



AGENDA

Regular City Council Meeting,

Successor Agency to the
Former Redevelopment Agency and the
Wasco Public Finance Authority

Tuesday, February 6, 2024 – 6:00 pm.

Council Chambers

746 8th Street, Wasco, CA 93280

www.cityofwasco.org

Public advisory: Face masks are recommended. The City Council chamber is open and accessible to the public.

View the meeting Live on the city's website

<https://www.cityofwasco.org/306/city-council-meeting-videos> subject to technical limitations.

ACCESSIBILITY: In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in the City Council meeting, please contact the City Clerk Department at 661-758-7215 or via email at cityclerk@cityofwasco.org within 48 hours of the meeting or sooner.

The following is provided to assist with public participation:

AGENDA AVAILABILITY: The City Council Agenda is posted on the bulletin board at the entry of City Hall 746 8th Street, Wasco, at the entrance of 764 E Street, Wasco, and at the entry of the Sheriff's Office 748 F Street, Wasco. The agenda packet, meeting minutes, and archived City Council meetings are available on the City's website at www.cityofwasco.org.

Agenda Materials: City Council agenda materials are released no later than 72 hours prior to a meeting and are available to the public at the City Clerk's Office, 746 8th Street, Wasco, CA, in a public binder at each City Council meeting, and on the City's website at <https://www.cityofwasco.org/AgendaCenter>

PUBLIC COMMENTS: **All public comments are subject to a 2-minute limit, and a maximum of Thirty (30) minutes will be allowed for any subject.** To provide your comments to the City Councilmembers regarding matters not on the agenda or a specific item on the agenda, you may address your comments IN PERSON. Before making your presentation, you will be asked to state your name for the record. If you would like to submit a written public comment, please email the City Clerk at cityclerk@cityofwasco.org no later than **4:00 p.m. February 6, 2024**. Please clearly indicate which agenda item number your comments pertain to. Every effort will be made to read your comment into the record. If a comment is received after the

specific time mentioned above but before the meeting is adjourned, the comment will still be included as a part of the record of the meeting. Still, it will not be read into the record.

Please be advised that communications directed to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under the applicable law. Communications will NOT be edited for redactions and will be printed/posted as submitted.

SPANISH INTERPRETATION: If you need an interpretation of your communications to the City Council from Spanish into English, please contact the City Clerk Department at 661-758-7215 or via email at cityclerk@cityofwasco.org. **Subject to availability**, notifying at least 48 hours before will usually enable the City to make arrangements.

INTERPRETACIÓN EN ESPAÑOL: Si necesita una interpretación de sus comunicaciones al Concejo Municipal del español al inglés, comuníquese con el Departamento del Secretario de la Ciudad al 661-758-7215 o por correo electrónico a cityclerk@cityofwasco.org. La notificación de al menos 48 horas generalmente permitirá a la Ciudad hacer arreglos. **Sujeto a disponibilidad.**

GETTING TO KNOW YOUR AGENDA

Agenda Sections:

CONSENT CALENDAR Items are routine items that are not expected to prompt discussion. All items are considered for approval at the same time with one vote. Councilmembers, staff, and the public may request items be removed, and members of the public may comment on an item. Items removed from the Consent Calendar are discussed after the vote on the remaining Consent Calendar items.

PUBLIC COMMENT allows the public to address the Council on any matter not listed on the agenda that is within the jurisdiction of the Council. In compliance with the Brown Act, the Council cannot take action on matters not listed on the agenda.

PUBLIC HEARINGS are held on matters specifically required by law. The Mayor will ask for presentations from the staff, the proponent, or the applicant involved (if applicable) in the matter under discussion. Following the Mayor will open the public hearing and ask for public comments. Following the questions from the Councilmembers. The Mayor closes the hearing, and the City Council may discuss and take action.

DEFERRED ITEMS: these are items that were postponed or delayed for specific reasons and are brought back to the Council for consideration. These items are expected to cause discussion and/or action by the Council. Staff may make a presentation, and Councilmembers may ask questions of staff and involved parties before the Mayor invites the public to provide input.

NEW BUSINESS: these are items that are expected to cause discussion and/or action by the council but do not legally require a Public Hearing. Staff may make a presentation, and Council members may ask questions of staff and the involved parties before the Mayor invites the public to provide input.

CLOSED SESSION: may only be attended by members of the Council, support staff, and/or legal counsel. The most common purpose of a Closed Session is to avoid revealing confidential information that may prejudice the City's legal or negotiation position or compromise the employees' privacy interests. Closed sessions may be held only as explicitly authorized by law.

COUNCIL ACTIONS:

RESOLUTIONS are formal expressions of opinion or intention of the Council and are usually effective immediately.

ORDINANCES are laws adopted by the Council. Ordinances usually amend, repeal, or supplement the Municipal Code, provide zoning specifications, or appropriate money for specific purposes. Most ordinances require two hearings; an introductory hearing, generally followed by a second hearing at the next regular meeting. Most ordinances go into effect 30 days after the final approval.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) FINDINGS: CEQA is intended to inform government decision-makers and the public about proposed activities' potential environmental effects and prevent significant, avoidable environmental damage.

PROCLAMATIONS and **RECOGNITIONS** are issued by the City to honor significant achievements by community members, highlight an event, promote awareness of community issues, and recognize City employees.

REGULAR MEETING – 6:00 pm

1) CALL TO ORDER: by Mayor

2) ROLL CALL: Mayor Garcia, Mayor Pro Tem Medina, Council Members: Martinez, Reyna, Saldaña

3) FLAG SALUTE: by Mayor

4) INVOCATION: by Michael Lynch, Wasco Police Chaplin

5) PRESENTATIONS:

- a. Proclamation for National Pesticide Safety Education Month presented to Lideres Campesinas del Comite de Kern Norte.
- b. Presentation regarding Homelessness, Drug Addiction, and Theft Reduction Act by District Attorney Cynthia Zimmer.

c. Presentation regarding the 7th Street rehabilitation project by Art Sherwyn

6) PUBLIC COMMENTS:

This portion of the meeting is reserved for persons desiring to address the Council and including the Council acting as the Governing Board for the Successor Agency, and Wasco Public Finance Authority on any matter not on this agenda and over which the Council, Successor Agency and Wasco Public Finance Authority have jurisdiction. Speakers are limited to two (2) minutes. A maximum of Thirty (30) minutes will be allowed for any one subject. Please state your name for the record before making your presentation.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or Discussion on items not on the agenda (subject to narrow exceptions). This will limit a Councilmember's response to questions and requests made during this comment period.

7) SUCCESSOR AGENCY BUSINESS: None

8) WASCO PUBLIC FINANCE AUTHORITY BUSINESS: None

9) NEW EMPLOYEE POLICE DEPARTMENT BADGE PINNING CEREMONY FOR:

- a. Lloyd Galutira, Police Sergeant
- b. Maria Rocha Castillo, Police Officer
- c. Jose Garcia, Reserve Police Officer
- d. Olivia Ayon, Police Dispatcher

CITY COUNCIL BUSINESS:

10) CONSENT CALENDAR:

The Consent Calendar consists of items that, in the staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests the removal of a particular item.

- a. Receive and File department payments totaling \$ 2,633,286.93
- b. Approval of City Council Minutes for:
 - 1. January 16, 2024, Regular Meeting
 - 2. January 16, 2024, Special Meeting
- c. Approval of Travel Expenses Exceeding \$500.00 for Police Officer Ethan Alegria to attend the POST Advanced Gang Investigations Course in San Diego, CA, on 02/19/24 – 02/23/24; and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.
- d. Adopt a Resolution Authorizing the City Manager or Designee to execute Amendment Agreement No. 2020-060 (2) between the City of Wasco and SMS Landscape Architecture to provide on-call landscape architecture services for the City and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

- e. Adopt a Resolution Authorizing the City Manager or Designee to approve a purchase order with SCL North in an amount not to exceed \$23,000.00 to purchase 26 Replacement Light Fixtures and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.
- f. Adopt a Resolution Amending the Approved Police Cadet title for the Wasco Police Department to Police Officer Trainee and Adopt a Resolution Approving the Amended Salary Schedule for the Fiscal Year 2023-2024 in Compliance with the California Public Employees' Retirement System (CalPERS) Requirement for Publicly Available Pay Schedules and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.
- g. Adopt a Resolution Accepting a Right of Way Offer of Dedication and Authorizing the City Clerk to file the acceptance with the County Recorder's Office and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.
- h. Adopt a Resolution Authorizing the City Manager or designee to approve a purchase order with One Source Parts in an amount not to exceed \$20,000.00 to purchase a replacement lift arm assembly for the Sanitation Department residential refuse vehicle #19 and 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.
- i. Adopt a Resolution Authorizing the City Manager or designee to Sign and Execute Task Order #25 with BHT Engineering an amount not to exceed \$55,600.00 for the Design and Project Management of Project No. 24004 HSIP Cycle 11 Hwy 46 and Poplar Ave HAWK System and Authorize the City Manager or designee to execute contract change orders in the amount not to exceed an aggregate of \$ 2,500.00 and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.
- j. Adopt a Resolution Authorizing the City Manager or Designee to Approve a purchase order from A-Z Bus Sales for the purchasing of two (2) Electric Vans for the amount of \$362,036.34 and Authorize the City Manager or Designee quantity adjustment in the amount not exceeding \$5,000.00 for the Transit Department and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.
- k. Adopt a Resolution Authorizing the City Manager or Designee to finalize and execute a purchase order with Advance Communications & Consulting, Inc. in an

amount not to exceed \$35,000.00 to purchase and install point-to-point network connections at City-owned properties and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

11)PUBLIC HEARINGS: None

12)DEFERRED BUSINESS: None

13)NEW BUSINESS:

- a. Adopt a Resolution Approving the Recognition of the Exclusively Recognized Employee Organization for the Wasco Police Officers' Association (WPOA) for the covered Wasco Police Department employees and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required. (Hurlbert)

14)REPORTS FROM COMMISSIONS AND COMMITTEES:

- a. Kern Economic Development Corporation (Garcia)
- b. Kern Council of Government (Reyna)
- c. Wasco Task Force (Reyna & Medina)

15)REPORTS FROM KC FIRE AND SHERIFF:

- a. Kern County Fire Department (Appleton)
- b. Kern County Sheriff's Department (Stout)

16)REPORTS FROM THE CITY MANAGER:

17)REPORTS FROM THE CITY COUNCIL:

18)CLOSED SESSION: None

19)ADJOURNMENT:

This is to certify that this agenda was posted at Wasco City Hall on February 2, 2024, on/or before 6:00 p.m. The agenda is also available on the City website at www.cityofwasco.org.



Maria O. Martinez, City Clerk, CMC

*All agenda item supporting documentation is available for public review on the city website www.cityofwasco.org and the office of the City Clerk of the City of Wasco, 746 8th Street, Wasco, CA 93280, during regular business hours, 8:00 am – 4:30 pm Monday through Thursday and 8:30 am – 4:30 pm Friday (closed alternate Friday's), following the posting of the agenda. Any supporting documentation related to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location and available at the meeting. **Please remember to turn off all cell phones, pagers, or electronic devices during Council meetings.***

The City of Wasco does not discriminate on the basis of disability in the access to, provision of, or employment in its programs and activities pursuant to 29 United States Code Section 12132 and California Civil Code Section 54. Information regarding the rights provided under the Americans with Disabilities Act (ADA) may be obtained from the City Clerk's Office.

If you need special assistance to participate in this meeting, please get in touch with the City Clerk's Office at (661) 758-7215 to make reasonable arrangements to ensure accessibility to this meeting. Telephone (661) 758-7215. Requests for assistance should be made at least two (2) days in advance whenever possible.



Bill Pay

As of: January 31, 2024

WARRANTS	AMOUNTS
G012224	675,651.64
G012424	901,540.28
G012324	4,739.45
G012524	299.00
A1012324	3,402.69
A2012324	7,417.20
G011524	183,647.20
G011724	29,827.77
H011524	753,063.25
Grand Total	2,633,286.93

Verified By:
Finance Director

Isarel Perez-Hernandez

	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No	DESCRIPTION	AMOUNTS
1	G012224	AFFINITY TRUCK CENTER	405	F013281023:23	26931	RFS VEH #23: GLASS & CAB BLOWER KIT	397.43
2	G012224	ALEXANDER'S CONTRACT SERVICES, INC.	3828	202312260590	26932	12/11/23-12/23/23: METER READING SERVICES	6,625.17
3	G012224	AMAZON CAPITAL SERVICES, INC	4968	1W9Y-JHNR-WF7X	26933	2 QT: CHAINSAW CHAIN PICCO , GAUGE	61.70
4	G012224	AMAZON CAPITAL SERVICES, INC	4968	1YW7-M3MC-GWD7	26933	2 QT: CHAINSAW LOOPS	51.68
5	G012224	AMAZON CAPITAL SERVICES, INC	4968	14DG-G714-DGMT	26933	MULTI PURPOSE WELDER & SPOOL WELDING WIRE	445.98
6	G012224	AMAZON CAPITAL SERVICES, INC	4968	17F9-HGFV-1PR3	26933	OFFICE SUPPLIES FOR WWTF:	254.20
7	G012224	AMAZON CAPITAL SERVICES, INC	4968	13CN-LY9K-PNJX	26933	OFFICE SUPPLIES FOR CH	41.00
8	G012224	AMAZON CAPITAL SERVICES, INC	4968	1QFV-WYG3-1D7N	26933	OFFICE SUPPLIES FOR CH	53.03
9	G012224	AMERICAN EMERGENCY PRODUCTS	5878	INV0032089	26934	RADAR FOR PD VEHICLES ORD0028021	2,413.98
10	G012224	AMERICAN EMERGENCY PRODUCTS	5878	INV0032090	26934	RADAR FOR PD VEHICLES ORD0028021 #2	2,413.98
11	G012224	AMERICAN EMERGENCY PRODUCTS	5878	INV0032162	26934	RADAR FOR PD VEHICLES ORD0028021 #3	2,413.98
12	G012224	AMERICAN EMERGENCY PRODUCTS	5878	INV0031908	26934	COMMAND STAFF UPFITTING ORD 0028019	25,845.86
13	G012224	AMERICAN EMERGENCY PRODUCTS	5878	INV0032088	26934	PATROL UPFITTING- VIN643	33,473.19
14	G012224	AMERICAN EMERGENCY PRODUCTS	5878	INV0032167	26934	PATROL UPFITTING- VIN927	33,473.19
15	G012224	AMERICAN EMERGENCY PRODUCTS	5878	INV0032084	26934	PATROL UPFITTING- VIN867	33,473.19
16	G012224	BSK & ASSOCIATES, INC.	1052	AG29984	26935	WW SAMPLE TEST: 12/7/23 BOD & TSS	140.00
17	G012224	BSK & ASSOCIATES, INC.	1052	AG30033	26935	WW SAMPLE TEST: 11/30/23 BOD & TSS	140.00
18	G012224	BSK & ASSOCIATES, INC.	1052	AG30051	26935	WW SAMPLE TEST: 12/12/23 BOD & TSS	140.00
19	G012224	BSK & ASSOCIATES, INC.	1052	AG30539	26935	WW SAMPLE TEST: 12/14/23 BOD, TDS, NITROGEN, TSS	291.50
20	G012224	CLARK PEST CONTROL	117	34466681	26936	DEC 2023: 746 8TH & 1445 12TH PEST CONTROL	235.00
21	G012224	CLARK PEST CONTROL	117	34469418	26936	DEC 2023: 1400 J ST PEST CONTROL SERV	220.00
22	G012224	CLEAN STRIDE LLC	5289	9903	26937	DEC 2023: JANITORIAL SERVICES	4,897.00
23	G012224	ENTENMANN ROVIN CO	5860	0177711-IN	26938	TT DOME BADGES	826.89
24	G012224	ENTENMANN ROVIN CO	5860	01773377-IN	26938	TT DOME BADGE	154.69
25	G012224	ENTENMANN ROVIN CO	5860	0176331-IN	26938	TT DOME BADGES	289.01
26	G012224	HOLLOWAY ENVIRONMENTAL SOLUTIONS, LLC.	2651	#INV-HES-2627	26939	DEC 2032: BIOSOLIDS LOADS	4,534.30

	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No	DESCRIPTION	AMOUNTS
27	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62832	26940	PLAN VEH FIRE EXT ANNUAL SERV	75.01
28	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62800	26940	AC VEH FIRE EXT ANNUAL SERV	20.11
29	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62799	26940	DAR VEH FIRE EXT ANNUAL SERV	60.33
30	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62783	26940	SPARE BLUIDLING FIRE EXTN ANNUAL SERV	444.01
31	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62781	26940	SHOP FIRE EXTN ANNUAL SERV	40.22
32	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62782	26940	ANNEX FIRE EXTN ANNUAL SERV	120.67
33	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62784	26940	WTR BUILDING FIRE EXTN ANNUAL SERV	115.23
34	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62785	26940	PW BUILDING FIRE EXTN ANNUAL SERV	140.78
35	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62786	26940	748 F ST FIRE EXTN ANNUAL SERV	100.55
36	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62787	26940	AC BUILDING FIRE EXTN ANNUAL SERV	40.22
37	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62788	26940	BOOTH BUILDING FIRE EXTN ANNUAL SERV	60.33
38	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62789	26940	5410 7TH ST FIRE EXTN ANNUAL SERV	229.35
39	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62790	26940	GW BUILDING FIRE EXTN ANNUAL SERV	20.11
40	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62791	26940	CNG FIRE EXTN ANNUAL SERV	102.12
41	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62792	26940	746 8TH ST FIRE EXTN ANNUAL SERV	100.55
42	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62793	26940	COURTHOUSE FIRE EXT ANNUAL SERV	60.33
43	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62794	26940	WW VEH FIRE EXT ANNUAL SERV	115.23
44	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62795	26940	SAN VEH FIRE EXT ANNUAL SERV	406.03
45	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62796	26940	STR VEH FIRE EXT ANNUAL SERV	351.89
46	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62797	26941	PW VEH FIRE EXT ANNUAL SERV	20.11
47	G012224	INDEPENDENT FIRE AND SAFETY INC.	135	62798	26940	WTR VEH FIRE EXT ANNUAL SERV	60.33
48	G012224	JEFFRIES BROS., INC	140	141924	26942	RFS #GENERAL: 178 QT: HYDRAULIC FLUID	2,206.25
49	G012224	JORGENSEN & CO.	137	6104576	26943	WWTF: SENSOR SCREEN & INSTRUMENT CALLIBRATION	375.97
50	G012224	JTS CONSTRUCTION	6018	01-1314 121323	26944	22013-2: CON PHASE APPLICATION PMT #4	460,322.50
51	G012224	LAV CONSULTING & ENGINEERING, INC	5693	990-14	26945	22013-2: CON PHASE - CENTRAL AVE PARK	2,446.00
52	G012224	ODP BUSINESS SOLUTIONS, LLC	5759	345836960001	26946	OFFICE SUPPLIES FOR SHOP: INK TONER	74.52
53	G012224	ODP BUSINESS SOLUTIONS, LLC	5759	341567886001	26946	OFFICE SUPPLIES FOR SHOP	60.62
54	G012224	P & J ELECTRIC, INC.	66	8685	26947	HEADWORKS PUMPS REPAIRS 122123	1,114.68
55	G012224	PACE ANALYTICAL SERVICES, INC	5694	B489479	26948	WTR SAMPLE TEST: 12/19/23 BACTERIOLOGICAL	98.00
56	G012224	PETERSON AUTO SUPPLY	152	7417-266081	26949	RFS #GENERAL: FUEL	477.38
57	G012224	RICHARDS, WATSON, GERSHON A PROFFESIONAL CORP	3343	245372	26950	OCT 2023: LEGAL SRVCS	1,330.56
58	G012224	RICHARDS, WATSON, GERSHON A PROFFESIONAL CORP	3343	245861	26950	NOV 2023: LEGAL SRVCS	275.00
59	G012224	SOUTHERN TIRE MART LLC	5953	7150003128	26952	AC VEH #33: 2 TIRES	305.45
60	G012224	SOUTHERN TIRE MART LLC	5953	7150001251	26952	RFS VEH #96: 4 TIRES	491.61
61	G012224	THE BAKERSFIELD CALIFORNIAN	206	89224AD283445	26953	21003: CON PHASE - FLC DEMO & CLEANUP	1,011.82
62	G012224	THE SHAFTER PRESS/ WASCO TRIBUNE	4787	3179	26951	21003-0: CON PHASE - FLC DEMO & CLEAN UP	238.00
63	G012224	TOTER LLC	372	20INV000497192	26954	318 QT/E: GRAY & GREEN CARTS TO REBUILD INVENTORY	43,801.98
64	G012224	UNIVAR USA INC	111	51740191	26955	WELL #14: 747 G ST LIQUID CHLORINE	725.55
65	G012224	UNIVAR USA INC	111	51740190	26955	WELL #12: MCCOMBS BETWN ANNIN & PALM LIQUID CHLORI	1,615.09
66	G012224	VERIZON WIRELESS SERVICE LLC	4237	9952683997	26956	CELL PHONES FOR PD	678.66
67	G012224	WASCO VETERINARY CLINIC	4770	DECEMBER 2023	26957	DEC 2023: VET SERVICES	1,784.00
68	G012224	ZEE MEDICAL SERVICE CO. #34	238	34-201830	26958	PW OFFICE FIRST AID RESTOCK	228.54
69	G012224 Total						675,651.64
70	G012424	AFLAC	108	644735	26959	JAN 2023: INSURANCE PREMIUM	582.50
71	G012424	AMAZON CAPITAL SERVICES, INC	4968	1NM3-XL9M-WKGP	26960	OFFICE SUPPLIES FOR CH	148.58
72	G012424	AMAZON CAPITAL SERVICES, INC	4968	1TR3-LL1F-6XVR	26960	OFFICE SUPPLIES FOR CH	97.17
73	G012424	AMERICAN REFUSE INC	183	791600	26961	JAN-MARCH 24: 801 8TH ST RECYCLE CART	90.21
74	G012424	AMERICAN REFUSE INC	183	297174	26961	JAN-MAR 24: 746 8TH ST RECYCLE CART	90.21
75	G012424	AMERICAN REFUSE INC	183	297935	26961	JAN 2024: 801 8TH ST 3YD BIN RECYCLE	113.96
76	G012424	AMERICAN REFUSE INC	183	297948	26961	DEC 2023: PRISON SCALE TICKETS	300.00

