



AGENDA

Regular City Council Meeting,

Successor Agency to the
Former Redevelopment Agency and the
Wasco Public Finance Authority

Tuesday, November 21, 2023 – 6:00 pm.

Council Chambers

746 8th Street, Wasco, CA 93280

www.cityofwasco.org

Public advisory: Face masks are recommended. The City Council chamber is open and accessible to the public.

View the meeting Live on the city's website

<https://www.cityofwasco.org/306/city-council-meeting-videos> subject to technical limitations.

ACCESSIBILITY: In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in the City Council meeting, please contact the City Clerk Department at 661-758-7215 or via email at cityclerk@cityofwasco.org within 48 hours of the meeting or sooner.

The following is provided to assist with public participation:

AGENDA AVAILABILITY: The City Council Agenda is posted on the bulletin board at the entry of City Hall 746 8th Street, Wasco, at the entrance of 764 E Street, Wasco, and at the entry of the Sheriff's Office 748 F Street, Wasco. The agenda packet, meeting minutes, and archived City Council meetings are available on the City's website at www.cityofwasco.org.

Agenda Materials: City Council agenda materials are released no later than 72 hours prior to a meeting and are available to the public at the City Clerk's Office, 746 8th Street, Wasco, CA, in a public binder at each City Council meeting, and on the City's website at <https://www.cityofwasco.org/AgendaCenter>

PUBLIC COMMENTS: **All public comments are subject to a 2-minute limit, and a maximum of Thirty (30) minutes will be allowed for any subject.** To provide your comments to the City Councilmembers regarding matters not on the agenda or a specific item on the agenda, you may address your comments IN PERSON. Before making your presentation, you will be asked to state your name for the record. If you would like to submit a written public comment, please email the City Clerk at cityclerk@cityofwasco.org no later than **4:00 p.m. November 21, 2023**. Please clearly indicate which agenda item number your comments pertain to. Every effort will be made to read your comment into the record; If a comment is received after the specific time mentioned above but before the meeting is adjourned, the comment will

still be included as a part of the record of the meeting. Still, it will not be read into the record.

Please be advised that communications directed to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions and will be printed/posted as submitted.

SPANISH INTERPRETATION: If you need an interpretation of your communications to the City Council from Spanish into English, please contact the City Clerk Department at 661-758-7215 or via email at cityclerk@cityofwasco.org. **Subject to availability**, notifying at least 48 hours before will usually enable the City to make arrangements.

INTERPRETACIÓN EN ESPAÑOL: Si necesita una interpretación de sus comunicaciones al Concejo Municipal del español al inglés, comuníquese con el Departamento del Secretario de la Ciudad al 661-758-7215 o por correo electrónico a cityclerk@cityofwasco.org. La notificación de al menos 48 horas generalmente permitirá a la Ciudad hacer arreglos. **Sujeto a disponibilidad.**

GETTING TO KNOW YOUR AGENDA

Agenda Sections:

CONSENT CALENDAR Items are routine items that are not expected to prompt discussion. All items are considered for approval at the same time with one vote. Councilmembers, staff, and the public may request items be removed, and members of the public may comment on an item. Items removed from the Consent Calendar are discussed after the vote on the remaining Consent Calendar items.

PUBLIC COMMENT allows the public to address the Council on any matter not listed on the agenda that is within the jurisdiction of the Council. In compliance with the Brown Act, the Council cannot take action on matters not listed on the agenda.

PUBLIC HEARINGS are held on matters specifically required by law. The Mayor will ask for presentations from the staff, the proponent, or the applicant involved (if applicable) in the matter under discussion. Following the Mayor will open the public hearing and ask for public comments. Following the questions from the Councilmembers. The Mayor closes the hearing, and the City Council may discuss and take action.

DEFERRED ITEMS: these are items that were postponed or delayed for specific reasons and are brought back to the Council for consideration. These items are expected to cause discussion and/or action by the Council. Staff may make a presentation, and Councilmembers may ask questions of staff and involved parties before the Mayor invites the public to provide input.

NEW BUSINESS: these are items that are expected to cause discussion and/or action by the council but do not legally require a Public Hearing. Staff may make a presentation,

and Council members may ask questions of staff and the involved parties before the Mayor invites the public to provide input.

CLOSED SESSION: may only be attended by members of the Council, support staff, and/or legal counsel. The most common purpose of a Closed Session is to avoid revealing confidential information that may prejudice the City's legal or negotiation position or compromise the employees' privacy interests. Closed sessions may be held only as explicitly authorized by law.

COUNCIL ACTIONS:

RESOLUTIONS are formal expressions of opinion or intention of the Council and are usually effective immediately.

ORDINANCES are laws adopted by the Council. Ordinances usually amend, repeal, or supplement the Municipal Code, provide zoning specifications, or appropriate money for specific purposes. Most ordinances require two hearings; an introductory hearing, generally followed by a second hearing at the next regular meeting. Most ordinances go into effect 30 days after the final approval.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) FINDINGS: CEQA is intended to inform government decision-makers and the public about proposed activities' potential environmental effects and prevent significant, avoidable environmental damage.

PROCLAMATIONS and **RECOGNITIONS** are issued by the City to honor significant achievements by community members, highlight an event, promote awareness of community issues, and recognize City employees.

REGULAR MEETING – 6:00 pm

1) **CALL TO ORDER:** Mayor Martinez

2) **ROLL CALL:** Mayor Martinez, Mayor Pro Tem Garcia, Council Members: Medina, Reyna, Saldaña

3) **FLAG SALUTE:** led by Mayor Martinez

4) **INVOCATION:** by Paul Hernandez, Freewill Baptist Church

5) **PRESENTATIONS:** None

6) **PUBLIC COMMENTS:**

This portion of the meeting is reserved for persons desiring to address the Council and including the Council acting as the Governing Board for the Successor Agency on any matter not on this agenda and over which the Council and Successor Agency have jurisdiction. Speakers are limited to two (2) minutes. A maximum of Thirty (30) minutes will be allowed for any one subject. Please state your name for the record before making your presentation.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or Discussion on items not on the agenda (subject to narrow exceptions). This will limit a Councilmember's response to questions and requests made during this comment period.

7) SUCCESSOR AGENCY BUSINESS: None

8) WASCO PUBLIC FINANCE AUTHORITY BUSINESS: None

9) NEW EMPLOYEE POLICE DEPARTMENT BADGE PINNING CEREMONY FOR:

- Ethan Alegria – Police Officer
- Yuliana Ayala – Police Dispatcher

CITY COUNCIL BUSINESS:

10) CONSENT CALENDAR:

The Consent Calendar consists of items that, in the staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests the removal of a particular item.

- a. Receive and File department payments totaling \$482,795.62
- b. Approval of City Council Minutes for:
 1. November 2, 2023, Special Meeting
 2. November 7, 2023, Regular Meeting
- c. Receive and File the Investment Report for the month ended September 30, 2023.
- d. Receive and File the Investment Report for the month ended October 31, 2023.
- e. Adopt a Resolution Authorizing the City Manager or Designee to execute a contract amendment with Infrastructure Engineers, Inc., a Bowman Company, in an amount not to exceed \$35,000 for completion of the City's 2024-2032 6th Cycle Housing Element and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.
- f. Adopt A Resolution Authorizing the Submission of An Application for The Beverage Container Recycling City/County Payment Program Fiscal Year 2023-2024 And Related Authorizations from The California Department of Resources Recycling and Recovery (CalRecycle) and Find that the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is not subject to review under CEQA.
- g. Adopt a Resolution Authorizing the City Manager or designee to finalize, sign and execute a Standard Agreement with Toter Inc. a subdivision of Wastequip LLC, In the amount of \$43,801.96 to make a bulk purchase of 696 Residential carts, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

- h. Adopt a Resolution Authorizing the City Manager or designee to Finalize and Execute a Contract Change Order Request in an amount not to exceed \$200,000.00 with Hartzell General Engineering Contractor, Inc. for the Well 13 Site Development Project to provide temporary power to the well site and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- i. Approval of Travel and Training Expenses Exceeding \$500.00 per trip for the Building Inspector II to attend two separate training one-week long courses at the Advance Contractor and Inspector Training Center in Anaheim, CA and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

11) PUBLIC HEARINGS: None

12) DEFERRED BUSINESS: None

13) NEW BUSINESS:

- a. Adopt a Resolution Approving the City of Wasco Police Department to create a Police Cadet Program, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- b. Adopt a Resolution Approving the Amended Salary Schedule for the Fiscal Year 2023-2024 in Compliance with the California Public Employees' Retirement System (CalPERS) Requirement for Publicly Available Pay Schedules, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- c. Discussion and Possible Minute Action regarding the Selection of a Name for the New Park at Central Avenue and Filburn Avenue and find that the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is therefore not subject to review under CEQA.

14) REPORTS FROM COMMISSIONS AND COMMITTEES:

- a. Kern Economic Development Corporation (Garcia)
- b. Kern Council of Government (Reyna)
- c. Wasco Task Force (Reyna & Medina)

15) REPORTS FROM KC FIRE AND SHERIFF:

- a. Kern County Fire Department (Appleton)
- b. Kern County Sheriff's Department (Stout)

16) REPORTS FROM THE CITY MANAGER:

17) REPORTS FROM THE CITY COUNCIL:

18) CLOSED SESSION: None

19) ADJOURNMENT:

This is to certify that this agenda was posted at Wasco City Hall on November 16, 2023, on/or before 6:00 p.m. The agenda is also available on the City website at www.cityofwasco.org.



Maria O. Martinez, City Clerk

All agenda item supporting documentation is available for public review on the city website www.cityofwasco.org and the office of the City Clerk of the City of Wasco, 746 8th Street, Wasco, CA 93280, during regular business hours, 8:00 am – 4:30 pm Monday through Thursday and 8:30 am – 4:30 pm Friday (closed alternate Friday's), following the posting of the agenda. Any supporting documentation related to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location and available at the meeting. **Please remember to turn off all cell phones, pagers, or electronic devices during Council meetings.**

The City of Wasco does not discriminate on the basis of disability in the access to, provision of, or employment in its programs and activities pursuant to 29 United States Code Section 12132 and California Civil Code Section 54. Information regarding the rights provided under the Americans with Disabilities Act (ADA) may be obtained from the City Clerk's Office.

If you need special assistance to participate in this meeting, please get in touch with the City Clerk's Office at (661) 758-7215 to make reasonable arrangements to ensure accessibility to this meeting. Telephone (661) 758-7215. Requests for assistance should be made at least two (2) days in advance whenever possible.



Bill Pay

As of: November 15th, 2023

| WARRANTS | AMOUNTS |
|--------------------|-------------------|
| G110823 | 232,028.17 |
| G110623 | 6,096.94 |
| G110723 | 50,087.54 |
| G111423 | 85,712.06 |
| G111323 | 32,633.06 |
| R111423 | 400.41 |
| A1110923 | 66,277.35 |
| A2110923 | 2,385.87 |
| A3110923 | 3,606.16 |
| A4110923 | 3,324.28 |
| R111523 | 243.78 |
| Grand Total | 482,795.62 |

Verified By:
Finance Director

Isarel
Perez-
Hernandez

Digitally signed by: Isarel
Perez-Hernandez
DN: CN = Isarel Perez-
Hernandez email =
isperez@cityofwasco.org
C = US
Date: 2023.11.15 11:20:
48 -08'00'

| WARRANT | VENDOR NAME | VENDOR No. | INVOICE No. | CHECK No. | DESCRIPTION | AMOUNTS |
|---------|---|------------|---------------------|-----------|--|-----------|
| G110823 | AMAZON CAPITAL SERVICES, INC | 4968 | 1JPN-RQK3-FNCH | 26511 | HR OFFICE SUPPLIES | 39.59 |
| G110823 | FED EX | 123 | 8-307-06508 | 26525 | EXPRESS SERVICES 110223 | 46.46 |
| G110823 | PG & E COMPANY | 85 | 2867383297-9 103023 | 26534 | OCT 2023: WELL #14 UB 747 G ST | 24,190.47 |
| G110823 | PG & E COMPANY | 85 | 0751114029-0 103023 | 26534 | UB COW VEHICLES PARKING 1400 JST | 309.60 |
| G110823 | AMERICAN REFUSE INC | 183 | 290884 | 26512 | OCT 2023: PRISON SCALE TICKET FEES | 330.00 |
| G110823 | CINTAS CORPORATION NO. 3 | 4480 | 4170782517 | 26521 | UNIFORM SRVCS WE 10/13 | 441.07 |
| G110823 | CINTAS CORPORATION NO. 3 | 4480 | 4170037341 | 26521 | UNIFORM SERVICES WE 100623 | 401.65 |
| G110823 | CINTAS CORPORATION NO. 3 | 4480 | 4172169667 | 26521 | UNIFORM SERVICES WE 102723 | 375.44 |
| G110823 | CINTAS CORPORATION NO. 3 | 4480 | 4171447363 | 26521 | UNIFORM SRVCS WE 102023 | 461.91 |
| G110823 | SAN JOAQUIN VALLEY AIR POLLUTION CONTROL DISTRICT | 1198 | c354055 | 26536 | SEWER JETTER PUMP: VARIOUS LOCT23/24 PORTABLE | 129.00 |
| G110823 | USA BLUEBOOK | 498 | INV00152581 | 26540 | CHLORINE SWIFTEST & DISPENSER REFILL | 234.09 |
| G110823 | AUTOZONE,INC | 851 | 5346585616 | 26515 | RFS VEH#25: LIGHT BAR | 519.75 |
| G110823 | BSK & ASSOCIATES, INC. | 1052 | AG25604 | 26518 | WW SAMPLE TEST: 10/12/23 BOD & TSS | 140.00 |
| G110823 | BSK & ASSOCIATES, INC. | 1052 | AG25901 | 26518 | WW SAMPLE TEST: 10/17/23: BOD CHLORIDE, IRON, TSS | 490.00 |
| G110823 | BSK & ASSOCIATES, INC. | 1052 | AG25988 | 26518 | WW SAMPLE TEST: 10/19/23: BOD,NITorgen, TDS | 305.00 |
| G110823 | CENTRAL CALIFORNIA POWER INC | 2552 | 131067 | 26520 | RFS VEH #17: SERVICE TRANSMISSION & FILTERS | 1,755.12 |
| G110823 | JIM BURKE FORD LINCOLN | 134 | 1549129 | 26530 | POLICE #GENERAL: BOOT | 62.07 |
| G110823 | UNIVAR USA INC | 111 | 51565749 | 26539 | WELL #14: 747 G ST - LIQUID CHLORINE | 746.28 |
| G110823 | UNIVAR USA INC | 111 | 51565750 | 26539 | WELL #12: MCCOMBS BETWN ANNIN & PALM LIQUID CHLORI | 2,204.60 |
| G110823 | UNIVAR USA INC | 111 | 51565751 | 26539 | WELL #11: 11TH & OAK LIQUID CHLORINE | 936.99 |
| G110823 | BHT ENGINEERING, INC | 5134 | 23-388 | 26517 | 21016-1- PE: SB1 POPLAR AVE 9/1/23-9/30/23 | 585.00 |
| G110823 | CALLTOWER, INC | 5098 | 201688350 | 26519 | NOV 2023: PHONE SERVICES | 43.84 |
| G110823 | CONFAB MANUFACTURING COMPANY LLC | 5148 | 217254 | 26522 | BIN FABRICATION MATERIALS | 8,602.68 |
| G110823 | GENERAL OFFICE MACHINE COMPANY | 1195 | 21963 | 26527 | COPIER METER READING 10/01/23-11/01/23 | 1,209.49 |
| G110823 | INTERWEST CONSULTING GROUP, INC. | 1571 | 91869 | 26528 | SEPT 2023: PLAN CHECK SRVCS | 6,502.27 |
| G110823 | MARTIN, PARIS, AND MULLINS LLC | 5976 | #2023-697 | 26531 | BACKGROUND INVESTIGATION | 2,000.00 |
| G110823 | MARTIN, PARIS, AND MULLINS LLC | 5976 | #2023-022-697 | 26531 | BACKGROUND INVESTIGATION | 2,000.00 |
| G110823 | MARTIN, PARIS, AND MULLINS LLC | 5976 | #2023-023-697 | 26531 | BACKGROUND INVESTIGATION | 2,000.00 |

| WARRANT | VENDOR NAME | VENDOR No. | INVOICE No. | CHECK No. | DESCRIPTION | AMOUNTS |
|---------------|---------------------------------|------------|----------------------|-----------|--|------------|
| G110823 | O'REILLY AUTO ENTERPRISES, LLC | 4230 | 496-156224 | 26532 | STREET VEH #89: RADIATOR | 246.91 |
| G110823 | PACE ANALYTICAL SERVICES, INC | 5694 | B485540 | 26533 | WTR SAMPLE TEST: 10/17/23 BACTERIOLOGICAL | 84.00 |
| G110823 | ROBERT HALF | 4814 | 62652148 | 26535 | TEMP SERVICES X.NIETO WE 09/29/23 | 1,475.15 |
| G110823 | ROBERT HALF | 4814 | 62677381 | 26535 | TEMP SERVICES X.NIETO WE 10/06/23 | 1,185.55 |
| G110823 | ROBERT HALF | 4814 | 62708014 | 26535 | TEMP SERVICES X.NIETO WE 10/13/23 | 1,448.00 |
| G110823 | ROBERT HALF | 4814 | 62743950 | 26535 | TEMP SERVICES X.NIETO WE 10/20/23 | 1,579.41 |
| G110823 | ROBERT HALF | 4814 | 62769413 | 26535 | TEMP SERVICES X.NIETO WE 10/27/23 | 868.80 |
| G110823 | SOUTHERN CALIFORNIA GAS COMPANY | 1438 | 164-935-96817 110723 | 26538 | OCT 2023: CNG FUEL | 21.13 |
| G110823 | VERIZON WIRELESS SERVICE LLC | 4237 | 9947777137 | 26542 | CELL PHONES PD 10/26-11/25 | 1,379.51 |
| G110823 | ADVANTAGE ANSWERING PLUS | 2564 | 000030-706-341 | 26510 | NOV 2023: ANSWERING SERVICE | 686.09 |
| G110823 | JEFFRIES BROS., INC | 140 | 138059 | 26529 | 5 GAL PAIL - TRUBINE OIL 100 | 74.43 |
| G110823 | A & D INTERPRETING | 3027 | 144 | 26509 | TRANSLATION SRVCS COUNCIL MEETING 101723 | 300.00 |
| G110823 | AMERIVET CONTRACTING | 5242 | WAS-002.001 | 26513 | 22018-1: BUILDING DEMO, GRADING, & COMPACTION | 85,390.00 |
| G110823 | ANG REGION 1, LLC | 5116 | 7564 | 26514 | SEPT 2023: CNG FUEL | 7,898.20 |
| G110823 | BANK UP CORPORATION | 4259 | 5901 | 26516 | OCT 2023: LOCKBOX PROCESSING | 737.09 |
| G110823 | CORE & MAIN LP | 4704 | T820329 | 26523 | 8 INCH GATE VALVE REPLACEMENT MARGALO & SMOKETREE | 1,698.87 |
| G110823 | EDUARDO SALDANA | 5896 | 103023 | 26524 | REIMBURSEMENT: MILEAGE ICSC CONFERENCE | 336.67 |
| G110823 | GAME TIME | 4890 | PJ-0218872 | 26526 | 22013-2: CENTRAL AVE PARK PLAY AREA | 68,712.22 |
| G110823 | SANDOVAL INDUSTRIES LLC | 1180 | 7031 | 26537 | THREAD SEALANT LIQUID, GALV: BUSHING & ELBOW, VALV | 170.43 |
| G110823 | VALENTIN MEDINA | 5917 | 103023 | 26541 | REIMBURSEMENT: MILEAGE ICSC CONFERENCE | 336.67 |
| G110823 | VINCENT RAY MARTINEZ | 4629 | 10302023 | 26543 | REIMBURSEMENT: MILEAGE ICSC CONFERENCE | 336.67 |
| G110823 Total | | | | | | 232,028.17 |
| G110623 | COUNTRY AUTO & TRUCK, INC. | 3008 | 743065 | 26545 | GENERATOR FILTERS FOR WTR & WW | 570.49 |
| G110623 | GENERAL OFFICE MACHINE COMPANY | 1195 | 21694 | 26547 | CITY HALL SERVICED SHREDDER | 119.00 |
| G110623 | AG WELD CORP. | 3396 | 0008655 | 26544 | CUTTING BLADE FOR BUCKET OF BRUSH LOADER | 439.45 |
| G110623 | FLUKE ELECTRONICS CORPORATION | 5958 | INV55711 | 26546 | PREVENATIVE MAINT OF WTR & WW SYSTEMS SOFTWARE | 2,484.00 |
| G110623 | SYNAPSE TECHNOLOGIES, INC | 5996 | 1863 | 26548 | LSAP RENEWAL | 2,484.00 |
| G110623 Total | | | | | | 6,096.94 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34340 | 26549 | MONTHLY IT MANAGED SERVCS OCT | 3,257.33 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34341 | 26549 | MONTHLY IT MANAGED SERVCS OCT | 1,848.31 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34342MS | 26549 | MICROSOFT MONTHLY BILLING OCT | 390.00 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34386 | 26549 | BILLABLE SRVCS: IDRAC UPDATE | 380.00 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34387 | 26549 | BILLABLE SRVCS: SWITCH NETWORK | 237.50 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34388 | 26549 | BILLABLE SRVCS: APC UPS BATTER REPLACEMENT | 312.50 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34389 | 26549 | BILLABLE SRVCS: NEW NETWORK DRIVE | 570.00 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34390 | 26549 | BILLABLE SRVCS: AUTOMATIC UPDATE FAILED | 398.75 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34391 | 26549 | BILLABLE SRVCS: ADMIN ACCESS FOR DOWNLOADS | 1,268.75 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34392 | 26550 | BACKUP CENTRIC- UNMANAGED | 72.50 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34393 | 26550 | BILLABLE SRVCS: CIRCUIT NUMBER PRI & DID'S | 36.25 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34394 | 26549 | BI-MONTHLY MAINT- SERVE | 833.75 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34395 | 26549 | BILLABLE SRVCS: TROUBLESHOOT PRINTERS | 190.00 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34396 | 26549 | BILLABLE SRVCS: CREDIT CARD READER CONFIRMATIONS | 335.00 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34397 | 26549 | BILLABLE SRVCS: CITY CLERK- EXTERNAL EMAILS | 181.25 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34398 | 26550 | BILLABLE SRVCS: NEW EMPLOYEE | 142.50 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34399 | 26549 | MAINTENANCE- BACKUPCENTRIC | 253.75 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34400 | 26550 | BILLABLE SRVCS: NEW EMPLOYEE | 108.75 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34401 | 26549 | BILLABLE SRVCS: CONNECTIVITY PROBLEMS | 468.75 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34402 | 26549 | BILLABLE SRVCS: REMOTE SUPPORT | 475.00 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34404 | 26550 | BILLABLE SRVCS: NEW EMPLOYEE | 72.50 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34405 | 26550 | BILLABLE SRVCS: ANIMAL CONTROL Z DRIVE | 36.25 |

