



AGENDA

Regular City Council Meeting,
Successor Agency to the
Former Redevelopment Agency and the
Wasco Public Finance Authority

Tuesday, November 7, 2023 – 6:00 pm.

Council Chambers
746 8th Street, Wasco, CA 93280
www.cityofwasco.org

Public advisory: Face masks are recommended. The City Council chamber is open and accessible to the public.

View the meeting Live on the city's website

<https://www.cityofwasco.org/306/city-council-meeting-videos> subject to technical limitations.

ACCESSIBILITY: In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in the City Council meeting, please contact the City Clerk Department at 661-758-7215 or via email at cityclerk@cityofwasco.org within 48 hours of the meeting or sooner.

The following is provided to assist with public participation:

AGENDA AVAILABILITY: The City Council Agenda is posted on the bulletin board at the entry of City Hall 746 8th Street, Wasco, at the entrance of 764 E Street, Wasco, and at the entry of the Sheriff's Office 748 F Street, Wasco. The agenda packet, meeting minutes, and archived City Council meetings are available on the City's website at www.cityofwasco.org.

Agenda Materials: City Council agenda materials are released no later than 72 hours prior to a meeting and are available to the public at the City Clerk's Office, 746 8th Street, Wasco, CA, in a public binder at each City Council meeting, and on the City's website at <https://www.cityofwasco.org/AgendaCenter>

PUBLIC COMMENTS: All public comments are subject to a 2-minute limit, and a maximum of Thirty (30) minutes will be allowed for any subject. To provide your comments to the City Councilmembers regarding matters not on the agenda or a specific item on the agenda, you may address your comments IN PERSON. Before making your presentation, you will be asked to state your name for the record. If you would like to submit a written public comment, please email the City Clerk at cityclerk@cityofwasco.org no later than **4:00 p.m. November 7, 2023**. Please clearly indicate which agenda item number your comments pertain to. Every effort will be made to read your comment into the record; If a comment is received after the specific time mentioned above but before the meeting is adjourned, the comment will

still be included as a part of the record of the meeting. Still, it will not be read into the record.

Please be advised that communications directed to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions and will be printed/posted as submitted.

SPANISH INTERPRETATION: If you need an interpretation of your communications to the City Council from Spanish into English, please contact the City Clerk Department at 661-758-7215 or via email at cityclerk@cityofwasco.org. **Subject to availability**, notifying at least 48 hours before will usually enable the City to make arrangements.

INTERPRETACIÓN EN ESPAÑOL: Si necesita una interpretación de sus comunicaciones al Concejo Municipal del español al inglés, comuníquese con el Departamento del Secretario de la Ciudad al 661-758-7215 o por correo electrónico a cityclerk@cityofwasco.org. La notificación de al menos 48 horas generalmente permitirá a la Ciudad hacer arreglos. **Sujeto a disponibilidad.**

GETTING TO KNOW YOUR AGENDA

Agenda Sections:

CONSENT CALENDAR Items are routine items that are not expected to prompt discussion. All items are considered for approval at the same time with one vote. Councilmembers, staff, and the public may request items be removed, and members of the public may comment on an item. Items removed from the Consent Calendar are discussed after the vote on the remaining Consent Calendar items.

PUBLIC COMMENT allows the public to address the Council on any matter not listed on the agenda that is within the jurisdiction of the Council. In compliance with the Brown Act, the Council cannot take action on matters not listed on the agenda.

PUBLIC HEARINGS are held on matters specifically required by law. The Mayor will ask for presentations from the staff, the proponent, or the applicant involved (if applicable) in the matter under discussion. Following the Mayor will open the public hearing and ask for public comments. Following the questions from the Councilmembers. The Mayor closes the hearing, and the City Council may discuss and take action.

DEFERRED ITEMS: these are items that were postponed or delayed for specific reasons and are brought back to the Council for consideration. These items are expected to cause discussion and/or action by the Council. Staff may make a presentation, and Councilmembers may ask questions of staff and involved parties before the Mayor invites the public to provide input.

NEW BUSINESS: these are items that are expected to cause discussion and/or action by the council but do not legally require a Public Hearing. Staff may make a presentation,

and Council members may ask questions of staff and the involved parties before the Mayor invites the public to provide input.

CLOSED SESSION: may only be attended by members of the Council, support staff, and/or legal counsel. The most common purpose of a Closed Session is to avoid revealing confidential information that may prejudice the City's legal or negotiation position or compromise the employees' privacy interests. Closed sessions may be held only as explicitly authorized by law.

COUNCIL ACTIONS:

RESOLUTIONS are formal expressions of opinion or intention of the Council and are usually effective immediately.

ORDINANCES are laws adopted by the Council. Ordinances usually amend, repeal, or supplement the Municipal Code, provide zoning specifications, or appropriate money for specific purposes. Most ordinances require two hearings; an introductory hearing, generally followed by a second hearing at the next regular meeting. Most ordinances go into effect 30 days after the final approval.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) FINDINGS: CEQA is intended to inform government decision-makers and the public about proposed activities' potential environmental effects and prevent significant, avoidable environmental damage.

PROCLAMATIONS and **RECOGNITIONS** are issued by the City to honor significant achievements by community members, highlight an event, promote awareness of community issues, and recognize City employees.

REGULAR MEETING – 6:00 pm

- 1) **CALL TO ORDER:** Mayor Martinez
- 2) **ROLL CALL:** Mayor Martinez, Mayor Pro Tem Garcia, Council Members: Medina, Reyna, Saldaña
- 3) **FLAG SALUTE:** led by Mayor
- 4) **INVOCATION:** TBD
- 5) **PRESENTATIONS:** None
- 6) **PUBLIC COMMENTS:**

This portion of the meeting is reserved for persons desiring to address the Council and including the Council acting as the Governing Board for the Successor Agency on any matter not on this agenda and over which the Council and Successor Agency have jurisdiction. Speakers are limited to two (2) minutes. A maximum of Thirty (30) minutes will be allowed for any one subject. Please state your name for the record before making your presentation.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or Discussion on items not on the agenda (subject to narrow exceptions). This will limit a Councilmember's response to questions and requests made during this comment period.

7) SUCCESSOR AGENCY BUSINESS: None

8) WASCO PUBLIC FINANCE AUTHORITY BUSINESS: None

9) NEW EMPLOYEE POLICE DEPARTMENT BADGE PINNING CEREMONY FOR:

1. Anthony Cook, Police Officer
2. Javier Sanchez-Tapia, Police Officer
3. Daniel Talavera, Police Officer
4. Johnny Ochoa, Reserve Police Officer
5. Danielle Wise, Police Records Clerk

CITY COUNCIL BUSINESS:

10) CONSENT CALENDAR:

The Consent Calendar consists of items that, in the staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests the removal of a particular item.

- a. Receive and File department payments totaling \$ 3,292,200.77
- b. Approval of City Council Minutes for October 17, 2023, Regular Meeting.
- c. Adopt a Resolution Authorizing the City Manager or Designee to Sign and Execute an Agreement with John Kular Consulting in an amount not to exceed \$160,500.00 for Engineering Services Related to the Stormwater Master Plan Update and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- d. Adopt a Resolution Authorizing the City Manager or designee to approve a purchase order with Berchtold Equipment in an amount not to exceed \$22,000.00 to purchase a Utility Vehicle for the Wastewater Department and find that the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is, therefore, not subject to review under CEQA.
- e. Adopt a Resolution Approving A New Capital Improvement Project #24029 (G Street Lighting) and Amend the City of Wasco Adopted Operating Budget and Capital Improvement Program Fiscal Year 2023/2024 for the installation of New Lighting on G Street Between 8th Street and Filburn Street and Appropriation of \$762,700.00 funds and find that the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is, therefore, not subject to review under CEQA.
- f. Approval of Travel and Training Expenses Exceeding \$500.00 per trip for the Accounting Supervisor and Finance Director to attend the League of Cities 2023 Municipal Finance Institute on December 14 –15, 2023, and Find that this action is not a project as defined under the California Environmental Quality Act State

Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

- g.** Approval of Travel and Training Expenses Exceeding \$500.00 per trip for the Accounting Supervisor and Finance Director to attend the California Society of Municipal Officers 2024 Annual Training Conference on January 30 – February 2, 2024, in Anaheim, CA., and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- h.** Adopt a Resolution Authorizing the City Manager or Designee to Finalize, Sign and Execute a Task Order #23 to Agreement No. 2020-008 with BHT Engineering for Design and Engineering services for the Southgate Lighting and Pedestrian Improvement Project in an amount not to exceed \$65,040.00 and allowing the City Manager or Designee to execute Contract Change Orders and to make quantity adjustments not to exceed \$7,000.00, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

11) PUBLIC HEARINGS: None

12) DEFERRED BUSINESS: None

13) NEW BUSINESS: None

14) REPORTS FROM COMMISSIONS AND COMMITTEES:

- a.** Kern Economic Development Corporation (Garcia)
- b.** Kern Council of Government (Reyna)
- c.** Wasco Task Force (Reyna & Medina)

15) REPORTS FROM KC FIRE AND SHERIFF:

- a.** Kern County Fire Department (Appleton)
- b.** Kern County Sheriff's Department (Stout)

16) REPORTS FROM THE CITY MANAGER:

17) REPORTS FROM THE CITY COUNCIL:

18) CLOSED SESSION: None

19) ADJOURNMENT:

This is to certify that this agenda was posted at Wasco City Hall on November 2, 2023, on/or before 6:00 p.m. The agenda is also available on the City website at www.cityofwasco.org.



Maria O. Martinez, City Clerk

All agenda item supporting documentation is available for public review on the city website www.cityofwasco.org and the office of the City Clerk of the City of Wasco, 746 8th Street, Wasco, CA 93280, during regular business hours, 8:00 am – 4:30 pm Monday through Thursday and 8:30 am – 4:30 pm Friday (closed alternate Friday's), following the posting of the agenda. Any supporting documentation related to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location and available at the meeting. **Please remember to turn off all cell phones, pagers, or electronic devices during Council meetings.**

The City of Wasco does not discriminate on the basis of disability in the access to, provision of, or employment in its programs and activities pursuant to 29 United States Code Section 12132 and California Civil Code Section 54. Information regarding the rights provided under the Americans with Disabilities Act (ADA) may be obtained from the City Clerk's Office.

If you need special assistance to participate in this meeting, please get in touch with the City Clerk's Office at (661) 758-7215 to make reasonable arrangements to ensure accessibility to this meeting. Telephone (661) 758-7215. Requests for assistance should be made at least two (2) days in advance whenever possible.



Bill Pay

As of: November 1st, 2023

WARRANTS	AMOUNTS
G101823	154,118.46
G101623	359,756.68
H101823	305,472.50
G2101623	29,616.24
H2101823	14,906.08
G101123	201,437.45
G100923	26,299.39
W101123	876.29
G102523	485,670.91
G102323	72,173.62
H102523	9,376.70
A1102323	7,717.73
A2102323	1,361.91
A3102323	2,976.70
A4102323	2,247.22
A5102323	1,425.00
A1102723	5,000.00
A2102723	2,850.00
A3102723	5,700.00
G110123	187,887.96
G103023	7,430.27
R110123	477.16
G103123	903,993.75
H110123	503,428.75
Grand Total	3,292,200.77

Verified By:
Finance Director

Isarel
Perez-
Hernandez

Digitally signed by:
Isarel Perez-Hernandez
DN: CN = Isarel Perez-
Hernandez email =
ispefez@cityofwasco.
org C = US
Date: 2023.11.01 13:
16:43 -08'00'

WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
G101823	AMAZON CAPITAL SERVICES, INC	4968	16H4-HJGX-WG9H	26382	REPAIR KIT: REPLACEMENT POPPETS SPRINGS	50.34
G101823	FED EX	123	8-284-33001	26393	EXPRESS SERVICES WE 101223	23.50
G101823	PG & E COMPANY	85	3593196785-1 101123	26399	UB NW NE SE GEN-ANNEX BUILDING	260.55
G101823	PG & E COMPANY	85	2991524925-3 101323	26399	UB 810 8TH ST COURTHOUSE	536.39
G101823	PG & E COMPANY	85	2053318492-3 101223	26399	UB SW SW POSO PALM WELL #8	3,121.73
G101823	PG & E COMPANY	85	5186195239-3 101123	26399	WELL #12 MCCOMBS & GRIFFITH SE 090823-100923	22,348.33
G101823	PG & E COMPANY	85	2114713176-3 101623	26399	UB STREET LIGHT TRACT FUKKBURN	27.21
G101823	PG & E COMPANY	85	8365871756-2 101623	26399	UB ANNEX PARKING LOT	13.26
G101823	AMERICAN REFUSE INC	183	288957	26383	OCT 2023: RECYCLE CARTS RESIDENTIAL	39,774.90
G101823	SAN JOAQUIN VALLEY AIR POLLUTION CONTROL DISTRICT	1198	S172796	26400	801 8TH ST: 23/24 ANNUAL PTO	290.00
G101823	CHARTER COMMUNICATIONS	68	168679001100623	26391	OCT 2023: INTERNET SRVCS SHERIFF SUB	202.96
G101823	CHARTER COMMUNICATIONS	68	167751301100623	26391	OCT 2023: INTERNET SRVCS FOR COW	118.88
G101823	SOUTHERN TIRE MART LLC	5953	7150004338	26403	PD: 16 QT NEW TIRES	2,000.75
G101823	AUTOZONE, INC	851	5346573608	26384	55 GAL OF 5W20 FULL SYNTHETIC MOTOR OIL	866.00
G101823	BADAWI & ASSOCIATES	5675	1484	26385	FY 2023 AUDIT PROGRESS BILLING #2	19,046.25
G101823	BSK & ASSOCIATES, INC.	1052	AG23813	26386	WW SAMPLE TEST: 9/26/23 BOD & TSS	140.00

WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
G101823	BSK & ASSOCIATES, INC.	1052	AG23819	26386	WW SAMPLE TEST: 9/28/23 BOD & TSS	140.00
G101823	CALIFORNIA BUILDING STANDARDS COMMISSION	2575	GREEN FEES JUL-SEPT	26387	GREEN FEES JUL-SEPT 2023	180.90
G101823	CAPTURE TECHNOLOGIES, INC	5997	CAPQ8416-04	26388	EVENTIDE HARDWARE & SOFTWARE INSTALL	7,800.00
G101823	CAPTURE TECHNOLOGIES, INC	5997	CAPQ8416-03	26388	EVENTIDE HARDWARE & SOFTWARE	20,337.40
G101823	CENTRAL CALIFORNIA APPRAISALS; MICHAEL BURGER & AS	2812	142-23	26389	APPRAISAL REPORT FEES	3,800.00
G101823	CENTRAL CALIFORNIA POWER INC	2552	130706	26390	SERVICE CALL: GENERATOR LIFT STATION	1,979.42
G101823	DEPARTMENT OF CONSERVATION	273	SMI FEES JUL-SEPT	26392	SMI FEES JUL-SEPT 2023	91.26
G101823	JIM BURKE FORD LINCOLN	134	1547026	26394	POLICE: ROD & SHOCK	283.36
G101823	KERN COUNTY WASTE MANAGEMENT DEPT.	19	LANDFILL OCT 2023	26395	OCT 2023: LANDFILL FEES	18,584.91
G101823	LIONEL LOPEZ JR	6002	10022023	26396	REIMBURSEMENT TLO TRAINING	25.07
G101823	MAIRA PUENTE	6003	10022023	26397	REIMBURSEMENT TLO TRAINING	27.74
G101823	ONE SOURCE PARTS, LLC DEPT 900	5748	1005213	26398	RFS VEH #19: TAILGATE CYLINDER	875.70
G101823	SENTINEL ENGINEERING	5921	1712	26401	23034: RACKS ENCLOSURE WITH SIDES	4,652.22
G101823	SOLENIS LLC	4012	132460648	26402	POLYMER TOTE FOR DAILY CENTRIFUGE DEWATER	6,405.81
G101823	STINSON STATIONERS INC	160	249735-0	26404	UB RECEIPT PAPER ROLLS	113.62
G101823 Total						154,118.46
G101623	AMAZON CAPITAL SERVICES, INC	4968	1134-YRYK-NY4C	26367	3 QT: CARDINAL SLANT D-RING BINDERS	72.48
G101623	PG & E COMPANY	85	2867383297-9 092823	26376	WELL #14 UB 747 G ST SEPT	27,481.80
G101623	PG & E COMPANY	85	0751114029-0 092823	26376	UB COW VEHICLES PARKING 1400 JST	327.64
G101623	CINTAS CORPORATION NO. 3	4480	4169328884	26370	UNIFORM SRVCS WE 092923	453.11
G101623	CINTAS CORPORATION NO. 3	4480	4168661140	26370	UNIFORM SRVCS WE 092223	785.67
G101623	USA BLUEBOOK	498	INV00148251	26380	PUMP LIFTING CHAIN KIT & MECHANICAL FLOAT SWITCH	579.04
G101623	USA BLUEBOOK	498	INV00148357	26380	MECHANICAL FLOAT SWITCH & STEEL CABLE TIES	193.66
G101623	AMERICAN BUSINESS MACHINES	608	120801	26368	MULT PRJ: SURVEILLANCE CAMERA PRJCT	36,896.77
G101623	AMERICAN BUSINESS MACHINES	608	120805	26368	MULT PRJ: SURVEILLANCE CAMERA PRJCT	193,080.46
G101623	BAKERSFIELD WELL & PUMP CO.	2504	JOB#23648	26369	24006: PURCHASE SPARE WELL MOTOR	38,618.00
G101623	DIAMOND TECHNOLOGIES, INC.	2724	34121MS	26371	Monthly Billing for Sept	390.00
G101623	DIAMOND TECHNOLOGIES, INC.	2724	34122	26371	Monthly IT Managed Servcs Sept	3,293.33
G101623	DIAMOND TECHNOLOGIES, INC.	2724	34163	26371	Bi-Monthly Maintenance- Server	725.00
G101623	DIAMOND TECHNOLOGIES, INC.	2724	34167	26371	Monthly IT Managed Servcs Sept	1,575.85
G101623	DIAMOND TECHNOLOGIES, INC.	2724	34216	26371	Backup Centric	36.25
G101623	DIAMOND TECHNOLOGIES, INC.	2724	34217	26371	Shelter Pro Installation	72.50
G101623	DIAMOND TECHNOLOGIES, INC.	2724	34218	26371	Remote Session Issues	72.50
G101623	DIAMOND TECHNOLOGIES, INC.	2724	34219	26371	COW Maximus Assesst	95.00
G101623	DIAMOND TECHNOLOGIES, INC.	2724	34220	26371	Outside emails not received	287.50
G101623	DIAMOND TECHNOLOGIES, INC.	2724	34221	26371	Connect ID card printer to network	510.00
G101623	DIAMOND TECHNOLOGIES, INC.	2724	34222	26371	Fix Sync with Proofpoint	47.50
G101623	DIAMOND TECHNOLOGIES, INC.	2724	34223	26371	New laptop S.H	108.75
G101623	DIAMOND TECHNOLOGIES, INC.	2724	34224	26371	New Network Drive	332.50
G101623	DIAMOND TECHNOLOGIES, INC.	2724	34225	26371	Watchguard Subscription Renewal	217.50
G101623	DIAMOND TECHNOLOGIES, INC.	2724	34226	26371	COW Munis Cert Error	95.00
G101623	DIAMOND TECHNOLOGIES, INC.	2724	34227	26371	Laserfiche Provider Access	72.50
G101623	DIAMOND TECHNOLOGIES, INC.	2724	34228	26371	File Exploerer Issue	95.00
G101623	DIAMOND TECHNOLOGIES, INC.	2724	34229	26371	iDrac Updates	807.50
G101623	GOLD COAST ENVIRONMENTAL	3541	13736	26372	SERVICE RENDERED 4/11/23: ANNUAL CALIBRATION SERV	2,640.00
G101623	INFO SEND, INC.	4244	248504	26373	SEPT 23: STMTS DATA PRCSNG/PRINT/MAIL	3,577.52
G101623	KRAZAN & ASSOCIATES, INC.	74	0241854-2277	26374	21003: ADDITIONAL TESTING FOR LABOR CAMP ABATEMENT	21,520.00
G101623	KRAZAN & ASSOCIATES, INC.	74	B628274-22774	26374	22013-2: COMPACTION TESTING, SEATWALL, FLATWORK	1,911.50
G101623	KRAZAN & ASSOCIATES, INC.	74	B628116-22774	26374	21013-1: COMPACTION TESTING ASPHALT	6,667.00
G101623	KRAZAN & ASSOCIATES, INC.	74	B628115-22774	26374	21014-1: COMPACTION TESTING ASPHALT	2,094.00
G101623	KRAZAN & ASSOCIATES, INC.	74	B628094-22774	26374	22013-2: COMPACTION TESTING ,SEATWALL, FLATWORK	1,819.00
G101623	LEXIPOL, LLC	5902	#INVLEX15408	26375	ANNUAL POLICY MANUAL & TRAINING BULLETINS	2,473.50
G101623	RMS LIFE SAFETY	5994	JOB: 23-0470	26377	21034-1: CHARGING STATION PRJ	5,812.29
G101623	ULINE, INC	5995	168584250	26378	25 QT: VEHICLE MOUNT BRACKET FOR FIRE EXTINGUISHER	429.32

WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
G101623	UNIVAR USA INC	111	51496678	26379	WELL #14 - 747 G ST: LIQUID CHLORINE	787.74
G101623	WASCO VETERINARY CLINIC	4770	SEPTEMBER 2023	26381	SEPT 2023: VET SERVICES	2,702.00
G101623 Total						359,756.68
H101823	HARTZELL GENERAL ENGINEERING CONTRACTOR	5930	23046	26405	23003: WASCO WELL #13 PMT #5	305,472.50
H101823 Total						305,472.50
G2101623	BHT ENGINEERING, INC	5134	23-259	26406	LLMD & CFD 2023: 6/1/23-6/30/23	15,220.00
G2101623	SC COMMUNICATIONS INC.	6004	11364	26407	PD COMMUNICATION TOWER EQUIPMT	14,396.24
G2101623 Total						29,616.24
H2101823	DEE JASPAR AND ASSOCIATES, INC	378	23-00963	26408	23003: WELL #13 EQUIPPING	14,906.08
H2101823 Total						14,906.08
G101123	FED EX	123	8-278-14790	26341	EXPRESS SERVICES WE 10/05/23	23.50
G101123	PG & E COMPANY	85	4460001408-6 100823	26355	UB CENTRAL AVE & HWY 46	119.89
G101123	PG & E COMPANY	85	8702724701-1 101023	26355	UB AGRICULTURE SEPT 2023	262.67
G101123	AMERICAN REFUSE INC	183	288198	26329	2ND QTR 2023: 764 E ST RECYCLE CART	90.21
G101123	CINTAS CORPORATION NO. 3	4480	4167898747	26335	UNIFORM SRVCS WE 091523	361.28
G101123	SAN JOAQUIN VALLEY AIR POLLUTION CONTROL DISTRICT	1198	S172686	26358	WESTSIDE PUMP STATION: 23/24 ANNUAL PTO	143.00
G101123	CHARTER COMMUNICATIONS	68	167736001092123	26334	OCT 2023: INTERNET SRVCS FOR CITY HALL	228.76
G101123	USA BLUEBOOK	498	INV00140166	26365	FLANGE GASKET KIT	115.78
G101123	ACTION GLASS INC.	5502	I-23-3083	26328	HR WINDOW WORK AT CITY HALL	720.63
G101123	ASPECT ENGINEERING	5829	23764	26330	8/2/23: T&M SUPPORT	120.00
G101123	BAKER SUPPLIES AND REPAIRS	5704	9785	26331	BLADES FOR LAWN MOWER	243.56
G101123	BLUE LINE SOLUTIONS, INC	5910	1302	26332	BACKGROUND INVESTIGATION	150.00
G101123	CALLTOWER, INC	5098	201647257	26333	OCT 2023: PHONE SERVICES	35.99
G101123	CLARK PEST CONTROL	117	33943035	26336	SEPT 2023: 746 & 1445 12TH ST PEST CONTROL SERV	235.00
G101123	CLARK PEST CONTROL	117	33945874	26336	SEPT 2023: 1400 J ST PEST CONTROL SERV	220.00
G101123	CLEAN STRIDE LLC	5289	9565	26337	SEPT 2023: JANITORIAL SERVICES	4,897.00
G101123	CONFAB MANUFACTURING COMPANY LLC	5148	216943	26338	PLASTIC BIN LIDS	3,581.46
G101123	COUNTRY AUTO & TRUCK, INC.	3008	743561	26339	FACILITIES VEH #43: BATTERY & DOOR HANDLE	250.95
G101123	DEPARTMENT OF JUSTICE	1668	687473	26340	SEPT 2023: FINGERPRINTS	524.00
G101123	GARDAWORLD	4266	10755196	26342	OCT 2023: ARMORED CAR SRVCS	450.58
G101123	GARDAWORLD	4266	20582071	26342	SEPT 2023: EXCESS SERVICES	104.12
G101123	GENERAL OFFICE MACHINE COMPANY	1195	21801	26343	COPIER METER READING 09/01/23-10/01/23	918.45
G101123	INTERWEST CONSULTING GROUP, INC.	1571	91178	26344	AUG 2023: PLAN CHECK SRVCS	8,536.78
G101123	KAISER FOUNDATION HEALTH PLAN INC	4757	199634833082	26345	NOVEMBER 2023: INS PREM.	1,201.70
G101123	KERN COUNTY FIRE DEPT. & OFFICE OF	1264	#24-000099	26346	FY23-24 2 QTR #602-2021 AGR	152,656.00
G101123	M & S SECURITY SERVICES	4445	99024	26347	Q2 2024 ALRM MNTR-WWT	330.00
G101123	M & S SECURITY SERVICES	4445	99023	26347	Q2 2024 ALRM MNTR-ANIMAL CONTROL	165.00
G101123	M & S SECURITY SERVICES	4445	99025	26347	Q2 2024 ALRM MNTR-COURT HOUSE	165.00
G101123	M & S SECURITY SERVICES	4445	99026	26347	Q2 2024 ALRM MNTR-CITY HALL	135.00
G101123	M & S SECURITY SERVICES	4445	99027	26347	Q2 2024 ALRM MNTR-FIN & PLAN	135.00
G101123	M & S SECURITY SERVICES	4445	99028	26347	Q2 2024 ALRM MNTR-PW	135.00
G101123	M & S SECURITY SERVICES	4445	99077	26347	Q2 2024 ALRM MNTR-SHOP MAIN	135.00
G101123	M & S SECURITY SERVICES	4445	99078	26347	Q2 2024 ALRM MNTR-SHOP	135.00
G101123	MARTIN, PARIS, AND MULLINS LLC	5976	#2023-015-697	26348	BACKGROUND INVESTIGATION	1,800.00
G101123	MARY VALENTI	5984	092423	26349	PRE-EMPLOYMENT EVALUATION	500.00
G101123	NEW NORTH CONSTRUCTION, INC	5983	128	26350	STORM DRAIN STUB AT 1400 J STREET	2,950.00
G101123	O'REILLY AUTO ENTERPRISES, LLC	4230	4936-153125	26351	POLICE: SUSPENSION UPPER & LOWER CONTROL ARMS	546.71
G101123	O'REILLY AUTO ENTERPRISES, LLC	4230	4936-153146	26351	POLICE: TIE ROD ENDS	93.83
G101123	ODP BUSINESS SOLUTIONS, LLC	5759	330388102001	26352	OFFICE SUPPLIES: TONER FOR FAX MACHINE	61.50
G101123	PACE ANALYTICAL SERVICES, INC	5694	B483965	26353	WTR SAMPLE TEST: 9/19/23 BACTERIOLOGICAL DWPDIST12	84.00
G101123	PACE ANALYTICAL SERVICES, INC	5694	B484116	26353	WTR SAMPLE TEST: 9/21/23 WELL #11,12,14 BACTERIO	42.00
G101123	PACE ANALYTICAL SERVICES, INC	5694	B484250	26353	WTR SAMPLE TEST: 9/21/23 WELL #14,11,12 CLIP DRINK	900.00
G101123	PACE ANALYTICAL SERVICES, INC	5694	B484257	26353	WTR SAMPLE TEST: 9/25/23 WELL #12 BACTERIOLOGICAL	42.00

WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
G101123	PALLARES, JOHN	5901	100223	26354	REIMB MEAL MAP ACT CLASS	12.67
G101123	PLUMBERS DEPOT, INC.	2423	PD-54676	26356	24005: CCTV CAMERA LOCATER FOR SEWER LATERALS	2,908.35
G101123	ROBERT HALF	4814	6622278	26357	TEMP X.NIETO WE 092223	1,475.15
G101123	SCHROETER, THOMAS F.	2732	SEPT 2023	26359	SEPT 2023: LEGAL SERVICES	2,340.00
G101123	SPAY NEUTER IMPERATIVE PROJECT CALIFORNIA	5032	8510	26360	23029: 10/11-25/23 GRANT 3 YR FREE SPAY/NEUTER	7,500.00
G101123	SOUTHERN CALIFORNIA GAS COMPANY	1438	16493596817 100623	26361	SEPT 2023: CNG FUEL	61.00
G101123	T-MOBILE	4899	964042089 SEPT 2023	26362	CELL PHONE SRVCS 082123-092023	1,079.73
G101123	THE GAS COMPANY	246	08961820373 101123	26363	SEPT 2023: CITY YARD F STREET	15.78
G101123	THE GAS COMPANY	246	08331820137 101123	26363	SEPT 2023: COURTHOUSE 757 FSI/801 FSI	24.12
G101123	UNIVERSAL URGENT CARE & OCCUPATIONAL MEDICINE INC	5268	EM015783	26364	PHYSICAL POST-OFFER 092023	95.00
G101123	VERIZON WIRELESS SERVICE LLC	4237	9945339210	26366	CELL PHONES & IPADS 08/26-09/25	1,379.30
G101123 Total						201,437.45
G100923	AMAZON CAPITAL SERVICES, INC	4968	1KN4-JPFK-P6JY	26319	24026- CERT TRAINING SUPPLIES	62.48
G100923	AMERICAN REFUSE INC	183	0281134	26320	AUG & SEPT 2023: 764 E ST RECYCLE CART	60.14
G100923	SOUTHERN TIRE MART LLC	5953	7150001469	26327	RFS #GENERAL: 6 NEW TIRES FOR SANITATION	3,592.04
G100923	SOUTHERN TIRE MART LLC	5953	7150001409	26327	RFS #GENERAL: 3 RECAP TIRES	794.82
G100923	BHT ENGINEERING, INC	5134	23-342	26321	DUTCH BROS COFFEE PLAN CHECK 8/1/23-8/31/23	315.00
G100923	ENTENMANN ROVIN CO	5860	0174505-IN	26322	TT DOME BADGES	1,602.30
G100923	ENTENMANN ROVIN CO	5860	0174539-IN	26322	TT DOME BADGES	281.35
G100923	KAISER FOUNDATION HEALTH PLAN INC	4757	199634231235	26323	OCT 2023: INS PREMIUM	1,201.70
G100923	MARTIN, PARIS, AND MULLINS LLC	5976	#2023-008-697	26324	BACKGROUND INVESTIGATION	1,800.00
G100923	MARTIN, PARIS, AND MULLINS LLC	5976	#2023-007-697	26324	BACKGROUND INVESTIGATION	1,800.00
G100923	PROFORCE LAW ENFORCEMENT	5918	529294	26325	14 GLK LE 17G5 9MM	7,289.56
G100923	SPAY NEUTER IMPERATIVE PROJECT CALIFORNIA	5032	8305	26326	23029: 7/21/23 GRANT 3 YR FREE SPAY/NEUTER CLINIC	7,500.00
G100923 Total						26,299.39
W101123	CITY OF WASCO-UB PAYMENTS	1875	V011643036	2420	TRANSFER OF FUNDS FROM VOUCHER V011643036	876.29
W101123 Total						876.29
G102523	AMAZON CAPITAL SERVICES, INC	4968	11D6-FTW4-CNKT	26428	COMMUNITY EVENT TRUNK OR TREAT	60.53
G102523	AMAZON CAPITAL SERVICES, INC	4968	1HPV-RHC-6RLG	26428	OFFICE SUPPLIES FOR PLANNING	301.07
G102523	PG & E COMPANY	85	0008239799-3	26446	UB ANIMAL CONTROL SOLAR PLANT	65.30
G102523	PG & E COMPANY	85	8043623467-0 101623	26446	UB SE CORNER OF POPLAR AVE & MARGALO	33.82
G102523	AMERICAN REFUSE INC	183	288199	26429	OCT, NOV, & DEC 2023: 801 8TH ST RECYCLE CART	90.21
G102523	AMERICAN REFUSE INC	183	288200	26429	OCT,NOV,DEC 2023: 746 8TH ST RECYLCE CART	90.21
G102523	AMERICAN REFUSE INC	183	288953	26429	OCT 2023: 801 8TH ST 3YD BIN RECYCLE	113.96
G102523	AMERICAN REFUSE INC	183	288959	26429	SEPT 2023: PRISON SCALE TICKETS	300.00
G102523	BSK & ASSOCIATES, INC.	1052	AG23184	26431	WW SAMPLE TEST: 9/19/23 BOD, TDS, TSS, NITROGEN	305.00
G102523	BSK & ASSOCIATES, INC.	1052	AG23230	26431	WW SAMPLE TEST: 9/21/23 BOD & TSS	140.00
G102523	KERN COUNTY WASTE MANAGEMENT DEPT.	19	37375-IN	26440	SEPT 2023: STSWP FEES	3,219.88
G102523	KERN COUNTY WASTE MANAGEMENT DEPT.	19	37401-IN	26440	SEPT 2023: WSP LANDFILL FEES	1,146.82
G102523	CITY OF WASCO-UB PAYMENTS	1875	760301	26432	UB 810 8TH ST (LF)	122.16
G102523	CITY OF WASCO-UB PAYMENTS	1875	760303	26432	UB 801 8TH ST	89.64
G102523	CITY OF WASCO-UB PAYMENTS	1875	760348	26432	UB 1445 12TH STREET (SAL)	92.16
G102523	CITY OF WASCO-UB PAYMENTS	1875	760736	26432	UB 800 BLK CENTRAL	89.64
G102523	CITY OF WASCO-UB PAYMENTS	1875	760739	26432	UB 1100 CENTRAL AVE LLMD	133.26
G102523	CITY OF WASCO-UB PAYMENTS	1875	760741	26433	UB 1500 BLK OF CENTRAL	89.64
G102523	CITY OF WASCO-UB PAYMENTS	1875	760918	26432	UB 764 E STREET (ANNEX)	92.16
G102523	CITY OF WASCO-UB PAYMENTS	1875	760991	26432	UB 847 F STREET (PW SHOP)	225.01
G102523	CITY OF WASCO-UB PAYMENTS	1875	761032	26432	UB 1300 BLK FILBURN	106.84
G102523	CITY OF WASCO-UB PAYMENTS	1875	761468	26432	UB NW MAPLE/MARGALO LLMD 2006-	89.64
G102523	CITY OF WASCO-UB PAYMENTS	1875	761469	26432	UB MAPLE/GROMER LLMD 2006-1	89.64
G102523	CITY OF WASCO-UB PAYMENTS	1875	761519	26432	UB 2700 BLK MONDAVI CT	89.64
G102523	CITY OF WASCO-UB PAYMENTS	1875	761592	26433	UB 1500 BLOCK OF PALM	89.64
G102523	CITY OF WASCO-UB PAYMENTS	1875	761603	26433	UB 2100 BLK PALM	89.64
G102523	CITY OF WASCO-UB PAYMENTS	1875	761605	26433	UB 400 N BLOCK OF PALM LLMD 2006-1	89.64

WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
G102523	CITY OF WASCO-UB PAYMENTS	1875	761607	26432	UB 1700 BLK OF PALM #A	212.90
G102523	CITY OF WASCO-UB PAYMENTS	1875	761635	26432	UB 1200 BLK PECAN ST	89.64
G102523	CITY OF WASCO-UB PAYMENTS	1875	761638	26432	UB PENELOPE LLMD 2006-1	89.64
G102523	CITY OF WASCO-UB PAYMENTS	1875	761719	26432	UB 1700 BLK POPLAR	89.64
G102523	CITY OF WASCO-UB PAYMENTS	1875	761720	26432	UB 1700 BLK POPLAR #A	89.64
G102523	CITY OF WASCO-UB PAYMENTS	1875	761782	26432	UB 2500 BLK OF POSO DR. LLMD6-	89.64
G102523	CITY OF WASCO-UB PAYMENTS	1875	761786	26432	UB 2700 BLK OF POSO AVE LLMD06	220.32
G102523	CITY OF WASCO-UB PAYMENTS	1875	761817	26432	UB PALM N. PROSPERITY 2006-1	139.42
G102523	CITY OF WASCO-UB PAYMENTS	1875	761965	26432	UB 1700 BLK OF MARGALO	94.17
G102523	CITY OF WASCO-UB PAYMENTS	1875	762197	26433	UB 1300 BLK OF WILLOW	89.64
G102523	CITY OF WASCO-UB PAYMENTS	1875	762394	26433	UB 810 8TH ST (LF)	15.80
G102523	CITY OF WASCO-UB PAYMENTS	1875	762430	26433	UB 764 E STREET (ANNEX) (LF)	57.93
G102523	CLARK PEST CONTROL	117	34131706	26434	OCT 2023: 5410 7TH ST PEST CONTROL SERV	59.00
G102523	CLARK PEST CONTROL	117	34131621	26434	OCT 2023: 5409 7TH ST PEST CONTROL SERVICE	59.00
G102523	COUNTRY AUTO & TRUCK, INC.	3008	743860	26435	55 GAL COOLANT: HEAVY DUTY	633.25
G102523	COUNTRY AUTO & TRUCK, INC.	3008	743861	26435	55 GAL OF COOLANT: AUTOMOTIVE	627.84
G102523	GENERAL OFFICE MACHINE COMPANY	1195	21841	26438	FINANCE MAINT CONTRACT 12/05/23-12/04/24	535.84
G102523	GENERAL OFFICE MACHINE COMPANY	1195	21840	26438	PLANNING MAINT CONTRACT 12/05/23-12/04/24	238.15
G102523	MARTIN, PARIS, AND MULLINS LLC	5976	#2023-019-697	26441	BACKGROUND INVESTIGATION	500.00
G102523	MARTIN, PARIS, AND MULLINS LLC	5976	#2023-018-697	26441	BACKGROUND INVESTIGATION	1,800.00
G102523	MARY VALENTI	5984	100923	26442	PRE-EMPLOYMENT EVALUATION	1,000.00
G102523	ODP BUSINESS SOLUTIONS, LLC	5759	337188266001	26444	FINANCE FORMS 1096	14.93
G102523	PACE ANALYTICAL SERVICES, INC	5694	B484815	26445	WTR SAMPLE TEST: 10/3/23 WELL #11,12,14 BACTERIOLO	42.00
G102523	PACE ANALYTICAL SERVICES, INC	5694	B484816	26445	WTR SAMPLE TEST: 10/3/23 BACTERIOLOGICAL DWPDIST12	84.00
G102523	PACE ANALYTICAL SERVICES, INC	5694	B484817	26445	WTR SAMPLE TEST: 10/3/23 WELL #11,12,14 DRINK CLIP	266.00
G102523	PACE ANALYTICAL SERVICES, INC	5694	B485195	26445	WTR SAMLE TEST: 10/10/23 WELL #7,8 BACTERIOLOGICAL	28.00
G102523	PACE ANALYTICAL SERVICES, INC	5694	B485196	26445	WTR SAMPLE TEST: 10/10/23 BACTERIOLOGICAL	98.00
G102523	PACE ANALYTICAL SERVICES, INC	5694	B485206	26445	WTR SAMPLE TEST: 10/10/23 WELL #7,8,10 DRINK CLIP	366.00
G102523	THE GAS COMPANY	246	08207136329 101723	26448	MULTIPLE ADDRESSES 091123-101123	162.00
G102523	ABATE A WEED	172	1022079	26426	20 GALS OF HERBICIDE FOR STORMWATER BASINS	1,304.80
G102523	ADVANTAGE ANSWERING PLUS	2564	000030-406-161	26427	ANSWERING SERVICE	705.50
G102523	BOWMAN ASPHALT, INC.	963	235398PW	26430	21021-1, 21021-2, 21021-3: 16TH STREET PRJT	416,635.04
G102523	TRADICIONES MARKETS, INC	5259	363 SEPT 2023	26436	363 UB PAYMENTS FOR SEPT 2023	65.34
G102523	FLOCK SAFETY	6008	INV-22892	26437	23041-1: ALPR CAMERAS FOR PD	41,500.00
G102523	JERRY AND KEITH'S	778	1 062729	26439	RFS VEH #24: FRONT SUSPENSION DRAGLINK PISTION	1,970.68
G102523	MILLER MENDEL, INC	5929	4828	26443	ESOPH BACKGROUND INVESTIGATION	24.25
G102523	MILLER MENDEL, INC	5929	4601	26443	ESOPH BACKGROUND CREDIT INVESTIGATION	90.00
G102523	PRINCIPAL LIFE INSURANCE COMPANY	5862	1168207-10001 NOV 23	26447	NOV 2023: INS PREMIUM VISION-DENTAL-LIFE	8,083.70
G102523	YOLANDA TINAJERO	5975	101923	26449	REIMBURSEMENT FOR NOTARY RETEST	54.06
G102523 Total						485,670.91
G102323	AMAZON CAPITAL SERVICES, INC	4968	1K1T-W6QN-JQX9	26416	10 QT: MULTI-CODE VISOR TRANSMITTERS	271.30
G102323	DEE JASPAR AND ASSOCIATES, INC	378	23-00964	26417	CONFLICT 8001 - SEPT 2023	3,209.28
G102323	PACE ANALYTICAL SERVICES, INC	5694	B484348	26423	WTR SAMPLE TEST: 9/26/23 BACTERIOLOGICAL DWPDIST12	98.00
G102323	VERIZON WIRELESS SERVICE LLC	4237	9945339211	26425	CELL PHONES PD 09/22-10/25	402.68
G102323	AFFINITY TRUCK CENTER	405	F013274468.01	26415	RFS VEH #23: REAR BRAKE & DRUMS	906.70
G102323	FERGUSON ENTERPRISES INC	1008	1809005	26418	150 QT: RESIDENTIAL WTR METER PURCHASE	46,764.00
G102323	HOLLOWAY ENVIRONMENTAL SOLUTIONS, LLC.	2651	#INV-HES-2499	26419	SEPT 2023: BIOSOLIDS LOADS	703.40
G102323	JEFFRIES BROS., INC	140	136396CT	26420	SEPT 2023: FUEL SERVICES	19,116.26
G102323	KERN MACHINERY	4011	101-1099421	26421	STREETS VEH #108: BOLTS AND AXLE	16.56
G102323	KIMBALL MID WEST	1013	101496087	26422	TOOL #GENERAL: SPECIAL HARNESS PIN TOOL	85.44
G102323	RICHARDS, WATSON, GERSHON A PROFFESIONAL CORP	3343	244489	26424	AUG 2023: LEGAL FEES	600.00
G102323 Total						72,173.62
H102523	DOWNES EQUIPMENT RENTALS, INC	807	494272	26413	23002: VABRATORY SMOOTH DRUM COMPACTOR	846.70
H102523	PASQUINI ENGINEERING, INC	5808	9620.1	26414	23002: POSO ALLEY RECONSTRUCTION DESIGN	8,530.00

WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
H102523 Total						9,376.70
A1102323	NAVIA BENEFIT SOLUTIONS	5664	092523	5379	MEDICAL CHECK RUN 092623	13,259.72
A1102323	NAVIA BENEFIT SOLUTIONS	5664	FSA 121622-OVRPMT	5379	HEALTH CARE FSA 121623- OVRPMT	(5,700.00)
A1102323	NAVIA BENEFIT SOLUTIONS	5664	10782022-2	5379	SEPT 2023: MONTHLY MIN FEE	100.00
A1102323	NAVIA BENEFIT SOLUTIONS	5664	FSA 091523-2	5379	HEALTH CARE FSA 09/15/23	49.96
A1102323	NAVIA BENEFIT SOLUTIONS	5664	FSA 072823-2	5379	HEALTH CARE FSA 07/28/23	8.05
A1102323 Total						7,717.73
A2102323	NAVIA BENEFIT SOLUTIONS	5664	100223	5380	MEDICAL CHECK RUN 100223	1,361.91
A2102323 Total						1,361.91
A3102323	NAVIA BENEFIT SOLUTIONS	5664	100923	5381	MEDICAL CHECK RUN 100923	2,976.70
A3102323 Total						2,976.70
A4102323	NAVIA BENEFIT SOLUTIONS	5664	101623	5382	MEDICAL CHECK RUN 101623	2,247.22
A4102323 Total						2,247.22
A5102323	NAVIA BENEFIT SOLUTIONS	5664	A1032251	5383	OCT 2023: MONTHLY MEDICAL ADM FEES	1,425.00
A5102323 Total						1,425.00
A1102723	NAVIA BENEFIT SOLUTIONS	5664	FSA 123022	5384	HEALTH CARE FSA 12/30/22	5,000.00
A1102723 Total						5,000.00
A2102723	NAVIA BENEFIT SOLUTIONS	5664	FSA 121622	5385	HEALTH CARE FSA 12/16/2022	2,850.00
A2102723 Total						2,850.00
A3102723	NAVIA BENEFIT SOLUTIONS	5664	FSA 121622-DUPLICATE	5386	HEALTH CARE FSA 121622- DUPLICATE PMT	5,700.00
A3102723 Total						5,700.00
G110123	AMAZON CAPITAL SERVICES, INC	4968	1F34-3FK3-77Q3	26452	OFFICE SUPPLIES FOR WTR DEPT: BINDERS & SHEET PROT	218.52
G110123	AMAZON CAPITAL SERVICES, INC	4968	1KTH-W63C-1N7C	26452	OFFICE SUPPLIES FOR SHOP DEPT: KEYBOARD	41.77
G110123	AMAZON CAPITAL SERVICES, INC	4968	1TXK-3MQR-1LYJ	26452	WELDING HELMET FOR SHOP DEPT	74.68
G110123	AMAZON CAPITAL SERVICES, INC	4968	1WNG-Q4QQ-4Q1W	26452	OFFICE SUPPLIES FOR PW DEPT: MOUSE	70.35
G110123	AMAZON CAPITAL SERVICES, INC	4968	1X49-LMQF-3XWH	26452	POLICE #GENERAL: AXLE SUSPENSION KIT	263.57
G110123	AMAZON CAPITAL SERVICES, INC	4968	1YY7-HGK-17NP	26452	OFFICE SUPPLIES FOR PW DEPT: KEYBOARD	129.89
G110123	AMAZON CAPITAL SERVICES, INC	4968	14RT-Y1KR-L76D	26452	WELDING WIRE- 44 LB SPOOL	95.42
G110123	AMAZON CAPITAL SERVICES, INC	4968	1461-PTJW-3J34	26452	SHOP #GENERAL: CONTROL ARMS, SUSPENSION KIT, BAR	428.62
G110123	AMAZON CAPITAL SERVICES, INC	4968	1DM-NXC4-3QVX	26452	OFFICE SUPPLIES FOR FINANCE	143.24
G110123	FED EX	123	8-299-87060	26460	EXPRESS SERVICES WE 102623	102.34
G110123	PG & E COMPANY	85	5199704189-5 101823	26473	UB MULTIPLE LOCATIONS 101823	36,611.50
G110123	PG & E COMPANY	85	0705182385-9 101823	26473	UB 501 F ST 9/16/23-10/16/23	153.63
G110123	PG & E COMPANY	85	4675436856-4 102623	26473	UB NE COR CENTRAL AVE & MARGALO	221.86
G110123	CHARTER COMMUNICATIONS	68	167736001102123	26456	NOV 2023: INTERNET SRVCS FOR CITY HALL	228.76
G110123	SOUTHERN TIRE MART LLC	5953	7150004628	26479	DA VEH #60 & #63: 4 NEW TIRES	598.57
G110123	BSK & ASSOCIATES, INC.	1052	AG24819	26455	WW SAMPLE TEST: 10/5/23 BOD, TDS, NITROGEN, & TSS	305.00
G110123	BSK & ASSOCIATES, INC.	1052	AG24897	26455	WW SAMPLE TEST: 10/3/23 BOD & TSS	140.00
G110123	CLARK PEST CONTROL	117	34131684	26457	OCT 2023: 746 & 1445 12TH ST PEST CONTROL SERV	235.00
G110123	CLARK PEST CONTROL	117	34134522	26457	OCT 2023: 1400 J ST PEST CONTROL SERV	220.00
G110123	GARDAWORLD	4266	10758755	26461	NOV 2023: ARMORED CAR SRVCS	447.09
G110123	M & S SECURITY SERVICES	4445	99542	26468	WWTP: WIRELESS WINDOW DOOR TRANSMITTER	179.54
G110123	M & S SECURITY SERVICES	4445	99543	26468	COURT HOUSE: WIRELESS RECIEVER	342.84
G110123	ODP BUSINESS SOLUTIONS, LLC	5759	337188107001	26471	FINANCE TAX FORMS	282.64
G110123	PLUMBERS DEPOT, INC.	2423	PD-54334	26475	NOZZLE PURCHASE & CREDIT	3,439.88
G110123	PLUMBERS DEPOT, INC.	2423	PD-54760	26475	CREDIT FOR RETURNED HOSE	(3,215.03)
G110123	T-MOBILE	4899	96442089 OCT 2023	26481	CELL PHONE SRVCS 092123-102023	939.30
G110123	UNIVERSAL URGENT CARE & OCCUPATIONAL MEDICINE INC	5268	EM015950	26484	PHYSICAL POST-OFFER 101323	130.00
G110123	UNIVERSAL URGENT CARE & OCCUPATIONAL MEDICINE INC	5268	EM015987	26484	DOT PHYSICAL	90.00
G110123	UNIVERSAL URGENT CARE & OCCUPATIONAL MEDICINE INC	5268	EM015890	26484	PHYSICAL POST-OFFER & DOT PHYSICAL	220.00
G110123	PASQUINI ENGINEERING, INC	5808	9595	26472	23030: SAL BUILDING TENANT IMPROVEMENT FOR	13,120.00
G110123	RICHARDS, WATSON, GERSHON A PROFFESIONAL CORP	3343	244734	26477	SEPTEMBER 2023: LEGAL FEES	175.63
G110123	ACC BUSINESS	4766	232876443	26450	FIBER NETWORK SERVICES 09/11-10/10	816.91
G110123	AFLAC	108	590375- OCT 2023	26451	OCTOBER 2023: INS PREMIUM	417.30

WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
G110123	ATT - PAYMENT CENTER	1488	000020719578	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	32.51
G110123	ATT - PAYMENT CENTER	1488	000020719579	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	55.44
G110123	ATT - PAYMENT CENTER	1488	000020719580	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	28.49
G110123	ATT - PAYMENT CENTER	1488	000020719581	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	323.95
G110123	ATT - PAYMENT CENTER	1488	000020719582	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	29.29
G110123	ATT - PAYMENT CENTER	1488	000020719583	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	82.37
G110123	ATT - PAYMENT CENTER	1488	000020719584	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	28.67
G110123	ATT - PAYMENT CENTER	1488	000020719585	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	55.46
G110123	ATT - PAYMENT CENTER	1488	000020719586	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	28.49
G110123	ATT - PAYMENT CENTER	1488	000020719587	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	28.49
G110123	ATT - PAYMENT CENTER	1488	000020719588	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	2,274.74
G110123	ATT - PAYMENT CENTER	1488	000020719589	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	28.49
G110123	ATT - PAYMENT CENTER	1488	000020719590	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	32.51
G110123	ATT - PAYMENT CENTER	1488	000020719591	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	53.89
G110123	ATT - PAYMENT CENTER	1488	000020719592	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	28.49
G110123	ATT - PAYMENT CENTER	1488	000020719593	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	25.49
G110123	ATT - PAYMENT CENTER	1488	000020719594	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	28.49
G110123	ATT - PAYMENT CENTER	1488	000020719595	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	28.49
G110123	ATT - PAYMENT CENTER	1488	000020719596	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	82.37
G110123	ATT - PAYMENT CENTER	1488	000020721119	26453	PHONE SERVICES 09/23/2023 - 10/23/2023	97.55
G110123	BR FROST COMPANY	2655	1417	26454	20237: PROGRESS PMT #2 TRICKLING FILTER REHAB PRJ	25,000.00
G110123	DELL INC.	1513	10707091995	26458	PD DISPATCH WORKSTATIONS	9,294.68
G110123	DLT SOLUTIONS, LLC	576	SI629552	26459	AUTOCAD TRAINING FOR KAMERON	1,165.00
G110123	GRANITE CONSTRUCTION COMPANY	5988	2583165	26462	PATCH MATERIAL FOR WATER LEAKS	1,515.00
G110123	JAVIER ALCALA	6009	493595	26463	QUARTZ ISLAND FABRICATED FOR SHERIFF DEPT COUNTER	450.00
G110123	JOHN KULAR CONSULTING	3734	1388	26464	24009: SEWER MASTER PLAN SEPT 2023	3,853.13
G110123	KERI COBB	515	10/30/2023	26465	REIMBURSEMENT FOR ICSC WESTERN	822.99
G110123	KNIGHT'S SITE SERVICES, INC	1075	0000180190	26466	10/17/23-11/13/23: PORTABLE TOILET SERV AT GW SITE	64.36
G110123	LAV CONSULTING & ENGINEERING, INC	5693	990-12	26467	22013-2: CENTRAL PARK URBAN GREENING	3,906.00
G110123	MOTOR CITY SALES AND SERVICE	2489	412122	26469	22009: 2024 GMC SIERRA VEHICLE PURCHASE	74,318.95
G110123	NEW YORK LIFE INSURANCE COMPANY	4733	YMH20231103	26470	NOV 2023: INS PREMIUM	270.00
G110123	PHOENIX GROUP INFORMATION SYSTEMS	4913	092023239	26474	SEPT 2023: CITITION FEES & SRVCS	1,105.80
G110123	READYREFRESH BY NESTLE	4027	03J0033487406	26476	5409 7TH ST PORTABLE WTR SERV 9/19/23-10/18/23:	59.67
G110123	READYREFRESH BY NESTLE	4027	23J0018613430	26476	9/15/23-10/14/23: 5410 7TH ST PORTABLE WTR SERV	129.56
G110123	SILVER & WRIGHT LLP	4804	32065	26478	20191: NUISANCE ABATEMENT	90.00
G110123	SPECIALTY FLEET SERVICES	6001	4432	26480	RFS #14,#19,#24,#25: CNG TANK INSPECTION	1,953.84
G110123	TAG/AMS, INC	298	2826674	26482	PRE-EMPLOYMENT URINE TEST SEPT	190.00
G110123	TLC ANIMAL REMOVAL SERVICES	5195	0002278	26483	10/16/23: ANIMAL REMOVAL SERVICE	800.00
G110123	WASCO T-SHIRTS PRINTING	497	9099	26485	21003-1: DEMOLITION SITE SIGNS	1,856.49
G110123 Total						187,887.96
G103023	AMAZON CAPITAL SERVICES, INC	4968	1KW4-Q1C9-PM4F	26486	LANYARDS FOR HR	29.22
G103023	KRAZAN & ASSOCIATES, INC.	74	B627982-22774	26488	SLUDGE DRYING BED: COMPACTION TEST	982.00
G103023	RICHARDS, WATSON, GERSHON A PROFFESIONAL CORP	3343	241467	26489	FEB 2023: LEGAL SERVICES	350.00
G103023	RICHARDS, WATSON, GERSHON A PROFFESIONAL CORP	3343	241866	26489	MARCH 2023: LEGAL SERVICES	1,475.00
G103023	RICHARDS, WATSON, GERSHON A PROFFESIONAL CORP	3343	243617	26489	MAY 2023: LEGAL SERVICES	2,381.48
G103023	CUMMINS INC	376	Y8-38885	26487	WELL #12: MCCOMBS GENSET BATTERY CHARGER REPLACE	1,128.16
G103023	SAFETY-KLEEN SYSTEMS, INC	4768	92727846	26490	MATERIAL #GENERAL: PARTS CLEANER SERVICES	384.41
G103023	SWANA	621	2024-17810	26491	MEMBERSHIP RENEWAL 12/23-11/24:- ANTONIO M	320.00
G103023	TAG/AMS, INC	298	2826155	26492	PRE-EMPLOYMENT URINE TEST AUG	380.00
G103023 Total						7,430.27
R110123	ANDREA MORA AGUILAR	6005	16611-0100010000	26495	DEPST RFND: 1000 ADAMS 16611-0100010000	99.01
R110123	HANI MANA SAID	6000	176740-015502765A	26496	DEPST RFND: 2765 CENTRAL PARK APT A	35.22
R110123	INTERSTATE MANAGEMENT GROUP	5891	17773-0351008380	26497	DEPST RFND: 838 PINEAPPLE CT 17773-0351008380	31.21
R110123	INTERSTATE MANAGEMENT GROUP	5891	17773-0351008120	26498	DEPST RFND 812 PINEAPPLE CT 17773-0351008120	31.21

WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
R110123	KASSANDRA SKINNER	5999	16159-0163027560	26499	DEPST RFND: 2756 CHARDONNAY 16159-0163027560	11.22
R110123	KAYDE L. STILES	6012	82497	26500		147.04
R110123	STEWARD CO.	6007	5192-0325006750	26501	DEPST RFND: 675 OAK AVE	4.21
R110123	STEWARD CO.	6007	5192-0325006750-S	26502	DEPST RFND: 675 OAK	7.90
R110123	STEWARD CO.	6007	5192-0325006750-S2	26503	DEPST RFND: 675 OAK AVE	38.31
R110123	STEWARD CO.	6007	5192-0325006753-WW	26504	DEPST RFND: 675 OAK WW	71.83
R110123 Total						477.16
G103123	BURTCH CONSTRUCTION	2305	23-061*01	26493	21014: MARGALO AVE TO GROMER RD - PALM AVE REHAB	320,969.40
G103123	BURTCH CONSTRUCTION	2305	23-061*02	26493	21014: MARGALO AVE TO GROMER RD - PALM AVE REHAB	7,044.50
G103123	BURTCH CONSTRUCTION	2305	23-062*01	26493	21013: JACKSON AVE TO POSO DR - PALM AVE REHAB	413,210.97
G103123	BURTCH CONSTRUCTION	2305	23-062*2	26493	21013: JACKSON AVE TO POSO DR - PALM AVE REHAB	149,397.66
G103123	BURTCH CONSTRUCTION	2305	23-062*03	26493	21013: JACKSON AVE & GROMER RD - WTR VALVE ADJUST	13,371.22
G103123 Total						903,993.75
H110123	HARTZELL GENERAL ENGINEERING CONTRACTOR	5930	23044	26494	23004 & 23003: PMTAPPLICATON #4 WASCO WELL	503,428.75
H110123 Total						503,428.75
Grand Total						3,292,200.77

MINUTES
WASCO CITY COUNCIL
and Successor Agency to the
Former Redevelopment Agency
Tuesday, October 17, 2023
Regular Meeting – 6:00 p.m.
City Council Chambers
746 8th Street, Wasco, CA 93280

REGULAR MEETING – 6:00 pm

- 1) **CALL TO ORDER:** Mayor Martinez
Mayor Martinez called the meeting to order at 6:02 p.m.
- 2) **ROLL CALL:** Mayor Martinez, Mayor Pro Tem Garcia, Council Members: Medina, Reyna, Saldaña
PRESENT: All

STAFF PRESENT: City Manager Hurlbert, City Attorney Schroeter, Assistant City Manager Lara, City Clerk Maria O. Martinez, Deputy City Clerk Flores, Deputy City Clerk Tinajero, Public Works Director Villa, Community Development Director Cobb, Police Chief Fivecoat, Fire Chief Appleton, Kern County Sheriff Sergeant Stout
- 3) **FLAG SALUTE:** led by Mayor
- 4) **INVOCATION:** by Mike Lynch
- 5) **PRESENTATIONS:**
 - a. Proclamation for Domestic Violence Awareness Month presented to Lideres Campesinas del Comité de Kern Norte.
Mayor Martinez presented the proclamation to Lideres de Campesinas group.
Assemblymember Dr. Jasmeet Bains presented the group with a proclamation.
- 6) **PUBLIC COMMENTS:**
Deputy City Clerk Tinajero reported there were no email comments for this item or any other item on this agenda
- 7) **SUCCESSOR AGENCY BUSINESS: None**
- 8) **WASCO PUBLIC FINANCE AUTHORITY BUSINESS: None**
- 9) **NEW EMPLOYEE POLICE DEPARTMENT BADGE PINNING CEREMONY FOR:**
 1. Alecio Mora, Police Lieutenant
 2. Lionel Lopez, Police Sergeant
 3. Maira Puente, Police Sergeant
 4. Erika Morris, Senior Dispatcher

Police Chief Fivecoat presented the police department officers and Erika Morris, Senior Dispatcher, for the badge pinning ceremony.

City Clerk Martinez administered the oath of office to the new employee police department officers and Erika Morris, Senior Dispatcher.

Assemblymember Dr. Jasmeet Bains and Field Representative Janet Tapia for Senator Melissa Hurtado's office presented certificates of recognition to the new police officers.

CITY COUNCIL BUSINESS:

10) CONSENT CALENDAR:

The Consent Calendar consists of items that, in the staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests the removal of a particular item.

- a. Receive and File department payments totaling \$27,663.54
- b. Approval of City Council Minutes for October 3, 2023, Regular Meeting.
- c. Adopt a Resolution Authorizing the Submittal of FY 2022-23 CalRecycle SB1383 Local Assistance Grant Program Application for Funding and Authorize the City Manager or Designee to Execute the Grant Agreement and any Amendments Thereto, and Find that the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is not subject to review under CEQA.

Reso#2023-3979

- d. Adopt a Resolution to Authorize the City Manager or Designee to finalize and execute a contract amendment with Infrastructure Engineers, Inc., a Bowman Company, in an amount not to exceed \$30,000 for completion of the City's 2024-2032 6th Cycle Housing Element upon satisfaction of the City Attorney and the requirements and contingencies identified herein, and Find that this action is exempt from the California Environmental Quality Act pursuant to Section 15061(b)(3); not subject for review under CEQA.

Reso#2023-3980

Agmt#2022-047(1)

- e. Adopt a Resolution withdrawing Integrated Demolition & Remediation Inc. bid proposal from consideration for the Labor Camp Abatement Project, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Reso#2023-3981

- f. Adopt a Resolution Authorizing the City Manager or designee to Endorse and enter into an Agreement with CVE Contracting Group, Inc., dba Central Valley Environmental for the Labor Camp Abatement Project in the amount of \$2,597,000 and allowing the City Manager to execute Contract Change Orders in an amount not to exceed an aggregate of \$50,000, and Find that this Project is classified as categorically exempt pursuant to CEQA Section 21080 (b)(4); 15269(b)(c).