	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No	DESCRIPTION	AMOUNTS
77	G012424	AXZAY VILLARREAL DE VILLARREAL	6061	1	26962	22012-2: TASK ORDER #5 MOSAIC	2,000.00
78	G012424	BOWMAN ASPHALT, INC.	963	246000PW#1	26963	21016-0: CON PHASE - APPLICATION PMT #1	800,939.05
79	G012424	BSK & ASSOCIATES, INC.	1052	AH00364	26964	WW SAMPLE TEST: 1/3/24 BOD & TSS	165.00
80	G012424	CALIFORNIA BUILDING STANDARDS COMMISSION	2575	GREEN FEES OCT-DEC	26965	GREEN FEES OCT-DEC 2023	233.10
81	G012424	CLEAR INC	6060	011624	26966	MEMBERSHIP FEES D.WISE	50.00
82	G012424	FREEMAN MATHIS & GARRY LLP	5980	9160152913	26967	DEC 23: LEGAL SRVCS	165.00
83	G012424	KERN COUNTY RECORDER	262	1930 F ST LOAN #1	26968	RECORDING FEE 1930 F ST LOAN 8112	20.00
84	G012424	KERN COUNTY RECORDER	262	1930 F ST LOAN #2	26968	RECORDING FEE 1930 F ST LOAN 811-2	20.00
85	G012424	KSI ENGINEERING INC	5837	107993	26969	22012-2: CHANGE ORDER FOR FULL RE-DESIGN ELECTRIC	21,000.00
86	G012424	LAV CONSULTING & ENGINEERING, INC	5693	990-15	26970	22013-2: CON PHASE - CENTRAL AVE PARK	583.63
87	G012424	LEAGUE OF CALIFORNIA CITIES	237	INV-12039-K2D5K4	26971	MEMBERSHIP DUES 2024	11,672.00
88	G012424	MARTIN, PARIS, AND MULLINS LLC	5976	#2024-002-697	26972	BACKGROUND INVESTIGATION	2,000.00
89	G012424	MARTIN, PARIS, AND MULLINS LLC	5976	#20240-001-697	26972	BACKGROUND INVESTIGATION	2,000.00
90	G012424	NEW HORIZON COMMUNICATION CORP	6015	2522884	26973	FEB 24: DISPATCH SRVCS	1,167.07
91	G012424	P & J ELECTRIC, INC.	66	8705	26975	WWTP: LIFT STATION PUMP #2 REPAIRS	1,486.24
92	G012424	PG & E COMPANY	85	5816195239-3 011024	26976	DEC 2023: WELL #12	29,330.26
93	G012424	PG & E COMPANY	85	0705182385-9 011824	26976	UB 501 F ST 011824	951.06
94	G012424	PG & E COMPANY	85	2114713176-3 011624	26976	UB TRACT 7311-4 FILBURN 011624	30.55
95	G012424	PG & E COMPANY	85	2767702756-0 011724	26976	UB 603 PALM AVE 011724	24.64
96	G012424	PG & E COMPANY	85	8365871756-2 011624	26976	UB ANNEX PARKING LOT 011624	14.02
97	G012424	READYREFRESH BY NESTLE	4027	0310033487406	26977	12/1/23-12/31/23: 5409 7TH ST SERV	57.85
98	G012424	READYREFRESH BY NESTLE	4027	04a0033487406	26977	12/11/23-1/10/24: 5410 7th ST WTR SERV	94.52
99	G012424	ROBERT HALF	4814	63097559	26978	TEMP SRVCS X.NIETO WE 011224	1,482.59
100	G012424	SENTINEL ENGINEERING	5921	1743	26979	FEB 24: MONTHLY LICENSES	331.50
101	G012424	SMS LANDSCAPE ARCHITECTURE	5696	2204-2	26980	22012-2: LANDSCAPE DESIGN	11,362.96
102	G012424	SOUTHERN TIRE MART LLC	5953	7160001572	26981	RFS VEH #GENERAL: 4 RECAP TIRES	1,084.31
103	G012424	STATEWIDE TRAFFIC SAFETY AND SIGNS INC	5700	12018873	26982	100 QT: 18" CONE ORANGE/BLK	1,894.38
104	G012424	STEAM CLEANERS, INC.	1773	116637	26983	24018: NEW STEAM CLEANER	9,957.92
105	G012424 Total						901,540.28
106	G012324	AG WELD INC	3396	0008655	26984	CUTTING BLADE FOR BUCKET OF BRUSH LOADER	439.45
107	G012324	BLUE LINE SOLUTIONS, INC	5910	1304	26985	BACKGROUND INVESTIGATION	4,300.00
108	G012324 Total						4,739.45
109	G012524	FRESNO CITY COLLEGE	5969	012924	26991	M.PUENTE POST TRAINING	299.00
110	G012524 Total						299.00
111	A1012324	NAVIA BENEFIT SOLUTIONS	5664	120423	5413	MEDICAL CHECK RUN 120423	3,402.69
112	A1012324 Total						3,402.69
113	A2012324	NAVIA BENEFIT SOLUTIONS	5664	12182023	5414	MEDICAL CHECK RUN 121823	7,417.20
114	A2012324 Total						7,417.20
115	A3012324	NAVIA BENEFIT SOLUTIONS	5664	010224	5415	MEDICAL CHECK RUN 010224	582.61
116	A3012324 Total						582.61
117	A011024	ANTHEM BLUE CROSS	6062	0202401940422-1	5419	JAN 2024: INSURANCE PREMIUM	70,316.60
118	A011024 Total						70,316.60
119	A4012324	NAVIA BENEFIT SOLUTIONS	5664	010824	5416	MEDICAL CHECK RUN 010824	1,676.95
120	A4012324 Total						1,676.95
121	A5012324	NAVIA BENEFIT SOLUTIONS	5664	011524	5417	MEDICAL CHECK RUN 011524	1,022.29
122	A5012324 Total						1,022.29
123	A6012324	NAVIA BENEFIT SOLUTIONS	5664	10808	5418	DEC 2023: MONTHLY MIN FEES	100.00
124	A6012324 Total						100.00
125	G011524	AC POETTEGEN & SON	5874	0000293310	26904	RFS VEH #23: STOP NUT	5.02
126	G011524	AFFINITY TRUCK CENTER	405	F013281023:01	26905	RFS VEH #23: GLASS & BLOWER KIT	397.43

	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No	DESCRIPTION	AMOUNTS
127	G011524	AMAZON CAPITAL SERVICES, INC	4968	1F94-JVV3-6R6H	26906	1 QT: DEWALT BATTERY CHARGER - 4 PORTS	229.30
128	G011524	AMAZON CAPITAL SERVICES, INC	4968	1J74-XD7W-PHVC	26906	HOLIDAY DECORATIONS	118.44
129	G011524	AMAZON CAPITAL SERVICES, INC	4968	146M-J96F-39QN	26906	WALL CALENDARS FOR CODE & BLDG	63.30
130	G011524	AMAZON CAPITAL SERVICES, INC	4968	1CLW-7Y7V-CLL6	26906	CELL PHONE CASES FOR PD	11.66
131	G011524	BAKERSFIELD WELL & PUMP CO.	2504	BILLING 1/FINAL	26907	WELL #14: EMERGENCY REPAIRS	69,436.00
132	G011524	BSK & ASSOCIATES, INC.	1052	AG28696	26908	WTR SAMPLE TEST: 11/16/23 UCMR5	1,225.00
133	G011524	COUNTRY AUTO & TRUCK, INC.	3008	744833	26909	RFS VEH #17: 2 BATTERIES	395.84
134	G011524	COUNTRY AUTO & TRUCK, INC.	3008	744834	26909	RFS VEH #17: BATTERY	197.92
135	G011524	COUNTRY AUTO & TRUCK, INC.	3008	744837	26909	STREETS VEH #93: 3YR WARANTY BATTERY & ENVI CHARGE	31.95
136	G011524	DIAMOND TECHNOLOGIES, INC.	2724	34759	26910	DEC MONTHLY IT MANAGED SRVCS AGRMNT BILLING	3,275.33
137	G011524	DIAMOND TECHNOLOGIES, INC.	2724	34742	26910	MULT PRJ AGRMNT BLOCK RETAINER	10,000.00
138	G011524	DIAMOND TECHNOLOGIES, INC.	2724	34760MS	26910	DEC MICROSOFT MONTHLY BILLING	394.00
139	G011524	DIAMOND TECHNOLOGIES, INC.	2724	34909	26910	DEC- BACKUP CENTRIC MONTHLY	2,179.49
140	G011524	DIAMOND TECHNOLOGIES, INC.	2724	34283	26910	BLOCK RETAINER AGRMNT	10,000.00
141	G011524	DIAMOND TECHNOLOGIES, INC.	2724	35058	26910	BACK UP MUNIS & TCM SERVER	95.00
142	G011524	DIAMOND TECHNOLOGIES, INC.	2724	35059	26910	FIRMWARE UPGRADES	114.75
143	G011524	DOOLEY ENTERPRISES, IC	5967	66919ST	26911	SALES TAX AND SHIPPING COST 66919	232.74
144	G011524	ELECTRIC MOTOR WORKS INC.	2678	112563	26912	24025: REPAIRS ON SUB PUMP CENTRAL & FILBURN	3,543.63
145	G011524	GREER'S BANNER AIR	5936	i14362	26913	DUCT REPAIRS AT CITY HALL	336.00
146	G011524	INFO SEND, INC.	4244	254122	26914	DEC STMTS DATA PRCSSNG/PRINT/MAIL	4,792.64
147	G011524	KAISER FOUNDATION HEALTH PLAN INC	4757	199636942359	26915	DEC 23: INSURANCE PREMIUM	1,201.70
148	G011524	KAISER FOUNDATION HEALTH PLAN INC	4757	199636580155	26915	JAN 24: INSURANCE PREMIUM	1,338.12
149	G011524	KAISER FOUNDATION HEALTH PLAN INC	4757	199639141082	26915	FEB 24: INSURANCE PREMIUM	3,040.82
150	G011524	KSI ENGINEERING INC	5837	107852	26916	22012-2: PE DOWNTOWN PRJ	21,550.00
151	G011524	MARTINEZ, MARIA O	4802	12282023	26917	MILEAGE REIMB FOR CONFERENCE	305.37
152	G011524	NATIONAL AUTO FLEET GROUP	5790	WJ1037	26918	22005: WATER DEPT VEHICLE F-150	36,307.06
153	G011524	O'REILLY AUTO ENTERPRISES, LLC	4230	4936-167563	26919	WATER VEH #64: AIR & OIL FILTERS	71.06
154	G011524	READYREFRESH BY NESTLE	4027	23L0018613430	26920	11/15/23-12/14/23: 5410 7TH ST WTR SERV	175.89
155	G011524	SENTINEL ENGINEERING	5921	1740	26921	WINDOWS & MICROSOFT SQL SERVERS	6,323.00
156	G011524	SENTINEL ENGINEERING	5921	1736	26921	DEC 23: MONTHLY LICENSES	663.00
157	G011524	SOUTHERN TIRE MART LLC	5953	7160001442	26922	BUILDING VEH #10: 4 TIRES	491.61
158	G011524	THE ECOHERO SHOW LLC	4912	2459	26924	23006: CLASSROOM PRESENTATION RECYCLE ORGANICS	900.00
159	G011524	THE HOME DEPOT PRO	5006	780358446	26925	JANITORIAL SUPPLIES FOR ALL DEPTS	985.33
160	G011524	T-MOBILE	4899	964042089 DEC	26923	CELL PHONE SRVCS 11/21-12/20	939.30
161	G011524	VERIZON WIRELESS SERVICE LLC	4237	9952683996	26926	CELL PHONES & IPADS	1,379.65
162	G011524	WASCO HARDWARE & AG LLC	4864	2312-062840	26927	RFS #GENERAL: BOXES OF NUTS & BOLTS	33.85
163	G011524	WASCO T-SHIRTS PRINTING	497	9191	26928	PD PATCHES	866.00
164	G011524 Total						183,647.20
165	G011724	CHARTER COMMUNICATIONS	68	167751301010724	26881	JAN 24:INTERNET SRVCS ANNEX	124.26
166	G011724	CHARTER COMMUNICATIONS	68	168679001010724	26881	JAN 24: INTERNET SRVCS SHERIFF SUB	202.96
167	G011724	CORE & MAIN LP	4704	T985592	26882	STOCK PARTS	413.28
168	G011724	CORE & MAIN LP	4704	U184547	26882	STOCK PARTS	1,608.87
169	G011724	CORE & MAIN LP	4704	U200976	26882	STOCK PARTS	405.24
170	G011724	COUNTRY AUTO & TRUCK, INC.	3008	744963	26883	WWR VEH #48: BULK BATTERY CABLES	67.48
171	G011724	COUNTRY AUTO & TRUCK, INC.	3008	744972	26883	TOOL #GENERAL: BATTERY CHARGER	253.27
172	G011724	COUNTRY AUTO & TRUCK, INC.	3008	745028	26883	RFS VEH #20: FITTINGS, TIRE PATCH, KIT, &HOUSE KEY	115.74
173	G011724	DEPARTMENT OF CONSERVATION	273	01102024	26884	OCT-DEC 23: SMI FEES	3.77
174	G011724	DIAMOND TECHNOLOGIES, INC.	2724	34959	26885	JAN MONTHLY IT MANAGED SRVCS AGRMNT	3,471.33
175	G011724	DIAMOND TECHNOLOGIES, INC.	2724	34960	26885	JAN- BACKUP CENTRIC	1,572.46
176	G011724	DIAMOND TECHNOLOGIES, INC.	2724	34961MS	26885	JAN MICROSOFT MONTHLY BILLING	394.00

	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No	DESCRIPTION	AMOUNTS
177	G011724	DIAMOND TECHNOLOGIES, INC.	2724	35125	26885	BLOCK RETAINER #3	10,000.00
178	G011724	DIAMOND TECHNOLOGIES, INC.	2724	26166-C	26885	CREDIT FOR INVOICE 34034	(570.00)
179	G011724	ELECTRIC MOTOR WORKS INC.	2678	112783	26886	INSPECTION & REPAIRS ON SUBMERSIBLE PUMP	3,193.95
180	G011724	FED EX	123	8-376-05374	26887	EXPRESS SERVICES WE 011124	24.57
181	G011724	FREDDY GONZALEZ	6057	01082024	26888	21042: CAMERA REBATE 031522	150.00
182	G011724	GALLARDO PEDRO	5845	01172024	26889	RFND FOR BARRICADES	200.00
183	G011724	INTERWEST CONSULTING GROUP, INC.	1571	217081	26890	DEC 1 - JAN 8: PLAN CHECKS	300.00
184	G011724	M & S SECURITY SERVICES	4445	101551	26891	Q3 '24 ALRM MNTR-SHOP MAIN	135.00
185	G011724	M & S SECURITY SERVICES	4445	101552	26891	Q3 '24 ALRM MNTR-SHOP	135.00
186	G011724	M & S SECURITY SERVICES	4445	101501	26891	Q3 '24 ALRM MNTR-ANIMAL CONTROL	165.00
187	G011724	M & S SECURITY SERVICES	4445	101835	26891	Q3 '24 ALRM MNTR WELL #14	120.00
188	G011724	M & S SECURITY SERVICES	4445	101502	26891	Q3 '24 ALRM MNTR-WWT	330.00
189	G011724	M & S SECURITY SERVICES	4445	101503	26891	Q3 '24 ALRM MNTR-PD	165.00
190	G011724	M & S SECURITY SERVICES	4445	101504	26891	Q3 '24 ALRM MNTR-CITY HALL	135.00
191	G011724	M & S SECURITY SERVICES	4445	101505	26891	Q3 '24 ALRM MNTR-FIN & PLAN	135.00
192	G011724	M & S SECURITY SERVICES	4445	101506	26891	Q3 '24 ALRM MNTR-PW	135.00
193	G011724	MERAKI CONSTRUCTION INC.	5990	131	26892	22012-2: TASK ORDER #4 FLOWER WALL	1,500.00
194	G011724	NANCY NELSON	6058	011624	26893	REIMBURSEMENT FOR DECORATIONS	131.13
195	G011724	O'REILLY AUTO ENTERPRISES, LLC	4230	4936-169051	26894	MGMT VEH #M3: OIL & AIR FILTERS	25.74
196	G011724	O'REILLY AUTO ENTERPRISES, LLC	4230	4936-169130	26894	TRAINING FOR MIGUEL LEON	95.00
197	G011724	O'REILLY AUTO ENTERPRISES, LLC	4230	4936-169131	26894	TRAINING FOR CARLOS HERMOSILLO	95.00
198	G011724	PETTY CASH/CITY HALL	13	01092024	26895	PETTY CASH REIMBURSEMENT	278.44
199	G011724	PETTY CASH/DIAL--A-RIDE	5402	01092024	26896	PETTY CASH REIMBURSEMENT DAR	38.00
200	G011724	PG & E COMPANY	85	0257904856-8 011024	26897	UB 2692 GRAPEVINE LN	13.44
201	G011724	PG & E COMPANY	85	2053318492-3 011124	26897	UB WATER WELL #8	212.45
202	G011724	PG & E COMPANY	85	2991524925-3 011224	26897	UB 810 8TH ST COURTHOUSE	319.21
203	G011724	PG & E COMPANY	85	3433412189-3 011224	26897	UB N/O FILBURN/BECKES	2.80
204	G011724	PG & E COMPANY	85	8702724701-1 010924	26897	UB AGRICULTURE 010924	502.93
205	G011724	PHOENIX GROUP INFORMATION SYSTEMS	4913	112023239	26898	NOV 23: CITATION FEE & SRVCS	304.26
206	G011724	RICHLAND CHEVROLET COMPANY	155	158426	26899	STREETS VEH #89: SENSOR	264.14
207	G011724	ROBERT HALF	4814	63040584	26900	TEMP SRVCS X.NIETO WE 122923	895.95
208	G011724	STINSON STATIONERS INC	160	265173-0	26901	PRINTER PAPER FOR MULTIPLE DEPT	412.35
209	G011724	THE GAS COMPANY	246	05441655304 011124	26902	DEC 23: PAL BUILDING 1445 12TH ST	47.60
210	G011724	THE GAS COMPANY	246	0812182008 011124	26902	SHERIFF'S STATION 748 F ST	168.49
211	G011724	THE GAS COMPANY	246	08331820137 011124	26902	DEC 2023: COURTHOUSE 757 FS	600.64
212	G011724	THE GAS COMPANY	246	08961820373 011124	26902	DEC23: CITY YARD F STREET	491.42
213	G011724	WASCO HARDWARE & AG LLC	4864	2401-065428	26903	RFS VEH #25: TULIP PASS LOCK SET & SNAP LINK	26.06
214	G011724	WASCO HARDWARE & AG LLC	4864	2401-066193	26903	DAR VEH #60: ALU RIVET	16.54
215	G011724 Total						29,827.77
216	H011524	DEE JASPAR AND ASSOCIATES, INC	378	23-01153	26929	23003: WELL #13 EQUIPPING	6,938.00
217	H011524	HARTZELL GENERAL ENGINEERING CONTRACTOR	5930	23058	26930	23003:PMT APPLICATION #7 WELL#13	746,125.25
218	H011524 Total						753,063.25
219	Grand Total						2,633,286.93

MINUTES
WASCO CITY COUNCIL
and Successor Agency to the
Former Redevelopment Agency
Tuesday, January 16, 2024
Regular Meeting – 6:00 p.m.
City Council Chambers
746 8th Street, Wasco, CA 93280

REGULAR MEETING – 6:00 pm

1) CALL TO ORDER:

Mayor Garcia called the meeting to order at 6:02 p.m. in memory of Kimberly Skeels, Martha Garcia, and Cherylee Wegman.

Mayor Garcia made an announcement that the Special Meeting would open after the closed session item.

2) ROLL CALL: Mayor Garcia, Mayor Pro Tem Medina, Council Members: Martinez, Reyna, Saldaña

PRESENT: Mayor Garcia, Mayor Pro Tem Medina, Council Members: Martinez, Reyna, Saldaña

STAFF PRESENT: City Manager Hurlbert, City Attorney Bateman, City Clerk Martinez, Deputy City Clerk Flores, Assistant City Manager Lara, Public Works Director Villa, Community Development Director Cobb, Finance Director Perez-Hernandez, Kern County Sheriff Sergeant Stout, Kern Fire Chief Appleton

3) FLAG SALUTE: by Mayor Garcia

4) INVOCATION: Observed a moment of silence

5) PRESENTATIONS: None

6) PUBLIC COMMENTS:

No public comments.

Deputy City Clerk Flores mentioned there were no email comments for this item or any item on this agenda.

7) SUCCESSOR AGENCY BUSINESS:

- a.** Nomination and Appointment of Chairman and Vice-Chairman.
No public comments.

Director Reyna nominated Vice-Chairman Garcia as Chairman of the Successor Agency, and Vice-Chairman Garcia accepted the nomination.

Chairman Martinez nominated Director Medina as Vice-chairman of the Successor Agency, and Director Medina accepted the nomination.

Motion was made by Director Reyna, **seconded** by Chairman Martinez, to appoint Vice-Chairman Garcia as Chairman and to appoint Director Medina as Vice-Chairman of the Successor Agency by the following roll call vote:

AYES:	GARCIA, MEDINA, MARTINEZ, REYNA, SALDAÑA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

- b.** Adopt a Resolution of the Successor Agency to the Former Wasco Redevelopment Agency to add Alexandro Garcia and Valentin Medina as Authorizing Signers for all Successor Agency Bank Accounts and remove Vincent Martinez, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Reso#2024-028

Oral presentation by Finance Director Perez-Hernandez.
No public comments.

Motion was made by Chairman Martinez, **seconded** by Vice-Chairman Medina, to adopt the resolution by the following roll call vote:

AYES:	GARCIA, MEDINA, MARTINEZ, REYNA, SALDAÑA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

8) WASCO PUBLIC FINANCE AUTHORITY BUSINESS:

- a.** Nomination and Appointment of Chairman and Vice-Chairman.
No public comments.

Director Reyna nominated Vice-Chairman Garcia as the Chairman and Director Medina as the Vice-Chairman of the Wasco Public Finance Authority. Vice-Chairman Garcia and Director Medina accepted the nominations.

Motion was made by Director Reyna, **seconded** by Chairman Martinez, to appoint Vice-Chairman Garcia as Chairman and to appoint Director Medina as Vice-Chairman of the Wasco Public Finance Authority by the following roll call vote:

AYES:	GARCIA, MEDINA, MARTINEZ, REYNA, SALDAÑA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

- b. Adopt a Resolution of the Board of Directors of the Wasco Public Financing Authority to add Alexandro Garcia and Valentin Medina as Authorizing Signers for all Wasco Public Financing Authority Bank Accounts and remove Vincent Martinez, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required. (Perez-Hernandez)

Reso#2024-065

Oral presentation by Finance Director Perez-Hernandez.
No public comments.

Motion was made by Director Reyna, **seconded** by Director Saldaña, to adopt the resolution by the following roll call vote:

AYES:	GARCIA, MEDINA, MARTINEZ, REYNA, SALDAÑA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

CITY COUNCIL BUSINESS:

9) CONSENT CALENDAR:

The Consent Calendar consists of items that, in the staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests the removal of a particular item.

- a. Receive and File department payments totaling \$2,421,760.25
- b. Adopt a Resolution to add Alexandro Garcia and Valentin Medina as Authorizing Signers for all City Bank Accounts and Remove Vincent Martinez, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Reso#2024-4012

- c. Approval of City Council Minutes for December 19, 2023, Regular and Special Meeting.
- d. Adopt a Resolution Authorizing the City Manager or Designee to Approve a Purchase Order with SCL North in an Amount Not to Exceed \$275,000.00 to Purchase 77 Tree Grates & 93 Well Lights for the Downtown Renovation Project, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Reso#2024-4008

- e. Adopt a Resolution authorizing the City Manager or Designee to Execute Contract Change Orders with KSI Engineering, Inc. in an amount not to exceed \$25,000.00 in addition to the originally approved \$25,000.00 for the Downtown Renovation Project, and Find that this action is not a project as defined under the California

Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Reso#2024-4009

- f. Adopt A Resolution Authorizing the City Manager or Designee to Accept and Execute a Shelter Services Agreement in the Amount Of \$100,000.00 and appropriating the Funds from the Regents of the University Of California on Behalf of Its Davis Campus School Of Veterinary Medicine on Behalf of Its Koret Shelter Medicine Program in Connection with the California for All Animals Statewide Animal Shelter Assistance Program and Appropriating the Funds, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Reso#2024-4010

Agmt#2024-001

- g. Receive and File the Wasco Sales Taxes Results for the 3rd Quarter 2023 and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

- h. Adopt a Resolution authorizing the City Manager or designee to complete and execute professional services agreements with Daniel Morgan, sole proprietor, and David Comelli dba Black Label Technologies, replacing the former agreement with Sentinel Engineering to provide Police Department technology consulting services and find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Reso#2024-4011

Agmt#2024-002

No conflict of interest on the consent calendar for any council members.

No public comments.

Motion was made by Council Member Reyna, **seconded** by Council Member Saldaña, to approve the Consent Calendar by the following roll call vote:

AYES:	GARCIA, MEDINA, MARTINEZ, REYNA, SALDAÑA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

10)PUBLIC HEARINGS: None

11)DEFERRED BUSINESS: None

12) NEW BUSINESS:

- a. Reorganization of City Council Committee Assignments, and Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Oral presentation by City Manager Hurlbert.