| WARRANT | VENDOR NAME | VENDOR No. | INVOICE No. | CHECK No. | DESCRIPTION | AMOUNTS |
|----------------------|----------------------------------|------------|---------------------|-----------|---|------------------|
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34406 | 26549 | BILLABLE SRVCS: PW FILES MISSING | 251.25 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34407 | 26549 | BILLABLE SRVCS: FAILING DRIVE COW-ESXI-MGT | 522.50 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34408 | 26550 | BILLABLE SRVCS: M.PUENTE EMAIL ISSUES | 47.50 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34409 | 26550 | BILLABLE SRVCS: COW- OS AUTOMATION AUDIT | 36.25 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34410 | 26550 | BILLABLE SRVCS: F DRIVE | 47.50 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34441 | 26549 | BILLABLE SRVCS: SITE TO SITE FOR WASTEWATER | 3,515.00 |
| G110723 | DIAMOND TECHNOLOGIES, INC. | 2724 | 34475 | 26549 | BILLABLE OTHER CHARGES: WILDCARDS | 311.25 |
| G110723 | SELF-HELP ENTERPRISES | 3636 | #19 | 26551 | 22027: DEC 2022 CV1 SUBSISTENCE CB ASSIST | 393.05 |
| G110723 | SELF-HELP ENTERPRISES | 3636 | #20 | 26551 | 22027: JAN 2023 CV1 SUBSISTENCE CB ASSIST | 783.61 |
| G110723 | SELF-HELP ENTERPRISES | 3636 | #16 | 26551 | 22027: SEPT 2022 CV1 SUBSISTENCE CB ASSIST | 5,712.43 |
| G110723 | SELF-HELP ENTERPRISES | 3636 | #17 | 26551 | 22027: OCT 2022 CV1 SUBSISTENCE CB ASSIST | 26,352.81 |
| G110723 | THE SHAFTER PRESS/ WASCO TRIBUNE | 4787 | 3118 | 26552 | AD: CUP 23-04 MODIFICATION | 122.50 |
| G110723 | THE SHAFTER PRESS/ WASCO TRIBUNE | 4787 | 3119 | 26552 | AD: CUP 21-01 MODIFICATION | 122.50 |
| G110723 Total | | | | | | 50,087.54 |
| G111423 | AMAZON CAPITAL SERVICES, INC | 4968 | 1LRQ-973F-LYHD | 26554 | 1 QT: HEAVY DUTY FIRE HOSE NOZZLE | 16.02 |
| G111423 | FED EX | 123 | 8-313-87271 | 26562 | EXPRESS SRVCS 110923 | 51.21 |
| G111423 | PG & E COMPANY | 85 | 8702724701-1 110823 | 26567 | UB AGRICULTURE OCT 2023 | 265.09 |
| G111423 | PG & E COMPANY | 85 | 4460001408-6 110723 | 26567 | UB CENTRAL AVE & HWY 46 | 126.90 |
| G111423 | AMERICAN REFUSE INC | 183 | 290873 | 26556 | NOV 2023: 801 8TH ST 3YD BIN RECYCLE | 113.96 |
| G111423 | AMERICAN REFUSE INC | 183 | 290878 | 26556 | NOV 2023: RECYCLE CARTS RESIDENTIAL | 39,972.88 |
| G111423 | CHARTER COMMUNICATIONS | 68 | 167751301110723 | 26558 | NOV 2023: INTERNET SRVCS ANNEX | 125.22 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 766061 | 26559 | UB 810 8TH ST (LF) | 122.16 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 766063 | 26559 | UB 801 8TH ST | 89.64 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 766108 | 26559 | UB 1445 12TH STREET (SAL) | 92.16 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 766498 | 26559 | UB 800 BLK CENTRAL | 343.04 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 766501 | 26559 | UB 1100 CENTRAL AVE LLMD | 133.26 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 766503 | 26559 | UB 1500 BLK OF CENTRAL | 89.64 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 766681 | 26559 | UB 764 E STREET (ANNEX) | 92.16 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 766752 | 26559 | UB 847 F STREET (PW SHOP) | 285.01 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 766793 | 26559 | UB 1300 BLK FILBURN | 106.84 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 767232 | 26559 | UB NW MAPLE/MARGALO LLMD 2006- | 89.64 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 767233 | 26559 | UB MAPLE/GROMER LLMD 2006-1 | 89.64 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 767283 | 26559 | UB 2700 BLK MONDAVI CT | 89.64 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 767368 | 26559 | UB 1500 BLOCK OF PALM | 89.64 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 76768 | 26559 | UB 2100 BLK PALM | 89.64 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 767370 | 26559 | UB 400 N BLOCK OF PALM LLMD 2006-1 | 89.64 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 767372 | 26559 | UB 1700 BLK OF PALM #A | 212.90 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 767400 | 26560 | UB 1200 BLK PECAN ST | 89.64 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 767403 | 26560 | UB PENELOPE LLMD 2006-1 | 89.64 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 767484 | 26560 | UB 1700 BLK POPLAR | 89.64 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 767485 | 26560 | UB 1700 BLK POPLAR #A | 89.64 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 767547 | 26560 | UB 2500 BLK OF POSO DR. LLMD6- | 89.64 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 767551 | 26559 | UB 2700 BLK OF POSO AVE LLMD06 | 220.32 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 767582 | 26559 | UB PALM N. PROSPERITY 2006-1 | 139.42 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 767732 | 26559 | UB 1700 BLK OF MARGALO | 94.17 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 767965 | 26559 | UB 1300 BLK OF WILLOW | 89.64 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 768165 | 26560 | UB 810 8TH ST (LF) 11/1-11/30 | 15.80 |
| G111423 | CITY OF WASCO-UB PAYMENTS | 1875 | 768202 | 26560 | UB 764 E STREET (ANNEX) (LF) 11/1-11/30 | 57.93 |

| WARRANT | VENDOR NAME | VENDOR No. | INVOICE No. | CHECK No. | DESCRIPTION | AMOUNTS |
|----------------|---|------------|--------------------|-----------|---|-----------|
| G111423 | GENERAL OFFICE MACHINE COMPANY | 1195 | 21994 | 26563 | COPIER METER READING- PD 10/10/23-11/10/23 | 507.13 |
| G111423 | PLUMBERS DEPOT, INC. | 2423 | PD-54843 | 26568 | CERS TRACER LINE TRANSMITTER FOR SERV & REPAIRS | 2,181.17 |
| G111423 | THE GAS COMPANY | 246 | 08961820373 111023 | 26570 | OCT 2023: CITY YARD F STREET | 208.68 |
| G111423 | THE GAS COMPANY | 246 | 08331820137 111023 | 26570 | OCT 2023: COURTHOUSE 757 FSt | 56.59 |
| G111423 | UNIVERSAL URGENT CARE & OCCUPATIONAL MEDICINE INC | 5268 | EM016022 | 26571 | PHYSICAL POST-OFFER (4) | 180.00 |
| G111423 | UNIVERSAL URGENT CARE & OCCUPATIONAL MEDICINE INC | 5268 | EM016052 | 26571 | PHYSICAL POST-OFFER | 45.00 |
| G111423 | AFLAC | 108 | 915794 | 26553 | NOV 2023: INS PREMIUM | 417.30 |
| G111423 | JOHN KULAR CONSULTING | 3734 | 1399 | 26565 | 24009-1: SEWER MASTER PLAN OCT 2023 | 7,132.60 |
| G111423 | LAV CONSULTING & ENGINEERING, INC | 5693 | 990-13 | 26566 | 22013-2: CENTRAL PARK URBAN GREENING | 2,090.00 |
| G111423 | CORE & MAIN LP | 4704 | T820346 | 26561 | 1 1/2" PART TO RELOCATE LANDSCAPE SERV MARGALO | 870.94 |
| G111423 | CORE & MAIN LP | 4704 | T873485 | 26561 | G5 VALVE BOXES FOR STOCK | 1,136.63 |
| G111423 | AMERICAN EMERGENCY PRODUCTS | 5878 | INV0031906 | 26555 | 24035-1 PATROL VEHICLE UPFITTING VIN:PGA82273 | 25,845.86 |
| G111423 | ATLANTIC & PACIFIC DATA CORPORATION | 4793 | 1022-065-AP23 | 26557 | 24001-1: PED & BIKE STUDY AT POSO & CENTRAL AVE | 190.80 |
| G111423 | HDL COREN & CONE | 4058 | SIN033108 | 26564 | 2022-23 STATISTICAL PACKAGE | 695.00 |
| G111423 | QUADIENT LEASING USA, INC | 2996 | Q1051227 | 26569 | POSTAGE LEASING 120223-030124 | 312.95 |
| G111423 Total | | | | | | 85,712.06 |
| G111323 | AMAZON CAPITAL SERVICES, INC | 4968 | 1VHQ-L3YD-FHXC | 26572 | 1 QT: RYOBI CORDLESS TELESCOPING POLE PUMP | 219.42 |
| G111323 | AMAZON CAPITAL SERVICES, INC | 4968 | 1476-9J31-1YPW | 26572 | DURABLE PLASTIC SQUARE TUBING & PLUGS | 25.97 |
| G111323 | BHT ENGINEERING, INC | 5134 | 23-390 | 26573 | DUTCH BROS COFFEE PLAN CHECK: 9/1/23 TO 9/30/23 | 258.00 |
| G111323 | BHT ENGINEERING, INC | 5134 | 23-387 | 26573 | 20214-2: 2021 STREET LIGHT IMPRV 9/1/23-9/30/23 | 580.00 |
| G111323 | GARDAWORLD | 4266 | 20585360 | 26575 | OCT 2023: EXCESS SERVICES | 131.27 |
| G111323 | ODP BUSINESS SOLUTIONS, LLC | 5759 | 337708706001 | 26577 | OFFICE SUPPLIES FOR VARIOUS DEPARTMENTS | 152.31 |
| G111323 | ESENTIRE, INC. | 5998 | INESCA0023198 | 26574 | ANNUAL BILLING CROWDSTRIKE SRVCS | 17,477.24 |
| G111323 | KERN COUNTY FIRE & OFFICE OF EMERGENCY SERVICES | 6014 | 10232023 | 26576 | 23030-1: PERMITTING FEES FOR SAL BUILDING REMODEL | 1,396.60 |
| G111323 | QUAD KNOFF, INC. | 502 | 120943 | 26578 | MULT PRJCT: SRF NEW WTR WELLS & TANKS PRJCT | 7,278.75 |
| G111323 | WILLBANKS ENVIRONMENTAL CONSULTING, INC. | 4147 | 23371 | 26579 | 2023 QUARTERLY GW REPORTING | 3,969.50 |
| G111323 | THE LAW OFFICES OF YOUNG WOOLDRIGE | 4965 | 105670 | 26580 | OCT 2023: LEGAL SERVICES | 1,144.00 |
| G111323 Total | | | | | | 32,633.06 |
| R111423 | INTERSTATE MANAGEMENT GROUP | 5891 | 17773-0397008390 | 26581 | RFND DEPOSIT PMT 17773-0397008390 | 31.21 |
| R111423 | INTERSTATE MANAGEMENT GROUP | 5891 | 17773-0351008650 | 26582 | RFND DEPOSIT PMT 17773-0351008650 | 3.66 |
| R111423 | INTERSTATE MANAGEMENT GROUP | 5891 | 17773-0351008390 | 26583 | DEPST RFND 839 PINEAPPLE CT | 3.66 |
| R111423 | INTERSTATE MANAGEMENT GROUP | 5891 | 17773-0351008910 | 26584 | DEPST RFND 891 PINEAPPLE CT | 31.21 |
| R111423 | INTERSTATE MANAGEMENT GROUP | 5891 | 17773-0397007860 | 26585 | DEPST RFND 786 SUNFLOWER CT | 3.66 |
| R111423 | STEWART CO. | 2869 | 82408 | 26588 | OVR PMT 1299-0007014020 | 38.31 |
| R111423 | STEWART CO. | 2869 | 1299-0007014020-4 | 26589 | OVR PMT 1299-0007014020 | 71.83 |
| R111423 | STEWART CO. | 2869 | 1299-0007014020-3 | 26590 | OVR PMT 1299-0007014020 | 7.90 |
| R111423 | STEWART CO. | 2869 | 1299-0007014020-1 | 26591 | OVR PMT 1299-0007014020 | 4.21 |
| R111423 | MEGAN KENT | 6006 | 17070-0188026410 | 26586 | RFND DEPOSIT PMT 17070-0188026410 | 4.76 |
| R111423 | NATHALY VALDEZ | 6013 | 82503 | 26587 | RFND APPEALED CITATION APPROVED | 200.00 |
| R111423 Total | | | | | | 400.41 |
| A1110923 | BLUE SHIELD OF CALIFORNIA | 3591 | 232890061216 | 5390 | NOV 2023: INSURANCE PREMIUM | 66,277.35 |
| A1110923 Total | | | | | | 66,277.35 |
| A2110923 | NAVIA BENEFIT SOLUTIONS | 5664 | 110623 | 5391 | MEDICAL CHECK RUN 110623 | 2,385.87 |
| A2110923 Total | | | | | | 2,385.87 |
| A3110923 | NAVIA BENEFIT SOLUTIONS | 5664 | 102323 | 5392 | MEDICAL CHECK RUN 102323 | 3,606.16 |
| A3110923 Total | | | | | | 3,606.16 |
| A4110923 | NAVIA BENEFIT SOLUTIONS | 5664 | 103023 | 5393 | MEDICAL CHECK RUN 103023 | 3,324.28 |
| A4110923 Total | | | | | | 3,324.28 |
| R111523 | INTERSTATE MANAGEMENT GROUP | 5891 | 17773-0397008640-1 | 26596 | DEPT RFND 1864 SUNFLOWER | 1.83 |
| R111523 | INTERSTATE MANAGEMENT GROUP | 5891 | 17773-0397008640-2 | 26597 | DEPT RFND 1864 SUNFLOWER | 1.83 |
| R111523 | EDITH I. RODRIGUEZ | 6016 | 82784 | 26592 | RFND DEPOSIT PMT 18391-041001809B | 89.24 |

| WARRANT | VENDOR NAME | VENDOR No. | INVOICE No. | CHECK No. | DESCRIPTION | AMOUNTS |
|---------------|-------------------|------------|--------------------|-----------|-------------------------------|------------|
| R111523 | ENRIQUE RODRIGUEZ | 5993 | 13924-0356004050-1 | 26593 | DEPST RFND 405 POMEGRANATE CT | 28.15 |
| R111523 | ENRIQUE RODRIGUEZ | 5993 | 13924-0356004050-2 | 26594 | DEPST RFND 405 POMEGRANATE CT | 58.17 |
| R111523 | ENRIQUE RODRIGUEZ | 5993 | 13924-0356004050-3 | 26595 | DEPST RFND 405 POMEGRANATE CT | 64.56 |
| R111523 Total | | | | | | 243.78 |
| Grand Total | | | | | | 482,795.62 |
| | | | | | | |

MINUTES
WASCO CITY COUNCIL
and Successor Agency to the
Former Redevelopment Agency
Thursday, November 2, 2023
Special Meeting – 1:00 p.m.
City Council Chambers
746 8th Street, Wasco, CA 93280

SPECIAL MEETING – 1:00 p.m.

1) CALL TO ORDER:

Mayor Martinez called the meeting to order at 1:01 p.m.

2) ROLL CALL:

PRESENT: Mayor Martinez, Mayor Pro Tem Garcia, Council Members: Medina, Reyna, Saldaña

LATE: Mayor Pro Tem Garcia arrived at 1:03 p.m.

STAFF PRESENT: City Manager Hurlbert, Assistant City Manager Lara, Deputy City Clerk Tinajero, Community Development Director Cobb, Public Works Director Villa, Finance Director Perez-Hernandez, Chief of Police Fivecoat, Lieutenant Mora, Deputy Public Works Director Martinez, Human Resource Manager Vera, Human Resource Analyst Nelson, Assistant Planner Murillo

3) SPECIAL PRESENTATION:

- a. Check Presentation from Senator Melissa Hurtado and Assemblymember Dr. Jasmeet Bains for the design and construction of the New Wasco Police Department.

No public comments.

Senator Hurtado and Assemblymember Dr. Jasmeet Bains presented the check to the Chief of Police Fivecoat and Lieutenant Mora.

4) ADJOURNMENT:

Mayor Martinez adjourned the meeting at 1:25 p.m.

Yolanda Tinajero, Deputy City Clerk

Vincent Martinez, Mayor

MINUTES
WASCO CITY COUNCIL
and Successor Agency to the
Former Redevelopment Agency
Tuesday, November 7, 2023
Regular Meeting – 6:00 p.m.
City Council Chambers
746 8th Street, Wasco, CA 93280

REGULAR MEETING – 6:00 pm

1) CALL TO ORDER:

Mayor Pro Tem Garcia called the meeting to order at 6:01 pm

2) ROLL CALL:

PRESENT: Mayor Pro Tem Garcia, Council Members: Medina, Reyna, Saldaña

ABSENT: Mayor Martinez

STAFF PRESENT: City Manager Hurlbert, City Attorney Schroeter, City Clerk Martinez, Assistant City Manager Lara, Public Works Director Villa, Community Development Director Cobb, Finance Director Perez-Hernandez, Chief of Police Fivecoat, Kern County Fire Chief Appleton

3) FLAG SALUTE: led by Mayor Martinez

4) INVOCATION: by Mike Lynch

5) PRESENTATIONS: None

6) PUBLIC COMMENTS:

No public comments.

City Clerk Martinez stated that there were no email comments for any items on this agenda.

7) SUCCESSOR AGENCY BUSINESS: None

8) WASCO PUBLIC FINANCE AUTHORITY BUSINESS: None

9) NEW EMPLOYEE POLICE DEPARTMENT BADGE PINNING CEREMONY FOR:

1. Anthony Cook, Police Officer
2. Javier Sanchez-Tapia, Police Officer
3. Daniel Talavera, Police Officer
4. Johnny Ochoa, Reserve Police Officer
5. Danielle Wise, Police Records Clerk

Police Chief Fivecoat presented the new Police Department Officers and Police Records Clerk for the badge-pinning ceremony.

City Clerk Martinez administered the oath of office to the new Police Department Officers and Police Records Clerk.

Steven Kemp, Field Representative for Congressman Valadao's office, and David Couch presented certificates of recognition to the new Police Officers and Police Records Clerk.

Wasco State Prison Warden Heather Shirley recognized the new Police Officers and Police Clerk.

Mayor Pro Tem Garcia recessed the meeting for 5 minutes at 6:16 p.m.

Mayor Pro Tem Garcia reconvened the meeting at 6:24 p.m.

CITY COUNCIL BUSINESS:

10) CONSENT CALENDAR:

The Consent Calendar consists of items that, in the staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests the removal of a particular item.

- a. Receive and File department payments totaling \$ 3,292,200.77
- b. Approval of City Council Minutes for October 17, 2023, Regular Meeting.
- c. Adopt a Resolution Authorizing the City Manager or Designee to Sign and Execute an Agreement with John Kular Consulting in an amount not to exceed \$160,500.00 for Engineering Services Related to the Stormwater Master Plan Update and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Reso#2023-3986

Agmt#2023-050

- d. Adopt a Resolution Authorizing the City Manager or designee to approve a purchase order with Berchtold Equipment in an amount not to exceed \$22,000.00 to purchase a Utility Vehicle for the Wastewater Department and find that the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is, therefore, not subject to review under CEQA.