Reso#2023-3982

- g. Approval of Travel Expenses Exceeding \$500.00 for Sergeant Maira Puente to attend the POST Field Training Officer course from October 23-27, 2023, in Fresno, California, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- h. Approval of Travel Expenses Exceeding \$500.00 per participant for the Community Development Director and Council Members Vincent Martinez, Alex Garcia, Valentin Medina, Gilberto Reyna, and Eduardo Saldaña to attend the Innovating Commerce Serving Communities (ICSC) conference scheduled for October 25 -37, 2023, in San Diego, CA., Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- i. Approve the amended Resolution No. 2023- 3929, removing the purchase of a Ford F-150 pick-up truck and replacing it with a Dodge Ram 1500 pick-up truck for the Water Department and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Reso#2023-3929(1)

- j. Approve the amended Resolution No. 2023- 3872 removing the GMC Sierra 3500 Single-cab Flatbed Pickup Truck and replacing it with a GMC Sierra 3500 Crew-cab Flatbed Pickup Truck for the Sanitation Department and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Reso#2023-3872(1)

No Conflict of Interest on the consent calendar for any of the Council members.
No public comments.

Motion was made by Council Member Reyna, **seconded** by Council Member Medina, to approve the Consent Calendar by the following roll call vote:

AYES:	MARTINEZ, GARCIA, MEDINA, REYNA, SALDAÑA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

11) PUBLIC HEARINGS: None

12) DEFERRED BUSINESS: None

13) NEW BUSINESS:

- a. Adopt A Resolution Authorizing the City Manager or Designee to accept the Grant Award of \$501,478.00 and Execute a Grant Agreement and any amendments thereto for The FY 2023-2024 California Department of Justice (DOJ) Tobacco Grant Program and Find the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is, therefore, not subject to review under CEQA. (Lara)

Reso#2023-3983

Oral presentation by Assistant City Manager Lara.
No public comments.

Motion was made by Mayor Martinez, **seconded** by Mayor Pro Tem Garcia, to adopt a Resolution by the following roll call vote:

AYES:	MARTINEZ, GARCIA, MEDINA, REYNA, SALDAÑA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

- b. Adopt a Resolution Authorizing the City Manager or designee to approve a purchase order with WESCO in an amount not to exceed \$340,000.00 to purchase 45 streetlights for the Downtown Renovation Project and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required. (Villa)

Reso#2023-3984

Oral presentation by Public Works Director Villa.
No public comments.

Motion was made by Council Member Reyna, **seconded** by Council Member Saldaña, to adopt a Resolution by the following roll call vote:

AYES:	MARTINEZ, GARCIA, MEDINA, REYNA, SALDAÑA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

- c. Adopt a Resolution Approving a New Information Technology Manager Position and Approving the Amended Salary Schedule for the Fiscal Year 2023-2024 in Compliance with the California Public Employees' Retirement System (CalPERS) Requirement for Publicly Available Pay Schedules. (Hurlbert)

Reso#2023-3985

Oral presentation by City Manager Hurlbert.
No public comments.

Motion was made by Mayor Pro Tem Garcia, **seconded** by Council Member Medina, to adopt a Resolution by the following roll call vote:

AYES:	MARTINEZ, GARCIA, MEDINA, REYNA, SALDAÑA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

14) REPORTS FROM COMMISSIONS AND COMMITTEES:

- a. Kern Economic Development Corporation (Garcia)
No reports- Next meeting January 25, 2023.
- b. Kern Council of Government (Reyna)
No reports - Next meeting Thursday, October 19, 2023.
- c. Wasco Task Force (Reyna & Medina)
No reports

15) REPORTS FROM KC FIRE AND SHERIFF:

- a. Kern County Fire Department (Appleton)
Chief Appleton gave a recent fire report.
- b. Kern County Sheriff's Department (Stout)
Sergeant Stout reported on recent crimes.

16) REPORTS FROM THE CITY MANAGER:

City Manager Hurlbert updated the council on the following:

- International Council of Shopping Centers (ICSC) Conference – Overview, Brown Act Reminder, Guidelines Document.
- Asphalt Zipper had a demonstration for the city, and a video was shown to the council.
- October 28, 2023 - Bike Bakersfield is hosting September/October Monthly community rides.
- Final Stakeholder Meetings, funded by the Active Transportation Program ATP Cycle 5 grant to Kern Council of Government Kern COG @ the Wasco Public Library from 4:30 p.m. - 6:00 p.m.
- October 21, 2023 – Community Clean-up Event at Barker Park from 9:00 a.m. – 12:00 p.m., Volunteers are needed.
- October 25, 2023 – SNIP event from 8:00 a.m. to 12:00 p.m. across from the Courthouse on the Public Works sidewalk. There will be no SNIP event in November.
- Kern Strata Credit Union will have its ribbon-cutting event on November 30, 2023.
- Check Presentation event presented by Senator Hurtado and Assemblymember Dr. Jasmeet Bains on November 2, 2023, at 1:00 p.m. at the Wasco Council Chambers
- Teresa Burke Elementary School – Veteran's Day event TBD

17) REPORTS FROM THE CITY COUNCIL:

Mayor Pro Tem Garcia:

- Attended the Open-Door Network domestic violence event on Wednesday, October 11, 2023.

Council Member Reyna:

- Attended the Teresa Burke Elementary School Mural ribbon cutting on October 6, 2023.

Mayor Martinez:

- Attended the Teresa Burke Elementary School Mural ribbon cutting on October 6, 2023.
- Received a letter thanking the city staff for attending the Teresa Burke Elementary School mural ribbon-cutting ceremony.

Mayor Martinez read the closed session titles.
No public comments.

Mayor Martinez adjourned into closed session at 7:05 p.m.
Mayor Martinez adjourned out of closed session at 7:26 p.m.

18) CLOSED SESSION:

- a. Approval of Closed Session Minutes for August 15, 2023.
- b. **CONFERENCE WITH REAL PROPERTY NEGOTIATIONS 54956.8**
Real Property: APNs 030-081-01 and -02
Agency negotiators: City Manager
Negotiating parties: Dennis Martin
Under negotiation: Potential Purchase

19) CLOSED SESSION ACTION:

City Attorney Schroeter reported out.

- a. Approval of Closed Session Minutes for August 15, 2023.

Motion was made by Mayor Martinez, **seconded** by Council Member Saldaña, to approve the closed session minutes by the following roll call vote:

AYES:	MARTINEZ, GARCIA, MEDINA, REYNA, SALDAÑA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

- b. **CONFERENCE WITH REAL PROPERTY NEGOTIATIONS 54956.8**
Real Property: APNs 030-081-01 and -02
Agency negotiators: City Manager
Negotiating parties: Dennis Martin

Under negotiation: Potential Purchase
No reportable action.

20) ADJOURNMENT:

Mayor Martinez adjourned the meeting at 7:27 pm.

Monica Flores, Deputy City Clerk

Vincent Martinez, Mayor



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: November 7, 2023

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to Sign and Execute an Agreement with John Kular Consulting in an amount not to exceed \$160,500.00 for Engineering Services Related to the Stormwater Master Plan Update.

Recommendation:

Staff recommends the City Council:

- 1) Adopt a Resolution Authorizing the City Manager or Designee to Sign and Execute an agreement with John Kular Consulting in an amount not to exceed \$160,500.00 for Engineering Services Related to the Stormwater Master Plan Update; and
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

The Department of Housing and Community Development has granted \$125,000 to the City of Wasco for updating its Stormwater Master Plan. The current master plan was last updated in 2007, and since then, the city has undergone significant development. According to the current master plan of the City, the storm system does not have the capacity to accommodate new development. This means that on-site retention is required for development, which can be inhibitive to developers and reduces the footprint of available land for development. The goal of the project is to update the Stormwater master plan to benefit the entire community of 24,046 household residents

(according to the CA Dept. of Finance, 2020). This will ensure that the current Stormwater Drainage System and infrastructures can accommodate the existing population, as well as provide the necessary provisions for the expected growth in the community up until 2045.

A Request for Qualifications was advertised on March 9, 2023, and a sole bid was received. John Kular Consulting (JKC) came in with a bid amount of \$160,000.00. Kular Consulting has been providing civil engineering services since 2012, many of which are related to the water system of the city. If JKC is awarded the project, they will evaluate the condition of the existing stormwater infrastructure, identify any capacity limitations, formulate a comprehensive capital improvement plan (CIP), and present a solution that meets the city's requirements until 2045.

Approval from HCD was necessary to demonstrate a good faith effort to procure consultants, as only one bid had been received.

Bid Results

1. John Kular Consulting: \$160,500.00

Fiscal Impact:

The city will cover \$160,500.00 for CIP Project #24008. \$118,000.00 will be reimbursed through the Community Development Block Grant, while \$42,500.00 will be paid by the general fund.

Attachment:

1. Resolution
2. HCD Sole Bidder Approval Letter
3. Agreement
4. Exhibit A

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCIAL ASSISTANCE**

2020 W. El Camino Avenue, Suite 200
Sacramento, CA 95833
(855) 333-CDBG (2324)/ FAX (916) 263-2763
www.hcd.ca.gov



Scott Hurlbert, City Manager
City of Wasco
746 8th Street
Wasco, CA 93280

**RE: Approval of Single Bid Procurement for Storm Drain Master Plan Update
P/TA, CDBG Grant #: 21-CDBG-PL-30002**

Dear Scott Hurlbert:

The Department of Housing and Community Development (Department) has received the City of Wasco's (City's) request for single bid procurement for Community Development Block Grant (CDBG) Storm Drain Master Plan Update on the above-referenced grant.

Based on the documents received, the City undertook a reasonable effort of outreach to potential bidders in the area through emails to firms throughout a large geographical area. The City however, received only one positive response from John Kular Consulting.

Due to the circumstances described above, the single bid procurement request is approved. The City may proceed with a contract with John Kular Consulting. Please forward a fully executed copy of the contract to the Department for our records.

Please contact Tanner Wolverton, CDBG Specialist, at (916) 776-7705, or by e-mail at tanner.wolverton@hcd.ca.gov, if you have any questions, or need further assistance.

Sincerely,

Mamie Early
CDBG Section Chief

RESOLUTION NO. 2023 - _____

A RESOLUTION OF THE CITY COUNCIL OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO SIGN AND EXECUTE AN AGREEMENT WITH JOHN KULAR CONSULTING IN AN AMOUNT NOT TO EXCEED \$160,500.00 FOR ENGINEERING SERVICES RELATED TO THE STORMWATER MASTER PLAN UPDATE

WHEREAS, the City wishes to contract with John Kular Consulting in an amount not to exceed \$160,500.00 for Engineering Services Related to the Stormwater Master Plan Update; and

WHEREAS, the services provided will be based on the scope of work as identified in Exhibit "A" of the agreement; and,

WHEREAS, said agreement has been made in the form and manner prescribed by the City of Wasco Municipal Code and the California Public Contract Code; and,

WHEREAS, John Kular Consulting and the City each acknowledge that each party and their respective legal counsel have reviewed the agreement; and,

WHEREAS, the agreement shall be governed by and construed in accordance with the laws of the State of California; and,

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Approves agreement with John Kular Consulting.

SECTION 2: Authorizes the City Manager or designee to finalize and enter into an agreement with John Kular Consulting in an amount not to exceed \$160,500.00 for Engineering Services Related to the Stormwater Master Plan Update

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on November 7, 2023, by the following vote:

COUNCIL MEMBERS: MARTINEZ, GARCIA, MEDINA, REYNA, SALDAÑA

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ,
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

CONSULTANT SERVICES AGREEMENT NO. 2023 -

THIS AGREEMENT made this 7th day of November, 2023 by and between the City of Wasco, a California municipal corporation (the "City") and John Kular Consulting (the "Consultant").

W I T N E S S E T H :

WHEREAS, City wishes contract with Consultant to provide the professional services, including but not limited to hydrology, Stormwater modeling, master planning, and hydraulic modeling in the development of a comprehensive Stormwater Master Plan.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth hereinafter, the parties agree as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim.

2. Consultant shall provide the Services described in Exhibit "A" pursuant to the terms and conditions of this Agreement. In the event Consultant contracts with others (the "Subcontractors") to perform some of the Services, all Subcontractors shall be duly licensed or certified for the Services each is to perform, and City shall have the right to review the credentials of all such Subcontractors and to reject any in City's sole and absolute discretion.

3. Consultant shall provide the Services for a fee not to exceed \$160,500.00 (the "Fee"). Consultant shall be paid upon completion of the Milestone Services to the reasonable satisfaction of City and upon presentation of an invoice upon completion of the Services (the "Invoice"). The Invoice shall describe the Services performed and such other information as reasonably required by City. The Invoice shall first be reviewed by the City Manager or the City Manager's representative and approved for payment. Thereafter, the Invoice shall be submitted to the City Council at the next regularly scheduled meeting for which the matter can be presented for consideration. Upon approval by the City Council, the Invoice shall be paid in the amounts approved by the City Council within a reasonable time thereafter.

4. The Services shall be completed on or before 250 Days from issuance of notice to proceed, provided, however, that if the parties wish to extend the term of the Agreement, the City Manager is authorized to do so on behalf of the City in his sole discretion and without further approval of the City Council. Notwithstanding the foregoing, City may terminate this Agreement at any time upon ten (10) days prior written notice to Consultant in which event, if termination is without cause, Consultant shall be entitled to

that portion of the Fee represented by the amount of the Services performed by Consultant to the date of termination as reasonably determined by City. If termination is for cause, no compensation shall be payable for the Services performed in breach of this Agreement.

5. (a) Consultant represents and warrants that Consultant has professional errors and omissions insurance coverage in amounts not less than \$1 million per claim and Consultant agrees to maintain the foregoing insurance throughout the term of this Agreement.

(b) Consultant, at Consultant's sole cost and expense, shall maintain throughout the term of this Agreement all Worker's Compensation Insurance where and in the amounts required by law.

(c) Consultant, at Consultant's sole cost and expense, shall maintain throughout the term of this Agreement a Comprehensive General Liability Insurance Policy from a company approved by City for protection against liability to the public arising as an incident of Consultant's performance hereunder in amounts not less than \$1 million per occurrence (the "Policy"). The Policy shall be primary insurance naming City, its officers, councilpersons, employees, contractors, and representatives as additional insureds and affording City at least 10 days' notice prior to cancellation or reduction of coverage. In the event the Policy shall lapse or be canceled, City may, at City's sole discretion, terminate this Agreement without further notice to Consultant. Consultant shall provide City with a Certificate of Insurance verifying Consultant's compliance with the foregoing.

6. Consultant shall not provide Consulting services for projects within City to any entity or individual other than City without the prior written consent of the City.

7. Information, data, plans and specifications, deliverables, and all other documents prepared by Consultant or others for City will automatically be vested in the City and no further agreement will be necessary to transfer ownership to the City. Consultant hereby assigns all copyrights to all of the foregoing to City. Consultant shall retain and maintain the foregoing documents for City in its office at no additional cost to City. A final set shall be delivered to City digitally, manually and/or hand carried. Consultant shall release all such files and documents as instructed by City from time to time, and all such files and documents shall belong to City.

8. All notices required to be given under this Agreement or by law shall be in writing and shall be deemed served if personally delivered or when sent by confirmed facsimile or electronic mail ("email") or upon mailing in the United States mail, postage prepaid, certified, return receipt requested with the date of signing the return receipt (or refusal to do so) as the date of service. Notices shall be sent to the following addresses: if to City - City Manager, 764 E Street, Wasco, California 93280, Fax - (661) 758-1728, Email – cityclerk@cityofwasco.org ; or if to Consultant, John Kular Email –

johnkularpe@gmail.com. Any party may change any of the foregoing as it relates to the party by giving written notice to the other party of the change in the manner set forth herein.

9. Time is of the essence with regard to each covenant, condition, and provision of this Agreement.

10. This Agreement shall be governed by and construed in accordance with the laws of the State of California and Federal Requirements.

- Appendix II to 2 CFR Part 200
- Title VI of the Civil Rights Act of 1964.
- CDBG Conflict of Interest (24 CFR 570.489(h)).
- Access to records.
- Executive Order 11246-Equal Employment Opportunity
- Executive Order 12138-Women Business Enterprise Policy.
- Architectural Barrier Act of 1968.
- Age Discrimination Act of 1975.
- Section 3 Clause-Housing and Urban Development Act of 1968.
- Section 504-Rehabilitation Act of 1973.
- Executive Order 11063.
- Davis Bacon and Related Acts.

11. This Agreement constitutes the entire agreement between the parties with regard to the subject matter herein and supersede all prior oral and written agreements and understandings between the parties with respect thereto.

12. In the event Consultant is a "design professional" as defined in Civil Code Section 2782.8, the Consultant shall indemnify, defend and hold harmless City, its officers, agents and employees against any and all liability, claims, actions, causes of action or demands, against them, or any of them, before administrative or judicial tribunals of any kind whatsoever, that only arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant.

13. This Agreement may be executed in counterparts. A facsimile or electronic copy of this fully executed Agreement shall be as effective as the original for all purposes.

14. Waiver by a party of any provision of this Agreement shall not be considered a continuing waiver or a waiver of any other provision, including the time for performance of any such provision.

15. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective heirs, successors, and assigns.

16. If any term, provision, covenant or condition of this Agreement is held by a

court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and not be affected, impaired, or invalidated thereby.

17. City and Consultant each acknowledge that each party and their respective legal counsel have reviewed this Agreement and agree that this Agreement is the product of negotiations between the parties. This Agreement shall be interpreted without reference to the rule of interpretation of documents that uncertainties or ambiguities therein shall be determined against the party so drafting the Agreement.

18. This Agreement may not be altered, amended, or modified except by a writing executed by duly authorized representatives of all parties.

19. In the event any action or proceeding is instituted arising out of or relating to this Agreement, the prevailing party shall be entitled to its reasonable attorney's fees and actual costs.

20. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective heirs, successors, and assigns.

21. Consultant shall not assign this Agreement or any part thereof to any other entity or individual without City's prior written consent, which consent may be given or denied in City's sole discretion.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first hereinabove written.

City of Wasco, California

By: _____
M. Scott Hurlbert, City Manager,

John Kular Consulting

By: _____
John Kular, Consultant

EXHIBIT "A"



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: November 7, 2023

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to approve a purchase order with Berchtold Equipment in an amount not to exceed \$22,000.00 to purchase a Utility Vehicle for the Wastewater Department.

Recommendation:

Staff recommends the City Council:

- 1) Adopt a Resolution Authorizing the City Manager or designee To approve a purchase order with Berchtold Equipment in an amount not to exceed \$22,000.00 to purchase a Utility Vehicle for the Wastewater Department; and
- 2) Find that the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is, therefore, not subject to review under CEQA.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act(CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

The Public Works Department needs a utility vehicle with a four-wheel drive to navigate through muddy areas during wastewater and stormwater maintenance, especially during heavy rainfall. Such a vehicle would be highly useful to the staff for setting up transfer pumps and diverting water in flooded areas. Additionally, the water department could also benefit from the unit for tasks such as water turn-ons/off, door hangers, and small tasks like reading meters.

Staff received a quote of \$20,544.66 from Berchtold Equipment Company to purchase this unit, which is a Sourcewell Provider, eliminating the need for competitive bidding.

In accordance with the City's municipal code, the City may utilize joint powers agreements to procure equipment. The City is a member of Sourcewell. Sourcewell is a national cooperative power agreement allowing the City to purchase equipment without further competitive bidding.

Fiscal Impact:

A budget transfer of \$22,000.00 is required for this unit's acquisition. An amount of \$15,000.00 will be transferred from Capital Improvement Project #31400-5240-23023, and an amount of \$7,000.00 will be encumbered from Wastewater enterprise reserve funds, bringing the total to \$22,000.00.

Attachments:

1. Resolution
2. Quote

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO APPROVE A PURCHASE ORDER WITH BERCHTOLD EQUIPMENT IN AN AMOUNT NOT TO EXCEED \$22,000.00 TO PURCHASE A UTILITY VEHICLE (UTV) FOR THE WASTEWATER DEPARTMENT

WHEREAS, the City wishes to purchase a new UTV from Berchtold Equipment; and,

WHEREAS a quote for this equipment in the amount of \$20,544.46 was received from Berchtold Equipment Co. attached hereto as **Exhibit A**; and

WHEREAS, the purchase of this equipment will be funded by the Water and Wastewater Enterprise Fund; and,

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes The City Manager or designee to approve a purchase order with Berchtold Equipment in an amount not to exceed \$22,000.00 to purchase a UTV.