No public comments.

The reorganization of the City Council Committees is as follows:

1. Interviewers for The Recruitment of the Boards and Commissions
 - Mayor Alex Garcia
 - Council Member Eduardo Saldaña
2. Legislative Bill Introductions from League of California Cities
 - Council Member Vincent Martinez
 - Council Member Gilberto Reyna
3. Wasco Community Task Force
 - Council Member Eduardo Saldaña
4. Committee to Review and Advise in Relation to Real Estate Transactions
 - Mayor Garcia
 - Council Member Gilberto Reyna
5. Kern Council of Governments (KERN COG)
 - Council Member Gilberto Reyna
 - Mayor Alex Garcia - Alternate
6. City Selection Committee
 - Council Member Gilberto Reyna Member
 - Mayor Alex Garcia - Alternate
7. San Joaquin Valley Air Pollution Control District Special City Selection Committee
 - Mayor Garcia
 - Council Member Saldaña - Alternate
8. Kern Economic Development Corporation (KERN EDC)
 - Mayor Garcia

Motion was made by Council Member Reyna, **seconded** by Council Member Saldaña, to approve the reorganization of the city council committee assignment list by the following roll call vote:

AYES:	GARCIA, MEDINA, MARTINEZ, REYNA, SALDAÑA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

13) REPORTS FROM COMMISSIONS AND COMMITTEES:

a. Kern Economic Development Corporation (Garcia)

Mayor Garcia

- Executive meeting will be held on January 25, 2024, at 9:00 a.m. at Adventist Health Center.
- State of the County event will be on January 25, 2024, at 5:00 p.m. at the Mechanics Bank Arena.

b. Kern Council of Government (Reyna)

No reports.

c. Wasco Task Force (Reyna & Medina)

No reports.

14) REPORTS FROM KC FIRE AND SHERIFF:

a. Kern County Fire Department (Appleton) Fire Chief Stout gave recent fire report.

b. Kern County Sheriff's Department (Stout) Sergeant Stout reported on recent crimes.

15) REPORTS FROM THE CITY MANAGER:

City Manager Hurlbert updated the council members on the following:

- Gave an update on the Wasco Police Department transition and 13 total Police Department staff to date.
- Update on the Wasco Farm Labor Camp abatement.
- Kern EDC- 2024 State of the County event- January 25, 2024, held at the Mechanics Bank Convention Center 5:00 p.m. – 9:00 p.m.
- Save the Date: Kern Council of Government – 2023 Regional Awards of Merit Event on March 7, 2024 at Seven Oaks Country Club

16) REPORTS FROM THE CITY COUNCIL:

No reports.

Mayor Garcia read the closed-session item titles.
There were no public comments.

Mayor Garcia called a five-minute recess at 6:38 p.m. and announced the council would go into closed session immediately after the recess.

Mayor Garcia adjourned out of closed session at 7:06 p.m.

Mayor Garcia recessed to the Special Meeting at 7:06 p.m.

17) CLOSED SESSION:

a. Approval of the Closed Session Minutes for October 17, 2023.

City Manager Hurlbert reported out.

Motion was made by Mayor Garcia, **seconded** by Council Member Reyna, to approve the closed session minutes by the following roll call vote:

AYES:	GARCIA, MEDINA, MARTINEZ, REYNA, SALDAÑA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION 54956.9 (d)(1)

Name of Case: Amerivet Contracting, a California Corporation

No reportable action.

Mayor Garcia reconvened the Regular meeting at 7:21 p.m.

18) ADJOURNMENT:

Mayor Garcia adjourned the meeting at 7:22 p.m.

Monica Flores, Deputy City Clerk

Alexandro Garcia, Mayor

MINUTES
WASCO CITY COUNCIL
and Successor Agency to the
Former Redevelopment Agency
Tuesday, January 16, 2024
Special Meeting – 6:00 p.m.
City Council Chambers
746 8th Street, Wasco, CA 93280

SPECIAL MEETING – 6:00 p.m.

1) CALL TO ORDER:

Mayor Garcia called the meeting to order at 7:08 p.m.

2) ROLL CALL: Mayor Garcia, Mayor Pro Tem Medina, Council Members: Martinez, Reyna, Saldaña

PRESENT: Mayor Garcia, Mayor Pro Tem Medina, Council Members: Martinez, Reyna, Saldaña

STAFF PRESENT: City Manager Hurlbert, City Attorney Bateman, City Clerk Martinez, Deputy City Clerk Flores, Public Works Director Villa, Finance Director Perez-Hernandez, Assistant City Manager Lara, Community Development Director Cobb

3) SPECIAL PRESENTATION:

- a.** Approval of Travel Expenses Exceeding \$500.00 for Police Sergeant Maira Puente to attend the POST Supervisors School in Fresno, CA, on 01/29/24 – 02/09/24.

Oral presentation by City Manager Hurlbert.
No public comments.

The City Manager requested direction from the city council on the process to authorize future travel and training for the Wasco Police Department training opportunities and will bring back the discussion at a later meeting.

Motion was made by Council Member Reyna, **seconded** by Mayor Garcia, to approve the travel expenses by the following roll call vote:

AYES:	GARCIA, MEDINA, MARTINEZ, REYNA, SALDAÑA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

- b. Discussion and possible minute action regarding potential rejection and approval of bids for Wasco Farm Labor Camp Demolition and Cleanup Project 750 H Street Wasco, CA and Adopt a Resolution Authorizing the City Manager or Designee to Award, Finalize and Enter into an Agreement with the Lowest, Fully Responsive Bidder; and find that the Project is categorically exempt pursuant to CEQA Section 21080 (b)(4); 15269(b)(c), as it is characterized as an emergency project due to the nature of the project site. (Hurlbert)

Reso#2024-4014

Agmt#2024-003

Oral presentation by City Manager Hurlbert.
No public comments.

The consensus of the council is to reject the bid submitted by Unlimited Environmental due to submitting an unresponsive, incomplete packet and to award the contract to Amerivet Contracting as the lowest fully responsive bidder.

Motion was made by Council Member Reyna, **seconded** by Council Member Saldaña, to reject the bid submitted by Unlimited Environmental and to adopt a resolution to enter into an agreement with Amerivet Contracting to award the Wasco Farm Labor Camp Demolition Project by the following roll call vote:

AYES:	GARCIA, MEDINA, MARTINEZ, REYNA, SALDAÑA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

4) ADJOURNMENT:

Mayor Garcia adjourned the meeting at 7:21 p.m.

Monica Flores, Deputy City Clerk

Alexandro Garcia, Mayor



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Charlie Fivecoat, Chief of Police

DATE: February 6, 2024

SUBJECT: Approval of Travel Expenses Exceeding \$500.00 for Police Officer Ethan Alegria to attend the POST Advanced Gang Investigations Course in San Diego, CA on 02/19/24 – 02/23/24.

Recommendation:

Staff recommends the City Council:

1. Approval of Travel Expenses Exceeding \$500.00 for Police Officer Ethan Alegria to attend the POST Advanced Gang Investigations Course in San Diego, CA, on 02/19/24 – 02/23/24; and
2. Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

The POST Advanced Gang Investigations course is designed to improve effectiveness of comprehensive gang related criminal investigations, crime scene management, interviewing skills, search and seizure, search warrant preparation, and courtroom testimony.

The cost of the training, hotel fees, and food per diems will exceed the Expense and Use of Public Resources Policy Limits established by City of Wasco Resolution No. 2006-2327, limiting expenses to \$500.00 per trip.

Fiscal Impact:

It is estimated that the cost of travel and training for the POST Field Training Officer course will not exceed \$1,500.00. The adopted FY 2022-2023 Operating Budget contains sufficient funding to cover this expense, and no budget action is required with approval of this item.

The training is also POST reimbursable for travel and per diem expenses. POST Control # 3550-26000-23-003.

Attachments:

1. Course Information

MEMO

Wasco Police Department

To: Chief Fivecoat; Shelia McCaleb; Alecio Mora
From: Ethan Alegria
Date: 12/4/2023
Re: Advanced Gang Training/Core Course

Please consider my request to attend these two upcoming courses in regard to gang training and investigation training. I believe that attending both of these courses will further my skills in conducting more advanced and complex investigations that this police department will handle, especially with the growing gang issues in this city and in the surrounding area.

Thank you

3550-26000-23-003	CRIM INV INST CORE COURSE (ICI) The Robert Presley Institute of Criminal Investigation (ICI) Core Course is the prerequisite for all subsequent ICI Foundation Specialty Courses within this program. It is designed to enhance the effectiveness of the individual criminal investigator's skills in performing the multi-disciplined, multi-leveled tasks necessary to successfully conduct comprehensive criminal investigations. Instruction in this course is provided through a coordinated, experience-based adult learning approach which addresses crime scene management, interviewing and interrogation skills, search and seizure issues, search warrant preparation, surveillance techniques, case reporting, informant management, and courtroom testimony. Students will engage in practical application exercises throughout this course and be required to satisfactorily complete case work and a search warrant. CPT: Yes Plan: IV. Travel and per diem reimbursement Cost: Non-Reimbursable Tuition: \$0.00 To register, contact the presenter: STATE CENTER REG TRNG FACILITY FRESNO CITY COLLEGE	Start Date: 01/15/2024 End Date: 01/26/2024	CLOVIS STATE CENTER REG TRNG FACILITY FRESNO CITY COLLEGE 520 W SHAW AVENUE CLOVIS 93612 (559) 442-8277	80
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9070-23181-23-002	GANG INVESTIGATION, ADV. (ICI) <p>The ICI Advanced Gang Investigations Course is an elective course within the Robert Presley Institute of Criminal Investigations (ICI). This course is designed to develop the skills of an experienced gang investigator, including addressing the intricacies of gang investigations at an advanced level around wiretaps, managing complex investigations and expert testimony.</p> <p>CPT: Yes Plan: IV. Travel and per diem reimbursement Cost: Non-Reimbursable Tuition: \$0.00</p> <p>To register, contact the presenter: GOVERNMENT TRAINING AGENCY</p>	Start Date: 02/19/2024 End Date: 02/23/2024	SAN DIEGO GOVERNMENT TRAINING AGENCY 1433 CAMINO DEL RIO SOUTH SAN DIEGO 92108 (858) 550-0040	40
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STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Keri Cobb, Community Development Director
Tom Schroeter, City Attorney

DATE: February 6, 2024

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to execute amendment no. 2 to Agreement No. 2020-060 between the City of Wasco and SMS Landscape Architecture to provide on-call landscape architecture services for the City.

Recommendation:

Staff recommends the City Council:

1. Approval of a resolution authorizing the City Manager to execute an amendment to an agreement between the City of Wasco and SMS Landscape Architecture to provide on-call landscape architecture services for the City; and
2. Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Background:

On November 3, 2020, the City Council authorized the City Manager to enter into an agreement with SMS Landscape Architecture to provide on-call landscape architecture services. The approved agreement had a one-year term. On December 21, 2021, the City Council authorized the City Manager to enter into a two-year extension of this agreement.

Discussion:

The attached amendment retroactively extends this agreement and adds two years. The staff has been pleased with the services provided by SMS Landscape Architecture and intends to continue to use their services for assistance with landscape plan review through the duration of the downtown streetscape redesign project, the Central Avenue Park project, and various other City landscape design projects.

Fiscal Impact:

The City will absorb the cost of any landscape architecture work associated with city-initiated projects. All task orders associated with a development application or active grant project will be billed to the project applicant or appropriate grant.

Attachments:

1. Original Agreement No. 2020 -060
2. Amended Agreement No. 2020-060 (1)
3. Resolution
4. Amended Agreement No. 2020-060 (2)

ON CALL CONSULTANT SERVICES AGREEMENT NO. 2020 - 060

THIS AGREEMENT made this 3rd day of November 2020, by and between the CITY OF WASCO, a municipal corporation (the "City"), and STEPHANIE M. SANDERS, dba SMS LANDSCAPE ARCHITECTURE (the "Consultant").

W I T N E S S E T H :

WHEREAS, City wishes to contract with Consultant to provide landscape and irrigation design and landscape plan review (the "Consulting Services") more particularly described in Exhibit "A" attached hereto and by this reference made a part hereof that may be required by the City from time to time under the terms and conditions described hereinafter and Consultant is agreeable thereto.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth hereinafter, the parties agree as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim.

2. During the term of this Agreement, Consultant shall serve at the pleasure of the City Manager's designee who shall be the Community Development Director until further written notice to Consultant. Consultant shall perform those Consulting Services requested by the City by written or email direction to Consultant and within the time frames and any other terms and conditions of the same described therein.

(a). Whenever Consulting Services are requested, Consultant shall submit a scope of work and cost proposal for the same, and City and Consultant shall negotiate, where necessary, over the terms of the same. Consultant shall place the terms agreed upon in a task order in substantially the form described in Exhibit "B" attached hereto and by this reference made a part hereof, sign it and submit it to the City for the Community Development Director's signature and same shall become an amendment to this Agreement.

(b) To the extent drawings and plans for a project will require City Council approval, the drawings and plans shall first be approved by the City Manager or his designee before being submitted to the City Council for its consideration. Once approved by the City Council, additional compensation based on Time and Materials as hereinafter described shall be payable to Consultant in the event City requests revisions to the drawings, plans, and other documents that, in City's reasonable discretion, will require additional work on the part of Consultant and in an amount reasonably determined by City.

(c) Consultant shall have access to the site of each project as

reasonably determined by City. Consultant may rely on the accuracy and completeness of all information, records, or other documents provided by City except as otherwise advised by City in writing.

3. Consultant shall receive payment for all Consulting Services performed by Consultant hereunder based on Time and Materials. As used in this Agreement, "Time and Materials" shall mean the number of hours devoted by Consultant to such Consulting Services charged at the rate set forth in the Consultant's Rate Schedule attached hereto as Exhibit "C" and by this reference made a part hereof and including all reasonable costs incurred by Consultant. Unless modified by a task order, City shall pay all fees required by other agencies whose approval is necessary for the project described in the task order.

4. Consultant shall bill City no more often than monthly by an invoice for the Consulting Services provided. City Manager shall have the right to a reasonable review of each invoice, and, at the conclusion of the review, City Manager shall place the matter on the agenda for the next available City Council meeting for consideration by the City Council. Upon approval of the invoice, the same shall be paid in the regular cycle of payments made by City for other bills and claims.

5. Notwithstanding any other provision to this Agreement, City may contract with any other Consultants to perform any Consulting Services otherwise described herein and shall have no obligation or responsibility to utilize Consultant for any such Consulting Services. Consultant shall not provide services for projects within City to any entity or individual other than City without the prior written consent of the City.

6. Information, data, plans and specifications, Consultant's estimates, and all other project documents drafted or created by Consultant or on behalf of Consultant for City shall belong to City and Consultant hereby assigns all of its copyright interests therein to City, irrevocably and forever and agrees that City shall be the owner of all such copyrights. All of the foregoing documents hereafter prepared by Consultant for City or on behalf of Consultant for City shall be retained and maintained for City by Consultant in its offices at no additional cost to City. Consultant shall release all such files and documents as instructed by City from time to time, and all such files and documents shall belong to City. Consultant shall not be liable for the use of any such files or documents for purposes other than their original intended purpose.

7. Consultant hereby agrees to indemnify, defend, and hold harmless City, its agents, officers, Councilmembers, employees, and representatives from any and all claims, liabilities, expenses, and damages, including, without limitation, attorneys' fees, for injury to or death of any person, and for damage to any property, arising out of or in any way related to any negligent or intentional act, error, or omission by or on behalf of Consultant in the performance of Consulting Services under this contract.

8. The term of this Agreement shall be for 12 months from the date of this Agreement. Either party may terminate this Agreement at any time upon 30 days prior written notice to the other party. In the event of termination, Consultant shall be entitled to payment for the work completed by Consultant prior to the date of termination.

9. All notices required to be given under this Agreement or by law shall be in writing and shall be deemed served if personally delivered or if sent by confirmed facsimile or electronic mail ("Email") or by United States mail, certified, return receipt requested, with the date of signing the return receipt (or refusal to sign) as the date of service as follows: if to City - City Manager, 746 8th Street, Wasco, California 93280, Fax – (661) 758-7239, Email – daortiz@cityofwasco.org, or if to Consultant – Stephanie M. Sanders, 11811 Dakota Hills Ave, Bakersfield, California 93312, Email – steph@smslandscapearchitecture.com. Any party may change any of the foregoing as it relates to the party by giving written notice to the other party of the change in the manner set forth herein

10. Time is of the essence with regard to each covenant, condition, and provision of this Agreement.

11. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

12. This Agreement and the projects arising hereunder constitute the entire Agreement between the parties with regard to the subject matter herein and supersede all prior oral and written agreements and understandings between the parties with respect thereto.

13. This Agreement may not be altered, amended, or modified except by a writing executed by duly authorized representatives of all parties. This Agreement or any amendment to the same may be executed in counterparts.

14. In the event any action or proceeding is instituted arising out of or relating to this Agreement, the prevailing party shall be entitled to its reasonable attorney's fees and actual costs.

15. Waiver by a party of any provision of this Agreement shall not be considered a continuing waiver or a waiver of any other provision, including the time for performance of any such provision.

16. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective heirs, successors, and assigns. Notwithstanding the foregoing, Consultant shall not, under any conditions, assign this Agreement or any part thereof to any other entity or individual.

17. If any term, provision, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and not be affected, impaired, or invalidated thereby.

18. City and Consultant acknowledge that each party and their respective legal counsel have reviewed this Agreement and agree that this Agreement is the product of negotiations between the parties. This Agreement shall be interpreted without reference to the rule of interpretation of documents that uncertainties or ambiguities therein shall be determined against the party, so drafting the Agreement.

19. Without limiting Consultant's obligations under Paragraph 7 of this Agreement, Consultant shall obtain and maintain during the life of this Agreement:

(a) Comprehensive general liability insurance coverage in an amount not less than \$1 million per occurrence and automobile liability for owned, hired, and non-owned vehicles;

(b) Professional/negligent acts, errors and omissions insurance satisfactory to City in an amount not less than \$1 million per claim; and

(c) Consultant shall provide City with appropriate certificates of insurance and endorsements for the comprehensive general liability insurance coverage in which City, its officers, Councilpersons, employees, and agents shall be named as additional insureds and specifically designating all such insurance as "primary," and providing further that same shall not be terminated nor coverage reduced without ten days prior written notice to City.

20. Consultant is an independent contractor under this Agreement and is not an agent or employee of City.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first hereinabove written.

DocuSigned by:

Daniel Ortiz Hernandez

55168B8E68CF4F8...

DANIEL ORTIZ HERNANDEZ, City Manager, City of Wasco, California, "City"

DocuSigned by:

Stephanie M. Sanders

2C452FA48769478...

STEPHANIE M. SANDERS dba SMS
Landscape Architecture

EXHIBIT "A"
Scope of Services

Landscape Architectural Services

Services Provided

- Landscape Design
- Irrigation Design
- Landscape Plan Reviews
- Community meetings
- Staff meetings
- Conceptual plans
- Conceptual plan design development
- Plan view rendering
- Landscape perspectives
- Landscape construction documents, including site layout, planting, irrigation, specifications, and details
- Landscape construction specification and bid packages (cost estimates provided by Consultant shall not be construed to provide a guarantee or warranty of actual construction costs when bids are awarded)
- Landscape plan review
- Soils Report and Soils Surveys.
- Stormwater Pollution Prevention Plan (SWPPP), submittal to the State Water Resources Control Board, site inspections and/or Best Management Practices (BMP) placement, setting or maintenance
- Three-dimensional renderings, modeling, and/or computer animation.
- Electrical Engineering -- Landscape Architect shall coordinate with Client's or SMS Landscape Architecture's preferred Electrician and/or Electrical Engineer. It shall be the Client and/or Contractor's responsibility to obtain all permits, bonds, and fees.
- Structural Engineering -- Landscape Architect, shall coordinate with Client's or SMS Landscape Architecture's preferred Structural Engineer. It shall be the Client and/or Contractor's responsibility to obtain all permits, bonds, and fees.
- Mechanical Engineering -- Landscape Architect, shall coordinate with Client's or SMS Landscape Architecture's preferred Mechanical Engineer. It shall be the Client and/or Contractor's responsibility to obtain all permits, bonds, and fees.
- As-Built Drawings.
- Permits, bonds, or plan check fees required by Governing Agencies.
- HOA, Maintenance, or any other guidelines as described in SMS Landscape Architecture's landscape documents.
- Surveys, geologic reports, and photography of any nature -- Landscape Architect shall coordinate with Client's or SMS Landscape Architecture's preferred Geologist, Biologist, and/ or

Surveyor. It shall be the Client and/or Contractor's responsibility to obtain all permits, bonds, and fees.

- Any signage not designed by the Landscape Architect shall be the responsibility of others to provide construction documents and approval. SMS Landscape Architecture shall provide coordination as needed.
- Hydraulic calculations and construction documents outside of standard irrigation hydraulics – Landscape Architect shall coordinate with hydraulic consultants for elements such as pools, spas, and fountains. It shall be the Client and/or Contractor's responsibility to obtain all permits, bonds, and fees.

EXHIBIT "B"
[Form of Task Order]

Work Authorization and Task Order No. _____
Project Name _____
Job No. _____

- 1. **Project Title:**

- 2. **Project Description:**

- 3. **Scope of Work / Tasks:**

- 4. **Period of Performance:**

- 5. **Budget – Hourly or fixed (include not to exceed amount):**

- 6. **Special Terms and Conditions:** All the terms and conditions of the agreement between the City of Wasco and SMS Landscape Architecture dated November 3, 2020, are incorporated by reference as if fully set forth herein.

SMS Landscape Architecture

City of Wasco

By _____
Name _____
Title _____
Date _____

By _____
Name _____
Title _____
Date _____



EXHIBIT "C"
[Standard Fee Schedule]

Compensation

Compensation for the Services to be performed under this Agreement shall be in accordance with the professional fee schedule below.

Professional Fee Schedule

SMS Landscape Architecture provides its clients with consulting services in landscape architecture, land planning commercial, industrial, public, and urban design, as well as stormwater pollution prevention planning and inspection. Compensation for these services is based upon the following schedule of fees and charges.

Hourly Fees for Professional and Support Staff:		Rate/Hour
Landscape Architect		\$140.00
Qualified SWPPP Developer		\$115.00
Qualified SWPPP Practitioner	\$95.00	
Clerical:	\$30.00	
In-house plotting costs:		

Plotting Costs per sheet	12x18	24x36 (D)	30x42 (E)	Oversiz
Bond (\$1.00 ft.)	\$ 1.50	\$ 6.00	\$ 9.00	Varies
Vellum/Mylar (\$2.50sq. ft.)	\$ 3.75	\$ 15.00	\$ 22.50	Varies
Color (\$5.00 sq. ft.)	\$ 7.50	\$ 30.00	\$ 45.00	Varies

Project Related Expenses

Outside consultant services, when requested or required by Client or project site-specific details (such as Project Biologist, Soil Reports, Structural Engineer, etc.) shall be invoiced at cost plus an additional fifteen percent (15%).

Outside expenses – plots, blueprint, vellum, mylar, overnight shipping, messenger service, etc. shall be invoiced at cost plus fifteen percent (15%).

Mileage portal to portal shall be billed at \$.54 per mile.

RESOLUTION NO. 2021 - 3694

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER TO SIGN AND EXECUTE AN AMENDMENT TO AN AGREEMENT BETWEEN THE CITY OF WASCO AND SMS LANDSCAPE ARCHITECTURE TO PROVIDE ON-CALL LANDSCAPE ARCHITECTURE SERVICES FOR THE CITY

WHEREAS, the City wishes to amend an on-call consultant services agreement for certain planning and landscape architecture services to extend the agreement for two years; and

WHEREAS, the amendment to this agreement is attached as Exhibit "A."