Reso#2023-3987

- e. Adopt a Resolution Approving A New Capital Improvement Project #24029 (G Street Lighting) and Amend the City of Wasco Adopted Operating Budget and Capital Improvement Program Fiscal Year 2023/2024 for the installation of New Lighting on G Street Between 8th Street and Filburn Street and Appropriation of \$762,700.00 funds and find that the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is, therefore, not subject to review under CEQA.

Reso#2023-3988

- f. Approval of Travel and Training Expenses Exceeding \$500.00 per trip for the Accounting Supervisor and Finance Director to attend the League of Cities 2023

Municipal Finance Institute on December 14 –15, 2023, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

- g. Approval of Travel and Training Expenses Exceeding \$500.00 per trip for the Accounting Supervisor and Finance Director to attend the California Society of Municipal Officers 2024 Annual Training Conference on January 30 – February 2, 2024, in Anaheim, CA., and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.
- h. Adopt a Resolution Authorizing the City Manager or Designee to Finalize, Sign and Execute a Task Order #23 to Agreement No. 2020-008 with BHT Engineering for Design and Engineering services for the Southgate Lighting and Pedestrian Improvement Project in an amount not to exceed \$65,040.00 and allowing the City Manager or Designee to execute Contract Change Orders and to make quantity adjustments not to exceed \$7,000.00, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Reso#2023-3989

Agmt#2020-008(23)

No Conflict of Interest on the consent calendar for any of the Council members.
No public comments.

Council Member Reyna pulled items 10c and 10e for further discussion.

Motion was made by Council Member Reyna, **seconded** by Mayor Pro Tem Garcia, to approve the Consent Calendar with separate consideration on items 10c and 10e by the following roll call vote:

| | |
|----------|--------------------------------|
| AYES: | GARCIA, MEDINA, REYNA, SALDAÑA |
| NOES: | NONE |
| ABSTAIN: | NONE |
| ABSENT: | MARTINEZ |

- c. Adopt a Resolution Authorizing the City Manager or Designee to Sign and Execute an Agreement with John Kular Consulting in an amount not to exceed \$160,500.00 for Engineering Services Related to the Stormwater Master Plan Update and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Council member Reyna requested clarification on the amount of \$7,000.00 not mentioned on the staff report for the project. City Manager Hurlbert stated the

\$7,000.00 is fully being allocated and being retained for administrative fees and staff overhead.

Motion was made by Council Member Reyna, **seconded** by Council Member Garcia, to approve item 10c by the following roll call vote:

AYES: GARCIA, MEDINA, REYNA, SALDAÑA
NOES: NONE
ABSTAIN: NONE
ABSENT: MARTINEZ

- e. Adopt a Resolution Approving A New Capital Improvement Project #24029 (G Street Lighting) and Amend the City of Wasco Adopted Operating Budget and Capital Improvement Program Fiscal Year 2023/2024 for the installation of New Lighting on G Street Between 8th Street and Filburn Street and Appropriation of \$762,700.00 funds and find that the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is, therefore, not subject to review under CEQA.

Council Member Reyna asked for clarification if the city has to accept the money received from California Rail Builders. City Manager Hurlbert gave clarification that the term "appropriation" of funds on the staff report accomplishes the acceptance of the funds.

Motion was made by Council Member Reyna, **seconded** by Council Member Garcia, to approve item 10e by the following roll call vote:

AYES: GARCIA, MEDINA, REYNA, SALDAÑA
NOES: NONE
ABSTAIN: NONE
ABSENT: MARTINEZ

11) PUBLIC HEARINGS: None

12) DEFERRED BUSINESS: None

13) NEW BUSINESS: None

14) REPORTS FROM COMMISSIONS AND COMMITTEES:

- a. Kern Economic Development Corporation (Garcia)

Mayor Pro Tem Garcia:

No report - next meeting scheduled for January 2024.

- b. Kern Council of Government (Reyna)

Council Member Reyna:

He spoke with Michael Navarro regarding the Highway 43 and Highway 46 audit.

- c. Wasco Task Force (Reyna & Medina)

Council Member Medina:

No reports - the Wasco Task Force has not had a meeting.

15) REPORTS FROM KC FIRE AND SHERIFF:

- a. Kern County Fire Department (Appleton)

Chief Appleton gave a recent fire report.

- b. Kern County Sheriff's Department (Stout)
No reports – Sergeant Stout absent

16) REPORTS FROM THE CITY MANAGER:

City Manager Hurlbert updated the council on the following:

- As of today, there have been 15 personnel hired for the Wasco Police Department; there are 26 more individuals for various positions in stages of the application process.
- SNIP Event scheduled for December 22, 2023
- Employee Appreciation Luncheon December 8, 2023, from 11:30 a.m. to 1:00 p.m. Council Members are invited to attend.
- Veterans Day event at Teresa Burke Elementary School on November 9, 2023, at 9:00 a.m.
- A Wasco Police Department cruiser was in the Delano's Veteran's Day parade on November 4, 2023.
- Kern Economic Development Commission Kern EDC Energy Summit on November 15, 2023, half-day event.
- Kern Strata Credit Union ribbon cutting on November 30, 2023, at 10:30 a.m.
- Wasco Christmas Parade on December 2, 2023. The city will participate to include the sleigh, fire truck, informational booth, and one Dial-A-Ride vehicle.

17) REPORTS FROM THE CITY COUNCIL:

Council Member Reyna:

- Attended the Community Clean-up on October 21, 2023.
- Attended the International Council of Shopping Centers ICSC Conference in San Diego, CA, on October 26, 2023.
- Attended the Fall Resource Fair on October 28, 2023, at the Old Courthouse.

Council Member Medina:

- Attended the Wasco Community Coalition meeting two weeks prior.
- Completed the 300-mile cycling challenge and raised \$1,010.00 for the Wounded Warrior project.

Council Member Saldaña:

- Attended the International Council of Shopping Centers ICSC Conference in San Diego, CA, on October 26, 2023.
- Attended the Trunk or Treat on October 31, 2023.

Mayor Pro Tem Garcia:

- Attended the International Council of Shopping Centers ICSC Conference in San Diego, CA, on October 26, 2023.

18) CLOSED SESSION: None

19) ADJOURNMENT:

Mayor Martinez adjourned the meeting at 6:46 p.m.

Maria O. Martinez, City Clerk

Alexandro Garcia, Mayor



STAFF REPORT CITY OF WASCO

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Isarel Perez-Hernandez, Finance Director

DATE: November 21, 2023

SUBJECT: Receive and File the Investment Report for the month ended September 30, 2023.

Recommendation:

Staff recommends that the City Council:

- 1) receive and file the Investment Report for the month ended September 30, 2023.
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c) (3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Background:

This report is prepared and presented to the City Manager and City Council pursuant to the City's Investment Policy requirements and the California Government Code. The City's investment policy requires the Treasurer or Chief Fiscal Officer to render monthly investment reports to the City Manager and the City Council. It requires certain information about the City's investments to be presented in the report and that the report contains statements that:

- 1) The City is in compliance with its investment policy; and
- 2) The City is able to meet its expenditure requirements for the following six (6) months or provide an explanation of why sufficient funds will or may not be available.

The City's investment strategy continues to prioritize its investment opportunities on the following, in order of importance:

- 1) Safety;
- 2) Liquidity; and
- 3) Yield

This strategy is consistent with the Government Code and stresses keeping the citizens' funds safe and available for operations rather than attempting to maximize returns by making riskier investments.

The Finance Department has prepared the Investment Report for the month ending September 30, 2023. This report meets the latest requirements of the City's Investment Policy as presented to the City Council on June 20, 2023, as well as Government Code Section 53646.

Discussion:

The market value of the City's total cash and Investments on September 30, 2023, was \$67,297,706 compared to \$67,856,621 on August 31, 2023. This is a \$558,914 decrease from the previous month (\$587,051 decrease on the cost basis). The decrease is a combination of monthly deposits and payments made to various vendors. Most notable was a check cashed totaling \$654,801 relating to Well #13 site development.

As of September 30, 2023, the City had \$37 million (55.51%) of its Cash and Investment Portfolio held in the State of California Local Agency Investment Fund ("LAIF"), which earned 3.59 % during the month (ended September 30, 2023). As of September 30, 2023, the City had \$17 million (25.54%) of its Cash and Investment Portfolio held in the California Cooperative Liquid Assets Securities System ("CACCLASS"), which earned 5.47 % during the month (ended September 30, 2023). This earnings rate exceeded the short-term benchmark. Other cash pools held a combined \$7.0 million (10.50%) of the City's Cash and Investment Portfolio. The City also has \$4.09 million (6.09 % of its Portfolio) held by UnionBanc Investment Services ("UBIS") and invested, pursuant to City instructions, in Certificates of Deposit and Governmental Securities with a Money Market account being used to maximize returns on otherwise idle cash.

The metrics used in the attached report are based on Securities issued by the United States Government. The short-term benchmark of 1.87% is the average earned by a 3-month Treasury Bill during the month ended September 30, 2023, and the long and medium-term benchmark of 2.07 % is the average earnings of 2-year and 3-year treasury notes during that time frame. Lastly, the one-year U.S. Treasury benchmark for the month ended September 30, 2023, was 2.07%.

Fiscal Impact:

There is no fiscal impact to this action.

Attachments:

1. Investment Report for the month ended September 30, 2023.



Investment Report
Saturday, September 30, 2023

| | Average Earnings Rate | | | | | |
|---|-----------------------|-------------|------------|-----------------|-------|----------------|
| | this Month | Metrics (3) | Cost | Market Value(1) | Days | % of Portfolio |
| Investments | | | | | | |
| Local Agency Investment Fund (LAIF) - Beginning | 3.59% | 1.87% | 37,878,318 | 37,359,678 | | |
| Local Agency Investment Fund (LAIF) - Total | | | 37,878,318 | 37,359,678 | 7 | 55.51 % |
| | | | | | | |
| California Class - Beginning | 5.47% | 1.87% | 17,188,493 | 17,188,493 | | |
| California Class - Total | | | 17,188,493 | 17,188,493 | 7 | 25.54 % |
| | | | | | | |
| <u>Other Cash Pools:</u> | | | | | | |
| CSJVRMA Investment Pool | 2.03% | 1.87% | 2,325,233 | 2,191,280 | 7 | 3.26 % |
| Cal Trust Short Term Money Market Fund | 4.62% | 1.87% | 1,665,517 | 1,662,833 | 1 | 2.47 % |
| Cal Trust Medium Term Money Market Fund | 3.60% | 2.07% | 3,351,222 | 3,211,734 | 3 | 4.77 % |
| | | | | | | |
| <u>Investments held in trust by UnionBanc Investment Services, Inc. (see Details on next page)</u> | | | | | | |
| Certificates of Deposit | 4.35% | 2.07% | 3,553,000 | 3,507,272 | 5,574 | 5.21 % |
| Money Market Funds (September 30, 2023) | 16.72% | 1.87% | 590,318 | 590,318 | 1 | 0.88 % |
| | | | | | | |
| Investments current month (September 30, 2023) | | | 66,552,101 | 65,711,607 | | |
| Investments previous month (August 31, 2023) | | | 66,443,643 | 65,575,013 | | |
| Net Investment Increase(Decrease) (September 30, 2023) | | | 108,458 | 136,594 | | |
| | | | | | | |
| Cash on Hand (September 30, 2023) | | | 1,586,100 | 1,586,100 | 1 | 2.41 % |
| Cash on Hand previous month (August 31, 2023) | | | 2,281,608 | 2,281,608 | | |
| Total Deposits and Cash on Hand - Increase(Decrease) | | | (695,509) | (695,509) | | |
| | | | | | | |
| Total Cash and Investments (September 30, 2023) | | | 68,138,201 | 67,297,706 | | |
| Total Cash and Investments previous month (August 31, 2023) | | | 68,725,251 | 67,856,621 | | |

- (i) *The City's Portfolio of Investments comply with the City's Investment Policy.*
- (ii) *According to Government Code Section 53646(b)(3) this report shall include a statement denoting the City's ability to meet its expenditure requirement for the next six months. The City has sufficient available funds on hand to meet its estimated expenditures for the next six months but is also relying on cash inflows to supplement its available*

(1) Sources: State of CA PMIA, National Financial Services, LLC and published Sources

(2) Weighted Average Maturity

(3) Metrics from public sources

- Long and Medium Term Portfolio: Average US Treasury Note 2 and 3 year rate
- Short Term Portfolio: 13 Week Treasury Bill Rate
- One-year U.S Treasury Benchmark 2.07%

(*) August include true-up adjustments from previous periods.

Certificates of Deposit and Government Securities Held in trust by Unionbanc Investment Services
September 30, 2023

| Investment | Tranche if applicable | CUSIP | Rate | Maturity | Cost | Market Value ⁽¹⁾ | Days | % of Portfolio |
|---|-----------------------|-----------|---------|-----------|-----------|-----------------------------|-------|----------------|
| FIRST REP BK SAN FRANCISCO CAL CD | | 33616CMC1 | 4.600 % | 1/26/2024 | 53,000 | 52,824.04 | 118 | 0.08 % |
| BANKUNITED NATL ASSN MIAMI CD | | 066519TS8 | 4.700 % | 2/8/2024 | 250,000 | 249,177.50 | 131 | 0.37 % |
| GATEWAY BK RISON ARK CD | | 36759UAP5 | 4.700 % | 2/8/2024 | 250,000 | 249,335.00 | 131 | 0.37 % |
| VAST BK NA CD | | 92237VAR4 | 4.700 % | 2/9/2024 | 250,000 | 249,172.50 | 132 | 0.37 % |
| PARKWAY B&T HARWOOD HGTS IL CD | | 70153RLQ9 | 4.750 % | 2/14/2024 | 250,000 | 249,190.00 | 137 | 0.37 % |
| SYNOVUS BK COLUMBUS GA CD | | 87164DVG2 | 4.700 % | 5/9/2024 | 250,000 | 248,767.50 | 222 | 0.37 % |
| FIRST SVGS BK JEFFERSONVILLE CD | | 33621LFX6 | 4.550 % | 7/30/2024 | 250,000 | 247,787.50 | 304 | 0.37 % |
| WELLS FARGO BANK NATL ASSN CD | | 9497635Y8 | 4.700 % | 8/8/2024 | 250,000 | 248,040.00 | 313 | 0.37 % |
| VERITEX CMNTY BK NA DALLAS TX CD | | 923450DX5 | 4.700 % | 8/7/2024 | 250,000 | 248,017.50 | 312 | 0.37 % |
| NORTH ALA BK HAZEL CD | | 656653BG8 | 4.450 % | 2/10/2025 | 250,000 | 246,055.00 | 499 | 0.37 % |
| COUNTRY BK FOR SVGS WARE MASS CD | | 222297CD3 | 4.450 % | 2/18/2025 | 250,000 | 245,997.50 | 507 | 0.37 % |
| CITY NATL BK LOS ANGELES CALIF CD | | 178180GW9 | 4.350 % | 1/26/2026 | 250,000 | 243,675.00 | 849 | 0.36 % |
| UBS BK USA SALT LAKE CITY UT CD | | 90355GAS5 | 4.250 % | 1/26/2026 | 250,000 | 243,095.00 | 849 | 0.36 % |
| MANUFACTURERS & TRADERS TR CO CD | | 564759RY6 | 4.250 % | 2/2/2026 | 250,000 | 243,102.50 | 856 | 0.36 % |
| FIRST UTD BK & TR COMPANY CD | | 33742CCQ8 | 4.250 % | 2/9/2026 | 250,000 | 243,035.00 | 863 | 0.36 % |
| | | | | | | | | 0.00 % |
| | | | | | | | | 0.00 % |
| TOTAL CERTIFICATES OF DEPOSIT | | | | | 3,553,000 | 3,507,272 | 5,574 | 5.21 % |
| MONEY MARKET FUNDS | | | | | | | | |
| FIDELITY TREASURY MMKT CAPITAL RESERVES | | FSRXX | 4.450 % | 10/1/2023 | 590,318 | 590,318 | 1 | 0.88 % |
| Total Held by Unionbanc Investment Services | | | | | 4,143,318 | 4,097,590 | 5,575 | 6.09 % |

(1) Sources: National Bank Financial Services, LLC

(2) Weighted Average Maturity



STAFF REPORT CITY OF WASCO

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Isarel Perez-Hernandez, Finance Director

DATE: November 21, 2023

SUBJECT: Receive and File the Investment Report for the month ended October 31, 2023.

Recommendation:

Staff recommends that the City Council:

- 1) Receive and file the Investment Report for the month ended October 31, 2023; and
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c) (3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Background:

This report is prepared and presented to the City Manager and City Council pursuant to the City's Investment Policy requirements and the California Government Code. The City's investment policy requires the Treasurer or Chief Fiscal Officer to render monthly investment reports to the City Manager and the City Council and requires certain information about the City's investments to be presented in the report and that the report contains statements that:

- 1) The City is in compliance with its investment policy; and
- 2) The City is able to meet its expenditure requirements for the following six (6) months or provide an explanation of why sufficient funds will or may not be available.

The City's investment strategy continues to prioritize its investment opportunities on the following, in order of importance:

- 1) Safety;
- 2) Liquidity; and
- 3) Yield

This strategy is consistent with the Government Code and stresses keeping the citizens' funds safe and available for operations rather than attempting to maximize returns by making riskier investments.

The Finance Department has prepared the Investment Report for the month ending October 31, 2023. This report meets the latest requirements of the City's Investment Policy as presented to the City Council on June 20, 2023, as well as Government Code Section 53646.

Discussion:

The market value of the City's total cash and Investments on October 31, 2023, was \$68,078,797 compared to \$67,297,706 on September 2023. This is a \$781,091 increase from the previous month (\$815,895 increase on the cost basis).

The increase is a combination of monthly deposits and payments made to various vendors. The City received a check from California Rail Builders totaling \$762,700 relating to a street lighting project.

As of September 30, 2023, the City had \$37 million (55.40%) of its Cash and Investment Portfolio held in the State of California Local Agency Investment Fund ("LAIF"), which earned 3.59 % during the month (ended October 31, 2023). As of October 31, 2023, the City had \$17 million (25.37%) of its Cash and Investment Portfolio held in the California Cooperative Liquid Assets Securities System ("CACCLASS"), which earned 5.51 % during the month (ended October 31, 2023). This earnings rate exceeded the short-term benchmark. Other cash pools held a combined \$7.0 million (10.36%) of the City's Cash and Investment Portfolio. The City also has \$4.1 million (6.03 % of its Portfolio) held by UnionBanc Investment Services ("UBIS") and invested, pursuant to City instructions, in Certificates of Deposit and Governmental Securities with a Money Market account being used to maximize returns on otherwise idle cash.

The metrics used in the attached report are based on Securities issued by the United States Government. The short-term benchmark of 1.96% is the average earned by a 3-month Treasury Bill during the month ended October 31, 2023, and the long and medium-term benchmark of 2.14 % is the average earnings of 2-year and 3-year treasury notes during that time frame. Lastly, the one-year U.S. Treasury benchmark for the month ended October 31, 2023, was 2.15%.

Fiscal Impact:

There is no fiscal impact to this action.

Attachments:

1. Investment Report for the month ended October 31, 2023.



Investment Report
Tuesday, October 31, 2023

| | Average Earnings Rate this Month | Metrics (3) | Cost | Market Value(1) | Days | % of Portfolio |
|---|-------------------------------------|-------------|------------|-----------------|-------|----------------|
| Investments | | | | | | |
| Local Agency Investment Fund (LAIF) - Beginning | Available Quarterly | 1.96% | 38,237,454 | 37,713,896 | | |
| Local Agency Investment Fund (LAIF) - Total | | | 38,237,454 | 37,713,896 | 7 | 55.40 % |
| California Class - Beginning | 5.51% | 1.96% | 17,268,983 | 17,268,983 | | |
| California Class - Total | | | 17,268,983 | 17,268,983 | 7 | 25.37 % |
| <u>Other Cash Pools:</u> | | | | | | |
| CSJVRMA Investment Pool | 1.63% | 1.96% | 2,329,110 | 2,166,230 | 7 | 3.18 % |
| Cal Trust Short Term Money Market Fund | 5.01% | 1.96% | 1,672,592 | 1,669,908 | 1 | 2.45 % |
| Cal Trust Medium Term Money Market Fund | 3.92% | 2.14% | 3,361,923 | 3,219,103 | 3 | 4.73 % |
| <u>Investments held in trust by UnionBanc Investment Services, Inc. (see Details on next page)</u> | | | | | | |
| Certificates of Deposit | 4.69% | 2.14% | 3,553,000 | 3,509,643 | 5,264 | 5.16 % |
| Money Market Funds (October 31, 2023) | 30.54% | 1.96% | 598,090 | 598,090 | 1 | 0.88 % |
| Investments current month (October 31, 2023) | | | 67,021,152 | 66,145,853 | | |
| Investments previous month (September 30, 2023) | | | 66,552,101 | 65,711,607 | | |
| Net Investment Increase(Decrease) (October 31, 2023) | | | 469,051 | 434,247 | | |
| Cash on Hand (October 31, 2023) | | | 1,932,944 | 1,932,944 | 1 | 2.92 % |
| Cash on Hand previous month (September 30, 2023) | | | 1,586,100 | 1,586,100 | 1 | |
| Total Deposits and Cash on Hand - Increase(Decrease) | | | 346,844 | 346,844 | | |
| Total Cash and Investments (October 31, 2023) | | | 68,954,096 | 68,078,797 | | |
| Total Cash and Investments previous month (September 30, 2023) | | | 68,138,201 | 67,297,706 | | |

- (i) *The City's Portfolio of Investments comply with the City's Investment Policy.*
- (ii) *According to Government Code Section 53646(b)(3) this report shall include a statement denoting the City's ability to meet its expenditure requirement for the next six months. The City has sufficient available funds on hand to meet its estimated expenditures for the next six months but is also relying on cash inflows to supplement its available*

(1) Sources: State of CA PMIA, National Financial Services, LLC and published Sources

(2) Weighted Average Maturity

(3) Metrics from public sources

- Long and Medium Term Portfolio: Average US Treasury Note 2 and 3 year rate
- Short Term Portfolio: 13 Week Treasury Bill Rate
- One-year U.S Treasury Benchmark 2.15%

(*) August include true-up adjustments from previous periods.