SECTION 2: Authorizes a budget transfer in the amount of \$15,000.00 from Capital Improvement Project #31400-5240-23023 and an amount of \$7,000.00 from the Wastewater enterprise reserve funds, bringing the total to \$22,000.00

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - was passed and adopted by the Council of the City of Wasco at a regular meeting held on November 7, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

Vincent Martinez
MAYOR of the City of Wasco

Attest:

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

Sourcewell
 Utility Tractors & Mowers - 031121
 CE and AG - 040319
 Utility Vehicles 122220
 Arkansas 4600041718
 Delaware GSS-21673
 Mississippi (CE Only) 8200056371
 Mississippi 8200055841

RTV-X1140W-H WEB QUOTE #2721096

Date: 10/30/2023 11:18:29 AM

-- Customer Information --

Arnold, Kameron

City of Wasco

kaarnold@cityofwasco.org

6617587230

Quote Provided By
 BERCHTOLD EQUIPMENT COMPANY
 Terry Spencer
 330 EAST 19TH ST
 BAKERSFIELD, CA 93305
 email: tspencer@berchtold.com
 phone: 6617478250

-- Standard Features --

-- Custom Options --



Kubota

V Series

RTV-X1140W-H

*** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE

Model Kubota D1105

3 Cyl. 68.5 cu in

+24.8 Gross Eng HP

60 Amp Alternator

TRANSMISSION

VHT-X

Variable Hydro Transmission

Forward Speeds:

Low 0 - 15mph

High 0 - 25 mph

Reverse 0 - 17mph

Limited-slip Front Differential

Rear differential lock

HYDRAULICS

Hydrostatic Power Steering

with manual tilt-feature

Hydraulic Cargo Dump

Hydraulic Oil Cooler

KEY FEATURES

Digital Multi-meter

Speedometer

Front Independent Adjustable

Suspension

Rear Independent Adjustable

Suspension

Brakes - Front/Rear Wet Disc

Rear Brake Lights / Front

Headlights

2" Hitch Receiver, Front and Rear

Deluxe 60/40 split bench front

seats

with driver's side seat adjustment

Rear Bench Seat

Underfrontseat Storage

Compartments

Lockable Glove Box

Front Guard (radiator guard and

bumper)

Factory Spray-on Bedliner - "L"

Models Only

FLUID CAPACITY

Fuel Tank 7.9 gal

Cooling 8.6qts

Engine Oil 4.3 qts

Transmission Oil 1.8 gal

Brake Fluid 0.4 qts

SAFETY EQUIPMENT

SAE J2194 & OSHA 1928 ROPS

Horn

Dash-mounted Parking Brake

Spark Arrestor Muffler

Retractable 2-point Seat Belts

Rear Protection Screen

CARGO BOX

1-Row

2-Row

Mode

Mode

Width 57.7 in

57.7 in

Length 51.1 in

26.0 in

Depth 11.2 in

11.2 in

Load Capacity

1102 lbs

661 lbs

Vol. Capacity

19.1 cu.ft.

9.9 cu. ft.

DIMENSIONS

Width 63.2 in

Height 79.7 in

Length 142.1 in

Wheelbase 98.2 in

Tow Capacity 1300 lbs

Ground Clearance F/R 11.2 in /

9.4 in

Suspension Travel 8.0 in

Turning Radius 17.1 ft

+ Manufacturer Estimate

TIRES AND WHEELS

HDWS: Front/Rear 25 x 10 - 12, 6 ply

RTV-X1140W-H Base Price: \$20,699.00

(1) WINDSHIELD ACRYLIC CLEAR \$545.26

77700-V5027-WINDSHIELD ACRYLIC CLEAR

(1) LED STROBE LIGHT CAB PNF \$216.34

77700-VC5056-LED STROBE LIGHT CAB PNF

(1) PLASTIC CANOPY PNF \$814.98

77700-VC5043-PLASTIC CANOPY PNF

(1) WIRE HARNESS KIT / SINGLE ACCESSORY \$100.98

77700-VC5081-WIRE HARNESS KIT / SINGLE ACCESSORY

Configured Price: \$22,376.56

Sourcewell Discount: (\$4,922.84)

SUBTOTAL: \$17,453.72

Dealer Assembly: \$412.50

Freight Cost: \$712.50

PDI: \$400.00

Sales Tax 8.25% \$1,565.74

Total Unit Price: \$20,544.46

Quantity Ordered: 1

Final Sales Price: \$20,544.46

**Final pricing will be based upon pricing at the time of
 final delivery to Sourcewell members.
 Purchase Order Must Reflect Final Sales Price.**

**To order, place your Purchase Order directly with the quoting
 dealer**

*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

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198.143.33.22



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: November 7, 2023

SUBJECT: Adopt A Resolution Approving A New Capital Improvement Project #24029 (G Street Lighting) and Amend the City of Wasco Adopted Operating Budget and Capital Improvement Program Fiscal Year 2023/2024 for the installation of new lighting on G Street Between 8th street and Filburn Street and Appropriation of \$762,700.00 funds.

Recommendation:

- A. Staff recommends the City Council to Adopt A Resolution Approving A New Capital Improvement Project #24029 (G Street Lighting) and Amending the City of Wasco Adopted Operating Budget and Capital Improvement Program Fiscal Year 2023/2024 for the installation of new lighting on G Street and Appropriation of \$762,700.00 funds; and
- B. Find that the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is, therefore, not subject to review under CEQA.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA). It has been determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity that does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Background:

In September of 2022, the City was made aware that the Street lights on the east side of G Street had been removed as part of the high-speed rail project. Staff immediately started working with High-speed rail/California rail builders' staff to find both a temporary and a permanent solution.

After weeks of discussions, staff agreed to have CRB install temporary lighting on G street that would consist of 15 ft poles with a solar street light panel mounted on the top.

This was agreed to be a temporary fix; meanwhile, the permanent solution was discussed and approved.

Discussion:

After months of discussions about a permanent solution between City staff and CRB, staff recommended moving away from solar-powered lights and installing standard lights using PG&E power.

The city's past experience with Solar lights has not been cost-effective, with maintenance and replacement batteries at a high cost.

Similar to prior agreements between the City and High-Speed Rail (HSR), the parties agree that the City will take on this project, outside the HSR environmental envelope.

The G Street lighting would be completed beyond California Rail Builders' (CRV) timeline and Scope of work; at CRB's request, the City submitted an engineer's estimate of cost if the City took on the project. HSR/CRB agreed to pay the amount in order for the City to complete the project.

Fiscal Impact:

The installation of New lighting on G Street Fund Appropriation of \$762,700.00, already received from CRB.

Attachments:

1. Resolution
2. Exhibit A - Engineers estimate

**RESOLUTION NO. 2023 -
ADOPT A RESOLUTION APPROVING A NEW CAPITAL IMPROVEMENT PROJECT #24029
(G STREET LIGHTING) AND AMEND THE CITY OF WASCO ADOPTED OPERATING
BUDGET AND CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2023/2024 FOR THE
INSTALLATION OF NEW LIGHTING ON G STREET BETWEEN 8TH STREET AND FILBURN
STREET AND FUND APPROPRIATION IN THE AMOUNT OF \$762,700.00**

WHEREAS, In September of 2022, the City was made aware that the Street lights on the east side of G street had been removed as part of the High-Speed Rail project; and

WHEREAS, The agreement between the parties is similar to prior agreements between the City and High-Speed Rail (HSR) to take on projects out of the HSR environmental envelope; and

WHEREAS, HSR/California Rail Builders (CRB) agreed to pay the estimated amount attached hereto as Exhibit A in order for the city to complete the project.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes a new capital improvement project (G Street Lighting); Amending the City of Wasco Adopted Operating Budget and Capital Improvement Program Fiscal Year 2023/2024 and fund appropriation In the amount of \$762,700.00

SECTION 2: Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section (15378); 15060(c)(3).

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - was passed and adopted by the Council of the City of Wasco at a regular meeting held on November 7, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest:

VINCENT MARTINEZ
MAYOR of the City of Wasco

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

EXHIBIT "A"

City of Wasco Engineers Estimate G Street Lighting

Scope: Design and Construction of street lighting improvements along G Street from 6th Street to Filburn Ave.

ITEM NO.	ITEM CODE	UNIT OF MEASURE	ESTIMATED QUANTITY	PRICE PER UNIT	TOTAL PRICE
1	Mobilization	LS	1	\$ 10,000.00	\$ 10,000.00
2	Site Demo, Hauling, Bore Pits & Restoration	LS	1	\$ 20,000.00	\$ 20,000.00
3	Furnish & Install electrical service pedestal, conduit & Wire	EA	2	\$ 50,000.00	\$ 100,000.00
4	Furnish & Install Pull Boxes	EA	25	\$ 1,500.00	\$ 37,500.00
5	Furnish & Install Light poles, footings conduits & Misc. Electrical Items	EA	25	\$ 7,500.00	\$ 187,500.00
6	Furnish & Install HDPE Electrical Raceway (SCH 40) via directional boring with wire	LF	6,000	\$ 40.00	\$ 240,000.00
7	Traffic Control	LS	1	\$ 3,000.00	\$ 3,000.00

SUBTOTAL: \$598,000.00

Contingency: \$89,700.00

Preliminary Engineering: \$30,000.00

Construction Engineering: \$10,000.00

PG&E Fees: \$35,000.00

TOTAL: \$762,700.00



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Isarel Perez-Hernandez, Finance Director

DATE: November 7, 2023

SUBJECT: Approval of Travel and Training Expenses Exceeding \$500.00 per trip for the Accounting Supervisor and Finance Director to attend the League of Cities 2023 Municipal Finance Institute on December 14 –15, 2023.

Recommendation:

Staff recommends the City Council:

- 1) Staff recommends the City Council approve the travel and training expenses exceeding \$500.00 per trip for the Accounting Supervisor and Finance Director to attend the League of Cities 2023 Municipal Finance Institute on December 14 –15, 2023; and
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Background:

The Municipal Finance Institute is specially designed for city officials and staff involved in fiscal planning for municipalities. The Municipal Finance Institute conference is the event to discover essential information that finance directors and other municipal finance professionals need to do their jobs.

Taking place the week of December 7, this innovative conference will touch on current topics of importance to finance directors, including a sales tax update with the California Dept. of Tax & Fee Administration, city finance and law and elections updates with Michael Coleman, League fiscal policy advisor. The program also includes updates on

pensions and CalPERLA and what is next from the CA supreme court. Virtual networking opportunities will be available as well!

The conference typically encompasses a diverse range of subjects, including but not limited to:

- California and Local Economic Update,
- Public cyber security case study,
- Budget Management,
- CalPERS Updates,
- Transaction and Use Tax,
- Sales tax working group updates,

Discussion:

Investing in the professional development of our city's workforce holds a twofold benefit: not only does it enhance the city's capabilities, but it also equips our employees with the essential skills to elevate their own expertise. By committing to the growth of our workforce, we infuse our workplace with renewed energy and proficiency. Training opportunities not only provide avenues for learning but also facilitate the creation of valuable professional networks.

Staff recommends approval for the participation of Accounting Supervisor, Luis Campos, and Finance Director, Isarel Perez-Hernandez, in the upcoming Municipal Finance Institute Annual Training.

The cost of the training will exceed the Expense and Use of Public Resources Policy Limits established by City of Wasco Resolution No. 2006-2327, limiting expenses to \$500.00 per trip. Because this trip will exceed \$500.00, the City Council must approve this request.

Fiscal Impact:

It is estimated that the cost of this training will not exceed \$3,5000, including the conference and travel expenses. The training cost is contained in the adopted FY 2023 – 2024 Budget; no budget action is required.

Attachments:

1. Municipal Finance Institute information



Municipal Finance Institute

December 14-15, 2023

San Diego Mission Bay Hotel

1775 East Mission Bay Drive, San Diego, CA

Register* (<https://my.calcities.org/Events/Calendar-Of-Events/Meeting-Home-Page?meetingid=%7b24EF21F1-C8D7-ED11-A7C7-000D3A540B0D%7d>)

Designed for city officials and staff involved in fiscal planning for municipalities, the Municipal Finance Institute connects finance directors and other municipal finance professionals with the essential information they need for their job.

Finance Directors with a CPA Can Earn Continuing Professional Education (CPE)

Finance professionals who hold a license as a California certified public accountant (CPA) through the California Board of Accountancy will be eligible to earn Continuing Professional Education credits during the institute.

For registration questions, please contact Registrar, [Megan Dunn \(mailto:mdunn@calcities.org\)](mailto:mdunn@calcities.org).

For sponsorship questions, please contact Associate Manager, Exposition Sales and Event Sponsors, [Amy Wade \(mailto:AWade@calcities.org\)](mailto:AWade@calcities.org).

For additional questions, please contact Associate Manager, Event Program, [Erin Wylder \(mailto:ewylder@calcities.org?subject=Fire%20Chiefs%20Leadership%20Seminar\)](mailto:ewylder@calcities.org?subject=Fire%20Chiefs%20Leadership%20Seminar).



Become a sponsor (<https://my.calcities.org/Events/Sponsorships/Product-Details?productid=%7B048AA977-D519-EE11-8F6E-000D3A540B0D%7D>)

**With an update in technology, registration will now happen directly through your MyCalCities account. If you have not used your MyCalCities account already, please review [details about the portal \(/about-MyCalCities\)](#) and contact us for questions. You will be asked to log in to register. Registration will require a credit card.*

2023 Institute Information

Registration →

Full Registration Includes:

- Admission to all educational sessions
- Admission to the Thursday lunch and reception; Friday breakfast
- Access to all program materials

Registration Process:

With an update in technology, registration will now happen directly through your MyCalCities account. Please take a moment to set up your account so you are ready to go for all Cal Cities events! If you have not used your MyCalCities account already, please review [details about the portal \(/about-MyCalCities\)](#) and contact us for questions.

Please be sure to log into your MyCalCities account before clicking the [registration link](#) (<https://my.calcities.org/Events/Calendar-Of-Events/Meeting-Home-Page?meetingid=%7b24EF21F1-C8D7-ED11-A7C7-000D3A540B0D%7d>). You can confirm you are logged in by checking the top right corner of your webpage, which will say "Welcome" and your name when you are signed in.

Register online (<https://my.calcities.org/Events/Calendar-Of-Events/Meeting-Home-Page?meetingid=%7b24EF21F1-C8D7-ED11-A7C7-000D3A540B0D%7d>) through your MyCalCities account by **Wednesday, Nov. 29.**

If you are registering someone other than yourself, first sign in as yourself and then choose the option to register someone else.

Note: Registrations through MyCalCities are available for credit card payments only. If you need to be invoiced and pay with a check, create your account and then reach out to conference



Conference registration is required to attend all conference activities including department, division, and caucus meetings as well as the General Assembly. Sharing of registration is prohibited.

To request an accommodation or for inquiries about accessibility, please contact conference registrar, [Megan Dunn \(mailto:mdunn@calcities.org\)](mailto:mdunn@calcities.org). Every effort will be made to honor requests submitted.

View Cal Cities' [event and meeting policies \(/education-and-events/event-and-meeting-policies-26201\)](/education-and-events/event-and-meeting-policies-26201) in advance of the conference.

Full Conference Registration Fees

Member City Official	\$500
Non-Member City Official	\$1,500
All Others	\$660
Guest	\$50

**The guest/spouse fee is restricted to persons who are not city or public officials, are not related to any Cal Cities Partner or sponsor and would have no professional reason to attend the conference. It includes admission to Wednesday's networking reception only. There is no refund for the cancellation of a guest/spouse registration. It is not advisable to use city funds to register a guest/spouse.*

Refund Policy

Advance registrants unable to attend will receive a refund of rate paid, minus a \$75 processing charge, only when a written request is submitted to [Megan Dunn \(mailto:mdunn@calcities.org\)](mailto:mdunn@calcities.org), and received on or before **Wednesday, Nov. 29**. Refunds will not be available after this date. If you are unable to attend, you may substitute a colleague for your entire registration.

Hotel and Travel →

A limited number of hotel rooms are available at reduced rates for registered attendees and sponsors at the 2023 Municipal Finance Institute. **The deadline to reserve your discounted hotel room is Tuesday, Nov. 21** or until the hotel block is sold out, whichever is sooner. We recommend reserving your room early!

STEP ONE: Register for the Conference



STEP TWO: Book a hotel room

Once you've registered, you will receive a confirmation email directing you to the group housing reservations page.

San Diego Mission Bay Hotel
1775 East Mission Bay Drive

Group Hotel Rate (per night): \$189 per night, Single/Double Occupancy (plus tax and fees)

You must be registered for the conference prior to booking a hotel room. Do not make a hotel reservation unless you are sure it is needed. Your city/company will be financially responsible for all cancellation/attrition fees.

SCAM NOTICE: *There are many hotel scammers who may contact you claiming to be the housing bureau/service for the conference. Official emails regarding the conference will come from addresses ending in @calcities.org or the San Diego Mission Bay Hotel.*

Parking and Transportation

Parking is complimentary for those attending the conference.

The Mission Bay Hotel is located five miles from the San Diego International Airport.

Schedule at a Glance ↓

*Schedule subject to change

Thursday, Dec. 14

Registration Open

8:00 a.m.-6:00 p.m

Premium Sponsor Tables Open

8:00 a.m.-6:30 p.m

Opening General Session

9:30-10:15 a.m.

**Educational Session**

10:45 a.m.-Noon

Networking Lunch

Noon-1:00

Educational Session

1:15-2:30 p.m.

Sponsor Break

2:30-2:45 p.m.

Educational Session

2:45-4:00 p.m.

Sponsor Break

4:00-4:15 p.m.

Educational Session

4:15-5:30 p.m.

Reception

5:30-6:30 p.m.

Friday, Dec. 15**Registration Open**

8:00 a.m.-4:00 p.m.

Networking Breakfast

8:00 a.m.-9:00 a.m.

Educational Sessions

9:00 a.m.-Noon

Lunch and Learn

Noon-1:30 p.m.

Adjourn

2:00 p.m.



View the [2022 Municipal Finance Institute Program \(/docs/default-source/municipal-finance-institute---session-materials/2022-municipal-finance-institutue-program.pdf?sfvrsn=f2c9dcd7_3\)](/docs/default-source/municipal-finance-institute---session-materials/2022-municipal-finance-institutue-program.pdf?sfvrsn=f2c9dcd7_3).

Wednesday, December 7 →

Breakfast On Your Own

7:30-8:30 a.m.

Premium Sponsor Tables Open

8:00 a.m.-6:30 p.m.

Registration Open

8:30 a.m.-6:00 p.m.

Fiscal Officers President's Welcome

8:30-9:00 a.m.

2023 Playbook for Developments in Municipal Finance Law and Policy

9:00-10:15 a.m.

Leading experts will review the latest major developments for California city revenues. Learn about new laws, legal developments, risks, and opportunities that will affect your agency's finances.

Moderator:

Tarik Rahmani, President, Cal Cities Fiscal Officers Department and Deputy City Manager, Carson

Speakers:

Michael Colantuono, Managing Shareholder, Colantuono, Highsmith & Whatley, PC
 Nick Romo, Legislative Representative, League of California Cities
 Jessica Sankus, Legislative Representative, League of California Cities

Visit with Sponsors

10:15-10:45 a.m.



Creative Budget Management Tips

10:45 a.m.-noon

For finance directors, having a smooth budget management strategy not only saves time and resources for your city, it saves you from the stress that can come with it. Hear from city finance directors and their creative strategies in managing a complex, multi-faceted city budget.

Moderator:

Roberta Raper, Department Director, Cal Cities Fiscal Officers Department, Finance Director, West Sacramento

Speakers:

Lauren Lai, Finance Director, Milpitas

Mike McCann, Principal, McCann Consulting

Networking Lunch

noon-1:15 p.m.

CalPERS Pension Update

1:15-2:30 p.m.

Hear from a panel of experts on the latest developments, decisions, and outlook regarding the state's developments and the current pension climate.

Moderator:

Carolyn Coleman, Executive Director and CEO, League of California Cities

Speakers:

Marcie Frost, CEO, CalPERS

Lisa Middleton, Mayor, Palm Springs

Visit with Sponsors

2:30-2:45 p.m.

Visit with several vendors offering products and services to benefit you and your city. Coffee, tea, and water will be available.



Learn about the city of Upland and its innovative approach to addressing pension liability. First, receive an overview and background on pension liabilities, CalPERS policies, and Pension Obligation Bonds (POBs). Panelists will review why POBs were so compelling, what has changed, and what other options may be available now. Then, hear about a recent case in the city of Upland, where potential litigation derailed its plans to issue POBs. The team was required to pivot and determine new creative ways to address their Unfunded Accrued Liability (UAL). It's a story of persistence, heartbreak, innovation, and success, culminating in Upland 'BLASTing' away their UAL.

Moderator:

Ward Komers, Assistant Director of Finance, Temecula

Speakers:

Kim Byrens, Partner, Best Best & Krieger LLP

Julio Morales, Senior Managing Director, Kosmont Financial Services

Stephen Parker, Assistant City Manager, Upland

Visit with Sponsors

4:00-4:15 p.m.

Visit with several vendors offering products and services to benefit you and your city. Coffee, tea, and water will be available.

Vital Information When Considering a Transaction and Use Tax (TUT)

4:15-5:30 p.m.

Agencies wrestling with balancing annual budgets may find a reduction in expenditures to be temporary and one-sided, especially post-pandemic. There are now more than 400 TUT's in place statewide, some designated for specific purposes, while others are available for general use. This session will provide examples of the timelines, workflow, and approaches taken by successful agencies to pass and implement a TUT.

Moderator:

Karin Schnaider, Past President, Cal Cities Fiscal Officers Department and Assistant City Manager, Tracy



Cal Cities Sales Tax Working Group Update

5:15-5:30 p.m.

Receive an overview and update on the Cal Cities Sales Tax Working Group.

Speakers:

Roberta Raper, Department Director, Cal Cities Fiscal Officers Department, Finance Director, West Sacramento

Karin Schnaider, Past President, Cal Cities Fiscal Officers Department and Assistant City Manager, Tracy

Joint Networking Reception

5:30-6:30 p.m.

Make new friends and catch up with old ones while enjoying delicious appetizers and tasty beverages during the evening networking reception. This joint reception is open to attendees from all three Cal Cities conferences: the Fire Chiefs Leadership Seminar, Municipal Finance Institute, and City Clerks New Law and Elections Seminar. It's the perfect opportunity to form support networks inside and outside your profession.

Thursday December 8 →

Registration Open

8:00 a.m.-4:00 p.m.

Networking Breakfast

8:00-9:00 a.m.