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager to execute an amendment to an agreement with SMS Landscape Architecture as shown in Exhibit "A."

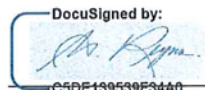
SECTION 2: The amendment shall not be effective unless and until executed by the City Manager upon satisfaction of the requirements and contingencies identified herein.

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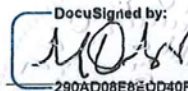
I HEREBY CERTIFY that the foregoing Resolution No. 2021 - 3694 was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on December 21, 2021, by the following vote:

COUNCIL MEMBERS:

AYES:	REYNA, PALLARES, CORTEZ, GARCIA, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

DocuSigned by:

C5DE139539F34A0...
GILBERTO REYNA,
MAYOR of the City of Wasco

Attest: 12/27/2021

DocuSigned by:

290AD08E660D40F...
MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

**FIRST AMENDMENT TO
ON-CALL CONSULTANT SERVICES AGREEMENT NO. 2020-060(1)**

THIS AMENDMENT TO AGREEMENT (the "Amendment") made this 21st day of December 2021, by and between the CITY OF WASCO, a municipal corporation (the "City"), and STEPHANIE M. SANDERS, dba SMS LANDSCAPE ARCHITECTURE (the "Consultant").

W I T N E S S E T H :

WHEREAS, City and Consultant entered into that certain "On-Call Consultant Services Agreement" dated November 3, 2020 (the "Agreement"), and the parties wish to amend and extend the Agreement as more particularly described hereinafter.

NOW, THEREFORE, the parties hereby amend the Agreement as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim.
2. The capitalized terms used herein shall have the same meaning as in the Agreement unless otherwise described herein.
3. The parties agree that each party continued to operate under the Agreement notwithstanding the expiration of its term on November 3, 2021, as if the term had not expired and agree that the term was thereby extended to December 31, 2021 (the "Term"). Each party agrees that all of its rights and obligations under the Agreement have been extended to December 31, 2021.
4. The parties hereby extend the Term to and through December 31, 2023. The parties amend Exhibit "C" to the Agreement to change the mileage reimbursement rate from \$.54 per mile to \$.56 per mile.
5. Except as amended herein, the Agreement and each of its terms and conditions are hereby reaffirmed. In the event of any inconsistency or ambiguity between the Agreement and this Amendment, the terms of this Amendment shall control.
6. This Amendment may be executed in counterparts. A facsimile or electronic copy of this fully executed Amendment shall be as effective as the original for all purposes.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first hereinabove written.

DocuSigned by:

M. Scott Hurlbert

740A5880F39347E...

M. SCOTT HURLBERT, City Manager, City of
Wasco, California, "City"

DocuSigned by:

Stephanie Sanders

7F1C49B80D88412...

STEPHANIE M. SANDERS dba SMS
Landscape Architecture

RESOLUTION NO. 2024 - _____

A RESOLUTION OF THE CITY COUNCIL OF WASCO AUTHORIZING THE CITY MANAGER TO ENTER IN TO AN AMENDMENT TO AN AGREEMENT BETWEEN THE CITY OF WASCO AND SMS LANDSCAPE ARCHITECTURE TO PROVIDE ON-CALL LANDSCAPE ARCHITECTURE SERVICES FOR THE CITY

WHEREAS, the City wishes to amend an on-call consultant services agreement for certain planning and landscape architecture services to extend the agreement for two years; and

WHEREAS, the amendment to this agreement is attached as Exhibit "A".

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or Designee to finalize and execute an amendment to an agreement with SMS Landscape Architecture as shown in Exhibit "A".

SECTION 2: The amendment shall not be effective unless and until executed by the City Manager upon satisfaction of the requirements and contingencies identified herein.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2024 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on February 6, 2024, by the following vote:

COUNCIL MEMBERS: GARCIA, MARTINEZ, MEDINA, REYNA, SALDANA

AYES:

NOES:

ABSTAIN:

ABSENT:

ALEXANDRO GARCIA,
MAYOR of the City of Wasco

Attest:

MARIA O. MARTINEZ

CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

EXHIBIT A

SECOND AMENDMENT TO ON-CALL CONSULTANT SERVICES AGREEMENT NO. 2020-060 (2)

THIS AMENDMENT TO AGREEMENT (the "Second Amendment") was made this 6th day of February 2024 by and between the CITY OF WASCO, a municipal corporation (the "City"), and STEPHANIE M. SANDERS, dba SMS LANDSCAPE ARCHITECTURE (the "Consultant").

W I T N E S S E T H :

WHEREAS, City and Consultant entered into that certain "On Call Consultant Services Agreement" dated November 3, 2020, which was thereafter amended on December 21, 2021 (collectively, the "Agreement"), and the parties wish to amend and extend the Agreement as more particularly described hereinafter.

NOW, THEREFORE, the parties hereby amend the Agreement as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim.
2. The capitalized terms used herein shall have the same meaning as in the Agreement unless otherwise described herein.
3. The parties hereby extend the Term to and through December 31, 2025. The parties amend Exhibit "C" to the Original Agreement No. 2020-060 to change the mileage reimbursement rate from \$.56 per mile to \$.65 per mile, the Landscape Architect Rate from \$140.00 per hour to \$150.00 per hour, and the Qualified SWPPP Developer rate from \$115.00 per hour to \$120.00 per hour.
4. Except as amended herein, the Agreement and each of its terms and conditions are hereby reaffirmed. In the event of any inconsistency or ambiguity between the Agreement and this Second Amendment, the terms of this Second Amendment shall control.
5. This Second Amendment may be executed in counterparts. A facsimile or electronic copy of this fully executed Second Amendment shall be as effective as the original for all purposes.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first hereinabove written.

City of Wasco, California
“City”

By: _____
M. Scott Hurlbert, City Manager

Dbas SMS Landscape Architecture
“Consultant”

By: _____
Stephanie M. Sanders



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: February 6, 2024

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to approve a purchase order with SCL North in an amount not to exceed \$23,000.00 to purchase 26 Replacement Light Fixtures.

Recommendation:

Staff recommends the City Council:

1. Adopt a Resolution Authorizing the City Manager To approve a purchase order with SCL North in an amount not to exceed \$23,000.00 to purchase 26 Replacement Light Fixtures; and
2. Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Environmental Review:

Staff has reviewed the proposed activity for compliance with the California Environmental Quality Act(CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

The existing lighting on Highway 43, South of Poso Avenue, is powered by solar panels and batteries. These batteries have reached the end of their useable life and cannot stay on throughout the night. This issue has been noted by staff going back a few months now. When the battery issue was realized, staff procured quotes for replacement batteries for a cost of approximately \$30,000.00. This quote did not include the installation of the batteries, only the batteries themselves. The installation of the batteries was estimated to cost an additional \$10,000 to \$15,000. It is important to note that each light

has four (4) batteries. There are 26 lights on the Highway, totaling up to 104 batteries requiring replacement.

After noting the significant cost of the battery replacement and future battery replacements, staff began to look into purchasing replacement light fixtures that run on hard wire power rather than solar power.

After some research, Staff procured a quote for 26 replacement fixtures. This quote came from SCL North, which supplied the original lights. This ensures the replacement fixtures will properly fit on the existing poles. The cost of \$21,744.40 is nearly \$9,000 lower than just replacing the batteries. It is important to note that replacing these fixtures will also require the installation of conduit and wire from existing panel boxes to power the new fixtures. Staff estimates that this work will cost around \$50,000.00. While the estimated cost of \$71,744.40 may seem high at first, if the batteries were replaced instead, the City would likely need to replace them again in another 5-7 years.

Due to the future cost savings and reliability of hard-wired lights, Staff recommends purchasing these 26 replacement fixtures from SCL North.

Fiscal Impact:

The 2023/2024 FY budget (Project 20214) allocated an additional \$550,000.00 to implement street lighting installations City-Wide. The account currently has \$1,200,000.00 remaining. This Project would be well within the budget constraints of these funds.

Attachments:

1. Resolution
2. Exhibit A- Quote

RESOLUTION NO. 2024 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO APPROVE A PURCHASE ORDER WITH SCL NORTH IN AN AMOUNT NOT TO EXCEED \$23,000.00 TO PURCHASE 26 REPLACEMENT LIGHT FIXTURES

WHEREAS, the City wishes to purchase 26 replacement light fixtures and,

WHEREAS a quote for this equipment in the amount of \$21,744.40 was received from SCL North attached hereto as Exhibit "A"; and

WHEREAS, this purchase will come out of the Street Lighting Installation City-Wide Project #20214.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes City Manager or Designee To approve a purchase order with SCL North in an amount not to exceed \$23,000.00 to purchase 26 replacement light fixtures.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2024 -___ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on February 6, 2024, by the following vote:

COUNCIL MEMBERS: GARCIA, MEDNIA, MARTINEZ, REYNA, SALDANA

AYES:

NOES:

ABSTAIN:

ABSENT:

Alex Garcia
MAYOR of the City of Wasco

Attest:

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

Exhibit A



Quote to: City of Wasco

Project: Wasco – Hwy 43 - LED Lighting Conversion_Arm & Fixture

Date: 1/19/24

<u>Qty</u>	<u>Description</u>	<u>Price Extended</u>
26	Fixture: HLS-7H-3RM-740-STD-10-1PS-70-SBZ	
26	Arm	
26	Long Life Photocells	
Subtotal		\$ 19,630.00
1	Shipping	\$ 593.07
1	Tax 7.75%	\$ 1,521.33
Total:		\$ 21,744.40

Notes: -Estimated Freight Included
-Lead Time is 8-10 Weeks (subject to change)
-Sales Tax Included
-Pricing good for 30 Day
-PO made out to: SCLNorth



Terms:

1. SCL-North (SCLN) or its manufacturers will not assume responsibility if you do not verify your written request with this quoted bill of materials.
2. Sales tax is not included unless stated on quote. If sales tax is to be added at time of the order then a new quote will be issued.
3. This quotation is subject to manufacturer's terms and conditions.
4. This quotation is valid for 30 days. A new quote may be required if beyond 30 days of original quotation.
5. This quotation is made without benefit of complete plans and specifications. It is your responsibility to insure this quote accurately represents your bill of material. If a substitution is quoted, SCLN will not guarantee approval unless stated on the quote. The quote is based on part numbers.
6. Any changes will require a new quote. If the complete quote is not used then a new quote will need be needed.
7. A separate P.O. may be required for each manufacturer at time of the order. SCLN will coordinate all deliveries to occur within a 30 day time frame.
8. Source inspections or out of state inspection charges are not included unless specifically spelled out on this quote. These charges are the responsibility of others.
9. Cal-trans projects will require design year, luminaire mast arm length, signal mast arm length, tenon locations, etc., etc., prior to order. Orders cannot be released without this information. 8.3 requirements are not included unless stated on this quote.
10. Anchor Bolts, Lamps, photocells, fuses, spare parts, or special product requirements are not included unless stated on quote.
11. Anchor bolts released prior to order will have freight added to invoice.
12. Acceptance of order and Payment Terms are contingent upon credit approval.
13. The responsibility of setting up any and all inspections with any cities requiring inspections, is up to the electrical or general contractor and is not the responsibility of SCLN & mfg. If the contractor would like SCLN to help arrange these inspections, SCLN will need a written letter authorizing us to do so. Any and all costs above any allowance given in a quote are the responsibility of the contractor.
14. Freight allowed quotes include two hours of offloading time. Additional charges at \$200 per hour apply if delivery offloading time exceeds the maximum two-hour limit.
15. Product return requests (If standard item) must be submitted for factory approval, subject to restocking fee. Custom made to order products may or may not be approved for return.
16. All products are built to order and not returnable/Cancelable without written approval.
17. Buy America, Made in America, and/or any other material source requirements, will not be the responsibility of SCL North, nor any of our material suppliers, unless specifically notified previous to any/all quote requests.



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Charles Fivecoat, Police Chief
Nancy Vera, Human Resources Manager

DATE: February 6, 2024

SUBJECT: Adopt a Resolution Amending the Approved Police Cadet title for the Wasco Police Department to Police Officer Trainee and Adopt a Resolution Approving the Amended Salary Schedule for the Fiscal Year 2023-2024 in Compliance with the California Public Employees' Retirement System (CalPERS) Requirement for Publicly Available Pay Schedules.

Recommendation:

Staff recommends the City Council:

1. Adopting a Resolution Amending the Approved Police Cadet title for the Wasco Police Department to Police Officer Trainee and Adopt a Resolution Approving the Amended Salary Schedule for the Fiscal Year 2023-2024 in Compliance with the California Public Employees' Retirement System (CalPERS) Requirement for Publicly Available Pay Schedules and
2. Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

The City Council adopted a Resolution Approving the City of Wasco Police Department to create a Police Cadet Program and Adopt a Resolution Approving the Amended Salary Schedule for the Fiscal Year 2023-2024 in Compliance with the California Public Employees' Retirement System (CalPERS) Requirement for Publicly Available Pay Schedules during the regular scheduled council meeting on November 21, 2023. The City

Council formally approved the title of Police Cadet and the supporting Salary Schedule for the Fiscal Year 2023 – 2024.

The department would like to formally request to change the title of the Police Cadet to Police Officer Trainee. The job title change would ensure the title matches the established responsibilities and authorities. The Salary Schedule presented for Council review tonight contains the amended salary, which includes the previously approved hourly rate of twenty-five dollars and fifty cents (\$25.50) per hour for the part-time work for the Police Cadet under the new title, Police Officer Trainee.

Background:

The City Council annually approves the Salary Schedule for the given Fiscal Year as outlined by the Public Employees' Retirement Law (PERL) Government Code (GC) sections 20636 and 20636.1, which define compensation earnable for State, School, and Public Agency members. Section 570.5 of the California Code of Regulations (CCR) further clarifies compensation earnable.

For purposes of determining the amount of "compensation earnable" pursuant to GC sections 20630, 20636, and 20636.1, the pay rate shall be limited to the amount listed on a pay schedule that meets all of the following requirements:

1. Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
2. Identifies the position title for every employee position;
3. Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
4. Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
5. Is posted at the office of the employer or immediately accessible and available for public review from the employer during regular business hours or posted on the employer's internet website;
6. Indicates an effective date and date of any revisions;
7. Is retained by the employer and available for public inspection for not less than five years; and
8. Does not reference another document in lieu of disclosing the pay rate.

All eight (8) requirements must be met in one salary schedule for each member's pay for CalPERS to approve the pay amount as pay rate and reportable compensation-earnable. All employers must comply with the compensation-earnable provisions and corresponding regulations of the PERL.

Fiscal Impact:

No fiscal impact is associated with the change in title from Police Cadet to Police Officer Trainee.

Attachments:

1. Resolution
2. Salary Schedule

RESOLUTION NO. 2024 -

A RESOLUTION OF THE CITY COUNCIL OF WASCO AMENDING THE APPROVED POLICE CADET TITLE FOR THE WASCO POLICE DEPARTMENT TO POLICE OFFICER TRAINEE AND ADOPT A RESOLUTION APPROVING THE AMENDED SALARY SCHEDULE FOR THE FISCAL YEAR 2023-2024 IN COMPLIANCE WITH THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) REQUIREMENT FOR PUBLICLY AVAILABLE PAY SCHEDULES

WHEREAS, The department would like to formally request to change the title of the Police Cadet to Police Officer Trainee; and

WHEREAS, in order to meet CalPERS requirements for publicly available pay schedules, the City Council must approve a Salary Schedule for all City positions (including elected and appointed positions), independent from the Salary Schedules included in the Memorandum of Understanding with employee groups or employment agreements; and

WHEREAS, Title 2, §570.5 of the California Code of Regulations establishes certain requirements for a publicly available pay schedule; and

WHEREAS, the City of Wasco must comply with Government Code § 20636(B)(1) and Title 2, §570.5 of the California Code of Regulations.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Wasco,

SECTION 1: Approves the Amended Salary Schedule attached here to as Exhibit "A" for Fiscal Year 2023-24 in order to meet the requirements of Title 2, §570.5 of the California Code of Regulations.

SECTION 2: Authorizes the City Manager or Designee to endorse and implement the Amended Salary Schedule.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2024 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on February 6th, 2024, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