Certificates of Deposit and Government Securities Held in trust by Unionbanc Investment Services
October 31, 2023

| Investment | Tranche if applicable | CUSIP | Rate | Maturity | Cost | Market Value ⁽¹⁾ | Days | % of Portfolio |
|---|-----------------------|-----------|---------|-----------|-----------|-----------------------------|-------|----------------|
| FIRST REP BK SAN FRANCISCO CAL CD | | 33616CMC1 | 4.600 % | 1/26/2024 | 53,000 | 52,880.75 | 87 | 0.08 % |
| BANKUNITED NATL ASSN MIAMI CD | | 066519TS8 | 4.700 % | 2/8/2024 | 250,000 | 249,415.00 | 100 | 0.37 % |
| GATEWAY BK RISON ARK CD | | 36759UAP5 | 4.700 % | 2/8/2024 | 250,000 | 249,495.00 | 100 | 0.37 % |
| VAST BK NA CD | | 92237VAR4 | 4.700 % | 2/9/2024 | 250,000 | 249,410.00 | 101 | 0.37 % |
| PARKWAY B&T HARWOOD HGTS IL CD | | 70153RLQ9 | 4.750 % | 2/14/2024 | 250,000 | 249,412.50 | 106 | 0.37 % |
| SYNOVUS BK COLUMBUS GA CD | | 87164DVG2 | 4.700 % | 5/9/2024 | 250,000 | 248,910.00 | 191 | 0.37 % |
| FIRST SVGS BK JEFFERSONVILLE CD | | 33621LFX6 | 4.550 % | 7/30/2024 | 250,000 | 247,952.50 | 273 | 0.36 % |
| WELLS FARGO BANK NATL ASSN CD | | 9497635Y8 | 4.700 % | 8/8/2024 | 250,000 | 248,180.00 | 282 | 0.37 % |
| VERITEX CMNTY BK NA DALLAS TX CD | | 923450DX5 | 4.700 % | 8/7/2024 | 250,000 | 248,062.50 | 281 | 0.36 % |
| NORTH ALA BK HAZEL CD | | 656653BG8 | 4.450 % | 2/10/2025 | 250,000 | 246,200.00 | 468 | 0.36 % |
| COUNTRY BK FOR SVGS WARE MASS CD | | 222297CD3 | 4.450 % | 2/18/2025 | 250,000 | 246,130.00 | 476 | 0.36 % |
| CITY NATL BK LOS ANGELES CALIF CD | | 178180GW9 | 4.350 % | 1/26/2026 | 250,000 | 243,810.00 | 818 | 0.36 % |
| UBS BK USA SALT LAKE CITY UT CD | | 90355GAS5 | 4.250 % | 1/26/2026 | 250,000 | 243,255.00 | 818 | 0.36 % |
| MANUFACTURERS & TRADERS TR CO CD | | 564759RY6 | 4.250 % | 2/2/2026 | 250,000 | 243,282.50 | 825 | 0.36 % |
| FIRST UTD BK & TR COMPANY CD | | 33742CCQ8 | 4.250 % | 2/9/2026 | 250,000 | 243,247.50 | 832 | 0.36 % |
| | | | | | | | | 0.00 % |
| | | | | | | | | 0.00 % |
| TOTAL CERTIFICATES OF DEPOSIT | | | | | 3,553,000 | 3,509,643 | 5,264 | 5.16 % |
| MONEY MARKET FUNDS | | | | | | | | |
| FIDELITY TREASURY MMKT CAPITAL RESERVES | | FSRXX | 4.460 % | 11/1/2023 | 598,090 | 598,090 | 1 | 0.88 % |
| Total Held by Unionbanc Investment Services | | | | | 4,151,090 | 4,107,734 | 5,265 | 6.03 % |

(1) Sources: National Bank Financial Services, LLC

(2) Weighted Average Maturity



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Keri Cobb, Community Development Director

DATE: November 21, 2023

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to execute a Contract Amendment with Infrastructure Engineers, Inc., a Bowman Company, in an amount not to exceed \$35,000 for completion of the City's 2024-2032 6th Cycle Housing Element

Recommendation:

Staff recommends the City Council:

- 1) Adopt a resolution authorizing the City Manager or designee to execute a contract amendment with Infrastructure Engineers, Inc., in an amount not to exceed \$35,000 for completion of the City's 2024-2032 6th Cycle Housing Element; and
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

On October 17, 2023, the City Council authorized the City Manager or designee to execute a contract amendment with Infrastructure Engineers, Inc. in an amount not to exceed \$30,000 for the completion of the City's 6th Cycle Housing Element. Staff brought this item forward before we received the formal Findings Letter from the State and knew the extent of the work needed to complete the document. It was staff's opinion at the time that the additional \$30,000 authorized would be adequate to complete the document; however, the proposal came in at \$34,310.

The overall budget with the additional funds remains more in line with what other cities are paying for completed Housing Elements, and the City continues to benefit from cost savings realized as a result of Infrastructure Engineers' work on a Housing Element for a neighboring city.

Fiscal Impact:

Kern Council of Governments Kern COG will soon be receiving an additional allocation of Regional Early Action Planning funds in the amount of \$924,200, which will be divided evenly among member cities. The City of Wasco's share will be \$73,165.83. This funding will be used to cover the additional Housing Element costs. The cost will be coded to Project Number 23001.

Attachments:

1. Resolution
2. Infrastructure Engineers Proposal

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE A CONTRACT AMENDMENT WITH INFRASTRUCTURE ENGINEERS, INC. A BOWMAN COMPANY IN AN AMOUNT NOT TO EXCEED \$35,000 FOR COMPLETION OF THE CITY'S 2024-2032 6TH CYCLE HOUSING ELEMENT

WHEREAS, the City wishes to do a contract amendment with Infrastructure Engineers, a Bowman Company in an amount not to exceed \$35,000 for completion of the City's 2021-2032 6th Cycle Housing Element Update; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or designee to execute a contract amendment with Infrastructure Engineers Inc., a Bowman Company, in an amount not to exceed \$35,000, subject to approval by the City Attorney.

SECTION 2: The amendment shall not be effective unless and until executed by the City Manager upon satisfaction of the City Attorney and the requirements and contingencies identified herein.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on November 21, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ,
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

November 7, 2023

Keri Cobb
Community Development Director
City of Wasco
764 E Street
Wasco, CA 93280

Re: City of Wasco – Request for Amendment to Wasco 6th Cycle Housing Element Update

Dear Keri,

Infrastructure Engineers (IE), a Bowman Company, is pleased to submit this Proposal to complete the necessary revisions to the Draft Housing Element, based on the State of California, Department of Housing and Community Development (HCD) Findings Letter, to the City of Wasco's Community Development Department. This Proposal, along with its Project Understanding and exclusively tailored Scope of Services will serve as an attachment in the City proposed contract (the "Agreement") Infrastructure Engineers, a Bowman Company, and the City of Wasco.

PROPOSAL BACKGROUND AND PROJECT UNDERSTANDING

The City of Wasco contracted Infrastructure Engineers (IE), a Bowman Company to prepare the City of Wasco's 6th Cycle Housing Element on December 6, 2022. The Draft Housing Element was submitted to the State of California, Department of Housing and Community Development (HCD) on July 26, 2023. HCD reviewed the document and has submitted a formal Findings Letter, dated October 24, 2023, with revisions necessary to substantially comply with State Housing Element Law (Gov. Code, § 65580 et seq.) (refer to Appendix A).

SCOPE OF SERVICES

The Scope of Services has been prepared based on our Project Understanding and as detailed in Appendix B:

- Task 1: Revision to the Draft 6th Cycle Housing Element per HCD Findings Letter, dated October 24, 2023.
- Task 2: Project Management, Meetings, Final HCD Correspondence.

FEES

Infrastructure Engineers fee to perform the scope of work is listed below and as detailed in Appendix B.

Cost Proposal

| | Task Description | Requested Amendment Amount |
|--------|---|----------------------------|
| Task 1 | Revisions to the Draft 6th Cycle Housing Element per HCD Findings Letter. | \$30,452.00 |
| Task 2 | Project Management, Meetings, Final HCD Correspondence | \$3,858.00 |

Total: \$34,310.00

SCHEDULE

Anticipated Date of Completion: Housing Element completion and certification projected for fiscal year 2024, pending HCD's review timeline. Infrastructure Engineers will complete Task 1 – Revisions to the Draft 6th Cycle Housing Element per HCD Findings Letter within three weeks of contract execution. Task 2 - Project Management, Meetings, Final HCD Correspondence will continue through Housing Element certification.

In closing, Infrastructure Engineers is committed to completing the 6th Cycle Housing Element Update on time and within the budget in order for the City to meet the project schedule, the State's statutory requirements, and the timely certification of the Housing Element by HCD.

OTHER TERMS

This proposal is based on the scope of services indicated herein and the information available at the time of the proposal preparation. If any additional services are required due to unforeseen circumstances and/or conditions, Client or regulatory requested revisions, additional meetings, regulatory changes, etc., Infrastructure Engineers will notify the Client that additional scope of work and fees are required and will obtain the Client's written approval prior to proceeding with any additional work.

Thank you for the opportunity to continue to provide services to the City of Wasco.

Respectfully,

Sean Reardon
Director of Development Services

Enclosed:

Appendix A: HCD Findings Letter dated October 24, 2023

Appendix B: Matrix of the work required by Task 1 and the revisions to the HEU based on HCD findings Letter, dated October 24, 2023, and the associated project management, meetings and final HCD correspondence.

APPENDIX A

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT**

2020 W. El Camino Avenue, Suite 500
Sacramento, CA 95833
(916) 263-2911 / FAX (916) 263-7453
www.hcd.ca.gov



October 24, 2023

Keri Cobb, Director
Planning Division
City of Wasco
764 E Street
Wasco, CA 93280

Dear Keri Cobb:

RE: City of Wasco's 6th Cycle (2023-2031) Draft Housing Element

Thank you for submitting the City of Wasco's (City) draft housing element update received for review on July 26, 2023. Pursuant to Government Code section 65585, subdivision (b), the California Department of Housing and Community Development (HCD) is reporting the results of its review. Our review was facilitated by conversations on September 11, 2023, September 26, 2023, and September 28, 2023 with you, Evelyn Murillo, Assistant Planner; and your consultants, Jason Wasmund, Malia Durand, Cameron Lukos, and Cali Hildebrand. In addition, HCD considered comments from David Kellogg, pursuant to Government Code section 65585, subdivision (c).

The draft element addresses many statutory requirements; however, revisions will be necessary to substantially comply with State Housing Element Law (Gov. Code, § 65580 et seq.). The enclosed Appendix describes the revisions needed to comply with State Housing Element Law.

Public participation in the development, adoption and implementation of the housing element is essential to effective housing planning. Throughout the housing element process, the City must continue to engage the community, including organizations that represent lower-income and special needs households; by making information regularly available while considering and incorporating comments where appropriate. Please be aware, any revisions to the element must be posted on the local government's website and to email a link to all individuals and organizations that have previously requested notices relating to the local government's housing element at least seven days before submitting to HCD.

Several federal, state, and regional funding programs consider housing element compliance as an eligibility or ranking criteria. For example, the CalTrans Senate Bill (SB) 1 Sustainable Communities grant; the Strategic Growth Council and HCD's

Affordable Housing and Sustainable Communities programs; and HCD's Permanent Local Housing Allocation consider housing element compliance and/or annual reporting requirements pursuant to Government Code section 65400. With a compliant housing element, the City will meet housing element requirements for these and other funding sources.

For your information, some general plan element updates are triggered by housing element adoption. HCD reminds the City to consider timing provisions and welcomes the opportunity to provide assistance. For information, please see the Technical Advisories issued by the Governor's Office of Planning and Research at:
<https://www.opr.ca.gov/planning/general-plan/guidelines.html>.

HCD appreciates the hard work and dedication you, your staff, and your consultants provided in preparation of the City's housing element and looks forward to working with the City toward a compliant housing element. If you have any questions or need additional technical assistance, please contact Shawn Danino, of our staff, at shawn.danino@hcd.ca.gov.

Sincerely,



Paul McDougall
Senior Program Manager

Enclosure

APPENDIX CITY OF WASCO

The following changes are necessary to bring the City's housing element into compliance with Article 10.6 of the Government Code. Accompanying each recommended change, we cite the supporting section of the Government Code.

Housing element technical assistance information is available on HCD's website at <http://www.hcd.ca.gov/community-development/housing-element/housing-element-memos.shtml>. Among other resources, the housing element section contains HCD's latest technical assistance tool, Building Blocks for Effective Housing Elements (Building Blocks), available at <http://www.hcd.ca.gov/community-development/building-blocks/index.shtml> and includes the Government Code addressing State Housing Element Law and other resources.

A. Review and Revision

Review the previous element to evaluate the appropriateness, effectiveness, and progress in implementation, and reflect the results of this review in the revised element. (Gov. Code, § 65588 (a) and (b).)

As part of the review of programs in the past cycle, the element must provide an evaluation of the cumulative effectiveness of goals, policies, and related actions in meeting the housing needs of special needs populations (e.g., elderly, persons with disabilities, large households, female-headed households, farmworkers, and persons experiencing homelessness).

B. Housing Needs, Resources, and Constraints

1. *Affirmatively further[ing] fair housing in accordance with Chapter 15 (commencing with Section 8899.50) of Division 1 of Title 2...shall include an assessment of fair housing in the jurisdiction. (Gov. Code, § 65583, subd. (c)(10)(A).)*

Outreach and Enforcement: While the element generally describes the City partners with the Kern County Fair Housing Coordinator, it should discuss the effectiveness of that partnership in terms of outreach and addressing complaints to better formulate policies and programs. Further, the element should evaluate the number and characteristics of complaints in the City as well as compliance with state and federal fair housing laws, including any past lawsuits, consent decrees or other related fair housing legal matters. For more information, please see HCD's Affirmatively Furthering Fair Housing (AFFH) Guidance (starting on p. 29) at https://www.hcd.ca.gov/community-development/affh/docs/AFFH_Document_Final_4-27-2021.pdf.

Racially and Ethnically Concentrated Areas of Poverty(R/ECAP): The element identifies an area of High Segregation and Poverty and should include specific analysis to understand the conditions of the area relative to other areas and better formulate appropriate policies and programs. For example, the analysis should discuss demographics (e.g., income, housing types, housing age), housing conditions, neighborhood conditions, infrastructure, access to opportunities (e.g., parks, schools, amenities, community facilities and programs, transportation mobility, safe route to schools) and compare those conditions to other areas of the City, including newer master planned areas.

Disproportionate Housing Needs, Including Displacement Risk: The element includes some general information on persons experiencing homelessness and housing conditions but should also evaluate those needs, impacts and patterns within the City, such as areas of higher need. For homelessness, the element should examine patterns of need or areas with higher concentrations of persons experiencing homelessness, including access to transportation and services. For housing conditions, the element should discuss any areas of potentially higher needs of rehabilitation and replacement. The element should utilize local data and knowledge such as service providers and code enforcement officials to assist this analysis.

In addition, to better evaluate displacement risks, the element could utilize new data available for displacement risk on HCD's AFFH Data Viewer available at <https://www.hcd.ca.gov/planning-and-community-development/affirmatively-furthering-fair-housing>.

Identified Sites and AFFH: The analysis must identify whether sites improve or exacerbate conditions and whether sites are isolated by income group. An analysis should address the income categories of identified sites with respect to location, the number of sites and units by all income groups and how that affects the existing patterns for all components of the assessment of fair housing (e.g., segregation and integration, access to opportunity). The element should also discuss whether the distribution of sites improves or exacerbates conditions. If sites exacerbate conditions, the element should identify further program actions that will be taken to promote equitable quality of life throughout the community (e.g., anti-displacement and place-based community revitalization strategies).

Local Data and Knowledge and Other Relevant Factors: The City consists of only a few census tracts and these boundaries do not coincide with the City boundaries which can complicate the AFFH analysis when only using federal and state data. Further and as a result, in many cases, the analysis of patterns and trends is minimal or absent. The element must supplement the state and federal data with local data and knowledge and other relevant factors to complete an analysis and better evaluate patterns and trends. For example, local data and knowledge can include information from City staff such as code enforcement officials, city engineers. This information can also include service providers, past planning documents, past assessments of need in funding applications,

County analysis of impediments and, particularly, could be based on focused outreach on fair housing issues. Other relevant factors can include demographics, governmental and nongovernmental actions, historical land use and zoning practices (e.g., past redlining/Greenlining, restrictive covenants, planning documents, etc.), disparities in investment to specific communities including transportation investments, seeking investment or lack thereof to promote affordability and inclusion, local initiatives, or other information that may have impeded housing choices and mobility.

Contributing Factors to Fair Housing Issues: Based on the outcomes of a complete analysis, the element should re-assess and prioritize the contributing factors to fair housing issues.

2. *Include an analysis and documentation of household characteristics, including level of payment compared to ability to pay, housing characteristics, including overcrowding, and housing stock condition. (Gov. Code, § 65583, subd. (a)(2).)*

Analyze any special housing needs such as elderly; persons with disabilities, including a developmental disability; large families; farmworkers; families with female heads of households; and families and persons in need of emergency shelter. (Gov. Code, § 65583, subd. (a)(7).)

Housing Conditions: The element provides some information on age of the housing stock (pp. 56-59). However, it must estimate the number of units in need of rehabilitation and replacement. For example, the analysis could include estimates from a recent windshield survey or sampling, estimates from the code enforcement agency, or information from knowledgeable organizations. For additional information, see the Building Blocks at <http://www.hcd.ca.gov/community-development/building-blocks/housing-needs/housing-stock-characteristics.shtml>.

Special Housing Needs (Farmworkers): While the element includes data on farmworkers from the Census, this data is generally a significant undercount. In addition, the element should utilize County level data available through the United States Department of Agriculture, Agricultural Census and can also obtain useful information from the Office of Education regarding student programs. In addition, the analysis should address trends, characteristics, disproportionate needs, effectiveness of resources and strategies, magnitude of the housing need, including disproportionate housing need and the effectiveness of past policies, programs, and funding to help address those gaps. The analysis may utilize past farmworker housing studies and other studies generally applicable to their special housing needs. For example, the element could utilize a recent study conducted by University California at Merced that is available at https://clc.ucmerced.edu/sites/clc.ucmerced.edu/files/page/documents/fwhs_report_2.2.2_383.pdf. Based on the outcomes of the analysis, the element should add or modify programs to address this special housing need in the region.

3. *An inventory of land suitable and available for residential development, including vacant sites and sites having realistic and demonstrated potential for redevelopment during the planning period to meet the locality's housing need for a designated income level, and an analysis of the relationship of zoning and public facilities and services to these sites. (Gov. Code, § 65583, subd. (a)(3).)*

Realistic Capacity: The element relies on a sites inventory that includes all vacant sites and assumes 70 percent of the maximum allowable density to meet the City's regional housing needs (p. 75). However, the element should demonstrate what specific trends, factors, and other evidence led to the assumptions. The estimate of the number of units for each site must be adjusted as necessary, based on the land use controls and site improvements, typical densities of existing or approved residential developments at a similar affordability level in that jurisdiction, and on the current or planned availability and accessibility of sufficient water, sewer, and dry utilities.

Electronic Sites Inventory: For your information, pursuant to Government Code section 65583.3, the City must submit an electronic sites inventory with its adopted housing element. The City must utilize standards, forms, and definitions adopted by HCD. Please see HCD's housing element webpage at <https://www.hcd.ca.gov/planning-and-community-development/housing-elements> for a copy of the form and instructions. The City can reach out to HCD at sitesinventory@hcd.ca.gov for technical assistance.