California State and Local Economic Update

9:00-10:15 a.m.

The forces affecting our economy and finances are many: interest rates, inflation, home prices, war in Europe, state tax refunds, the American Recovery Plan Act, Inflation Reduction Act, remote work, climate change, and a travel industry in recovery. This panel of leading experts will analyze economic and financial trends as they discuss the year

**Moderator:**

Michael Coleman, CaliforniaCityFinance.com

Speakers:

Ted Egan, Chief Economist, City and County of San Francisco

Somjita Mitra, Chief Economist, California Department of Finance

Tracy Vesely, Principal, HdL Companies

Break

10:15-10:45 a.m.

Use this time to grab luggage and take a break before information packed sessions and closing lunch.

Case Study: Public-Private Cybersecurity Partnerships are the New Normal

10:45 a.m.-noon

The public sector is one of the top targets for cybercriminals. They know that encrypting one small system can easily disable an entire community. We have all heard tragic stories of confidential information being stolen and made public, money seized, and data compromised. Learn the steps from two cities who have taken action against cyberattacks, and how doing so made their communities safer, more secure, and stable. Finally, understand how you can overcome common roadblocks that can complicate the path to success with cybersecurity and technology, including funding and partnerships.

Moderator:

Scott Pettingell, Second Vice President, Cal Cities Fiscal Officers Department and Assistant Finance Director, Roseville

Speakers:

Marc Coopwood, Assistant Chief of Police (ret.), Vice President, Public Sector, Apex Technology Management

Manuel Orozco, Finance Director, Willits

Jay Varney, County Administrative Officer, County of Madera

Closing Luncheon and Peer Advice Panel: How to Thrive as a City Finance Director

noon-1:30 p.m.

**Moderator:**

Dennis Kauffman, Past President, Cal Cities Fiscal Officers Department and ACM/CFO, Roseville

Speakers:

Julia Cooper, Director of Finance, San José

Brigitte Elke, Finance Director, San Luis Obispo

George Harris, Director of Finance/IT, Lancaster

Adjourn

1:30 p.m.

2022 Institute Session Materials

- [2023 Playbook for Developments in Municipal Finance Law and Policy \(/docs/default-source/municipal-finance-institute---session-materials/2023-playbook-for-developments-in-municipal-finance-law-and-policy.pdf?sfvrsn=b8cdff96_6\)](/docs/default-source/municipal-finance-institute---session-materials/2023-playbook-for-developments-in-municipal-finance-law-and-policy.pdf?sfvrsn=b8cdff96_6)
- [Addressing Pension Liability Without POBs City of Upland's BLAST Strategy - Morales \(/docs/default-source/municipal-finance-institute---session-materials/addressing-pension-liability-without-pobs-city-of-upland's-blast-strategy---morales.pdf?sfvrsn=8c0ad2e_3\)](/docs/default-source/municipal-finance-institute---session-materials/addressing-pension-liability-without-pobs-city-of-upland's-blast-strategy---morales.pdf?sfvrsn=8c0ad2e_3)
- [California State and Local Economic Update - Egan \(/docs/default-source/municipal-finance-institute---session-materials/california-state-and-local-economic-update---egan.pdf?sfvrsn=5d5c4eaf_3\)](/docs/default-source/municipal-finance-institute---session-materials/california-state-and-local-economic-update---egan.pdf?sfvrsn=5d5c4eaf_3)
- [California State and Local Economic Update - Mitra \(/docs/default-source/municipal-finance-institute---session-materials/california-state-and-local-economic-update---mitra.pdf?sfvrsn=aa371204_3\)](/docs/default-source/municipal-finance-institute---session-materials/california-state-and-local-economic-update---mitra.pdf?sfvrsn=aa371204_3)
- [\(/docs/default-source/municipal-finance-institute---session-materials/california-state-and-local-economic-update---vesley-vs2.pdf?sfvrsn=b87cd4c0_3\)](/docs/default-source/municipal-finance-institute---session-materials/california-state-and-local-economic-update---vesley-vs2.pdf?sfvrsn=b87cd4c0_3) [California State and Local Economic Update - Vesley \(/docs/default-source/municipal-finance-institute---session-materials/california-state-and-local-economic-update---vesley-vs2.pdf?sfvrsn=b87cd4c0_3\)](/docs/default-source/municipal-finance-institute---session-materials/california-state-and-local-economic-update---vesley-vs2.pdf?sfvrsn=b87cd4c0_3)
- [Case Study - Public-Private Cybersecurity Partnerships are the New Normal - Coopwood \(/docs/default-source/municipal-finance-institute---session-materials/case-study---public-private-cybersecurity-partnerships-are-the-new-normal---coopwood.pdf?sfvrsn=cb4f6f52_3\)](/docs/default-source/municipal-finance-institute---session-materials/case-study---public-private-cybersecurity-partnerships-are-the-new-normal---coopwood.pdf?sfvrsn=cb4f6f52_3)
- [Creative Budget Management Tips - Lai \(/docs/default-source/municipal-finance-institute---session-materials/creative-budget-management-tips---lai.pdf?sfvrsn=727f44fc_3\)](/docs/default-source/municipal-finance-institute---session-materials/creative-budget-management-tips---lai.pdf?sfvrsn=727f44fc_3)



[advice-panel.pdf?sfvrsn=b039d9ef_3\)](#)

- [Vital Information When Considering a Transaction and Use Tax \(TUT\) - Young \(/docs/default-source/municipal-finance-institute---session-materials/vital-information-when-considering-a-transaction-and-use-tax-\(tut\)---young.pdf?sfvrsn=40c57d6a_3\)](#)

Previous Institute Session Materials

2020 Session Materials →

- [Being an Ally to Create an Inclusive Workplace in Finance \(/docs/default-source/municipal-finance-institute---session-materials/being-an-ally-to-create-an-inclusive-workplace-in-finance.pdf?Status=Master&sfvrsn=9d1a7ac2_3\)](#)
- [\(/docs/default-source/municipal-finance-institute---session-materials/can-finance-and-economic-development-work-together-after-covid-19.pdf?Status=Master&sfvrsn=a339e732_3\)](#) **Can Finance and Economic Development Work Together After COVID-19 (/docs/default-source/municipal-finance-institute---session-materials/can-finance-and-economic-development-work-together-after-covid-19.pdf?Status=Master&sfvrsn=a339e732_3)**
- [\(/docs/default-source/municipal-finance-institute---session-materials/flsa-hot-topics-legal-updates.pdf?Status=Master&sfvrsn=4ff6d4ac_3\)](#) **FLSA Hot Topics & Legal Updates (/docs/default-source/municipal-finance-institute---session-materials/flsa-hot-topics-legal-updates.pdf?Status=Master&sfvrsn=4ff6d4ac_3)**
- [\(/docs/default-source/municipal-finance-institute---session-materials/law-and-elections-update.pdf?Status=Master&sfvrsn=739f8ec6_3\)](#) **Law and Elections Update (/docs/default-source/municipal-finance-institute---session-materials/law-and-elections-update.pdf?Status=Master&sfvrsn=739f8ec6_3)**
- [\(/docs/default-source/municipal-finance-institute---session-materials/legislative-state-budget-update.pdf?Status=Master&sfvrsn=49a95f6a_3\)](#) **Legislative & State Budget Update (/docs/default-source/municipal-finance-institute---session-materials/legislative-state-budget-update.pdf?Status=Master&sfvrsn=49a95f6a_3)**
- [\(/docs/default-source/municipal-finance-institute---session-materials/negotiating-retirement-and-health-benefits-in-tough-economic-times.pdf?Status=Master&sfvrsn=a2fcd44f_3\)](#) **Negotiating Retirement and Health Benefits in Tough Economic Times (/docs/default-source/municipal-finance-institute---session-materials/negotiating-retirement-and-health-benefits-in-tough-economic-times.pdf?Status=Master&sfvrsn=a2fcd44f_3)**



- [materials/observations-from-economists---coleman.pdf?Status=Master&sfvrsn=c4276a2_3\)](#)
- [\(/docs/default-source/municipal-finance-institute---session-materials/observations-from-local-state-and-national-economists---chu.pdf?Status=Master&sfvrsn=80d175d0_3\)](#) **Observations from Local State and National Economists - Chu** [\(/docs/default-source/municipal-finance-institute---session-materials/observations-from-local-state-and-national-economists---chu.pdf?Status=Master&sfvrsn=80d175d0_3\)](#)
- [\(/docs/default-source/municipal-finance-institute---session-materials/pensions-the-coronavirus-and-the-ca-supreme-court.pdf?Status=Master&sfvrsn=c7244569_3\)](#) **Pensions, the Coronavirus, and The CA Supreme Court** [\(/docs/default-source/municipal-finance-institute---session-materials/pensions-the-coronavirus-and-the-ca-supreme-court.pdf?Status=Master&sfvrsn=c7244569_3\)](#)
- [\(/docs/default-source/municipal-finance-institute---session-materials/sales-tax-update-for-cities.pdf?Status=Master&sfvrsn=3b36330e_3\)](#) **Sales Tax Update for Cities** [\(/docs/default-source/municipal-finance-institute---session-materials/sales-tax-update-for-cities.pdf?Status=Master&sfvrsn=3b36330e_3\)](#)

2019 Session Materials →

- [2019 Municipal Finance Institute Program \(/docs/default-source/municipal-finance-institute---session-materials/2019-municipal-finance-institute-program.pdf?Status=Master&sfvrsn=98c1d564_3\)](#)
- [\(/docs/default-source/municipal-finance-institute---session-materials/2020-playbook-for-developments-in-law-and-elections---colantuono.pdf?Status=Master&sfvrsn=823f192a_3\)](#) **2020 Playbook for Developments in Law and Elections - Colantuono** [\(/docs/default-source/municipal-finance-institute---session-materials/2020-playbook-for-developments-in-law-and-elections---colantuono.pdf?Status=Master&sfvrsn=823f192a_3\)](#)
- [\(/docs/default-source/municipal-finance-institute---session-materials/2020-playbook-for-developments-in-law-and-elections---coleman.pdf?Status=Master&sfvrsn=a4e8fcaa_3\)](#) **2020 Playbook for Developments in Law and Elections - Coleman** [\(/docs/default-source/municipal-finance-institute---session-materials/2020-playbook-for-developments-in-law-and-elections---coleman.pdf?Status=Master&sfvrsn=a4e8fcaa_3\)](#)
- [\(/docs/default-source/municipal-finance-institute---session-materials/bolstering-the-finance-team--fu.pdf?Status=Master&sfvrsn=8114e55f_3\)](#) **Bolstering the Finance Team - Fu** [\(/docs/default-source/municipal-finance-institute---session-materials/bolstering-the-finance-team--fu.pdf?Status=Master&sfvrsn=8114e55f_3\)](#)
- [\(/docs/default-source/municipal-finance-institute---session-materials/bolstering-the-finance-team--pressey.pdf?Status=Master&sfvrsn=33ccfe33_3\)](#) **Bolstering the Finance Team - Pressey**



[rydstrom.pdf?Status=Master&sfvrsn=7395f51e_3](#)) **Bolstering the Finance Team- Rydstrom** ([/docs/default-source/municipal-finance-institute---session-materials/bolstering-the-finance-team--rydstrom.pdf?Status=Master&sfvrsn=7395f51e_3](#))

- ([/docs/default-source/municipal-finance-institute---session-materials/lcc-mun-finance-2019.pdf?Status=Master&sfvrsn=7a49c8f4_3](#)) **LCC Municipal Finance 2019** ([/docs/default-source/municipal-finance-institute---session-materials/lcc-mun-finance-2019.pdf?Status=Master&sfvrsn=7a49c8f4_3](#))
- ([/docs/default-source/municipal-finance-institute---session-materials/local-revenues-2020-legislative-watch.pdf?Status=Master&sfvrsn=661e86ae_3](#)) **Local Revenues: 2020 Legislative Watch** ([/docs/default-source/municipal-finance-institute---session-materials/local-revenues-2020-legislative-watch.pdf?Status=Master&sfvrsn=661e86ae_3](#))
- **Making the FLSA Work For You – Tips and Tricks to Ensure Compliance - Yee** ([/docs/default-source/municipal-finance-institute---session-materials/making-the-flsa-work-for-you-tips-and-tricks-to-ensure-compliance---yee.pdf?sfvrsn=4efdb02f_3](#))
- **Observations from Local, State and National Economists** ([/docs/default-source/municipal-finance-institute---session-materials/observations-from-local-state-and-national-economists.pdf?sfvrsn=b65ade8d_3](#))
- **Protecting Your Entity From Fraud** ([/docs/default-source/municipal-finance-institute---session-materials/protecting-your-entity-from-fraud.pdf?sfvrsn=99d8d327_3](#))
- **Straight from the Source: California's Pension System Today - Frost** ([/docs/default-source/municipal-finance-institute---session-materials/straight-from-the-source-california-s-pension-system-today---frost.pdf?sfvrsn=4f438435_3](#))
- **Straight from the Source: California's Pension System Today - Mehryar** ([/docs/default-source/municipal-finance-institute---session-materials/straight-from-the-source-california-s-pension-system-today---mehryar.pdf?sfvrsn=ee5ba2e1_3](#))
- **Straight from the Source: California's Pension System Today - Middleton** ([/docs/default-source/municipal-finance-institute---session-materials/straight-from-the-source-california-s-pension-system-today---middleton.pdf?sfvrsn=4a496edc_3](#))
- **The 20 Most Important Numbers to Generate for Labor Negotiations** ([/docs/default-source/municipal-finance-institute---session-materials/the-20-most-important-numbers-to-generate-for-labor-negotiations.pdf?sfvrsn=ad406d27_3](#))
- **Thinking Like a Bear How to Prepare for a Recession** ([/docs/default-source/municipal-finance-institute---session-materials/thinking-like-a-bear-how-to-prepare-for-a-recession.pdf?sfvrsn=7a81ad9a_3](#))
- **We've Always Done It That Way Is Over: What's Next? - Ibarra** ([/docs/default-source/municipal-finance-institute---session-materials/we've-always-done-it-that-way-is-over---](#)



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STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Isarel Perez-Hernandez, Finance Director

DATE: November 7, 2023

SUBJECT: Approval of Travel and Training Expenses Exceeding \$500.00 per trip for the Accounting Supervisor and Finance Director to attend the California Society of Municipal Officers 2024 Annual Training Conference on January 30 – February 2, 2024, in Anaheim, CA.

Recommendation:

Staff recommends the City Council:

- 1) Approval of the travel and training expenses exceeding \$500.00 per trip for the Accounting Supervisor and Finance Director to attend the California Society of Municipal Officers 2024 Annual Training Conference on January 30 – February 2, 2024, in Anaheim, CA.; and
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Background:

The California Society of Municipal Officers (CSMFO) is a renowned professional organization dedicated to advancing the knowledge and expertise of professionals engaged in labor and employee relations within the public sector. Through its various programs and events, CSMFO serves as a valuable resource for both public agencies and the professionals working within them. The annual CSMFO Training Conference brings together a wealth of expertise, covering a comprehensive array of topics relevant to public employers.

The conference typically encompasses a diverse range of subjects, including but not limited to:

- Accounting and Financial Reporting,
- Capital Asset Accounting,
- Public Construction Cost Accounting,
- GASB updates,
- GFOA Financial Statements,
- Financial Planning and Cash Flow forecasting
- Proposition 172,
- Rethinking Reserves,
- Managing Pension Costs,
- CALPERS Valuation 101,
- Financial Transparency Act,
- CALPERS "Extra Help"

Discussion:

Investing in the professional development of our city's workforce holds a twofold benefit: not only does it enhance the city's capabilities, but it also equips our employees with the essential skills to elevate their own expertise. By committing to the growth of our workforce, we infuse our workplace with renewed energy and proficiency. Training opportunities not only provide avenues for learning but also facilitate the creation of valuable professional networks.

Staff recommends approval for the participation of Accounting Supervisor, Luis Campos, and Finance Director, Isarel Perez-Hernandez, in the upcoming CSMFO Annual Training. You can find the preliminary conference program attached for your reference.

The cost of the training, hotel fees, and food per diems will exceed the Expense and Use of Public Resources Policy Limits established by City of Wasco Resolution No. 2006-2327, limiting expenses to \$500.00 per trip. Because this trip will exceed \$500.00, the City Council must approve this request.

Fiscal Impact:

It is estimated that the cost of this training will not exceed \$3,5000, including the conference and travel expenses. The training cost is contained in the adopted FY 2023 – 2024 Budget; no budget action is required.

Attachments:

1. CSMFO Conference information



PARTIAL LISTING OF SESSIONS (By Type) As of October 5, 2023

Accounting and Financial Reporting

Agreed-Upon Procedures: Supplement Your Existing Resources

Are you aware that external auditors can perform Agreed-Upon Procedures (AUPs) concerning your internal controls, Transient Occupancy Taxes, and even Cannabis Taxes? AUPs can serve as a valuable supplement to your current resources, enabling your organization to concentrate on specific areas of interest. Join us to discover the range of procedures available for reviewing areas such as cash receipting, cash disbursements, investments, transient occupancy taxes, and even cannabis taxes! Gain insights from local agencies as they share real-life examples of utilizing AUPs and explore actual report samples.

Speakers: Christopher Woidzik, Controller, San Diego County Water Authority
Jonathan Foster, Partner, Davis Farr

Capital Assets: The Happiest Place on Earth

Come discover the magic capital assets has to offer! Accounting for capital assets varies from one organization to the next and this session will shed some light – and magic – to develop consistency and provide resources to assist your organization. We'll discuss accounting standards as they relate to capitalization, including examples of what qualifies for capitalization, capitalization versus maintenance expense, and other hot topics. We will also cover best practices when constructing large assets with different components that have varying useful lives. Construction in progress will also be addressed, including common mistakes to avoid, joint projects, and types of discussions to have with engineering. Engineering plays a vital role in financial reporting and can help correctly identify components of an asset, asset deletions and impairments, and the scope of the project to assist in capital asset record keeping.

Speakers: Jennifer Fillinger, Accounting Supervisor, Cucamonga Valley Water District
Jonathan Foster, Partner, Davis Farr

CUPCCAA - Not a Bird from the Tiki Room!

Why would an agency adopt the California Uniform Public Construction Cost Accounting Act (CUPCCAA)? How do you become a participating agency? What are some of the common pitfalls to avoid? If you are interested in streamlining the processes for the bidding of public construction projects in your agency or want a solid understanding of how the Act is implemented, come attend this session. California Uniform Public Construction Cost Accounting Commissioners will be on the panel for this session, sharing clear and concise information on the CUPCCAA and its practical application in your agency.

Speakers: Mike James, Deputy Director of Public Works–Operations, City of El Cajon
Chad Rinde, Chief Financial Officer, County of Yolo
Jennifer Wakeman, Assistant Director, Administrative Services, City of Lafayette

GASB Update—Implementation Continues

Challenges associated with the implementation of GASB Statements 87 and 96 continue to be front and center issues for governments. This session will focus on these challenges, including recent guidance that governments should apply in the implementation of these standards. In addition, there were three GASB Statements issued in 2022 and one additional GASB Statement planned for issuance in 2023 that should be on everyone's radar. These standards and more will be addressed in this must attend session.

Speaker: Alan Skelton, Director of Research and Technical Activities, Governmental Accounting Standards Board

GASB Update—The Big Three and Beyond

Re-deliberations continue for the financial reporting model reexamination and revenue and expense recognition projects, and the GASB recently issued Concepts Statement No. 7 on the disclosure framework. This session will provide an important update to the financial reporting model project and impact on the scope of that project. This session will provide an up-to-the-minute status report on these key projects and on the main practice issues project, Classification of Certain Capital Assets, that the GASB expects to finalize during 2024. In addition, a brief look into the past and some insights into the future of governmental accounting and financial reporting will be provided in this session.

Speaker: Alan Skelton, Director of Research and Technical Activities, Governmental Accounting Standards Board

Lessons Learned from GFOA's Review of Financial Statements

The GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare annual comprehensive financial reports that evidence the spirit of transparency and full disclosure, and then to recognize individual governments that succeed in achieving that goal. This session will provide participants with insights about the most common GFOA comments from their review of the financial statements. Learn about the most common mistakes and deficiencies found in government financial statements. Discuss examples and understand how these errors affect the reliability and transparency of financial reporting.

Speakers: Dennis Kauffman, Assistant City Manager/Chief Financial Officer, City of Roseville
Michele Mark Levine, Director, Technical Services, Government Finance Officers Association
Kenneth Pun, Managing Partner, The Pun Group LLP

Budget and Financial Planning

Cash Flow Forecasting Made Easy

Many local governments don't prepare cash flow forecasts. Simple tools are available to forecast the largest inflows and outflows to avoid liquidity risks and develop practical short-term and long-term investment strategies. This session will provide attendees with key takeaways on the importance of cash flow forecasting, show how to develop a simple forecast, provide peer examples of forecasting methods, and advise on how to get started or improve your entity's current cash flow forecasting program. GFOA's best practice on cash flow forecasting discusses the importance of developing forecasts to ensure your entity's payables and liquidity needs are met.