ALEX GARCIA
MAYOR of City the Wasco

Attest: _____

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

Exhibit A

CITY OF WASCO POSITION & SALARY RANGE LIST EFFECTIVE 07/01/2023 - 06/30/2024

DIRECTOR - ANNUAL											
		MINIMUM			MAXIMUM						
City Manager	Contract				\$191,065						
Deputy Public Works Director(s)	Contract			\$94,053.44		\$120,038.66					
Assistant City Manager	Contract			\$94,053.44		\$120,038.66					
Finance Director	Contract			\$104,573.69		\$133,465.47					
Community Development Director	Contract			\$104,573.69		\$133,465.47					
Public Works Director	Contract			\$104,573.69		\$133,465.47					
Police Lieutenant	Contract			\$104,573.69		\$133,465.47					
Chief of Police	Contract			\$133,465.47		\$162,347.25					
ELECTED OFFICIALS - MONTHLY											
City Council Member	\$	300									
City Clerk/Treasurer	\$	60									
MID MANAGEMENT - EXEMPT PAY SCHEDULE - BIWEEKLY											
TITLE	RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	ANNUAL PAY		HOURLY RATE	
Senior Planner	6	\$2,745.17	\$2,882.41	\$3,026.54	\$3,177.86	\$3,336.76	\$3,503.58	\$71,374.42	\$91,093.08	34.3146	43.7948
City Project Manager	9	\$2,956.23	\$3,104.05	\$3,259.25	\$3,422.21	\$3,593.32	\$3,772.99	\$76,861.98	\$98,097.74	36.9529	47.1624
Chief Building Official	9	\$2,956.23	\$3,104.05	\$3,259.25	\$3,422.21	\$3,593.32	\$3,772.99	\$76,861.98	\$98,097.74	36.9529	47.1624
Sanitation Superintendent	9	\$2,956.23	\$3,104.05	\$3,259.25	\$3,422.21	\$3,593.32	\$3,772.99	\$76,861.98	\$98,097.74	36.9529	47.1624
Human Resources Manager	12	\$3,184.27	\$3,345.28	\$3,514.81	\$3,692.88	\$3,879.57	\$4,076.16	\$82,791.02	\$105,980.16	39.8034	50.9520
Information Technology Manager	12	\$3,184.27	\$3,345.28	\$3,514.81	\$3,692.88	\$3,879.57	\$4,076.16	\$82,791.02	\$105,980.16	39.8034	50.9520
Accounting Manager	12	\$3,184.27	\$3,345.28	\$3,514.81	\$3,692.88	\$3,879.57	\$4,076.16	\$82,791.02	\$105,980.16	39.8034	50.9520
Administrative Manager	18	\$3,691.93	\$3,876.53	\$4,070.34	\$4,273.87	\$4,487.56	\$4,711.94	\$95,990.18	\$122,510.44	46.1491	58.8993
Non-Exempt Bi-Weekly Pay Schedule											
TITLE	RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP A	STEP F	STEP A	STEP F
Utility Technician	23	\$ 1,445.31	\$ 1,517.57	\$ 1,593.45	\$ 1,673.12	\$ 1,756.79	\$ 1,844.63	\$37,578.06	\$47,960.38	18.0664	23.0579
Animal Shelter Service Worker	23	\$ 1,445.31	\$ 1,517.57	\$ 1,593.45	\$ 1,673.12	\$ 1,756.79	\$ 1,844.63	\$37,578.06	\$47,960.38	18.0664	23.0579
Animal Control Officer	25	\$ 1,518.47	\$ 1,594.40	\$ 1,674.12	\$ 1,757.83	\$ 1,845.72	\$ 1,938.00	\$39,480.22	\$50,388.00	18.9809	24.2250
Facilities Maintenance Technician I	25	\$ 1,518.47	\$ 1,594.40	\$ 1,674.12	\$ 1,757.83	\$ 1,845.72	\$ 1,938.00	\$39,480.22	\$50,388.00	18.9809	24.2250
Transit Bus Driver	25	\$ 1,518.47	\$ 1,594.40	\$ 1,674.12	\$ 1,757.83	\$ 1,845.72	\$ 1,938.00	\$39,480.22	\$50,388.00	18.9809	24.2250
Mechanic I	26	\$ 1,556.43	\$ 1,634.25	\$ 1,715.96	\$ 1,801.77	\$ 1,891.85	\$ 1,986.45	\$40,467.18	\$51,647.70	19.4554	24.8306
Street Maintenance Technician I	26	\$ 1,556.43	\$ 1,634.25	\$ 1,715.96	\$ 1,801.77	\$ 1,891.85	\$ 1,986.45	\$40,467.18	\$51,647.70	19.4554	24.8306
Water Operator-In-Training	26	\$ 1,556.43	\$ 1,634.25	\$ 1,715.96	\$ 1,801.77	\$ 1,891.85	\$ 1,986.45	\$40,467.18	\$51,647.70	19.4554	24.8306
WWTP Operator-In-Training	27	\$ 1,595.34	\$ 1,675.11	\$ 1,758.86	\$ 1,846.79	\$ 1,939.13	\$ 2,036.10	\$41,478.84	\$52,938.60	19.9418	25.4513
Street Sweeper Operator I	27	\$ 1,595.34	\$ 1,675.11	\$ 1,758.86	\$ 1,846.79	\$ 1,939.13	\$ 2,036.10	\$41,478.84	\$52,938.60	19.9418	25.4513
Street Maintenance Technician II	28	\$ 1,635.23	\$ 1,716.99	\$ 1,802.83	\$ 1,892.99	\$ 1,987.63	\$ 2,087.01	\$42,515.98	\$54,262.26	20.4404	26.0876
Billing and Collections Specialist I	29	\$ 1,676.11	\$ 1,759.92	\$ 1,847.90	\$ 1,940.31	\$ 2,037.32	\$ 2,139.19	\$43,578.86	\$55,618.94	20.9514	26.7399
Mechanic II	29	\$ 1,676.11	\$ 1,759.92	\$ 1,847.90	\$ 1,940.31	\$ 2,037.32	\$ 2,139.19	\$43,578.86	\$55,618.94	20.9514	26.7399
Administrative Assistant I	29	\$ 1,676.11	\$ 1,759.92	\$ 1,847.90	\$ 1,940.31	\$ 2,037.32	\$ 2,139.19	\$43,578.86	\$55,618.94	20.9514	26.7399
Facilities Maintenance Technician II	29	\$ 1,676.11	\$ 1,759.92	\$ 1,847.90	\$ 1,940.31	\$ 2,037.32	\$ 2,139.19	\$43,578.86	\$55,618.94	20.9514	26.7399
Sanitation Worker I	29	\$ 1,676.11	\$ 1,759.92	\$ 1,847.90	\$ 1,940.31	\$ 2,037.32	\$ 2,139.19	\$43,578.86	\$55,618.94	20.9514	26.7399
Wastewater Collections Specialist I	30	\$ 1,718.01	\$ 1,803.91	\$ 1,894.11	\$ 1,988.84	\$ 2,088.25	\$ 2,192.66	\$44,668.26	\$57,009.16	21.4751	27.4083
Water Operator I	30	\$ 1,718.01	\$ 1,803.91	\$ 1,894.11	\$ 1,988.84	\$ 2,088.25	\$ 2,192.66	\$44,668.26	\$57,009.16	21.4751	27.4083
Transit Coordinator I	30	\$ 1,718.01	\$ 1,803.91	\$ 1,894.11	\$ 1,988.84	\$ 2,088.25	\$ 2,192.66	\$44,668.26	\$57,009.16	21.4751	27.4083
Administrative Assistant II	31	\$ 1,760.97	\$ 1,849.01	\$ 1,941.47	\$ 2,038.55	\$ 2,140.46	\$ 2,247.48	\$45,785.22	\$58,434.48	22.0121	28.0935
Wastewater Plant Operator I	31	\$ 1,760.97	\$ 1,849.01	\$ 1,941.47	\$ 2,038.55	\$ 2,140.46	\$ 2,247.48	\$45,785.22	\$58,434.48	22.0121	28.0935
Sanitation Worker II	31	\$ 1,760.97	\$ 1,849.01	\$ 1,941.47	\$ 2,038.55	\$ 2,140.46	\$ 2,247.48	\$45,785.22	\$58,434.48	22.0121	28.0935
Payroll/AP Specialist	32	\$ 1,804.98	\$ 1,895.23	\$ 1,989.99	\$ 2,089.50	\$ 2,193.97	\$ 2,303.67	\$46,929.48	\$59,895.42	22.5623	28.7959
Executive Assistant I	33	\$ 1,850.11	\$ 1,942.61	\$ 2,039.74	\$ 2,141.73	\$ 2,248.82	\$ 2,361.25	\$48,102.86	\$61,392.50	23.1264	29.5156
Billing and Collections Specialist II	34	\$ 1,896.36	\$ 1,991.18	\$ 2,090.74	\$ 2,195.27	\$ 2,305.04	\$ 2,420.28	\$49,305.36	\$62,927.28	23.7045	30.2535
Water Operator II	34	\$ 1,896.36	\$ 1,991.18	\$ 2,090.74	\$ 2,195.27	\$ 2,305.04	\$ 2,420.28	\$49,305.36	\$62,927.28	23.7045	30.2535
Wastewater Plant Operator II	36	\$ 1,992.36	\$ 2,091.97	\$ 2,196.57	\$ 2,306.40	\$ 2,421.72	\$ 2,542.79	\$51,801.36	\$66,112.54	24.9045	31.7849
Human Resources Analyst I	37	\$ 2,042.16	\$ 2,144.27	\$ 2,251.50	\$ 2,364.07	\$ 2,482.27	\$ 2,606.37	\$53,096.16	\$67,765.62	25.5270	32.5796
Sanitation Supervisor	37	\$ 2,042.16	\$ 2,144.27	\$ 2,251.50	\$ 2,364.07	\$ 2,482.27	\$ 2,606.37	\$53,096.16	\$67,765.62	25.5270	32.5796
Streets Supervisor	37	\$ 2,042.16	\$ 2,144.27	\$ 2,251.50	\$ 2,364.07	\$ 2,482.27	\$ 2,606.37	\$53,096.16	\$67,765.62	25.5270	32.5796
Staff Accountant	38	\$ 2,093.22	\$ 2,197.88	\$ 2,307.78	\$ 2,423.16	\$ 2,544.33	\$ 2,671.54	\$54,423.72	\$69,460.04	26.1653	33.3943
Water Operator III	38	\$ 2,093.22	\$ 2,197.88	\$ 2,307.78	\$ 2,423.16	\$ 2,544.33	\$ 2,671.54	\$54,423.72	\$69,460.04	26.1653	33.3943
Building Inspector I	40	\$ 2,199.18	\$ 2,309.15	\$ 2,424.58	\$ 2,545.83	\$ 2,673.12	\$ 2,806.78	\$57,178.68	\$72,976.28	27.4898	35.0848
Code Compliance Officer I	40	\$ 2,199.18	\$ 2,309.15	\$ 2,424.58	\$ 2,545.83	\$ 2,673.12	\$ 2,806.78	\$57,178.68	\$72,976.28	27.4898	35.0848
Assistant Planner	41	\$ 2,254.16	\$ 2,366.87	\$ 2,485.21	\$ 2,609.47	\$ 2,739.94	\$ 2,876.94	\$58,608.16	\$74,800.44	28.1770	35.9618
Billing and Collections Supervisor	43	\$ 2,368.29	\$ 2,486.70	\$ 2,611.03	\$ 2,741.59	\$ 2,878.66	\$ 3,022.61	\$61,575.54	\$78,587.86	29.6036	37.7826
Code Compliance Officer II	43	\$ 2,368.29	\$ 2,486.70	\$ 2,611.03	\$ 2,741.59	\$ 2,878.66	\$ 3,022.61	\$61,575.54	\$78,587.86	29.6036	37.7826
Building Inspector II	43	\$ 2,368.29	\$ 2,486.70	\$ 2,611.03	\$ 2,741.59	\$ 2,878.66	\$ 3,022.61	\$61,575.54	\$78,587.86	29.6036	37.7826
GIS Specialist	43	\$ 2,368.29	\$ 2,486.70	\$ 2,611.03	\$ 2,741.59	\$ 2,878.66	\$ 3,022.61	\$61,575.54	\$78,587.86	29.6036	37.7826
Wastewater Plant Operator III	43	\$ 2,368.29	\$ 2,486.70	\$ 2,611.03	\$ 2,741.59	\$ 2,878.66	\$ 3,022.61	\$61,575.54	\$78,587.86	29.6036	37.7826
Associate Planner	44	\$ 2,427.48	\$ 2,548.87	\$ 2,676.31	\$ 2,810.13	\$ 2,950.64	\$ 3,098.17	\$63,114.48	\$80,552.42	30.3435	38.7271
Water Supervisor	44	\$ 2,427.48	\$ 2,548.87	\$ 2,676.31	\$ 2,810.13	\$ 2,950.64	\$ 3,098.17	\$63,114.48	\$80,552.42	30.3435	38.7271
Wastewater Supervisor	44	\$ 2,427.48	\$ 2,548.87	\$ 2,676.31	\$ 2,810.13	\$ 2,950.64	\$ 3,098.17	\$63,114.48	\$80,552.42	30.3435	38.7271
Accounting Supervisor	44	\$ 2,427.48	\$ 2,548.87	\$ 2,676.31	\$ 2,810.13	\$ 2,950.64	\$ 3,098.17	\$63,114.48	\$80,552.42	30.3435	38.7271
Information Technology & Marketing Specialist	46	\$ 2,550.40	\$ 2,677.91	\$ 2,811.82	\$ 2,952.41	\$ 3,100.02	\$ 3,255.04	\$66,310.40	\$84,631.04	31.8800	40.6880
Police Non-Exempt Bi-Weekly Pay Schedule								ANNUAL PAY		HOURLY RATE	
Police Officer Trainee	PT Hourly									25.5000	25.5000
Police Records Clerk	33	\$ 1,850.11	\$ 1,942.61	\$ 2,039.74	\$ 2,141.73	\$ 2,248.82	\$ 2,361.25	\$48,102.86	\$61,392.50	23.1264	29.5156
Police Dispatcher	36	\$ 1,992.36	\$ 2,091.97	\$ 2,196.57	\$ 2,306.40	\$ 2,421.72	\$ 2,542.79	\$51,801.36	\$66,112.54	24.9045	31.7849
Senior Police Dispatcher	40	\$ 2,199.18	\$ 2,309.15	\$ 2,424.58	\$ 2,545.83	\$ 2,673.12	\$ 2,806.78	\$57,178.68	\$72,976.28	27.4898	35.0848
Police Officer	44	\$ 2,427.48	\$ 2,548.87	\$ 2,676.31	\$ 2,810.13	\$ 2,950.64	\$ 3,098.17	\$63,114.48	\$80,552.42	30.3435	38.7271
Police Records Administrator	44	\$ 2,427.48	\$ 2,548.87	\$ 2,676.31	\$ 2,810.13	\$ 2,950.64	\$ 3,098.17	\$63,114.48	\$80,552.42	30.3435	38.7271
Senior Police Officer	47	\$ 2,614.13	\$ 2,744.85	\$ 2,882.08	\$ 3,026.18	\$ 3,177.50	\$ 3,336.39	\$67,967.38	\$86,746.14	32.6766	41.7049
Police Sergeant	54	\$ 3,107.43	\$ 3,262.77	\$ 3,425.93	\$ 3,597.21	\$ 3,777.08	\$ 3,965.92	\$80,793.18	\$103,113.92	38.8429	49.5740



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: February 6, 2024

SUBJECT: Adopt a Resolution Accepting a Right of Way Offer of Dedication and Authorizing the City Clerk to file the acceptance with the County Recorder's Office.

Recommendation:

Staff recommends the City Council:

1. Adopting a Resolution Accepting a Right of Way Offer of Dedication and Authorizing the City Clerk to file the acceptance with the County Recorder's Office.
2. Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required

Environmental Review:

Staff has reviewed the proposed activity for compliance with the California Environmental Quality Act(CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

The City owns Parcel 49001004, the property located at the southeast corner of the intersection of Central Avenue and Poso Avenue. This parcel will be the future location of a City Water Well and storage tank. Abutting this Parcel, the City has two planned improvement Projects that are to take place within the next two fiscal years: one on the North side along Poso Avenue that will widen Poso Avenue to match the roadway to the East and another Project on the West side of the Parcel that will widen Central Avenue approaching Poso Avenue going North adding a turning lane and widening the road to match what is South and North of the intersection.

In order for our designs to properly align with the City's Right of Way, the City must formally offer and accept the right of way from ourselves. This process essentially requires the City to donate to itself land as a right of way from Parcel 49001004.

While we currently need to accept the right of way offers on the North-West and East sides of the Property, Staff believes it is most beneficial to go ahead and deal with getting the right of way in place on the South-side of the parcel as well, so we can eventually complete the cul-de-sac.

Staff is requesting that the Council adopt a Resolution to accept the attached offer of dedication as described in the exhibit and legal description in regards to 75 feet of right of way on the West end of the parcel abutting Central Avenue, 20 feet of right of way on the North end of the parcel abutting Poso Avenue, 10 feet of right of way on the East end of the parcel abutting Martin Street and varying widths along the South end of the Parcel to complete the cul-de-sac at the West end of Garden Street.

Fiscal Impact:

None.

Attachments:

1. Resolution
2. Exhibit "1" Offer of Dedication & exhibits a&b

RESOLUTION NO. 2024 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO ACCEPTING A RIGHT-OF-WAY
OFFER OF DEDICATION AND AUTHORIZING THE CITY CLERK TO FILE THE ACCEPTANCE WITH
THE COUNTY RECORDERS OFFICE.**

WHEREAS, the City wishes to accept the right of way offer of dedication from parcel 49001004; and

WHEREAS, attached hereto as Exhibit "1" is the Irrevocable Offer of Dedication with its exhibits "A&B"; and

WHEREAS, the City Clerk will file the acceptance with the County Recorder's Office.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Accepts the right-of-way offer of dedication from parcel 49001004.

SECTION 2: Authorizes the City Clerk to file the acceptance with the County Recorder's Office.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2024 -__ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on February 6, 2024, by the following vote:

COUNCIL MEMBERS: GARCIA, MEDNIA, MARTINEZ, REYNA, SALDANA

AYES:

NOES:

ABSTAIN:

ABSENT:

ALEXANDRO GARCIA
MAYOR of the City of Wasco

Attest:

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

Free Recording Requested Pursuant to
Gov't Code Section 6103

RECORDING REQUESTED
BY AND RETURN TO:

CITY CLERK
CITY OF WASCO
746 8TH STREET
WASCO, CALIFORNIA 93280

APN: 490-010-04

GC 27388.1(a)(1): Recorded document is expressly exempted
from payment of recording fees (FBO Govt. agency)

IRREVOCABLE OFFER OF DEDICATION

City of Wasco

represents that he is the owner of the described real property and for valuable consideration, receipt of which is acknowledged, grants to the CITY OF WASCO an irrevocable offer of dedication ("Offer") of an easement for ingress, egress, and road purposes, with the real property described below dedicated as an easement for public purposes over and across the described real property situated in the unincorporated area of the County of Kern, State of California, described by legal description presented in

Exhibit "A" and depicted in Exhibit "B"

The easement is to be kept open, clear and free from buildings and structures of any kind.

This Offer is made pursuant to Section 7050 of the Government Code of the State of California and may be accepted at any time by the city council of the city within which such real property is located at the time of acceptance.

This Offer shall convey to the governing authority upon its acceptance a superior right of easement over any facility or facilities located within or under this parcel of land.

This Offer may be terminated and the right to accept such offer abandoned in the same manner as is prescribed for the vacation of streets or highways by Part 3 of Division 9 or Chapter 2 of Division 2 of Streets and Highways Code of the State of California, whichever is applicable. Such termination and abandonment may be made by the city council of the city within which such real property is located.

This Offer shall be irrevocable and shall be binding on Grantor and its heirs, executors, administrators, successors, and assigns.

as is prescribed for the vacation of streets or highways by Part 3 of Division 9 or Chapter 2 of Division 2 of Streets and Highways Code of the State of California, whichever is applicable. Such termination and abandonment may be made by the city council of the city within which such real property is located.

This Offer shall be irrevocable and shall be binding on Grantor and its heirs, executors, administrators, successors, and assigns.

The term "Grantor" as used shall include the plural as well as the singular number and the word "he" shall include the feminine and neuter gender as the case may be.

Grantor has executed, acknowledged, and delivered this Irrevocable Offer of Dedication as of _____, 20 ____.

City of Wasco

By: _____

**[Attach Acknowledgement by Grantor and Certificate of
Acceptance by City Council]**

The undersigned, claiming some right, title, or interest in or to the above-described real property consent to the making of the foregoing irrevocable offer of dedication and agree to be bound thereby and agree that their right, title or interest is subject to such irrevocable offer of dedication.

Exhibit "A"

Legal Description for Additional Right of Way along a
portion of Central Avenue, Poso Avenue, Martin Street and Garden Street

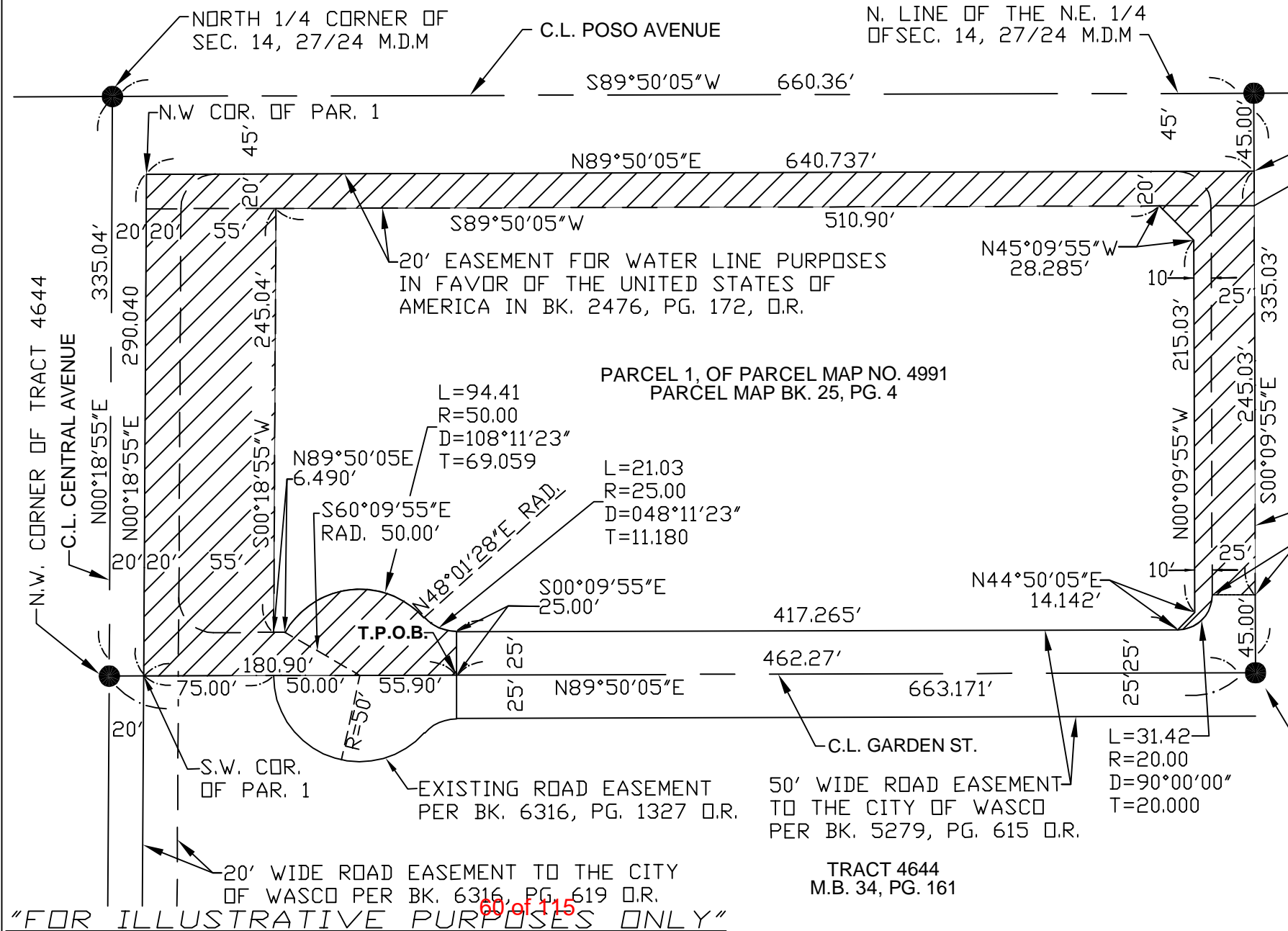
All that portion of Parcel 1 of Parcel Map No. 4991 recorded April 28, 1980, in Parcel Map Book 25, at page 4 in the Office of the Kern County Recorder, also lying in the Northeast Quarter of Section 14, T.27S., R.24E., M.D.M., in the incorporated area of the City of Wasco, County of Kern, State of California, more particularly described as follows;

Commencing at the Southeast corner of said Parcel 1; thence S89°50'05"W along the Centerline of Garden Street and the South line of Said Parcel 1 a distance of 462.27 feet to a point that bears N89°50'05"E along said centerline and said South line a distance of 200.90 feet from the Northwest corner of Tract No. 4644 recorded in Map Book 34, Page 161, said point also being the True Point of Beginning; thence S89°50'05"W along said centerline a distance of 180.90 feet to the Southwest corner of said Parcel 1; thence N00°18'55"E along the West line of said Parcel 1, a distance of 290.04 feet to the Northwest corner thereof; thence N89°50'05"E along the North line of said Parcel 1, a distance of 640.74 feet to the Northeast corner thereof; thence S00°09'55"E along the East line of said Parcel 1, a distance of 245.03 feet; thence S89°50'05"W a distance of 25.00 feet to the beginning point of a 20.00 foot radius non-tangent curve from which point the radius point of said curve bears S89°50'05"W; thence Southwest along said curve through a central angle of 90°00'00" a distance of 31.42 feet; thence N44°50'05"E a distance of 14.14 feet to a point that lies 35.00 feet West of as measured at right angles to said East line; thence N00°09'55"W parallel with said East line a distance of 215.03 feet; thence N45°09'55"W a distance of 28.285 feet to a point lying 20.00 feet South of as measured at right angles to said North line; thence S89°50'05"W parallel to said North line a distance of 510.90 feet to a point that lies 75.00 feet East of as measured at right angles to said West line; thence S00°18'55"W parallel with said said West line a distance of 245.04 feet to a point that lies 25.00 feet North of as measured at right angles to the South line of said Parcel 1; thence N89°50'05"E parallel to said South line a distance of 6.49 feet to the beginning point of a 50.00 foot radius non-tangent curve, from which point the center of said curve bears radially S60°09'55"E; thence East along said curve through a central angle of 108°11'23" a distance of 94.41 feet to the beginning of a 25.00 foot radius reverse curve concave to the North; thence East along said reverse curve through a central angle of 48°11'23" a distance of 21.03 feet to a point that lies 25.00 feet North of as measured at right angles to the South line of said Parcel 1; thence S00°09'55"E a distance of 25.00 feet to the true point of beginning.

Containing 1.036 acres more or less.

EXHIBIT "B"

IRREVOCABLE OFFER OF DEDICATION PORTIONS OF CENTRAL AVENUE, POSO AVENUE MARTIN STREET AND
STREET FOR A PORTION OF PARCEL 1 OF PARCEL MAP NO. 4991 RECORDED APRIL 28, 1980, IN PARCEL MAP BOOK
4 IN THE OFFICE OF THE KERN COUNTY RECORDER, ALSO LYING IN THE NORTHEAST QUARTER OF SECTION 14, T.2
M.D.M., IN THE INCORPORATED AREA OF THE CITY OF WASCO, COUNTY OF KERN, STATE OF CALIFORNIA



Date

by D. Hughes, L.S. 3779



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: February 6, 2024

SUBJECT: Adopt a Resolution Authorizing The City Manager or designee to approve a purchase order with One Source Parts in an amount not to exceed \$20,000.00 to purchase a replacement lift arm assembly for the Sanitation Department residential refuse vehicle #19.

Recommendation:

Staff recommends the City Council:

- 1) Adopt a Resolution Authorizing The City Manager or designee to approve a purchase order with One Source Parts in an amount not to exceed \$20,000.00 to purchase a replacement lift arm assembly for the Sanitation Department residential refuse vehicle #19.
- 2) Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act(CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

Since the initial purchase of this vehicle in 2019, the Sanitation Department has utilized refuse vehicle #19 for the City's weekly residential trash and organic pick-up service. Over the last four years, the Shop Department has recurrently had to administer repairs to the truck's lift arm. The City is proposing an updated replacement purchase of a lift arm to eliminate the potential interruption of these weekly services and reduce downtime. One

Source Parts is the sole source provider of this equipment and provided a quote of \$16,710.36 for this item.

Fiscal Impact:

The City of Wasco will utilize funds from the Adopted FY 2023/2024 Shop Department operating budget totaling \$20,000.00 to purchase this equipment. No Budget action is required with approval of this item.

Attachments:

1. Resolution
2. Quote

RESOLUTION NO. 2024 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO APPROVE A PURCHASE ORDER WITH ONE SOURCE PARTS IN AN AMOUNT NOT TO EXCEED \$20,000.00 TO PURCHASE A REPLACEMENT LIFT ARM ASSEMBLY FOR THE SANITATION DEPARTMENT RESIDENTIAL REFUSE VEHICLE #19.

WHEREAS, the City wishes to purchase one lift arm assembly and,

WHEREAS, a quote for this equipment in the amount of \$16,710.36 was received by One Source Parts; and,

WHEREAS, the purchase of this equipment will be funded by the Shop Department Operating Budget.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or designee to approve a purchase order with One Source Parts in an amount not to exceed \$20,000.00 to purchase a lift arm assembly.

-oOo-

I HEREBY CERTIFY that the foregoing Resolution No. 2024. - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on February 6, 2024, by the following vote:

COUNCIL MEMBERS: GARCIA, MEDINA, MARTINEZ, REYNA, SALDAÑA
AYES:
NOES:
ABSTAIN:
ABSENT:

ALEXANDRO GARCIA,
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



Quote

Quote No	Quote Date	Page
1775	11/6/2023	1

OneSource Parts
200 Ladish Road Cynthiana KY 41031
(859) 234-1100

Bill To

City of Wasco
Attn: Accounts Payable
764 E Street
Wasco, CA 93280
US

Ship to

City of Wasco
801 8th Street
Wasco, CA 93280
US

Customer No	Slspn	Payment terms
5196314	372	30 days

Loc	PPD/COL	Ship via	Ship Date
750		Common Carrier - LTL	A.S.A.P.

Qty Ordered	UOM	Item No	Unit price	Disc	Extended price
1.00	EA	111-12LD18 Lift/Dump Arm Assembly 2018	14,850.00		14,850.00
2.00	EA	TI-009 Spherical Bearing, 3"	96.21		192.41
4.00	EA	TI-019 Retaining Ring for 3" Spherica l Bearing	4.49		17.95
1.00	EA	MISC SALE Estimated Freight Shipping	1,650.00		1,650.00

THE QUOTE TOTAL MAY NOT REFLECT MISCELLANEOUS CHARGES, FREIGHT OR SALES TAX

Freight

\$0.00

64 of 115

Quote Total

\$16,710.36



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Luis Villa, Public Works Director

DATE: February 6, 2024

SUBJECT: Adopt a Resolution Authorizing the City Manager or designee to Sign and Execute Task Order #25 with BHT Engineering to Prepare Design and Project Management for Project No. 24004 HSIP Cycle 11 Hwy 46 and Poplar Ave HAWK System.