Zoning for a Variety of Housing Types (Single-Room Occupancies (SRO)): The element broadly describes its requirements on permitting SROs (p. 105). However, the current zoning code only allows SROs in the C-D zone with a Conditional Use Permit (CUP). The City states that SROs are allowed in the Professional Office (C-O) zone and the Central District (C-D) zone, but only shows allowance in the C-D zone in Table 5-4, describing allowed residential uses by zone. Therefore, the City should clarify which zones SROs are permitted consistently throughout the document. Given the City's strategy to encourage these naturally affordable housing units, it should clarify which zones SROs will be permitted during the planning period, how development standards will encourage the use and add or modify the programs, as appropriate. Furthermore, the City should analyze its described development standards for permitting SROs as a possible constraint and ensure objectivity and approval certainty in its criteria.

4. *An analysis of potential and actual governmental constraints upon the maintenance, improvement, or development of housing for all income levels, including the types of housing identified in paragraph (1) of subdivision (c), and for persons with disabilities as identified in the analysis pursuant to paragraph (7), including land use controls, building codes and their enforcement, site improvements, fees and other exactions required of developers, and local processing and permit procedures... (Gov. Code, § 65583, subd. (a)(5).)*

Permit Processing and Procedures: While the element describes the Site Plan and Design Review process, it should also list and evaluate approval findings and any other

relevant information. The analysis should address impacts on housing cost, supply, timing and, particularly, approval certainty.

In addition, the element should address public comments on this revised draft submittal and discuss compliance with the Permit Streamlining Act and intersections with California Environmental Quality Act (CEQA) and timing requirements, including streamlining determinations and add or modify programs as appropriate.

Persons with Disabilities: The element describes its definition of family and reasonable accommodation procedures, as well as its programs to allow group homes of less than six persons by-right (p. 108). However, the element should analyze these provisions as potential constraints on housing for persons with disabilities, as follows:

- *Reasonable Accommodation:* The element should analyze the impacts of approval findings, particularly findings related to impacts on surrounding uses and add or modify programs as appropriate.
- *Family Definition:* The element should list and analyze the family definition, including any impacts on the number of persons and unrelated persons.
- *Group Homes:* The element should evaluate excluding these uses from some residential zones and particularly evaluate requiring a CUP for group homes for seven or more person and add or modify programs to address identified constraints.

5. *An analysis of potential and actual nongovernmental constraints upon the maintenance, improvement, or development of housing for all income levels, including... ..the length of time between receiving approval for a housing development and submittal of an application for building permits for that housing development that hinder the construction of a locality's share of the regional housing need in accordance with Government Code section 65584... (Gov. Code, § 65583, subd. (a)(6).)*

Permit Approval Times: The element broadly describes why an application for a building permit may be delayed (p. 128). However, to better inform the analysis and policies and programs, the element must identify the actual length of time between receiving approval for housing development and submittal of application for building permits and discuss any hindrances on construction.

C. Housing Programs

1. *Include a program which sets forth a schedule of actions during the planning period, each with a timeline for implementation, which may recognize that certain programs are ongoing, such that there will be beneficial impacts of the programs within the planning period, that the local government is undertaking or intends to undertake to implement the policies and achieve the goals and objectives of the Housing Element... (Gov. Code, § 65583, subd. (c).)*

To have a beneficial impact and achieve the goals of the housing elements, programs should have specific commitment, discrete timing (e.g., at least annually) and where applicable, increased numerical objectives. Several programs and actions lack specific commitment and discrete timelines, and some actions should increase numerical objectives and include timelines that should be moved earlier in the planning period to ensure a beneficial impact, as follows:

- *Earlier Timing:* Examples of actions that should have earlier dates include Program H-1 (Rezone previously Identified Sites, targeted for end of 2026), Program H-3 (Grant Applications, Completed by 2031), Program H-6 (Development Standards, revise by end of 2025), and Program H-15 (ADUs, encourage by end of 2025).
 - *Discrete Timing:* Examples of actions that should have discrete timing include Program H-5 (Infrastructure Improvements), Program H-14 (At Risk Units), and Action 14.1 (Funding for Homeowners).
 - *Numerical Objectives:* Several actions are either missing numerical objectives or have objectives or numerical targets that should be increased in stride with the level of need in the jurisdiction. Examples include, but are not limited to, Program H-3 (Grant Applications), Program H-6 (Residential Development Standards), Program H-12 (Housing Rehabilitation), Program H-13 (Housing Maintenance), and Program H-15 (ADUs).
 - *Specific Commitment:* Some actions in the element lack specific commitments and should be amended. Actions in this section should avoid language that does not make a clear and firm commitment, such as “consider”, “support”, “evaluate and address”, “study,” and “explore”. These include, but are not limited to, Program H-3 (Affordable Housing Program Inventory), Program H-4 (Partnership and Nonprofit Assistance), Program H-5 (Infrastructure Improvements), Program H-6 (Residential Development Standards), H-12 (Housing Rehabilitation), and Program H-15 (ADUs). Program H-6 could make significant revisions to facilitate smaller housing typologies that meet the needs of lower income residents. In addition, the City could make a firm commitment to establish smaller unit typologies outside of Accessory Dwelling Units (ADUs) that will increase housing opportunities across income categories.
2. *Identify actions that will be taken to make sites available during the planning period with appropriate zoning and development standards and with services and facilities to accommodate that portion of the city’s or county’s share of the regional housing need for each income level that could not be accommodated on sites identified in the inventory completed pursuant to paragraph (3) of subdivision (a) without rezoning, and to comply with the requirements of Government Code section 65584.09. Sites shall be identified as needed to facilitate and encourage the development of a variety of types of housing for all income levels, including multifamily rental housing, factory-built housing,*

mobilehomes, housing for agricultural employees, supportive housing, single-room occupancy units, emergency shelters, and transitional housing. (Gov. Code, § 65583, subd. (c)(1).)

As noted in Finding B3, the element does not include a complete site analysis; therefore, the adequacy of sites and zoning were not established. Based on the results of a complete sites inventory and analysis, the City may need to add or revise programs to address a shortfall of sites or zoning available to encourage a variety of housing types.

3. *The Housing Element shall contain programs which assist in the development of adequate housing to meet the needs of extremely low-, very low-, low- and moderate-income households. (Gov. Code, § 65583, subd. (c)(2).)*

As noted in Finding B1, the element must complete an analysis of farmworker housing needs. Given that 32 percent of the City's workforce are farmworkers, based on the outcomes of a complete analysis, the element should add specific actions to assist in development of housing, address constraints, conserve and improve the existing housing stock and promote fair housing opportunities for farmworkers. Further, the City's policies and programs should commit to additional actions and more frequently identifying development and conservation and improvement opportunities (e.g., at least annually).

4. *Address and, where appropriate and legally possible, remove governmental and nongovernmental constraints to the maintenance, improvement, and development of housing, including housing for all income levels and housing for persons with disabilities. The program shall remove constraints to, and provide reasonable accommodations for housing designed for, intended for occupancy by, or with supportive services for, persons with disabilities. (Gov. Code, § 65583, subd. (c)(3).)*

As noted in Finding B4 and B5, the element requires a complete analysis of potential governmental and nongovernmental constraints. Depending upon the results of that analysis, the City may need to revise or add programs and address and remove or mitigate any identified constraints.

5. *Promote and affirmatively further fair housing opportunities and promote housing throughout the community or communities for all persons regardless of race, religion, sex, marital status, ancestry, national origin, color, familial status, or disability, and other characteristics... (Gov. Code, § 65583, subd. (c)(5).)*

As noted in Finding B1, the element must include a complete assessment of fair housing. Based on the outcomes of that analysis, the element must add or modify programs. Programs to AFFH should go beyond status quo actions and should be significant and meaningful to promote inclusive and equitable communities. Programs should include specific commitment, timing, geographic targeting and metrics or numerical targets and should, as appropriate, address housing mobility, encourage new housing choices in higher resource areas, improve place-based strategies toward

community revitalization and protect existing residents from displacement.

The element should describe its strategy to address overcrowding and cost burden and outline new housing typologies that will increase the availability of affordable units. The element may, for example, commit to additional programs to promote housing mobility (not limited to the RHNA), enhance place-based strategies toward community revitalization. The element may also, for example, describe efforts to reduce Vehicle Miles Traveled and facilitate a mix of residential commercial uses, potentially by allowing for Accessory Commercial Uses. Finally, the element should commit to assessing and revising programs through a mid-cycle review. Please see HCD's AFFH memo for more information: https://www.hcd.ca.gov/community-development/affh/docs/affh_document_final_4-27-2021.pdf#page=23.

D. Quantified Objectives

Establish the number of housing units, by income level, that can be constructed, rehabilitated, and conserved over a five-year time frame. (Gov. Code, § 65583, subd. (b)(1 & 2).)

The element provides a summary of quantified objectives (Table 6-1). These objectives include new construction and conservation objectives by income group. However, the element should include goals to rehabilitate a certain number of housing units (currently zero), preserve existing affordable housing, and consider additional conservation objectives. Conservation objectives may include a variety of strategies employed by the City to promote tenant stability, conserve the existing housing stock, and preserve units at risk of conversion to market rate uses.

E. Public Participation

Local governments shall make a diligent effort to achieve public participation of all segments of the community in the development of the Housing Element and the element shall describe this effort. (Gov. Code, § 65583, subd.(c)(9).)

While the City broadly describes its efforts to reach the public (p. 147), it should also further discuss how input was incorporated into the housing element. Furthermore, the City should employ additional methods for public outreach efforts in the future, particularly to include lower-income and special needs households and neighborhoods with higher concentrations of lower-income households. For example, the City could conduct targeted stakeholder interviews or establish a committee representative of lower-income households in future public outreach efforts. For additional information, see the Building Blocks at <https://www.hcd.ca.gov/planning-and-community-development/housing-elements/building-blocks/public-participation>.

Appendix B

City of Wasco -Housing Element Revisions

| # | Comment | SR | JW | CL | JM | Total Hours |
|---------------|---|----------|------------|-----------|-----------|-------------|
| | | \$173 | \$153 | \$150 | \$155 | |
| Task 1 | Revisions to Document per HCD Findings | 0 | 114 | 64 | 22 | 200 |
| | A. Review & Revision | | | | | |
| 1 | As part of the review of programs in the past cycle, the element must provide an evaluation of the cumulative effectiveness of goals, policies, and related actions in meeting the housing needs of special needs populations (e.g., elderly, persons with disabilities, large households, female-headed households, farmworkers, and persons experiencing homelessness). | | 12 | | | 12 |
| | B. Needs, Resources, Constraints | | | | | |
| 2 | (AFFH Assessment) Outreach and Enforcement: While the element generally describes the City partners with the Kern County Fair Housing Coordinator, it should discuss the effectiveness of that partnership in terms of outreach and addressing complaints to better formulate policies and programs. Further, the element should evaluate the number and characteristics of complaints in the City as well as compliance with state and federal fair housing laws, including any past lawsuits, consent decrees or other related fair housing legal matters. For more information, please see HCD's Affirmatively Furthering Fair Housing (AFFH) Guidance (starting on p. 29) at https://www.hcd.ca.gov/communitydevelopment/affh/docs/AFFH_Document_Final_4-27-2021.pdf . | | 8 | | | 8 |
| 3 | (AFFH Assessment) Racially and Ethnically Concentrated Areas of Poverty(R/ECAP): The element identifies an area of High Segregation and Poverty and should include specific analysis to understand the conditions of the area relative to other areas and better formulate appropriate policies and programs. For example, the analysis should discuss demographics (e.g., income, housing types, housing age), housing conditions, neighborhood conditions, infrastructure, access to opportunities (e.g., parks, schools, amenities, community facilities and programs, transportation mobility, safe route to schools) and compare those conditions to other areas of the City, including newer master planned areas | | | 10 | | 10 |
| 4 | (AFFH Assessment) Disproportionate Housing Needs, Including Displacement Risk: The element includes some general information on persons experiencing homelessness and housing conditions but should also evaluate those needs, impacts and patterns within the City, such as areas of higher need. For homelessness, the element should examine patterns of need or areas with higher concentrations of persons experiencing homelessness, including access to transportation and services. For housing conditions, the element should discuss any areas of potentially higher needs of rehabilitation and replacement. The element should utilize local data and knowledge such as service providers and code enforcement officials to assist this analysis. In addition, to better evaluate displacement risks, the element could utilize new data available for displacement risk on HCD's AFFH Data Viewer available at https://www.hcd.ca.gov/planning-and-community-development/affirmatively-furtheringfair-housing . | | | 12 | | 12 |
| 5 | (AFFH Assessment) Identified Sites and AFFH: The analysis must identify whether sites improve or exacerbate conditions and whether sites are isolated by income group. An analysis should address the income categories of identified sites with respect to location, the number of sites and units by all income groups and how that affects the existing patterns for all components of the assessment of fair housing (e.g., segregation and integration, access to opportunity). The element should also discuss whether the distribution of sites improves or exacerbates conditions. If sites exacerbate conditions, the element should identify further program actions that will be taken to promote equitable quality of life throughout the community (e.g., anti-displacement and placebased community revitalization strategies). | | 8 | 8 | | 16 |

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| 6 | (AFFH Assessment) Local Data and Knowledge and Other Relevant Factors: The City consists of only a few census tracts and these boundaries do not coincide with the City boundaries which can complicate the AFFH analysis when only using federal and state data. Further and as a result, in many cases, the analysis of patterns and trends is minimal or absent. The element must supplement the state and federal data with local data and knowledge and other relevant factors to complete an analysis and better evaluate patterns and trends. For example, local data and knowledge can include information from City staff such as code enforcement officials, city engineers. This information can also include service providers, past planning documents, past assessments of need in funding applications, County analysis of impediments and, particularly, could be based on focused outreach on fair housing issues. Other relevant factors can include demographics, governmental and nongovernmental actions, historical land use and zoning practices (e.g., past redlining/Greenlining, restrictive covenants, planning documents, etc.), disparities in investment to specific communities including transportation investments, seeking investment or lack thereof to promote affordability and inclusion, local initiatives, or other information that may have impeded housing choices and mobility. | | | 14 | | 14 |
| 7 | (AFFH Assessment) Contributing Factors to Fair Housing Issues: Based on the outcomes of a complete analysis, the element should re-assess and prioritize the contributing factors to fair housing issues | | 16 | | | 16 |
| 8 | Housing Conditions: The element provides some information on age of the housing stock (pp. 56-59). However, it must estimate the number of units in need of rehabilitation and replacement. For example, the analysis could include estimates from a recent windshield survey or sampling, estimates from the code enforcement agency, or information from knowledgeable organizations. For additional information, see the Building Blocks at http://www.hcd.ca.gov/community-development/buildingblocks/housing-needs/housing-stock-characteristics.shtml . | | | | 6 | 6 |
| 9 | Special Housing Needs (Farmworkers): While the element includes data on farmworkers from the Census, this data is generally a significant undercount. In addition, the element should utilize County level data available through the United States Department of Agriculture, Agricultural Census and can also obtain useful information from the Office of Education regarding student programs. In addition, the analysis should address trends, characteristics, disproportionate needs, effectiveness of resources and strategies, magnitude of the housing need, including disproportionate housing need and the effectiveness of past policies, programs, and funding to help address those gaps. The analysis may utilize past farmworker housing studies and other studies generally applicable to their special housing needs. For example, the element could utilize a recent study conducted by University California at Merced that is available at https://clc.ucmerced.edu/sites/clc.ucmerced.edu/files/page/documents/fwhs_report_2.2.2_383.pdf . Based on the outcomes of the analysis, the element should add or modify programs to address this special housing need in the region. | | | | 16 | 16 |
| 10 | Realistic Capacity: The element relies on a sites inventory that includes all vacant sites and assumes 70 percent of the maximum allowable density to meet the City's regional housing needs (p. 75). However, the element should demonstrate what specific trends, factors, and other evidence led to the assumptions. The estimate of the number of units for each site must be adjusted as necessary, based on the land use controls and site improvements, typical densities of existing or approved residential developments at a similar affordability level in that jurisdiction, and on the current or planned availability and accessibility of sufficient water, sewer, and dry utilities | | | 16 | | 16 |

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| 11 | Electronic Sites Inventory: For your information, pursuant to Government Code section 65583.3, the City must submit an electronic sites inventory with its adopted housing element. The City must utilize standards, forms, and definitions adopted by HCD. Please see HCD's housing element webpage at https://www.hcd.ca.gov/planning-andcommunity-development/housing-elements for a copy of the form and instructions. The City can reach out to HCD at sitesinventory@hcd.ca.gov for technical assistance. | | | | | 0 |
| 12 | Zoning for a Variety of Housing Types (Single-Room Occupancies (SRO)): The element broadly describes its requirements on permitting SROs (p. 105). However, the current zoning code only allows SROs in the C-D zone with a Conditional Use Permit (CUP). The City states that SROs are allowed in the Professional Office (C-O) zone and the Central District (C-D) zone, but only shows allowance in the C-D zone in Table 5-4, describing allowed residential uses by zone. Therefore, the City should clarify which zones SROs are permitted consistently throughout the document. Given the City's strategy to encourage these naturally affordable housing units, it should clarify which zones SROs will be permitted during the planning period, how development standards will encourage the use and add or modify the programs, as appropriate. Furthermore, the City should analyze its described development standards for permitting SROs as a possible constraint and ensure objectivity and approval certainty in its criteria. | | 8 | | | 8 |
| 13 | Permit Processing and Procedures: While the element describes the Site Plan and Design Review process, it should also list and evaluate approval findings and any other relevant information. The analysis should address impacts on housing cost, supply, timing and, particularly, approval certainty. In addition, the element should address public comments on this revised draft submittal and discuss compliance with the Permit Streamlining Act and intersections with California Environmental Quality Act (CEQA) and timing requirements, including streamlining determinations and add or modify programs as appropriate. | | 16 | | | 16 |
| 14 | <p>Persons with Disabilities: The element describes its definition of family and reasonable accommodation procedures, as well as its programs to allow group homes of less than six persons by-right (p. 108). However, the element should analyze these provisions as potential constraints on housing for persons with disabilities, as follows:</p> <ul style="list-style-type: none"> • Reasonable Accommodation: The element should analyze the impacts of approval findings, particularly findings related to impacts on surrounding uses and add or modify programs as appropriate. • Family Definition: The element should list and analyze the family definition, including any impacts on the number of persons and unrelated persons. • Group Homes: The element should evaluate excluding these uses from some residential zones and particularly evaluate requiring a CUP for group homes for seven or more person and add or modify programs to address identified constraints. | | 6 | | | 6 |
| 15 | Permit Approval Times: The element broadly describes why an application for a building permit may be delayed (p. 128). However, to better inform the analysis and policies and programs, the element must identify the actual length of time between receiving approval for housing development and submittal of application for building permits and discuss any hindrances on construction. | | 6 | | | 6 |

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| | C. Housing Programs: To have a beneficial impact and achieve the goals of the housing elements, programs should have specific commitment, discrete timing (e.g., at least annually) and where applicable, increased numerical objectives. Several programs and actions lack specific commitment and discrete timelines, and some actions should increase numerical objectives and include timelines that should be moved earlier in the planning period to ensure a beneficial impact, as follows: | | | | | |
| 16 | <ul style="list-style-type: none"> Earlier Timing: Examples of actions that should have earlier dates include Program H-1 (Rezone previously Identified Sites, targeted for end of 2026), Program H-3 (Grant Applications, Completed by 2031), Program H-6 (Development Standards, revise by end of 2025), and Program H-15 (ADUs, encourage by end of 2025). | | 1 | | | 1 |
| 17 | <ul style="list-style-type: none"> Discrete Timing: Examples of actions that should have discrete timing include Program H-5 (Infrastructure Improvements), Program H-14 (At Risk Units), and Action 14.1 (Funding for Homeowners). | | 2 | | | 2 |
| 18 | <ul style="list-style-type: none"> Numerical Objectives: Several actions are either missing numerical objectives or have objectives or numerical targets that should be increased in stride with the level of need in the jurisdiction. Examples include, but are not limited to, Program H-3 (Grant Applications), Program H-6 (Residential Development Standards), Program H-12 (Housing Rehabilitation), Program H-13 (Housing Maintenance), and Program H-15 (ADUs) | | 2 | | | 2 |
| 19 | <ul style="list-style-type: none"> Specific Commitment: Some actions in the element lack specific commitments and should be amended. Actions in this section should avoid language that does not make a clear and firm commitment, such as “consider”, “support”, “evaluate and address”, “study,” and “explore”. These include, but are not limited to, Program H-3 (Affordable Housing Program Inventory), Program H-4 (Partnership and Nonprofit Assistance), Program H-5 (Infrastructure Improvements), Program H-6 (Residential Development Standards), H-12 (Housing Rehabilitation), and Program H-15 (ADUs). Program H-6 could make significant revisions to facilitate smaller housing typologies that meet the needs of lower income residents. In addition, the City could make a firm commitment to establish smaller unit typologies outside of Accessory Dwelling Units (ADUs) that will increase housing opportunities across income categories | | 4 | | | 4 |
| 20 | Identify actions that will be taken to make sites available during the planning period with appropriate zoning and development standards and with services and facilities to accommodate that portion of the city’s or county’s share of the regional housing need for each income level that could not be accommodated on sites identified in the inventory completed pursuant to paragraph (3) of subdivision (a) without rezoning, and to comply with the requirements of Government Code section 65584.09. Sites shall be identified as needed to facilitate and encourage the development of a variety of types of housing for all income levels, including multifamily rental housing, factory-built housing, mobilehomes, housing for agricultural employees, supportive housing, single-room occupancy units, emergency shelters, and transitional housing. (Gov. Code, § 65583, subd. (c)(1).) *As noted in Finding B3, the element does not include a complete site analysis; therefore, the adequacy of sites and zoning were not established. Based on the results of a complete sites inventory and analysis, the City may need to add or revise programs to address a shortfall of sites or zoning available to encourage a variety of housing types. | | 2 | | | 2 |
| 21 | The Housing Element shall contain programs which assist in the development of adequate housing to meet the needs of extremely low-, very low-, low- and moderate-income households. (Gov. Code, § 65583, subd. (c)(2).) *As noted in Finding B1, the element must complete an analysis of farmworker housing needs. Given that 32 percent of the City’s workforce are farmworkers, based on the outcomes of a complete analysis, the element should add specific actions to assist in development of housing, address constraints, conserve and improve the existing housing stock and promote fair housing opportunities for farmworkers. Further, the City’s policies and programs should commit to additional actions and more frequently identifying development and conservation and improvement opportunities (e.g., at least annually). | | 1 | | | 1 |

