157,537 | - | - | - | - | 339,943 |

Project Funding Sources

| RESO No. 2022-? | Project Funding Sources | | | | | | Total |
|----------------------------|-------------------------|------------|---------|---------|---------|---------|------------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | |
| State of Good Repair (SGR) | | 131,943.12 | | | | | 131,943.12 |
| TDA Funds (STA) | 6,406 | 25,594 | | | | | 32,000 |
| LCTOP Funds | 150,000 | | | | | | 150,000 |
| PG&E EV Program | 26,000 | | | | | | 26,000 |
| Total | 182,406 | 157,537 | - | - | - | - | 339,943 |

Project Effect on the Operating Budget: Ongoing preventative maintenance and repair.



PROJECT NO. 20205 – 3 ZERO-EMISSION TRANSIT BUSES

Project Summary: Purchase three (3) new zero-emissions Dial-a-Ride Ford E450 Class Z2 (12 Seats, 2 WC)

Total Project Cost: \$1,569,000.00

Justification: In order to comply with the state emissions standards for public transit agencies to convert existing transit vehicles to low or no-emissions vehicles by 2040. The purchase of these new vehicles will be leveraged with grant funds provided by the Transit and Intercity Rail Capital Program, Low Carbon Transit Operations Program, California Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP). This purchase has been delayed to install the Charging infrastructure first.



Goal and Policy Links: Create a neighborly and safe community and be an efficient government

Project Lead (Procurement/Implementation): Administrative Manager Maria Martinez & Assistant City Manager Maria Lara

Project Status: Procuring the Zero Emissions Buses

Project Costs and Funding Sources: Transit and Intercity Rail Capital Program, Low Carbon Transit Operation Program, and HVIP Voucher

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|-----------|---------|---------|---------|---------|-----------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | | | | | - |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | 1,569,000 | | | | | 1,569,000 |
| Total | - | 1,569,000 | - | - | - | - | 1,569,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|----------------------|-------------------------|-----------|---------|---------|---------|---------|-----------|
| | Prior Years | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | Total |
| TDA Funds (STA) | | 207,717 | | | | | 207,717 |
| HVIP Voucher Program | | 207,000 | | | | | 207,000 |
| LCTOP Funds | | 65,925 | | | | | 65,925 |
| TIRCP Funds | | 1,000,000 | | | | | 1,000,000 |
| FTA 5339 | | 88,358 | | | | | 88,358 |
| Total | - | 1,569,000 | - | - | - | - | 1,569,000 |

Project Effect on the Operating Budget: Reduce the number of unexpected major repairs associated with an aging fleet. Insurance to insure these vehicles compared to Combustion Engine will cost more (approximately \$2,000 annually) only because the replacement cost is higher and not because of the type of vehicle. Costs will be offset by fleet maintenance and fuel savings.

PROJECT NO. 23025 – SECURITY SURVEILLANCE FOR TRANSIT VEHICLES

Project Summary: Install security cameras on all transit vehicles.

Total Project Cost: \$ 90,000

Justification: The current video surveillance system was installed around 2008 in the Dial-a-ride Buses. The current system is outdated and no longer accessible. Because of this, there is a potential risk to the safety of the passenger and drivers. The Dial a Ride services the city boundary limits to the General and ADA public. With the increase in crime, it is recommended to upgrade the video surveillance system.



Goal and Policy Links: Efficient Government and Safe Community

Project Lead (Design): Neomi L. Perez & Maria Martinez

Project Lead (Equipment Acquisition): Communications & Marketing Specialist – Neomi L. Perez & Administrative Manager – Maria Martinez

Project Status: The project will commence in FY 2023-24

Project Costs and Funding Sources:

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | | | | | | - |
| Construction Management | | | | | | | - |
| Equipment Acquisition | 90,000 | | | | | | 90,000 |
| Costs Incurred to Date | | | | | | | - |
| Total | 90,000 | - | - | - | - | - | 90,000 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|----------|-------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| STA Fund | 90,000 | | | | | | 90,000 |
| | | | | | | | - |
| | | | | | | | - |
| Total | 90,000 | - | - | - | - | - | 90,000 |

Project Effect on the Operating Budget: Annual service fees for monitoring of approximately \$3,000.

PROJECT No. 24012 BUS SHELTERS LCTOP

Project Summary: Installation of Bus Shelters in various locations

Total Project Cost: \$69,123

Justification: This project will enhance the rider experience by providing protection from the weather elements. Shelters will include amenities such as benches and solar lights.

Goal and Policy Links: Safe and neighborly Community and sustainable infrastructure.



Project Lead (Design): Deputy Public Works Director Arnold, Administrative Manager Martinez

Project Lead (Construction): Deputy Public Works Director Arnold, Administrative Manager Maria Martinez

Project Status: Pending LCTOP Standard Agreement Award

Project Costs and Funding Sources: LCTOP FY 2022/2023 and TDA funds

Project Costs by Phase

| | Project Costs by Phase | | | | | | |
|-------------------------|------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| Study | | | | | | | - |
| Environmental Review | | | | | | | - |
| Land Acquisition | | | | | | | - |
| Site Preparation | | | | | | | - |
| Design | | | | | | | - |
| Construction | | 24,123 | | | | | 24,123 |
| Construction Management | | | | | | | - |
| Equipment Acquisition | | 45,000 | | | | | 45,000 |
| Costs Incurred to Date | | | | | | | - |
| Total | - | 69,123 | - | - | - | - | 69,123 |

Project Funding Sources

| | Project Funding Sources | | | | | | |
|-------|-------------------------|---------|---------|---------|---------|---------|--------|
| | Prior Years | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | Total |
| LCTOP | | 69,123 | | | | | 69,123 |
| | | | | | | | - |

Project Effect on the Operating Budget: Ongoing maintenance of facilities from cleaning to repairs.