Recommendation:

Staff recommends the City Council:

1. Adopt a Resolution authorizing the City Manager or designee to Sign and Execute Task Order #25 with BHT Engineering to prepare design and project management for Project No. 24004 HSIP Cycle 11 Hwy 46 and Poplar Ave HAWK system.
2. Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

City Council approved the Adopted Annual Budget for Fiscal Year 2023-2024, which included CIP Project 24004 HSIP Cycle 11 Hwy 46 and Poplar Ave HAWK System. This project will upgrade the existing Rapid-Flashing Beacons (RRFB) at this location. The current pedestrian crossing is very dangerous for the public to use when crossing the highway. Children often utilize this crossing on their way to and from school, which has been known to be dangerous for quite some time. This project will enhance the safety of

our residents by installing the High-Intensity Activated Crosswalk "HAWK," pedestrian hybrid beacon system, traffic signs, striping, and pavement markings.

BHT Engineering is serving as the City's current engineer. They have provided a proposal to perform the services, requiring City Council approval. Staff is requesting that the City Manager or designee be authorized to execute Task Order #25 with BHT Engineering to complete the design and development of the HAWK System. Attached to this staff report is a proposal for design, specification development, and assistance with project construction management.

Fiscal Impact:

HSIP has approved funding of \$58,387.50 for the design, and Task Order #25's cost proposal for the design is \$55,600.00, leaving the design cost under budget.

Attachments:

1. Resolution
2. Task Order #25
3. Cost Proposal

RESOLUTION NO. 2024 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO SIGN AND EXECUTE TASK ORDER #25 WITH BHT ENGINEERING AN AMOUNT NOT TO EXCEED \$55,600 FOR THE DESIGN AND PROJECT MANAGERMENT OF PROJECT NO. 24004 HSIP CYCLE 11 AND POPLAR AVENUE HAWK SYSTEM AND AUTHORIZE THE CITY MANAGER OR DESIGNEE TO EXECUTE CONTRACT CHANGE ORDERS IN THE AMOUNT NOT TO EXCEED AN AGGREGATE OF \$2,500

WHEREAS, The City of Wasco has received HSIP Grant Funding to make intersection improvements at the intersection of Poplar Ave & HWY 46; and,

WHEREAS, The City of Wasco wishes to approve task order #25 with BHT Engineering for design services and,

WHEREAS, The City's cost for the services is in an amount not to exceed \$55,600.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wasco as follows:

SECTION 1: Authorizing the City Manager or designee to sign and execute task order #25 with BHT Engineering for design and engineering services for the Poplar Ave & HWY 46 HSIP Cycle 11 Pedestrian Crossing Improvement Project in an amount not to exceed \$55,600.00.

SECTION 2: Authorizes the City Manager or designee to execute Contract Change Orders in an amount not to exceed an aggregate of \$2,500.00.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2024 - ____ was adopted by the Council of the City of Wasco at a Regular meeting thereof held on February 6, 2024, by the following vote:

COUNCIL MEMBERS: GARCIA, MEDINA, MARTINEZ, REYNA, SALDAÑA
AYES:
NOES:
ABSTAIN:
ABSENT:

ALEXANDRO GARCIA,
MAYOR of the City of Wasco

Attest:

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



TASK ORDER NO. 25 TO AGREEMENT NO. 2020-008

BACKGROUND

The City has received Federal funding to improve the pedestrian crossing at Poplar Ave and Highway 46 utilizing High-Intensity Activated Crosswalk (HAWK); the current pedestrian crossing is very dangerous for the public to use when crossing the highway. This crossing is often utilized by children on their way to school and has been known to be a dangerous crossing for quite some time.

This Project is identified in the approved 2023/2024 Capital Improvement Program under Project No. 24004. This design is the first step in the implementation of the Project. Caltrans has authorized us to move forward with the design phase by allocating the awarded funds as of August 17, 2023. Due to existing safety concerns at this highly utilized intersection, Staff is making this Project a high priority.

OBJECTIVES

1. Perform Surveying necessary for preliminary design and cost estimation.
2. Prepare Project Plans, Specifications, Estimates and Bid Documents.
3. Assist City Staff throughout the Bidding and Award Process.

SCOPE OF WORK

BHT Engineering, Inc. will prepare Plans and specifications necessary to bid out the Project.

DELIVERABLES

1. Plans and Specifications.

ROLES AND RESPONSIBILITIES

The Project Coordinators for this task order will be the Deputy Public Works Director and the City Projects Manager.

SCHEDULE

BHT Engineering, Inc. will have until August 6, 2024, to have prepared all of the deliverables.

PAYMENT AND INVOICING PROCEDURES

The total cost for this Design is not to exceed \$55,600.00

Engineer shall receive payment for all Services performed by Engineer hereunder based on "Time and Materials." Time and Materials shall mean the number of hours devoted by Engineer to such Services charged at the rate set forth in the Billing Rate Schedule attached as **Exhibit "A"** and by this reference

made a part hereof. Engineer shall bill City no more often than monthly by invoice for the Services. The invoices shall contain a description of Services performed during the period referred to in the invoice, the names of the employees performing the Services, and the number of hours expended. Each invoice shall contain such other information and documentation as City may reasonably require from time to time. City Manager or designated representative shall have the right of reasonable review of each invoice and, at the conclusion of the review, City Manager shall place the matter on the agenda for the next available City Council meeting for consideration by the City Council. Upon approval of each such invoice by the City Council, the same shall be paid in the regular cycle of payments made by the City for other bills and claims.

The signatures below shall serve as an authorization to proceed on the Task Order from the City of Wasco and is acknowledged by the Consultant.

Consultant

City of Wasco

Name: Juan Pantoja
Title:

Luis Villa, Public Works Director

Date: _____

Date: _____

January 18, 2024
COST PROPOSAL
FOR PRELIMINARY ENGINEERING
City of Wasco - HSIP Cycle 11 - Pedestrian Crossing Improvements
Intersection of Hwy 46 and Poplar Avenue

Install High Intensity Activated Crosswalk "HAWK" pedestrian hybrid beacon system, traffic signs, stripe and pavement markings at uncontrolled location with enhanced safety.

SCOPE OF WORK	Staff	Estimated Hours	Rate / hr.	Total
Project Management/Internal Team Coordination				
Coordinate with City Staff for project's concept and direction. Schedule meetings, managing the project schedule, preparing and distributing minutes, field reviews, tracking action items for the City, and preparing various submissions for the City to submit to Caltrans Local Assistance. Internal coordination meetings to ensure team members are current in project goals and criteria, as well as apprised of any project adjustments. This task includes project setup, coordination, budget/schedule monitoring, and invoicing.	Principal Engineer	2	\$ 190.00	\$ 380.00
	Sr. Civil Engineer	10	\$ 165.00	\$ 1,650.00
	Sr. Proj. Manager	5	\$ 155.00	\$ 775.00
	Assist. Proj. Mngr.	6	\$ 110.00	\$ 660.00
	Clerical	10	\$ 65.00	\$ 650.00
Topographic Survey and Mapping				
Wiley Hughes Surveying will perform field surveying necessary for preliminary engineering, design, cost estimates, and the level of environmental clearance, including data records search to determine existing right-of-way. Review aerial photos, perform utility survey and prepare findings and Basic topographic mapping. It is anticipated that all construction work will occur within existing right-of-way.	Sr. Civil Engineer	6	\$ 165.00	\$ 990.00
	Sub-Consultant	Lump Sum		\$ 9,700.00
Prepare Project Plans, Specifications, Estimates, Bid Preparation				
Perform preliminary and final project design: geometric design, demolition, asphalt and base improvements, drainage, grading, curb, gutter, sidewalks, ADA access ramps, street signage, street striping/markings improvements, etc. The design team will prepare the project plans, specifications, and cost estimate. Technical specifications will conform to Caltrans 2023 standard specification.	Principal Engineer	2	\$ 190.00	\$ 380.00
	Sr. Civil Engineer	105	\$ 165.00	\$ 17,325.00
	Sr. Proj. Manager	40	\$ 155.00	\$ 6,200.00
	Assist. Proj. Mngr. / CAD Drafter	60	\$ 110.00	\$ 6,600.00
	Clerical	10	\$ 65.00	\$ 650.00
Utility Coordination				
Prepare and submit letters to request as built information from utility facility owners and provide notification of upcoming work. We will coordinate and attend a field meeting to meet with affected utility companies if needed to go over the proposed project and discuss potential relocation strategies.	Sr. Civil Engineer	10	\$ 165.00	\$ 1,650.00
	Sr. Proj. Manager	6	\$ 155.00	\$ 930.00
	Assist. Proj. Manager	4	\$ 110.00	\$ 440.00
	Clerical	2	\$ 65.00	\$ 130.00
Caltrans Encroachment Permit				
Prepare and submit Encroachment Permit paperwork to Caltrans. Coordination for approval.	Sr. Civil Engineer	10	\$ 165.00	\$ 1,650.00
	Assist. Proj. Mngr.	4	\$ 110.00	\$ 440.00
Bidding and Award of Project				
Coordinate with City Staff for the advertisement and award of the project. Assist City in all aspects of the bidding process: including advertise project, respond to RFIs, prepare addendums, attend and conduct pre-bid meeting, review bid results and qualify lowest responsible bidder, and make recommendations for awarding the construction contract. The advertising costs are to be paid by the City directly to the advertising newspaper and are not included in this proposal. City Staff will be responsible for log in, open and retain received bids.	Principal Engineer	2	\$ 190.00	\$ 380.00
	Sr. Civil Engineer	18	\$ 165.00	\$ 2,970.00
	Assist. Proj. Mngr.	6	\$ 110.00	\$ 660.00
	Clerical	2	\$ 65.00	\$ 130.00
Mileage - 62 miles round trip x 6 trips = 372 miles + mileage around town	Milage	400	\$ 0.65	\$ 260.00
Total (not to exceed) =				\$ 55,600.00

NOTES:

- This total estimated time is considered a maximum amount based on scope of work. Scope of work changes could reflect changes in time. Additional cost of time and materials, which BHT Engineering, Inc. would work with the City.
- The work as described in this Proposal shall be completed by **July 31, 2024, or within 6 months from authorization to begin (whichever comes last)**. - pending Caltrans and PG&E responsiveness. This timeline may be extended.

Not Included in this Proposal:

- HAWK Signal Timing - by City/Caltrans
- Preliminary Soils/Pavement Recommendation - Not Included in this proposal
- Advertisement and Processing Costs - by City
- CEQA Environmental Clearance - by City.



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Maria O. Martinez, City Clerk
Maria Lara, Assistant City Manager

DATE: February 6, 2024

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to Finalize and Approve a purchase order from A-Z Bus Sales for the purchasing of two (2) Electric Vans for the amount of \$362,036.34 and Authorize the City Manager or Designee quantity adjustment in the amount not exceeding \$5,000.00 for the Transit Department.

Recommendation:

Staff recommends the City Council:

1. Adopt a Resolution Authorizing the City Manager or Designee to finalize and Approve the purchase order from A-Z Bus Sales to purchase two (2) Electric Vans for the amount of \$362,036.34 for the Transit Department; and
2. Authorize the City Manager or Designee to approve quantity adjustment in the amount not exceeding \$5,000.00 for the Transit Department; and
3. Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

On July 2022, the City of Wasco was awarded a California State Transportation Agency (CalSTA) Transit and Intercity Rail Capital Program (TIRCP) grant in the amount of one

million dollars (\$1,000,000), to purchase three (3) medium electric shuttle buses and implement a contactless payment system that aligns with California Integrated Travel Project efforts.

On May 25, 2023, the City Council approved the purchase of two (2) Electric Z-1 Ford Transit 350 Resolution No. 2023-3885, attached hereto as Attachment 1.

Staff was contacted by A-Z bus Sales to inform the city that due to the ongoing supply chain issues, production of these models has been halted and is no longer available. The vendor also mentioned that they have model Ford E-Transit 350 MR available; these vans are slightly smaller than the previously ordered. Although these vans are smaller, the cost is slightly higher but still within budget. However, there are some advantages to these vans. The slightly smaller size vehicle is more maneuverable in tight streets and easier to park. Also, there is an add-on feature of a secondary high voltage (HV) battery system that extends the range of the E-Transit by removing all additional battery loads, such as heat and air conditioning, cameras, wheelchair lifts, contactless payment systems, dispatching tablets, and radio. The secondary battery system lets the E-Transit Van cover more ground on a single charge, reducing downtime and ensuring an extended range.

A-Z Bus Sales Quotes:

ORIGINAL QUOTE	AMOUNT	UPDATED QUOTE	AMOUNT	DIFFERENCE
Z-1 Ford Transit 350EL EV	\$297,591.93	Z1-E Ford Transit 350MR	\$362,036.34	+\$ 64,444.41

Staff recommends the approval of the purchase order.

Fiscal Impact:

This project has secured multiple grants and is part of the approved FY 22/23 Capital Improvement Program (CIP)- **(PROJECT NO. 20205-3 Zero Emission Transit Buses)**.

Project Funding Sources

	Project Funding Sources						
	Prior Years	2022-23	2023-24	2024-25	2025-26	2026-27	Total
TDA Funds (STA)		207,717					207,717
HVIP Voucher Program		207,000					207,000
LCTOP Funds		65,925					65,925
TIRCP Funds		1,000,000					1,000,000
FTA 5339		88,358					88,358
Total	-	1,569,000	-	-	-	-	1,569,000

Attachments:

1. Exhibit 1 Resolution No. 2023-3885
2. EV Flyer
3. Resolution
4. Exhibit "A" Quote

RESOLUTION NO. 2023 - 3885

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO APPROVE THE PURCHASE ORDERS FROM COACH WEST ENDERA TO PURCHASE ONE (1) ELECTRIC CUTAWAY BUS FOR THE AMOUNT OF \$239,811.76 AND A-Z BUS SALES TO PURCHASE TWO (2) ELECTRIC VANS FOR THE AMOUNT OF \$297,591.93 FOR THE TRANSIT DEPARTMENT

WHEREAS, the City wishes to purchase one (1) electric cutaway bus and two (2) electric vans for the transit department Dial A Ride service; and,

WHEREAS, on July 2022 the City of Wasco was awarded a California State Transportation Agency (CalSTA) Transit and Intercity Rail Capital Program (TIRCP) grant in the amount of \$1 million dollars (\$1,000,000.00) to purchase three (3) medium electric shuttle buses; and,

WHEREAS, the City is a member of the California Association for Coordinated Transportation (CALACT) and has access to purchase a variety of transit vehicles from the CALACT/MBTA Purchasing Cooperative; and,

WHEREAS, the City is utilizing the following CALACT/MBTA Purchasing Cooperative Request for Proposals (RFP) #20-01 for the procurement of the electric buses; and,

WHEREAS, the City requested two separate quotes from the approved vendors CoachWest Endera as hereto as Exhibit "A" and A-Z Bus Sales as hereto as Exhibit "B".

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or designee to finalize and execute a purchase order pursuant to the quotations attached hereto as Exhibit "A" with Coach West Endera and Exhibit "B" with A-Z Bus Sales.

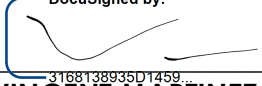
SECTION 2: Authorizes the City Manager, or designee is hereby authorized and empowered to execute in the name of the City of Wasco all grant documents, including but not limited to, applications, agreements, amendments, reports, and requests for payment, necessary to secure grant funds and implement the approved grant project.

-o0o-


I HEREBY CERTIFY that the foregoing Resolution No. 2023 - 3885 was passed and adopted by the Council of the City of Wasco at a special meeting thereof held on May 25, 2023, by the following vote:

COUNCIL MEMBERS:

AYES:	MARTINEZ, GARCIA, REYNA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	MEDINA, SALDAÑA

DocuSigned by:

3158138935D1459...
VINCENT MARTINEZ
MAYOR of City the Wasco

Attest: 5/26/2023

DocuSigned by:

E95D4E01B89041A...
MONICA FLORES
DEPUTY CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco











RESOLUTION NO. 2024 -

A RESOLUTION OF THE CITY COUNCIL OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO FINALIZE AND APPROVE A PURCHASE ORDER WITH A-Z BUS SALES FOR THE PURCHASE OF TWO(2) ELECTRIC VANS FOR THE AMOUNT OF \$362,036.34 FOR THE TRANSPORTATION DEPARTMENT AND AUTHORIZE THE CITY MANAGER OR DESIGNEE A QUANTITY ADJUSTMENT ALLOTMENT IN THE AMOUNT NOT EXCEEDING \$5,000.00

WHEREAS, the City wishes to purchase two (2) electric vans for the transit department Dial A Ride service; and

WHEREAS, on July 2022, the City of Wasco was awarded a California State Transportation Agency (CalSTA) Transit and Intercity Rail Capital Program (TIRCP) grant in the amount of \$1 million dollars (\$1,000,000.00) to purchase three (3) medium electric shuttle buses; and

WHEREAS, the City is a member of the California Association for Coordinated Transportation (CALACT) and has access to purchase a variety of transit vehicles from the CALACT/MBTA Purchasing Cooperative; and

WHEREAS, the City is utilizing the following CALACT/MBTA Purchasing Cooperative Request for Proposals (RFP) #20-01 for the procurement of the electric vans; and

WHEREAS, the City requested an updated quote from the approved vendors A-Z Bus Sales as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wasco as follows:

SECTION 1: Authorizes the City Manager or designee to finalize and execute a purchase order pursuant to the quotations attached hereto as Exhibit "A" with A-Z Bus Sales.

SECTION 2: The City Manager or designee is hereby authorized and empowered to execute in the name of the City of Wasco all grant documents, including but not limited to, applications, agreements, amendments, reports, and requests for payment, necessary to secure grant funds and implement the approved grant project.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2024 - was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on February 6, 2024 by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

ALEXANDRO GARCIA
MAYOR of City the Wasco

Attest:

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



MBTA CalACT Cooperative
RFP #20-01



Customer: **City of Wasco**

Address: **746 8th St** County: **Kern County**

City: **Wasco** Zip Code: **92380**

Contact: **Maria Martinez** Office Phone: **661-785-7214**

Email Address: mamartinez@cityofwasco.org

Cell Phone:

Sales Representative: **Rafael Martinez**

Type: **E- Transit, Nor Cal Vans/Drivege**

Quote Date: **1/9/2024**

Expires: **2023 chassis only**

Roof design: **Mid-Roof Height**

DSI Account:

FORD FIN Code

Revision Date

QTY Option Description

Contract Price

NOR CAL VAN/DRIVERGE , TYPE Z1-E (ER), Ford Transit 350MR W9C, Fenton 16kWh Battery with A/C and Heat Package

1 Ford E-Transit 350 MR Drivege Chassis, Ford E-Transit 148' W/B"

Sub-Total Base Unit \$ 170,070.00

PUBLISHED OPTIONS

2 Go-ES Single Seat	\$ 1,153.00	2,306.00
1 Delivery Zone 3	\$ 1,200.00	1,200.00
1 Diamond Farebox XV	\$ 2,460.00	2,460.00
1 DMV Document Fees	\$ 80.00	80.00
1 State Tire Tax Fees	\$ 12.25	12.25

Sub-Total Published Options 6,058.25

NON PUBLISHED OPTIONS

1 Power distribution block located in Storage Console	255.00	255.00
1 Vehicle Wrap allowance. Subject to final design & coverage	3,800.00	3,800.00
1 Vertical Stanchion pole in storage box for Fare Box mounting (requires storage Console ILO co-pilot seat)	275.00	275.00
1 Storage Box in lieu of Co-Pilot Seat	890.00	890.00
1 Camera Pre-wire (Customer must Provide Cables)	625.00	625.00
1 Privacy Tint on side windows	775.00	775.00
1 Custom w/c tie-down storage box , shipped loose for customer location choice	275.00	275.00
1 Drivers Side Step Running Board at Drivers Door	393.00	393.00

Sub-Total Non-Published Options 7,288.00

SUMMARY

SPECIFICATION SUMMARY

Model Year: 2023 only. 2024 price N/A	Make: Nor Cal Van/Drivege	Wheelchair Lift Model: Braun
Type: Ford E-Transit 350 MR	Chassis: Ford E-Transit 350 MR	Wheelchair Lift Location: Shift N Step
Passenger Capacity: 5 seated + 1 w/c	Wheelbase: 148	Number of Tie Downs: 1
Seat Fabric: Ford OEM Charcoal Vinyl	Engine: Electric	Battery Capacity: 68 kWh + 16kWh
Air Conditioning System: FORD OEM	GVWR: 9,500	Tie Down Type: QStraint 8100 DLX
Exterior Color/Graphics: White	Body Length: 19.5 ft	Estimated Delivery:



MBTA CalACT Cooperative
RFP #20-01



Customer: City of Wasco
Address: 746 8th St County: Kern County
City: Wasco Zip Code: 92380
Contact: Maria Martinez Office Phone: 661-785-7214
Email Address: mamartinez@cityofwasco.org Cell Phone:
Sales Representative: Rafael Martinez Type: E- Transit, Nor Cal Vans/Driverge

Quote Date: 1/9/2024
Expires: 2023 chassis only
Roof design: Mid-Roof Height
DSI Account:
FORD FIN Code:
Revision Date:

QTY Option Description

Contract Price

SUMMARY STANDARD BID FEATURES & EQUIPMENT

Ford E-Transit Body Code W9C Mid Roof	235/65R16
Ford E-Transit XL Cargo with Driverge Interior	E-Transit Electric Motor
Rear w/c Lift, Braun Century 800 lb rating	148" Wheelbase
Smart floor interior tracking for seats and w/c's	1-Speed Motor w/ Electric rear Axle
Headroom Height Interior, 67"	9,500 lb GVWR
Exterior Height 99"	Rear Axle: Single Tires.
Overall Length 235.5"	OEM Ford A/C & Heat + Fenton High Capacity A/C & Pass Heat Package
Laminated Side windows in Passenger area (92A)	AM FM Stereo
Altro Flooring	Reverse Backing camera
Note: Final seating layout is subject to weight analysis	Fenton 16 kWh Aux Battery with High Capacity Roof A/C and Heat. Ducted

CONTRACT PRICING SUMMARY



Base Unit as Specified	170,070.00	
Published Options	6,058.25	
Non-Published Options	<u>7,288.00</u>	
Sub-total per Unit	183,416.25	
Mobility Aid Rebate shown for tax purposes	1,000.00	reversed below
ADA Portion	43,739.25	
Taxable amount on which tax is collected	140,677.00	
Sales Tax on taxable amount	6,063.18	4.310% Wasco 8.25%
CalACT MBTA Fee of 1.5% on the subtotal	2,751.24	
Mobility Aid reduction	<u>(1,000.00)</u>	reversal from above
Total, Each	192,230.67	
Less HVIP rebate \$	<u>(11,212.50)</u>	Application required HVIP REBATE
Sub Total	181,018.17	HVIP amount varies
Qty	2	
Grand Total	<u>362,036.34</u>	

Rafael Martinez 12/15/2023
Signature

Rafael Martinez, A-Z Bus Sales INC.
Print Name

Signature Date

Print Name

COMPANY/AGENCY



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager

DATE: February 6, 2024

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to finalize and execute a purchase order with Advance Communications & Consulting, Inc. in an amount not to exceed \$35,000.00 to purchase and install point-to-point network connections at City-owned properties.

Recommendation:

Staff recommends the City Council:

1. Adopt a Resolution Authorizing the City Manager or Designee to finalize and execute a purchase order with Advance Communications & Consulting, Inc. in an amount not to exceed \$35,000.00 to purchase and install point-to-point network connections at City-owned properties; and
2. Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

The City needs to install long-range radios at the Amtrak Station Tunnel and Pioneer Building properties, which will allow the city network to be at both locations. A network connection is needed to properly secure these locations with security cameras and enable access control capability.