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|----|--|-------|-------|-------|-------|-------------|
| | | \$173 | \$153 | \$150 | \$155 | |
| 22 | Address and, where appropriate and legally possible, remove governmental and nongovernmental constraints to the maintenance, improvement, and development of housing, including housing for all income levels and housing for persons with disabilities. The program shall remove constraints to, and provide reasonable accommodations for housing designed for, intended for occupancy by, or with supportive services for, persons with disabilities. (Gov. Code, § 65583, subd. (c)(3).) *As noted in Finding B4 and B5, the element requires a complete analysis of potential governmental and nongovernmental constraints. Depending upon the results of that analysis, the City may need to revise or add programs and address and remove or mitigate any identified constraints. | | 2 | | | 2 |
| 23 | Promote and affirmatively further fair housing opportunities and promote housing throughout the community or communities for all persons regardless of race, religion, sex, marital status, ancestry, national origin, color, familial status, or disability, and other characteristics... (Gov. Code, § 65583, subd. (c)(5).) *As noted in Finding B1, the element must include a complete assessment of fair housing. Based on the outcomes of that analysis, the element must add or modify programs. Programs to AFFH should go beyond status quo actions and should be significant and meaningful to promote inclusive and equitable communities. Programs should include specific commitment, timing, geographic targeting and metrics or numerical targets and should, as appropriate, address housing mobility, encourage new housing choices in higher resource areas, improve place-based strategies toward community revitalization and protect existing residents from displacement. *The element should describe its strategy to address overcrowding and cost burden and outline new housing typologies that will increase the availability of affordable units. The element may, for example, commit to additional programs to promote housing mobility (not limited to the RHNA), enhance place-based strategies toward community revitalization. The element may also, for example, describe efforts to reduce Vehicle Miles Traveled and facilitate a mix of residential commercial uses, potentially by allowing for Accessory Commercial Uses. Finally, the element should commit to assessing and revising programs through a mid-cycle review. Please see HCD's AFFH memo for more information: https://www.hcd.ca.gov/communitydevelopment/affh/docs/affh_document_final_4-27-2021.pdf#page=23 . | | 16 | | | 16 |

Appendix B

City of Wasco -Housing Element Revisions

| # | Comment | SR | JW | CL | JM | Total Hours |
|---------------------|---|----------|----------|---------|---------|-------------|
| | | \$173 | \$153 | \$150 | \$155 | |
| | D. Quantified Objectives | | | | | |
| 24 | The element provides a summary of quantified objectives (Table 6-1). These objectives include new construction and conservation objectives by income group. However, the element should include goals to rehabilitate a certain number of housing units (currently zero), preserve existing affordable housing, and consider additional conservation objectives. Conservation objectives may include a variety of strategies employed by the City to promote tenant stability, conserve the existing housing stock, and preserve units atrisk of conversion to market rate uses | | 4 | | | 4 |
| | E. Public Participation | | | | | |
| 25 | Local governments shall make a diligent effort to achieve public participation oof all segments of the community in the development of the Housing Element and the element shall describe this effort. (Gov. Code, § 65583, subd.(c)(9).) *While the City broadly describes its efforts to reach the public (p. 147), it should also further discuss how input was incorporated into the housing element. Furthermore, the City should employ additional methods for public outreach efforts in the future, particularly to include lower-income and special needs households and neighborhoods with higher concentrations of lower-income households. For example, the City could conduct targeted stakeholder interviews or establish a committee representative of lower-income households in future public outreach efforts. For additional information, see the Building Blocks at https://www.hcd.ca.gov/planning-and-community-development/housing-elements/buildingblocks/public-participation . | | | 4 | | 4 |
| Task 1 - Total Cost | | \$0 | \$17,442 | \$9,600 | \$3,410 | \$30,452 |
| Task 2 | Management, Meetings, Final HCD Correspondence | 10 | 6 | 6 | 2 | 24 |
| Task - 2 Total Cost | | \$1,730 | \$918 | \$900 | \$310 | \$3,858 |
| Total Fee | | \$34,310 | | | | |



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Maria Lara, Assistant City Manager

DATE: November 21, 2023

SUBJECT: Adopt A Resolution Authorizing the Submission of An Application for The Beverage Container Recycling City/County Payment Program Fiscal Year 2023-2024 And Related Authorizations from The California Department of Resources Recycling and Recovery (CalRecycle).

Recommendation:

Staff recommends the City Council:

- 1) Adopt a Resolution authorizing the submittal of an application for funding and authorize the city manager or designee to execute the grant agreement and any amendments thereto for the FY2023-24 Beverage Container Recycling City/County Payment Program
- 2) Find that the subject activity is not a project within the meaning of CEQA Guidelines Section 15378 and is not subject to review under CEQA.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment, and is therefore not subject to review under CEQA.

Discussion:

The Department of Resources Recycling and Recovery (CalRecycle) offers the Beverage Container Recycling City County Payment Program pursuant to Public Resources Code section 14581(a)(3)(A) of the California Beverage Container Recycling and Litter Reduction Act. CalRecycle is distributing \$10,500,000 in fiscal year (FY) 2023-24 to eligible cities and counties specifically for beverage container recycling and litter cleanup activities. CalRecycle distributes funds to eligible cities and counties specifically for beverage container recycling and litter cleanup activities.

The beverage container recycling program aims to reach and maintain an 80 percent recycling rate for all California Refund Value beverage containers – aluminum, glass, plastic, and bi-metal. Projects implemented by cities and counties will assist in reaching and maintaining this goal.

The City proposes to use its \$7,017.00 allocation to install a water refill station at the Wasco Police Department to reduce the number of single-use beverage containers in the waste stream.

Fiscal Impact:

No impact at this time. No match funds are required.

Attachments:

1. Resolution

RESOLUTION NO. 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING SUBMITTAL OF APPLICATION TO THE BEVERAGE CONTAINER RECYCLING CITY/COUNTY PAYMENT PROGRAM FY 2023-24 AND RELATED AUTHORIZATIONS FROM THE CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CALRECYCLE)

WHEREAS, pursuant to Public Resources Code sections 48000 et seq., 14581, and 42023.1(g), the Department of Resources Recycling and Recovery (CalRecycle) has established various payment programs to make payments to qualifying jurisdictions; and

WHEREAS, in furtherance of this authority, CalRecycle is required to establish procedures governing the administration of the payment programs; and

WHEREAS, CalRecycle's procedures for administering payment programs require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of the payment program.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Wasco is authorized to submit an application to CalRecycle for any and all payment programs offered; and

SECTION 1: that the City Manager, or designee, is hereby authorized as Signature Authority to execute all documents necessary to implement and secure payment; and

SECTION 2: that this authorization is effective until rescinded by the Signature Authority or this governing body.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on November 21, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ
MAYOR of City the Wasco

Attest: _____

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: November 21, 2023

SUBJECT: Adopt a Resolution Authorizing the City Manager or designee to finalize, sign and execute a Standard Agreement with Toter Inc. a subdivision of Wastequip LLC, In the amount of \$43,801.96 to make a bulk purchase of 696 Residential carts.

Recommendation:

Staff recommends the City Council:

- 1) Adopt a Resolution Authorizing the City Manager or designee to sign and execute a standard agreement with Toter Inc. a subdivision of Wastequip LLC, In the amount of \$43,801.96 to make a bulk purchase of 696 residential carts; and
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act(CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

The City of Wasco sanitation department will use the new containers to replace old containers that have been in service and are at the end of their useful life cycle, and provide new containers for newly constructed homes and housing tracts.

Fiscal Impact:

\$43,801.96 from the Sanitation Department's materials and supplies account #32400-50390.

Attachments:

1. Resolution
2. Agreement
3. Quote

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO FINALIZE, SIGN AND EXECUTE A STANDARD AGREEMENT WITH TOTER INC. A SUBDIVISION OF WASTEQUIP LLC, IN THE AMOUNT OF \$43,801.96 TO MAKE A BULK PURCHASE OF 696 RESIDENTIAL CARTS.

WHEREAS, the City wishes to purchase a total of 696 refuse carts from Toter Inc. a subdivision of Wastequip LLC,

WHEREAS, Toter Inc. a subdivision of Wastequip LLC and the City of Wasco each acknowledge that each party and their respective legal counsel have reviewed the agreement; and

WHEREAS, said Agreement has been made in the form and manner prescribed by the City of Wasco Municipal Code and the California Public Contract Code; and

WHEREAS, the Agreement shall be governed by and construed in accordance with the laws of the State of California.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Authorize the City Manager or designee to finalize, sign and execute a standard agreement with Toter Inc. a subdivision of Wastequip LLC, In the amount of \$43,801.96 to make a bulk purchase of 696 Residential carts.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on November 21, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ,
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

AGREEMENT NO. 2023 -

THIS AGREEMENT (the "Agreement") made this 21st day of November, 2023, by and between the CITY OF WASCO ("City") and the TOTER, INCORPORATED, a North Carolina Corporation (the "Company"),

WITNESSETH:

WHEREAS, the City wishes to purchase from Company the refuse bins described in Exhibit "A" attached hereto and by this reference made a part hereof (the "Refuse Bins") under the terms and conditions described hereinafter and Company is agreeable thereto.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth hereinafter, the parties agree as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim.

2. City shall purchase the Refuse Bins for \$43,801.96 (the "Fee"). Company shall deliver the Refuse Bins to City on or before January 30th, 2024. City shall have ten (10) days following delivery (the "Inspection Period") to inspect the Refuse Bins and notify Company in writing of any defects or other issues needing correction or repair (the "Defects"). City shall not be deemed to have accepted delivery until all Defects have been corrected to City's reasonable satisfaction or the Inspection Period has expired without notice of any Defects from City at which time City will be deemed to have accepted delivery. City shall make payment of the Fee to Company within thirty (30) days thereafter.

3. City may terminate this Agreement within 10 days from the date of this Agreement by written notice of termination to Company and in that event neither party will have any liability or responsibility to the other hereunder

4. Company shall indemnify, defend (upon request by City) and hold harmless City, its officers, Councilpersons, employees, and agents from any and all claims, liabilities, expenses, and damages of any nature, including attorney's fees, for injury to or death of any person, and for damage to any property arising out of or in any way connected with any act or omission by or on behalf of Company.

5. Without limiting Company's obligations under Paragraph 4 of this Agreement, Company shall obtain and maintain during the life of this Agreement:

(a) Comprehensive general liability insurance coverage, including premises –

operations, products/completed operations, broad form property damage and blanket contractual liability, in an amount not less than \$1 million per occurrence and automobile liability for owned, hired, and non-owned vehicles;

(b) Such workers compensation insurance as required by statute.

Company shall provide City with appropriate certificates of insurance and endorsements for all of the foregoing in which City, its officers, Councilpersons, Commissioners, employees, and agents are named as additional insureds and specifically designating all such insurance as "primary and providing further that same shall not be terminated nor coverage reduced without ten days prior written notice to City.

6. Company shall not assign its interest herein or any part thereof and any attempted assignment shall be void.

7. All reports, information, data and exhibits drafted or provided by Company and all copyrights shall be the property of City and shall be delivered to City upon demand without additional costs or expense to City.

8. All notices required to be given under this Agreement or by law shall be in writing and shall be deemed received by the party to whom directed if personally served or if mailed by certified mail, return receipt requested with the date of execution of the return receipt (or refusal to sign) as the date of service or when sent by facsimile transmission or when sent by electronic mail ("email") or when deposited in the United States mail, postage prepaid, addressed as follows: If to City — City Manager, 746 8th Street, Wasco, California 93280, Fax — (661) 758-7239, Email —cityclerk@cityofwasco.org; or if to Company,— Toter, Incorporated, 841 Meacham Road, Statesville, North Carolina, 28677, Fax—833-930-1124, Email bjacques@wastequip.com Any party may change its address by giving notice to the other party in the manner herein described.

9. Time is of the essence with regard to each covenant, condition and provision of this Agreement.

10. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

11. This Agreement constitutes the entire Agreement between the parties with regard to the subject matter herein and supersedes all prior oral and written agreements and understandings between the parties with respect thereto.

12. This Agreement may not be altered, amended, or modified except by a writing executed by duly authorized representatives of all parties.

13. In the event any action or proceeding is instituted arising out of or relating to this Agreement, the prevailing party shall be entitled to its reasonable attorneys' fees and actual costs.

14. This Agreement may be executed in counterparts and the respective signature pages for each party may thereafter be attached with the body of this Agreement to constitute one integrated Agreement which is as fully effective and binding as if the entire document had been signed at one time.

15. Notwithstanding any provision to the contrary, this Agreement shall not become effective and shall not be binding as to any party until all of the parties have executed this Agreement.

16. Waiver by a party of any provision of this Agreement shall not be considered a continuing waiver or a waiver of any other provision, including the time for performance of any such provision.

17. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective heirs, successors, and assigns.

18. If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and not be affected, impaired, or invalidated thereby.

19. City and Company each acknowledge that each party and their respective legal counsel have reviewed this Agreement and agree that this Agreement is the product of negotiations between the parties. This Agreement shall be interpreted without reference to the rule of interpretation of documents that uncertainties or ambiguities therein shall be determined against the party so drafting the Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first hereinabove written.

M. Scott Hurlbert
City Manager, City of Wasco, California,
"City"

TOTER, INCORPORATED, a North Carolina
Corporation, "Company"

By: _____
Name: Brian Jacques
Its:

By: _____
Name:
Its:



1661 Frontera Rd, Del Rio, TX, 78840
PHONE: 800-424-0422 FAX: 833-930-1124
WQ-10292183

Sell To:

| | | | |
|--------------|---|--------------|------------------------|
| Contact Name | Scott Maxey | Ship To Name | City of Wasco |
| Bill To Name | City of Wasco | Ship To | 1400 J St |
| Bill To | 746 8th St Wasco, CA 93280-2010 USA | | Wasco, CA 93280 USA |
| Email | smaxey@ci.wasco.ca.us | | |
| Phone | (661) 758-7271 | | |

Quote Information

| | | | |
|-------------------|--|-----------------|--|
| Salesperson | Brian Jacques | Created Date | 11/2/2023 |
| Salesperson Email | bjacques@wastequip.com | Expiration Date | 11/16/2023 |
| | | Quote Number | WQ-10292183 |
| | | | Please Reference Quote Number on all Purchase Orders |

| Product | Product Description | Selected Option | Quantity | Sales Price | Total Price |
|--------------------|--|---|----------|-------------|-------------|
| **Plastics - 57596 | Model 57596 - Toter 96 Gallon EVR Fully Automated Cart | ---Body Color - (940) Green ---Lid Color - (940) Green ---Lid Hot Stamp Center - Read from Street (Existing) in White ---Wheels - 10in Sunburst ---Toter Serial Number Hot Stamped on Front of Cart Body in White ---1/3 Assembled with Stop Bar and Axle Factory Installed ---Warranty - 12 Yrs Cart Body, All other components 10 Yrs | 318.00 | \$57.75 | \$18,364.50 |
| **Plastics - 57596 | Model 57596 - Toter 96 Gallon EVR Fully Automated Cart | ---Body Color - (145) Midnight Gray ---Lid Color - (145) Midnight Gray ---Lid Hot Stamp Insert - Read from Street (Existing) in Other ---Wheels - 10in Sunburst ---Toter Serial Number Hot Stamped on Front of Cart Body in White ---1/3 Assembled with Stop Bar and Axle Factory Installed ---Warranty - 12 Yrs Cart Body, All other components 10 Yrs | 318.00 | \$57.75 | \$18,364.50 |

| | | | |
|----------------|--|-------------|-------------|
| Payment Terms | Net 30 Days if credit has been established | Subtotal | \$36,729.00 |
| Shipping Terms | FOB Origin | Shipping | \$4,042.82 |
| | | Tax | \$3,030.14 |
| | | Grand Total | \$43,801.96 |

Additional Information

Additional Terms Our Quote is a good faith estimate, based on our understanding of your needs. Subject to our acceptance, your Order is an offer to purchase our Products and services in accordance with the Wastequip Terms & Conditions of Sale ("WQ T&C") located at: <https://www.wastequip.com/terms-conditions-of-sale>, as of the date set forth in Section 1(b) of the WQ T&C, which are made a part of this Quote. These Terms may be updated from time to time and are available by hard copy upon request.



1661 Frontera Rd, Del Rio, TX, 78840
PHONE: 800-424-0422 FAX: 833-930-1124
WQ-10292183

| | |
|------------------------------|---|
| Additional Information | Pricing is based on your anticipated Order prior to the expiration of this Quote, including product specifications, quantities and timing, accepted delivery within 45 days of Order acceptance by Toter. Any differences to your Order may result in different pricing, freight or other costs. Due to volatility in petrochemical, steel and related Product material markets, actual prices and freight, are subject to change. We reserve the right, by providing notice to you at any time before beginning Product manufacturing, to increase the price of the Product(s) to reflect any increase in the cost to us which is due to any factor beyond our control (such as, without limitation, any increase in the costs of labor, materials, or other costs of manufacture or supply). Unless otherwise stated, materials and container sizes indicated on sales literature, invoices, price lists, quotations and delivery tickets are nominal sizes and representations – actual volume, Products and materials are subject to manufacturing and commercial variation and Wastequip’s practices, and may vary from nominal sizes and materials. All prices are in US dollars; this Quote may not include all applicable taxes, brokerage fees or duties. If customer is not tax exempt, final tax calculations are subject to change. |
| Special Contract Information | Please Note: Pricing and Product offerings is based on the OMNIA Partners, Public Sector (subsidiaries National IPA and U.S. Communities) agreement through Toter’s Contract No. 226024-2 as awarded by the City of Tucson on 06-15-2023. Per the terms of this contract, pricing and products are evaluated per this contract based on current market conditions, at any time without prior notice, and after City of Tucson approval. The current pricing is effective 6-15-2023 through 6-14-2024 (then current freight applied at time of each order). Toter, LLC Product Warranties, Disclaimers, Limitation of Liability and Remedies, and Limited Warranty Provisions apply to all purchases thereunder. |

Signatures

Accepted By: _____

Company Name: _____

Date: _____

Purchase Order: _____

Please Reference Quote Number on all Purchase Orders



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: November 21, 2023

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to Finalize and Execute a Contract Change Order Request in an amount not to exceed \$200,000.00 with Hartzell General Engineering Contractor, Inc. for the Well 13 Site Development Project to provide temporary power to the well site.

Recommendation:

Staff recommends the City Council:

- 1) Adopt a Resolution Authorizing the City Manager or designee to finalize and execute a Contract Change Order Request in an amount not to exceed \$200,000.00 with Hartzell General Engineering Contractor, Inc. for the Well 13 Site Development Project to provide temporary power to the well site; and
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

As a result of the California High-Speed Rail Project, the city had to relocate Municipal Water Well #9. The California High-Speed Rail Authority provided funding for the purchase of a new well site by the city. The proposed 5-acre parcel is located on Wasco Avenue's east side and south of Poso Avenue in Wasco, known as the "Booth property." The first phase of the well relocation project on the Booth Property has been completed

and accepted by the city. This phase included drilling, excavation of the well, and installation of the concrete casing.

The relocation of the well required a second construction phase. Hartzell General Engineering Contractor, Inc. was awarded the contract for this phase. The project's second phase includes the installation of several crucial components such as a deep well turbine pump, motor, discharge piping, electrical and motor controls, control building, masonry block, drainage piping, conveyance piping, appurtenances, site improvements, SCADA system, backup generator, and Variable Frequency Drive (VFD). These components are essential for the standard construction process and fully comply with the City's standard specifications.

Due to unforeseen circumstances and the long lead times needed for electrical equipment and auxiliary generators, our staff recommends a cautious approach to providing temporary power to the well site. This will allow us to make the water well operational on an emergency basis. By renting a generator, we can set up a temporary power source, which will provide the water system with the much-needed buffer. The temporary setup will also enable us to start and flush the well and begin the water quality certification and permitting process required for putting this well online.

City Staff and Hartzell Engineering received cost estimates from various rental companies to acquire a generator. United Rental offered the lowest cost estimate, which includes both start-up expenses and contingency funds for up to six months of rental time.