Speakers: Stefan Jaskulak, Chief Financial Officer/Director of Administrative Services, Midpeninsula Regional Open Space District
Barbara Whitehorn, Chief Financial Officer/Director for Administrative Services, City of San Bernardino

Emerging Trends: The Evolving State of the Insurance Market

The insurance market is constantly evolving. It is important for cities to stay informed about emerging trends impacting their risk management strategies and budgets. This session aims to provide an in-depth overview of the current state of the insurance market, focusing on emerging trends that are shaping the insurance landscape. During this session, we will explore key trends, including the impact of social inflation on jury verdicts, California wildfire exposure, cyber liability risk, and extreme weather events. We will discuss challenges brought on by current insurance market conditions and various strategies used by cities to navigate these challenges.

Speakers: Alex Smith, Chief Executive Officer, California Joint Powers Insurance Authority
Rob Lowe, Senior Vice President, Alliant Insurance Services, Inc.
Hannah Watkins, Managing Director, BMS Group

Proposition 172: A Changing Landscape

Established in 1993 to replace lost local government funding (ERAF), Proposition 172 (Prop 172) is a 0.5% sales tax dedicated to public safety. It brings in a whopping \$4.7 billion each year. While counties receive the largest portion of these funds – most cities also benefit. Over the last 24 months, Prop 172 allocations have experienced dramatic changes. Why? What are the variables that influence funding? How does the complicated allocation methodology work? How best to project Prop 172 revenues? Join us as we take a closer look at this significant local government revenue source and dissect the details of the funding methodology.

Speakers: Tanya Harris, Assistant Auditor Controller, County of Riverside
Kyle Tajima, Senior Analyst, Administrative Office, County of Los Angeles
Bobby Young, Director of Client Services, HdL Companies

Rethinking Financial Reporting: What is the Balance between the Cost of Compliance and the Benefit to Users?

The current system of financial reporting is a hot topic. In recent years, there have been several new GASB statements that have altered the financial reporting landscape. Some have questioned whether these new statements constitute an improvement to financial reporting. Do these requirements impose compliance costs on local governments more than the value that users of the financial statements get from the information produced? At this session, we'll explore what finance officers think about the compliance requirements for annual financial reporting; present and get your feedback and ideas for possible alternatives and modifications to the traditional financial reporting, and discuss how we might turn these ideas into reality.

Speakers: Jennifer Becker, Financial Services Director, City of Burbank
Shayne Kavanagh, Senior Manager, Research, Government Finance Officers Association
Jean Rousseau, Executive Director, California Society of Municipal Finance Officers

Rethinking Reserves

Governments are subject to financial shocks, including natural catastrophes, recessions, and more. Financial reserves (a "rainy day" fund) are essentially a form of self-insurance that governments use to buffer themselves against these risks. But what are the risks governments should be concerned about and what size of reserves are appropriate to cover those risks? Speakers in this session will answer these questions and more. Participants will leave with resources and strategies to apply risk-aware and risk-savvy thinking to reserves in their own organizations.

Speakers: Mike Sylvia, Finance Director/Treasurer, City of Vista
Sara Taylor, Budget Manager, City of Vista
Shayne Kavanagh, Senior Manager, Research, Government Finance Officers Association
Chris Morrill, Executive Director/Chief Executive Officer, Government Finance Officers Association

Turning the Tide in Torrance: Paving the Path of Prosperity

The City of Torrance (population 140,000) historically maintained a reputation of financial prosperity and budgets balanced with little controversy. Over the last 15 years, balanced budgets were approved with strong sales tax and property tax revenue increases and healthy salary increases. In 2020, what once were "healthy" general fund reserves dropped to \$581,000 (from a historical high of \$38 million). Learn how Torrance rose from the floor, lessons learned from this experience (the importance of long-term financial forecasting, key performance indicators, how to successfully pass a tax measure, and

transparency in the budget and Council/public communication), and how city staff were able to regain the trust of the City Council and constituents.

Speakers: Sheila Poisson, Finance Director, City of Torrance
Craig Hill, Managing Principal, NHA Advisors, LLC

Unleashing Revenue and Closing Budget Gaps

As California's budget deficit looms, cities are actively seeking solutions to close their budget gaps with limited resources. Join us for an illuminating session where we explore budget-neutral strategies that can unleash your revenue potential. Discover actionable insights on increasing compliance across various tax types, including franchise fees, utility user tax, business licenses and permits, short-term rentals, and sales tax, among others. This game-changing presentation offers a roadmap for any city looking to boost revenue and close budget gaps using a budget-neutral approach. Don't miss this opportunity to revitalize your municipality's finances and pave the way for sustainable growth and fiscal stability.

Speakers: Elisa Cox, Assistant City Manager, City of Rancho Cucamonga
Rachelle Arizmendi, Government Industry Advisor, Avenu Insights & Analytics

Financial Management

Advanced Tools for Managing Pension Costs and UAL

CalPERS pension costs for local government employers present a challenge to even the most skilled and disciplined financial professionals. The topic is complex, with an array of terms, gray-areas, and differing viewpoints on the best strategic approach. What may work well for one employer may be entirely wrong for another, based on their plans' particular demographics or economic circumstances. In this session, two CalPERS actuaries will dive into the deeper waters of pension cost management and strategy. The goal is to equip employers with the technical acumen and tools they need to make the best decision for their agency, members, and plans. Special attention will be given to two tools CalPERS has developed to help agencies make the most informed decisions possible:

- Pension Outlook tool, which models rates based on variable discount rates, investment returns, and Public Employees' Pension Reform Act (PEPRA) membership, and
- Managing Employer Contributions, a customized spreadsheet that incorporates all your plans' actuarial bases and options like early payoffs, additional discretionary payments (ADPs), and "soft fresh starts."

This will be a highly valuable session for those who have already built a firm foundation and understanding of pension costs and are now focused on positioning their agencies to best manage those costs.

Speakers: Fritzie Archuleta, Deputy Chief Actuary-Special Programs, California Public Employees' Retirement System
Randall (Randy) Dziubek, Deputy Chief Actuary, California Public Employees' Retirement System

CalPERS Actuarial Information/Valuations 101

With the recent increased attention to the unfunded accrued liabilities of pension plans, pension obligation bonds (POBs), and other financing options, finance practitioners need to become well-versed in how to read actuarial reports, including basic terms, methodology, and information essential to determining your pension plan contribution requirements and funded status. This session will explain what you need to know in clear terms and will help you translate this complex information for decision makers, employees, bargaining units, and the public.

Speaker: Julian Robinson, Senior Pension Actuary, California Public Employees' Retirement System

Fees! You got "em." How do They Work Today?

This session will present a brief review and an update on the full range of municipal fees, including general fees, regulatory fees, development impact fees, and property-related fees. Legal developments will be discussed, including those related to the following:

- Stormwater fees in light of the new Commission on State Mandates v. California Department of Finance case allowing property-related fees for parts of the mandate viewed as "trash fees."
- Franchise fees under the Zolly Case.
- The proposed California Business Round Table measure that would severely restrict municipal fees and other revenue tools.

City Manager and Council concerns and perspectives, as well as those of General Managers and Boards, will be highlighted and discussed.

Speakers: Christina Turner, City Manager, City of Morgan Hill
Michael Colantuono, Partner, Colantuono Highsmith Whatley PC
Tim Seufert, Managing Director, NBS

Financial Data Transparency Act

As one of the last acts of the 117th Congress, federal legislators passed the National Defense Authorization Act of 2022 with several amendments. One of those amendments, the Financial Data Transparency Act (FDTA), sets a timeline to impose new requirements for municipal bond issuers and how they disclose that information to their investors. Who will be impacted and by when? What information may be required? What new technologies does the law require? Come to this session to learn more and know what you can do to prepare for the FDTA.

Speakers: Emily Brock, Director, Federal Liaison Center, Government Finance Officers Association
Katano Kasaine, Board Member, Municipal Securities Rulemaking Board

(Magic) Secrets Revealed! Using Audits to Save You Money

Agencies confronted with new or continuing pressures to reduce costs have asked what more they can do to save money. In this session, you will learn how conducting an FLSA audit could save your agency thousands of dollars. An audit identifies policies and practices that are not in compliance with the FLSA. Finding noncompliant areas typically

results in financial savings because it allows the agency to fix these problems through negotiations, payroll changes, and policy modifications, and avoid costly litigation. The session also addresses the best timing for an audit, what to audit, and how to best implement any needed changes.

Speakers: Tatiana Szerwinski, Assistant Director of Administrative Services, City of Beverly Hills
 Peter Brown, Partner, Liebert Cassidy Whitmore

Navigating Unpredictable Costs of Pension and OPEB Liabilities

The rising costs of pensions and other postemployment benefits (OPEB) continue to create financial uncertainty for public agencies. Many are forecasting that these costs will outpace their revenues in future years. With market volatility, changes to actuarial assumptions and accounting requirements, inflation, and other dynamics at play, what can cities do now to address these concerns? This session will discuss important questions that agencies should be asking about the future of their pension and OPEB obligations. This panel will also address the latest updates on actuarial valuations and how OPEB and pension liabilities may be impacted moving forward. A case study of the City of Bakersfield will highlight tools and strategies the City has implemented to manage these liabilities.

Speakers: Randy McKeegan, Finance Director, City of Bakersfield
 Charles Francis, Senior Consultant, PARS
 Deanna Van Valer, Vice President, Segal

New CalPERS Rules Affecting “Extra Help” Retired Annuitants

Please join CalPERS experts and your municipal colleagues for an engaging dialogue about the new limited term regulations covering post-retirement and active member temporary upgrade appointments. They will be leading the discussion by walking through the process, providing examples to help in understanding the potential changes, and answering your questions. These regulations were approved by the CalPERS Board at its November meeting and are expected to take effect in the summer or fall of 2023. This session is an excellent opportunity to learn more about what’s under consideration, as well as how it will affect your agency.

Speakers: Renee Ostrander, Chief, Employer Account Management Division, California Public Employees’ Retirement System
 Tim Kirby, Director of Finance, City of Sunnyvale
 Joe Yew, Administrative Specialist, City of Alameda

No Pixie Dust Needed: Delivering a Magical Financial Update

Delivering a well-worded financial update may feel like magic, especially during volatile times, but we’ll dispel that notion for you in this session. You will learn how to distill financial concepts into language that is both understandable and relatable to the masses. Our panel will also discuss ways to communicate challenging economic or market-related situations to boards and councils, including concepts such as unrealized losses or negative returns. We’ll also discuss ways you can potentially lean on your resources or investment advisor for these important conversations.

Speakers: Tim Przybyla, Retired Finance Director, City of Oakley
Lesley Murphy, Director, PFM Asset Management LLC

Optimize your 457b/401a Plans While Reducing your Fiduciary Risk

Now more than ever, employees, especially PEPRA members, have concerns over retirement readiness. Although 457b and 401a plans are not governed by ERISA, by using ERISA as a best practice, you not only limit your fiduciary risk, but you also provide employees a quality deferred compensation plan. Come join an engaging panel discussion on ways to optimize your deferred compensation plans and increase the financial confidence of your employees. The panel will discuss the fiduciary responsibility of the plan sponsor, and a government agency will share the process it took to revamp its deferred compensation plan, resulting in lower cost, better class of investments, and improved participation and savings rates.

Speakers: Marwan Khalifa, Chief Financial Officer, Mesa Water District
Adam Thomas, Employee Benefits Attorney, Best Best & Krieger
Paul Whipple, Regional Sales Director, Empower

Outsourced Accounting and Financial Management Services

Increasingly today, local government finance departments find themselves with fewer resources – either financial or human capital. Current budget and recruiting challenges are putting pressure on existing leaders and staff to keep up with the workload of a larger staff. Many agencies have strategically pivoted to leverage outsourcing providers to continue to deliver superior external and internal services. These providers assist with day-to-day accounting or processing tasks, financial management projects that are on the to-do list but seem to fall by the wayside due to a lack of enough hours in the day, or both. In this session, agencies will share how obtaining outside assistance has helped them, and a firm providing these services will speak to how they can be tailored to the needs of each individual agency based on short- and long-term needs.

Speakers: Dianna Honeywell, Finance Director, City of Yorba Linda
Bradford Rockabrand, Partner, Eide Bailly LLC

Special District/Utility Financial Management

A Perfect Storm: Stormwater Costs in a Prop 218 Environment

Managing stormwater in California has been challenged by two conflicting forces. Revisions to the federal Clean Water Act in 1987 compelled municipalities to take responsibility for controlling the substantial pollutants in stormwater runoff. Estimates for the cost to large cities can range in the billions of dollars. At the same time, Proposition 218 (approved by California voters in 1996) and subsequent case law require municipalities to seek voter approval before establishing or increasing stormwater fees. Together, these forces create the “perfect storm” – meeting exponentially rising service demands while addressing the legal and political barriers to funding such services.

Comprehensive stormwater programs include operations, maintenance, planning, engineering, regulatory compliance, and large capital investments – all of which require ongoing and sustainable funding sources. Many municipal stormwater programs have had

to rely primarily on a combination of insufficient legacy fees and general fund resources to fund operational and infrastructure needs; however, this approach cannot meet the large, growing liability of stormwater management. This presentation will address the “perfect storm” brewing within California’s stormwater programs by identifying unfunded mandates and public health requirements, reviewing the barriers to funding, and highlighting the strategies municipalities are using to manage the “perfect storm.” Specific examples will be drawn from the City of San Diego. San Diego currently estimates operating and capital costs of approximately \$5 billion through FY 2035 and is turning to a combination of general fund resources (including a WIFIA loan backed by general revenues), together with potential new revenue measures, to close its projected funding gap.

Speakers: Sara Mares, Director, NBS
Melissa Shick, Director, KNN Public Finance

How WIFIA Works Magic for California’s Water Utilities

The Water Infrastructure Finance and Innovation Act (WIFIA) program is a government bank operated by the Environmental Protection Agency (EPA) that provides supplemental, flexible, low-cost credit assistance to public and private borrowers for all types of wastewater, drinking water, and stormwater projects. The WIFIA program offers long-term loans that can be combined with State Revolving Fund assistance, municipal bonds, and federal and state grants to help communities deliver more critical water infrastructure projects for a lower cost with less impact on rate payers.

In this session, we will provide an update on the WIFIA program and describe WIFIA’s water infrastructure-related eligibilities and priorities. Additionally, we will describe the benefits and flexibilities of WIFIA financing, including single fixed interest rates, customized repayment schedules, opportunities for subordination, long repayment periods for borrowers, and the ability to pair with other types of debt. Finally, we will demonstrate, through data and case studies from current WIFIA borrowers, how WIFIA loans are providing financial benefits to communities throughout California, financing nearly \$15 billion in project costs and saving borrowers over \$2.8 billion.

Speakers: Jorianne Jernberg, Director, WIFIA Program, U. S. Environmental Protection Agency
Nikolai Sklaroff, Capital Finance Director/CDIAC Commissioner, San Francisco Public Utilities Commission

Prop 218: The Force Awakens in Special District Compliance

Special districts have long been a vital source of financing for public facilities and services, but have you stayed in compliance with Proposition 218 (“Prop 218”)? Recent court cases have changed how Prop 218 is applied to special districts and it’s important to stay in compliance with the changes. Join us for an in-depth discussion on Prop 218 and its implications on both existing and future districts and what you need to know to remain in compliance and maximize your revenues. The City of Santa Clarita maintains numerous financing districts and will discuss its experience with Prop 218 and how it has adapted with changing legislation.

Speakers: Keith Miller, Landscape Maintenance District Administrator, City of Santa Clarita
Dennis Anderson, Senior Consultant, Harris & Associates
Allison Burns, Shareholder, Stradling Yocca Carlson & Rauth

Water Infrastructure Capital Charge

Water agencies are currently facing mounting infrastructure costs, with the replacement of aging pipelines at the forefront of the challenge. Most of these assets were installed underground over 60 years ago and are now beyond their expected useful life. Combined with a drop in water sales due to increasing water efficiency norms, water agencies are looking to new business models to close the financial gap. One model gaining traction views water infrastructure as a service to the property owner. This approach places onto the county's property tax roll a Water Infrastructure Capital Charge that can assist in funding the critical water repairs and replacement needs of its community. This panel will discuss the legal, economic, and operational aspects of implementing such a charge. Learn from agencies that have implemented this business model as they discuss the ramifications you will need to evaluate in deciding if this approach is best suited for your agency and community.

Speakers: Marwan Khalifa, Chief Financial Officer, Mesa Water District
James Lee, General Manager, Crescenta Valley Water District
Sanjay Gaur, Principal Consultant, Water Resources Economics

IT and Innovation

Protect Your Organization from Cybercrime

Operational disruption, reputational damage, lost revenue, and stolen intellectual properties are just a few examples of the significant impact cybercrimes have on an organization. With a rapidly changing environment, finance officials need to stay up to date on the most current cyber threats and take an active role in safeguarding their organizations. Join us at this fast-paced session to learn about common data breach incidents and ways to prevent them. You will also see what actions finance officers can take to help improve cybersecurity of their organizations.

Speakers: Donald Hester, Cybersecurity Advisor, Cybersecurity and Infrastructure Security Agency
Lauren Sugayan, Assistant City Manager, City of Martinez
Katherine Krisch, Chief Executive Officer, Krisch & Company

Protecting Yourself in the Digital Age

This presentation provides the audience with an overview of the Fusion Centre, cyber hacking and fraud demonstrations, social media awareness, security best practices, and much more.

Speakers: Mike Malone, Senior Director of Information Systems, Eastern Municipal Water District
John Galluzzo, Director, BMO
Douglas Malin, Managing Director, BMO

“Smart” Digital Transformation of Work Management Processes

Have existing manual processes to initiate and manage contract and procurement requests to your purchasing team not kept pace with the growth of your organization and industry digital transformation? Are your customers frustrated by delays in receiving essential goods and services due to incomplete scopes of work, back and forth communications over what’s needed to move requests forward, and the loss of productive worktime for your team, who spend more time providing statuses instead of advancing requests through the procurement process? If the answer is yes, learn how the City of Sacramento, Department of Utilities (DOU), Engineering & Water Resources Logistics team created a robust, innovative, and automated solution to increase timely customer service delivery by streamlining the management of over 125 vendor contracts and \$85 million in purchasing requests by using the cloud-based, work management solution, Smartsheet. Built and maintained without tying up valuable Information Technology resources, experience how DOU is using Smartsheet to standardize and automate information collection, management, communications, and reporting to increase visibility, transparency, and accountability to executives and stakeholders.

Speakers: David Levine, Logistics Manager, Department of Utilities, City of Sacramento
Ryan Pham, Business Services Manager, Department of Utilities, City of Sacramento

A New ERP System: Magic or Headache?

Is your organization thinking of selecting a new ERP solution? An ERP selection and implementation can be one of the most challenging and rewarding endeavors for any municipality. This session will review what the selection process looks like in 2024 and items for your organization to consider. We will discuss the new ERP marketplace, effective change management strategies to prepare an organization for change, cloud implementations, and the role of the system integrator in your implementation.

Speakers: Greg Robinett, Financial Services Director, City of Redding
David Ledbetter, Consulting Senior Manager, BerryDunn LLC

Leadership and Management

Building an Enduring, Unified Team

You need more than pixie dust and wishing wells to build an enduring, unified team. As a leader, you know bringing out the best in your team and changing your office culture can be some of the hardest work you do. A long-lasting, fundamental culture change comes from the inside out rather than the outside in. So, how do you do it? How do you unite a new team that is figuring out its culture, or a seasoned team that has never seemed to reach its potential? In this session, you will learn how to identify and integrate the core values your staff hold at home into an enduring, unified culture. You will learn how to lead from the inside out. The presenters will share the path they followed as they successfully rebuilt their department’s culture of self-preservation and discouragement into one of unity and encouragement. With all the technical skills and knowledge you gain at this conference, do not miss this opportunity to make a difference in the way that matters most. Come and see the change you can spark. In the end, it might become the greatest part of your legacy.

Speakers: Lana McBroom, Senior Budget Analyst, City of Manteca
Bret Harmon, Director of Client Experience, HdL Companies

5 Ways to Success in Your New Executive Role

Moving into a new executive role, especially at a new agency, can be a huge boost to your career, but also presents different challenges than promoting within the same agency. In addition to the basics – applying your experience to the new role, doing your best to fit in, and getting a few wins early on – we have come up with 5 ways to succeed in your new executive role at a new agency. The 5 ways are (1) have little to no expectations coming in; (2) build relationships and get out of your office (city council, city manager, department heads, vendors, etc.); (3) listen more, speak less; (4) be hands-on, get into the trenches to understand what people do because this will help transform and improve procedures; and (5) build and maintain your network so you can rely on people who can help fill your gaps, which frees you up for more valuable and meaningful work.

Speakers: Arn Andrews, Assistant City Manager, City of Mountain View
Grace Castaneda, Finance Director, City of Belmont
Derek Rampone, Finance and Administrative Services Director, City of Mountain View

How to Communicate Effectively with your City Council

This session will discuss how to use a financial assessment tool to communicate with your City Council. Although bond ratings are critical (they focus on ability to repay debt and place a significant weight on the underlying demographics), they don't exactly communicate your financial health. Which metric can you use to evaluate your financial health – there are so many to choose from? We will highlight one city's experience with a financial assessment tool. We will discuss how and why they used it, and how it was received by the city council.

Speakers: Stephen Parker, Assistant City Manager, City of Upland
Julio Morales, Senior Managing Director, Kosmont Financial Services

I'm a New Leader...Now What?