Staff contacted three vendors to provide quotes for this project, but only two vendors responded to inquiries due to the project's requirement for tower climb-certified personnel. Quotes received are as follows:

Quotes Received

1. **Advance Communications & Consulting, Inc.: \$24,969.83**
2. **M&S Security Services: \$32,277.81**

Staff recommends approving the purchase order from Advance Communications & Consulting, Inc., as the low quote meets the project requirements. A total budget of \$35,000.00 is requested to cover staff-installed cabling, equipment racks, UPS equipment, and other miscellaneous materials and consulting needed for complete installation.

Fiscal Impact:

CIP Project 23016 for the purchase and installation includes a total budgeted amount of \$350,000, with a current balance of \$234,969.94. The approved CIP funds cover the cost of this purchase. No budget action is required with the approval of this item.

Attachments:

1. Resolution
2. Quote

RESOLUTION NO. 2024 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO FINALIZE AND EXECUTE A PURCHASE ORDER WITH ADVANCE COMMUNICATIONS & CONSULTING, INC. IN AN AMOUNT NOT TO EXCEED \$35,000.00 TO PURCHASE AND INSTALL POINT-TO-POINT NETWORK CONNECTIONS AT CITY-OWNED PROPERTIES

WHEREAS, the City wishes to purchase and install point-to-point network connections at city-owned properties; and

WHEREAS a quote for the installation and material in the amount of \$24,969.83 was received from Advance Communications & Consulting, Inc., attached hereto as **Exhibit A**; and

WHEREAS a total budget of \$35,000.00 is requested to cover the contracted work and staff-installed cabling, equipment racks, UPS equipment, and other miscellaneous materials and consulting needed for complete installation; and

WHEREAS, the purchase of this will be funded by CIP Project 23016.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: Authorizing the City Manager or designee to finalize and execute a purchase order with Advance Communications & Consulting, Inc. in an amount not to exceed \$35,000.00 to purchase and install point-to-point network connections at City-owned properties.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2024 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting held on February 6, 2024, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

ALEXANDRO GARCIA
MAYOR of the City of Wasco

Attest:

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



OFFICE: 5909 NATHANIEL WAY, BAKERSFIELD, CA 93313
MAILING: PO BOX 21000, BAKERSFIELD, CA 93390
(661) 664-0177 PHONE ~ (661) 664-0277 FAX

Estimate

Date	Estimate #
12/21/2023	11368

Name/Address
City of Wasco Attn: Brenda Cortez 764 E Street Wasco, CA 93280

		P.O. #	Rep
			CJP
Item	Description	Total	
	Point to Point Installation		
Labor	Provide and install (2) Ubiquiti radios at water tower location Provide and install (2) CAT6 cables to MDF in city building Provide and install (1) Ubiquiti radio at railway IDF Provide and install (1) CAT6 cable to IDF near rail pathway Provide and install (1) Ubiquiti radio at Pioneer building Provide and install (1) CAT6 cable to Pioneer building IDF Provide (4) certified CAT6 test results This estimate assumes the underground pathway from the water tower to the MDF is in good condition and suitable to support (2) additional CAT6 cables This estimate assumes Railway IDF will be in place and suitable to support (1) additional CAT6 cable This estimate assumes the Pioneer building IDF will be in place and suitable to support (1) additional CAT6 cable Any changes to Scope of Work may result in additional charges	15,000.00	
Material	Ubiquiti point to point radios, antenna masts, CAT6 cable, CAT6 terminations, weatherproofing material, Misc. cabling material	8,053.75T	
Advance Communications & Consulting, Inc. is a California-certified Small Business and is also certified as a Minority Owned Business Enterprise by the National Minority Supplier Development Council.		Subtotal	\$23,053.75
		Sales Tax (8.25%)	\$664.43
		Total	\$23,718.18
Signature _____			



OFFICE: 5909 NATHANIEL WAY, BAKERSFIELD, CA 93313
MAILING: PO BOX 21000, BAKERSFIELD, CA 93390
(661) 664-0177 PHONE ~ (661) 664-0277 FAX

Estimate

Date	Estimate #
1/12/2024	11393

Name/Address
City of Wasco Attn: Brenda Cortez 764 E Street Wasco, CA 93280

P.O. #	Rep
	CJP

Item	Description	Qty	Rate	Total
	Industrial PoE Switches			
Material	TRENDnet Industrial 16 port PoE Switch	2.0	578.13	1,156.26T

Customer Message:	Subtotal	\$1,156.26
Advance Communications & Consulting, Inc. is a California-certified Small Business and is also certified as a Minority Owned Business Enterprise by the National Minority Supplier Development Council.	Sales Tax (8.25%)	\$95.39
	Total	\$1,251.65
Customer's Signature: _____		



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Charles Fivecoat, Police Chief
Nancy Vera, Human Resources Manager

DATE: February 6, 2024

SUBJECT: Adopt a Resolution Approving the Recognition of the Exclusively Recognized Employee Organization for the Wasco Police Officers' Association (WPOA) for the covered Wasco Police Department employees.

Recommendation:

Staff recommends the City Council:

1. Adopt a Resolution Approving the Recognition of the Exclusively Recognized Employee Organization for the Wasco Police Officers' Association (WPOA) for the covered Wasco Police Department employees.
2. Find that this action is not a project as defined under the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c) (3), no environmental review is required.

Environmental Review:

The staff has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA guidelines because the proposed activity consists of a governmental fiscal/administrative activity which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

Discussion:

The right to bargain collectively over hours, wages, and working conditions is enjoyed by virtually all employees in the United States. The Wasco Police Department employees have submitted for the Wasco Police Officers' Association (WPOA) to be executively recognized. Included within the attachments is a copy of the letter of request from Attorneys Castillo-Harper APC for recognition of the employee organization and a copy of their bylaws for the City Council's consideration.

The Employee Relations Officer (the City Manager) has determined that the petition of recognition is in compliance with the requirements stated in the City's Employer-Employee Relations Policy (EERP) Article II, Section 3, which contains eleven items A

through K and has determined that the representation unit is an appropriate unit under Section 9 of the EERP. Note that EERP Article II, Section 3, Item F states that "Certified copies of the employee organization's constitution and by-laws" must be provided. The City Manager, City Attorney, and representatives for the WPOA have agreed that the provided Bylaws satisfy the requirements of Item F, and no separate "Constitution" document is required.

Staff recommends the City Council approval of the recognition of the Exclusively Recognized Employee Organization for the Wasco Police Officers' Association (WPOA) for the covered Wasco Police Department employees.

Fiscal Impact:

There is no fiscal impact associated with approving the Recognition of the Exclusively Recognized Employee Organization for the Wasco Police Officers' Association (WPOA) for covered Wasco Police Department employees. Negotiated MOU terms will affect future budgets considered by the Council.

Attachments:

1. Resolution
2. WPD Request for Recognition Employee Organization and Bylaws

RESOLUTION NO. 2024 -

A RESOLUTION OF THE CITY COUNCIL OF WASCO APPROVING THE RECOGNITION OF THE EXCLUSIVELY RECOGNIZED EMPLOYEE ORGANIZATION FOR THE WASCO POLICE OFFICERS' ASSOCIATION (WPOA) FOR COVERED WASCO POLICE DEPARTMENT EMPLOYEES.

WHEREAS, The Wasco Police Department employees have submitted for the Wasco Police Officers' Association (WPOA) to be executively recognized; and

WHEREAS, The request for recognition of the employee organization and a copy of their bylaws attached hereto as Exhibit "A" were submitted for Council consideration; and

WHEREAS, The Employee Relations Officer (the City Manager) has determined that the petition of recognition is in compliance with the requirements stated in the City's Employer-Employee Relations Policy (EERP) Article II, Section 3, which contains eleven items A through K and has determined that the representation unit is an appropriate unit under Section 9 of the EERP.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Wasco as follows,

SECTION 1: Approves the recognition of the Wasco Police Officers' Association (WPOA).

SECTION 2: Authorizes the City Manager or Designee to endorse and implement the recognition of the Wasco Police Officers' Association (WPOA).

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2024 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on February 6, 2024, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

ALEXANDRO GARCIA
MAYOR of City the Wasco

Attest: _____

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



CASTILLO HARPER APC

Tel: (909) 466-5600 | Fax: (909) 466-5610

www.CastilloHarper.com

January 17, 2024

SENT VIA CERTIFIED U.S. MAIL AND E-MAIL

9590 9402 6240 0265 1043 96

Mr. Scott Hurlbert, City Manager
City of Wasco
746 8th Street
Wasco, CA 93280

schurlbert@cityofwasco.org

RE: Request for Recognition as the Exclusively Recognized Employee Organization

Dear Mr. Hurlbert,

Our Firm has been retained by the newly formed Wasco Police Officers' Association (WPOA) to assist them in obtaining recognition by the City as the Exclusive Collective Bargaining Group for the Wasco Police Department employees. Pursuant to the City's Employer-Employee Relations Policy, Article II, Sec. 3, the Association submits the following:

A. Name and address of the employee organization:

The name of the employee organization is the Wasco Police Officers' Association. The Association is in the process of registering as a Domestic Nonprofit with the California Secretary of State. The address for the employee organization is:
6848 Magnolia Ave, Suite 200, Riverside, CA 92406.

B. Names and titles of its officers:

Lionel Lopez, President, 6848 Magnolia Ave, Suite 200, Riverside, CA 92406
Erika Morris, Vice President, 6848 Magnolia Ave, Suite 200, Riverside, CA 92406
Maira Puente, Treasurer, 6848 Magnolia Ave, Suite 200, Riverside, CA 92406
Daniel Talavera, Secretary, 6848 Magnolia Ave, Suite 200, Riverside, CA 92406

Upland Office

123 E. 9th Street. Ste 318
Upland, CA 91786

Main Office

6848 Magnolia Ave. Ste. 200
Riverside, CA 92506

Canyon Lake Office

31570 Railroad Canyon Rd. Ste 200,
Canyon Lake, CA 92587

Send Correspondence to this Address

92 of 115

C. Names of employee organization representatives who are authorized to speak on behalf of the organization:

Lionel Lopez, President
Erika Morris, Vice President
Maira Puente, Treasurer
Daniel Talavera, Secretary

D. The Wasco Police Officers' Association has, as one of its primary purposes, the responsibility of representing employees in their employment relations with the City. Specifically, their bylaws state:

"The purpose of the WPOA is to engage in any lawful act or activity, for which a corporation may be organized under such law. Without limiting the generality of the foregoing, the specific and primary purpose of the WPOA is to bind its membership in a closer bond of fraternity for mutual protections; to aid each other in distress, in sickness, accidents and death; to promote and improve social welfare between the membership; to provide other relief to the membership and their dependents in case of accident, sickness, death or distress; and to perform any and all other purposes for which it is organized as set forth in these bylaws. The WPOA is organized and operated for the purposes herein set forth, and other non-profit purposes and no part of any net earnings shall insure to the benefit of any private member, except as provided in these Bylaws."

E. The Wasco Police Officers' Association will be members of Peace Officer Research Association of California (PORAC) and PORAC Legal Defense Fund (LDF).

Peace Officer Research Association of California (PORAC)
2940 Advantage Way
Sacramento, CA 95834

PORAC Legal Defense Fund (LDF)
PO Box 4859
Santa Rosa, CA 95402

F. Certified copies of the employee organization's constitution and bylaws.

See Attached Bylaws

The Association is in the process of registering as a Domestic Nonprofit with the California Secretary of State.

- G. A designation of those persons, not exceeding two in number, and their addresses, to whom notice sent by regular United States mail and/or email will be deemed sufficient notice on the employee organization for any purpose:**

Lionel Lopez, President, 6848 Magnolia Ave, Suite 200, Riverside, CA 92406
Erika Morris, Vice President, 6848 Magnolia Ave, Suite 200, Riverside, CA 92406

- H. The Wasco Police Officers' Association has no restriction on membership based on race, color, religion, national origin, religion, sexual orientation, age, creed, sex, mental or physical disability, or medical condition.**
- I. The job classifications or titles of employees in the unit claimed to be appropriate and the approximate number of member employees therein.**

Police Officer – 8 employees
Senior Police Officer – 1 employee
Police Sergeant – 3 employees
Police Dispatcher – 1 employee
Senior Police Dispatcher – 1 employee
Records Clerk – 1 employee

- J. The Wasco Police Officers' Association has in its possession proof of employee support as herein defined to establish that a majority of the employees in the unit claimed to be appropriate have designated the employee organization to represent them in their employment relations with the City. Such written proof shall be submitted for confirmation to the Employee Relations Officer or to a mutually agreed upon disinterested third party.**
- K. We request that the Employee Relations Officer formally acknowledge the Wasco Police Officers' Association as the Exclusively Recognized Employee Organization representing the employees in the unit claimed to be appropriate for the purpose of meeting and conferring in good faith.**

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Mr. Scott Hurlbert, City Manager
January 17, 2024

If you have any questions or require any clarification, please do not hesitate to contact me at mike@castilloharper.com or by phone at (909) 565-5748.

Sincerely,
CASTILLO HARPER, APC

A handwritten signature in blue ink, appearing to read "Michael D. McCoy".

Michael D. McCoy
Attorneys for the Wasco Police Officers' Association

cc: Nancy Vera, Human Resource Manager
City of Wasco
746 8th Street
Wasco, CA 93280

Wasco Police Officers Association

Mr. Scott Hurlbert, City Manager
January 16, 2024

DECLARATION REGARDING THE REQUEST FOR RECOGNITION BY THE WASCO
POLICE OFFICERS' ASSOCIATION

I declare under penalty of perjury under the laws of the State of California that the foregoing statements herein are true and complete to the best of my knowledge and belief. The information contained herein is within my personal knowledge, and I could and would competently testify about the facts asserted therein if called as a witness.

Lionel Lopez
Lionel Lopez (Jan 17, 2024 10:49 PST)

Lionel Lopez
Association President

Dated this 17th day of January 2024

BYLAWS

Of

WASCO POLICE OFFICERS ASSOCIATION

A California Nonprofit Mutual Benefit Corporation

Bylaws of
WASCO POLICE OFFICERS ASSOCIATION
A California Nonprofit Mutual Benefit Corporation

ARTICLE I
General Provisions

1.1 Incorporation.

The Articles of Incorporation were filed with the California Secretary of State on January 16, 2024. A copy of the Articles of Incorporation, as filed, is contained herein in this Corporate Notebook. The Officers shall execute or cause to be executed all other instruments, certificates, notices and documents as may now or hereafter be required for the formation, valid existence and, when appropriate, termination of the WPOA as a corporation under the laws of the State of California.

1.2 Name.

The name of this association shall be the Wasco Police Officers Association, a Nonprofit Mutual Benefit Corporation (hereinafter referred to either as the "WPOA," or the "Association").

1.3 Principal Office.

The principle office for the transaction of business for the WPOA is located at 746 8th Street, Wasco, CA 93280. The Board may change the principal office from one location to another. Any change of this location shall be noted by the Secretary on these Bylaws opposite this section, or this section may be amended to state the new location. The Board of Directors may at any time establish branch or subordinate offices at any place or places where the WPOA is qualified to do business.

1.4 Registered Agent.

The initial agent for service of process on the WPOA shall be Kasey Castillo, whose current address is 6848 Magnolia Avenue, Suite 200, Riverside, CA 92506. The Board may from time to time change the Association's agent for service of process, as necessary.

1.5 Association Property.

No real or other property of the WPOA shall be deemed to be owned by any Officer or Member individually but shall be owned by and title shall be vested solely in the WPOA.

1.6 Corporate Seal.

The Board may adopt, use, and alter a corporate seal. The seal shall be kept at the principal office of the WPOA. Failure to affix the seal to any corporate instrument, however, shall not affect the validity of that instrument.

1.7 No Term to Existence.

The WPOA's existence shall commence on the date of the filing of the Articles of Incorporation with the California Secretary of State and, thereafter, the WPOA's existence shall be perpetual without term.

ARTICLE II Purposes of Association

2.1 Primary Purpose

The WPOA is a nonprofit mutual benefit corporation organized under the California Nonprofit Mutual Benefit Corporation law (the "Law"). The purpose of the WPOA is to engage in any lawful act or activity, for which a corporation may be organized under such law. Without limiting the generality of the foregoing, the specific and primary purpose of the WPOA is to bind its membership in a closer bond of fraternity for mutual protections; to aid each other in distress, in sickness, accidents and death; to promote and improve social welfare between the membership; to provide other relief to the membership and their dependents in case of accident, sickness, death or distress; and to perform any and all other purposes for which it is organized as set forth in these bylaws. The WPOA is organized and operated for the purposes herein set forth, and other non-profit purposes and no part of any net earnings shall insure to the benefit of any private member, except as provided in these Bylaws.

2.2 Secondary Purpose

The secondary purpose of the WPOA shall be to promote and advance the professional status of Wasco police as law enforcement in a positive manner to the general public.

2.3 Rights and Powers

The WPOA shall have and exercise all rights and powers conferred on corporations under the laws of the State of California; provided, however, that this Corporation is not empowered to engage in any activity which in itself is not in furtherance of its purposes as set forth in Sections 2.1 and 2.2 of this Article II.

2.4 Duration

This Association shall continue until a majority of the membership present at a duly called and held meeting vote to terminate its existence. The vote to terminate must be at least 75% of the members voting in favor of termination who must be present, and the vote shall take place at the duly sanctioned meeting.

2.5 Statement of Purpose

The foregoing statements of purpose shall be construed as a statement of both purposes and powers and the purposes and powers stated in each clause shall be in no way limited or restricted by a reference to or from the terms or provisions of any other clause, but shall be regarded as independent purposes and powers.

ARTICLE III Members

3.1 Membership

There shall be three classification of members, which shall be as follows:

- (a) **Regular Member.** Open to all full-time, sworn, dues paying police officer employed by the Wasco Police Department. Such members shall have full voting rights, all powers to serve on Committees, hold office, or sit on the Board of Directors (the

"Board"). A "Regular Member" shall also be referred to herein as a "Voting Member;"

- (b) **Associate Member.** Open to all other dues-paying members of the WPOA and is a member in good standing and with all dues paid current with the WPOA. Associate Members may serve on committees; however, Associate Members shall not hold any office, serve as a member of the Board, serve as chairman on any committee, shall not attend any POA meeting unless expressly invited by the Board, nor have any voting powers except as may be otherwise specified in these Bylaws.
- (c) **Honorary Member.** Open to any person or organization recognized by the membership of the WPOA for outstanding service with or for the Wasco Police Department or the WPOA. Certification for honorary membership shall be determined by a majority vote of the WPOA Board, after which a certificate of their status shall be timely prepared and presented to the person or entity so honored. The criteria to be used by the membership in selecting an honorary member may be, but not limited to, acts of heroism, outstanding community services, or outstanding citizenship. Honorary Members do not have voting rights and shall not attend any POA meeting unless expressly invited by the Board.
- (d) **Resignation of Membership.** Shall be made in writing to the Secretary and shall be accepted by the Board of Directors. Such resignation shall not relieve the member resigning of the obligation to pay any dues, or other charges heretofore accrued and unpaid.

Where no distinguishing factors may exist, Regular Members/Voting Members, Associate Members and Honorary Members shall collectively be referred to within these Bylaws as a "Member" or "Members."

3.2 Dues.

Those Members who have paid the required dues, fees, and/or assessments in accordance with either these Bylaws, and/or as set forth by the Board in good faith, and who are not removed, suspended or revoked shall be deemed to be Members in "good standing." The dues of Members shall be established, assessed, and collected by the WPOA.

- (a) Each Regular or Associate member shall pay dues directly to the WPOA through payroll deduction. Dues shall be payable on a biweekly basis in the amount of \$40.00 and on a monthly basis in the amount of \$80.00.
- (b) The amount of the dues shall be voted on at any regular or special meeting by Board, only after each Voting Member has been notified in writing at least twenty-one (21) days prior to the meeting. An increase or reduction in the amount of the dues shall require two-thirds of the Board votes cast in order to pass.

3.3 Conduct.

Each Member shall at all times ensure that his/her personal conduct conforms to social conventions and to the highest standards of professionalism and good moral conduct. None of the Members shall engage in any activity or act in any manner which may in any way injure, or adversely reflect on the name, reputation, marks, or goodwill of the WPOA.

3.4 Removal, Suspension, or Revocation of Members.

Membership of any Member shall cease and/or be revoked by the WPOA Board on the happening of any of the following events:

- (a) The member's death or resignation;
- (b) The Member's failure to pay dues:
 - 1. Any Member whose membership was suspended or revoked solely due to failure to pay dues may regain membership at any time by paying the current month's dues, as well as any past due amounts.
 - 2. Any Voting Member who regains membership under this provision will regain their full voting rights solely upon six (6) consecutive months of paid membership dues subsequent to the date of reinstatement.
 - 3. The Member, should they otherwise be eligible as set forth herein, shall regain eligibility to be nominated and elected as a Board member following six (6) consecutive months of paid membership dues.
- (c) For engaging in any act or acting in any manner: (i) contrary or in opposition to the stated purpose of the WPOA; (ii) which may in any way injure, or adversely reflect on the name, reputation, marks, or goodwill of the WPOA; and (iii) which causes the Member to be discharged, for cause, as a Wasco Police Officer. Following any of the aforementioned acts, the removal of a Member must be determined and/or ratified by a majority vote of the Board.
 - 1. The Member shall be notified of the decision to be removed, in writing, by the Board.
 - 2. Such removed Member shall be afforded the right to personally appear before the Board in his or her own defense prior to the removal becoming permanently effective. Upon a show of good cause by a removed Member, the Board, at its sole and absolute discretion and upon a majority vote, may reinstate the membership of any such previously removed Member.
 - 3. Once removed from membership, the individual shall have no voting rights, and if ever reinstated and applicable, may not serve on the Board.
 - 4. Any Member subject to disciplinary action, suspension, or revocation shall not be entitled to vote on issues specifically related to his/her own offending conduct and/or actions, and the resolution by the WPOA related to such.
- (d) Upon termination of employment as a Wasco Police Officer. So long as termination of employment was not adversarial or "for cause," any such Member whose employment as a Wasco Police Officer was terminated that remains "eligible for rehire" shall be eligible for membership into the WPOA as an Honorary Member. If returned to employment, they may resume status as Regular Member.

ARTICLE IV **Membership Voting**

4.1 General.

Any vote that is taken by the membership at-large will be considered the will of the membership. A vote of the membership at-large will supersede any vote or decision of the President and/or the Board of Directors on the same issue at hand.

4.2 Voting Rights.

- (a) Subject to the provisions of the California Nonprofit Mutual Benefit Corporation Law, to be entitled to vote at any meeting of the membership shall then be Regular Members/Voting Members in good standing as of the date of the meeting and applicable vote.
- (b) Regular Members/Voting Members shall have the right to vote, as set forth in these Bylaws, on: (i) the election of the Board; (ii) on any election to dissolve the WPOA; and (iii) on any other subject requiring approval by the Articles of Incorporation, these Bylaws, or by formal Resolution of the Board.
- (c) As set forth in Section 3.1, hereto, Associate and Honorary Members shall have no voting rights.

4.3 Voting Procedure.

- (a) For any election or vote of the general membership, the Board will determine the method of voting. Additionally, voting may be conducted via a secure online service approved by the Board.
- (b) It shall be the responsibility of the Secretary of the WPOA to ensure that only one vote per applicable voting period is cast per Member allowed to vote.
- (c) Counting of the ballots for each applicable election or vote shall be done by a Committee duly appointed and empowered in good faith by the Board and/or via online service.
- (d) For any election or vote of the general membership, the Board shall establish the method of voting, the timeline for the vote (including the start and end); and the date when and where the vote will be tabulated. This information shall be communicated to the general membership prior to the vote being taken.

4.4 Majority.

Issues requiring the voting of the membership at-large will be decided by a majority (50% +1 except as noted above) of the ballots cast in the matter of secured online ballot.