Fiscal Impact:

The cost of procuring the generator and executing this contract change order requires a budget appropriation of \$200,000.00 from the water enterprise reserve fund to account number 28300-52040-23003.

Attachment:

1. Resolution
2. Change Order/Estimate

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO FINALIZE AND EXECUTE A CONTRACT CHANGE ORDER REQUEST IN AN AMOUNT NOT TO EXCEED \$200,000.00 WITH HARTZELL ENGINEERING CONTRACTOR, INC. FOR THE WELL 13 SITE DEVELOPMENT PROJECT TO PROVIDE TEMPORARY POWER TO THE WELL SITE.

WHEREAS, the City wishes to execute a contract change order with Hartzell Engineering Contractor, Inc. to provide auxiliary power to Well 13; and

WHEREAS, significant delays have impacted the Well 13 Site Development Project due to lead times beyond city staff's control; and

WHEREAS, after consulting with Dee Jasper and Associates, it was determined that a prudent course of action should be to put Well 13 into service; and

WHEREAS, the agreement shall be governed by and construed in accordance with the laws of the State of California; and

WHEREAS, staff recommends that this prudent course of action should be funded by the Water Enterprise Reserve Fund.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Authorize the City Manager or designee to finalize and execute a Contract Change Order Request in an amount not to exceed \$200,000.00 with Hartzell General Engineering Contractor, Inc. for the Well 13 Site Development Project to provide temporary power to the Well site.

SECTION 2: Authorizes the City Manager or designee to make necessary Water Enterprise reserve appropriations and budget amendments.

-oOo-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on November 21, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ,
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

November 6, 2023

Dee Jaspar & Associates, Inc.
2730 Unicorn Road, Building A
Bakersfield, CA 93308

Re: City of Wasco - Well No. 13 Development Project

Subject: CCO Request Proposal – PCO No. 08 – Temporary Generator Rental for Well Operation

Dear Mr. Skaggs,

As directed by City of Wasco (City), Hartzell General Engineering Contractor, Inc. (HGEC) has prepared a cost proposal to furnish and install a temporary generator to operator the new well at the Wasco Well No. 13 site. This generator and soft start unit will operator temporarily to provide the City with additional water demands as requested.

This change included the following options:

- Coordinate generator delivery and subcontractor work
- Rental of generator as per attached quote
- Rental of soft start unit to operate water well motor and pump
- Installation and removal of the of soft start unit

This proposal excludes the following:

- Fuel to operate generator
- Maintenance cost for generator/soft start unit
- Management/Technician time for maintaining and/or operate temporary generator and soft start
- Cost for damage due to vandalism or theft
- Insurance cost for rental units outside of HGEC existing coverage
- Added cost for operating the generator more that 8-hrs per day/40 hrs per week. Proposal is based on an 8-hr shift as per the attached United Rental quote.

The generator and soft start unit will be billed monthly on a 28-day rental cycle. The monthly rental rate will be \$25,549.27.

Please carefully review the information here-in. If everything is in order, please issue a Contract Change Order in the amount of \$44,558.74 to accommodate this change. This cost will include the first month's rent and the above rental rate will be billed until the units are removed from the project site.

As material deliveries are unknown, time is of the essence for reviewing the information provided so that final material can be ordered. It is estimated that the material and equipment have a 2–3-week lead time once the change order is approved. Should any additional time be required due to any unknown and/or unforeseen delays that occur from this change, a separate Contract time extension will be issued at a later date.

Should you have any question regarding this proposal, please feel free to contact me at the earliest convenience.

Sincerely,

HARTZELL GENERAL ENGINEERING CONTRACTOR, INC.

A handwritten signature in blue ink, appearing to read 'Charles Hartzell', with a long horizontal flourish extending to the right.

Charles Hartzell
President

HARTZELL GENERAL ENGINEERING CONTRACTOR, INC.

Table of Contents

23005 - Wasco Well No. 13 Project

PCO No. 08 - Temp Generator for Well

| Date of Work | Report No. | Cost | Progress Billing | Pay Estm No. | Paid |
|--------------|------------|-------------|------------------|--------------|------|
| 10/30/23 | 1 | \$44,558.74 | | | |
| | 2 | | | | |
| | 3 | | | | |
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| | 17 | | | | |
| | 18 | | | | |
| | | \$44,558.74 | | | |

Payment

Payment

\$ 44,558.74 Remaining Balance

| | |
|--|------------|
| PROJECT NO. | 22001 |
| DATE OF WORK | 10/30/2023 |
| DESCRIPTION OF WORK | |
| Install temporary generator to operate the new well motor. | |

| | |
|----------------|------------|
| PCO # | 8 |
| PROJECT NO. | 22001 |
| DATE OF REPORT | 10/30/2023 |
| REPORT NO. | 1 |

| CRAFT | INITIAL | LAST NAME | SS UNITS | AMOUNT | REG HRS | RATE | AMOUNT | OT HRS | RATE | AMOUNT |
|-------|---------|-----------|----------|--------|---------|-------|----------|--------|--------|--------|
| FRMN | N | Grove | | | 16.00 | 91.58 | 1,465.28 | | 120.98 | |
| | | | | | | | | | | |
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| | | | | | | | | | | |
| | | | TOTAL | | | TOTAL | 1,465.28 | | TOTAL | |

[illegible]

| VENDOR | INV # | DATE | DESCRIPTION | UNITS | PER UNIT | AMOUNT |
|----------------|-------|------|---------------------------------|-------|-----------|-----------|
| United Rentals | Quote | N/A | Generator Rental - 28 Day Cycle | 1.00 | 17,016.76 | 17,016.76 |
| United Rentals | Quote | N/A | Mob/Demob Generator | 1.00 | 1,503.63 | 1,503.63 |
| BW&P | Quote | N/A | Rental for Soft Start | 1.00 | 5,200.00 | 5,200.00 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | TOTAL | 23,720.39 |

| NAME | INV # | DATE | WORK DESCRIPTION | UNITS | PER UNIT | AMOUNT |
|------|-------|------|---|-------|----------|-----------|
| BW&P | Quote | N/A | Hookup and Install Soft Start for Temp Well | 1.00 | 6,000.00 | 6,000.00 |
| BW&P | Quote | N/A | Remove and Dissconnect Soft Start for Temp Well | 1.00 | 6,000.00 | 6,000.00 |
| | | | | | | |
| | | | | | | |
| | | | | | TOTAL | 12,000.00 |

| | |
|-------|-----------|
| TOTAL | 44.558.74 |
|-------|-----------|

BRANCH H88
4117 ROSEDALE HWY
BAKERSFIELD CA 93308-6132
661-206-3871
661-634-9892 FAX

225906402

Job Site

WASCO WELL #13
1400 J ST
WASCO CA 93280

Office: 805-990-5223 **Cell:** 805-610-8113

HARTZELL GENERAL ENGINEERING
PO BOX 771
CAYUCOS CA 93430-0771

Customer # : 5184972
Quote Date : 10/13/23
Estimated Out : 11/06/23 02:00 PM
Estimated In : 12/04/23 02:00 PM
UR Job Loc : 1400 J ST, WASCO
UR Job # : 10
Customer Job ID:
P.O. # : TBD
Ordered By : CHARLIE HARTZELL
Written By : MARIA GUTIERREZ
Salesperson : MARIA GUTIERREZ

**This is not an invoice
Please do not pay from this document**

| RENTAL ITEMS: | | | | | | | |
|----------------------------|-----------------------------------|--|----------|-----|-----------------|----------------------|----------------|
| Qty | Equipment | Description | Minimum | Day | Week | 4 Week | Estimated Amt. |
| 1 | 2404051 | GENERATOR 1200-1399 KVA PRICING LISTED IS FOR SINGLE SHIFT USAGE. CUSTOMER WILL BE BILLED FOR A PREVENTIVE MAINTENANCE SERVICE CHARGE FOR EVERY 500 HOURS USED. SINGLE SHIFT = 8HR/DAY OR 40 HR/WEEK DOUBLE SHIFT = 16HR/DAY OR 80 HR/WEEK TRIPLE SHIFT = UNLIMITED USAGE DOUBLE SHIFT RATES ARE 1.5 TIMES SINGLE TRIPLE SHIFT RATES ARE 2 TIMES SINGLE **480V THREE PHASE** | 4,020.21 | | 5,025.00 | 13,818.48 | 13,818.48 |
| 13 | 241/7662 | CABLE 4/0 AWG 400 AMP 50' CAM | 24.64 | | 31.06 | 85.70 | 1,114.10 |
| 13 | 241/5970 | CABLE TAIL 4/0 MCAM BARE END | 7.00 | | 8.00 | 22.00 | 286.00 |
| 13 | 241/5980 | CABLE TAIL 4/0 FCAM BARE END | 7.00 | | 8.00 | 22.00 | 286.00 |
| | | | | | | Rental Subtotal: | 15,504.58 |
| SALES/MISCELLANEOUS ITEMS: | | | | | | | |
| Qty | Item | | Price | | Unit of Measure | | Extended Amt. |
| 1 | CA PERSONAL PROP TAX REIMB CHARGE | [DRSURCA/MCI] | 116.285 | | EACH | | 116.29 |
| 1 | ENVIRONMENTAL SERVICE CHARGE | [ENV/MCI] | 99.000 | | EACH | | 99.00 |
| 1 | DELIVERY CHARGE | | 694.520 | | EACH | | 694.52 |
| 1 | PICKUP CHARGE | | 694.520 | | EACH | | 694.52 |
| | | | | | | Sales/Misc Subtotal: | 1,604.33 |
| | | | | | | Agreement Subtotal: | 17,108.91 |
| | | | | | | Tax: | 1,354.19 |
| | | | | | | Estimated Total: | 18,463.10 |

COMMENTS/NOTES:

CONTACT: CHARLIE HARTZELL
CELL#: 805-610-8113
DLV/PKU LOC SELECTED BY MAP PIN OPTION

This proposal may be withdrawn if not accepted within 30 days. The above referenced Rental Protection Plan, environmental, and tax charges are estimates and are subject to change.

NOTICE: This is not a rental agreement. The rental of equipment and any items listed above is subject to availability and subject to the terms and conditions of the Rental and Service Agreement, which are available at <https://www.unitedrentals.com/legal/rental-service-terms-US> and which are incorporated herein by reference. A COPY OF THE RENTAL AND SERVICE AGREEMENT TERMS ARE AVAILABLE IN PAPER FORM UPON REQUEST.

Bakersfield Well & Pump Co.

7212 Fruitvale Avenue

Bakersfield, CA 93308

To: Hartzell General Engineering

Quote #1

Quote Date:

17-Oct-23

QUOTE

Charles Hartzell

Pre-Bid Meeting:

805 610-8113

Job Description:**Well No. 13 - Site Development Project**

| Item # | Bid Item Description | Qty | Units | Unit Bid Price | Qty This Period | Soft Start Panel | Qty to Date | VFD |
|--------|--|-----|---------|----------------|-----------------|------------------|-------------|--------------|
| 1 | 400hp, Eaton soft start panel - monthly rental | 1 | Monthly | \$ 5,200.00 | 1 | \$ 5,200.00 | 0 | \$ - |
| 2 | 400hp Danfoss VFD - monthly rental | 1 | Monthly | \$ 12,000.00 | 0 | \$ - | 1 | \$ 12,000.00 |
| 3 | | 1 | LS | \$ - | 1 | \$ - | 1 | \$ - |
| 4 | Mob/Demob | 1 | LS | \$ 1,500.00 | 1 | \$ 1,500.00 | 1 | \$ 1,500.00 |
| 5 | Furnish and set soft start panel or VFD, make motor connections from GC furnished generator and cables and startup assistance. | 1 | LS | \$ 4,500.00 | 1 | \$ 4,500.00 | 1 | \$ 4,500.00 |
| 6 | Mob/Demob | 1 | LS | \$ 1,500.00 | 1 | \$ 1,500.00 | 1 | \$ 1,500.00 |
| 7 | Disconnect electric motor, remove soft start panel or VFD. | 1 | LS | \$ 4,500.00 | 1 | \$ 4,500.00 | 1 | \$ 4,500.00 |

TOTAL**\$ 17,200.00****\$ 24,000.00**Prepared By: _____
Oscar Macias DateSigned By: _____
John C. Zimmerer DateApproved By: _____
Charles Hartzell Date



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Keri Cobb, Community Development Director

DATE: November 21, 2023

SUBJECT: Approval of Travel and Training Expenses Exceeding \$500.00 per trip for the Building Inspector II to attend two separate one-week long training courses at the Advance Contractor and Inspector Training Center in Anaheim Ca.

Recommendation:

Staff recommends the City Council:

- 1) Approval of Travel and Training Expenses Exceeding \$500.00 per trip for the Building Inspector II to attend two separate one-week long training courses at the Advance Contractor and Inspector Training Center in Anaheim Ca; and
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Background:

Previously, the City's Building Division was staffed with a full-time Chief Building Official and one full-time inspector. When the City's long-time Building Official retired, a new Building Official with less experience but significant potential was hired with the intent of training him to take on the full duties of the position. However, this individual ultimately moved on to other opportunities. The Division is currently functioning well with our existing full-time inspector, Rafael Villareal. Rafael has been with the City for 7 years. He was well trained by our long-time Building Official and has taken on progressive responsibilities in the Division. However, without a more senior inspector in the Department, it is important to provide as much training as possible to Rafael as he advances in his career and duties.

Discussion:

Rafael will attend two separate week-long training courses at the Advance Contractor and Inspector Training Center in Anaheim. Classes are taught by ICC (International Code Council) certified inspectors with the goal of preparing students to pass the various ICC inspector exams. Rafael will take both a Commercial Inspector and Electrical Inspector course.

The cost of the training will exceed the Expense and Use of Public Resources Policy Limits established by City of Wasco Resolution No. 2006-2327, limiting expenses to \$500.00 per trip. As a result, the City Council will approve the travel request as the expenses for the cost of the trip will exceed \$500.00.

Fiscal Impact:

It is estimated that the total cost of training for two weeks will not exceed \$15,000, which includes the cost of two week-long courses, lodging, travels to and from the site, meals, and inspection coverage by an inspector from our third-party contract inspection company, JAS while Rafael is away. There are adequate funds in the Division's training and travel and professional services budget in the adopted FY 2023 – 2024 Budget. No budget action is required.

Attachments:

1. Course information

ICC California and International Commercial, And Residential Building Inspectors



PREFERRED
EDUCATION
PROVIDER



CALIFORNIA



INTERNATIONAL



COMMERCIAL



RESIDENTIAL

Review the plans for residential buildings to ensure the building design complies with national and/or provincial Building Code requirements. Also, conducts on-site inspections to ensure that actual building construction is in compliance with Building Code. Normally this work takes place prior to and during new construction or renovation.

ICC California & International Commercial and Residential Electrical Inspectors (Each course sold separately)



PREFERRED
EDUCATION
PROVIDER



CALIFORNIA



INTERNATIONAL



COMMERCIAL



RESIDENTIAL

Examines the installed electrical systems to ensure they function properly and comply with electrical codes and standards. The inspectors visit worksites to inspect new and existing sound and security systems, wiring, lighting, motors, photovoltaic systems, and generating equipment. They also inspect the installed electrical wiring for HVACR systems and appliances.



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Charles Fivecoat, Police Chief

DATE: November 21, 2023

SUBJECT: Adopt a Resolution Approving the City of Wasco Police Department to create a Police Cadet Program.

Recommendation:

Staff recommends the City Council:

- 1) Adopt a Resolution Approving the City of Wasco Police Department to create a Police Cadet Program; and
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

The Cadet Program is designed to introduce individuals to a law enforcement career and to prepare them for entry into the Police Academy. The purpose of the Police Cadet Program is to attract well-qualified applicants to participate in an organized on-the-job training program. Under direct supervision, Cadets perform a wide variety of police support duties and clerical assistance for the City of Wasco Police Department; and establish, grow, and preserve positive relationships between the community and the Police Department.

Those applicants selected to participate in the Cadet Program will be recommended to participate in a Peace Officer Standards and Training (POST) Basic Academy. Those applicants selected will also serve the City of Wasco as part-time employees under the title Police Cadet and will work a flexible schedule to accommodate their Basic

Academy courses. Police Cadets will be compensated for their part-time employment at an hourly rate of twenty-five dollars and fifty cents (\$25.50) per hour.

The City of Wasco Police Department will utilize the Kern County Sheriff's Department POST Basic Course. The academy is a 25-week – 980-hour intensive training program. The basic academy delivers various subjects taught such as crime scene investigation, tactical communication, firearms, and defensive tactics. The physical training programs consist of multiple station weight training, mat/stretching exercises, and aerobic/formation runs on both dirt and paved road surfaces. All classes are taught on-site. The Basic Academy program is administered under a structured discipline format, which prepares officers for the stress related to law enforcement.

Fiscal Impact:

Fiscal impact is equivalent to the part-time salaries for each hired cadet and the costs associated with the Basic Academy – POST Basic Course totaling about three thousand dollars (\$3,000.00) per student. The cost of the Basic Academy will cover items such as Fingerprinting, Books & Materials, Range Fees, Defensive Driving Course, Uniforms, and Tuition.

Attachments:

1. KC Sheriff Office – Payment Information
2. Resolution

PAYMENT INFORMATION

Payments for costs associated with the Student Sponsored- Basic Academy

POST BASIC COURSE – 25 WEEKS – 980 HOURS

All fees are due and are payable to the Kern County Sheriff's Office
(Note this may only be cashier's check or money order)

***Fingerprinting 61.00**

***Books & Materials 300.00**

***Range Fees 350.00**

***Defensive Driving Course 600.00**

***Subject to change.**

Uniforms 500.00

**Students must purchase their uniforms/equipment
prior to the start of the academy.**

College Tuition (20 Units) 920.00

Student Health Fee 13.00

***COLLEGE FEES:** The college fees (\$920.00 tuition for the 20 units of college credit you will receive upon completion of the course and \$13.00 for the student health fee) shall be paid directly to Cerro Coso Community College. You will need to register online with the college, prior to the start of the Academy.

*** You will be billed by the college for the registration fees,
which you may pay by check or major credit card.**

**Qualifies for GI Bill/Cerro Coso Community College
Veterans' Services Representative 760-384-6291**

***This is not a job offer.**

Students completing the training program must apply and meet department
specific hiring requirements before being employed by a law enforcement agency.

RESOLUTION NO. 2023 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO APPROVING THE
CREATION OF THE CITY OF WASCO POLICE DEPARTMENT POLICE CADET PROGRAM.**

WHEREAS, the City of Wasco Police Department proposes to create a Police Cadet Program; and

WHEREAS, Police Cadets perform a wide variety of police support duties and clerical assistance for the City of Wasco Police Department; establish, grow, and preserve positive relationships between the community and the Police Department; and

WHEREAS, Police Cadets will be recommended to participate in a Peace Officer Standards and Training (POST) Basic Academy; and

WHEREAS, Police Cadets will be compensated for their part-time employment at an hourly rate of twenty-five dollars and fifty cents (\$25.50) per hour.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Authorize the City Manager and Chief of Police to create and implement the City of Wasco Police Department Police Cadet Program.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on November 21st, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ,
MAYOR of the City of Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Isarel Perez-Hernandez, Finance Director
Nancy Vera, Human Resources Manager

DATE: November 21, 2023

SUBJECT: Adopt a Resolution Approving the Amended Salary Schedule for the Fiscal Year 2023-2024 in Compliance with the California Public Employees' Retirement System (CalPERS) Requirement for Publicly Available Pay Schedules.

Recommendation:

Staff recommends the City Council:

- 1) Adopt a Resolution Approving the Amended Salary Schedule for the Fiscal Year 2023-2024 in Compliance with the California Public Employees' Retirement System (CalPERS) Requirement for Publicly Available Pay Schedules; and
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

The Salary Schedule presented for Council review contains the amended salary which includes the hourly rate for the Police Cadet. The Salary Schedule will now identify the hourly rate of twenty-five dollars and fifty cents (\$25.50) per hour for the part-time work the Police Cadet will complete.

Background:

The City Council annually approves the Salary Schedule for the given Fiscal Year as outlined by the Public Employees' Retirement Law (PERL) Government Code (GC) sections 20636 and 20636.1, which define compensation earnable for State, School, and Public Agency members. Section 570.5 of the California Code of Regulations (CCR) further clarifies compensation earnable.

For purposes of determining the amount of "compensation earnable" pursuant to GC sections 20630, 20636, and 20636.1, payrate shall be limited to the amount listed on a pay schedule that meets all of the following requirements:

1. Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
2. Identifies the position title for every employee position;
3. Shows the payrate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
4. Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
5. Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
6. Indicates an effective date and date of any revisions;
7. Is retained by the employer and available for public inspection for not less than five years; and
8. Does not reference another document in lieu of disclosing the payrate.

All eight (8) requirements must be met in one salary schedule for each member's pay in order for CalPERS to approve the pay amount as payrate and reportable compensation earnable. All employers must comply with the compensation earnable provisions and corresponding regulations of the PERL.

Fiscal Impact:

Salary schedule ranges are incorporated into the 2023-2024 Fiscal Year budget. No budget action is required with the approval of this item.