Becoming a leader can be both rewarding and daunting. Some are thrust into this role while others work tirelessly to get there. Are you on the path to leadership in your organization? Do you know what to do after you ascend to your post? This session will focus on what you should be concentrating on while taking your first steps. Join us to have spirited conversations with your peers on what a new leader looks like, thinks like, and acts like.

Speaker: Phil Bertolini, Senior Vice President, e.Republic

Perspectives and Benefits of a Mentoring Relationship

This session will explain what mentorship is, the different types of mentorship relationships, where to find mentors, and tips on how to achieve the most benefit from a mentor. This session will also explore what to expect in a mentorship relationship and what you can and can't expect to gain through the process. The session will also have perspectives provided by mentees and mentors who have participated in the CSMFO

Mentorship Program. Their insight will divulge their experiences and their advice to others who are looking to find growth and professional perspective by participating in a formal mentorship program.

Speakers: Jennifer Fillinger, Accounting Supervisor, Cucamonga Valley Water District
Laura Nomura, Deputy General Manager, Eastern Municipal Utility District
Jennifer Ustation, Finance Director, City of Beaumont

Rebranding Our Profession: Making Public Finance Sexy

Careers in accounting have historically been viewed for their utility. Every organization that collects and spends financial resources requires competent bookkeeping, reporting, auditing, and professional accounting services. But the profession seemingly is in decline. The utility is there, but perception of a career, notably at the current levels of compensation or by the individual analysis of the cost-benefit of preparatory time and money has weakened, if not disappeared. And unfortunately, careers in governmental accounting, finance, budgeting, and procurement management are leading the way. Partly because of a stigmatization that government work is mundane, irrelevant, and even the domain of the least qualified, public entities have struggled to find prepared and competent, let alone exceptional, talent. The stigma of “government work” in financial services needs to be erased. But what will take its place?

This session will focus on the financial demands placed on governmental agencies, the resources available, and the status of the workforce currently, including prospects in the pipeline. Additionally, the perceptions of those considering a career in government finance and ideas on how agencies and the profession can re-brand itself in a model attractive for recruitment and retention will be explored.

Speakers: Daniel Buffalo, Finance Director, City of Ukiah
Irfan Bora, Director, Master of Government Accounting Program, Rutgers University
James Ramsey, Partner, Eide Bailly LLP

Speed Networking

This session will help attendees be more comfortable with networking. Topics range from pre-event mindset and how to get into a conversation to how to get out of a conversation and follow-up. There’s even an entire section on handshakes. Attendees will get multiple opportunities to practice the skills they learn in this session and to network with other conference attendees. Bring business cards and prepare to have fun and learn some of Steve’s tips and tricks on how to become a master networker!

Speaker: Steve Yu, Chief Operating Officer/Chief Financial Officer, UCLA South Bay

Take CONTROL to Lead and Succeed

Wondering how to be an effective leader and bring out the best of your team, considering the challenges we face? Using the latest data and her interviews with top business minds, Mariana will share her 3UP Method for managers and employees to turn the current uncertainty and migration of talent into a unique leadership opportunity. In this session attendees will learn to preach optimism (because no one wants to follow a pessimistic

leader) and specific “action items” to reclaim their power and lessen their fear of failure and the imposter syndrome. This session will leave attendees empowered to meet the moment.

Speaker: Mariana Atencio, Award-Winning Journalist, Author, and Speaker

Work Your Magic and Successfully Manage a Hybrid Workplace

For many public agencies, hybrid workforces have become the usual course of business. Clear and focused policies will ensure that employers and employees succeed in the hybrid workplace. This session addresses some of the areas of policy and potential liability in a hybrid work model, including performance standards, wage and hour considerations, accommodations, and drug/alcohol policies, among others.

Speakers: Elisa Cox, Assistant City Manager, City of Rancho Cucamonga
Laura Drottz Kalty, Partner, Liebert Cassidy Whitmore

Treasury and Debt Management

Arbitrage Rebate in a Rising Interest Rate Environment

With rising interest rates comes the potential for positive arbitrage. After more than 10 years of negative arbitrage, positive arbitrage is once again a reality. While there are certainly challenges in managing arbitrage compliance in this environment, there are also opportunities for issuers to earn and potentially keep more or even all their earnings on invested bond proceeds. Panelists will discuss the challenges and offer tips to maximize the retainable earnings in a positive arbitrage environment. Attendees will benefit by learning ways to be prepared for positive arbitrage and gain tools to help their organizations keep more earnings. This session is relevant to all issuers, regardless of size, who utilize tax-exempt financing.

Speakers: Michael Kim, Debt Manager, LA Metro
Glenn Casterline, Managing Director, BLX Group LLC
Amy Kron, Senior Investment Officer, BLX Group LLC

Asset Allocation – How to Manage the Balance Between Risk and Return with Your Cash

Establishing a framework around your cash allocation is a critical first step in determining how much risk you are willing to take versus the return generated. This session will focus on the various structural, cyclical, and tactical factors that play a part in the allocation. How do these inputs influence and challenge our decision making?

Speakers: Thomas Hays, Assistant Chief Financial Officer, Eastern Municipal Water District
Jake Stroud, Assistant Treasurer-Tax Collector, County of Monterey
Will Goldthwait, Vice President, Portfolio Strategist, State Street Global Advisors

B A N K in the USA

This session will review the various relationships between banks and California agencies in terms of providing services and protecting taxpayer funds. The speakers will discuss the

roles banks play in providing public fund services to California agencies. The speakers will cover the collateralization of public funds, deciphering bank analysis statements, and bidding out banking services via the RFP process. In addition, we will review recent news and trends in the banking sector and how California agencies can implement best practices to protect taxpayer funds. Bring your analysis statements to talk all things banking in this session!

Speakers: Talej Shah, Chief Assistant Treasurer, City and County of San Francisco
Laura Glenn, Senior Director, Investment Advisory Services, Public Trust Advisors
Andy Taylor, Managing Director, Citibank

Cash Handling and Fraud Prevention

Merced County's Treasurer-Tax Collector and Auditor Controller teamed up to create countywide cash handling procedures, and then Treasury staff provided training and an on-demand video on the procedures for all County and special district employees who handle cash. Cash handling includes transactions with coin, currency, checks, e-commerce, prepaid gift and debit cards, and gift certificates. This presentation will discuss highlights from the Merced County Cash Handling Training such as Internal Controls, the Fraud Triangle, and Real-Life Cash Studies of Cash Handling Gone Wrong. We will also share how to detect counterfeit transactions and the danger of the shortchange artist.

Speakers: Karen Helms, Assistant Treasurer-Tax Collector, County of Merced
Margie Leonard, Chief Deputy Treasurer, County of Merced

Debt Issuance and Compliance Requirements Master you Must

A Jedi uses the Force for knowledge and defense! Pass on what you have learned you will. Is your agency considering issuing debt to pay for needs ranging from vital infrastructure to pollution control and even pension obligations? It is possible, but your path you must decide. To start down this path, prepared you must be. No! Try not. Do. Or do not. There is no try. This session addresses the development of a debt and disclosure policy, as required by SB 1029, provides a general overview of the types of debt instruments available to public agencies, discusses the various financing team members and the process related to the issuance of debt, and provides an overview of post-debt issuance-related compliance requirements, including arbitrage, tax compliance, and numerous reporting obligations.

Speakers: Thomas Hays, Assistant Chief Financial Officer, Eastern Municipal Water District
Brad Neal, Shareholder, Stradling Yocca Carlson & Rauth
Anna Sarabian, Principal, Fieldman, Rolapp & Associates
Heidi Schoeppe, President/Managing Director, Webb Municipal Finance, LLC

Demystifying the Bond Pricing Process

A primary objective in a municipal bond sale is to achieve comparatively low interest rates on the day of pricing. What should issuers know about the pricing process to feel comfortable with the results of the bond sale? How can issuers be proactive along the way? How can market volatility affect the pricing process? This session will provide issuers with

insight into the critical steps in the pricing process for negotiated bond sales. It will cover some of the technical aspects of bond pricing but will focus on how to (a) determine the optimal time for a bond sale, (b) understand factors affecting bond pricings, (c) generate the effective interest rates, (d) understand financing team dynamics, and (e) participate in pricing negotiations.

Speakers: Olga Tikhomirova, Director of Finance, City of South Lake Tahoe
Christine Choi, Managing Director, PFM Financial Advisors

Hot Topics in Debt from California's GFOA Debt Delegation

As Congress and regulators continue to make changes that affect how you borrow and fund your capital projects, the Government Finance Officers Association (GFOA) has CSMFO members' backs! In this session, hear very practical debt information from the GFOA's Federal Liaison with the latest updates on federal loans and regulatory impacts from regulators. Take away "news you can use" from California's GFOA Debt Committee delegation on the latest changes and hot topics in the markets. This panel is intended to provide up-to-date information for both frequent and dedicated debt issuers, as well as for finance managers responsible for only occasional debt issuance. Leave Anaheim with practical tips from fellow public officials that you can use for your agency.

Speakers: Emily Brock, Director, Federal Liaison Center, Government Finance Officers Association
Timothy Ewell, Chief Assistant County Administrator, County of Contra Costa
Nikolai Sklaroff, Capital Finance Director/CDIAC Commissioner, San Francisco Public Utilities Commission

Investing Today: Real World Case Studies

This session will provide examples of best practices to apply when making investment decisions based upon real world case studies. Topics will include a historic look at inflation and what it could mean for your investment portfolio, cash flow analysis, and the various service providers who will help with your investment program. Since one of the best forms of education is learning from the successes and struggles of others, our presenters will walk through some real-life examples of issues faced by government fiscal officers. We will also include a market update focusing on Federal Reserve policy and the outlook for the interest rate environment. We will discuss setting interest rate expectations, identifying and comparing investment opportunities, and other factors to consider when constructing your entity's investment portfolio.

Speakers: Patricia Song, Finance Director, City of Garden Grove
Jason Headings, Senior Vice President, Meeder Investment Management
Jim McCourt, Director, Advisory Services, Meeder Investment Management

Liquidity Planning to Maneuver in Any Galaxy

Having ample liquidity to cover expenses is important, even in the best of times. That said, in this session, the panel will discuss ways to approach liquidity during transitional periods in the market and amid the possibility of a sharp economic downturn or recession. The discussion will hone in on topics including what public agencies should understand

about their liquidity options, the implications for having too much or not enough liquidity, and contemplating liquidity in a potentially inflationary or deflationary environment.

Speakers: Samuel Smalls, Treasury and Debt Manager, Metropolitan Water District of Southern California
Sarah Meacham, Managing Director, PFM Asset Management LLC
Jeffrey Rowe, Managing Director, PFM Asset Management LLC

Six Habits Strong Public Agency Investment Programs Share

This session will cover important topics related to investment strategies and considerations for strengthening a portfolio. Attendees will learn how to diversify at the issuer level by investing in bonds issued by multiple entities, and how to utilize a diverse group of brokers to provide you with access to a wider range of investment opportunities and recommendations. Presenters will also go over the importance of performing your own credit research to create a deeper understanding of issuers' creditworthiness, engaging professional help such as credit analysts or investment advisors to assist in navigating complex credit situations, creating more transparent reporting to stakeholders to build trust and credibility between one another, and maintaining a balance between liquidity and investment returns to optimize portfolio performance. By addressing these considerations in your investment approach, you can enhance your decision-making process and fortify your investment program.

Speakers: Roberta Raper, Director of Finance, City of West Sacramento
Carlos Oblites, Senior Portfolio Strategist, Chandler Asset Management
Alaynè Marie Sampson, Senior Portfolio Strategist, Chandler Asset Management



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: November 7, 2023

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to Finalize, Sign and Execute a Task Order #23 to Agreement No. 2020-008 with BHT Engineering for Design and Engineering services for the Southgate Lighting and Pedestrian Improvement Project in an amount not to exceed \$65,040.00 and allowing the City Manager or Designee to execute Contract Change Orders and to make quantity adjustments not to exceed \$7,000.00.

Recommendation:

Staff recommends the City Council:

- 1) Adopt a Resolution Authorizing the City Manager to Finalize, Sign and Execute a Task Order #23 to Agreement No. 2020-008 with BHT Engineering for design and engineering services for the Southgate Lighting and Pedestrian Improvement Project in an amount not to exceed \$65,040.00, and allowing the City Manager or Designee to execute Contract Change and to make quantity adjustments not to exceed \$7,000.00; and
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Background:

The City has recently received Federal funding to improve pedestrian facilities in the Southgate area of the City. This area is between 13th Street and 16th Street and Broadway and D Street. This project will improve street lighting by adding thirteen (13) streetlights. Also, it will be adding ADA ramps, retrofitting drain inlets, and improving signage. Passing this resolution for a task order is the first step in the process of taking this project out to bid, by having BHT start designing for construction plans and specs for the RFP.

Discussion:

The City has provided a preliminary project design to the electric provider, Pacific Gas and Electric (PG&E) to start their coordination on the preliminary design for their electrical plans and specs. The next step is to have consultant BHT Engineering start their design and spec for construction. Having PG&E start their preliminary design first is due to having PG&E approval process taking between seven to ten months, depending on their schedule. BHT Engineering is serving as the City's on-call engineer and has provided a cost proposal to perform the engineer services for the design. Staff is requesting to authorize the city manager or designee to execute Task Order #23 with BHT Engineering to complete the design and to make quantity adjustments not to exceed \$7,000.00.

Fiscal Impact:

The City budgeted \$80,000.00 for design (Projects No.22014) CDBG/TDA funding and is well under budget at \$65,040.00, and the quantity adjustments of \$7,000.00 with a savings of \$7,960.00.

Attachments:

1. Resolution
2. Task Order 23
3. Exhibit "A" BHT Cost Proposal

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO FINALIZE, SIGN AND EXECUTE TASK ORDER #23 TO AGREEMENT NO. 2020-008 WITH BHT ENGINEERING FOR DESIGN AND ENGINEERING SERVICES FOR THE SOUTHGATE LIGHTING AND PEDESTRIAN IMPROVEMENT PROJECT (CIP PROJECT NO. 22014) IN AN AMOUNT NOT TO EXCEED \$65,040.00 AND ALLOWING THE CITY MANAGER OR DESIGNEE TO EXECUTE CONTRACT CHANGE ORDERS AND TO MAKE QUANTITY ADJUSTMENTS NOT TO EXCEED \$7,000.00.

WHEREAS, the City of Wasco wishes to issue a Task Order #23 to BHT Engineering for design services for the Southgate Lighting and Pedestrian Improvement Project; and

WHEREAS, the City's cost for the engineer services is in the amount not to exceed \$65,040.00 plus change orders and quantity adjustments not to exceed \$7,000.00, is to be from the CIP Project No. 22014; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or designee to finalized and sign Task Order #23 with BHT Engineering for design and engineering services for the Southgate Lighting and Pedestrian Improvement Project in an amount not to exceed \$65,040.00, and change orders and quantity adjustments in an aggregate not to exceed \$7,000.00,

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on November 7, 2023, by the following vote:

COUNCIL MEMBERS: MARTINEZ, GARCIA, MEDINA, REYNA, SALDAÑA

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ,
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



TASK ORDER NO. 23 TO AGREEMENT NO. 2020-008

BACKGROUND

The City of Wasco has programmed funding for the Southgate Neighborhood Lighting project in the 2023/24 FY budget. This project consists of installing streetlights, adding ADA ramps, retrofitting drain inlets, and improving signage. The area being addressed is between Broadway and D St and between 13th St and 16th St. City Staff has started design with PG&E and the next step is to have a full set of design-engineered plans & spec to be completed, which is the purpose of this task order.

OBJECTIVES

1. Perform Surveying necessary for preliminary design and cost estimation.
2. Prepare Project Plans, Specifications, Estimates and Bid Documents.
3. Assist City Staff throughout the Bidding and Award Process.

SCOPE OF WORK

BHT Engineering, Inc. will prepare Plans and specifications necessary to bid out the Project.

DELIVERABLES

1. Plans and Specifications.

ROLES AND RESPONSIBILITIES

The Project Coordinators for this task order will be the Deputy Public Works Director and the City Projects Manager.

SCHEDULE

BHT Engineering, Inc. will have until April 30, 2024, to have prepared all of the deliverables.

PAYMENT AND INVOICING PROCEDURES

The total cost for this Task Order is not to exceed \$65,040.00

Engineer shall receive payment for all Services performed by Engineer hereunder based on "Time and Materials." Time and Materials shall mean the number of hours devoted by Engineer to such Services charged at the rate set forth in the Billing Rate Schedule attached as Exhibit "A" and by this reference made a part hereof. Engineer shall bill City no more often than monthly by invoice for the Services. The invoices shall contain a description of Services performed during the period referred to in the invoice, the names of the employees performing the Services, and the number of hours expended. Each

invoice shall contain such other information and documentation as City may reasonably require from time to time. The City Manager or designated representative shall have the right of reasonable review of each invoice and, at the conclusion of the review, City Manager shall place the matter on the agenda for the next available City Council meeting for consideration by the City Council. Upon approval of each such invoice by the City Council, same shall be paid in the regular cycle of payments made by City for other bills and claims.

The signatures below shall serve as an authorization to proceed on Task Order from the City of Wasco and is acknowledged by the Consultant.

Consultant

By: _____

Juan Pantoja

Title:

Date: _____

City of Wasco

By: _____

Luis Villa, Public Works Director

Date:_____

November 1, 2023

COST PROPOSAL
City of Wasco - SOUTHGATE LIGHTING AND PEDESTRIAN IMPROVEMENTS PROJECT

SCOPE OF WORK	Staff	Estimated Hours	Rate / hr.	Total
Project Management/Internal Team Coordination				
Coordinate with City Staff for project's concept and direction. Schedule meetings, managing the project schedule. Internal coordination meetings to ensure team members are current in project goals and criteria, as well as apprised of any project adjustments. This task includes project setup, coordination, budget/schedule monitoring, and invoicing.	Principal Engineer	2	\$ 190.00	\$ 380.00
	Sr. Civil Engineer	6	\$ 165.00	\$ 990.00
	Sr. Proj. Manager	8	\$ 155.00	\$ 1,240.00
	Assist. Proj. Mngr.	5	\$ 110.00	\$ 550.00
	Clerical	10	\$ 65.00	\$ 650.00
Topographic Survey and Mapping				
Perform field survey/review necessary for preliminary engineering, design, cost estimates, quantity calculations. Prepare findings and detailed topographic mapping.	2-man Crew	24	\$ 300.00	\$ 7,200.00
	Sr. Proj. Manager	10	\$ 155.00	\$ 1,550.00
	Assist. Proj. Mngr. / CAD Drafter	16	\$ 110.00	\$ 1,760.00
Utility Coordination				
Prepare and send letters to request as built information from utility facility owners and provide notification of upcoming work, for locates and utility adjustments.	Sr. Civil Engineer	4	\$ 165.00	\$ 660.00
	Sr. Proj. Manager	10	\$ 155.00	\$ 1,550.00
	Clerical	2	\$ 65.00	\$ 130.00
Prepare Project Plans, Specifications, Estimates, Bid Preparation				
Prepare preliminary and final plan layouts and present the layouts to the City for review. Plan sheets will represent proposed layout, demolition, civil, electrical improvements, ADA ramps, curb & gutter, sidewalks improvements, etc. Prepare Project Plans, Specifications, Engineer's Estimate, Contract Bid Documents, etc. Technical specifications will conform to Caltrans 2018 standard specification. Design team to perform project site ground review survey with City Engineering Staff at 90% complete to confirm fit and finish of design to existing street improvements / topography / properties, etc.	Principal Engineer	5	\$ 190.00	\$ 950.00
	Sr. Civil Engineer	90	\$ 165.00	\$ 14,850.00
	Sr. Proj. Manager	130	\$ 155.00	\$ 20,150.00
	Assist. Proj. Mngr. / CAD Drafter	70	\$ 110.00	\$ 7,700.00
	Clerical	10	\$ 65.00	\$ 650.00
Bidding and Award of Project				
Coordinate with City Staff for the advertisement and award of the project. Assist City in all aspects of the bidding process: including advertise project, respond to RFIs, prepare addendums, attend and conduct pre-bid meeting, review bid results and qualify lowest responsible bidder, and make recommendations for awarding the construction contract. The advertising costs are to be paid by the City directly to the advertising newspaper and are not included in this proposal. City Staff will be responsible for log in, open and retain received bids.	Principal Engineer	2	\$ 190.00	\$ 380.00
	Sr. Civil Engineer	8	\$ 165.00	\$ 1,320.00
	Sr. Proj. Manager	12	\$ 155.00	\$ 1,860.00
	Clerical	4	\$ 65.00	\$ 260.00
Mileage - 62 miles round trip x 6 trips = 372 miles + mileage around town	Milage	400	\$ 0.65	\$ 260.00
Total (not to exceed) =				\$ 65,040.00

NOTES:

- This total estimated time is considered a maximum amount based on scope of work. Scope of work changes could reflect changes in time. Additional cost of time and materials, which BHT Engineering, Inc. would work with the City.
- The work as described in this Proposal shall be completed by April **30, 2024, or within 6 months from authorization to begin (whichever comes last).** This timeline may be extended.

Not Included In this Proposal:

- Preliminary Soils/Pavement Recommendation - Not Included in this proposal
- * Detail Right-of-way search/map - It is anticipated that all construction work will occur within existing right-of-way
- * Advertisement and Processing Costs - by City
- CEQA Environmental Clearance by City.