ARTICLE V **Officers**

5.1 Officers.

The principal officers of the WPOA shall be a President, a Vice President, a Secretary, and a Chief Financial Officer, who may also be called Treasurer. One (1) person may not hold more than one (1) office at a time.

5.2 Designation, Term, and Election of Directors.

(a) Term. The term of office of each Director shall be two (2) years. If any annual meeting is not held or the Directors are not elected at the annual meeting, the Directors may be elected at any Special Meeting of the Members, as necessary. The terms of the Board of Directors shall be staggered so that only approximately half of the Board shall be up for election each year. The President and Treasurer will do initial three (3) years (election in 2022), and the Vice President and Secretary will do initial two (2) year terms (election in 2021).

Each Director, including a Director elected to fill a vacancy, shall hold office until expiration of the term for which elected and until a successor has been elected and qualified. Directors may serve any number of consecutive terms.

(c) Election of Board. With respect to the election of Directors:

- (i) The Secretary shall cause to be prepared ballots containing the names of all candidates that were nominated and shall post them no later than ten (10) business days following the close of nominations.
- (ii) The applicable election committee shall meet not later than ten (10) working days after the close of nominations to tabulate nominations. The initial results of the such nominations will be published the same day the nominations are tabulated.
- (iii) The final nominations for the Board, subject to the acceptance by each applicable nominee of their nomination, will be published to the general Voting Members for consideration no less than fifteen (15) days prior to any meeting where a vote will be held for the election of Directors.
- (iv) An election will be held of the Regular Members currently in good standing. Each Member shall be allowed a total number of votes equal to the number of Director positions then currently open for election. However, each Member may only vote once for each applicable candidate. For the purposes of clarity, if there are four (4) Board of Director seats to be elected at the time of the vote, each Voting Member shall be granted four (4) votes, but shall only be allowed to apply one vote to each candidate that he/she may be voting for.
- (v) The ballots will be retained by the Secretary via online service for a period of no less than thirty (30) days after the day the ballots are counted in the event a recount is requested or needed.
- (vi) All elections to the Board are by the candidate(s)/nominee(s) receiving the largest number of votes cast. Any ties will be decided by a run-off election.
- (vii) After the final election results are determined and the results are published, the Electees will assume their duties within thirty (30) days after the final election results are determined. The Board shall follow all applicable procedures set forth herein and provide for the new officers to subsequently be installed.
- (viii) Any candidate shall have the right to request a recount and shall, subsequent to the election, personally attend and observe any applicable recount, but cannot participate or interfere in the recount in any manner whatsoever.

5.3 Voting Rights; Election of Directors.

Only Voting Members entitled to vote on the day fixed by the Board for the determination of the Members of Record, shall be entitled to vote at any Members' meeting.

Any Director shall be elected by the applicable membership, as set forth within Section 5.3(c), hereto.

5.4 Record Date.

(a) The Board may fix a time in the future as a record date for the determination of the Members entitled to notice of, and to vote at, any meeting of Members.

(b) If the Board does not fix a record date, then the record date for determining which Members are entitled to notice of, or to vote at, a meeting of Members shall be at the close of business on the business day next preceding the day on which notice is given or, if notice is waived, at the close of business on the business day next preceding the day on which the meeting is held.

5.5 Removal Procedure.

Any Voting Member may initiate a recall action against any member of the Board of Directors for a specific reason, which must be a violation of the WPOA's Bylaws, its Articles of Incorporation, or Resolution of the Board.

(a) A petition must be submitted to the Board demanding that a recall election be held, stating the reasons for the recall and including the signatures of no less than twenty-five percent (25%) of the regular voting membership.

(b) The petition will be posted for a period of ten (10) working days not including Saturdays, Sundays, or holidays. A recall election will be held ten (10) working days after submission of the petition and verification of petition signatures.

(c) The Secretary shall cause ballots to be prepared giving the Director's name, the charge or charges and the words "yes" for recall and "no" for not to recall.

(d) The recall ballots shall be counted no later than ten (10) business days from date the recall petition is received by the President or Vice President. Members of the recall effort who signed the recall petition may witness the counting and certification of the recall count.

(e) A majority "yes" vote of the responding members is required to recall a Board member.

(f) A Director's recall is effective upon certification of the President or, if the President is subject to recall, the Vice President or other Board Member, of the election results.

5.6 After Removal of Director.

(a) If a Director is recalled, a new election for that position shall be within five working days of the effective date of removal. Candidates for the open seat will submit nomination petitions to any Board member, which shall include the signature of five Voting Members eligible to vote for that vacant position.

- (b) Ballots shall be prepared at the direction of the Secretary, or in the event that officer was subject of the recall, by any Board member appointed by the President within ten (10) days of the effective date of removal. These ballots shall be counted within ten (10) business days from the date of the counting of the original recall election ballots.

The winner(s) of the special recall election shall be installed at the next meeting of the Board of Directors.

5.7 Resignation of Officers.

Any officer may resign at any time by delivering written notice to the WPOA. Said resignation is effective upon delivery unless the notice specifies a later effective date.

5.8 Vacancies in Office.

A vacancy in any office because of death, resignation, disqualification, or any other cause shall be filled in the manner prescribed by these bylaws.

5.9 President.

The President shall be the Chief Executive Officer of the WPOA and shall have general supervision, direction and control of the business and the officers of the WPOA. He or she shall preside at all the meetings of the Members. He or she shall have the general powers and duties of management usually vested in the office of President, shall be the ex officio member of all the standing committees, including the executive committee, if any, and shall have such other powers and duties as may be described by the Board or these Bylaws as set forth herein. The President may appoint the Vice President, Secretary or Treasurer to act in his place as an ex-officio member for committees if he/she deems necessary.

5.10 Vice President.

In the absence or disability of the President, the Vice President shall perform all the duties of the President, and so acting shall have all the powers of, and be subject to the restrictions upon, the President. The Vice President shall have such other powers and perform such other duties as from time to time may be prescribed for them respectively by the Board of Directors, the President, or these Bylaws, as set forth herein. The Vice President shall act as a program chairperson and furnish programs for each meeting of the WPOA. The Vice President shall automatically become President upon the resignation of the President or for any other reason that the office becomes vacant.

5.11 Secretary.

The Secretary shall keep or cause to be kept at the principal executive office or such other place as the Board of Directors may order, a book of minutes of all meetings of Directors, Committees of Directors, and Members, with the time and place of holding, whether regular or special, and, if special, how authorized, the notice thereof given, the names of those present at Directors and Committee meetings, the number of Members present or represented at Member meetings, and the proceedings thereof.

The Secretary shall keep or cause to be kept at the principal office or at the office of the WPOA's agent, a Member register, or duplicate Member register, showing the names of the Members and their addresses, emails, phone numbers; and the date of membership issued for the same. The Secretary shall make sure membership register is current.

The secretary shall give or cause to be given notice of all meetings of the Members and of the Board of Directors required by these Bylaws or by law to be given, shall keep the seal in safe custody, and shall have such other powers and perform such other duties as may be prescribed either by the Board of Directors or by these Bylaws.

5.12 Chief Financial Officer/Treasurer.

The Treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and records of accounts of the properties and business transaction of the WPOA, including accounts of the properties and business transactions of the WPOA, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, retained earnings, and shares. The books of account shall at all reasonable times be open to inspection by any Director.

The Treasurer shall deposit all monies and other valuables in the name and to the credit of the WPOA which such depositories as may be designated by the Board of Directors. He or she shall disburse the funds of the WPOA as may be ordered by the Board of Directors, shall render to the President and Directors, whenever they request it, an account of all of his transactions as Treasurer and of the financial condition of the WPOA, and shall have other powers and perform such other duties as may be prescribed either by the Board of Directors or these Bylaws.

The Treasurer shall ensure that all active and Regular members of the WPOA will have PORAC Legal Defense Plan 1 coverage by way of timely payment of fees to PORAC LDF.

ARTICLE VI **Standard of Care**

6.1 General.

A Director shall perform the duties of a director, including duties as a member of any committee of the Board on which the director may serve, in good faith, in a manner such director believes to be in the best interest of the WPOA and with such care, including reasonable inquiry, as an ordinarily prudent person in a like situation would use under similar circumstances.

In performing the duties of a director, a Director shall be entitled to rely on information, opinions, reports or statements, including financial statements and other financial data, in each case prepared or presented by:

- (a) One or more officers or employees of the WPOA whom the Director believes to be reliable and competent in the matters presented;
- (b) the Legal Counsel of the WPOA, specifically CASTILLO HARPER, APC, independent accountants or other persons as to matters which the Director believes to be within such person's professional or expert competence; or
- (c) A committee of the Board upon which the Director does not serve, as to matters within its designated authority, which committee the Director believes to merit confidence, so long as in any such case, the Director acts in good faith, after reasonable inquiry when the need therefore is indicated by the circumstances and without knowledge that would cause such reliance to be unwarranted.

Except upon a willing breach or gross negligence, a person who performs the duties of a Director in accordance with the above shall have no liability based upon any failure or alleged failure to discharge that person's obligations as a Director, including, without limiting the generality of the foregoing, any

actions or omissions which exceed or defeat a public or charitable purpose to which the WPOA, or assets held by it, are dedicated.

6.2 Loans.

The WPOA shall not make any loan of money or property to, or guarantee the obligation of any officer, however, that the WPOA may advance money to an officer of the WPOA or any subsidiary for expenses reasonably anticipated to be incurred in performance of the duties of such officer so long as such individual would be entitled to be reimbursed for such expenses absent that advance.

6.3 Periodic Reviews.

Periodic reviews shall be conducted to ensure the WPOA operates in a manner consistent with its purposes and does not engage in activities that could jeopardize its tax-exempt status. The periodic reviews shall, at a minimum, include the following subjects:

- (a) Whether activities conform to the WPOA's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction. When conducting the periodic reviews as provided for above, the WPOA's may, but need not, use outside advisors. If outside experts are used their use shall not relieve the Board of its responsibility for ensuring that periodic reviews are conducted.

6.4 Duty of Loyalty.

Nothing in this Article 7 shall be construed to derogate in any way from the absolute duty of loyalty that every Director and Officer owes to the WPOA.

ARTICLE VII **Member Meetings**

7.1 Place of Meetings.

Meetings of Members shall be held at any place designated by the Board of Directors. In the absence of any such designation, Members meetings shall be held at the principal executive office of the WPOA.

7.2 Annual Meeting.

The annual meeting of the Members shall be held in November of every year. At the annual meeting, board nominations shall occur, report the affairs of the WPOA to include the annual audit, and transact such other business as may properly be brought before the meeting.

7.3 Special Meetings.

A special meeting of the Members, for any purpose or purposes whatsoever, may be called at any time by the Board of Directors, or by the President, or collaboratively by thirty (30) or more Voting Members.

If a special meeting is called by any person or persons other than the Board of Directors, the request shall be in writing, specifying the time of such meeting and the general nature of the business proposed to be transacted, and shall be delivered personally or sent by registered mail or by telegraphic or other facsimile transmission to the President, any Vice President, or the Secretary of the

WPOA. The officer receiving such request shall forthwith cause notice to be given to the Members entitled to vote, in accordance with the provisions of Section 7.4, hereto, that a meeting will be held at the time requested by the person or persons calling the meeting, not less than twenty (20) nor more than sixty (60) days after the receipt of the request. If the notice is not given within fifteen (15) days after the receipt of the request, the person or persons requesting the meeting may give the notice in the manner provided in these Bylaws. Nothing contained in this paragraph of this Section shall be construed as limiting, fixing or affecting the time when a meeting of Members called by action of the Board of Directors may be held.

7.4 Quorum.

The presence in person or via conference call the majority of the Members entitled to vote at any meeting of Members shall constitute a quorum for the transaction of business. The Members present at a duly called or held meeting at which a quorum is present may continue to do business until adjournment, notwithstanding the withdrawal of enough Members to leave less than a quorum, if any action taken (other than adjournment) is approved by a majority of the shares required to constitute a quorum, or such greater percentage vote, or voting by class, as may be required by either the Articles of Incorporation.

7.5 Chairman and Secretary of Meeting.

The President, or in the absence of the President, any Vice President, shall call the meeting of Members to order, and shall act as Chairman of the meeting. In the absence of the President and all the Vice Presidents, Members shall appoint a Chairman at such meeting. The Secretary of the WPOA shall act as Secretary of all meetings of the Members, but in the absence of the Secretary at any such meeting of the Members, the presiding officer shall appoint any person to act as such Secretary of the meeting.

ARTICLE VIII

Execution of Instruments, Deposits, Gifts, and Funds

8.1 Revenue.

Revenue of the WPOA shall be derived from dues, assessments, and fees from members, gifts and donations from any public or private source, interests on bank accounts, accounts receivable or investment made in accordance with the Articles of Incorporation, and by the sale of WPOA-sponsored or produced goods or services, and proceeds of any WPOA-sponsored event.

8.2 General Fund.

The Board is empowered to hold in the name of the WPOA any gifts, donations, property, whether real, personal, or intellectual, or other things of value tendered them for the furtherance of objectives of the WPOA and in conformance with the Articles of Incorporation in the following manner:

(a) All monies received by the Treasurer, after being duly recorded, shall be deposited in such banks, trust companies, financial institutions, or other depositories as may be chosen by the Board.

(b) The Board may accept on behalf of the WPOA any contribution, gift, bequest, or devise for the charitable or public purposes of the WPOA. All monies received by ways of dues, gifts, contributions, bequests, donations, or from any other source, shall be deposited in the general fund unless otherwise noted.

(c) All funds expended shall be by authorization of the Board. All funds shall be expended by check or WPOA issued credit card drawn on the account holding the funds of the WPOA. When applicable, a receipt shall be obtained and presented to the Treasurer.

(d) The Board is empowered to enter into contracts, covenants or associations for revenue-producing events that are not inconsistent with the Bylaws or Articles of Incorporation of the WPOA. The Board, except as otherwise provided in these Bylaws, may authorize any Officer or agent of the WPOA to enter into any contract or execute and deliver any instrument in the name of and on behalf of the WPOA, and such authority may be general or confined to specific instances.

8.3 Expenditures.

All costs and expenses of the WPOA and all monetary benefits payable pursuant to the provisions of these Bylaws, unless otherwise subsequently approved by the Board, shall be paid from the general fund.

8.4 Checks and Notes.

Except as otherwise specifically determined by resolution of the Board, or as otherwise required by law, checks, drafts, promissory notes, orders for the payment of money, and other evidence of indebtedness of the WPOA shall be signed by the Treasurer.

8.5 Spending Guidelines.

To define and limit powers of the governing body of the WPOA on spending, the following guidelines shall be used:

(a) Unless otherwise expressly delineated by either these Bylaws or the Board via duly approved resolution, the Board Members shall be the only authorized agents to spend WPOA funds.

i. A \$1,000.00 limit on any single transaction shall be in force.

(b) Unless otherwise approved by the Board, officers shall be allowed to engage in expenditures on behalf of or to the benefit of the WPOA, and such expenditure will be limited to a maximum of \$750.00 on any single transaction, unless otherwise approved in advance by the Board.

(c) Funds in excess of \$1,000.00 spent on any single transaction shall be with the approval of a simple majority of the membership of the WPOA while in general meetings or special meeting by the Board polling the membership.

(d) The above shall not include funds spent for the routine, necessary business requirements of the WPOA, to include training for the Board.

(e) In case of a conflict of interest a separate account will be opened.

(f) All requests for funds outside of the routine, necessary business requirements of the WPOA, no matter the amount, must be submitted in writing, by either letter or WPOA Request for Funds form.

- i. All Requests for Funds must meet the purpose of the WPOA before it will be granted.
- ii. When funds are given, a request may be placed on the recipient to provide proof of use. This can be proven by photos, letters or any other way which shows the money was used for what was intended.

8.6 Bookkeeper.

A bookkeeper may be employed by the WPOA to provide regular financial statements to the Board.

8.7 Travel Expenses.

All travel expenses shall be approved by the Board. Travel expenses incurred by members authorized to be an official WPOA business is reimbursable, including official conference registration fees, lodging, meals, and travel. Other incidental expenses may be reimbursed provided bona fide receipts are presented for reimbursement. Reimbursement for meals, lodging and travel may be at prescribed rates set by the Board.

ARTICLE IX **Committees**

9.1 Committees.

All committees shall be appointed by the President, with the approval of the Board of Directors, except the nominating committee.

- (a) The President shall be a member ex-officio of every committee.

9.2 Chairman and Compliance.

Each committee shall elect its own chairman, set its own meeting dates to fulfill its mission and comply with the WPOA's Bylaws, and applicable resolutions and directives of the Board.

9.3 Committee Authority.

Any such committee, to the extent provided in the Board resolution, shall have all the authority of the Board except that no committee, regardless of Board resolution, may:

- (a) Take any final action on any matter that, under the California Nonprofit Mutual Benefit Corporation Law, the Articles of Incorporation, these Bylaws, or order of the Board also requires approval of the members or the Board;
- (b) Fill vacancies on the Board or any committee that has the authority of the Board;
- (c) Amend or repeal Bylaws or adopt new Bylaws;
- (d) Amend or repeal any Board resolution that by its expressed terms is not so amendable or repealable; or
- (e) Create any other committees of the Board or appoint the members of committees of the Board.

9.4 Committee Meetings and Minutes.

Meetings and actions of committees of the Board shall be governed by, held, and taken in accordance with, the provisions of these Bylaws concerning meetings and other Board actions except that the time for regular meeting of such committees and calling of special meetings of such committees may be determined either by Board resolution or, if there is none, by resolution of the committee. Minutes of each meeting of any committee of the Board shall be kept and shall be filed with the WPOA's records at its principle office, or alternatively, given to the Secretary. The Board may adopt rules for the government of any committee that are consistent with these Bylaws or, in the absence of rules adopted by the Board, the committee may adopt such rules.

9.5 Established Committees.

Standing or particular committees may be established by Board resolution and will continue in existence until dissolved by Board resolution. The following committees shall be established by these Bylaws without further action by the Board:

- Finance Committee
- Legislative Committee
- Election Committee
- Negotiations Committee
- Bylaws Committee

9.6 Removal of Committee Member.

Any member appointed to a committee may be removed by the President, subject to ratification by the Board.

9.7 Appointments of Committees.

Appointments to all committees shall generally be made as needed. Committee members may be reappointed to a committee.

ARTICLE X **Indemnification of Officers**

10.1 Insurance.

The Board may adopt a resolution authorizing the WPOA to purchase and maintain insurance to the fullest extent permitted by law on behalf of any Board Member of the WPOA, against any liability asserted against or incurred by the agent in such capacity or arising out of the Director's, officer's or status as such, or to give other indemnification to the extent permitted by law.

ARTICLE XI **Resignation and Expulsions**

In addition to the provisions set forth in Section 3.4, hereto, Membership in this WPOA shall end with the termination of employment from a Wasco Police Department or upon a member's request to withdraw their membership from this WPOA.

- (a) Any and all monies paid into the WPOA treasury by a Member shall remain in the treasury upon the Member's termination from the WPOA.
- (b) All monies due to the WPOA from a Member shall become payable in full prior to the Member's termination from the WPOA.
- (c) Unless expressly stated otherwise herein, benefits of the WPOA to any Member will continue until the outcome of any pending hearing or vote as to such Member's membership in the WPOA.

ARTICLE XII

Method of Amending the Bylaws

12.1 Amendments of the Bylaws.

- (a) Any amendment to these Bylaws shall be proposed at any regular or special meeting, only after each regular member has been notified in writing of the proposed amendment at least seven days prior to the meeting.
- (b) 51% of the regular membership must be in attendance at a meeting where a Bylaws change is proposed.
- (c) All amendments shall require two-thirds of the votes cast in order to be adopted.
 - i. Amending a proposed amendment to these Bylaws may be accomplished by receiving a majority of the votes cast without notifying each regular member in writing.

ARTICLE XIII

Charitable Trusts and Funds

13.1 Charitable Trusts

Funds collected by the WPOA for any charity shall not be used for any other purpose. The Board shall establish a charitable fund, separate and apart from its other funds, to be used exclusively for charitable purposes qualifying under the applicable Internal Revenue Code and Revenue and Taxation Code (Wasco Police Officers Foundation, a California Nonprofit Public Benefit Organization).

ARTICLE XIV

Dedication of Assets

The properties and assets of the WPOA are irrevocably dedicated to charitable purposes. No part of the net earnings, properties, or assets of the WPOA, on dissolution or otherwise, shall inure to the benefit of any private person or individual, or any member, Director or officer of the WPOA, except that the WPOA is authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article 2 hereof.

On liquidation or dissolution, all remaining properties and assets of the WPOA shall be distributed and paid over to an organization dedicated to charitable purposes which has established its tax-exempt status under Section 501(c)(3) – 501(c)(10) of the Internal Revenue Code.

Upon the dissolution or winding up of the WPOA, its assets remaining after payment, or provision for payment, of all debts and liabilities of the WPOA shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under Section 501(c)(3) – 501(c)(10) of the Internal Revenue Code.

ARTICLE XV

Records and Reports

15.1 Maintenance and Inspection of Articles and Bylaws.

The WPOA shall keep at its principal office the original or a copy of its Articles of Incorporation and Bylaws as amended to date, which shall be open to inspection by the Board at all reasonable times during office hours.

15.2 Maintenance and Inspection of Federal Tax Exemption Application and Annual Information Returns.

The WPOA shall keep at its principal office a copy of its federal tax exemption application and its annual information returns for three years from their date of filing, which shall be open to public inspection and copying to the extent required by law.

15.3 Maintenance and Inspection of Other Records.

The WPOA shall keep adequate and correct books and records of accounts, and written minutes of the proceedings of the Board and committees of the Board. All such records shall be kept at such place or places designated by the Board, or, in the absence of such designation, at the principal office of the WPOA. The minutes shall be kept in written or typed form, and other books and records shall be kept either in written or typed form or in any other form capable of being converted into written, typed, or printed form. Upon leaving office, each officer, employee, or agent of the WPOA shall turn over to his or her successor or the chairperson or president, in good order, such corporate monies, books, records, minutes, lists, documents, contracts or other property of the WPOA as have been in the custody of such officer, employee, or agent during his or her term of office.

Every Voting Member shall have the absolute right at any reasonable time to inspect all books, records, and documents of every kind and the physical properties of the WPOA. The inspection may be made in person or by an agent or attorney and shall include the right to copy and make extracts of documents.

15.4 Preparation of Annual Financial Statements.

The WPOA shall prepare annual financial statements using generally accepted accounting principles. Such statements may be audited by an independent certified public accountant, in conformity with generally accepted accounting standards.

ARTICLE XVI

Construction and Definitions

Unless the context otherwise requires, the general provisions, rules of construction, and definitions contained in the California Nonprofit Corporation Law as amended from time to time shall govern the construction of these bylaws. Without limiting the generality of the foregoing, the masculine gender

includes the feminine and neuter, the singular number includes the plural and the plural number includes the singular, and the term "person" includes a Corporation as well as a natural person. If any competent court of law shall deem any portion of these bylaws invalid or inoperative, then so far as is reasonable and possible (i) the remainder of these bylaws shall be considered valid and operative, and (ii) effect shall be given to the intent manifested by the portion deemed invalid or inoperative.

END OF ARTICLES

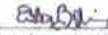
CERTIFICATION OF THE BOARD

We certify that we have been duly elected and are acting as the Board for the Wasco Police Officer's Association (WPOA), a California Nonprofit Mutual Benefit Corporation; that these bylaws, consisting of nineteen (19) pages, are the bylaws as adopted by this Board on behalf of its Members on January 17, 2024 and that these Bylaws have not been amended or changed, or modified since that date.

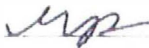
Executed at Wasco, California, on January 17, 2024. Signed via DocuSign.



Signature of President (Lionel Lopez)



Signature of Vice President (Erika Morris)



Signature of Treasurer (Maira Puente)



Signature of Secretary (Daniel Talavera)