Attachments:

1. Resolution
2. Salary Schedule

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO APPROVING THE AMENDED SALARY SCHEDULE IN COMPLIANCE WITH THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) REQUIREMENTS FOR PUBLICLY AVAILABLE PAY SCHEDULES

WHEREAS, in order to meet CalPERS requirements for publicly available pay schedules, the City Council must approve a Salary Schedule for all City positions (including elected and appointed positions), independent from the Salary Schedules included in the Memorandum of Understanding with employee groups or employment agreements; and,

WHEREAS, Title 2, §570.5 of the California Code of Regulations establishes certain requirements for a publicly available pay schedule; and,

WHEREAS, the City of Wasco must comply with Government Code § 20636(B)(1) and Title 2, §570.5 of the California Code of Regulations.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Wasco as follows:

SECTION 1: Approves the Amended Salary Schedule for Fiscal Year 2023-24 as attached hereto as Exhibit "A" in order to meet the requirements of Title 2, §570.5 of the California Code of Regulations.

SECTION 2: Authorizes the City Manager or Designee to endorse and implement the Amended Salary Schedule.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2023 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on November 21st, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

VINCENT MARTINEZ
MAYOR of City the Wasco

Attest: _____

MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

EXHIBIT "A"

CITY OF WASCO POSITION & SALARY RANGE LIST EFFECTIVE 07/01/2023 - 06/30/2024

| DIRECTOR - ANNUAL | | | | | | | | | | | |
|---|-----------|-------------|-------------|--------------|-------------|-------------|--------------|-------------|--------------|-------------|---------|
| | | MINIMUM | | | MAXIMUM | | | | | | |
| City Manager | Contract | | | | | \$191,065 | | | | | |
| Deputy Public Works Director(s) | Contract | | | \$94,053.44 | | | \$120,038.66 | | | | |
| Assistant City Manager | Contract | | | \$94,053.44 | | | \$120,038.66 | | | | |
| Finance Director | Contract | | | \$104,573.69 | | | \$133,465.47 | | | | |
| Community Development Director | Contract | | | \$104,573.69 | | | \$133,465.47 | | | | |
| Public Works Director | Contract | | | \$104,573.69 | | | \$133,465.47 | | | | |
| Police Lieutenant | Contract | | | \$104,573.69 | | | \$133,465.47 | | | | |
| Chief of Police | Contract | | | \$133,465.47 | | | \$162,347.25 | | | | |
| ELECTED OFFICIALS - MONTHLY | | | | | | | | | | | |
| City Council Member | \$ | 300 | | | | | | | | | |
| City Clerk/Treasurer | \$ | 60 | | | | | | | | | |
| MID MANAGEMENT - EXEMPT PAY SCHEDULE - BIWEEKLY | | | | | | | | | | | |
| TITLE | RANGE | STEP A | STEP B | STEP C | STEP D | STEP E | STEP F | ANNUAL PAY | | HOURLY RATE | |
| Senior Planner | 6 | \$2,745.17 | \$2,882.41 | \$3,026.54 | \$3,177.86 | \$3,336.76 | \$3,503.58 | \$71,374.42 | \$91,093.08 | 34.3146 | 43.7948 |
| City Project Manager | 9 | \$2,956.23 | \$3,104.05 | \$3,259.25 | \$3,422.21 | \$3,593.32 | \$3,772.99 | \$76,861.98 | \$98,097.74 | 36.9529 | 47.1624 |
| Chief Building Official | 9 | \$2,956.23 | \$3,104.05 | \$3,259.25 | \$3,422.21 | \$3,593.32 | \$3,772.99 | \$76,861.98 | \$98,097.74 | 36.9529 | 47.1624 |
| Sanitation Superintendent | 9 | \$2,956.23 | \$3,104.05 | \$3,259.25 | \$3,422.21 | \$3,593.32 | \$3,772.99 | \$76,861.98 | \$98,097.74 | 36.9529 | 47.1624 |
| Human Resources Manager | 12 | \$3,184.27 | \$3,345.28 | \$3,514.81 | \$3,692.88 | \$3,879.57 | \$4,076.16 | \$82,791.02 | \$105,980.16 | 39.8034 | 50.9520 |
| Information Technology Manager | 12 | \$3,184.27 | \$3,345.28 | \$3,514.81 | \$3,692.88 | \$3,879.57 | \$4,076.16 | \$82,791.02 | \$105,980.16 | 39.8034 | 50.9520 |
| Accounting Manager | 12 | \$3,184.27 | \$3,345.28 | \$3,514.81 | \$3,692.88 | \$3,879.57 | \$4,076.16 | \$82,791.02 | \$105,980.16 | 39.8034 | 50.9520 |
| Administrative Manager | 18 | \$3,691.93 | \$3,876.53 | \$4,070.34 | \$4,273.87 | \$4,487.56 | \$4,711.94 | \$95,990.18 | \$122,510.44 | 46.1491 | 58.8993 |
| Non-Exempt Bi-Weekly Pay Schedule | | | | | | | | | | | |
| TITLE | RANGE | STEP A | STEP B | STEP C | STEP D | STEP E | STEP F | STEP A | STEP F | STEP A | STEP F |
| Utility Technician | 23 | \$ 1,445.31 | \$ 1,517.57 | \$ 1,593.45 | \$ 1,673.12 | \$ 1,756.79 | \$ 1,844.63 | \$37,578.06 | \$47,960.38 | 18.0664 | 23.0579 |
| Animal Shelter Service Worker | 23 | \$ 1,445.31 | \$ 1,517.57 | \$ 1,593.45 | \$ 1,673.12 | \$ 1,756.79 | \$ 1,844.63 | \$37,578.06 | \$47,960.38 | 18.0664 | 23.0579 |
| Animal Control Officer | 25 | \$ 1,518.47 | \$ 1,594.40 | \$ 1,674.12 | \$ 1,757.83 | \$ 1,845.72 | \$ 1,938.00 | \$39,480.22 | \$50,388.00 | 18.9809 | 24.2250 |
| Facilities Maintenance Technician I | 25 | \$ 1,518.47 | \$ 1,594.40 | \$ 1,674.12 | \$ 1,757.83 | \$ 1,845.72 | \$ 1,938.00 | \$39,480.22 | \$50,388.00 | 18.9809 | 24.2250 |
| Transit Bus Driver | 25 | \$ 1,518.47 | \$ 1,594.40 | \$ 1,674.12 | \$ 1,757.83 | \$ 1,845.72 | \$ 1,938.00 | \$39,480.22 | \$50,388.00 | 18.9809 | 24.2250 |
| Mechanic I | 26 | \$ 1,556.43 | \$ 1,634.25 | \$ 1,715.96 | \$ 1,801.77 | \$ 1,891.85 | \$ 1,986.45 | \$40,467.18 | \$51,647.70 | 19.4554 | 24.8306 |
| Street Maintenance Technician I | 26 | \$ 1,556.43 | \$ 1,634.25 | \$ 1,715.96 | \$ 1,801.77 | \$ 1,891.85 | \$ 1,986.45 | \$40,467.18 | \$51,647.70 | 19.4554 | 24.8306 |
| Water Operator-In-Training | 26 | \$ 1,556.43 | \$ 1,634.25 | \$ 1,715.96 | \$ 1,801.77 | \$ 1,891.85 | \$ 1,986.45 | \$40,467.18 | \$51,647.70 | 19.4554 | 24.8306 |
| WWTP Operator-In-Training | 27 | \$ 1,595.34 | \$ 1,675.11 | \$ 1,758.86 | \$ 1,846.79 | \$ 1,939.13 | \$ 2,036.10 | \$41,478.84 | \$52,938.60 | 19.9418 | 25.4513 |
| Street Sweeper Operator I | 27 | \$ 1,595.34 | \$ 1,675.11 | \$ 1,758.86 | \$ 1,846.79 | \$ 1,939.13 | \$ 2,036.10 | \$41,478.84 | \$52,938.60 | 19.9418 | 25.4513 |
| Street Maintenance Technician II | 28 | \$ 1,635.23 | \$ 1,716.99 | \$ 1,802.83 | \$ 1,892.99 | \$ 1,987.63 | \$ 2,087.01 | \$42,515.98 | \$54,262.26 | 20.4404 | 26.0876 |
| Billing and Collections Specialist I | 29 | \$ 1,676.11 | \$ 1,759.92 | \$ 1,847.90 | \$ 1,940.31 | \$ 2,037.32 | \$ 2,139.19 | \$43,578.86 | \$55,618.94 | 20.9514 | 26.7399 |
| Mechanic II | 29 | \$ 1,676.11 | \$ 1,759.92 | \$ 1,847.90 | \$ 1,940.31 | \$ 2,037.32 | \$ 2,139.19 | \$43,578.86 | \$55,618.94 | 20.9514 | 26.7399 |
| Administrative Assistant I | 29 | \$ 1,676.11 | \$ 1,759.92 | \$ 1,847.90 | \$ 1,940.31 | \$ 2,037.32 | \$ 2,139.19 | \$43,578.86 | \$55,618.94 | 20.9514 | 26.7399 |
| Facilities Maintenance Technician II | 29 | \$ 1,676.11 | \$ 1,759.92 | \$ 1,847.90 | \$ 1,940.31 | \$ 2,037.32 | \$ 2,139.19 | \$43,578.86 | \$55,618.94 | 20.9514 | 26.7399 |
| Sanitation Worker I | 29 | \$ 1,676.11 | \$ 1,759.92 | \$ 1,847.90 | \$ 1,940.31 | \$ 2,037.32 | \$ 2,139.19 | \$43,578.86 | \$55,618.94 | 20.9514 | 26.7399 |
| Wastewater Collections Specialist I | 30 | \$ 1,718.01 | \$ 1,803.91 | \$ 1,894.11 | \$ 1,988.84 | \$ 2,088.25 | \$ 2,192.66 | \$44,668.26 | \$57,009.16 | 21.4751 | 27.4083 |
| Water Operator I | 30 | \$ 1,718.01 | \$ 1,803.91 | \$ 1,894.11 | \$ 1,988.84 | \$ 2,088.25 | \$ 2,192.66 | \$44,668.26 | \$57,009.16 | 21.4751 | 27.4083 |
| Transit Coordinator I | 30 | \$ 1,718.01 | \$ 1,803.91 | \$ 1,894.11 | \$ 1,988.84 | \$ 2,088.25 | \$ 2,192.66 | \$44,668.26 | \$57,009.16 | 21.4751 | 27.4083 |
| Administrative Assistant II | 31 | \$ 1,760.97 | \$ 1,849.01 | \$ 1,941.47 | \$ 2,038.55 | \$ 2,140.46 | \$ 2,247.48 | \$45,785.22 | \$58,434.48 | 22.0121 | 28.0935 |
| Wastewater Plant Operator I | 31 | \$ 1,760.97 | \$ 1,849.01 | \$ 1,941.47 | \$ 2,038.55 | \$ 2,140.46 | \$ 2,247.48 | \$45,785.22 | \$58,434.48 | 22.0121 | 28.0935 |
| Sanitation Worker II | 31 | \$ 1,760.97 | \$ 1,849.01 | \$ 1,941.47 | \$ 2,038.55 | \$ 2,140.46 | \$ 2,247.48 | \$45,785.22 | \$58,434.48 | 22.0121 | 28.0935 |
| Payroll/AP Specialist | 32 | \$ 1,804.98 | \$ 1,895.23 | \$ 1,989.99 | \$ 2,089.50 | \$ 2,193.97 | \$ 2,303.67 | \$46,929.48 | \$59,895.42 | 22.5623 | 28.7959 |
| Executive Assistant I | 33 | \$ 1,850.11 | \$ 1,942.61 | \$ 2,039.74 | \$ 2,141.73 | \$ 2,248.82 | \$ 2,361.25 | \$48,102.86 | \$61,392.50 | 23.1264 | 29.5156 |
| Billing and Collections Specialist II | 34 | \$ 1,896.36 | \$ 1,991.18 | \$ 2,090.74 | \$ 2,195.27 | \$ 2,305.04 | \$ 2,420.28 | \$49,305.36 | \$62,927.28 | 23.7045 | 30.2535 |
| Water Operator II | 34 | \$ 1,896.36 | \$ 1,991.18 | \$ 2,090.74 | \$ 2,195.27 | \$ 2,305.04 | \$ 2,420.28 | \$49,305.36 | \$62,927.28 | 23.7045 | 30.2535 |
| Wastewater Plant Operator II | 36 | \$ 1,992.36 | \$ 2,091.97 | \$ 2,196.57 | \$ 2,306.40 | \$ 2,421.72 | \$ 2,542.79 | \$51,801.36 | \$66,112.54 | 24.9045 | 31.7849 |
| Human Resources Analyst I | 37 | \$ 2,042.16 | \$ 2,144.27 | \$ 2,251.50 | \$ 2,364.07 | \$ 2,482.27 | \$ 2,606.37 | \$53,096.16 | \$67,765.62 | 25.5270 | 32.5796 |
| Sanitation Supervisor | 37 | \$ 2,042.16 | \$ 2,144.27 | \$ 2,251.50 | \$ 2,364.07 | \$ 2,482.27 | \$ 2,606.37 | \$53,096.16 | \$67,765.62 | 25.5270 | 32.5796 |
| Streets Supervisor | 37 | \$ 2,042.16 | \$ 2,144.27 | \$ 2,251.50 | \$ 2,364.07 | \$ 2,482.27 | \$ 2,606.37 | \$53,096.16 | \$67,765.62 | 25.5270 | 32.5796 |
| Staff Accountant | 38 | \$ 2,093.22 | \$ 2,197.88 | \$ 2,307.78 | \$ 2,423.16 | \$ 2,544.33 | \$ 2,671.54 | \$54,423.72 | \$69,460.04 | 26.1653 | 33.3943 |
| Water Operator III | 38 | \$ 2,093.22 | \$ 2,197.88 | \$ 2,307.78 | \$ 2,423.16 | \$ 2,544.33 | \$ 2,671.54 | \$54,423.72 | \$69,460.04 | 26.1653 | 33.3943 |
| Building Inspector I | 40 | \$ 2,199.18 | \$ 2,309.15 | \$ 2,424.58 | \$ 2,545.83 | \$ 2,673.12 | \$ 2,806.78 | \$57,178.68 | \$72,976.28 | 27.4898 | 35.0848 |
| Code Compliance Officer I | 40 | \$ 2,199.18 | \$ 2,309.15 | \$ 2,424.58 | \$ 2,545.83 | \$ 2,673.12 | \$ 2,806.78 | \$57,178.68 | \$72,976.28 | 27.4898 | 35.0848 |
| Assistant Planner | 41 | \$ 2,254.16 | \$ 2,366.87 | \$ 2,485.21 | \$ 2,609.47 | \$ 2,739.94 | \$ 2,876.94 | \$58,608.16 | \$74,800.44 | 28.1770 | 35.9618 |
| Billing and Collections Supervisor | 43 | \$ 2,368.29 | \$ 2,486.70 | \$ 2,611.03 | \$ 2,741.59 | \$ 2,878.66 | \$ 3,022.61 | \$61,575.54 | \$78,587.86 | 29.6036 | 37.7826 |
| Code Compliance Officer II | 43 | \$ 2,368.29 | \$ 2,486.70 | \$ 2,611.03 | \$ 2,741.59 | \$ 2,878.66 | \$ 3,022.61 | \$61,575.54 | \$78,587.86 | 29.6036 | 37.7826 |
| Building Inspector II | 43 | \$ 2,368.29 | \$ 2,486.70 | \$ 2,611.03 | \$ 2,741.59 | \$ 2,878.66 | \$ 3,022.61 | \$61,575.54 | \$78,587.86 | 29.6036 | 37.7826 |
| GIS Specialist | 43 | \$ 2,368.29 | \$ 2,486.70 | \$ 2,611.03 | \$ 2,741.59 | \$ 2,878.66 | \$ 3,022.61 | \$61,575.54 | \$78,587.86 | 29.6036 | 37.7826 |
| Wastewater Plant Operator III | 43 | \$ 2,368.29 | \$ 2,486.70 | \$ 2,611.03 | \$ 2,741.59 | \$ 2,878.66 | \$ 3,022.61 | \$61,575.54 | \$78,587.86 | 29.6036 | 37.7826 |
| Associate Planner | 44 | \$ 2,427.48 | \$ 2,548.87 | \$ 2,676.31 | \$ 2,810.13 | \$ 2,950.64 | \$ 3,098.17 | \$63,114.48 | \$80,552.42 | 30.3435 | 38.7271 |
| Water Supervisor | 44 | \$ 2,427.48 | \$ 2,548.87 | \$ 2,676.31 | \$ 2,810.13 | \$ 2,950.64 | \$ 3,098.17 | \$63,114.48 | \$80,552.42 | 30.3435 | 38.7271 |
| Wastewater Supervisor | 44 | \$ 2,427.48 | \$ 2,548.87 | \$ 2,676.31 | \$ 2,810.13 | \$ 2,950.64 | \$ 3,098.17 | \$63,114.48 | \$80,552.42 | 30.3435 | 38.7271 |
| Accounting Supervisor | 44 | \$ 2,427.48 | \$ 2,548.87 | \$ 2,676.31 | \$ 2,810.13 | \$ 2,950.64 | \$ 3,098.17 | \$63,114.48 | \$80,552.42 | 30.3435 | 38.7271 |
| Information Technology & Marketing Specialist | 46 | \$ 2,550.40 | \$ 2,677.91 | \$ 2,811.82 | \$ 2,952.41 | \$ 3,100.02 | \$ 3,255.04 | \$66,310.40 | \$84,631.04 | 31.8800 | 40.6880 |
| Police Non-Exempt Bi-Weekly Pay Schedule | | | | | | | | ANNUAL PAY | | HOURLY RATE | |
| Police Cadet | PT Hourly | | | | | | | | | 25.5000 | 25.5000 |
| Police Records Clerk | 33 | \$ 1,850.11 | \$ 1,942.61 | \$ 2,039.74 | \$ 2,141.73 | \$ 2,248.82 | \$ 2,361.25 | \$48,102.86 | \$61,392.50 | 23.1264 | 29.5156 |
| Police Dispatcher | 36 | \$ 1,992.36 | \$ 2,091.97 | \$ 2,196.57 | \$ 2,306.40 | \$ 2,421.72 | \$ 2,542.79 | \$51,801.36 | \$66,112.54 | 24.9045 | 31.7849 |
| Senior Police Dispatcher | 40 | \$ 2,199.18 | \$ 2,309.15 | \$ 2,424.58 | \$ 2,545.83 | \$ 2,673.12 | \$ 2,806.78 | \$57,178.68 | \$72,976.28 | 27.4898 | 35.0848 |
| Police Officer | 44 | \$ 2,427.48 | \$ 2,548.87 | \$ 2,676.31 | \$ 2,810.13 | \$ 2,950.64 | \$ 3,098.17 | \$63,114.48 | \$80,552.42 | 30.3435 | 38.7271 |
| Police Records Administrator | 44 | \$ 2,427.48 | \$ 2,548.87 | \$ 2,676.31 | \$ 2,810.13 | \$ 2,950.64 | \$ 3,098.17 | \$63,114.48 | \$80,552.42 | 30.3435 | 38.7271 |
| Senior Police Officer | 47 | \$ 2,614.13 | \$ 2,744.85 | \$ 2,882.08 | \$ 3,026.18 | \$ 3,177.50 | \$ 3,336.39 | \$67,967.38 | \$86,746.14 | 32.6766 | 41.7049 |
| Police Sergeant | 54 | \$ 3,107.43 | \$ 3,262.77 | \$ 3,425.93 | \$ 3,597.21 | \$ 3,777.08 | \$ 3,965.92 | \$80,793.18 | \$103,113.92 | 38.8429 | 49.5740 |



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Keri Cobb, Community Development Director
Maria Lara, Assistant City Manager

DATE: November 21, 2023

SUBJECT: Discussion and Possible Minute Action regarding the Selection of a Name for the New Park at Central Avenue and Filburn Avenue.

Recommendation:

Staff recommends that the City Council:

- 1) Discussion and possible minute action regarding the selection of a name for the new park at Central Avenue and Filburn Avenue; and,
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Background:

In 2021, the City received an Urban Greening Parks and Open Space grant to construct a park at the northeast corner of Central and Filburn. For purposes of the grant application only, the park was named "Central Avenue Neighborhood Park." The project is nearing the phase where permanent signage needs to be ordered and installed, and as a result, a permanent name needs to be selected.

Discussion:

As indicated above, the name "Central Avenue Neighborhood Park" was selected for purposes of the grant application only. A name needs to be selected by the City Council so a permanent sign can be designed, ordered, and installed in the new park.

Below is a brief list of suggested permanent names and justifications for the Council to consider:

- Central Avenue Neighborhood Park – the new park is located on Central Avenue but is not necessarily central to the City.
- Filburn Avenue Neighborhood Park – the new Park is located on Filburn Avenue.
- Pedal Park – the new Park is intended to connect the City's existing Filburn Avenue bike path with the Central Avenue bike path, encouraging residents to bike or pedal to the park.

Fiscal Impact:

None. The park and park signage are fully funded through the Urban Greening grant and Park Impact fees.